



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

Council Agenda October 6, 2020

Township of Ashfield-Colborne-Wawanosh Council will meet in regular session on the 6th day of October 2020, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting is being held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

1.0 CALL TO ORDER

Video/Audio Approval – if applicable

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Council Meeting Minutes – September 15, 2020

Moved by
Seconded by

ADOPT
COUNCIL
MINUTES

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the September 15, 2020 Council Meeting Minutes as written.

3.2 Council Meeting Minutes – September 22, 2020

Moved by
Seconded by

ADOPT
COUNCIL
MINUTES

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the September 22, 2020 Council Meeting Minutes as written.

4.0 OPEN FORUM (items pertaining to the agenda)

5.0 DELEGATIONS

5.1 9:00 a.m. – Denise Van Amersfoort / County of Huron, Senior Planner

ACW Official Plan Five Year Review / Natural Environment Mapping & Policies

We have provided Council with a copy of the presentation that Ms. Van Amersfoort will be reviewing with Council.

STAFF COMMENTS: The Township of Ashfield-Colborne-Wawanosh staff are supportive of reviewing the mapping and policies with respect to the Natural Environment, however not at this time.

As Council are aware, we have started the process of the Official Plan 5 Year Review and Council have determined the items that they would like to address. Staff feel that if Council proceeded with the Natural Environment Mapping & Policy review that the exercise would consume the process and create delays. Staff feel that this is not a priority at this time. Staff would like to continue as we have focusing on Council's determined items that need to be addressed and stay the course.

6.0 ACCOUNTS

No items scheduled.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Water Operations & Maintenance Report – July 2020 & August 2020

We have provided Council with a copy of the report prepared by Veolia Water Canada regarding the operation and maintenance of our water systems for July and August 2020.

STAFF COMMENTS: For your information purposes.

7.2 Building Department

7.2.1 Dungannon Vacant Lots – Expression of Interest

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon in this regard. Ms. Witherspoon will be available this morning.

STAFF COMMENTS: We seek your direction.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 Wage Market Comparison

Ward & Uptigrove Human Resource Solutions have completed the 2020 Market Check and Pay Equity Review. We would like to set up a “Special Council Meeting” and proceed directly “In-Camera” via Zoom with Ben Cornell from Ward & Uptigrove Human Resource Solutions who will present his findings. What day would suit Council to have this presentation?

STAFF COMMENTS: We seek your direction.

7.5.2 By-Law Enforcement Reports

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon with respect to the changes of the report of the By-Law Enforcement Officers moving forward. Ms. Witherspoon will be available this morning.

STAFF COMMENTS: For your information purposes.

7.5.3 Lucknow & District Fire Board Agreement

We have provided Council with a copy of the Fire Services Agreement that was endorsed by the Lucknow & District Fire Board for approval by Council. The agreement takes effect November 1, 2020. We have also provided Council with the authorizing by-law.

STAFF COMMENTS: That Council adopts the Fire Services Agreement by by-law in Section 14.

7.5.4 Lucknow & District Fire Department – Fire Chief Appointment

We have provided Council with a copy of the by-law appointing Christopher Cleave as the Fire Chief for the Lucknow & District Fire Department, effective November 1, 2020.

STAFF COMMENTS: That Council adopts the Lucknow Fire Chief Appointment By-law in Section 14.

7.5.5 Auditor Appointment By-Law for 2020

Seebach & Company Chartered Accountants have been our auditors since 2004. Their audit fee includes the audit for the Township, Lucknow Medical, Lucknow Fire, and Lucknow Recreation, as well as the preparation and submission of the Financial Information Return, with the applicable schedules to the Province. Last year they indicated that the total audit fee for 2020 to be \$ 17,700. Their proposed audit fee for 2021 will remain the same. They provide an excellent service, as well as being very familiar with our files and operations, and their fees are considerably less than other municipalities in Huron County. We have provided Council with a copy of their appointment by-law for renewal.

STAFF COMMENTS: That Council appoints Seebach & Company as the auditor for the 2021 calendar year by by-law in Section 14.

7.5.6 O.P.P. – 2021 Municipal Policing Billing Statement

We have provided Council with a copy of the documents received in regards to the O.P.P. Billing Statement beginning 2021 being \$ 917,568 which includes the 2019-year end credit adjustment. Last year's statement amount was \$ 957,009.

STAFF COMMENTS: For your information purposes.

7.5.7 Municipal Properties

Please refer to the "In-Camera Session" (the security of property of the municipality)

7.6 Public Works Department

7.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch. Mr. Van Osch will be available this morning.

STAFF COMMENTS: For your information purposes.

7.6.2 Public Works Staff

Please refer to the "In-Camera Session" (personal matters related to an employee and identifiable individual)

7.6.3 Municipally Owned Woodlots

Please refer to the "In-Camera Session" (financial information that belongs to the municipality which has a monetary value or potential monetary value)

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

8.0 NEW BUSINESS

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

10.1 South Bruce – Nuclear Waste Management Organization Site Selection / Update

10.2 Lucknow & District Joint Fire Board – Minutes

10.3 Lucknow & District Joint Recreation Board – Minutes

10.4 Maitland Valley Conservation Authority - Minutes

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

12.1 Port Albert Servicing Master Plan – Public Information Meeting Scheduling

B.M. Ross & Associates will be ready to present an update to the Port Albert Servicing Master Plan in early December and a second Public Information Meeting is required to be held. The Ministry has advised that an electronic meeting is an acceptable approach to do the public consultation, which B.M. Ross & Associates will organize and facilitate. Representatives of the Township and Project Engineers will be in attendance.

Staff is recommending Saturday, December 5th starting at 10:00 a.m. Does this date suit Council? Notice of the Public Information Meeting will be placed in the local newspapers, Township Website, as well as a mailout to the affected landowners.

STAFF COMMENTS: We seek your direction.

13.0 IN-CAMERA / CLOSED SESSION

Moved by
Seconded by

MOVE TO
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council move into an “In-Camera” session, with the CAO/Deputy-Clerk and the Public Works Superintendent remaining in attendance at _____ a.m. for the purpose of discussing:

- 1) Personal matters related to an employee and identifiable individual.
- 2) The Security of property of the municipality.
- 3) Financial information that belongs to the municipality which has a monetary value or potential monetary value.

13.1 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council rise from an “In-Camera” session at _____ a.m.

13.2 BUSINESS ARISING FROM IN-CAMERA / CLOSED SESSION

14.0 BY-LAWS

14.1 Lucknow & District Fire Department - Fire Chief Appointment By-Law

Moved by
Seconded by

LUCKNOW
FIRE CHIEF
APPT BY-
LAW

THAT leave be given to introduce By-Law #66-2020 being a by-law to appoint Christopher Cleave as the Fire Chief for the Lucknow and District Fire Department, and that it now be read severally a first, second, and third time, and finally passed this 6th day of October 2020.

14.2 Lucknow & District Fire Board Agreement By-Law

Moved by
Seconded by

LUCKNOW
FIRE BOARD
AGREEMEN
T WITH ACW
& HK BY-
LAW

THAT leave be given to introduce By-Law #65-2020 being a by-law to authorize the Fire Protection Services agreement between the Township of Huron-Kinloss and the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 6th day of October 2020.

14.3 Auditors Appointment By-Law

Moved by
Seconded by

AUDITORS
APPOINTME
NT BY-LAW

THAT leave be given to introduce By-Law #67-2020 being a by-law to appoint a municipal auditor for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 6th day of October 2020.

14.4 Confirmation By-Law

Moved by
Seconded by

CONFIRMAT
ION BY-LAW

THAT leave be given to introduce By-Law #68-2020 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on October 6, 2020, and that it now be read severally a first, second, and third time, and finally passed this 6th day of October 2020.

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15.0 ADJOURNMENT

Moved by
Seconded by

ADJOURN

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on October 20, 2020 at 9:00 a.m. or at the Call of the Mayor.

~



Council Minutes September 15, 2020

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 15th day of September 2020, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting is being held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt Left at 10:15 a.m.
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Treasurer
Chief Building Official
Public Works Superintendent
Clerk

Mark Becker
Ellen McManus
Brett Pollock
Brian Van Osch
Florence Witherspoon

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Celina Whaling-Rae, Paula Feagan, Luke Rogers, and John MacDonald.

1.0 **CALL TO ORDER**

The municipality will be recording this meeting to “ensure meetings can be open to the public”.

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **ADOPTION OF PREVIOUS MEETING MINUTES**

3.1 Council Meeting Minutes – September 1, 2020

Moved by Snobelen
Seconded by Miltenburg

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the September 1, 2020 Council Meeting Minutes as written.

Carried.

4.0 **OPEN FORUM (items pertaining to the agenda)**

None.

5.0 **DELEGATIONS**

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner – Minor Variance

- A) Luke Rogers – Minor Variance Application File #MV09/20
- B) Sharon Brindley - Minor Variance Application File #MV10/20

Moved by Watt
Seconded by Snobelen

OPEN COMMITTEE OF ADJUSTMENT MEETING #2 THAT Ashfield-Colborne-Wawanosh Council hereby adjourns the regular Council Meeting and hereby opens their Committee of Adjustment Meeting and Hearing to review the Luke Rogers Minor Variance Application and the Sharon Brindley Minor Variance Application. Carried.

A) Luke Rogers – Minor Variance Application File #MV09/20

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, in regard to this application. Ms. Whaling-Rae reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the structure be constructed as shown in the elevation drawing that accompanied the application.
- That the variances' approval be valid for a period of 18 months from the date of the Committee's decision.

PUBLIC COMMENTS:

None.

APPLICANT COMMENTS:

None.

Moved by Forster
Seconded by Miltenburg

APPROVE ROGERS APPLICATION #3 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby agrees to approve the Luke Rogers Minor Variance Application as submitted, subject to the conditions as noted in the Planner's Report. Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

No public comments were received on this application so there was no effect on the decision.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

B) Sharon Brindley - Minor Variance Application File #MV10/20

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, in regard to this application. Ms. Whaling-Rae reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the structure be constructed as shown in the elevation drawing that accompanied the application.
- That the variances' approval be valid for a period of 18 months from the date of the Committee's decision.

Public comments were received from Gerald Feagan on the issue of environmental concerns. The comments were addressed through a prior review of the property by the Huron County Biologist and Stewardship to determine that there is no risk to the natural heritage policies.

PUBLIC COMMENTS:

Paula Feagan addressed the Committee of Adjustment with respect to their opposition with the application in light of their recent letter submitted.

APPLICANT COMMENTS:

None.

Moved by Watt
 Seconded by Forster

APPROVE #4 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby
 BRINDLEY agrees to approve the Sharon Brindley Minor Variance Application as
 APPLICATION submitted, subject to the conditions as noted in the Planner's Report.
 Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

Public comments were received on the issue of environments concerns. Comments were thoroughly considered but the effect did not influence the decision of Council to deny the application.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Moved by Forster
 Seconded by Vanstone

CLOSE #5 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby
 COMMITTEE closes their meeting.
 OF Carried.
 ADJUSTMENT

Moved by Miltenburg
 Seconded by Fisher

RECONVENCE #6 THAT Ashfield-Colborne-Wawanosh Township Council hereby
 REGULAR reconvenes the regular Council Meeting of September 15, 2020.
 COUNCIL Carried.
 MEETING

5.2 9:30 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Application

John K. MacDonald - Consent File #C54/20

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regard to the application for consent received from John K. MacDonald. Ms. Whaling-Rae reviewed the application with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to recommend to the County of Huron that this application for consent be granted subject to the conditions as outlined in the Planner's Report.

6.0 ACCOUNTS

6.1 Payment of Current Accounts as Presented

Moved by Fisher
 Seconded by Miltenburg

APPROVE #7 THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes
 ACCOUNTS the payment of the September 2020 accounts as presented.
 Carried.

6.2 Payment of Previous Month Actual Accounts

Moved by Watt
 Seconded by Forster

APPROVE #8 THAT Ashfield-Colborne-Wawanosh Township Council hereby
 ACTUAL approves the payment of the August 2020 accounts in the amount
 PAYMENTS of \$ 823,775.03.
 Carried.

~

6.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Fire Department, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to August 2020.

Moved by Vanstone
Seconded by Miltenburg

REVENUE #9
EXPEND-
ITURE
REPORT

THAT Ashfield-Colborne-Wawanosh Township Council adopts the summary revenue/expenditure reports of the Treasurer as written.

Carried.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Dungannon Drinking Water System – Ministry of the Environment Inspection Report

We have provided Council with a copy of the Dungannon Drinking Water System Inspection Report.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.1.2 Huron Sands Drinking Water System – Ministry of the Environment Inspection Report

We have provided Council with a copy of the Huron Sands Drinking Water System Inspection Report.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2 Building Department

7.2.1 Chief Building Official's Report

We have provided Council with a copy of Mr. Pollock's report. Mr. Pollock was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 By-Law Enforcement Officers Report

We have provided Council with a copy of the By-Law Enforcement Officers Report.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.2 Lucknow Community Health Centre Agreement

The Lucknow Community Health Centre Joint Board have agreed to amend its governing agreement back to the original agreement of a total number of members on the board being 3 as 4 were on the Board during the construction phase of the Health Centre.

STAFF COMMENTS: That Council adopts the by-law in Section 14 to repeal by-law #31-2018.

ACTION: Council agreed to adopt the by-law in Section 14.

7.5.3 Administrative Staff – Housekeeping By-Law

On May 19th Council adopted the by-law to change the titles of various administrative staff however the individuals were not included in the by-law. The Office of the Registrar General require the names of the individuals; therefore, we have provided Council with a copy of the housekeeping by-law.

STAFF COMMENTS: That Council adopts the by-law in Section 14.

ACTION: Council agreed to adopt the by-law in Section 14.

7.5.4 Commissioners to Perform Civil Marriages By-Law

We have provided Council with a copy of the by-law to amend the Commissioners that perform civil marriages for the Township of Ashfield-Colborne-Wawanosh. Mark Becker and Rob McGregor have been appointed since 2009, however we have added Sarah Louise McGregor, Building Administrative Assistant to the list. Once adopted we will forward onto The Office of the Registrar General.

STAFF COMMENTS: That Council adopts the by-law in Section 14.

ACTION: Council agreed to adopt the by-law in Section 14.

7.6 Public Works Department

7.6.1 Municipal Development and Servicing Guidelines

We have provided Council with a copy of the revised draft “Municipal Development and Servicing Guidelines” as prepared by B.M. Ross & Associates for Council’s approval. Mr. Van Osch and Ms. Witherspoon were available this morning.

STAFF COMMENTS: That Council adopt the guidelines by by-law in Section 14.

ACTION: Council agreed to adopt the “Municipal Development and Servicing Guidelines” by by-law in Section 14.

7.6.2 Port Albert & District Recreational Society Request

We have provided Council with a copy of their request to deter speeders in the area and request that the Township install some sort of signage.

Staff indicated that the present speed limit in this area is 50 KM. Staff suggests that two additional 50 KM signs could be installed in this area, along with a Pedestrian Sign on each post as well. Mr. Van Osch was available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed with the recommendations of staff that two additional 50 KM signs will be installed in this area, along with a Pedestrian Sign on each post as well. Council further agreed to have installed Children Playing Signs.

7.6.3 Agreement of Purchase and Sale – Nine Mile Enterprises Inc.

As a follow-up to the In-Camera Session of June 16, 2020 we have provided Council with a copy of the Purchase and Sale Agreement for the purchase of part of Sydenham Street and part of Arthur Street, along with a copy of the authorizing by-law. Ms. Witherspoon was available this morning.

STAFF COMMENTS: That Council adopt the by-law as drafted in Section 14 authorizing the signing of the Purchase and Sale Agreement.

ACTION: Council agreed to authorize by by-law in Section 14 the signing of the Purchase and Sale Agreement with Nine Mile Enterprises Inc.

7.6.4 Grader Tire Quotations

Public Works Superintendent Brian Van Osch has invited quotations for 12 Michelin Grader Tires for maintenance. At the time of the agenda preparation, all three quotations from Huron Tire & Auto, Willits Tire, and Townsend Tire had not been received. Due to the incentives that exist for municipal tire purchases from Michelin at this time of the year, we wanted to accept this quotation at this meeting.

Mr. Van Osch was available this morning and noted that we had now received the three quotations as follows:

- Huron Tire & Auto \$ 22,500.34
- Townsend Tire \$ 24,999.63
- Willits Tire \$ 29,879.87

STAFF COMMENTS: That Council accepts the lowest quote of Huron Tire & Auto in the amount of \$ 22,500.34 including taxes.

ACTION: Council agreed to adopt the following resolution.

Moved by Miltenburg
Seconded by Forster

ACCEPT #10 THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to
TIRE accept the quotation of Huron Tire & Auto for the required grader tires and
QUOTES installation in the total amount of \$ 22,500.34 taxes included.

Carried.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

Councillor Wayne Forster reported on the Coalition for Huron Injury Prevention Committee.

8.0 NEW BUSINESS

8.1 2020 Christmas Dinner Cancellation

After much consideration for the health and safety of Staff and Council, Mayor Glen McNeil regrettably announced that due to COVID-19, that the annual ACW Christmas Dinner for Staff and Council would be cancelled this year. While always an enjoyable event for all, he looks forward to continuing this tradition in the future.

Mayor Glen McNeil has asked that this be placed on the agenda for discussion and possible direction.

STAFF COMMENTS: None.

ACTION: Council agreed to have the CAO/Deputy-Clerk offer each employee the opportunity to have a gift card from the Benmiller Inn in the amount of \$ 100 in light of the cancellation of the 2020 Christmas Dinner.

8.2 St. Helens Hall Playground Equipment

We have provided Council with a copy of the map of where they propose to place the Playground Equipment at St. Helens Hall along with a letter indicating that the MacKenzie Family (BJM Contracting) will provide all the excavation services required for the preparation and placement of the equipment.

Councillor Jennifer Miltenburg quoted that, *“they would like to proceed this fall to get the site ready. They don’t have all the quotes yet for the equipment so they wouldn’t be sending it for approval to Council until the new year. This site plan is for not only the proposed building for spring of 2021 but there is additional space if the funds were successfully raised in the years to come and put on more equipment or simply place benches for now”.*

STAFF COMMENTS: We seek your direction.

ACTION: Noted and accepted the placement area as provided.

Public Works Superintendent Brian Van Osch will reach out to the organizers at Petrie Park in Port Albert to see what specifications they used for the excavation area in anticipation for the excavation area at St. Helens Hall.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 St. Helens Hall Board – Minutes
 10.2 Municipality of Tweed Resolution – Cannabis Production

ACTION: Council agreed to support the resolution.

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

- 12.1 Official Plan Preliminary Review Meeting

Tuesday, September 22, 2020 beginning at 9:00 a.m. through Zoom.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

- 12.2 Lake Huron Conference – Is the Coast Clear? – Starting September 29th (6-week Virtual)

Mayor McNeil, Deputy Mayor Watt, and Councillor Miltenburg participating.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS

- 14.1 Municipal Development and Servicing Guidelines By-Law

Moved by Vanstone
 Seconded by Snobelen

MUNICIPAL #11 THAT leave be given to introduce By-Law #60-2020 being a by-law to
 DEVELOPM establish the Municipal Development and Servicing Guidelines for the
 ENT & Township of Ashfield-Colborne-Wawanosh, and that it now be read
 SERVICNG severally a first, second, and third time, and finally passed this 15th day of
 GUIDELINES September 2020.
 BY-LAW Carried.

- 14.2 Lucknow Community Health Centre Joint Board of Management Agreement By-Law

Moved by Miltenburg
 Seconded by Forster

LUCKNOW #12 THAT leave be given to introduce By-Law #61-2020 being a by-law to
 MEDICAL repeal by-law 31-2018, being a by-law to amend the Lucknow Community
 BY-LAW Health Centre Joint Board of Management Agreement, and that it now be
 read severally a first, second, and third time, and finally passed this 15th
 day of September 2020.
 Carried.

- 14.3 Appoint Certain Individuals to Positions / Housekeeping By-Law

Moved by Fisher
 Seconded by Forster

APPOINT #13 THAT leave be given to introduce By-Law #62-2020 being a by-law to
 CERTAIN appoint certain individuals to their respective positions, and that it now be
 INDIVIDUAL read severally a first, second, and third time, and finally passed this 15th
 S day of September 2020.
 ADMINISTR Carried.
 ATION BY-
 LAW

14.4 Commissioners to Perform Civil Marriages By-Law

Moved by Miltenburg
 Seconded by Snobelen

APPOINT #14
 MARRIAGE
 COMMISSIO
 NERS BY-
 LAW

THAT leave be given to introduce By-Law #63-2020 being a by-law to authorize commissioners to perform civil marriages, and that it now be read severally a first, second, and third time, and finally passed this 15th day of September 2020.

Carried.

14.5 Agreement of Purchase and Sale – Nine Mile Enterprises Inc . By-Law

Moved by Vanstone
 Seconded by Snobelen

NINE MILE #15
 ENTERPRIS
 ES
 PURCHASE
 BY-LAW

THAT leave be given to introduce By-Law #64-2020 being a by-law to authorize the transfer of certain lands in the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 15th day of September 2020.

Carried.

14.6 Confirmation By-Law

Moved by Forster
 Seconded by Fisher

CONFIRMAT #16
 ION BY-LAW

THAT leave be given to introduce By-Law #59-2020 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on September 15, 2020, and that it now be read severally a first, second, and third time, and finally passed this 15th day of September 2020.

Carried.

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15.0 ADJOURNMENT

Moved by Miltenburg
 Seconded by Vanstone

ADJOURN #17

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on September 22, 2020 at 9:00 a.m. or at the Call of the Mayor.

Carried.

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Council Minutes September 22, 2020

Township of Ashfield-Colborne-Wawanosh Council met in special session on the 22nd day of September 2020, at 9:00 am through Zoom, a video conferencing platform.

The following individuals were participants during the special Council meeting:

Mayor Deputy Mayor Councillors	Glen McNeil Roger Watt Gloria Fisher Wayne Forster Jennifer Miltenburg Anita Snobelen Bill Vanstone
CAO/Deputy Clerk Clerk Chief Building Official Public Works Superintendent Planner Building Assistant	Mark Becker Florence Witherspoon Brett Pollock Brian Van Osch Celina Whaling-Rae Sarah Louise McGregor

OTHERS PRESENT: Anita Frayne

1.0 **CALL TO ORDER**

This meeting has been called to continue the preliminary review of the Township's Official Plan.

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **TOWNSHIP OFFICIAL PLAN PRELIMINARY REVIEW**

3.1 Celina Whaling-Rae, Planner / Huron County Planning Department

We have provided Council with a copy of the Workshop Schedule. Today's focus is to confirm which elements of the Official Plan will be considered for the 2021 Five Year Official Plan Review. Ms. Whaling-Rae facilitated.

ACTION: Council confirmed the following items will be pursued when initiating the 2021 Five Year Official Plan Review:

1. Surplus Severance Requirements
2. Second Dwellings on Farms
3. LR3 Zoning Review
4. Rural Mix-Use Clusters
5. Moving Future Development Lands

4.0 **ADJOURNMENT**

Moved by Forster
 Seconded by Watt

ADJOURN

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on October 6, 2020 at 9:00 a.m. or at the Call of the Mayor.

Carried.

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ACW Official Plan Five Year Review

Natural Environment Mapping & Policies

October 6, 2020



The goal is to identify and protect natural environment.

The benefits of a healthy natural environment include:

- clean air and water;
- protection of the County's valuable agricultural soils from erosion;
- resiliency to extreme weather events;
- protection of groundwater (for people and livestock);
- habitat for plants and wildlife;
- opportunities for recreation and education;
- improved physical and mental health;
- a beautiful landscape, and sustainable economy (e.g. timber harvest, maple syrup production, etc.)

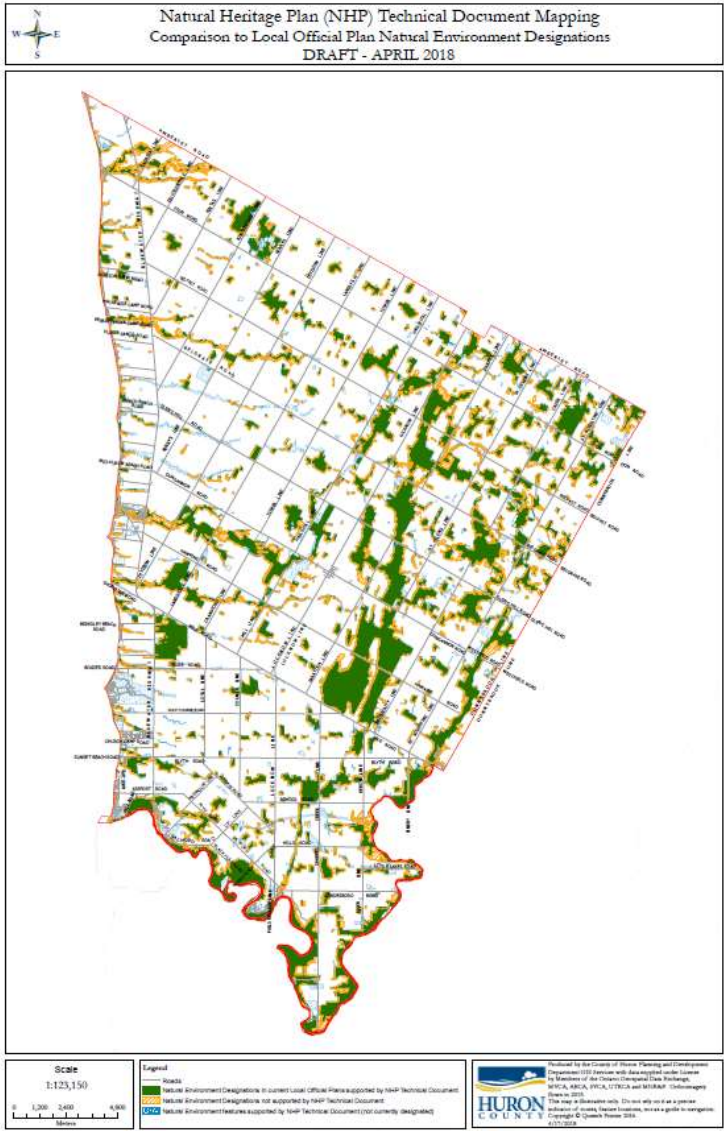
How would the Natural Environment Update for Huron County be implemented during the ACW Official Plan Review?

- 1) Policy Amendments
- 2) Mapping Updates

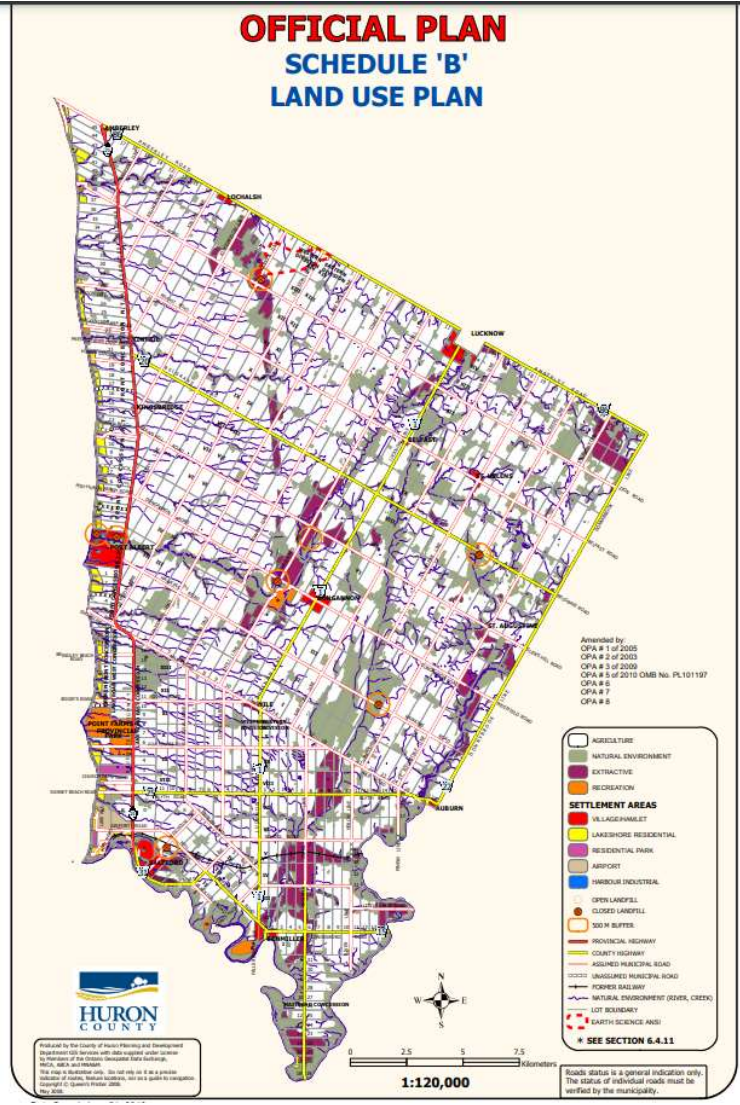
Existing Natural Environment Policies

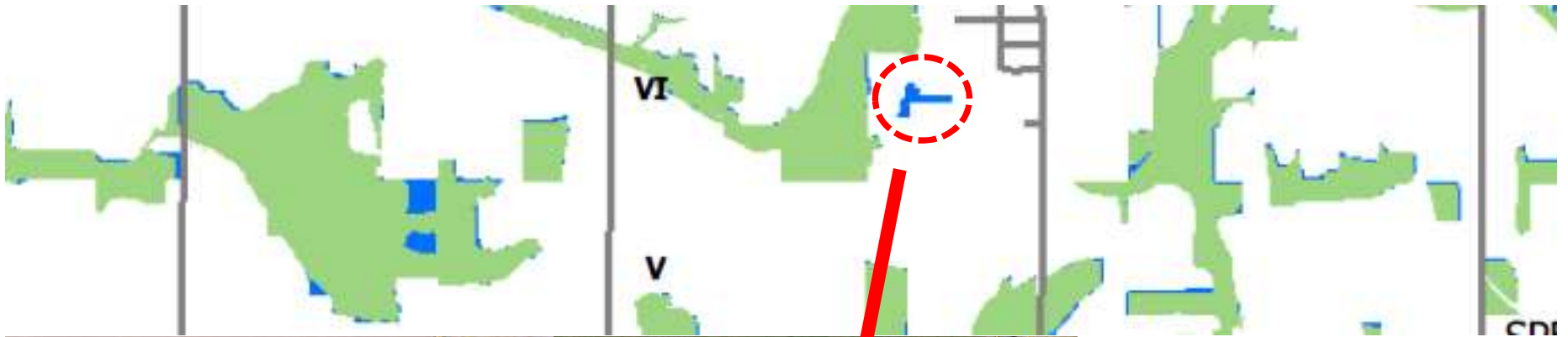
- The existing policies in the ACW Official Plan are comprehensive.
- Minor clarifications may be recommended but overall, the existing policy framework is working well.
- Lakeshore hazard policies should be reviewed by partner agencies.

Technical Mapping



Land Use Schedule

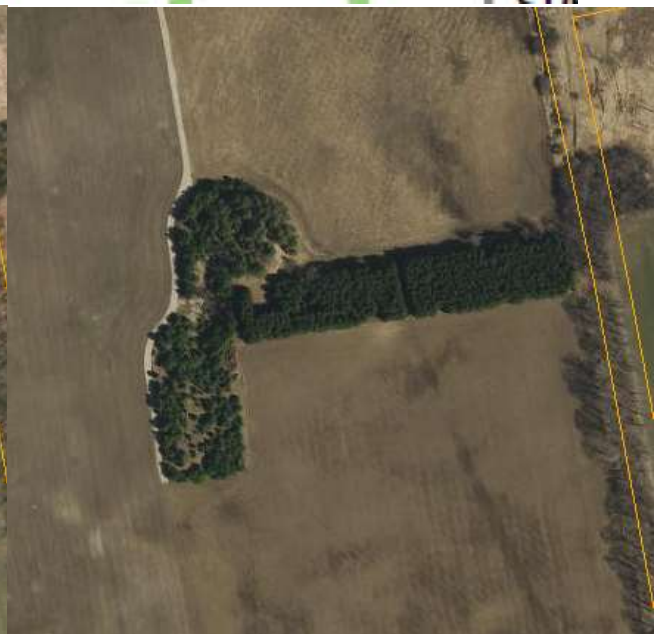




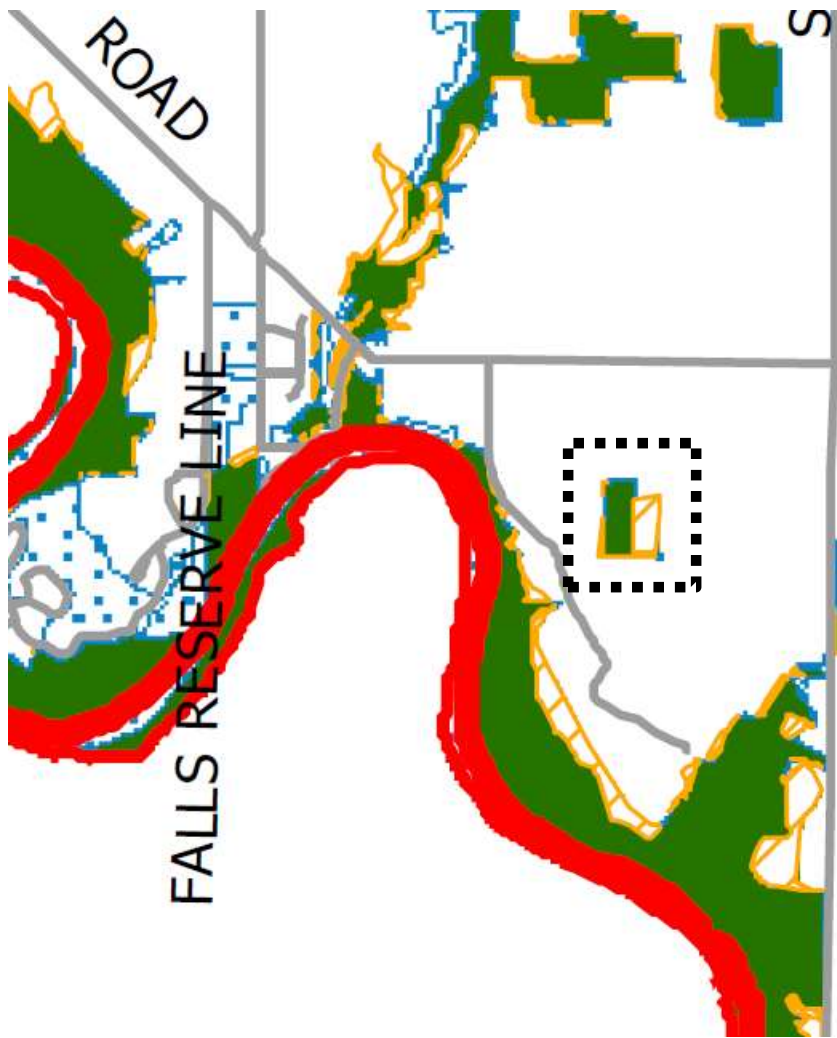
2006

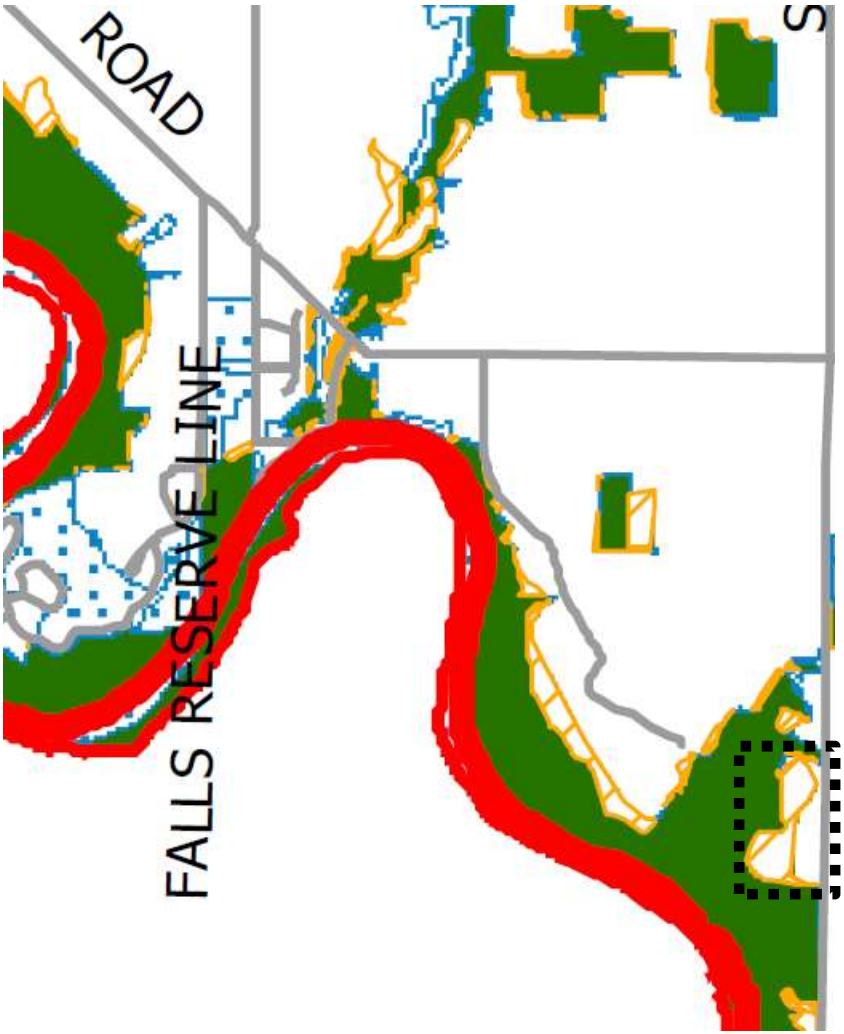


2010



2015



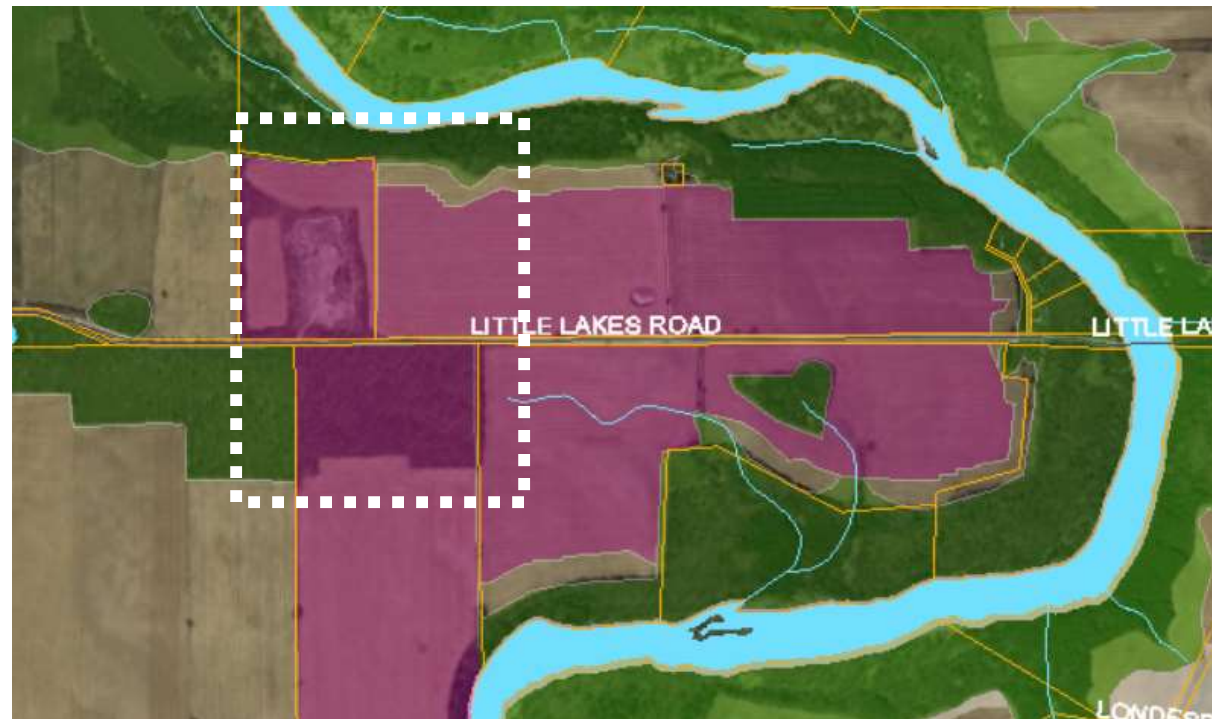
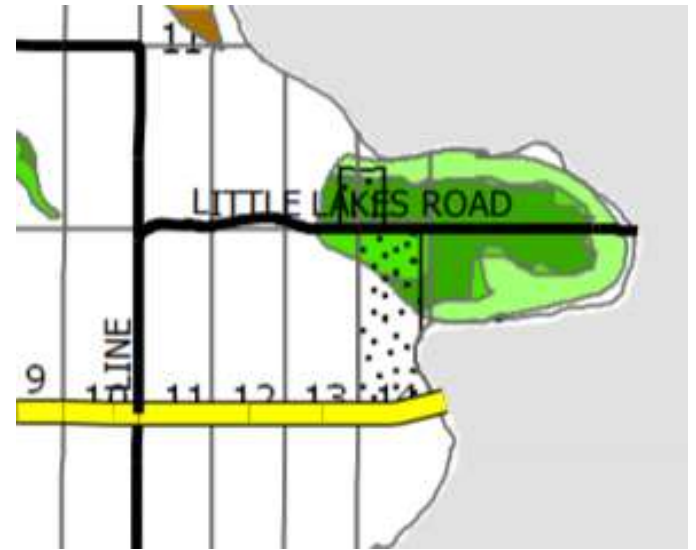


9.82 acres
of error in
current OP
and ZBL
mapping



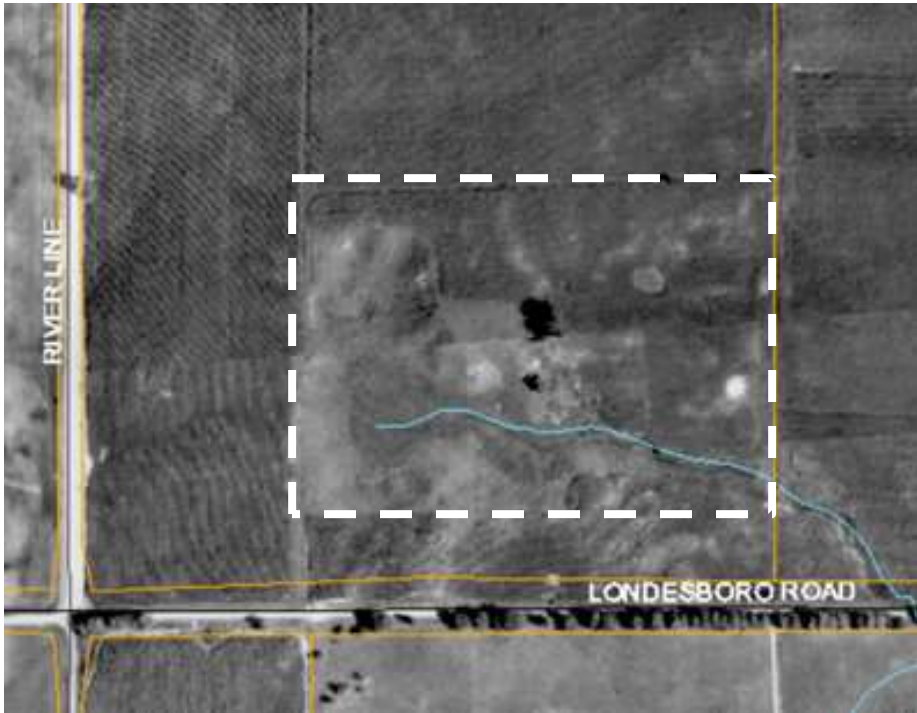




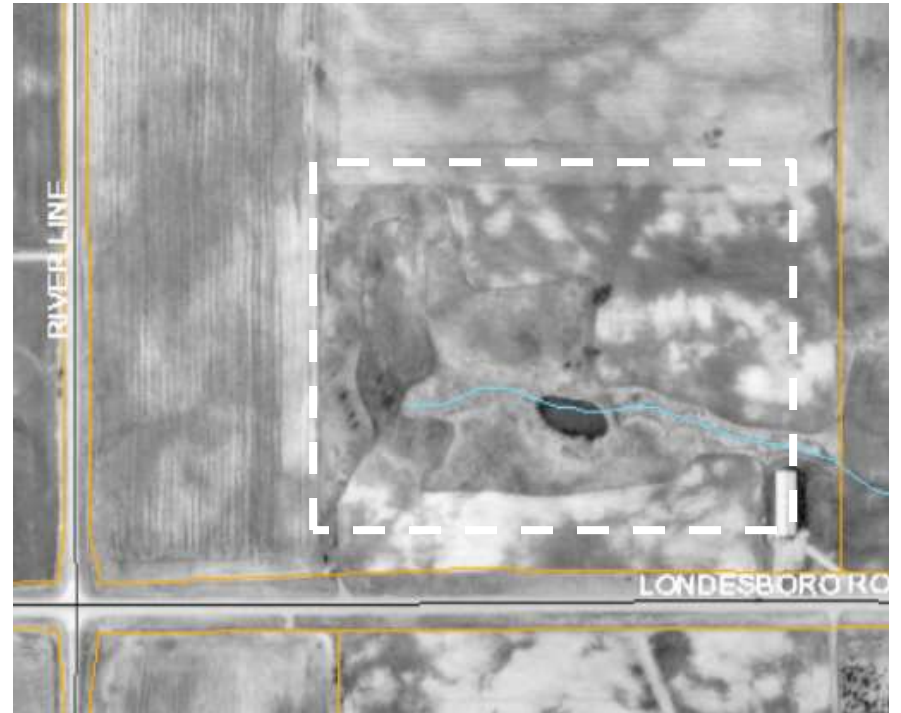




2020



1978



1999



2015

Summary

It is recommended:

- That ACW Council consider the updated Natural Environment mapping as part of the Official Plan Five Year Review process; and
- That Planning staff be directed to complete the review of the technical mapping and bring all proposed mapping back to Council following the formal initiation of the Five Year Review.

Ashfield-Colborne-Wawanosh Monthly Summary

Month: July 2020

Benmiller:

Item	Number	Comments
Adverse Samples	0	
Non-compliances	0	
Equipment issues:		<p><u>Maintenance Activities Completed</u></p> <ul style="list-style-type: none"> • 14th Cleaned Cl2 injector and Cl17 analyzer. Replaced stenner pump tube. Checked eyewash bottle, fire extinguisher, well house, day tank and spill containment. Ran auto dialer test. • 16th Ran generator test
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		Shut-off: Turn-on: Complaint:
Locates		

Month: July 2020**Century Heights:**

Item	Number	Comments
Adverse Samples		
Non-compliances		
Equipment issues:		<u>Maintenance Activities Completed</u> <ul style="list-style-type: none">• 14th Cleaned Cl2 injector• 16th Verified UV sensor• 29th Cleaned Cl17 analyzer and online turbidity analyzer. Ran generator test
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		Shut-off: Turn-on: Complaint:
Locates		

Ashfield-Colborne-Wawanosh Monthly Summary

Month: July 2020

Dungannon:

Item	Number	Comments
Adverse Samples		
Non-compliances		
Equipment issues:		<p><u>Maintenance Activities Completed</u></p> <ul style="list-style-type: none"> • 16th Checked eyewash station, well house building, spill containment and day tank. Pressure tanks #1 thru #4* semiannual check. Replaced stenner pump tube. • 21st Changed Cl2 and NaSi lines. • 29th Cleaned Cl2 and Cl17 analyzers also cleaned NaSi Injector. Ran auto dialer and generator tests
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		Shut-off: Turn-on: Complaint:
Locates		

Ashfield-Colborne-Wawanosh Monthly Summary

Month: July 2020

Huron Sands:

Item	Number	Comments
Adverse Samples		
Non-compliances		
Equipment issues:		<p><u>Maintenance Activities Completed</u></p> <ul style="list-style-type: none"> • 8th Cleaned CI2 and CI17 Injectors • 22nd Cleaned CI17 Analyzer. Checked eyewash bottles, well house, spill containment and day tank. Ran Auto dialer test
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		<p>Shut-off:</p> <p>Turn-on:</p> <p>Complaint:</p>
Locates		

On-Going Items / Recommendations:

There were 14 locates in ACW for July

*** All sites being sanitized weekly as per COVID19 protocol***

Benmiller:

Century Heights:

- UV Reference sensor back from being calibrated

Dungannon:

Pressure tank #1 is water logged and needs replacing

Huron Sands:

Completed by: Sarah Telford _____
Quality Assurance and Compliance Specialist
Veolia Water Canada

Ashfield-Colborne-Wawanosh Monthly Summary**Month: August 2020****Benmiller:**

Item	Number	Comments
Adverse Samples	0	
Non-compliances	0	
Equipment issues:		<u>Maintenance Activities Completed</u> <ul style="list-style-type: none">• Checked Eyewash bottle, fire extinguisher, well house building, day tank and spill containment.• Ran Auto dialer and generator tests.• Cleaned Cl2 Injector and Cl17 Analyzer
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		Shut-off: Turn-on: Complaint:

Ashfield-Colborne-Wawanosh Monthly Summary

Month: August 2020

Century Heights:

Item	Number	Comments
Adverse Samples		
Non-compliances		
Equipment issues:		<p><u>Maintenance Activities Completed</u></p> <ul style="list-style-type: none"> • Cleaned Cl17 Analyzer, Turbidity Analyzer, Cl2 Injector and UV Reactors #1 and #2 • Checked eyewash station, fire extinguisher, emergency lights, well house, day tank and spill containment • Ran Auto dialer and generator tests • Calibrated Turbidity Analyzer
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm: 8 th Low Pressure 20 th Precontact
Main breaks/Leaks		Date: Type:
Power outages		Date: 9 th Power Blip
Shut-off / Turn-on / Complaints		Shut-off: Turn-on: Complaint:

Ashfield-Colborne-Wawanosh Monthly Summary

Month: August 2020

Dungannon:

Item	Number	Comments
Adverse Samples		
Non-compliances		
Equipment issues:		<p><u>Maintenance Activities Completed</u></p> <ul style="list-style-type: none"> • Ran Generator and Auto dialer tests • Cleaned Cl17 Analyzer, Cl2 Injector and NaSi Injector • Checked eyewash station, fire extinguisher, well house building, day tank and spill containment.
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm: 8 th Side blew out of Pressure Tank
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		Shut-off: Turn-on: Complaint:

Ashfield-Colborne-Wawanosh Monthly Summary

Month: August 2020

Huron Sands:

Item	Number	Comments
Adverse Samples		
Non-compliances		
Equipment issues:		<p><u>Maintenance Activities Completed</u></p> <ul style="list-style-type: none"> • Cleaned Cl2 and NaSi Injectors • Cleaned Cl17 Analyzer. • Checked eyewash bottles, well house, spill containment and day tank. Ran Auto dialer test • Ran Auto dialer test
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		<p>Shut-off:</p> <p>Turn-on:</p> <p>Complaint:</p>

On-Going Items / Recommendations:

There were 14 locates in ACW for August

*** All sites being sanitized weekly as per COVID19 protocol***

Management review needs to take place soon

Benmiller:

- MOE Inspection took place – 100%

Century Heights:

- UV Reference sensor back from being calibrated
- MOE Inspection underway

Dungannon:

- August 14th - 2 Pressure tanks replaced
- MOE Inspection took place – 95.83%

Huron Sands:

- MOE Inspection took place – 100%

Completed by: Sarah Telford _____
Quality Assurance and Compliance Specialist
Veolia Water Canada



COUNCIL REPORT

7.2.1

From: Florence Witherspoon, Clerk
Date: October 6, 2020
Subject: Dungannon Vacant Lots

RECOMMENDATION:

THAT Staff proceed with the issuance of an Expression of Interest for the properties located in Dungannon.

BACKGROUND:

At the January 14th meeting of Council, staff was directed to pursue the SLED funding through the County for the Dungannon Vacant Lots project.

As a reminder to Council, the project involves the development of municipally owned vacant land into attainable housing to supply the workforce needs in Huron County. This will be accomplished through controlled land disposition, whereby the land is sold to a developer with conditions set by the Township.

COMMENT:

Staff have made a submission to the SLED funding for the Dungannon Vacant Lots project, the deadline was August 31st. The grant, if successful, would be \$10,000. Confirming with the County, to be eligible for funding, the project cannot commence before an application was made. Staff is hopeful that the project, which meets the attainable housing priority of County Council, as well as supports the workforce development initiatives that the Huron County Economic Development has been working on, will be successful.

Staff applied for funding to assist in preparing the property ready for development. This will or can include the survey, hydrogeological and archeological studies if required, environmental assessment if required, lot grading and drainage plan, advertisement and any legal costs. It is suggested that if the Township is successful in receiving the grant, that the Township contribute \$10,000 towards these requirements.

Attached to this report as Schedule A is a proposed budget for the project, which is expected to produce a significant return. Staff would like to proceed with an Expression of Interest for the project to take advantage of the market. The attached Schedule B is a draft Expression of Interest for your review. Once the successful developer has been chosen, an Agreement would be drafted to include the municipal responsibilities for preparing the lots for development.

OTHERS CONSULTED:

Mark Becker, CAO/Deputy-Clerk
Brett Pollock, CBO

Respectfully submitted,

Florence Witherspoon, Clerk

SCHEDULE A

Dungannon Vacant Lots – Proposed Budget

Revenue	Amount
7 residential lots (\$40,000 ea)	\$280,000
	TOTAL \$280,000

Expense	Amount
Survey of Lots	\$3,000
Hydrogeological Study	\$2,000
Lot Grading and Drainage Plan	\$5,000
Environmental Assess. for Development	\$20,000
Archeological Study	\$5,000
Advertising	\$400
Legal – Agreement	\$1,200
	TOTAL \$36,600

SCHEDULE B



EXPRESSIONS OF INTEREST

The Corporation of the Township of Ashfield-Colborne-Wawanosh is inviting interested Developers to submit proposals on the possible development of Township owned lands in the Village of Dungannon for the purpose of “Attainable Housing”.

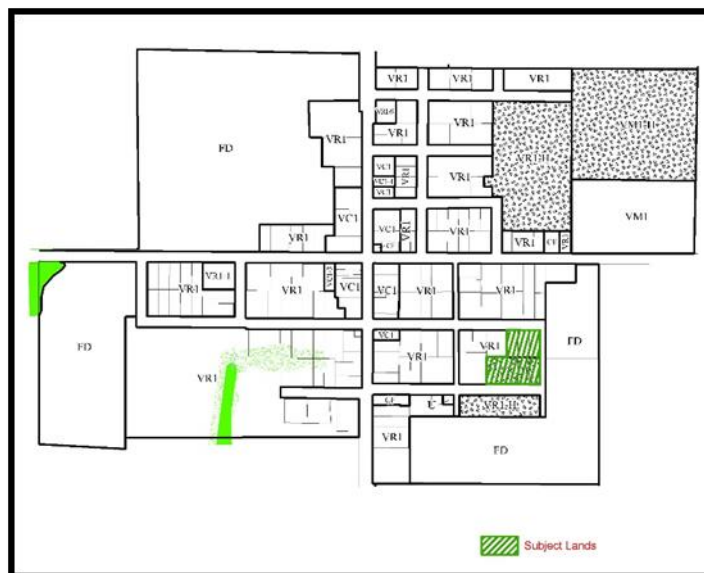
The lands in question have an area of approximately 2 acres. The chosen developer will enter into a purchase and sale agreement with the Township that will set out development conditions and a buy-back provision to ensure expedient completion.

Submissions should consider a development timeline, proposed number of housing units, and relevant experience in similar projects.

Please submit proposals to the following by Monday,
October, ___ 2020 at 4:00 pm.

Township of Ashfield-Colborne-Wawanosh
Florence Witherspoon, Clerk
82133 Council Line, Goderich, ON N7A 3Y1
clerk@acwtownship.ca

Any submission not necessarily accepted. Submissions should reference: “Dungannon Property Expression of Interest” and can be submitted by email or to the Municipal Office.





COUNCIL REPORT

From: Florence Witherspoon, Clerk
Date: October 6, 2020
Subject: Reporting of By-law Enforcement Files

RECOMMENDATION:

For information purposes only.

BACKGROUND:

As a follow-up from the September 15th meeting of Council where the discussion took place, staff has reviewed the possible confidential nature of the By-law Enforcement Reports being presented to Council.

COMMENT:

In recent years, By-law Enforcement reports to Council have been quite detailed including addresses or locations. While this does provide thorough particulars as to the activities of the By-law Enforcement Officer, staff has concluded that the way in which the reports are presented needs to change. As they are currently formatted, there is liability of exposing possible civil matters between neighbors and/or the Township.

Staff will be changing how the By-law Enforcement Officer's report is presented to Council. Staff will ensure that enough information is present to show the activities of the contract, however taking care that privacy be maintained.

OTHERS CONSULTED:

Mark Becker, CAO/Deputy-Clerk

Respectfully submitted,

Florence Witherspoon, Clerk



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 65-2020

Being a by-law to authorize the execution of a Fire Protection Services Agreement between the Township of Huron-Kinloss and the Township of Ashfield-Colborne-Wawanosh

WHEREAS the Municipal Act, 2001, S.O. 2001, C.25, as amended, Section 20(1), provides that a Council of a Municipality may enter into an agreement with one or more municipalities to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS the Fire Protection and Prevention Act, 1997, SO 1997, Chapter 4, Section 5(4) permits two or more municipalities to establish one or more fire departments for the purpose of providing Fire Protection Services in those municipalities;

AND WHEREAS the Lucknow and District Fire Board, established to oversee the Lucknow and district Fire Department, is jointly owned by the Township of Huron-Kinloss and the Township of Ashfield-Colborne-Wawanosh;

AND WHEREAS the Council for the Township of Ashfield-Colborne-Wawanosh deems it expedient to enter into a Fire Protection Services Agreement with the Township of Huron-Kinloss;

NOW THEREFORE the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. That the Mayor and CAO/Deputy Clerk are hereby authorized to execute and affix the Corporate Seal to enter into an Agreement with the Township of Huron-Kinloss, as attached hereto as Schedule A.
2. This by-law shall come into full force and effect on November 1, 2020.
3. This by-law may be cited as the "Lucknow Fire Protection Services Agreement".

Read a FIRST and SECOND time this 6th day of October 2020.

Read a THIRD TIME and FINALLY PASSED this 6th day of October 2020.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker

Schedule A
By-law 65-2020

THIS AGREEMENT made this 6th day of October, 2020 being a Joint Fire Service Agreement.

BETWEEN PARTIES:

THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS,

Herein after called "Huron-Kinloss"

AND

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH,

Herein after called "Ashfield-Colborne-Wawanosh"

WHEREAS the Municipal Act, 2001 S.O. 2001, c.25, as amended, Section 20(1), provides that a Council of a Municipality may enter into an agreement with one or more municipalities or local bodies, as defined in section 19 of the Municipal Act, or a combination of both to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS the Fire Protection and Prevention Act, 1997 S.O 1997, c.4, as amended, (the "FPPA") Section 5(4) permits two or more municipalities to establish one or more fire departments for the purpose of providing Fire Protection Services in those municipalities;

AND WHEREAS the parties hereto have agreed to form the Lucknow and District Fire Department for the purpose of providing Fire Protection Services in the areas as defined in Appendix 'A' through Appendix 'D' of this agreement;

AND WHEREAS the Corporation of the Township of Huron-Kinloss and the Corporation of the Township of Ashfield-Colborne-Wawanosh jointly own assets suitable to meet the Municipal Fire Protection Service responsibilities required by FPPA, through the Lucknow and District Fire Board (the "Board").

AND WHEREAS the parties hereto have agreed to form the Lucknow and District Fire Board to oversee the fire protection service.

AND WHEREAS the parties hereto have agreed to the role, responsibilities and procedures of the Lucknow and District Fire Board as outlined in Appendix 'E' of this agreement.

AND WHEREAS the parties hereto have agreed to the Lucknow and District Fire Board Fire Chief Management Services as outlined in Appendix 'F' of this agreement;

NOW THEREFORE it is mutually agreed upon as to the terms herein between the Corporation of the Township of Huron-Kinloss and the Corporation of the Township of Ashfield-Colborne-Wawanosh, as follows;

1. DEFINITIONS

- a) FIRE CHIEF shall mean the Fire Chief duly appointed by By-law of the Township of Huron-Kinloss and as defined in the FPPA.
- b) SERVICE AREA shall mean the area within the Municipal boundaries of the Township of Ashfield-Colborne-Wawanosh described in the map attached hereto as Appendix "A" and Appendix 'B', the Township of Huron-Kinloss described in the map attached hereto as Appendix "C" and Appendix "D" forming part of this agreement.
- c) FIRE DEPARTMENT shall have the same meaning as in the FPPA.
- d) LUCKNOW AND DISTRICT FIRE BOARD shall mean the board formed and made up of representatives that are elected officials from Huron-Kinloss and Ashfield-Colborne-Wawanosh as further outlined in Appendix 'E' of this agreement.
- e) FIRE PROTECTION SERVICES shall have the same meaning within the FPPA.
- f) LUCKNOW AND DISTRICT FIRE STATION shall mean the Fire Station located at 725 Campbell Street in Lucknow, ON.

2. LUCKNOW AND DISTRICT FIRE DEPARTMENT MANAGEMENT, ADMINISTRATION and OPERATIONS

- a) Huron-Kinloss and Ashfield-Colborne-Wawanosh agree that all management, including financial management, administration and operations of the Lucknow and District Fire Department shall be the responsibility of Huron-Kinloss.
- b) Huron-Kinloss shall be responsible for the levels of service provided, the organizational structure of the Fire Department and the retention and enactment of all By-laws, Policies, Procedures and Standard Operating Guidelines of the Fire Department. The Lucknow and District Fire Board will have input and may make recommendations regarding such as required.
- c) Huron-Kinloss and Ashfield-Colborne-Wawanosh hereby agree that all members of the Lucknow and District Fire Department become employees of the Township of Huron-Kinloss, and that a unified pay structure shall be adopted upon acceptance of this agreement.
- d) Upon acceptance of this agreement, all administrative processes and procedures of the Township of Huron-Kinloss shall apply to the Lucknow and District Fire Department, including but not limited to; By-laws, Township Policies, Purchasing and Procurement, Internal Procedures, Standard Operational Guidelines, Hiring and Promotion Practices, Position Descriptions, Payroll rates and processes, Strategic Plans, the organizations values, vision and mission and all other processes necessary to manage and operate Fire Services.
- e) The Lucknow and District Fire Board will be provided copies of all relevant documentation for review and reference purposes.
- f) Huron-Kinloss and Ashfield-Colborne-Wawanosh will jointly provide, except as hereinafter limited or excluded, fire protection services within the service areas defined

by the maps attached hereto as Appendix "A" and Appendix "B" and the Township of Huron-Kinloss described in the map attached hereto as Appendix "C" and Appendix "D".

3. FIRE CHIEF SERVICES

- a) Huron-Kinloss and Ashfield-Colborne-Wawanosh agree that the Fire Chief for the Lucknow and District Fire Department shall be the Full Time Fire Chief employed by the Township of Huron-Kinloss who is duly appointed by By-law of the Township of Huron-Kinloss as further outlined in Appendix 'F' as attached hereto.
- b) The Fire Chief shall have full authority and control over any and all administrative and operational activities in which the Fire Department may be engaged in the fire service areas as defined in this agreement.
- c) Huron-Kinloss and Ashfield-Colborne-Wawanosh agree that the financial equivalent of 40% of the duties of the Fire Chief as provided by the Township of Huron-Kinloss be allocated in the annual budget for the Lucknow and District Fire Department to be shared as per Section 4 (f).
- d) Annually, prior to the consideration of the budget, the Township of Huron-Kinloss will provide to the Board, confidentially, the proposed financial equivalent of 40% of the duties of the Fire Chief, detailing the breakdown, within the limitations of the Municipal Freedom of Information and Protection of Personal Privacy Act, of how the 40% is calculated to ensure financial due-diligence.

4. FINANCIAL

- a) The Fire Chief shall prepare annually and present through the Lucknow and District Fire Board, an estimate of operating revenues and expenditures and capital contributions and purchases for the Lucknow and District Fire Department.
- b) All parties to this agreement must approve the Fire Chief's estimates as submitted or amended. Ashfield-Colborne-Wawanosh shall pay to the Treasurer of Huron-Kinloss, in quarterly installments, the amount of their said apportionment of costs.
- c) The Board shall not have its own bank account. All deposits and payments will be made through the Treasurer of Huron-Kinloss.
- d) The Township of Huron-Kinloss shall act as the Treasurer and provide administrative assistance to the Board. These services will be at a cost of \$2,500 annually to the Board.
- e) The auditor for the Corporation of the Township of Huron-Kinloss shall audit the financial records of the Board and submit copies of the annual statements to each party of this agreement.
- f) The annual Operating deficits or surpluses resulting from the Operation of the Lucknow and District Fire Board, plus approved capital projects, shall be shared at the following rates:
 - i. Huron-Kinloss Capital = 50%
 - ii. Ashfield-Colborne-Wawanosh Capital = 50%
 - iii. Huron-Kinloss Operating = 50%
 - iv. Ashfield-Colborne-Wawanosh Operating = 50%
 - v. Fire Calls: \$100.00 per call
- g) The Lucknow and District Fire Board shall review the basis upon which costs are shared under the provisions of this agreement hereto every three years or more frequently as

all of the parties may mutually agree upon. Any change in formulas for cost sharing must be with the consent of all parties and will be effective on the first day of January of the year in which the formula funding change is adopted by both parties.

- h) Township of Huron-Kinloss shall ensure, in consultation with the parties that all necessary and adequate insurance coverages are in place to protect assets in the care, custody and control of the Lucknow and District Fire Department, the parties hereto and members of the Fire Department against legal liability resulting from activities of the Board and the operations of the Department.

5. GENERAL TERMS

- a) Should one of the parties propose an amendment to this agreement, such written notice shall be given to all parties at least 45 days prior to any Council Meeting.
- b) This agreement shall inure to the benefit of and be binding upon the parties hereto, their successors and respective assigns. This agreement may be cancelled at any time upon the unanimous consent of all parties. Any individual party wishing to withdraw from this agreement may do upon presenting not less than one year's written notice of intent, to be effective one (1) year after December 31st of the year in which notice is given.
- c) Each and every provision of this agreement is severable, and if any provision or term of this agreement should, for any reason, be declared invalid by any court, it is the intention and desire of the parties to this agreement, that each and every of the remaining provisions remain in full force and effect.
- d) Upon execution, this agreement shall be take full force and effect at Twelve (12) O'clock in the AM on November 01, 2020
- e) Upon execution of this agreement; at Twelve (12) O'clock in the AM on November 01, 2020, any By-Laws existing agreements among the parties, as amended, with respects to Fire Protection Services shall be repealed.
- f) Financial management and payroll shall commence at Twelve (12) O'clock in the AM on January 01, 2021.
- g) Unless terminated pursuant to Section 8 (b), this agreement shall be in force and effect until such time a new agreement is made, notwithstanding that the terms of this agreement may be amended in writing from time to time.
- h) Any written notice shall be provided to the Clerk of either party, and shall be deemed to have been given on the day of transmission if delivered by fax, email or personal service, or on the third business day following the day of mailing if sent by registered mail.

IN WITNESS WHEREOF the parties hereto have hereunder affixed their corporate Seals and Signatures of their respective Officers

THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

Mitch Twolan, Mayor

Emily Dance, Clerk

We have the authority to bind the Corporation

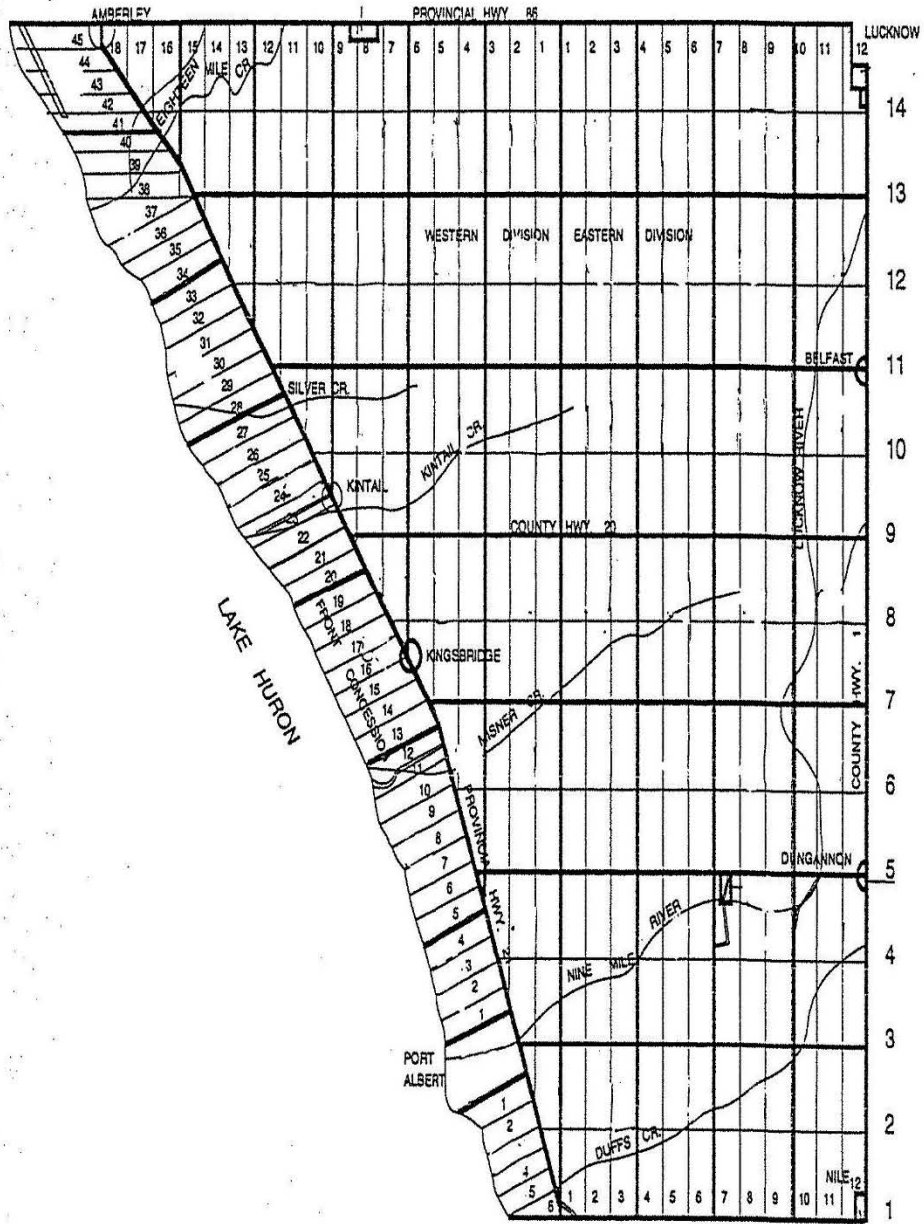
THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

Glen McNeil, Mayor

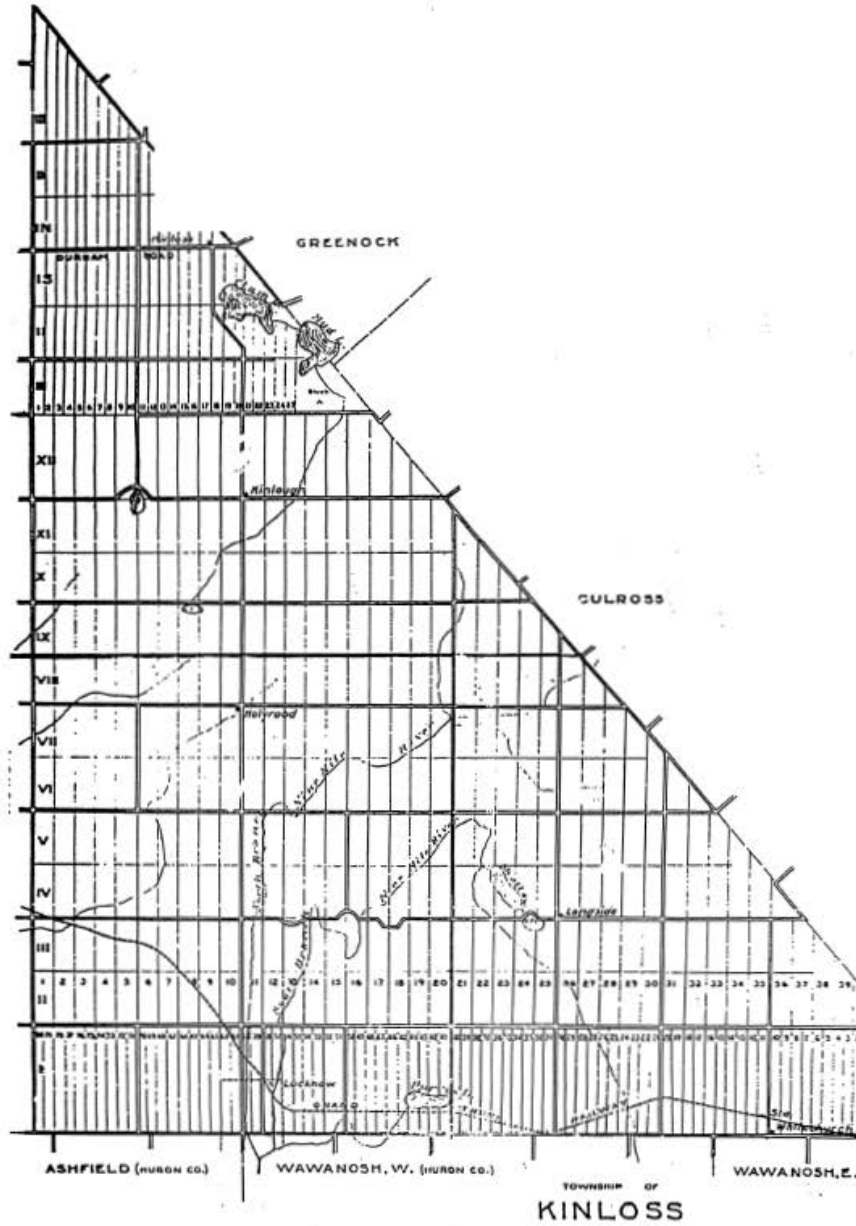
Mark Becker, Chief Administrative Officer

We have the authority to bind the corporation

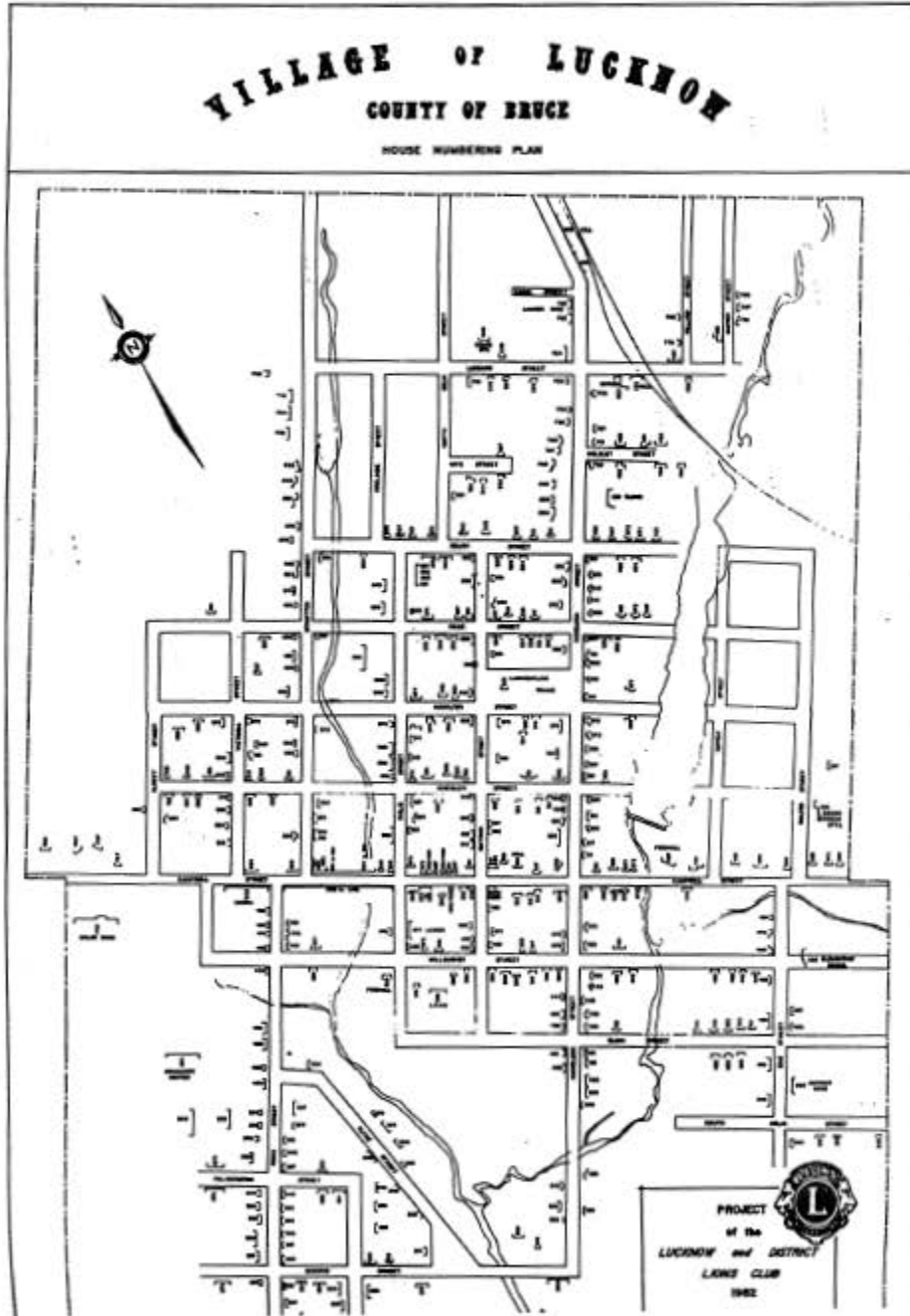
TOWNSHIP OF HURON-KINLOSS and TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
 Fire Service Management and Operations Agreement
 Appendix "A" – Service Area Township of Ashfield-Colborne-Wawanosh (Ashfield)



TOWNSHIP OF HURON-KINLOSS and TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
Fire Service Management and Operations Agreement
Appendix "C" – Service Area Township of Huron-Kinloss (Kinloss Township)



TOWNSHIP OF HURON-KINLOSS and TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
Fire Service Management and Operations Agreement
Appendix "D" – Service Area Township of Huron-Kinloss (Village of Lucknow)



TOWNSHIP OF HURON-KINLOSS and TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

Appendix 'E'

Roles and Responsibilities of the Lucknow and District Fire Board

LUCKNOW AND DISTRICT FIRE BOARD

- a) Upon the execution of this agreement, Huron-Kinloss and Ashfield-Colborne-Wawanosh agree to form the LUCKNOW AND DISTRICT FIRE BOARD for the purposes of consultation, recommendation, deliberation and seeking approvals by their respective Council as it relates to:
 - i. The purchase of capital assets in relation to buildings, fire apparatus and any specialized fire service equipment jointly owned and housed within the Lucknow and District Fire Station.
 - ii. The financial contributions made towards the annual operating costs of the Lucknow and District Fire Department budget.
 - iii. Capital reserve funding contributions for future capital asset purchasing.
 - iv. All matters that pertain to the delivery of fire protection services within the defined Service Area
- b) The general oversight of the delivery of Fire Protection Services within each Townships respective jurisdictions.
- c) The Lucknow and District Fire Board shall be the direct liaison to each parties elected Council.
- d) The Lucknow and District Fire Board shall establish a regular meeting schedule consisting of quarterly (4) meetings per year. Additionally the Fire Board may meet as required.
- e) The Lucknow and District Fire Board shall be made up of three (3) members plus alternate(s) of the Township of Huron-Kinloss Council and three (3) members plus alternate(s) of the Township of Ashfield-Colborne-Wawanosh Council appointed by each Council following a municipal election, upon assuming their elected offices.
- f) The Lucknow and District Fire Board shall, at the beginning of each year, appoint a chairperson on a rotating basis. Odd years will be Ashfield-Colborne-Wawanosh. Even Years will be Huron-Kinloss
- g) The Lucknow and District Fire Board shall appoint a Board Secretary, for the purpose of taking and publishing minutes of the Lucknow and District Fire Board Meetings. The Secretary shall be an employee of Huron-Kinloss.
- h) The Lucknow and District Fire Board shall pass Rules of Procedure that outlines the roles, rules of order, responsibilities and duties of the Lucknow and District Fire Board.

TOWNSHIP OF HURON-KINLOSS and TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
Lucknow and District Fire Board Fire Chief Management Services
Appendix "F"

The Corporation of the Township of Huron-Kinloss will provide the following administrative, operational and managerial services to the Lucknow and District Fire Board (which, for greater certainty, will be provided by The Township of Huron-Kinloss Fire Chief or other such employees of the Township of Huron-Kinloss as required);

- a) Exercising the powers and duties imposed on the Fire Chief by the Fire Protection and Prevention Act and other regulations;
- b) Ensuring enforcement of the Ontario Fire Code through necessary inspections and overseeing the issuing of required notices and orders;
- c) Interpreting and ensuring the application and enforcement of appropriate and applicable legislation, codes and by-laws;
- d) Reviewing building plans and development applications to ensure they meet all fire regulations when requested to do so by the appropriate building and planning department and/or Chief Building Officials;
- e) Managing the Functions of the Lucknow and District Fire Department and staff on behalf of the Lucknow and District Fire Board, including, but not limited to, fire suppression, fire prevention, fire safety education, communications, recruitment, training of persons involved in the provision of fire protection services, rescue and medical tiered response services, and the delivery of all of those services;
- f) Providing leadership and direction to the overall operation of the Lucknow and District Fire Department through the fire department staff;
- g) Overseeing purchasing, maintenance and budgeting of the Lucknow and District Fire Department, including approval of expenditures;
- h) Representing the Lucknow and District Fire Department when communicating information to the media;
- i) Establishing and administering a training program to meet Provincial Standards and documentation of such;
- j) Promoting and Facilitating Fire Officer Development;
- k) Promoting and facilitating a fire prevention and public education program;
- l) Establishing Standard Operating Guidelines that are in conformance with the Fire Service, Occupational Health and Safety Act, Section 21 Guidance Notes;
- m) Annually, draft and submit to the Lucknow and District Fire Board an annual operating and capital budget for review and approval. Each respective Council will receive a copy of the approved budget.
- n) Creating, submitting and presenting a quarterly activities report to the Lucknow and District Fire Board;
- o) The Fire Chief shall attend the Lucknow and District Fire Board quarterly meetings to provide information in relation to the Fire Protection Services and the Operation of the Fire Department.
- p) Submitting reports, and maintaining files on all incidents, inspections and investigations, to the required authority, including but not limited to, the Office of the Fire Marshal and Emergency Management;

- q) Establishing duties and responsibilities for the Lucknow and District Fire Department personnel;
- r) Overseeing the Fire Service specific Health and Safety Program for the Lucknow and District Fire Department;
- s) Overseeing the maintenance, repair and replacement of the equipment and assets of the Lucknow and District Fire Board;
- t) Overseeing administrative services of the Lucknow and District Fire Department, including but not limited to, payroll, human resources, reporting, etc.;
- u) Administering Fire Service Agreements, Medical Tiered Response Agreements, Automatic Aid Agreements and Mutual Aid Agreements;
- v) Attendance at the following major incidents; structure fires with potential dollar loss value, fire where a death has occurred, significant or large outdoor fires, any fire where automatic/mutual aid agreements are activated, any fire that requires investigation or where violations of the Ontario Fire Code are obvious, Fires that require the involvement of the Office of the Fire Marshal and Emergency Management, serious motor vehicle collisions, incidents where the Fire Department is requested to assist or standby at the request of the Ontario Provincial Police, incidents where there are unusual, impactful to the community or are high profile in nature, carbon monoxide responses where there are known injuries or deaths, all accidents and/or rescue incidents where serious injury or death has or is likely to occur, any other incident's as requested by responding personnel and/or at the discretion of the Fire Chief;
- w) Oversee all fire investigations;
- x) Such other services as amended and mutually agreed upon from time to time by the parties.



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 66-2020

Being a by-law to appoint Christopher Cleave as the Fire Chief for the Lucknow and District Fire Department

WHEREAS the Fire Protection and Prevention Act, 1997, SO 1997, Chapter 4, Section 6(1) requires that if a fire department is established for the whole or a part of a Municipality or for more than one Municipality, the council of the Municipality or the Councils of the Municipalities, as the case may be, shall appoint a fire chief for the fire department;

AND WHEREAS the Council for the Corporation of the Township of Ashfield-Colborne-Wawanosh deems it expedient to appoint Christopher Cleave as Fire Chief of the Lucknow and District Fire Department;

NOW THEREFORE, the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. That the Corporation of the Township of Ashfield-Colborne-Wawanosh Council hereby appoints Christopher Cleave as Fire Chief for the Lucknow and District Fire Department.
2. That the Appointment of the Fire Chief shall only apply to the Fire Protection Services and Fire Protection areas of the Township of Ashfield-Colborne-Wawanosh identified in the Fire Services Agreement, adopted by By-law 65-2020.
3. That this by-law supersedes all other Fire Chief Appointment By-laws for the Lucknow and District Fire Department and those by-laws are hereby repealed.
4. This by-law shall come into full force and effect on November 1, 2020 and shall remain in effect until repealed.
5. This by-law may be cited as the "Lucknow Fire Chief Appointment By-law".

Read a FIRST and SECOND time this 6th day of October 2020.

Read a THIRD TIME and FINALLY PASSED this 6th day of October 2020.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 67-2020

BEING A BY-LAW to appoint a Municipal Auditor for the Corporation of the Township of
Ashfield-Colborne-Wawanosh

WHEREAS Section 296 of the Municipal Act, 2001 requires Municipal Councils to appoint auditors for the Corporation;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. That Council hereby appoints the firm of Seebach and Company Chartered Professional Accountants as Auditors for the Corporation of the Township of Ashfield-Colborne-Wawanosh for a term of one-year ending December 31st, 2021.
2. That Seebach and Company Chartered Professional Accountants shall audit all records of the Corporation of the Township of Ashfield-Colborne-Wawanosh.
3. This by-law shall come into full force and effect on the final day of passage.
4. This by-law shall be cited as the “Auditors Appointment By-Law.”

Read a FIRST and SECOND time this 6th day of October 2020.

Read a THIRD TIME and FINALLY PASSED this 6th day of October 2020.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker

OPP 2021 Annual Billing Statement**Ashfield-Colborne-Wawanosh Tp**

Estimated costs for the period January 1 to December 31, 2021

Please refer to www.opp.ca for 2021 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	3,132		
	Commercial and Industrial	140		
	Total Properties	<u>3,272</u>	177.48	580,701
Calls for Service	(see summaries)			
	Total all municipalities	168,336,779		
	Municipal portion	0.1711%	88.04	288,063
Overtime	(see notes)		9.89	32,362
Prisoner Transportation	(per property cost)		2.11	6,904
Accommodation/Cleaning Services	(per property cost)		<u>4.68</u>	<u>15,313</u>
Total 2021 Estimated Cost			<u>282.20</u>	923,343
2019 Year-End Adjustment	(see summary)			(5,775)
Grand Total Billing for 2021				<u>917,568</u>
2021 Monthly Billing Amount				76,464

OPP 2021 Annual Billing Statement

Ashfield-Colborne-Wawanosh Tp

Estimated costs for the period January 1 to December 31, 2021

Notes to Annual Billing Statement

- 1) Municipal Base Services and Calls for Service Costs - The costs allocated to municipalities are determined based on the costs assigned to detachment staff performing municipal policing activities across the province. A statistical analysis of activity in detachments is used to determine the municipal policing workload allocation of all detachment-based staff as well as the allocation of the municipal workload between base services and calls for service activity. For 2021 billing purposes the allocation of the municipal workload in detachments has been calculated to be 53.1 % Base Services and 46.9 % Calls for Service. The total 2021 Base Services and Calls for Service cost calculation is detailed on the Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 2) Base Services - The cost to each municipality is determined by the number of properties in the municipality and the standard province-wide average cost per property of \$177.48 estimated for 2021. The number of municipal properties is determined based on MPAC data. The calculation of the standard province-wide base cost per property is detailed on Base Services and Calls for Service Cost Summary included in the municipal billing package.
- 3) Calls for Service - The municipality's Calls for Service cost is a proportionate share of the total cost of municipal calls for service costs calculated for the province. A municipality's proportionate share of the costs is based on weighted time standards applied to the historical calls for service. The municipality's total weighted time is calculated as a percentage of the total of all municipalities.
- 4) Overtime - Municipalities are billed for overtime resulting from occurrences in their geographic area and a portion of overtime that is not linked specifically to a municipality, such as training. Municipalities are not charged for overtime identified as a provincial responsibility. The overtime activity for the calendar years 2016, 2017, 2018 and 2019 has been analyzed and averaged to estimate the 2021 costs. The costs incorporate the 2021 salary rates and a discount to reflect overtime paid as time in lieu. The overtime costs incurred in servicing detachments for shift shortages have been allocated on a per property basis based on straight time. Please be advised that these costs will be reconciled to actual 2021 hours and salary rates and included in the 2023 Annual Billing Statement.
- 5) Court Security and Prisoner Transportation (CSPT) - Municipalities with court security responsibilities in local courthouses are billed court security costs based on the cost of the staff required to provide designated court security activities. 2021 costs have been based on 2019 security activity. Prisoner transportation costs are charged to all municipalities based on the standard province-wide per property cost. These costs will be reconciled to the actual cost of service required in 2021.

There was no information available about the status of 2021 Court Security Prisoner Transportation Grant Program at the time of the Annual Billing Statement preparation.

- 6) Year-end Adjustment - The 2019 adjustment accounts for the difference between the amount billed based on the estimated cost in the Annual Billing Statement and the reconciled cost in the Year-end Summary. The most significant year-end adjustments are resulting from the cost of actual versus estimated municipal requirements for overtime, contract enhancements and court security.

OPP 2021 Estimated Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2021

Salaries and Benefits	Positions		Base	Total Base Services and Calls for Service		Base	Calls for
	FTE	%		\$/FTE	\$	Services	Service
					\$	\$	\$
Uniform Members	Note 1						
Inspector		25.65	100.0	163,514	4,194,122	4,194,122	-
Staff Sergeant-Detachment Commander		10.64	100.0	146,750	1,561,415	1,561,415	-
Staff Sergeant		33.08	100.0	136,731	4,523,048	4,523,048	-
Sergeant		217.05	53.1	122,479	26,584,114	14,103,482	12,480,632
Constable		1,701.98	53.1	104,552	177,945,194	94,399,884	83,545,309
Part-Time Constable		6.55	53.1	83,335	545,844	289,172	256,672
Total Uniform Salaries		1,994.95		-	215,353,736	119,071,123	96,282,613
Statutory Holiday Payout				3,873	7,701,966	4,212,066	3,489,900
Shift Premiums				1,033	1,988,817.77	1,055,068	933,750
Uniform Benefits - Inspector				25.86%	1,084,600	1,084,600	-
Uniform Benefits - Full-Time Salaries				30.37%	63,963,402	34,800,324	29,163,078
Uniform Benefits - Part-Time Salaries				14.98%	81,767	43,318	38,449
Total Uniform Salaries & Benefits					290,174,290	160,266,499	129,907,791
Detachment Civilian Members	Note 1						
Detachment Administrative Clerk		173.80	53.1	66,104	11,488,895	6,094,799.27	5,394,096
Detachment Operations Clerk		1.88	53.1	63,248	118,905	63,248	55,658
Detachment Clerk - Typist		0.33	53.1	56,792	18,741	10,223	8,519
Court Officer		17.20	53.1	67,187	1,155,622	612,748	542,874
Crimestoppers Co-ordinator		0.80	53.1	62,084	49,667	26,075	23,592
Total Detachment Civilian Salaries		194.01			12,831,831	6,807,093	6,024,738
Civilian Benefits - Full-Time Salaries				29.53%	3,789,240	2,010,135	1,779,105
Total Detachment Civilian Salaries & Benefits					16,621,071	8,817,228	7,803,843
Support Costs - Salaries and Benefits	Note 2						
Communication Operators				6,940	13,844,953	7,570,777	6,274,176
Prisoner Guards				1,853	3,696,642	2,021,419	1,675,223
Operational Support				5,129	10,232,099	5,595,175	4,636,924
RHQ Municipal Support				2,647	5,280,633	2,887,586	2,393,047
Telephone Support				120	239,394	130,907	108,487
Office Automation Support				673	1,342,601	734,169	608,432
Mobile and Portable Radio Support				264	528,396	288,911	239,485
Total Support Staff Salaries and Benefits Costs					35,164,718	19,228,943	15,935,775
Total Salaries & Benefits					341,960,078	188,312,670	153,647,409
Other Direct Operating Expenses	Note 2						
Communication Centre				165	329,167	179,997	149,170
Operational Support				742	1,480,253	809,440	670,813
RHQ Municipal Support				148	295,253	161,452	133,801
Telephone				1,456	2,904,647	1,588,336	1,316,311
Mobile Radio Equipment Repairs & Maintenance				39	78,059	42,680	35,378
Office Automation - Uniform				2,603	5,192,855	2,839,587	2,353,268
Office Automation - Civilian				1,803	349,800	185,565	164,235
Vehicle Usage				8,294	16,546,115	9,047,842	7,498,274
Detachment Supplies & Equipment				502	1,001,465	547,627	453,838
Uniform & Equipment				2,102	4,207,153	2,300,345	1,906,808
Uniform & Equipment - Court Officer				925	15,910	8,436	7,474
Total Other Direct Operating Expenses					32,400,676	17,711,305	14,689,371
Total 2021 Municipal Base Services and Calls for Service Cost					\$ 374,360,754	\$ 206,023,975	\$ 168,336,779
Total OPP-Policed Municipal Properties						1,160,856	
Base Services Cost per Property						\$ 177.48	

OPP 2021 Estimated Base Services and Calls for Service Cost Summary
For the period January 1 to December 31, 2021

Notes:

Total Base Services and Calls for Service Costs are based on the cost of salary, benefit, support and other direct operating expenses for staff providing policing services to municipalities. Staff is measured in full-time equivalent (FTE) units and the costs per FTE are described in the notes below.

- 1) Full-time equivalents (FTEs) are based on average municipal detachment staffing levels for the years 2016 through 2019. Contract enhancements, court security, prisoner transportation and cleaning staff are excluded.

The equivalent of 87.76 FTEs with a cost of \$14,900,558 has been excluded from municipal costs to reflect the average municipal detachment FTEs required for provincially-mandated responsibilities eligible for Provincial Service Usage credit.

Salary rates are based on weighted average rates for municipal detachment staff by rank, level and classification. The 2021 salaries incorporate the 2021 general salary rate increases set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, (uniform staff - 1.00% January 1 and 0.97% July 1, civilian staff (one 2021 increase) 1.0% January 1). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2020-21). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.

FTEs have been apportioned between Base Services and Calls for Service costs based on the current ratio, 53.1% Base Services : 46.9% Calls for Service.

- 2) Support Staff Costs and Other Direct Operating Expenses for uniform FTEs are calculated on a per FTE basis as per rates set in the 2020 Municipal Policing Cost-Recovery Formula.

OPP 2021 Calls for Service Billing Summary
Ashfield-Colborne-Wawanosh Tp
Estimated costs for the period January 1 to December 31, 2021

Calls for Service Billing Workgroups	Calls for Service Count					2021 Average Time Standard	Total Weighted Time	% of Total Provincial Weighted Time	2021 Estimated Calls for Service Cost
	2016	2017	2018	2019	Four Year Average				
					A	B	C = A * B		
					Note 1			Note 2	Note 3
Drug Possession	8	8	4	3	6	6.5	37	0.0022%	3,776
Drugs	3	3	1	1	2	45.9	92	0.0055%	9,274
Operational	239	222	274	237	243	3.6	875	0.0525%	88,371
Operational 2	120	106	91	130	112	1.3	145	0.0087%	14,675
Other Criminal Code Violation	8	14	21	11	14	7.8	105	0.0063%	10,637
Property Crime Violations	132	131	101	91	114	6.5	739	0.0444%	74,691
Statutes & Acts	21	18	21	27	22	3.4	74	0.0044%	7,470
Traffic	104	110	123	105	111	3.4	376	0.0225%	37,953
Violent Criminal Code	28	25	21	28	26	16.0	408	0.0245%	41,216
Total	663	637	657	633	648		2,852	0.1711%	\$288,063
Provincial Totals	Note 4	364,578	368,157	391,030	429,951	388,429	1,666,390	100.0%	\$168,336,779

Notes to Calls for Service Billing Summary

- 1) Displayed without decimal places, exact numbers used in calculations
- 2) Displayed to four decimal places, nine decimal places used in calculations
- 3) Total costs rounded to zero decimals.
- 4) Provincial Totals exclude data for both municipal dissolutions and amalgamations

OPP 2021 Calls for Service Details
Ashfield-Colborne-Wawanosh Tp
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Grand Total	663	637	657	633	647.50
Drug Possession	8	8	4	3	5.75
Drug Related Occurrence	4	4	3	2	3.25
Possession - Cannabis	2	4	0	0	1.50
Possession - Methamphetamine (Crystal Meth)	1	0	1	0	0.50
Possession - Other Controlled Drugs and Substances Act	1	0	0	1	0.50
Drugs	3	3	1	1	2.00
Drug Operation - Rural Grow	1	1	0	0	0.50
Production - Cannabis (Marihuana) (Cultivation)	1	0	0	0	0.25
Trafficking - Cannabis	1	0	0	0	0.25
Trafficking - Cocaine	0	0	1	0	0.25
Trafficking - Methamphetamine (Crystal Meth)	0	1	0	0	0.25
Trafficking - Other Controlled Drugs and Substances Act	0	1	0	1	0.50
Operational	239	222	274	237	243.00
Accident - non-MVC - Residential	0	0	0	1	0.25
Alarm - Master Code	0	1	0	1	0.50
Alarm - Others	3	2	4	0	2.25
Animal - Bear Complaint	1	0	3	0	1.00
Animal - Bite	3	1	0	0	1.00
Animal - Dog Owners Liability Act	1	1	1	0	0.75
Animal - Injured	3	1	3	4	2.75
Animal - Left in Vehicle	0	0	1	0	0.25
Animal - Master Code	2	0	2	0	1.00
Animal - Other	9	5	12	9	8.75
Animal - Rabid	0	0	5	0	1.25
Animal - Stray	0	3	0	5	2.00
Assist Fire Department	5	2	3	3	3.25
Assist Public	52	59	71	55	59.25
Compassionate Message	1	0	0	1	0.50
Distressed / Overdue Motorist	1	0	1	1	0.75
Dogs By-Law	0	0	0	1	0.25
Domestic Disturbance	20	11	21	20	18.00
False Fire Alarm - Building	0	0	1	0	0.25
Family Dispute	8	15	6	20	12.25
Fire - Building	2	2	8	9	5.25
Fire - Other	7	1	2	2	3.00
Fire - Vehicle	2	3	5	6	4.00
Firearms (Discharge) By-Law	0	0	1	0	0.25
Found - Bicycles	0	1	0	0	0.25
Found - Gun	0	1	1	0	0.50
Found - Household Property	0	2	1	0	0.75
Found - License Plate	1	0	0	0	0.25
Found - Others	1	0	2	2	1.25
Found - Personal Accessories	1	2	3	4	2.50
Found - Sporting Goods, Hobby Equip.	0	0	0	2	0.50

OPP 2021 Calls for Service Details
Ashfield-Colborne-Wawanosh Tp
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Found Property - Master Code	1	1	0	2	1.00
Insecure Condition - Building	1	2	3	2	2.00
Lost - Computer, parts & accessories	1	0	0	0	0.25
Lost - Jewellery	1	0	0	0	0.25
Lost - License Plate	3	1	0	1	1.25
Lost - Others	0	0	0	1	0.25
Lost - Personal Accessories	0	4	1	2	1.75
Lost - Radio, TV, Sound-Reprod. Equip.	2	0	0	1	0.75
Lost Property - Master Code	1	1	0	4	1.50
Medical Assistance - Other	0	1	2	2	1.25
Missing Person 12 & older	6	1	0	1	2.00
Missing Person Located 12 & older	3	2	2	3	2.50
Missing Person under 12	0	0	1	2	0.75
Neighbour Dispute	12	10	10	7	9.75
Noise Complaint - Animal	1	5	0	0	1.50
Noise Complaint - Business	0	2	0	0	0.50
Noise Complaint - Master Code	0	1	1	0	0.50
Noise Complaint - Others	3	5	3	2	3.25
Noise Complaint - Residence	5	2	3	4	3.50
Other Municipal By-Laws	1	0	1	6	2.00
Phone - Master Code	2	1	1	1	1.25
Phone - Nuisance - No Charges Laid	4	2	1	0	1.75
Phone - Obscene - No Charges Laid	0	0	1	0	0.25
Phone - Other - No Charges Laid	1	0	1	2	1.00
Phone - Text-related incident	1	0	0	0	0.25
Phone - Threatening - No Charges Laid	0	0	0	1	0.25
Sudden Death - Accidental	0	0	1	0	0.25
Sudden Death - Drowning	1	1	0	0	0.50
Sudden Death - Master Code	1	0	0	0	0.25
Sudden Death - Natural Causes	5	2	2	5	3.50
Sudden Death - Others	2	0	1	1	1.00
Sudden Death - Suicide	0	1	1	0	0.50
Suspicious Package	0	0	1	0	0.25
Suspicious Person	15	13	27	19	18.50
Suspicious vehicle	19	36	34	12	25.25
Traffic By-Law	1	0	1	1	0.75
Trouble with Youth	8	2	5	2	4.25
Unwanted Persons	5	5	5	3	4.50
Vehicle Recovered - All Terrain Vehicles	2	1	3	1	1.75
Vehicle Recovered - Automobile	5	2	1	1	2.25
Vehicle Recovered - Farm Vehicles	0	0	1	0	0.25
Vehicle Recovered - Master Code	0	0	1	0	0.25
Vehicle Recovered - Motorcycles	0	1	0	0	0.25
Vehicle Recovered - Other	1	0	0	0	0.25
Vehicle Recovered - Trucks	2	4	2	2	2.50

OPP 2021 Calls for Service Details
Ashfield-Colborne-Wawanosh Tp
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Operational 2	120	106	91	130	111.75
911 call - Dropped Cell	0	3	2	24	7.25
911 call / 911 hang up	41	31	49	56	44.25
911 hang up - Pocket Dial	6	7	9	20	10.50
False Alarm - Accidental Trip	12	10	6	2	7.50
False Alarm - Cancelled	8	22	6	4	10.00
False Alarm - Malfunction	26	16	8	1	12.75
False Alarm - Others	11	9	4	13	9.25
False Holdup Alarm - Accidental Trip	2	1	0	0	0.75
False Holdup Alarm - Malfunction	0	1	0	0	0.25
Keep the Peace	14	6	7	10	9.25
Other Criminal Code Violations	8	14	21	11	13.50
Bail Violations - Fail To Comply	1	3	8	4	4.00
Bail Violations - Others	2	1	0	0	0.75
Bail Violations - Recognizance	1	1	1	0	0.75
Breach of Probation	4	4	2	0	2.50
Child Pornography - Making or distributing	0	0	2	0	0.50
Disturb the Peace	0	1	0	2	0.75
Indecent acts - exposure to person under 14	0	0	1	0	0.25
Indecent acts - Other	0	2	0	0	0.50
Libel - Defamatory	0	1	0	0	0.25
Offensive Weapons - Careless use of firearms	0	1	0	1	0.50
Offensive Weapons - Other Offensive Weapons	0	0	2	1	0.75
Offensive Weapons - Possession of Weapons	0	0	1	0	0.25
Offensive Weapons - Prohibited	0	0	0	1	0.25
Possess Firearm while prohibited	0	0	0	1	0.25
Possession of Burglary Tools	0	0	2	0	0.50
Public Morals	0	0	0	1	0.25
Trespass at Night	0	0	1	0	0.25
Utter Threats to damage property	0	0	1	0	0.25
Property Crime Violations	132	131	101	91	113.75
Arson - Building	0	1	0	0	0.25
Arson - Others	1	0	0	0	0.25
Break & Enter	32	31	15	14	23.00
Fraud - False Pretence Under \$5,000	3	1	0	0	1.00
Fraud - Fraud through mails	1	0	0	0	0.25
Fraud - Master Code	2	0	0	1	0.75
Fraud - Money/property/security Over \$5,000	2	0	2	0	1.00
Fraud - Money/property/security Under \$5,000	5	6	5	3	4.75
Fraud - Other	11	10	5	6	8.00
Fraud - Steal/Forge/Poss./Use Credit Card	3	2	1	1	1.75
Identity Fraud	2	1	0	0	0.75
Interfere with lawful use, enjoyment of property	1	0	0	2	0.75
Mischief - Master Code	18	22	20	11	17.75
Possession of Stolen Goods over \$5,000	0	5	1	0	1.50

OPP 2021 Calls for Service Details
Ashfield-Colborne-Wawanosh Tp
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Possession of Stolen Goods under \$5,000	1	0	0	1	0.50
Property Damage	5	1	1	1	2.00
Theft from Motor Vehicles Under \$5,000	3	5	4	3	3.75
Theft of - All Terrain Vehicles	2	2	4	3	2.75
Theft of - Automobile	2	1	1	1	1.25
Theft of - Construction Vehicles	0	1	0	0	0.25
Theft of - Motorcycles	1	0	1	1	0.75
Theft of - Snow Vehicles	0	0	1	0	0.25
Theft of - Trucks	6	6	3	2	4.25
Theft of Motor Vehicle	3	3	3	0	2.25
Theft Over \$,5000 - Construction Site	0	1	1	1	0.75
Theft Over \$5,000 - Farm Equipment	0	1	0	0	0.25
Theft Over \$5,000 - Mail	0	3	0	1	1.00
Theft Over \$5,000 - Master Code	2	0	0	2	1.00
Theft Over \$5,000 - Other Theft	0	1	0	1	0.50
Theft Under \$5,000 - Bicycles	1	0	0	2	0.75
Theft Under \$5,000 - Building	1	0	0	0	0.25
Theft Under \$5,000 - Construction Site	0	1	0	2	0.75
Theft Under \$5,000 - Farm Equipment	0	2	0	0	0.50
Theft Under \$5,000 - Gasoline Drive-off	2	9	16	17	11.00
Theft Under \$5,000 - Master Code	0	1	2	4	1.75
Theft Under \$5,000 - Other Theft	22	12	12	8	13.50
Theft Under \$5,000 - Persons	0	0	0	2	0.50
Theft Under \$5,000 - Trailers	0	2	1	1	1.00
Unlawful in a dwelling house	0	0	2	0	0.50
Statutes & Acts	21	18	21	27	21.75
Landlord / Tenant	1	3	4	5	3.25
Mental Health Act	4	4	6	5	4.75
Mental Health Act - Attempt Suicide	3	2	1	2	2.00
Mental Health Act - No contact with Police	0	1	0	0	0.25
Mental Health Act - Placed on Form	0	0	1	2	0.75
Mental Health Act - Threat of Suicide	5	3	3	5	4.00
Mental Health Act - Voluntary Transport	0	0	1	3	1.00
Trespass To Property Act	8	5	5	5	5.75
Traffic	104	110	123	105	110.50
MVC - Fatal (Motor Vehicle Collision)	0	1	0	0	0.25
MVC - Others (Motor Vehicle Collision)	1	0	1	0	0.50
MVC - Pers. Inj. Failed to Remain (Motor Vehicle Collision)	1	0	0	2	0.75
MVC - Personal Injury (Motor Vehicle Collision)	10	6	6	7	7.25
MVC - Prop. Dam. Failed to Remain (Motor Vehicle Collision)	3	1	3	3	2.50
MVC - Prop. Dam. Non Reportable (Motor Vehicle Collision)	27	34	51	23	33.75
MVC - Prop. Dam. Reportable (Motor Vehicle Collision)	62	67	60	70	64.75
MVC (Motor Vehicle Collision) - Master Code	0	1	2	0	0.75
Violent Criminal Code	28	25	21	28	25.50
Assault - Level 1	12	9	8	11	10.00

OPP 2021 Calls for Service Details
Ashfield-Colborne-Wawanosh Tp
For the calendar years 2016 to 2019

Calls for Service Billing Workgroups	Calls for Service Count				Four Year Average
	2016	2017	2018	2019	
Assault With Weapon or Causing Bodily Harm - Level 2	2	4	2	1	2.25
Criminal Harassment	1	4	4	3	3.00
Forcible confinement	0	1	0	0	0.25
Indecent / Harassing Communications	3	0	0	2	1.25
Pointing a Firearm	0	1	0	0	0.25
Sexual Assault	3	0	4	5	3.00
Sexual Interference	0	0	1	0	0.25
Utter Threats to Person	7	6	2	6	5.25

OPP 2019 Reconciled Year-End Summary
Ashfield-Colborne-Wawanosh Tp
Reconciled cost for the period January 1 to December 31, 2019

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	3,127		
	Commercial and Industrial	<u>139</u>		
	Total Properties	<u><u>3,266</u></u>	191.43	625,204
Calls for Service				
	Total all municipalities	158,415,856		
	Municipal portion	0.1830%	88.76	289,884
Overtime			6.16	20,127
Prisoner Transportation	(per property cost)		2.03	6,630
Accommodation/Cleaning Services	(per property cost)		<u>4.91</u>	<u>16,036</u>
Total 2019 Reconciled Cost			<u><u>293.29</u></u>	<u>957,882</u>
Year Over Year Variance (reconciled cost for the year is not subject to phase-in adjustment)				
2018 Reconciled Cost per Property			292.31	
2019 Reconciled Cost per Property (see above)			<u>293.29</u>	
Cost per Property Variance	Increase		0.98	
2019 Billed Amount				<u>(963,657)</u>
2019 Year-End-Adjustment				<u><u>(5,775)</u></u>

Note

The Year-End Adjustment above is included as an adjustment on the 2021 Billing Statement. This amount is incorporated into the monthly invoice amount for 2021.



COUNCIL REPORT

From: Brian VanOsch,
Public Works Superintendent
Date: September 30, 2020
Subject: Public Works Activity Report

RECOMMENDATION:

That the report be received and filed.

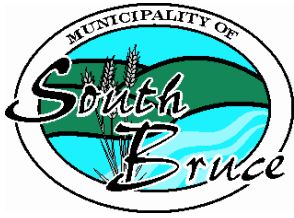
INFORMATION:

1. Reconstruction on Golf Course Road is nearing completion by road staff.
2. Construction of the new culvert on Hills Road is progressing well by Theo VanDerberk Construction. The concrete work is completed and they are starting the backfilling.
3. Sidewalks in Dungannon have been constructed for this summer.
4. Staff have completed grass cutting on Township Roads (2 rounds).
5. Staff replaced a road culvert on Council Line.
6. Received new pickup truck from Leslie Motors in Wingham.
7. Staff continue to cut trees on Nile Road, Tower Line, Halls Hill Line and in Port Albert.

Respectfully submitted,



Brian VanOsch
Public Works Superintendent



Municipality of South Bruce

MAYOR'S DESK

P.O. Box 540, 21 GORDON ST E. TEESWATER, ONTARIO N0G 2S0
Phone (519) 392-6623 Fax (519) 392-6266

September 16th, 2020

Dear Mayor McNeil and Council,

The Municipality of South Bruce is one of two remaining communities in the Nuclear Waste Management Organization's (NWMO) site selection process for the Adaptive Phased Management (APM) project which includes a Deep Geological Repository (DGR) to store Canada's used nuclear fuel. South Bruce has not made a decision to host the project.

In July 2020, the Municipality and the NWMO signed a multi-year funding agreement. This will allow for the study of both advantages and disadvantages that hosting the project may have, and its potential enhancements to the community.

Shortly thereafter, the Municipality of South Bruce welcomed two new employees as part of the team to help the Municipality and the community continue to learn, gather information and evaluate the project. Dave Rushton has assumed the role of Project Manager and Steve Travale as Communications/Public Relations Officer. They join Community Liaison Committee (CLC) Project Coordinator Vivian Kennedy in working collaboratively on this project.

I wanted to reach out and provide an update where things stand in relation to the project, and moving forward will do so on a regular basis. As a regional counterpart, I want to ensure that you have information related to South Bruce's involvement in the site selection process.

Between December 2019 and February 2020, South Bruce conducted nine community workshops which focused on exploring questions, comments and expectations that the community has for the Adaptive Phased Management Project and Canada's plan for used nuclear fuel. On July 28th, Council received a final report which summarizes the results of the Project Visioning Workshops. A copy of this document can be found in the agenda package on our municipal website.

On August 25th, Council endorsed a report which presents a draft list of thirty-four principles as they relate to the Municipality's engagement with the NWMO over the next three years. It is the intent that these principles will ensure that questions are answered and information made available to the residents of South Bruce and beyond. They will guide the community in an assessment of, and engagement with, the site selection process and will allow for a well-rounded evaluation.

This list of guiding principles recognizes the questions, concerns, comments and visions which have been brought forward by the community. Input on the list of principles from residents is also being received before it is finalized and sent to the NWMO. The report and draft list of principles is also attached for information.

A number of studies will be undertaken as part of the ongoing engagement and education process. These studies will focus on a number of specific areas, including economic development, agricultural

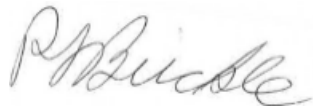
impact, natural environment, safety, regional benefits and others. These studies will be reviewed by our CLC and Council, and details shared publicly.

Safety is a priority and the project will not be implemented in any location that is not proven to be safe and environmentally sound. The proposal of the draft list of principles, and the various studies which will be conducted in the coming years are critical in guiding the Municipality and the community as South Bruce continues to explore the viability of hosting the project.

It is my hope that you will continue to learn and be informed of the ongoing process in South Bruce. You may wish to explore the resources and funding opportunities provided by the NWMO for communities neighbouring South Bruce, by reviewing the report which is also attached.

Please feel welcome to visit <https://www.town.southbruce.on.ca/> and <https://clcinfo.ca/southbruce/> for more information, and do not hesitate to reach out to myself or Project Manager Dave Rushton at 519-392-6623 or drushton@southbruce.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Buckle". The signature is written in a cursive style with a large initial "R".

Robert Buckle

Mayor, Municipality of South Bruce

Encls



Corporation of the Municipality of South Bruce

Report Title: NWMO Adaptive Phase Management Activity Report
Prepared By: Leanne Martin, CAO/Clerk
Department: Administration
Date: August 25, 2020
Report Number: CAO/Clerk-04-08-2020
Attachments: Draft List of Guiding Principles

Recommendation

That the Municipality of South Bruce Council receives the report number CAO/Clerk-04-08-2020 related to the Nuclear Waste Management Organization (NWMO) Adaptive Phase Management (APM) Project and Project Visioning.

Report Origin

To provide Council with information related to the NWMO Adaptive Phase Management Project.

Analysis

South Bruce is one of two remaining communities – along with the Township of Ignace – in the NWMO’s site selection process for the Project. The NWMO is planning to make a final decision on site selection by 2023. The NWMO has committed that it will not locate the Project within a community unless that community is a willing and informed host.

In order to determine if South Bruce is willing to host the Project, it is necessary for the Municipality and the residents of the community to understand the potential benefits and impacts that may arise from siting the Project within South Bruce.

Given the importance of this decision, the Municipality is committed to undertaking a rigorous and transparent evaluation of the potential benefits and impacts of the Project. This will provide Council and community members with the basis upon which to make a fully informed decision.

At its meeting of July 28, 2020, Municipal Council received a final copy of the Report on the South Bruce Project Visioning Workshops prepared by AECOM (the “Project Vision Report”). The Project Vision Report was based on nine community workshops held in South Bruce between December 5, 2019 and February 18, 2020 to explore the community’s expectations and aspirations for the Project if it were to be located in South Bruce. The workshops were jointly conducted by the Municipality and the NWMO. A draft of the Project Vision Report was made available on the Municipality’s website for review and comment between May 27, 2020 and June 30, 2020.

The final Project Vision Report details the community’s key priorities and objectives for the Project, the key concerns and questions about the Project that still need to be addressed, and design features and/or activities that might help the Centre of Expertise support community well-being within the community and area.

The Municipality's primary task at this stage is to put in place a process that will ensure staff, Council and community members have adequate information about the potential benefits and impacts of the project to make an informed decision. In a typical planning application, the Municipality would have a list of policies that it would utilize to evaluate the impact of a proposed development. In this case, there are no ready-made principles due to the unique nature of the Project.

Staff have drawn upon the project visioning work to create a list of 34 draft principles to guide the evaluation of the potential benefits and impact of locating the Project in South Bruce (attached to this report).

The draft principles are based on the expectations and aspirations, as well as the key concerns and questions, identified by the community in the workshops and detailed in the Project Vision Report. CAO/Clerk Martin is seeking council's endorsement of the draft principles to advance discussions with the NWMO and the community.

Importantly, the list of principles is not designed to be static and staff expect that they may evolve and expand as the process continues. Further, fulfillment of the principles by the NWMO does not necessarily mean that the community is willing to host the Project nor should the endorsement of the draft principles by Council be seen as a pre-approval of the Project. The listed principles are intended to guide the community's assessment of the project's potential impacts and benefits in conjunction with the existing regulatory regime that will apply to the Project. The principles recognize that not all aspects of the Project will be fully defined at the time of site selection and these will be determined through the regulatory process.

Staff recommend that, once the draft principles have been endorsed by Council, they be presented to the South Bruce Community Liaison Committee at its meeting of September 3, 2020 for feedback. It is also recommended following the September 3, 2020 CLC Meeting that the Municipality seek public input through the municipal website until September 18, 2020. Municipal staff will then provide an update at Council's meeting of September 22, 2020.

Recommendation: That Council endorses the draft list of principles to assist the Municipality to assess and fully understand the potential benefits and impacts that may arise from siting the Project within South Bruce;

And further that council authorizes staff to provide the list of principles to the South Bruce Community Liaison Committee for feedback and to post the draft list on the municipal website for public input following the September 3, 2020 CLC Meeting.

Submitted by:

Leanne Martin, CAO/Clerk

Draft resolution for NWMO Site Selection Process for discussion:

WHEREAS the Municipality of South Bruce has been involved since 2012 in a process of learning about Canada's plan for the long-term management of used nuclear fuel (the Adaptive Phased Management project, including a deep geological repository and a Centre of Expertise (the Project)) being undertaken by the Nuclear Waste Management Organization (NWMO);

AND WHEREAS the NWMO has committed that the Project will only be located in an informed and willing community and that the Project will be implemented through a long-term partnership involving the host community;

AND WHEREAS the Municipality and the NWMO conducted community workshops between December 5, 2019 and February 18, 2020 to explore the community's expectations and aspirations for the Project if it were to be located in South Bruce and had a third-party consultant prepare a Project Visioning report that summarized the feedback from the community received at the workshops;

AND WHEREAS, as part of the community's continued participation in the NWMO's site selection process, the Municipality will continually assess the Project's potential contribution to community well-being and the community's willingness to host the Project;

AND WHEREAS it is understood that the list of principles is not designed to be static and it is expected that the list will evolve and may expand as the process continues;

NOW THEREFORE BE IT RESOLVED THAT the Municipality's assessment of willingness be guided by the following non-exclusive principles drawn from the Project Visioning report, to be interpreted in conjunction with the existing regulatory regime for the Project:

Safety and the Natural Environment

1. The NWMO must demonstrate to the satisfaction of the Municipality that the Project will be subject to the highest standards of safety across its lifespan of construction, operation and into the distant future.
2. The NWMO must demonstrate to the satisfaction of the Municipality that sufficient measures will be in place to ensure the natural environment will be protected, including the community's precious waters, land and air, throughout the Project's lifespan of construction, operation and into the distant future.
3. The NWMO must demonstrate to the satisfaction of the Municipality that used nuclear fuel can be safely and securely transported to the repository site.
4. The NWMO will ensure that the repository site will not host any nuclear waste generated by other countries.
5. The NWMO must commit to implementing the Project in a manner consistent with the unique natural and agricultural character of the community of South Bruce.
6. The NWMO will minimize the footprint of the repository's surface facilities to the extent it is possible to do so and ensure that public access to the Teeswater River is maintained, subject to meeting regulatory requirements for the repository.
7. The NWMO must commit to preparing construction management and operation plans that detail the measures the NWMO will implement to mitigate the impacts of construction and operation of the Project.

People, Community and Culture

8. The NWMO must demonstrate to the satisfaction of the Municipality that the Project enjoys broad support within the community of South Bruce.
9. The NWMO will identify the potential for any positive and negative socio-economic impacts of the Project on South Bruce and surrounding communities and what community benefits it will contribute to mitigate any potential risks.
10. The NWMO, in consultation with the Municipality, will establish a property value protection program to compensate property owners in the event that property values are adversely affected by the NWMO's site selection process and the development, construction and/or operation of the Project.
11. The NWMO, in consultation with the Municipality, will establish a program to mitigate losses to business owners adversely affected directly by the development, construction and/or operation of the Project.
12. The NWMO, in partnership with the Municipality, will develop a strategy and fund a program to promote the agriculture of South Bruce and the surrounding communities.
13. The NWMO, in partnership with the Municipality, will develop a strategy and fund a program to promote tourism in South Bruce and the surrounding communities.
14. The NWMO, in partnership with the Municipality, will commit to implement programs to engage with and provide opportunities for youth in the community, including investments in education and the provision of scholarships, bursaries and other incentives for youth to remain in or return to the community.
15. The NWMO will implement the Project in a manner that promotes diversity, equality and inclusion.
16. The NWMO will commit to relocate the working location of a majority of its employees to South Bruce as soon as it is reasonably practicable to do so after the completion of the site selection process.
17. The NWMO will, in consultation with the Municipality, establish a Centre of Expertise at a location within South Bruce to be developed in conjunction with the Project.

Economics and Finance

18. The NWMO, in consultation with the Municipality, will commit to implementing a local employment and training strategy with the objective of ensuring that the majority of employees for the Project are located within South Bruce and surrounding communities.
19. The NWMO, in consultation with the Municipality, will commit to implementing a business opportunities strategy that will provide opportunities for qualified local businesses to secure agreements that support the Project and that requires the NWMO to take all reasonable steps to create opportunities for qualified local businesses to benefit from the Project.
20. The NWMO will commit to implementing a procurement strategy for the Project that gives preference to the selection of suppliers who can demonstrate economic benefit to South Bruce and surrounding communities.
21. The NWMO will enter into an agreement with the Municipality providing for community benefit payments to the Municipality.

Capacity Building

22. The NWMO will cover the costs incurred by the Municipality in assessing community well-being and willingness to host the Project.
23. The NWMO will fund the engagement of subject matter experts by the Municipality to undertake peer reviews of Project reports and independent assessments of the Project's potential impacts on and benefits for the community as determined necessary by the Municipality.
24. The NWMO agrees to cover the costs of the Municipality's preparation for and participation in the Project's regulatory approval processes, including the Canadian Nuclear Safety Commission's licencing process and the assessment of the Project under the *Impact Assessment Act* (or other similar legislation), that are not otherwise covered by available participant funding.
25. The NWMO will fund the Municipality's preparation of a housing plan to ensure that the residents of South Bruce have access to a sufficient supply of safe, secure, affordable and well-maintained homes.

Services and Infrastructure

26. The NWMO will prepare a review of the existing emergency services in South Bruce and provide appropriate funding for any additional emergency services required to host the Project in South Bruce.
27. The NWMO will prepare an infrastructure strategy that addresses any municipal infrastructure requirements for the Project and will commit to providing appropriate funding for any required upgrades to municipal infrastructure required to host the Project in South Bruce.
28. The NWMO will prepare a review of the existing and projected capacity of South Bruce's road network and will commit to providing appropriate funding for any required upgrades to the road network.
29. The NWMO will enter into a road use agreement with the Municipality to ensure proper funding for maintenance and repair of municipal roads and bridges used for the Project.
30. The NWMO, in consultation with the Municipality and other local and regional partners, will prepare a strategy to ensure there are sufficient community services and amenities, including health, child-care, educational and recreational facilities, to accommodate the expected population growth associated with hosting the Project in South Bruce.
31. The NWMO will comply with the Municipal Official Plan and zoning by-law and seek amendments to the Official Plan and zoning by-law as necessary to implement the Project.

Governance and Community Engagement

32. The NWMO will provide the Municipality with an ongoing and active role in the governance of the Project during the construction and operation phases of the Project.
33. The NWMO will continue to engage with community members and key stakeholders to gather input on community vision, expectations and principles, including concerns, related to the Project.

Regional Benefits

34. The NWMO must demonstrate to the satisfaction of the Municipality that the Project will benefit the broader region outside of the community of South Bruce, including local Indigenous communities.



NUCLEAR WASTE SOCIÉTÉ DE GESTION
MANAGEMENT DES DÉCHETS
ORGANIZATION NUCLÉAIRES

PRELIMINARY ASSESSMENT OF POTENTIAL SUITABILITY: PHASE 2

Resources to Support Engagement of Neighbouring Communities in the NWMO Site Selection Process



UPDATE: JUNE 2017

I. Introduction

In May 2010, the Nuclear Waste Management Organization (NWMO) launched a process to identify a safe site in an informed and willing community to host facilities for the long-term management of Canada's used nuclear fuel. The principles and decision-making framework to guide the selection of a site were developed collaboratively through a two-year dialogue involving a broad cross-section of Canadians and Aboriginal peoples.

Canada's plan for the long-term care of used nuclear fuel is called Adaptive Phased Management (APM). The ultimate goal of APM is to safely contain and isolate the used fuel in a single deep geological repository (DGR) in a suitable rock formation. The objective of the site selection process is to arrive at a single location for the DGR and associated Centre of Expertise through several phases of progressively more detailed technical, scientific and socio-economic assessment.

The process is advancing through a multi-year series of steps to ensure that, above all, the site selected is safe and secure, and meets the highest scientific, professional and ethical standards. Since launching the process, the NWMO has been working collaboratively with communities interested in learning to begin exploring their potential to meet site selection requirements. Upon the completion of Phase 1 assessments, a smaller list of communities was identified as warranting further study by advancing to Phase 2.

The second phase of preliminary assessment work involves more intensive community learning and engagement. Work takes on a broader focus to include First Nation and Métis peoples, and surrounding communities. Preliminary fieldwork, including airborne surveys and limited borehole drilling is completed to further assess geology and site suitability against technical safety requirements.

Engagement activities in the second phase of preliminary assessment are designed to be implemented through a partnership involving interested communities, First Nation and Métis peoples, surrounding communities, and the NWMO in a process based on trust, fairness and mutual understanding.

The NWMO is committed to the active and meaningful participation of interested communities, Aboriginal communities and surrounding communities. From its inception in 2002, the NWMO has sought to develop its processes and plans with the involvement of interested communities and Aboriginal peoples, laying a foundation for ongoing engagement and partnership.

Throughout the site selection process, the NWMO seeks to define the suitability of sites through engagement of the community and those in the surrounding area, and through interweaving scientific and Indigenous Knowledge. Ultimately, the project will only proceed with the involvement of the interested community, First Nation and Métis communities in the area, and surrounding communities working in partnership to implement it.

II. Moving Towards Partnership

Building the relationships that would be required to support implementation of the APM Project will necessarily involve many steps over an extended period of time. The NWMO understands that early on, trust and understanding needs to be established to achieve mutual learning. As work advances, envisioning the project together and planning for its implementation is important. Planning for the project's implementation may include discussion about:

- The potential for strategic hiring and strategic procurement;
- Planning and implementation of education and training programs in the area over the extended planning and operation lifespan of the project;
- Business incubation support to assist local businesses to position themselves to participate in the project;
- Investments in infrastructure that may be required to foster well-being beyond what may be required for the project; and
- Business and ownership opportunities associated with the project.

III. Phase 2 Preliminary Assessments

Preliminary assessments, which take place in Step 3 of the site selection process, are designed to assess in a preliminary way the potential suitability of an interested community and area to host a deep geological repository as part of Canada's plan for the safe, long-term management of used nuclear fuel.

Preliminary assessments are implemented through a two-phased process. Phase 1 focused on exploring the potential for the interested community to meet the robust requirements for the project. Phase 2 focuses on deepening this learning and exploration of potential suitability within the community, and broadening learning and reflection to include First Nation and Métis peoples in the area and surrounding communities. The project will only proceed with the involvement of the interested community, Aboriginal peoples in the area and surrounding communities working in partnership to implement the project.

Over the course of the site selection process, the NWMO will seek to engage neighbouring communities in learning about and reflecting upon the project, and in the conduct of the assessments.

IV. Resource Program Description – Neighbouring Communities

Purpose

Phase 2 preliminary assessment studies involve more detailed technical and social studies and intensive engagement within the community, with Aboriginal communities in the area, and with neighbouring communities in the immediate vicinity.

This program is designed to provide resources to assist communities in the immediate vicinity of the interested communities that are participating in Phase 2 preliminary assessment studies. Interested communities are communities that expressed interest in learning more about the project. They have successfully completed an initial screening, they have worked with the NWMO to complete Phase 1 preliminary assessment studies, and through these assessments, their area has been identified as having strong potential to meet the robust requirements associated with this project, they have advanced to Phase 2 studies and continue as a focus of study.

The resources provided to communities in the immediate vicinity of interested communities are intended to assist these communities in building understanding of the project, and to support their participation in discussions with the interested community and the NWMO designed to explore the potential to foster well-being in the area through the project.

Description

The NWMO will cover the costs incurred by neighbouring communities to learn about the project and become involved in studies, as follows:

- **Visit an interim storage facility.** Community members may be interested in seeing how used nuclear fuel is currently managed on an interim basis. The NWMO will cover travel expenses for a small delegation of community representatives to visit an interim nuclear waste storage facility in Ontario or other nearby facility.
- **Meet with the Canadian Nuclear Safety Commission (CNSC).** Community members may be interested in learning about the regulatory framework that governs the NWMO project. The NWMO will cover travel expenses for a small delegation of community representatives to learn more about the regulatory framework governing the long-term management of used nuclear fuel by meeting with the CNSC. The timing and agenda for the meeting is established directly by the CNSC in concert with the delegation, in order to ensure the delegation's areas of interest and questions are addressed.
- **Understanding key topics such as radiation, geoscience studies, environmental protection, and multiple barriers.** The NWMO acknowledges the importance to communities of developing a deep understanding of key topics from NWMO specialists and academics working in the field. The NWMO will organize a series of learning events and workshops which will bring community representatives and these academics and specialists together. Modest participant expenses will be covered by the NWMO for community representatives to participate in these learning events and workshops.

- **Understanding the international perspective.** The NWMO encourages communities to keep abreast of international programs and best practices. The NWMO will facilitate opportunities for community representatives to learn from those involved in the implementation of used fuel management programs in other countries by organizing a series of learning events or workshops which will bring together community representatives and these international leaders. Modest participant expenses will be covered by the NWMO for community representatives to participate in these workshops.
- **Open houses and community discussions.** As Phase 2 preliminary assessment studies proceed, open houses will be planned and organized with the community to seek community involvement and share study findings.
- **Funding for administrative expenses associated with working with the NWMO and the interested community to expand understanding of the project and engage in preliminary assessment studies.** Detailed technical and social studies conducted by the NWMO as part of Phase 2 assessments will require planning, and ongoing discussion and collaboration between the NWMO and the interested community, and also surrounding communities and Aboriginal peoples. Neighbouring communities may incur expenses through participation in NWMO activities related to these studies, and these expenses will be covered at cost. These expenses may include small learning infrastructure improvements such as photocopy or printing costs and meeting equipment. Up to \$100,000 to cover these administrative expenses is available for each 12-month period for the duration of the Phase 2 assessments. An accounting must be kept of activities and money spent suitable for third-party audit and submitted to the NWMO every six months for the duration of participation in this program.

In the latter half of Phase 2 assessments, detailed studies will be conducted on the potential social, economic and cultural effects associated with the project. These studies will be conducted in close collaboration with the communities in the immediate vicinity of interested communities. Communities in the immediate vicinity of interested communities may wish to **enhance or augment an existing long-term vision** for community sustainability, integrated community sustainability plan and/or strategic plan during this process to support their participation in the planning and implementation of the detailed studies with the NWMO. Resources to support strategic planning activities are available (up to \$40,000 for each 12-month period for the duration of the Phase 2 assessments).

The NWMO continues to learn through working with communities. This program will be regularly reviewed and refined to reflect this learning and evolving needs of communities.

For more information, please contact:

Nuclear Waste Management Organization
22 St. Clair Avenue East, 6th Floor
Toronto, ON M4T 2S3
Canada

Fax: 647.259.3692
Email: learnmore@nwm.ca

Attention: **Jamie Matear**
Director, Engagement Coordination



August 26, 2020
Minutes

The Lucknow and District Fire Board met on August 26, 2020 at 7:00 pm through Zoom, an online video conferencing platform.

Members Present:

Township of Ashfield-Colborne-Wawanosh	Bill Vanstone
Township of Ashfield-Colborne-Wawanosh	Glen McNeil
Township of Huron-Kinloss	Don Murray
Township of Huron-Kinloss	Jim Hanna
Township of Huron-Kinloss	Carl Sloetjes

Staff and Others Present:

Board Secretary	Florence Witherspoon
Ripley Huron Fire Chief	Chris Cleave

1. Call to Order

Chair Don Murray called the meeting to order.

2. Disclosure of Pecuniary Interest

None declared.

3. Adoption of Previous Minutes

Moved by: Bill Vanstone
 Resolution Seconded by: Glen McNeil
 No. 1 THAT the minutes dated August 20, 2020 of the Lucknow and District Fire Board be adopted as circulated.

CARRIED

4. Business Arising from the Minutes

None.

5. Closed Session

Moved by: Glen McNeil
 Seconded by: Bill Vanstone
 Resolution THAT the Lucknow and District Fire Board move into Closed Session, in
 No. 2 accordance with Section 239 of the Municipal Act, 2001, with the Secretary
 Florence Witherspoon and Ripley Huron Fire Chief, remaining in attendance at
 7:03 pm for the purposes of the discussing:

- 1. Matters of Negotiation

CARRIED

Moved by: Carl Sloetjes
 Resolution Seconded by: Bill Vanstone
 No. 3 THAT the Lucknow and District Fire Board reconvene into Open Session at 7:47 pm.

6. Business Arising from Closed Session

None.

7. New Business

None.

8. Next Meeting

September 2, 2020 at 7:00 pm, and September 17, 2020 at 7:00 pm or at the call of the Chair.

9. Adjournment

Resolution
No. 4 Moved by: Jim Hanna
 Seconded by: Glen McNeil
 THAT the Lucknow and District Fire Board adjourn at 7:48 pm.

CARRIED

ORIGINAL SIGNED BY

Chair, Don Murray

ORIGINAL SIGNED BY

Secretary, Florence Witherspoon

Lucknow and District Fire Board



September 2, 2020
Minutes

The Lucknow and District Fire Board met on September 2, 2020 at 7:00 pm in Special Session at the Lucknow and District Fire Hall.

Members Present:

Township of Ashfield-Colborne-Wawanosh	Bill Vanstone
Township of Ashfield-Colborne-Wawanosh	Gloria Fisher
Township of Ashfield-Colborne-Wawanosh	Glen McNeil
Township of Huron-Kinloss	Don Murray
Township of Huron-Kinloss	Jim Hanna
Township of Huron-Kinloss	Carl Sloetjes

Staff and Others Present:

Board Secretary	Florence Witherspoon
Fire Chief	Peter Steer
Deputy Fire Chief	Clint Hamilton
Members of the Lucknow and District Fire Department	

1. Call to Order

Chair Don Murray called the meeting to order.

2. Disclosure of Pecuniary Interest

None declared.

3. Meeting with Fire Department Members

The Board met with the members of the Fire Department to advise that the Lucknow and District Fire Board has endorsed in principle a contract with the Township of Huron-Kinloss for the services of the Ripley-Huron Fire Chief to be the Lucknow and District Fire Chief after the retirement of the current Chief, Peter Steer. The agreement reflecting the change will be brought to the September 17th meeting of the Board for acceptance.

4. Adjournment

The meeting adjourned at 7:40 pm.

ORIGINAL SIGNED BY

Chair, Don Murray

ORIGINAL SIGNED BY

Secretary, Florence Witherspoon



7:00 p.m.

June 17, 2020

MINUTES

This meeting was held electronically through Zoom, a Video Conferencing Platform, as the crisis of COVID-19 allows Council / Boards to conduct their meetings remotely to empower municipalities to respond quickly and continue to function when in-person meetings cannot be held, and Council / Boards decisions need to be made.

MEMBERS

Jennifer Miltenburg	(X)
Lillian Abbott	(X)
Jeff Elliott / Alternate	(X)
Jim Hanna	Absent
Glen McNeil	(X)
Don Murray	(X)
Anita Snobelen	Absent

OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO/Deputy-Clerk (Board Secretary)	(X)

1.0 CALL TO ORDER

Chairperson Jennifer Miltenburg.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

Moved by	Glen McNeil
Seconded by	Don Murray

ADOPTION #1 OF MINUTES	THAT the Lucknow & District Joint Recreation Board hereby adopts the April 22, 2020 Meeting Minutes as written.	Carried.
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4.0 DELEGATIONS

No items scheduled.

5.0 REPORT OF THE CHAIRPERSON

Nothing to report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR**6.1 Wi-Fi Agreement**

We have provided the Board with a copy of the updated agreement with Protekta for sponsoring the free WIFI at the Lucknow and District Sports Complex. The agreement has been updated to include routers and WIFI nodes with computer equipment in paragraph two.

For the Lucknow and District Recreation Department to provide the same level of WIFI access that Protekta is providing in their sponsorship, there would be a one-time installation cost of approximately \$ 360 plus H.S.T and a monthly rental fee for 6 WIFI nodes at \$5.95 plus H.S.T each.

Staff recommends that the agreement be approved with no charge added to the sponsorship package.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to accept agreement as drafted and authorize the signing.

6.2 Dungannon Baseball Diamond Agreement

The agreement with the Dungannon Agricultural Society for the use of the Dungannon Ball Diamond is due for renewal. We have provided the Board with a copy of the updated agreement with the adjustments highlighted in red. In the absence of a baseball season this year, staff will continue to maintain the Dungannon Baseball Diamond once per week to keep in good repair.

Staff recommends approving the updated agreement.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to accept agreement as drafted and authorize the signing.

6.3 Lucknow Outdoor Pool & Splash Pad

As the Board is aware, staff announced to the public that the Outdoor Pool would remain closed for the summer of 2020 due to COVID-19. On Monday June 8th, the province announced that swimming pools and splash pads would be permitted to open on June 12th. Seeing as there is still restrictions limiting 10 people at a gathering, opening the outdoor pool is still not feasible and therefore will remain closed. Staff has been in contact with the Grey Bruce Public Health Unit and once guidelines and restrictions for opening the Splash pad are provided, staff will look at the feasibility of meeting the restrictions. At the time of this report, the restrictions that have been rumored would make opening the splash pad not feasible. Staff will continue to monitor the situation and revisit opening the splash pad if a time comes that restrictions are able to be reasonably and safely met.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.4 Minor Sports Update

Due to COVID-19, Minor Baseball and Minor Soccer have been cancelled for the 2020 season. Staff is in the process of issuing refunds for these programs.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.5 Summer Sports Day Camp

In light of the ongoing COVID-19 pandemic, and the unknown future restrictions regarding running the day camp out of the Lucknow and District Sports Complex, staff will be cancelling the program for 2020.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.6 Ladies and Men's Slo-pitch

The Lucknow Men's and Ladies Slo-pitch league has not been cancelled as of yet and could still run with a shortened season if restrictions are lifted enough to permit the leagues to do so. The current league fees for a slo-pitch team are \$ 600 plus H.S.T. for the season which runs for approximately 18 weeks from mid-May to the week after Labour Day.

Staff recommends that should the leagues be permitted to start, that the league fees be adjusted for this season only, to a weekly charge of \$33.34 plus H.S.T. for the remainder of the season to reflect the length of the season do to COVID-19.

STAFF COMMENTS: We seek your direction.

ACTION: The Board supports the staff recommendations as outlined above.

6.7 Personal Matters About an Identifiable Individual / Municipal or Local Board Employee

Please refer to the "In-Camera Session" (personal matters)

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report

Moved by Jeff Elliott
 Seconded by Lillian Abbott

REVENUE/ EXPENDITURE REPORT #2 THAT the Lucknow & District Joint Recreation Board hereby accepts the Revenue/Expenditure Report as written. Carried.

7.2 April 2020 Cheque Listing

Moved by Glen McNeil
 Seconded by Don Murray

CHEQUE LISTING #3 THAT the Lucknow & District Joint Recreation Board hereby accepts the April 2020 cheque listing as presented in the total amount of \$ 33,764.66. Carried.

7.3 May 2020 Cheque Listing

Moved by Jeff Elliott
 Seconded by Don Murray

CHEQUE LISTING #4 THAT the Lucknow & District Joint Recreation Board hereby accepts the May 2020 cheque listing as presented in the total amount of \$ 39,644.00. Carried.

8.0 OTHER BUSINESS

No items scheduled.

9.0 IN-CAMERA / CLOSED SESSION

Moved by Glen McNeil
 Seconded by Jeff Elliott

MOVE TO IN-CAMERA #5 THAT the Lucknow and District Joint Recreation Board move into an "In-Camera" session at 7:21 p.m. for the purpose of discussing:
 1) Personal matters about an identifiable individual, including municipal or local board employee. Carried.
 ~

9.1 RETURN TO OPEN SESSION

Moved by Lillian Abbott
 Seconded by Glen McNeil

RISE FROM IN-CAMERA #6 THAT the Lucknow and District Joint Recreation Board rise from the "In- Camera" session at 7:26 p.m. Carried.
 ~

10.0 ADJOURNMENT

Please note that the Board usually does not meet for the months of July and August, and reconvenes in September.

Moved by Don Murray
 Seconded by Lillian Abbott

ADJOURN #7 THAT the Lucknow and District Joint Recreation Board do now adjourn to meet again on September 16, 2020 at 7:00 p.m. or at the Call of the Chairperson. Carried.
 ~

General Membership Meeting #6-20

June 17, 2020

- Member's Present:** David Turton, Roger Watt, Alison Lobb, Ed McGugan, Kevin Freiburger, Anita van Hittersum, Megan Gibson, Cheryl Matheson, Alvin McLellan, Erinn Lawrie
- Absent:** Matt Duncan
- Staff Present:** Phil Beard, General Manager/Secretary-Treasurer
Danielle Livingston, Administrative/Financial Services Coordinator
Jayne Thompson, Communications Coordinator
Stewart Lockie, Conservation Areas Coordinator
Stephen Jackson, Flood/Erosion Safety Coordinator
Chris Van Esbroeck, Stewardship Services Coordinator
Donna Clarkson, DWSP (Drinking Water Source Protection) Co-Supervisor
- Community Attendees:** Doug Harding

1. Call to Order

Chair Dave Turton called the meeting to order at 7:00 pm and outlined the meeting objectives.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.



3. Business Out of the Minutes

a) Maitland Mills Association Revised Request: Report #29-2020

Report #29-2020 was presented and these motions followed.

Motion FA #57-20

Moved by: Roger Watt

Seconded by: Ed McGugan

That the MVCA proceed with the disposition of the Brussels Mill and inform the Municipality of Huron East of the Membership's decision; **And that** staff contact the Maitland Mills Association to determine if they have the funds to cover the expenses of the consent to sever.

(carried)

Motion FA #58-20

Moved by: Alison Lobb

Seconded by: Cheryl Matheson

That the MVCA proceed with the disposition and demolition of the Gorrie Mill and inform the Township of Howick of Membership's decision; **And that** staff discuss options for cost-sharing the legal expenses with the Maitland Mills Association.

(carried)

Motion FA #59-20

Moved by: Roger Watt

Seconded by: Ed McGugan

That the MVCA fund the expenses as needed for the disposition of the Brussels and Gorrie Mills from working capital accumulated surplus.

(carried)

4. Business Requiring Direction and Decision

a) Draft Conceptual Plan for Decommissioning the Gorrie Dam and Restoration of the Gorrie Conservation Area: Report #30-2020

Report #30-2020 was presented and discussion took place that the conceptual plan for decommissioning was the first step of the process that MVCA must follow in order to comply with the Lakes and Rivers Improvement Act. The conceptual plan will be reviewed with the Ministry of Natural Resources and Forestry to determine if any hydrology and or hydraulic studies will be necessary.

This motion followed.

Motion FA #60-20

Moved by: Alvin McLellan

Seconded by: Cheryl Matheson

That the conceptual plan for decommissioning the Gorrie dam be submitted to the MNRF (Ministry of Natural Resources and Forestry) for consideration in the LIRA (Lakes and Rivers Improvement Act) application process.

(carried)

b) Proposed Amendment to MVCA's Shoreline Policy: Report #31-2020

Report #31-2020 was presented and this motion followed.

Motion FA #61-20

Moved by: Ed McGugan

Seconded by: Kevin Freiburger

That the proposed polices be approved by the Members for inclusion in the MVCA's Shoreline Polices; **And that** the notice of the amended policies be posted on the MVCA's website within 10 days; **And further that** a non-registered mailing be sent to the current home address on file to shoreline property owners within 45 days to notify them of the amended policies.

(carried)

c) Possible Topics for Members Education Sessions: Report #32-2020

Report #32-2020 was presented and this motion followed.

Motion FA #62-20

Moved by: Alison Lobb

Seconded by: Roger Watt

That the Member's 2020 education training topics include Healthy Watersheds-Healthy People, Agriculture Best Management Practices & Water Quality and Flood Control; **And that** training sessions be scheduled into the October, November and December meetings.

(carried)

d) Government Relations Strategy for 2020: Report #33-2020

Report #33-2020 was presented and this motion followed.

Conservation Ontario has recommended that each conservation authority contact the Members of Parliament in their respective watersheds to encourage them to support economic stimulus funding being allocated to conservation authorities.

The additional matter relates to AMO's request for a meeting with the Minister of Environment, Conservation and Park regarding the proposed changes to the Conservation Authorities Act and mandatory levy services.

Motion FA #63-20

Moved by: Alvin McLellan

Seconded by: Alison Lobb

That the MVCA discuss the government relations matters outlined in Report #33/20 with the MPs and MPPs for Perth Wellington and Huron Bruce.

(carried)

5. Presentation: 2020 Work Plan Update: Report #34-2020

Report #34-2020 was presented and these motions followed.

Motion FA #64-20

Moved by: Roger Watt

Seconded by: Cheryl Matheson

That the work plan update report be accepted as outlined in Report 34-2020; **And that** a development of an outreach strategy for member municipalities be revisited at the September 16th Membership meeting.

(carried)

6. Reports

a) Chairs Report

There were no reports from the Chair at this time.

b) Member's Reports

There were no reports from the Member's at this time.

7. Consent Agenda

- a) 2020 Budget Update: Report #35-2020
- b) Revenue – Expenditure Report for May: Report #36-2020
- c) Signed Agreements: Report #37-2020

The following items were circulated to the Member's for their information.

The following motion was made.

Motion FA #65-20

Moved by: Megan Gibson

Seconded by: Ed McGugan

That reports #35-20 through #37-20 along with their respective recommended motions and correspondence as outlined in the Consent Agenda be accepted as presented.

(carried)

At this time, the MVCA moved into a Maitland Source Protection Authority (MSPA) meeting without a motion.

The Member's resumed regular session.

8. Review of Meeting Objectives, Follow-up Actions, Next meeting:

Chair Turton reviewed the meeting objectives and announced that they have been met.

The next meeting of the membership will take place on September 16, 2020 at 7:00pm.

9. Adjournment

The meeting ended at 8:43 pm without a motion to adjourn.



Dave Turton
Chair



Danielle Livingston
Administrative/Financial
Services Coordinator



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 68-2020

BEING A BY-LAW to confirm the proceedings of the Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting held on October 6, 2020

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 23 as amended, requires that a municipal Council to exercise its powers by By-law;

AND WHEREAS Council, or a Committee of Council often authorizes actions to be taken which does not lend itself to an individual By-law;

AND WHEREAS it is deemed expedient to confirm the proceedings of Council at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The actions of the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting held on the 6th day of October with respect to each motion, resolution and other action passed and taken by Council at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the actions of the Council referred to in the preceding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation.

Read a FIRST and SECOND time this 6th day of October 2020.

Read a THIRD TIME and FINALLY PASSED this 6th day of October 2020.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker