



## **6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR**

### 6.1 Personal Matters About an Identifiable Individual / Municipal or Local Board Employee

Please refer to the "In-Camera Session" (personal matters)

### 6.2 Concession Booth Operation

At the present time L.A.W.S (Lucknow's Auxiliary to Winter Sports) has expressed verbal interest in operating the Concession Booth. However due to Covid-19, L.A.W.S is unsure if the operation of the Concession Booth can commence. In 2019/2020, the Board agreed to waive the rental fee to offer the same service as the neighbouring Ripley Huron Parents Auxiliary who operate the Concession Booth at the Ripley Arena receive.

**STAFF COMMENTS:** Staff recommends that L.A.W.S. be permitted to operate the Concession Booth at the Lucknow & District Sports Complex pending the approval of the Grey Bruce Public Health Unit in regards to Covid-19 restrictions. Furthermore, staff recommends that the rental fee be waived for the 2020/2021 hockey season. We seek your direction.

**ACTION:** The Board agreed to permit L.A.W.S. to operate the Concession Booth at the Lucknow & District Sports Complex pending the approval of the Grey Bruce Public Health Unit in regards to Covid-19 restrictions. Furthermore, the Board agrees that the rental fee be waived for the 2020/2021 hockey season.

### 6.3 Room Rentals

Meeting rooms at the Lucknow & District Sports Complex have been re-opened for meetings with restrictions and maximum attendance should a group wish to rent the space. There have been a few rentals since partially re-opening and staff has not received any concerns from user groups regarding the restrictions in place.

**STAFF COMMENTS:** For your information purposes.

**ACTION:** Noted.

### 6.4 Return to Play Policy / Return to Operation Policy – COVID-19

With the re-opening of the Facility, staff created a "Return to Play Policy" and a "Return to Operation Policy" which was submitted to the Grey Bruce Public Health Unit with approval.

Staff will continue to update and/or change the policies as restrictions and orders change, or to better accommodate and promote the safe and efficient return to operation.

**STAFF COMMENTS:** For your information purposes.

**ACTION:** Noted.

### 6.5 Installation of Ice

With the Lucknow Agricultural Fall Fair being cancelled this year, which is held at the Lucknow & District Sports Complex, Huron Bruce Minor Hockey Association (HBMHA) has submitted a request to have the ice installed a week earlier than previously scheduled.

Staff has reached out to the Lucknow Agricultural Society and confirmed that they would not be using the Arena Floor during this time.

Staff has worked with HBMHA to ensure that the actions noted in the Lucknow Recreation Departments Return to Play Policy are met.

After consultation with Mark Becker, staff created a rental agreement including a minimum weekly booking requirement to take place until mid-October when other rentals are looking to start.

HBMHA have agreed to the terms in the rental agreement, and have now provided the required documentation. Staff will proceed with the installation of the ice on September 21<sup>st</sup>, which is the normal start date.

**STAFF COMMENTS:** For your information purposes.

**ACTION:** Noted.

6.6 Hockey Programming

Staff has been in contact with Huron Bruce Minor Hockey (HBMHA) as well as the Lucknow Lancers, Legends, and Men’s Rec Hockey League, in regards to their intentions for the upcoming season. At this time, all user groups intend to proceed with similar ice bookings as in previous years.

After the first month of rentals, HBMHA is looking to book approximately 36 hours per week between the two facilities, which is similar to their average usage last year. HBMHA will be using the ice for practices and game play within their association to start, then once permitted to do so, will proceed to modified gameplay within their Public Health jurisdiction.

The Lucknow Lancers and Legends are looking to book the same ice however, plan on starting later in the year due to Covid-19. The Men’s Recreational Hockey teams have all stated that they are interested in using the same ice as previous years.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.7 Learn to Skate Program

Staff is in the process of planning the Learn to Skate for the 2020-2021 season. Class sizes will need to be capped at 20 registrants to keep within the maximum capacities permitted in the facility at one time. Given last year’s registration numbers, this would suggest that rather than running two classes, one junior and one senior class, two classes would be required for each group.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.8 Rental Agreements & Waivers

Staff has updated the rental agreements and/or waivers to include the ongoing Covid-19 pandemic.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.9 Lucknow Outdoor Pool and Fitness Centre Renovation Update

The scheduled work on the Outdoor Pool and Fitness Centre has been completed. Staff has been in contact with the Ontario Trillium Foundation regards to completing the recognition event requirements and have been informed that all recognition events are currently on hold. Staff continues to keep in contact with the Ontario Trillium Foundation Communication Advisor to ensure that remaining benchmarks are met.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

**7.0 ACCOUNTS**

7.1 Revenue/Expenditure Report

Moved by Glen McNeil  
 Seconded by Don Murray

REVENUE/ #2 THAT the Lucknow & District Joint Recreation Board hereby accepts  
 EXPENDITURE the Revenue/Expenditure Report as written. Carried.  
 REPORT

7.2 June 2020 Cheque Listing

Moved by Anita Snobelen  
 Seconded by Don Murray

CHEQUE #3 THAT the Lucknow & District Joint Recreation Board hereby accepts the  
 LISTING June 2020 cheque listing as presented in the total amount of \$ 25,634.24.  
 Carried.

## 7.3 July 2020 Cheque Listing

Moved by Lillian Abbott  
 Seconded by Anita Snobelen

CHEQUE #4 THAT the Lucknow & District Joint Recreation Board hereby accepts the  
 LISTING July 2020 cheque listing as presented in the total amount of \$ 95,313.51.  
 Carried.

## 7.4 August 2020 Cheque Listing

Moved by Glen McNeil  
 Seconded by Anita Snobelen

CHEQUE #5 THAT the Lucknow & District Joint Recreation Board hereby accepts  
 LISTING the August 2020 cheque listing as presented in the total amount of  
 \$ 33,339.62.  
 Carried.

**8.0 OTHER BUSINESS**

No items scheduled.

**9.0 IN-CAMERA / CLOSED SESSION**

Moved by Don Murray  
 Seconded by Lillian Abbott

MOVE TO #6 THAT the Lucknow and District Joint Recreation Board move into  
 IN- "In-Camera" session at 8:03 p.m. for the purpose of discussing:  
 CAMERA  
 1) Personal matters about an identifiable individual, including  
 municipal or local board employee.  
 Carried.  
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**9.1 RETURN TO OPEN SESSION**

Moved by Anita Snobelen  
 Seconded by Don Murray

RISE FROM #7 THAT the Lucknow and District Joint Recreation Board rise from  
 IN-CAMERA the "In- Camera" session at 8:05 p.m.  
 Carried.

**9.2 BUSINESS ARISING FROM IN-CAMERA SESSION**

Nothing to report.

**10.0 ADJOURNMENT**

Moved by Don Murray  
 Seconded by Lillian Abbott

ADJOURN #8 THAT the Lucknow and District Joint Recreation Board do now adjourn to  
 meet again on October 21, 2020 at 7:00 p.m. or at the Call of the  
 Chairperson.  
 Carried.  
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