

Lucknow & District Joint Recreation Board



7:00 p.m.

June 17, 2020

MINUTES

This meeting was held electronically through Zoom, a Video Conferencing Platform, as the crisis of COVID-19 allows Council / Boards to conduct their meetings remotely to empower municipalities to respond quickly and continue to function when in-person meetings cannot be held, and Council / Boards decisions need to be made.

MEMBERS

Jennifer Miltenburg	(X)
Lillian Abbott	(X)
Jeff Elliott / Alternate	(X)
Jim Hanna	Absent
Glen McNeil	(X)
Don Murray	(X)
Anita Snobelen	Absent

OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO/Deputy-Clerk (Board Secretary)	(X)

1.0 CALL TO ORDER

Chairperson Jennifer Miltenburg.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

Moved by Glen McNeil
Seconded by Don Murray

ADOPTION #1 OF MINUTES THAT the Lucknow & District Joint Recreation Board hereby adopts the April 22, 2020 Meeting Minutes as written. Carried.

4.0 DELEGATIONS

No items scheduled.

5.0 REPORT OF THE CHAIRPERSON

Nothing to report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 Wi-Fi Agreement

We have provided the Board with a copy of the updated agreement with Protekta for sponsoring the free WIFI at the Lucknow and District Sports Complex. The agreement has been updated to include routers and WIFI nodes with computer equipment in paragraph two.

For the Lucknow and District Recreation Department to provide the same level of WIFI access that Protekta is providing in their sponsorship, there would be a one-time installation cost of approximately \$ 360 plus H.S.T and a monthly rental fee for 6 WIFI nodes at \$5.95 plus H.S.T each.

Staff recommends that the agreement be approved with no charge added to the sponsorship package.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to accept agreement as drafted and authorize the signing.

6.2 Dungannon Baseball Diamond Agreement

The agreement with the Dungannon Agricultural Society for the use of the Dungannon Ball Diamond is due for renewal. We have provided the Board with a copy of the updated agreement with the adjustments highlighted in red. In the absence of a baseball season this year, staff will continue to maintain the Dungannon Baseball Diamond once per week to keep in good repair.

Staff recommends approving the updated agreement.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to accept agreement as drafted and authorize the signing.

6.3 Lucknow Outdoor Pool & Splash Pad

As the Board is aware, staff announced to the public that the Outdoor Pool would remain closed for the summer of 2020 due to COVID-19. On Monday June 8th, the province announced that swimming pools and splash pads would be permitted to open on June 12th. Seeing as there is still restrictions limiting 10 people at a gathering, opening the outdoor pool is still not feasible and therefore will remain closed. Staff has been in contact with the Grey Bruce Public Health Unit and once guidelines and restrictions for opening the Splash pad are provided, staff will look at the feasibility of meeting the restrictions. At the time of this report, the restrictions that have been rumored would make opening the splash pad not feasible. Staff will continue to monitor the situation and revisit opening the splash pad if a time comes that restrictions are able to be reasonably and safely met.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.4 Minor Sports Update

Due to COVID-19, Minor Baseball and Minor Soccer have been cancelled for the 2020 season. Staff is in the process of issuing refunds for these programs.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.5 Summer Sports Day Camp

In light of the ongoing COVID-19 pandemic, and the unknown future restrictions regarding running the day camp out of the Lucknow and District Sports Complex, staff will be cancelling the program for 2020.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.6 Ladies and Men's Slo-pitch

The Lucknow Men's and Ladies Slo-pitch league has not been cancelled as of yet and could still run with a shortened season if restrictions are lifted enough to permit the leagues to do so. The current league fees for a slo-pitch team are \$ 600 plus H.S.T. for the season which runs for approximately 18 weeks from mid-May to the week after Labour Day.

Staff recommends that should the leagues be permitted to start, that the league fees be adjusted for this season only, to a weekly charge of \$33.34 plus H.S.T. for the remainder of the season to reflect the length of the season do to COVID-19.

STAFF COMMENTS: We seek your direction.

ACTION: The Board supports the staff recommendations as outlined above.

6.7 Personal Matters About an Identifiable Individual / Municipal or Local Board Employee

Please refer to the "In-Camera Session" (personal matters)

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report

Moved by Jeff Elliott
 Seconded by Lillian Abbott

REVENUE/ EXPENDITURE REPORT #2 THAT the Lucknow & District Joint Recreation Board hereby accepts the Revenue/Expenditure Report as written. Carried.

7.2 April 2020 Cheque Listing

Moved by Glen McNeil
 Seconded by Don Murray

CHEQUE LISTING #3 THAT the Lucknow & District Joint Recreation Board hereby accepts the April 2020 cheque listing as presented in the total amount of \$ 33,764.66. Carried.

7.3 May 2020 Cheque Listing

Moved by Jeff Elliott
 Seconded by Don Murray

CHEQUE LISTING #4 THAT the Lucknow & District Joint Recreation Board hereby accepts the May 2020 cheque listing as presented in the total amount of \$ 39,644.00. Carried.

8.0 OTHER BUSINESS

No items scheduled.

9.0 IN-CAMERA / CLOSED SESSION

Moved by Glen McNeil
 Seconded by Jeff Elliott

MOVE TO IN-CAMERA #5 THAT the Lucknow and District Joint Recreation Board move into an "In-Camera" session at 7:21 p.m. for the purpose of discussing:
 1) Personal matters about an identifiable individual, including municipal or local board employee. Carried.
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9.1 RETURN TO OPEN SESSION

Moved by Lillian Abbott
 Seconded by Glen McNeil

RISE FROM IN-CAMERA #6 THAT the Lucknow and District Joint Recreation Board rise from the "In- Camera" session at 7:26 p.m. Carried.
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10.0 ADJOURNMENT

Please note that the Board usually does not meet for the months of July and August, and reconvenes in September.

Moved by Don Murray
 Seconded by Lillian Abbott

ADJOURN #7 THAT the Lucknow and District Joint Recreation Board do now adjourn to meet again on September 16, 2020 at 7:00 p.m. or at the Call of the Chairperson. Carried.
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