



TOWNSHIP OF
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Council Report

STAFF: Brett Pollock, CBO

DATE: March 15, 2023

SUBJECT: Sewage System Maintenance and Inspection Program - First Steps

Recommendation

THAT Council supports the continued development of a sewage system maintenance and inspection program as described.

Background

Council approved \$130,000 in the budget to develop a sewage system maintenance and inspection program.

Comment

With the approval of the budget, staff will begin taking the first steps in the initiation of a sewage system maintenance and inspection program. These include:

1. Development of a public engagement strategy
2. Establishing the logistics of operating the program
3. Development of the software to operate the program

At this time there are no anticipated costs in proceeding with 1 and 2. However, there are costs that will be incurred with the initiation of 3.

Due to the amount of time anticipated in developing the software and for the work to be scheduled it is necessary to begin this step very early in the process. The preferred method is to expand the Building Department's existing permitting program to include sewage system maintenance inspections. Currently, it is expected that the cost of developing the software to operate the program is approximately \$25,000.

Others Consulted

Kaitlin Bos, Deputy Clerk

Respectfully submitted,

Approved by:

Brett Pollock
Chief Building Official

Mark Becker
Chief Administrative Officer