

Lucknow & District Joint Recreation Board



7:00 p.m.

May 19, 2021

MINUTES

The Lucknow & District Joint Recreation Board met on the 19th day of May 2021, at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting is being held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Board Meetings.

MEMBERS

Lillian Abbott	(X) Arrived late at 7:10 p.m.
Jim Hanna	(X)
Glen McNeil	(X)
Jennifer Miltenburg	(X)
Don Murray	(X) Arrived late at 7:10 p.m.
Anita Snobelen	(X)

OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO/Deputy-Clerk (Board Secretary)	(X)

1.0 CALL TO ORDER

In the absence of Chairperson Lillian Abbott, Jim Hanna called the meeting to order and chaired the meeting until Lillian Abbott joined the meeting.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Lucknow & District Joint Recreation Board Minutes – April 21, 2021

Moved by Jennifer Miltenburg
Seconded by Anita Snobelen

ADOPTION #1 THAT the Lucknow & District Joint Recreation Board hereby adopts the
OF April 21, 2021 Meeting Minutes as written.
MINUTES Carried.

4.0 DELEGATIONS

No items scheduled.

5.0 REPORT OF THE CHAIRPERSON

Nothing to report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 2021 Early Ice Removal – Estimate

Due to the provincial lock down, the Lucknow & District Joint Recreation Board directed staff to remove the ice from the Lucknow & District Sports Complex on January 20th. Staff estimates that removing the ice early reduced electricity costs by approximately \$ 13,000, as well as approximately \$ 2,000 in part time staff wages were not required. Had the ice been kept in, rentals from Minor Hockey, the Lucknow Men's Recreational Hockey League, Learn to Skate, and other regular ice renters would have been approximately \$ 15,000.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.2 Canada Summer Jobs Grant

In 2020, the Canada Summer Jobs grant temporarily expanded its program to include winter employment, which the Lucknow & District Recreation Department was able to take advantage of prior to the December Stay-at-home order. The 2021 Canada Summer Jobs program has also included winter employment and staff has received notification that the following positions been approved for funding:

- 1x Seasonal Sports and Recreation Attendant (Summer)
- 1x Aquatic Supervisor
- 2x Lifeguards
- 1x Summer Sports Camp instructor
- 1x Seasonal Sports and Recreation Attendant (Winter Operator)
- 2x Seasonal Sports and Recreation Attendant (Winter)
-

Each position has been approved for funding of \$10.69 per hour for various hours of employment through different timeframes.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.3 Moffitness Health & Fitness Centre

We have provided the Board with a copy of the letter received from Moffitness Health & Fitness Centre on April 28th as well as a copy of their proposal sent May 11th. We have also provided the Board with a copy of the report prepared by Steve Bushell, Facility Manager / Recreation Co-ordinator in this regard.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to accept Moffitness Health & Fitness Centre 3 month notice to "terminate the lease". The Board is very appreciative to the owners for their past service to the community and want to thank the owners for the past number of years.

The Board agreed that this is not the core business of the Lucknow & District Recreation Department and that they are not interested in purchasing the equipment, and hiring staff to run the facility.

The Board wishes Moffitness Health & Fitness Centre all the best in finding a potential buyer for their business, as the Board and the Recreation Department are here to work with the potential buyer moving forward.

Chairperson Lillian Abbott resumed to the chair for the balance of the meeting.

6.4 Huron-Kinloss Parks & Recreation Service Delivery and Modernization Opportunities Review

At the last Board Meeting it was agreed to have staff initiate a discussion with the Huron-Kinloss Community Services Department, with staff bringing back a report with associated costs, outcomes, and possible recommendations to a future meeting for consideration. We have provided the Board with a copy of the report prepared by Steve Bushell, Facility Manager / Recreation Co-ordinator in this regard.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed that they are not interested in the proposal as recommended by staff, therefore no action is required.

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report

Moved by Jim Hanna
Seconded by Anita Snobelen

REVENUE/ EXPENDITURE REPORT	#2	THAT the Lucknow & District Joint Recreation Board hereby accepts the Revenue/Expenditure Report as written.
-----------------------------------	----	--

Carried.

7.2 April 2021 Cheque Listing

Moved by Anita Snobelen
Seconded by Jennifer Miltenburg

CHEQUE LISTING #3 THAT the Lucknow & District Joint Recreation Board hereby accepts the April 2021 cheque listing as presented in the total amount of \$ 25,753.96.

Carried.

8.0 OTHER BUSINESS

No items scheduled.

9.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

10.0 ADJOURNMENT

Moved by Jennifer Miltenburg
Seconded by Don Murray

ADJOURN #4 THAT the Lucknow and District Joint Recreation Board do now adjourn to meet again on June 16, 2021 at 7:00 p.m. or at the Call of the Chairperson.

Carried.

~