



— TOWNSHIP OF —
ASHFIELD-COLBORNE-WAWANOSH

Title: Request for Quotations:
Municipal Office Parking Lot Lighting

Reference: PW 2023-02

Closing Date : May 26, 2023

Closing Time : 1:00 p.m.

Location: Township of Ashfield-Colborne-Wawanosh
Municipal Office
82133 Council Line
Goderich, ON, N7A 3Y2
Attention: **Thomas McCarthy, Public Works Superintendent**
Email: pws@acwtownship.ca
Phone: 519-524-4669 ext. 209

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1. Summary

This is an invitation to submit a quotation issued by the Township of Ashfield-Colborne-Wawanosh (the "The Township"), for the purpose of completing the Main Office Parking Lot Lighting (the "Work") project. Successful proponents will be awarded the Work based on experience, pricing, references, and ability to complete all or some of the Work as negotiated. This document is meant to seek quotes on the Work identified herein and in no way will act or be considered a contract agreement between the proponents and the Township.

2. Scope

The Work, covered by the following specifications, shall include the supplying of all labour, equipment, and materials to complete the following requirements for the Work to be performed at the Municipal Office. The Work required is as follows:

2.1 Apply for all necessary permits.

2.2 Supply and install 3 (Three) new outdoor LED lights and poles. (one on the south, west and north side of the parking lot.

- Fixtures – SIGNIFY RSECFS-48L-1A-NW-G2-AR-4-UNVBZ

- Poles – GARDCO POLE – AB3/4x24x3-G DEC W/8.5 BC ABT-RS

2.3 Supply and Install Sonotubes and Concrete Base for New Poles.

2.4 Trenching and Backfilling with material that was excavated from the trench.

2.5 Supply and Install required wiring, conduit, photocell and breaker.

2.6 Supply and erect safety measures around active construction zone as the area not designated as a worksite will remain a public parking lot.

2.7 Work to be completed by October 1st 2023.

3. Mandatory Submission Requirements

a. The name of the Proponent and contact who will be servicing the Township;

b. Project references with contact information;

c. A fully completed Schedule of Unit Rates for the Work required, found in Appendix A;

4. Quotation

Submissions must be received via email to pws@acwtownship.ca no later than 1:00 p.m. on May 26, 2023 and should include completed copies of Appendix A and Appendix B found in this document. Quotations received after this time will be rejected. The subject of the email should read "Municipal Office Parking Lot Lighting".

All contents of the submitted quotes shall remain confidential in accordance with the Freedom of Information and Protection of Privacy Act.

5. Inquiries

Any inquiries respecting this RFQ should be directed to:

Thomas McCarthy, Public Works Superintendent
519-524-4669 ext. 209
pws@acwtownship.ca

6. Cost and Expenses

All cost and expenses occurred in the preparation of submitted quotes are the responsibility of the proponent. All expenses accrued from the gathering of additional information necessary in preparation of this quote are also the proponent's.

7. Changes to RFQ

The Township reserves the right to make changes to this RFQ by issuing an addendum or supplementary instructions at any time. No liability shall be incurred by the Township in such a case.

8. Schedule and Delivery

Proponent must be able to fulfill the requirements of the project within the timeline stated within the RFQ.

9. Terms and Conditions

The Township reserves the right to disqualify "conditional quotes". The successful proponent will be required to sign a contract of service with the Township and adhere to the terms and conditions of said contract.

10. Comparison of Quotes

The Township does not bind themselves to accept the lowest quotation.

11. List of Appendices

- a. Appendix A – Form of Quotation
- b. Appendix B – Municipal Office Parking Lot Drawing

Appendix A. Form of Quotation

Description of Work	Quote	Quotes with HST
Supply and Install 3 (Three) New Outdoor LED Lights and Poles.		
Supply and Install Sonotubes and Concrete Base for New Poles.		
Trenching and Backfilling with material that was excavated from the trench.		
Supply and Install required wiring, conduit, photocell and breaker.		
Labour and ESA Inspection Fees.		
Totals With HST		

Appendix B. Municipal Office Parking Lot Drawing

