



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 84-2023

BEING A BY-LAW to amend the Tree Planting Policy for the Township of Ashfield-Colborne-Wawanosh

WHEREAS the Council of the Corporation of Ashfield-Colborne-Wawanosh adopted a Tree Planting Policy by resolution on November 5, 2013 and amended on October 15, 2019;

AND WHEREAS the Council deems it desirable to amend the Tree Planting Policy;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The Tree Planting Policy attached hereto as Schedule A be adopted.
2. The existing Tree Planting Policy as adopted on November 5, 2013 and amended on October 15, 2019 is hereby repealed.
3. This by-law shall come into force upon final passing.

Read a first and second time this 19th day of December 2023.

Read a third time and finally passed this 19th day of December 2023.

Original signed by

Mayor, Glen McNeil

Original signed by

Clerk, Florence Witherspoon



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

Policy: Tree Planting Program

DATE: December 19, 2023

BY-LAW NO. 84-2023

1. Policy Statement

The objective of this Policy is to outline the criteria for the Township of Ashfield-Colborne-Wawanosh's Tree Planting program.

2. Purpose

The purpose of this policy is to reduce the local impacts of climate change, improve air quality, and contribute to expanding Ashfield-Colborne-Wawanosh's tree cover and broader provincial tree planting goals.

This policy will also outline the eligibility requirement for purchasing trees.

3. Scope

The policy applies to all landowners within the geographic boundaries of the Township of Ashfield-Colborne-Wawanosh.

4. Definitions

Landowner: means a person who is the owner shown on the assessment roll of land assessed under the *Assessment Act*.

Municipal Staff: means any person employed by the Township of Ashfield-Colborne-Wawanosh.

5. Roles & Responsibilities

The Public Works department is responsible for the co-ordination and administration of this program.

6. Procedures

In November of each calendar year Council will direct staff the number of trees that shall be purchased from the local conservation authority and determine the cost per tree to landowner.

In February of each calendar year Municipal Staff will advertise on social media, in the tax newsletter and on the municipal website how to sign up for the lottery system and the deadline.

Municipal staff will review the sign-up to verify eligibility and eliminate duplicate entries. Landowners are restricted to one entry per roll number.

On the first calendar day of March each calendar year the lottery draw will be completed by Municipal Staff. The lottery will be completed at random and a maximum of 5 trees per landowner will be distributed.

In the spring, Municipal staff will contact those who were successful in the lottery. An invoice will be provided for the landowner to make payment prior to picking up the trees.

Landowners will be contacted in advance and need to make arrangements for the pick-up of trees on the assigned date.

Once picked up, the trees must be planted within the geographic boundary of the township of Ashfield-Colborne-Wawanosh. The Township is not responsible for the planting or care of trees after pick-up.

7. Strategic Priority

Championing Environmental Practices.

8. Review

This policy will be reviewed by Council once per term.