



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

Council Minutes December 15, 2020

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 15th day of December 2020, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting is being held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Treasurer
Chief Building Official
Public Works Superintendent
Clerk

Mark Becker
Ellen McManus
Brett Pollock
Brian Van Osch
Florence Witherspoon

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Dan Fritz, and Celina Whaling-Rae.

1.0 **CALL TO ORDER**

The municipality will be recording this meeting to “ensure meetings can be open to the public”.

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **ADOPTION OF PREVIOUS MEETING MINUTES**

3.1 Council Meeting Minutes – December 1, 2020

Moved by Miltenburg
Seconded by Forster

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the December 1, 2020 Council Meeting Minutes as written.

Carried.

4.0 **OPEN FORUM (items pertaining to the agenda)**

None.

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Applications

a) Steven Scott - Consent File C87/2020

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regard to the application for consent received from the Steven Scott. Ms. Whaling-Rae reviewed the application with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to recommend to the County of Huron that this application for consent be granted subject to the conditions as outlined in the Planner's Report.

b) Jos & Lize Rommens - Consent File C88/2020

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regard to the application for consent received from Jos & Lize Rommens. Ms. Whaling-Rae reviewed the application with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to recommend to the County of Huron that this application for consent be granted subject to the conditions as outlined in the Planner's Report.

6.0 ACCOUNTS

6.1 Payment of Current Accounts

Moved by Vanstone
Seconded by Snobelen

APPROVE #2 THAT Ashfield-Colborne-Wawanosh Township Council hereby
ACCOUNTS authorizes the payment of the December 2020 accounts as presented. Carried.
~

6.2 Payment of Previous Month Actual Accounts

Moved by Watt
Seconded by Fisher

APPROVE #3 THAT Ashfield-Colborne-Wawanosh Township Council hereby
ACTUAL approves the payment of the November 2020 accounts in the amount
PAYMENTS of \$ 976,971.74. Carried.
~

6.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Fire Department, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to November 2020.

Moved by Vanstone
Seconded by Miltenburg

REVENUE #4 THAT Ashfield-Colborne-Wawanosh Township Council adopts the
EXPEND- summary revenue/expenditure reports of the Treasurer as written. Carried.
ITURE
REPORT

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Century Heights Water Treatment Facility – UV System Replacement

We have provided Council with a copy of the report prepared by B.M. Ross & Associates with respect to the request for quotations received.

STAFF COMMENTS: That Council adopt the following resolution and accept the bid received from H2Ontario Inc. in the amount of \$231,000 plus H.S.T.

ACTION: Council agreed to accept the bid from H2Ontario Inc. and adopt the following resolution.

Moved by Miltenburg
Seconded by Forster

CENTURY #5 THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts
HEIGHTS the request for quotation received from H2Ontario Inc. in the amount of
WATER \$231,000 plus H.S.T. for the UV System Replacement and control and
SYSTEM UV monitoring upgrade work proposed at the Century Heights well and
SYSTEM treatment building.
REPLACEMENT Carried.
NT

7.2 Building Department

7.2.1 Chief Building Official's Report

We have provided Council with a copy of Mr. Pollock's report. Mr. Pollock was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 ACW Mayor Glen McNeil – Elected as Huron County Warden 2021-2022

We have provided Council with a copy of the Press Release and Introduction from the County of Huron. We at ACW are very privileged to have Mayor McNeil as the County of Huron Warden.

STAFF COMMENTS: Congratulations Glen!

ACTION: Congratulations Glen!

7.5.2 Consolidated Appointment By-Law

We have provided Council with a copy of the existing Consolidated Appointment By-Law for review. Council had requested that we review the appointment once a year and make any necessary changes if required.

STAFF COMMENTS: None.

ACTION: No changes required at this time.

7.5.3 Employees Years of Service

The Township of Ashfield-Colborne-Wawanosh recognizes the value of long service employees and acknowledges their contribution of years of service at increments of five years of service.

Employees are recognized by receiving a small gift to be presented to the employee at the annual Christmas Banquet. Since the Christmas Banquet was cancelled this year, the following employees received their recognition and gift:

<u>5 Years</u>	<u>Full Time</u> Florence Witherspoon	<u>10 Years</u>	<u>Part Time</u> Eric Miller
	<u>Part Time</u> Armand Forgett Louis Sloetjes		

<u>20 Years</u>	<u>Full Time</u> Larry Brindley Henry Sloetjes	<u>30 Years</u>	<u>Full Time</u> Doug Kuik
	<u>Part Time</u> Neil MacKenzie		
<u>Retirement</u>	<u>Full Time</u> Mike Wildgen – November 2020		

STAFF COMMENTS: For your information purposes.

ACTION: Congratulations to all!

7.5.4 2021 Insurance Renewal

We have provided Council with a copy of the insurance renewal received from Marsh Canada Limited for the year 2021. The 2020 premium was \$ 65,510 plus applicable taxes for a Limit of Loss on a Blanket Limit of \$ 12,643,651. The renewal for 2021 premium is for \$ 78,789 plus applicable taxes for a Limit of Loss on a Blanket Limit of \$12,670,499. The increase works out to \$ 13,279 or 20.3%. The Blanket Limit has increased slightly as a result of new purchases as well as an increase in inflationary values. The increase comes as no surprise as insurance premiums for municipalities this year has seen dramatic increases. Much of the increase (12.3%) is for "Liability".

Since the posting of the agenda, the insurance company came back with a revised quote in the amount of \$ 79,109 plus applicable taxes (\$ 320 increase) as they had indicated that one of the policies were "quote still pending". This is now the final number which reflects a 20.8% increase

STAFF COMMENTS: That we accept the renewal of Marsh Canada Limited in the amount of \$ 79,109 plus applicable taxes and adopt the following resolution.

ACTION: Council agreed to accept the renewal and adopt the following resolution.

Moved by Miltenburg
Seconded by Vanstone

ACCEPT
INSURANCE
PROPOSAL
2021 #6

THAT Ashfield-Colborne-Wawanosh Township Council accepts the Insurance Renewal for 2021 from Marsh Canada Limited for General Insurance and Risk Management Services for the 2021 calendar year in the amount of \$ 79,109 plus applicable taxes.

Carried.

7.5.5 Huron County 2021 Annual Accessibility Plan and Multi-Year Update

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon along with a copy of the Huron County 2021 Annual Accessibility Plan and Multi-Year Update. Ms. Witherspoon was present this morning.

STAFF COMMENTS: That Council adopts the plan as presented and adopt the following resolution.

ACTION: Council agreed to adopt the plan as presented by adopting the following resolution.

Moved by Miltenburg
Seconded by Forster

HURON
COUNTY
ACCESSIBIL
ITY PLAN #7

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the 2021 Annual Accessibility Plan.

Carried.

7.5.6 Community Safety and Well Being Plan – United Way Agreement

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon with respect to the Community Safety and Well Being Plan. Ms. Witherspoon was present this morning.

STAFF COMMENTS: That Council adopts the authorizing by-law as presented in Section 14 and that Council adopts the following resolution.

ACTION: Council agreed to authorize the signing of the agreement by by-law in Section 14. Council further agreed to appoint Anita Snobelen to represent the Township on this committee and adopt the following resolution.

Moved by Miltenburg
Seconded by Vanstone

CSWBP #8
ADVISORY
COMMITTEE
REPRESENT
ATIVE

THAT Ashfield-Colborne-Wawanosh Township Council hereby appoints Anita Snobelen to the Huron County Community Safety and Well Being Plan Advisory Committee to represent the Township of Ashfield-Colborne-Wawanosh.

Carried.

7.5.7 Short Term Rentals / Noise and Sound By-law Review

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon. Ms. Witherspoon was present this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to amend the set fines for the Noise By-Law. Staff will bring the amending by-law to a subsequent meeting. The changes proposed are as follows:

- 7.2 Persons
a) first minimum \$175 to \$750
b) subsequent minimum \$500 to \$1500

- 7.3 Corporation
a) first minimum \$175 to \$1500
b) subsequent minimum \$1000 to \$3000

7.5.8 Dissolution of Wards / At-Large System of Electoral Representation

As a follow-up from our last meeting, we have provided Council with a copy the By-law to consider the dissolution of the Ward System and to implement an At-Large System of electoral representation. Ms. Witherspoon was present this morning.

STAFF COMMENTS: That Council adopts the by-law as presented in Section 14.

ACTION: Council agreed to adopt the by-law as presented in Section 14.

7.6 Public Works Department

7.6.1 Speed Signs

Councillor Wayne Forster requested that the topic of a possible purchase of a Speed Sign be added to the agenda for consideration. Coalition for Huron Injury Prevention (CHIP) used to have one to rent, however they have sold the unit. We have provided Council with a copy of a quotation along with the applicable specifications.

STAFF COMMENTS: None.

ACTION: Council agreed to defer this item to the Budget 2021.

7.7 Environmental Services

No items scheduled.

7.8 Committee Reports

8.0 NEW BUSINESS

(items to be brought forward to a future meeting)

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

- 9.1 Maitland Valley Conservation Authority – Changes to Conservation Authorities Act

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to support the authorities request. Staff will bring forward to their next meeting the resolution for consideration.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 Lucknow & District Joint Recreation Board – Minutes
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- 10.2 Auburn Hall Board - Minutes

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

- 12.1 Official Plan 5 Year Review / Natural Environment Update – Special Meeting

December 17, 2020 at 9:00 a.m.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

- 12.2 ROMA 2021 Virtual Conference – January 25-26, 2021

Deputy Mayor Watt, Councillor Miltenburg, Fisher, Snobelen, Forster, and Vanstone are registered for the conference.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS

- 14.1 United Way Agreement / Community Safety and Well Being Plan

Moved by Fisher
Seconded by ForsterUNITED #9
WAY
AGREEMENT
T

THAT leave be given to introduce By-Law # 88-2020 being a by-law to authorize the Mayor and Clerk to execute a service agreement between the Corporation of the Township of Ashfield-Colborne-Wawanosh and all lower tier municipalities in the County of Huron and the Social Research and Planning Council of the United Way Perth-Huron and that it now be read severally a first, second, and third time, and finally passed this 15th day of December 2020.

Carried.

~

- 14.2 Dissolution of Wards / At Large System of Electoral Representation

Moved by Miltenburg
Seconded by WattDISSOLUTION #10
OF
WARDS AND
AT-LARGE
ELECTORAL
SYSTEM

THAT leave be given to introduce By-Law # 89-2020 being a by-law to for the dissolution of the Ward System of electoral representation for the Corporation of the Township of Ashfield-Colborne-Wawanosh and to institute an At-Large System of electoral representation and that it now be read severally a first, second, and third time, and finally passed this 15th day of December 2020.

Carried.

~

14.3 Confirmation By-Law

Moved by Snobelen
Seconded by Vanstone

CONFIRMATION BY-LAW #11

THAT leave be given to introduce By-Law # 90-2020 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on December 15, 2020, and that it now be read severally a first, second, and third time, and finally passed this 15th day of December 2020.

Carried.
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15.0 ADJOURNMENT

Moved by Miltenburg
Seconded by Snobelen

ADJOURN #12

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on December 17, 2020 at 9:00 a.m. or at the Call of the Mayor.

Carried.
~

Original signed by
Mayor, Glen McNeil

Original signed by
CAO/Deputy-Clerk, Mark Becker