



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

Council Minutes March 2, 2021

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 2nd day of March 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Treasurer
Chief Building Official
Public Works Superintendent
Clerk
County Planner

Mark Becker
Ellen McManus
Brett Pollock
Brian Van Osch
Florence Witherspoon
Celina Whaling-Rae

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Gerald Adam, Art Simpson, Dan Kerr, Kaitlin Bos, Susanne Cutting, Greg Hackett, and Chris Hackett.

1.0 CALL TO ORDER

The municipality will be recording this meeting to “ensure meetings can be open to the public”.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

Councillor Bill Vanstone – Section 5.3 - William (Bill) Vanstone - Consent File C12-2021

CAO/Deputy-Clerk advised the Council that a “Declaration of Interest” was received prior to the meeting.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

Moved by Miltenburg
Seconded by Forster

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the February 16, 2021 Council Meeting Minutes as written.

Carried.

4.0 OPEN FORUM (items pertaining to the agenda)

None.

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner

Holding Symbol Removal for Gerald Adam - File H01-21 Adam

We have provided Council with a copy of the report prepared by County of Huron Planner Celina Whaling-Rae with respect to the Gerald Adam proposed removal of the Holding Symbol for his property. We have also provided Council with a copy of the By-Law to remove the holding symbol. Ms. Whaling-Rae reviewed the report with Council.

STAFF COMMENTS: That Council adopts the by-law for the removal of the Holding Symbol in Section 14.

ACTION: Council agreed to removal the Holding Symbol and adopt the by-law in Section 14.

5.2 9:15 a.m.- Celina Whaling-Rae / County of Huron Planner – Planning Application

Gerald Adam Zoning By-Law Amendment Application - File Z03-21 Adam

Moved by Snobelen
Seconded by Fisher

ADJOURN
COUNCIL
MEETING

#2

THAT Ashfield-Colborne-Wawanosh Township Council hereby adjourns their regular Council Meeting.

Carried.

Moved by Miltenburg
Seconded by Forster

OPEN
PUBLIC
MEETING

#3

THAT Ashfield-Colborne-Wawanosh Township Council hereby opens the Planning Advisory Committee Public Meeting to deal with the Zoning By-Law Amendment Application received from the Gerald Adam.

Carried.

We have provided Council with the report prepared by the County Planner, Celina Whaling-Rae, in regards to this Zoning By-Law Amendment. Ms. Whaling-Rae reviewed the application with the Planning Advisory Committee.

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH PLANNING ADVISORY COMMITTEE MEETING

Call to order

Declaration of Pecuniary Interests

None declared.

Purpose

The purpose of this Public Meeting is to consider changing the zoning on the property at Concession Front NTP Part Lot 24, MacKenzie Camp Road (Ashfield) in the Township of Ashfield-Colborne-Wawanosh.

Requirement

This Public Meeting is being held under The Planning Act, which requires that Council hold at least one Public Meeting and that proper notice be given.

Application Process

An application was submitted by Gerald Adam to the Township of Ashfield-Colborne-Wawanosh and considered complete on February 1, 2021.

Notice of the Public Meeting was mailed by the municipality to all property owners within 120 meters of the property on February 10, 2021 and notice was posted on the subject property.

Comments:

1) Huron County Planner

Celina Whaling-Rae reviewed the application with the Planning Advisory Committee.

2) Applicant and/or Agent

None

3) Others

None.

4) Council's Questions and/or Comments.

Deputy Mayor Roger Watt wanted clarification on the map with respect to the road or lane in the centre of the lot.

The applicant, Mr. Adam indicated that it is a right of way for cottages below the property.

Councillor Jennifer Miltenburg wanted clarification with respect to the parking.

NOTE: If a person or public body that files an appeal of a decision of ACW Township in respect to the proposed rezoning, but does not make written or oral submissions before the proposed rezoning is adopted, the Local Planning Appeal Tribunal (LPAT) may dismiss all or part of the appeal.

Zoning By-law Procedure Following Public Meeting

- This is a Public Meeting, not a Council Meeting; therefore, a decision of Council may or may not be made later this morning.
- If the By-law is passed, the Clerk must send Notice of the Passing of the By-law to all persons notified of this meeting and to any person or public body that has requested it.
- There is a 20-day objection period from the time Notice of Passing has been mailed, where submissions will be received by the Clerk.
- If an objection is received, an appeal is lodged with the Local Planning Appeal Tribunal (LPAT) and the Municipality no longer has jurisdiction of the file and/or the processing time. You may only file an appeal if you have submitted oral or written comments prior to the decision of Council.
- The fee for filing an appeal is \$1,100.00 payable by Certified Cheque or Money Order in Canadian funds, made out to the Minister of Finance, and must be accompanied by Appellant Form (A1).
- If Council does not pass the by-law, the applicant may appeal to the LPAT.
- If the By-law is passed and no objections are received within the 20-day appeal period, the Clerk will certify that the By-law is in force and effect as of the date of its passing and Notice is forwarded to the Planning Department and to the applicant.

Recommendation of the Huron County Planner

It is recommended that Zoning By-Law Amendment Application Z03-21 be approved.

Recommendation of the Planning Advisory Committee

It is recommended that the Zoning By-Law Amendment Application Z03-21 be approved.

Effect of Public and Agency Comments on Decision of Council to the Application

No public comments were received on this application so there was no effect on the decision.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Adjournment

That there being no further business, the Public Meeting be hereby closed at 9:18 a.m.

Moved by Miltenburg
Seconded by Watt

CLOSE PUBLIC MEETING #4 THAT Ashfield-Colborne-Wawanosh Township Council hereby closes the Planning Advisory Committee Public Meeting. Carried.

Moved by Forster
Seconded by Watt

RECONVENE COUNCIL MEETING #5 THAT Ashfield-Colborne-Wawanosh Township Council hereby reconvenes their regular Council Meeting. Carried.

Councillor Bill Vanstone declared a conflict of interest and was re-assigned as an attendee to observe and listen only.

5.3 9:30 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Application

William (Bill) Vanstone - Consent File C12-2021

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regards to the application for consent received from the Mr. Vanstone. Ms. Whaling-Rae reviewed the application with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to recommend to the County of Huron that the application for consent be granted subject to the conditions as outlined in the Planner's Report.

Councillor Bill Vanstone was re-assigned as a panelist of Council and joined the meeting.

6.0 ACCOUNTS

No items scheduled.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Water Operations & Maintenance Report – January 2021

We have provided Council with a copy of the report prepared by Veolia Water Canada in regards to the operation and maintenance of our water systems for January 2021.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.1.2 2020 Annual Drinking Water System Reports

We have provided Council with a copy of the annual water system reports for the following:

- a) Benmiller Drinking Water System
- b) Century Heights Drinking Water System
- c) Dungannon Drinking Water System
- d) Huron Sands Drinking Water System
- e) Lakeshore Drinking Water System
- f) Lucknow Drinking Water System

STAFF COMMENTS: That Council accepts the annual reports as provided and adopt the following resolution.

ACTION: Council agreed to accept the annual reports as presented and adopt the following resolution.

Moved by Vanstone
 Seconded by Forster

ACCEPT #6 THAT Ashfield-Colborne-Wawanosh Township Council hereby
 2020 accepts the 2020 Annual Water Reports as submitted by Veolia
 ANNUAL Water for the Benmiller, Century Heights, Dungannon, Huron
 WATER Sands, Lakeshore, and Lucknow Drinking Water Systems.
 REPORTS Carried.

7.2 Building Department

No items scheduled.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 Social Media Policy

As a follow-up from our last meeting, we have provided Council with a copy of the report prepared by Clerk Florence Witherspoon, the revised Draft Social Media Policy, and the authorizing by-law. Ms. Witherspoon will be available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to adopt the policy as presented by by-law in Section 14.

7.5.2 Communication Strategy

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon along with a copy of the draft Communication Strategy. Ms. Witherspoon will be available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to bring the Communication Strategy to the next meeting for approval.

7.5.3 Alternative Voting Method – 2022

We have provided Council with a copy of the by-law authorizing Internet and Telephone Voting as the voting method for the 2022 Municipal Election. Ms. Witherspoon will be available this morning.

STAFF COMMENTS: That the by-law be adopted as presented in Section 14.

ACTION: Council agreed to adopt the by-law as presented in Section 14.

7.5.4 Lucknow & District Joint Recreation Board Budget – 2021

We have provided Council with budget for the Lucknow & District Joint Recreation Board Budget for 2021, which was most recently approved by the Board.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.6 Public Works Department

No items scheduled.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

Deputy Mayor Watt reported on the Bank Erosion Committee.

Mayor Glen McNeil reported on the South Bruce Nuclear Application.

Councillor Bill Vanstone reported on the Goderich Hospital Committee.

8.0 NEW BUSINESS

(items to be brought forward to a future meeting)

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 Lucknow & District Joint Recreation Board – Minutes
- 10.2 Dungannon Community Alliance – Minutes
- 10.3 Auburn Hall - Minutes
- 10.4 Huron County Business Retention and Expansion - Project Details

ACTION: Clerk Florence Witherspoon will forward onto the Community Groups.

- 10.5 Susanne Cutting Letter – Communication Strategy
- 10.6 AMO Annual Conference – August 15-18, 2021

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

- 12.1 2021 Budget Deliberation Meeting – Friday, March 5th at 9:00 a.m.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

- 12.2 Official Plan Meeting – Tuesday, March 9th at 7:00 p.m.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS

- 14.1 Social Media Policy By-Law

Moved by Snobelen
Seconded by Vanstone

SOCIAL MEDIA POLICY #7

THAT leave be given to introduce By-Law 8-2021 being a by-law to adopt a Social Media Policy for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 2nd day of March 2021.

Carried.

- 14.2 Alternative Voting Method By-Law

Councillor Gloria Fisher requested a recorded vote.

CAO/Deputy-Clerk Mark Becker asked each Council Member to state their Division Vote and it was recorded as follows:

YEAS: Forster, McNeil, Miltenburg, Snobelen, Vanstone, Watt
NAYS: Fisher

Moved by Watt
Seconded by Miltenburg

ALTERNATIVE VOTING METHOD BY-LAW #8 THAT leave be given to introduce By-Law 16-2021 being a by-law to authorize voting by internet and telephone as the alternative voting method for the 2022 Municipal Election and that it now be read severally a first, second, and third time, and finally passed this 2nd day of March 2021.
Carried.

14.3 Gerald Adam H-Symbol Lifting By-Law

Moved by Forster
Seconded by Fisher

ADAM HOLDING SYMBOL REMOVAL #9 THAT leave be given to introduce By-Law 17-2021 being a by-law to amend Zoning By-law 32-2008, as amended for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 2nd day of March 2021.
Carried.

14.4 Adam Zoning Amendment By-Law

Moved by Miltenburg
Seconded by Forster

ADAM ZONING AMENDMENT #10 THAT leave be given to introduce By-Law 18-2021 being a by-law to amend Zoning By-law 32-2008, as amended, of the Corporation of the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 2nd day of March 2021.
Carried.

14.5 Confirmation By-Law

Moved by Watt
Seconded by Snobelen

CONFIRMATION BY-LAW #11 THAT leave be given to introduce By-Law 19-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on March 2, 2021, and that it now be read severally a first, second, and third time, and finally passed this 2nd day of March 2021.
Carried.

15.0 **ADJOURNMENT**

Moved by Snobelen
Seconded by Fisher

ADJOURN #12 THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on March 5, 2021 at 9:00 a.m. or at the Call of the Mayor.
Carried.

Original signed by
Mayor, Glen McNeil

Original signed by
CAO/Deputy-Clerk, Mark Becker