



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

Council Minutes September 21, 2021

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 21st day of September 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law 37-2021, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Community Support & Project Co-ordinator
Public Works Superintendent
Treasurer
Chief Building Official
Clerk

Mark Becker
Kaitlin Bos
Thomas McCarthy
Ellen McManus
Brett Pollock
Florence Witherspoon

County of Huron Planner

Celina Whaling-Rae

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Anita Frayne, Evan Hickey, Susanne Cutting, Karen Hutchinson, and Barry Hutchinson.

1.0 CALL TO ORDER

The municipality will be recording this meeting to “ensure meetings can be open to the public”.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Council Meeting Minutes – September 7, 2021

Moved by Vanstone
Seconded by Snobelen

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the September 7, 2021 Council Meeting Minutes as written.

Carried.

4.0 OPEN FORUM (items pertaining to the agenda)

None.

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner

Minor Variance Application File ACW MV06-21 – Randy Gaynor

Moved by Miltenburg
Seconded by Watt

OPEN #2 THAT Ashfield-Colborne-Wawanosh Council hereby adjourns the
COMMITTEE regular Council Meeting and hereby opens the Committee of Adjustment
OF Meeting and Hearing to review the Minor Variance Application submitted
ADJUSTMENT by Randy Gaynor.
MEETING Carried.

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, regarding this application. Ms. Whaling-Rae reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the structure be constructed as shown in the elevation drawing that accompanied the application.
- That the variances' approval be valid for a period of 18 months from the date of the Committee's decision.

PUBLIC COMMENTS:

None.

APPLICANT COMMENTS:

None.

ACTION: The Committee of Adjustment agreed to approve the Minor Variance Application subject to the conditions outline above, and adopt the following resolution.

Moved by Vanstone
Seconded by Fisher

APPROVE #3 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby
ACW MV06-21 GAYNOR agrees to approve the Minor Variance Application ACW MV06-21 for Randy Gaynor as submitted, subject to the conditions as noted in the Planner's Report.
Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

No public comments were received on this application so there was no effect on the decision.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Moved by Forster
Seconded by Snobelen

CLOSE #4 THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby
COMMITTEE closes their meeting.
OF Carried.
ADJUSTMENT

Moved by Vanstone
Seconded by Miltenburg

RECONVENE #5 THAT Ashfield-Colborne-Wawanosh Township Council hereby
COUNCIL reconvenes their regular Council Meeting.
MEETING Carried.

5.2 9:15 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Application

Frayne Farms Inc. – Consent File C78-2021

We have provided Council with a copy of the report prepared by Celina Whaling-Rae regarding the application for consent received from Frayne Farms Inc. Ms. Whaling-Rae reviewed the application with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to recommend to the County of Huron that this application for consent be granted subject to the conditions as outlined in the Planners Report.

6.0 ACCOUNTS

6.1 Payment of Current Accounts

Moved by Miltenburg
Seconded by Forster

APPROVE #6 THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes
ACCOUNTS the payment of the September 2021 accounts as presented.

Carried.

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6.2 Payment of Previous Month Actual Accounts

Moved by Miltenburg
Seconded by Forster

APPROVE #7 THAT Ashfield-Colborne-Wawanosh Township Council hereby
ACTUAL approves the payment of the August 2021 accounts in the amount
PAYMENTS of \$ 832,437.86.

Carried.

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6.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to August 2021.

Moved by Miltenburg
Seconded by Vanstone

REVENUE #8 THAT Ashfield-Colborne-Wawanosh Township Council adopts the
EXPEND- summary revenue/expenditure reports of the Treasurer as written.
ITURE
REPORT

Carried.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

No items scheduled.

7.2 Building Department

7.2.1 Building Department – New Vehicle

We have provided Council with a copy of the report prepared by Chief Building Official Brett Pollock. Mr. Pollock was available this morning.

STAFF COMMENTS: That Council authorize staff to purchase or lease a new Hybrid SUV within the budgeted amount of \$ 45,000, from a dealership of their choice and that best meets the needs of the Building Department.

ACTION: Council agreed to authorize staff to purchase or lease a new Hybrid SUV within the budgeted amount of \$ 45,000, from a dealership of their choice and that best meets the needs of the Building Department.

7.2.2 Saltford Area Proposed Development

We have provided Council with a copy of the report prepared by Chief Building Official Brett Pollock. Mr. Pollock was available this morning.

STAFF COMMENTS: That Council support proceeding with the investigation of an Environmental Assessment (EA) for the expansion of the Century Heights Municipal Water System to accommodate future growth. Further that a report be brought back to a future Council meeting with more detail.

ACTION: Council agreed to support proceeding with the investigation of an Environmental Assessment (EA) for the expansion of the Century Heights Municipal Water System to accommodate future growth. Further that a report be brought back to a future Council meeting with more detail.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 National Day for Truth and Reconciliation Day

As a follow-up from the last Council Meeting, we have provided a copy of the report prepared by Kaitlin Bos, Community Support & Project Coordinator and the draft resolution for consideration. Ms. Bos was available this morning.

STAFF COMMENTS: The following resolution is for Council's consideration and furthermore Council support the details as outlined in the staff report.

ACTION: Council agreed to adopt the following resolution and furthermore support the details as outlined in the staff report.

Moved by Fisher
Seconded by Watt

RECOGNIZE #9
NATIONAL
DAY FOR
TRUTH AND
RECONCILIATION DAY

WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the Township of Ashfield-Colborne-Wawanosh does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.

Carried.

7.5.2 In-Person Council Meetings

We have provided Council with a report prepared by Clerk Florence Witherspoon in this regard. Ms. Witherspoon was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.3 Animal Control Officer

We have provided Council with a report prepared by Clerk Florence Witherspoon in this regard. Ms. Witherspoon was available this morning.

STAFF COMMENTS: That Council support the proposal as outlined in the staff report and furthermore have staff bring back an appointment by-law naming Randy Scott as the Livestock Evaluator for the municipality.

ACTION: Council agreed to support the proposal as outlined in the staff report and furthermore have staff bring back an appointment by-law naming Randy Scott as the Livestock Evaluator for the municipality.

7.5.4 Benmiller and St. Helens Community Halls - Proof of Vaccine

As of September 22nd 2021, anyone who is eligible to be vaccinated will be required to show proof of double vaccination when entering the indoor areas of a meeting and event space. To ensure this is completed, those persons responsible for the hall rentals at the municipalities two halls will advise the renters to conduct this, along with contact tracing and active Covid-19 screening.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

7.5.5 Tornado (EF2) Confirmed – September 7, 2021 / Funding Assistance

We have provided Council with a copy of the report prepared by CAO Mark Becker in regards to this event. Mr. Becker was available this morning.

STAFF COMMENTS: That Council adopt the following resolution.

ACTION: Council agreed to adopt the following resolution.

Moved by Fisher
Seconded by Watt

MDRA FUND #10

THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes staff to submit a claim to the Province of Ontario under the MDRA (Municipal Disaster Recovery Assistance) Fund for the Tornado that affected parts of the Township of Ashfield-Colborne-Wawanosh on September 7, 2021. The submission will be subject to the eligibility as outlined in the program details.

Carried.

7.6 Public Works Department

7.6.1 Tornado (EF2) Confirmed – September 7, 2021 / Clean Up

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy in regards to this event. Mr. McCarthy was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.6.2 ACW Speed Sign

The ACW speed sign has been stolen and is currently being investigated. Once further details are known, staff will advise.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

Councillor Gloria Fisher reported on the Benmiller Community Hall fundraiser.

Councillor Wayne Forster reported on the Wingham Physician Recruitment Committee.

8.0 NEW BUSINESS

(items to be brought forward to a future meeting)

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED**9.1 Steve Boyce Request – Tap Maple Trees / Benmiller Community Hall & Parking Lot**

We have provided Council with a copy of Mr. Boyce's request.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to allow Steve Boyce to tap the Maple Trees at the Benmiller Community Hall & Parking Lot.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES**10.1 Benmiller Community Hall - Minutes****10.2 Huron Plowmen's Association – 2021 Match Report****11.0 CORRESPONDENCE / ON COUNCIL TABLE**

No items scheduled.

12.0 UNFINISHED BUSINESS**12.1 Port Albert Servicing Master Plan Project – Public Meeting**

Monday, September 27, 2021 at 7:00 p.m. via Zoom.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

12.2 Development Charges Training

Tuesday, September 28, 2021 at 9:00 a.m. via Zoom.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

12.3 OLT (Ontario Land Tribunal) Appeal – Dissolution of Ward System

The Tribunal Hearing is scheduled to begin on September 29th, which they have set aside three days for this matter.

UPDATE: The hearing will proceed as scheduled, except for September 30th as that date is now cancelled for their staff to observe the National Day for Truth and Reconciliation.

STAFF COMMENTS: For your information purposes and reminder.

ACTION: Noted.

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS

14.1 Confirmation By-Law

Moved by Miltenburg
Seconded by Forster

CONFIRMATION BY-LAW #11

THAT leave be given to introduce By-Law 64-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on September 21, 2021, and that it now be read severally a first, second, and third time, and finally passed this 21st day of September 2021.

Carried.

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15.0 ADJOURNMENT

Moved by Watt
Seconded by Forster

ADJOURN #12

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on September 27, 2021 at 7:00 p.m. or at the Call of the Mayor.

Carried.

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Original Signed by
Mayor, Glen McNeil

Original Signed by
CAO/Deputy-Clerk, Mark Becker