



Council Minutes September 7, 2021

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 7th day of September 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law 37-2021, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor Deputy Mayor Councillors	Glen McNeil Roger Watt Gloria Fisher Wayne Forster Jennifer Miltenburg Anita Snobelen – at 9:08 a.m. Bill Vanstone
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Staff Present

CAO/Deputy-Clerk Community Support & Project Co-ordinator Public Works Superintendent Treasurer Chief Building Official Clerk	Mark Becker Kaitlin Bos Thomas McCarthy Ellen McManus Brett Pollock Florence Witherspoon
County of Huron Planner	Celina Whaling-Rae

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Mark Coulthard, Donna Partridge, Anita van Hittersum, Brian Smith, Ben Van Egmond, Jeremiah Sommer, Evan Hickey, Urban Strategies, and Susanne Cutting.

1.0 CALL TO ORDER

The municipality will be recording this meeting to “ensure meetings can be open to the public”.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Council Meeting Minutes – August 10, 2021

Moved by Miltenburg
 Seconded by Forster

ADOPT COUNCIL MINUTES **#1** THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the August 10, 2021 Council Meeting Minutes as written. Carried.

3.2 Council Meeting Minutes – August 11, 2021

Moved by Vanstone
 Seconded by Watt

ADOPT COUNCIL MINUTES **#2** THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the August 11, 2021 Council Meeting Minutes as written. Carried.

4.0 OPEN FORUM (items pertaining to the agenda)

Anita van Hittersum addressed Council with respect to Section 7.5.3 (North Perth-Huron Family Health Team Representative). She has been nominated and indicated that she would appreciate support from Council for her nomination.

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner

Minor Variance Application File ACW MV05-21 – Jacob & Menno Stutzman

Moved by Miltenburg
Seconded by Forster

OPEN
COMMITTEE
OF
ADJUSTMENT
MEETING

#3

THAT Ashfield-Colborne-Wawanosh Council hereby adjourns the regular Council Meeting and hereby opens the Committee of Adjustment Meeting and Hearing to review the Minor Variance Application submitted by Jacob & Menno Stutzman.

Carried.

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, regarding this application. Ms. Whaling-Rae reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the variances' approval be valid for a period of 18 months from the date of the Committee's decision.

PUBLIC COMMENTS:

None.

APPLICANT COMMENTS:

None.

Moved by Miltenburg
Seconded by Fisher

APPROVE
ACW MV05-
21
STUTZMAN

#4

THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby agrees to approve the Minor Variance Application ACW MV05-21 for Jacob & Menno Stutzman as submitted, subject to the conditions as noted in the Planner's Report.

Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

No public comments were received on this application so there was no effect on the decision.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Moved by Vanstone
Seconded by Watt

CLOSE
COMMITTEE
OF
ADJUSTMENT

#5

THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby closes their meeting.

Carried.

Moved by Miltenburg
Seconded by Forster

RECONVENE
COUNCIL
MEETING

#6

THAT Ashfield-Colborne-Wawanosh Township Council hereby reconvenes their regular Council Meeting.

Carried.

5.2 9:15 a.m. – Celina Whaling-Rae / County of Huron Planner

Holding Symbol Removal for Ben Van Egmond - File H02-21 Van Egmond

We have provided Council with a copy of the report prepared by County of Huron Planner Celina Whaling-Rae regarding the proposed removal of the Holding Symbol for the property owned by Ben Van Egmond. We have also provided Council with a copy of the By-Law to remove the holding symbol. Ms. Whaling-Rae reviewed the report with Council.

STAFF COMMENTS: That Council adopts the by-law for the removal of the Holding Symbol in Section 14.

ACTION: Council agreed to adopt the by-law in Section 14.

5.3 9:30 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Application

Brigitte Bar – Consent File C75-2021 Bar

We have provided Council with a copy of the report prepared by Celina Whaling-Rae regarding the application for consent received from Brigitte Bar. Ms. Whaling-Rae reviewed the application with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to recommend to the County of Huron that this application for Consent be granted subject to the conditions as outlined in the Planner’s Report.

5.4 9:45 a.m. – Mark Coulthard – Official Plan / Site Specific Amendment Request

We have provided Council with a copy of correspondence regarding a request to have the Official Plan designation changed on a specific property, utilizing the Official Plan Review process. Mr. Coulthard addressed Council in this regard.

STAFF COMMENTS: Site specific changes that are requested by individuals should go through the prescribed public process. The Official Plan Review is undertaken to consider changes that are needed in the interest of the broader municipality. Staff recommends that an application be submitted by Mr. Coulthard prior to any consideration of Council.

ACTION: Council supported the staff comments and advised Mr. Coulthard that he should submit an application to the Planning Department for consideration.

5.5 10:00 a.m. – Jeremiah and Noah Sommer / Sommer Brothers Construction
Socially Responsible Housing Proposal in Dungannon

We have provided Council with a copy of the proposal submitted by Sommer Brothers Construction related to a development for municipally owned property in Dungannon. We have also provided Council with a copy of a report prepared by Clerk Florence Witherspoon with respect to the proposal.

Jeremiah Sommer addressed Council in this regard.

STAFF COMMENTS: If Council support the proposal, the following resolution should be adopted.

ACTION: Council supported the presentation made by Sommer Brothers Construction and agreed to adopt the following resolution to begin the process.

Moved by Miltenburg
Seconded by Fisher

DECLARE #7
LANDS
SURPLUS TO
THE NEEDS
OF ACW

THAT the Council of the Township of Ashfield-Colborne-Wawanosh declares PLAN 230 LOTS 164, 165 AND 168 WAWANOSH, to be surplus to the municipality’s needs;

AND FURTHER THAT Council intends to dispose of the subject property in accordance with By-law 43-2019;

AND FURTHER THAT Council directs staff to proceed with the process to create two parcels in each of the Blocks B and C as show in this report.

Carried.

6.0 ACCOUNTS

No items scheduled.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Water Operations & Maintenance Report – July 2021

We have provided Council with a copy of the report prepared by Veolia Water Canada in regard to the operation and maintenance of our water systems for July 2021.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.1.2 Green Stream / Investing in Canada Infrastructure Program (ICIP) Second Intake

Dungannon Second Well Application – Not Required

We have provided Council with a copy of the report prepared by CAO Mark Becker in this regard. Mr. Becker was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2 Building Department

7.2.1 Chief Building Official's Report

We have provided Council with a copy of Mr. Pollock's report. Mr. Pollock was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2.2 Parkbridge Lifestyle Communities Inc. – Site Plan Amendment

We have provided Council with a copy of the report prepared by Chief Building Official Brett Pollock, along with a copy of the proposed Site Plan Amendment and Authorizing By-Law. Mr. Pollock was available this morning.

STAFF COMMENTS: That Council authorize the Site Plan Amendment by by-law in Section 14.

ACTION: Council agreed to authorize the Site Plan Amendment by by-law in Section 14.

7.2.3 Development Charges

We have provided Council with a copy of the report prepared by Chief Building Official Brett Pollock in this regard. Mr. Pollock was available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to set a date of Tuesday, September 28, 2021 at 9:00 a.m.

7.2.4 Zoning By-Law Housekeeping

We have provided Council with a copy of the report prepared by Celina Whaling-Rae, County of Huron Planner in this regard. Ms. Whaling-Rae was available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council support staff with proceeding with the housekeeping amendment.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 OLT (Ontario Land Tribunal) Appeal – Dissolution of Ward System – Update

We have provided Council with a copy of the notice of the upcoming Tribunal Hearing scheduled to begin on September 29th, which they have set aside three days for this matter.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

7.5.2 Noise By-Law – Update

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon as well as the amending by-law with respect to the Noise By-Law. Ms. Witherspoon was available this morning.

STAFF COMMENTS: That Council adopt the amending by-law in Section 14.

ACTION: Council agreed to adopt the amending by-law in Section 14.

7.5.3 North Perth-Huron Family Health Team Representative

We have provided Council with a copy of the letter received from the North Perth-Huron Family Health Team. At our last meeting Council agreed to have the Huron-Kinloss representative start the two year rotation, however since then North Huron and Morris-Turnberry have put names in as well. Which municipalities nomination would Council like to start the two year rotation with?

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to support the nomination of Anita van Hittersum from North Huron and adopt the following resolution.

Moved by Watt
Seconded by Forster

SUPPORT
NOMINATION
HEALTH TEAM

#8

THAT Ashfield-Colborne-Wawanosh Township Council hereby supports the nomination of Anita van Hittersum from the municipality of North Huron.

Carried.

7.6 Public Works Department

7.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy. Mr. McCarthy was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.6.2 Equipment Operator / Labourer Appointment By-Law – Justin Davidson

As a follow-up from the last meeting of August 10th, the CAO and the Public Works Superintendent reviewed the applications received externally, contacted those chosen for interviews, performed the interviews, and proceeded to offer the position to the successful applicant. We are pleased to report that Justin Davidson was offered and accepted the position as Equipment Operator / Labourer. We have provided Council with a copy of the by-law appointing him to the position

STAFF COMMENTS: That Council adopts the appointment by-law in Section 14.

ACTION: Council agreed to adopt the by-law in Section 14.

7.6.3 Van Rooy Purchase/Sale Agreement – Birch Beach Road

As a follow-up from the “In-Camera Session” of February 2nd, we have provided Council with a copy of the agreement of purchase/sale for the lands required for the bridge replacement on Birch Beach Road and a copy of the authorizing by-law.

STAFF COMMENTS: That Council authorize the purchase/sale by by-law in Section 14.

ACTION: Council agreed to authorize the signing of the purchase/sale by by-law in Section 14.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

Councillor Bill Vanstone reported on the Petrie Park Committee.

Councillor Jennifer Miltenburg reported on the Dungannon Community Alliance and the AMO Conference.

Councillor Gloria Fisher reported on the Benmiller Community Hall Committee.

8.0 NEW BUSINESS

(items to be brought forward to a future meeting)

Council agreed for staff to bring forward the Huron County report and decision on vaccination once a decision has been made.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

10.1 AMO Policy Update – National Day for Truth and Reconciliation

ACTION: Council agreed to support the resolution with staff bringing back to the next Council meeting for consideration as well as a staff report.

10.2 Petrie Park Minutes – Part of Port Albert & District Recreational Society Minutes

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

12.1 Port Albert Servicing Master Plan Project – Public Meeting

Monday, September 27, 2021 at 7:00 p.m. via Zoom.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS

14.1 Equipment Operator/Labourer (Justin Davidson) Appointment By-Law

Moved by Vanstone
Seconded by Snobelen

EQUIPMENT #9
OPERATOR/
LABOURER
APPT BY-
LAW

THAT leave be given to introduce By-Law 58-2021 being a by-law to appoint the position of Equipment Operator / Labourer to Justin Davidson, and that it now be read severally a first, second, and third time, and finally passed this 7th day of September 2021.

Carried.

14.2 Noise By-Law Amendment

Moved by Watt
Seconded by Miltenburg

NOISE #10
AMENDMEN
T BY-LAW

THAT leave be given to introduce By-Law 59-2021 being a by-law to amend By-Law 7-2021 being a by-law to provide for the Regulation and Prohibition of Noise and Sound for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 7th day of September 2021.

Carried.

14.3 Van Rooy Purchase / Sale Agreement By-Law

Moved by Forster
Seconded by Fisher

VAN ROOY #11
PURCHASE /
SALE
AGREEMEN
T

THAT leave be given to introduce By-Law 60-2021 being a by-law to authorize the transfer of certain lands in the Township of Ashfield-Colborne-Wawanosh from the Estate of John Van Rooy and that it now be read severally a first, second, and third time, and finally passed this 7th day of September 2021.

Carried.

14.4 Ben Van Egmond Holding Symbol Lifting By-Law

Moved by Forster
Seconded by Miltenburg

VAN #12
EGMOND
HOLDING
SYMBOL
REMOVAL

THAT leave be given to introduce By-Law 61-2021 being a by-law to amend Zoning By-law 32-2008, as amended for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 7th day of September 2021.

Carried.

14.5 Parkbridge Lifestyle Communities Inc. – Site Plan Amendment

Moved by Watt
Seconded by Snobelen

PARKBRIDG #13
E SITE PLAN
AMENDMEN
T

THAT leave be given to introduce By-Law 62-2021 being a by-law authorize the execution of an Amending Site Plan Control Agreement between the Corporation of the Township of Ashfield-Colborne-Wawanosh and Parkbridge Lifestyle Communities Inc., and that it now be read severally a first, second, and third time, and finally passed this 7th day of September 2021.

Carried.

14.6 Confirmation By-Law

Moved by Vanstone
Seconded by Snobelen

CONFIRMAT #14
ION BY-LAW

THAT leave be given to introduce By-Law 63-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on September 7, 2021, and that it now be read severally a first, second, and third time, and finally passed this 7th day of September 2021.

Carried.

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15.0 **ADJOURNMENT**

Moved by Watt
Seconded by Miltenburg

ADJOURN #15

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on September 21, 2021 at 9:00 a.m. or at the Call of the Mayor.

Carried.

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