

Council Agenda May 4, 2021

Township of Ashfield-Colborne-Wawanosh Council will meet in regular session on the 4th day of May 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting will be held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

1.0 CALL TO ORDER

Video/Audio Approval – if applicable

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Council Meeting Minutes – April 20, 2021

Moved by Seconded by

ADOPT COUNCIL MINUTES

- THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the

 CIL
 April 20, 2021 Council Meeting Minutes as written.
- 3.2 Council Meeting Minutes April 27, 2021

Moved by Seconded by

ADOPT COUNCIL MINUTES THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the April 27, 2021 Council Meeting Minutes as written.

4.0 OPEN FORUM (items pertaining to the agenda)

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner

Colborne Property Holdings & Barnim Property Holdings Inc. (Brian Barnim) Official Plan Amendment Application - ACW OPA No. 10 Zoning By-Law Amendment Application – #Z02-21

At the February 16th Council Meeting, Council agreed to defer the applications to allow an opportunity for staff and the applicants to work with those parties who have expressed concerns.

At the April 20th Council Meeting, Council agreed to defer the applications to allow the opportunity for staff to make further changes to the by-law in light of a recent meeting between the Town of Goderich and the applicants.

We have provided Council with a copy of a follow-up report prepared by Planner Celina Whaling-Rae along with a copy of the Zoning By-Law Amendment and the Official Plan Amendment By-Law.

STAFF COMMENTS: The Draft Zoning By-Law Amendment as presented at today's meeting contains changes to the original draft by-law circulated. Council will need to adopt the following resolution. If Council are prepared to adopt the by-laws as presented, they can proceed to adopt both by-laws in Section 14.

Moved by Seconded by

NO FURTHERWHEREAS Council of the Corporation of the Township of Ashfield-
Colborne-Wawanosh has held a Public Meeting pursuant to SectionREQUIRED34(12) of the Planning Act, RSO 1990 with respect to a proposed zoning
by-law on February 16, 2021;

AND WHEREAS certain changes have been made to the proposed by-law after holding of the public meeting;

NOW, THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh hereby resolves that, pursuant to Section 34(17) of the Planning Act, RSO 1990, no further notice is to be given in respect of the proposed by-law.

5.2 9:30 a.m. – Michelle Stein / Protect Our Waterways – No Nuclear Waste

We have provided Council with a copy of the correspondence and presentation received from this organization in this regard. Ms. Stein will address Council this morning.

STAFF COMMENTS: None.

6.0 ACCOUNTS

No items scheduled.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Water Operations & Maintenance Report – March 2021

We have provided Council with a copy of the report prepared by Veolia Water Canada in regards to the operation and maintenance of our water systems for March 2021.

STAFF COMMENTS: For your information purposes.

7.1.2 Water Rates Report

As a follow up from a recent delegation, we have provided Council with a report prepared by Treasurer Ellen McManus in this regard. Ms. McManus will be available this morning.

STAFF COMMENTS: For your information purposes.

7.2 Building Department

No items scheduled.

7.3 <u>Cemetery Department</u>

No items scheduled

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 Canada Summer Jobs Program – Results of Summer Student Grants

We have provided Council with a copy of the report prepared by Treasurer Ellen McManus in this regard. Ms. McManus will be available this morning.

STAFF COMMENTS: We seek your direction.

7.5.2 Agreement of Purchase and Sale – Thomas Henery Estate (Port Albert)

As a follow-up to the In-Camera Session of April 6, 2021 we have provided Council with a copy of the Purchase and Sale Agreement for the purchase of part of lots 36 and 37 Plan 136 in Port Albert along with a copy of the authorizing by-law.

STAFF COMMENTS: That Council adopt the by-law in Section 14 authorizing the signing of the Purchase and Sale Agreement.

7.5.3 Community Safety and Policing Act – OPP Detachment Services Board

We have provided Council with a copy of an update report prepared by CAO Mark Becker, along with the correspondence received with respect to the establishment of a OPP Detachment Services Board. Mr. Becker will be available this morning.

STAFF COMMENTS: We seek your direction.

7.6 Public Works Department

7.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy. Mr. McCarthy will be available this morning.

STAFF COMMENTS: For your information purposes.

7.6.2 Public Works Staff - Full Time Equipment Operator / Labourer

As a follow-up from the "In-Camera" Session held on April 6th, we have provided Council with the appointment by-law for Missy Kuik and Joni Shetler, as Full Time Equipment Operator / Labourer's. Both employees were existing part time employees.

STAFF COMMENTS: That Council adopt the by-law in Section 14.

7.6.3 Speed Sign Quotations

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy. Mr. McCarthy will be available this morning.

STAFF COMMENTS: We seek your direction.

Moved by Seconded by

RADAR SPEED SIGN THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to purchase the Safepace Evolution Radar Speed Sign from Cedar Signs in the amount of \$ 3,249.00 excluding shipping and H.S.T.

7.7 Environmental Services

No items scheduled.

- 7.8 <u>Committee Reports</u>
- 8.0 <u>NEW BUSINESS</u>

(items to be brought forward to a future meeting)

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 Letter of Request Proclaiming Nursing Week
- 10.2 Lucknow & District Joint Recreation Board Minutes

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

No items scheduled.

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 <u>BY-LAWS</u>

14.1 Colborne Property Holdings & Barnim Property Holdings Inc. Official Plan Amendment

	Moved by Seconded by
BARNIM OFFICIAL PLAN AMENDMEN T	THAT leave be given to introduce By-Law 13-2021 being a by-law to amend the Township of Ashfield-Colborne-Wawanosh Official Plan, and that it now be read severally a first, second, and third time, and finally passed this 4th day of May 2021.
14.2 Colborne Property H	loldings & Barnim Property Holdings Inc. Zoning Amendment By-Law
	Moved by Seconded by
	THAT leave be given to introduce By-Law 14-2021 being a by-law to

BARNIMTHAT leave be given to introduce By-Law 14-2021 being a by-law to
amend Zoning By-law 32-2008, as amended, of the Corporation of the
Township of Ashfield-Colborne-Wawanosh, and that it now be read
severally a first, second, and third time, and finally passed this 4th day of
May 2021.

14.3 Equipment Operator / Labourer Appointment By-Law (Shetler/Kuik)

	Moved by Seconded by
EQUIPMENT OPERATOR/ LABOURER APPOINTME NT BY-LAW	THAT leave be given to introduce By-Law 31-2021 being a by-law to appoint Missy Kuik and Joni Shetler, as Full Time Equipment Operator / Labourers, and that it now be read severally a first, second, and third time, and finally passed this 4 th day of May 2021.

14.4 Agreement Township Purchase from Henery Estate By-Law

	Moved by Seconded by
HENERY PURCHASE BY-LAW	THAT leave be given to introduce By-Law 32-2021 being a by-law to authorize the transfer of certain lands in the Township of Ashfield-Colborne-Wawanosh from the Estate of Thomas R. Henery, and that it now be read severally a first, second, and third time, and finally passed this 4 th day of May 2021.
14.5 Confirmation By-La	W
	Moved by Seconded by
CONFIRMAT ION BY-LAW	THAT leave be given to introduce By-Law 33-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on May 4, 2021, and that it now be read severally a first, second, and third time, and finally passed this 4 th day of May 2021.
15.0 <u>ADJOURNMENT</u>	~
	Moved by Seconded by
ADJOURN	THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on May 18, 2021 at 9:00 a.m. or at the Call of the Mayor.

~



Council Minutes April 20, 2021

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 20th day of April 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor Deputy Mayor Councillors

Glen McNeil Roger Watt Gloria Fisher Wayne Forster Jennifer Miltenburg Anita Snobelen **Bill Vanstone**

Staff Present

Clerk

and Shana Barnim.

CAO/Deputy-Clerk Community Support & Project Co-ordinator Treasurer Chief Building Official Public Works Superintendent

Mark Becker Kaitlin Bos Ellen McManus Brett Pollock Brian Van Osch Thomas McCarthy Florence Witherspoon Celina Whaling-Rae

Huron County Planner OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Jim Yungblut, Ruth Forbes, James Forbes, Warren Howard, Ben Brooks, Susanne Cutting, Brian Barnim,

1.0 CALL TO ORDER

- The municipality will be recording this meeting to "ensure meetings can be open to the 1.1 public".
- 1.2 Welcome - Thomas McCarthy, Public Works Superintendent

We are pleased to announce that Thomas McCarthy started with the Township on Monday, April 12th. Please join us in welcoming Thomas to the Township of Ashfield-Colborne-Wawanosh. Thomas was available this morning. Welcome Thomas!

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

Council Meeting Minutes - April 6, 2021 3.1

Moved by	Miltenburg
Seconded by	Snobelen

ADOPT	#1	THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the	
COUNCIL		April 6, 2021 Council Meeting Minutes as written.	
MINUTES		Carried	ł.

4.0 OPEN FORUM (items pertaining to the agenda)

Ben Brooks of HM Aero, representing the Town of Goderich, spoke with respect to Section 5.2.

Brian and Shana Barnim spoke with respect to their application in Section 5.2.

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner – Minor Variance Applications

Moved by	Miltenburg
Seconded by	Forster

OPEN COMMITTEE

ADJUSTMENT

MEETING

OF

#2

THAT Ashfield-Colborne-Wawanosh Council hereby adjourns the regular Council Meeting and hereby opens the Committee of Adjustment Meeting and Hearing to review the Minor Variance Applications submitted by Ruth & James Forbes and Kevin Chebott.

a) Minor Variance Application File ACW MV03-21 Forbes

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, regarding this application. Ms. Whaling-Rae reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the structure be constructed as shown in the elevation drawing that accompanied the application.
- That the variances' approval be valid for a period of 18 months from the date of the Committee's decision.
- That a lot grading and drainage plan be submitted prior to any construction taking place on the subject property, to the satisfaction of the Municipality.

PUBLIC COMMENTS:

Warren Howard addressed the Committee of Adjustment with respect to his concerns with the application such as water flow onto the road allowance and creating washouts, clarifications with respect to the elevation drawings, and potential damage to the existing roadway.

APPLICANT COMMENTS:

James & Ruth Forbes addressed the Committee of Adjustment with respect to responding to the comments raised in the Public Comments.

ACTION: The Committee of Adjustment agreed to approve the application and adopt the following resolution.

		Moved by Seconded by	Watt Forster
APPROVE ACW MV03- 21 FORBES	#3	agrees to approve	bloorne-Wawanosh Committee of Adjustment hereby the Minor Variance Application ACW MV03-21 Forbes ject to the conditions as noted in the Planner's Report. Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Public comments were received on the issue of drainage. The comments were addressed.

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, regarding this application. Ms. Whaling-Rae reviewed the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the structure be constructed as shown in the elevation drawing that accompanied the application.
- That the variances' approval be valid for a period of 18 months from the date of the Committee's decision.

PUBLIC COMMENTS:

None.

APPLICANT COMMENTS:

None.

ACTION: The Committee of Adjustment agreed to approve the application and adopt the following resolution.

Moved by	Fisher
Seconded by	Miltenburg

APPROVE	#4	THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby
ACW MV04-		agrees to approve the Minor Variance Application ACW MV04-21 Chebott
21 CHEBOTT		as submitted, subject to the conditions as noted in the Planner's Report.
		Carried.

Effect of Public and Agency Comments on Decision of Council to the Application

No public comments were received on this application so there was no effect on the decision.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

		Moved by Seconded by	Miltenburg Forster	
CLOSE COMMITTEE	#5	THAT Ashfield	-Colborne-Wawanosh Committee of Adjustment he eeting.	ereby
OF ADJUSTMENT				Carried.
		Moved by Seconded by	Snobelen Watt	
RECONVENE COUNCIL MEETING	#6		-Colborne-Wawanosh Township Council hereby eir regular Council Meeting.	Carried.

5.2 9:30 a.m. - Celina Whaling-Rae / County of Huron Planner

Colborne Property Holdings & Barnim Property Holdings Inc. (Brian Barnim) Official Plan Amendment Application - ACW OPA No. 10 Zoning By-Law Amendment Application – #Z02-21

At the February 16th Council Meeting, Council agreed to defer the applications to allow an opportunity for staff and the applicants to work with those parties who have expressed concerns.

We have provided Council with a copy of a follow-up report prepared by Planner Celina Whaling-Rae, as well as the original report that was presented at the February 16th Council meeting for your review.

Since the publication of the agenda, the Town of Goderich met again with the applicants and have agreed to amend the by-law. Staff will bring back the amended by-laws for Council to consider at the next meeting.

STAFF COMMENTS: That Council agree to defer the application to the next meeting with the amended by-laws for Council's consideration.

ACTION: Council agreed to defer the matter to the next meeting.

6.0 ACCOUNTS

6.1 Payment of Current Accounts

Moved by	Vanstone
Seconded by	Miltenburg

APPROVE	#7	THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes
ACCOUNTS		the payment of the April 2021 accounts as presented.

Carried.

6.2 Payment of Previous Month Actual Accounts

Moved by	Forster
Seconded by	Miltenburg

APPROVE	#8	THAT Ashfield-Colborne-Wawanosh Township Council hereby
ACTUAL		approves the payment of the March 2021 accounts in the amount
PAYMENTS		of \$ 2,670,783.48.

Carried.

6.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to March 2021.

		Moved by Seconded by	Watt Miltenburg	
REVENUE EXPEND- ITURE REPORT	#9		Colborne-Wawanosh Township Council adopts the nue/expenditure reports of the Treasurer as written.	Carried.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 <u>Water Department</u>

7.1.1 Dungannon Arsenic Treatment System – Update

We have provided Council with a copy of the report prepared CAO, Mark Becker in this regard. Mr. Becker was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2 Building Department

7.2.1 Chief Building Official's Report

We have provided Council with a copy of Mr. Pollock's report. Mr. Pollock was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.3 <u>Cemetery Department</u>

No items scheduled.

7.4 Drainage Department

7.4.1 Allen's Creek Drainage Project – Closing of New Drainage Works Request

We have provided Council with a copy of a report prepared by Stephen Brickman of Dietrich Engineering Ltd. with respect to the closing of a request for a new drainage works under the Drainage Act.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5 Administration Department

7.5.1 By-Law Enforcement Officer Report

We have provided Council with a copy of the By-Law Enforcement Officers report.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.2 Community Support & Project Co-ordinator Appointment By-Law

As a follow-up from the "In-Camera" Session of the last meeting, we have provided Council with the appointment by-law for Kaitlin Bos to this new position. Kaitlin was available this morning. Welcome Kaitlin!

STAFF COMMENTS: That Council adopt the by-law in Section 14.

ACTION: Council agreed to adopt the by-law in Section 14. Welcome Kaitlin!

7.5.3 Ontario Trillium Foundation Grant – Update

We have provided Council with a copy of the report prepared by Treasurer Ellen McManus in regards to the OTF Grant. Ms. McManus was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.4 Community Safety and Policing Act - OPP Detachment Services Board

We have provided Council with a copy of the report prepared by CAO Mark Becker, along with the correspondence received with respect to the establishment of a OPP Detachment Services Board. Mr. Becker was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

7.6 Public Works Department

No items scheduled.

7.7 <u>Environmental Services</u>

No items scheduled.

7.8 Committee Reports

Councillor Wayne Forster reported on the Coalition for Huron Injury Prevention.

8.0 <u>NEW BUSINESS</u>

(items to be brought forward to a future meeting)

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 United Way Perth-Huron Coldest Night of the Year
- 10.2 SWIFT Improving Internet Access in Huron County News Release
- 10.3 County of Huron Resolution Closure of Ontario Fire College

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

12.1 Official Plan Review Meeting – Tuesday, April 27, 2021 at 9:00 a.m.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

12.2 POST PONED

Port Albert Servicing Master Plan – Public Meeting/ Tuesday, April 27, 2021 at 6:00 p.m.

ACTION: Noted.

12.2 Happy Retirement – Brian Van Osch, Public Works Superintendent

Brian's last day will be Friday, April 30th. We thank Brian for his many years of service and we all wish him all the best in his retirement. Brian was available this morning. Congratulations Brian!

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 <u>BY-LAWS</u>

14.1 Community Support & Project Co-ordinator Appointment By-Law (Kaitlin Bos)

Moved by

		Seconded by	Snobelen	
COMMUNIT Y SUPPORT PROJECT COORDINAT OR APPOINTME NT BY-LAW	#10	appoint Kaitlin that it now be r	e given to introduce By-Law 29-2021 being a by-law Bos as the Community Support & Project Co-ordina read severally a first, second, and third time, and fina th day of April 2021.	ator, and

Vanstone

14.2 Colborne Property Holdings & Barnim Property Holdings Inc. Official Plan Amendment

Deferred.

14.3 Colborne Property Holdings & Barnim Property Holdings Inc. Zoning Amendment By-Law

Deferred.

14.4 Confirmation By-Law

Moved by	Watt
Seconded by	Miltenburg

CONFIRMAT #11 THAT leave be given to introduce By-Law 30-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on April 20, 2021, and that it now be read severally a first, second, and third time, and finally passed this 20th day of April 2021.

Carried.

15.0 ADJOURNMENT

		Moved by Forster Seconded by Fisher
ADJOURN	#12	THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on April 27, 2021 at 9:00 a.m. or at the Call of the Mayor. Carried.

Mayor, Glen McNeil



ASHFIELD - COLBORNE - WAWANOSH

Council Minutes April 27, 2021

Township of Ashfield-Colborne-Wawanosh Council met in special session on the 27th day of April 2021, at 9:00 am through Zoom, a video conferencing platform. This meeting was held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participating in Council Meetings.

The following individuals were participants during the special Council meeting:

Mayor Deputy Mayor Councillors	Glen McNeil Roger Watt Gloria Fisher Wayne Forster Jennifer Miltenburg Anita Snobelen Bill Vanstone
CAO/Deputy Clerk	Mark Becker
Clerk	Florence Witherspoon
Treasurer	Ellen McManus
Chief Building Official	Brett Pollock
Public Works Superintendent	Thomas McCarthy
Planner	Celina Whaling-Rae
Community Support & Project Coord.	Kaitlin Bos

OTHERS PRESENT: Max Faulhammer

1.0 CALL TO ORDER

2.0

This meeting was called to continue the Official Plan Five Year Review.

DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 TOWNSHIP OFFICIAL PLAN PRELIMINARY REVIEW

3.1 Celina Whaling-Rae, Planners / Huron County Planning Dept.

We have provided Council with a copy of the Natural Environment Mapping Presentation as well as a Future Development Mapping Proposal Presentation.

STAFF COMMENTS: None.

ACTION: Council directed staff to prepare personalized notifications to all landowners who would be affected by the proposed changes to the Official Plan. Council further agreed to set an Open House date of August 11, 2021 beginning at 6:00 p.m., the format of which will be confirmed closer to the meeting date. It is anticipated given the current pandemic that an electronic platform will be used. A presentation by Planner Celina Whaling-Rae will be pre-recorded and made available online prior to the meeting.

Staff will bring a report for consideration on the impacts removing settlement area designations in favour of agricultural designations for the areas of Kingsbridge, Kintail, and Belfast.

Council is supportive of the Official Plan Five Year Review and further directed staff to continue with the policy review component.

Council further directed staff to prepare a report on evaluating the merits and disadvantages of 50 acre and smaller parcels for agricultural purposes.

5.0 ADJOURNMENT

Moved by Miltenburg Seconded by Forster

ADJOURN THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on May 4, 2021 at 9:00 a.m. or at the Call of the Mayor.

Carried.

Mayor, Glen McNeil

Clerk, Florence Witherspoon



PLANNING & DEVELOPMENT 57 Napier Street, Goderich, Ontario N7A 1W2 CANADA Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3 www.huroncounty.ca

To: Township of Ashfield-Colborne-Wawanosh, Mayor, and Members of Council

From: Celina Whaling-Rae, Planner

Date: April 28th, 2021

Re: Official Plan Amendment 10 & Zoning By-law Amendment Application Z02-21

Plan 564 Part Lot 7 (Reference Plan 22R4442 Part 1 with ROW) (Colborne), Township of Ashfield-Colborne-Wawanosh, known municipally as 33884 Airport Road

Owners: Colborne Property Holdings **Applicant:** Brian Barnim

This report is submitted to Ashfield-Colborne-Wawanosh (ACW) Council for the Council Meeting on May 4th, 2021.

RECOMMENDATION

It is recommended that ACW Council:

- Approve Official Plan Amendment 10 and recommend that it subsequently be approved by the County of Huron;
- Approve Zoning By-law Amendment Z02-21 with the revisions proposed by staff; and
- Pass a motion under Section 34(17) of the Planning Act stating that no further notice is required with regard to changes made to the proposed zoning by-law amendment after the Public Meeting.

PURPOSE

The purpose of the proposed Official Plan Amendment 10 (OPA) is to create a special policy area within the Airport designation that would allow for commercial and industrial uses not directly related to the Airport to occur on the property subject to the proposed amendment.

The purpose of the proposed Zoning By-law Amendment (ZBLA) is to create a special 'Airport Lands – Related Uses (AL2)' zone containing provisions to allow for and regulate the aforementioned commercial and industrial uses.

REVIEW

The subject OPA & ZBLA applications were jointly submitted by the applicant for two properties: 33884 Airport Road (referred to as the 'east property') and 33862C Airport Road (referred to as the 'west property'). Both properties are presently designated Airport in the ACW Official Plan, and are zoned 'Airport Lands – Related Uses (AL2)' in the ACW Zoning By-law (Zone Map 13A).

Subsequently, following the Public Meeting for the proposed applications and extensive conversations with the Town of Goderich, the applicant is proposing that the OPA and ZBLA apply to only the 'east property' (33884 Airport Road). Accordingly, if the subject applications are approved by ACW Council, the changes would not apply to the 'west property' (33862C Airport Road), and the west property would remain designated Airport and zoned 'Airport Lands – Related Uses (AL2)'.



Figure 1: Aerial Image of Subject Properties (outlined in red)

The amendments proposed by the applicant which would apply to the 'east property' are summarized in Table 1.

Document	Current Policy	Proposed Policy
ACW Official Plan	8.7.4.2: Airport related services, including commercial and industrial uses, are permitted on airport lands.	8.7.4.2: Airport related services, including commercial and industrial uses, are permitted on airport lands. Plan 564 Part Lot 7 (Reference Plan 22R4442 Part 1 with ROW), Colborne Ward, may also be used for commercial and industrial uses not related to the airport as set out in the
ACW Zoning By-law	 8.1 Permitted Uses in the AL2 zone: An airport terminal An aircraft hanger A control tower 	zoning by-law. AL2-1 Notwithstanding the provisions of 8.1, *in addition to the permitted uses, the area zoned AL2-1 may be used for a: • Warehouse • Manufacturing • Motor vehicle, mobile home,

Table 1: Summary of Proposed Amendments

 Aircraft maintenance facilities An airport related industrial facility An airport related commercial facility An airport related service facility An aircraft taxiway Uses accessory to the permitted uses 	 and recreational vehicle sales, servicing, and repair Agricultural service establishment Technical training facility Commercial sand blast and paint facility Offices may be permitted as accessory to the permitted uses. Outdoor storage shall not be permitted, with the exception of vehicles in relation to any sales, servicing, and repair use. Any area zoned AL2-1 shall be subject to site plan control. All other applicable provisions shall apply.
	(* = the proposed AL2-1 special zone would still allow for the uses currently permitted within the AL2 zone to be established, in addition to the special provisions proposed).

A joint Public Meeting was held for the subject applications on February 16th, 2021. During the meeting, Ben Crooks of HM Aero (a consultant hired by the Town of Goderich to represent the Town and the Goderich Airport Task Force) stated that the Town objected the applications based on a number of concerns with regard to the potential impact the proposed amendments may have on the functionality of the Goderich Municipal Airport. At the conclusion of the Public Meeting, ACW Council chose to defer on making decision(s) on the applications to allow the applicant and the Town additional time to sort through the Town's concerns.

Since the Public Meeting, Ben has provided a number of matters for key consideration on behalf of the Town of Goderich when considering the proposed amendments and the future application of site plan control to the properties. Table 2 provides a summary of these matters and the perceived impact of the proposed amendments on them.

Table 2. Evaluation of Matters for Consideration for the Proposed Amendments				
Matters for Consideration		Impact of Proposed	Additional Notes	
			Amendments	
Garbage	should	be	No uses are proposed	The whereabouts of garbage
contained	indoors,	to	that would arguably	containers can be addressed
ensure			increase the	and regulated through site plan
			probability of garbage	control.

Table 2: Evaluation of Matters for Consideration for the Proposed Amendments

	on-site (i.e. waste	
	management centre).	
Future uses and structures should be in compliance with airport height limits	No new structures are proposed at this time. Existing structures do not pose any height concerns.	The zoning by-law currently contains provisions which regulates building height in the AL2 zone. Should the amendments be approved, these provisions shall continue to apply and would apply to future structures or renovations of existing structures.
Future uses and structures should be assessed for potential bird and wildlife hazards, and satisfactory mitigation measures should be implemented.	Staff's understanding is that uses such as waste disposal and wastewater treatment facilities are ones which may attract an influx of birds and wildlife to the area. No such uses are proposed at this time.	Staff will work with either the applicant or future owners at the time of implementing site plan control to ensure that site features are assessed for potential bird and wildlife hazards.
Future uses and structures should be assessed for restrictions to visibility, and satisfactory mitigation measures should be implemented.	No new structures are proposed at this time which could result in new restrictions to visibility.	As aforementioned, the height restrictions which apply to the AL2 zone will continue to be in full force and effect should the amendments be approved. Further, staff will take into consideration visibility factors when implementing site plan control.
Future uses and structures should be assessed for potential of Foreign Object Debris, and satisfactory mitigation measures should be implemented.	The proposed uses would not result in any outdoor activities which may result in an increased influx of foreign objects with potential to drift onto the airport's runway. However, the applicant has applied to exempt the properties from the provision of the by- law which currently prohibits outdoor	Based on this matter for consideration, staff are suggesting that, should Council approve the amendments, that outdoor storage continue to be prohibited on the subject property. Eliminating the potential for outdoor storage would help further ensure that no Foreign Object Debris makes its way onto the airport property from the subject properties.

	storage within the AL2 zone.	
Perimeter fencing and access controls should be implemented, preferably by the developer.	There are currently no provisions in the by- law requiring fencing on the subject property, and said special provisions are not proposed within the proposed amendments.	Fencing and access controls are currently not in place along the lot lines shared between the subject property and the airport. Both the applicant and the Town have indicated a willingness to work together to address fencing concerns. At the time of writing, an agreement has between executed between the two parties that will privately regulate this matter.
Future uses and structures should be assessed by Transport Canada and NAV Canada.	The necessity of assessment for the proposed uses by Transport Canada and NAV Canada may be examined at the time as use is proposed to be established, and a site plan is being developed.	Staff's understanding is that Transport Canada may review whether the buildings on the property need obstruction lighting or marking to support airport operations. Alternatively, NAV Canada may assess building's or use's impacts to aircraft approach procedures.

In reviewing the above considerations, it was suggested that removing the potential for outdoor storage would address the majority of the Town's concerns with the proposed amendments. As such, staff is suggesting that the proposed zoning by-law amendment be modified to to prohibit outdoor storage.

 AL2-1 Notwithstanding the provisions of 8.1, in addition to the permitted uses, the area zoned AL2-1 may be used for a: Warehouse Manufacturing Motor vehicle, mobile home, and recreational vehicle sales, servicing, and repair Agricultural sales and service establishment Technical training facility 	Zoning By-law Provisions Sought by Applicant	Zoning By-law Provisions Suggested by Staff for Council Approval
facility	 AL2-1 Notwithstanding the provisions of 8.1, in addition to the permitted uses, the area zoned AL2-1 may be used for a: Warehouse Manufacturing Motor vehicle, mobile home, and recreational vehicle sales, servicing, and repair Agricultural sales and service establishment 	 AL2-1 Notwithstanding the provisions of 8.1, in addition to the permitted uses, the area zoned AL2-1 may be used for a: Warehouse Manufacturing Motor vehicle, mobile home, and recreational vehicle sales, servicing, and repair Agricultural service establishment Technical training facility Commercial sand blast and paint

It is staff's opinion that the proposed modifications will address the Town's concerns and ensure future uses do not negatively impact airport operations. Moreover, the amended wording better reflects uses as defined in the zoning by-law to provide clarity for future permitting. The Town has indicated that they are no longer in objection to the applications, based on the applicant's willingness to remove the 'west property' from the applications and the Township's future consideration of the aforementioned concerns at the time site plan control is applied to the 'east property'. The applicant has also noted that he does not object the proposed revisions to the zoning by-law amendment.

With reference to the report previously submitted for the Public Meeting on February 16th, the applications are in general conformity with applicable planning legislation. If Council is in agreeance with approving the zoning provisions suggested by staff, a motion in accordance with Section 34(17) of the Planning Act will need to be passed that confirms Council is in agreeance that no further notice is required for changes made to the proposed zoning by-law amendment following the Public Meeting.

	Not	No	Concerns	See Conditions / Comment
	Received	Concerns		
Neighbours				 Tim Stinson is requesting that design features be considered to mitigate any potential disturbances at the time Development Agreements are established. Scott Homan is requesting that hours of operation for future uses be limited to commence after 8am. The Town of Goderich has provided a number of matters for consideration which are summarized in Table 2 of this report.
ACW Staff		~		The ACW Building Department notes that, to their knowledge, the existing structures are unoccupied at this time, and that no uses have been established. At the time

SUMMARY OF COMMENTS

	of any proposed development, change of use, alterations and/or construction on or to the properties, an application will need to made and an agreement entered into in accordance with the Township's Site Plan Control By-law. Further, any necessary plumbing, sewage, and building permits will need to be obtained prior to any work commencing, as determined by the Township.
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SUMMARY

Proposed Official Plan Amendment (OPA) 10 and Zoning By-law Amendment (ZBLA) Z02-21 are in general conformity with the Provincial Policy Statement (2020) and the Huron County and ACW Official Plans. It is recommended that OPA 10 be recommended to the County of Huron for approval. It is recommended that ZBLA Z02-21 be modified as per staff's suggestions and approved. It is recommended that Council pass a motion as per Section 34(17) of the Planning Act that changes made to the proposed zoning by-law amendment following the Public Meeting do not require further circulation.

Sincerely,

Celinal Maeiz-Ral

Celina Whaling-Rae Planner



5.1

14.1

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 13-2021

BEING A BY-LAW to amend the Township of Ashfield-Colborne-Wawanosh Official Plan

The Council of the Township of Ashfield-Colborne-Wawanosh, in accordance with the provisions of the Planning Act, R.S.O. 1990, hereby enacts as follows:

- 1. Amendment No. 10 to the Official Plan of the Township of Ashfield-Colborne-Wawanosh including text changes, is hereby adopted.
- 2. The Clerk is hereby authorized and directed to give Notice of Adoption of Amendment No. 10 and to make application to the Corporation of the County of Huron for the approval of Amendment No. 10 to the Official Plan of the Township of Ashfield-Colborne-Wawanosh.
- 3. This By-law shall come into force and take effect on the day of final passing thereof.
- 4. This by-law may be cited as the "Official Plan Amendment No. 10 By-Law".

Read a first and second time this 4th day of May 2021.

Read a third time and finally passed this 4th day of May 2021.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker

CONSTITUTIONAL STATEMENT

<u> PART 'A'</u>

Part 'A' is the preamble to Amendment No. 10 to the Official Plan for the Township of Ashfield-Colborne-Wawanosh and does not constitute part of this amendment. It provides general introductory information on the purpose, location, and basis of the amendment.

<u>PART 'B'</u>

Part 'B' consisting of the following text constitutes Amendment No. 10 to the Official Plan for the Township of Ashfield-Colborne-Wawanosh. Part 'B' contains the housekeeping text amendment.

PART 'C'

Part 'C' is the appendix and does not constitute part of this amendment. The appendices contain the background data, planning considerations and public participation associated with this amendment. Although the attached appendices do not constitute part of the formal amendment, they do provide explanatory material. In cases where a more detailed interpretation of the amendment is required, such an interpretation will be obtained from the appendices.

PART 'A'

PREAMBLE

AMENDMENT NO. 10 TO THE OFFICIAL PLAN FOR THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

1. PURPOSE

The purpose of the Official Plan Amendment is to amend Section 8.7.4.2 is amended by adding the following sentence:

"Plan 564 Part Lot 7 (Reference Plan 22R4442 Part 1 With ROW), Colborne Ward may also be used for commercial and industrial uses not related to the airport as set out in the zoning by-law."

2. LOCATION

The amendment applies to Plan 564 Part Lot 7 (Reference Plan 22R4442 Part 1 With ROW), Colborne Ward, Township of Ashfield-Colborne-Wawanosh.

3. BASIS

This is an amendment to add policies to the Plan to permit commercial and industrial uses not related to the airport.

There is a corresponding Zoning By-law Amendment to implement these changes. Commercial storage uses, light industrial uses, and motor vehicle uses are being proposed. This would include such uses as a warehouse, manufacturing, motor vehicle, mobile home, and recreational vehicle sales, servicing, and repair, agricultural sales, servicing, and repair, agricultural sales and servicing, a technical training facility, and a commercial sand blast and paint facility.

PART 'B'

AMENDMENT NO. 10 TO THE OFFICIAL PLAN FOR THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

1. INTRODUCTION

All of this part of the document entitled Part 'B' consisting of the following text, constitute Amendment No. 10 to the Ashfield-Colborne-Wawanosh Official Plan.

2. DETAILS OF THE AMENDMENT

The text of Section 8.7.4.2 of the Township of Ashfield-Colborne-Wawanosh Official Plan is hereby amended by adding the following sentence:

"Plan 564 Part Lot 7 (Reference Plan 22R4442 Part 1 With ROW), Colborne Ward, may also be used for commercial and industrial uses not related to the airport as set out in the zoning by-law."

PART 'C' APPENDICES

AMENDMENT NO. 10 TO THE OFFICIAL PLAN FOR THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

The appendices do not form part of the amendment but are for information purposes only.

The purpose of the Official Plan Amendment is to amend the Township of Ashfield-Colborne-Wawanosh Official Plan to allow for non-airport related commercial and industrial uses to occur on the subject property.

This is an amendment under Sections 17 and 21 of the Planning Act and not a Five-Year Review under Section 26 of the Planning Act.

This Amendment will add policies to the Plan to permit commercial and industrial uses not related to the airport and as set out in the Zoning By-law. Such uses can include a warehouse, manufacturing, motor vehicle, mobile home, and recreational vehicle sales, servicing, and repair, agricultural sales and servicing, a technical training facility, and a commercial sand blast and paint facility.



ASHFIELD - COLBORNE - WAWANOSH

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 14-2021

BEING A BY-LAW to amend the Zoning By-law 32-2008 for the Township of Ashfield-Colborne-Wawanosh.

WHEREAS the Municipal Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh considers it advisable to amend Zoning By-law 32-2008, as amended, of the Corporation of the Township of Ashfield-Colborne-Wawanosh and;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

- 1. This by-law shall apply to Plan 564 Part Lot 7 as RP22R4442 Part 1 with Right of Way, Colborne, Township of Ashfield-Colborne-Wawanosh, as described and shown on the attached Schedules 1, 2, 3 & 4.
- 2. By-law 32-2008 is hereby amended by changing on the attached Schedule 3 from 'Agricultural Commercial/Industrial (AL2)' to 'Airport Lands Related Uses Special Provisions (AL2-1)' the zone symbol on the lands designated 'zone change to AL2-1'.
- 3. Section 8.5, AL2 Special Zones of By-Law 32-2008 is hereby amended by adding the following sub-section:

<u>"AL2-1</u>

Notwithstanding the provisions of Section 8.1, in addition to the permitted uses, the area zoned AL2-1 may be used for a:

- Warehouse
- Manufacturing
- Motor vehicle, mobile home, and recreational vehicle sales, servicing and repair
- Agricultural service establishment
- Technical training facility
- Commercial sand blast and paint facility

Offices may be permitted as accessory to the permitted uses. Outdoor storage shall not permitted, with the exception of vehicles in relation to any sales, servicing, and repair use. Any area zoned AL2-1 shall be subject to site plan control. All other applicable provisions shall apply."

- 4. Section By-law 32-2008, is hereby amended by replacing Key Map 13A with a new Key Map 13A, as attached on Schedule 3, which is declared to be part of this by-law.
- 5. All other provisions of By-law 32-2008 shall apply.
- 6. This by-law shall come into force upon final passing, pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

Read a first and second time this 4th day of May 2021.

Read a third time and finally passed this 4th day of May 2021.

Glen McNeil, Mayor

14.2

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH BY-LAW NUMBER 14-2021 SCHEDULE 1

By-law 14-2021 has the following purpose and effect:

1. The zoning by-law (*application #: ACW Z02-21*) changes the zoning on Plan 564 Part Lot 7 as RP22R4442 Part 1 with Right of Way, Colborne, Township of Ashfield-Colborne-Wawanosh

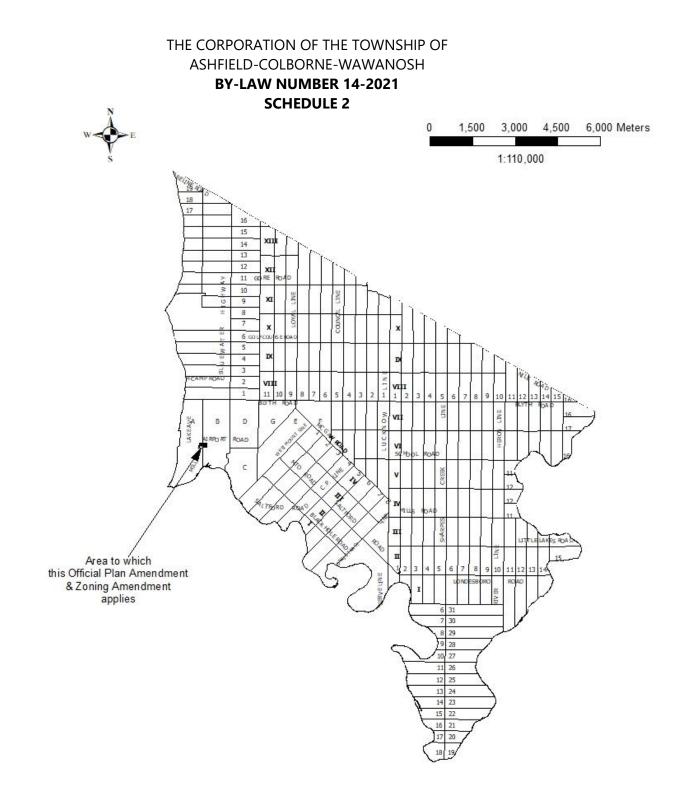
The purpose and effect of this Zoning By-law Amendment is to change the zoning on the subject properties from AL2 (Airport Lands – Related Uses) to AL2-1 (Airport Lands – Related Uses – Special). This special zone would allow the properties to be used for a warehouse, commercial storage warehouse, motor vehicle, mobile home, and recreational vehicle sales, servicing, and repair, agricultural service, a technical training facility, and a commercial sand blast and paint facility, in addition to those uses already permitted within the AL2 zone.

The special zone would also allow for offices accessory to the permitted uses, and would subject those lands within the special AL2-1 zone to site plan control. No outdoor storage would be permitted within the AL2-1 special zone, with the exception of vehicles in relation to any sales, servicing, and repair use.

This Zoning By-law Amendment corresponds with ACW Official Plan Amendment No. 10.

All other provisions of the Township of Ashfield-Colborne-Wawanosh Zoning By-law 32-2008 shall apply.

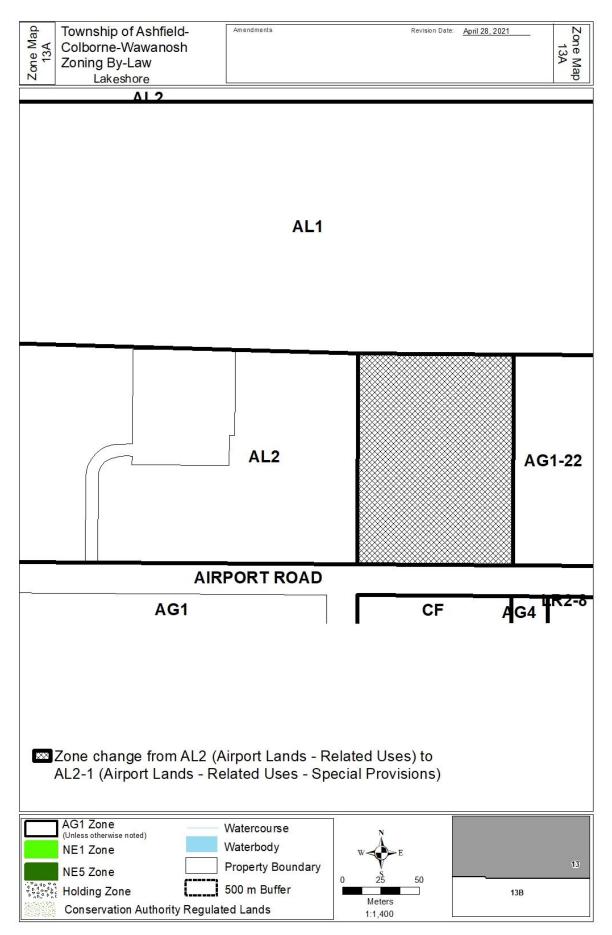
- 1. This by-law amends the Zoning By-law of the Corporation of the Township of Ashfield-Colborne-Wawanosh (32-2008).
- 2. The location map and key maps showing the location to which this by-law applies are found on the following pages and are entitled Schedule 2, 3 & 4.



THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH BY-LAW NUMBER 14-2021 SCHEDULE 3



THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH BY-LAW NUMBER 14-2021 SCHEDULE 4



PROTECT OUR 5.2 WATERWAYS

NUCLEAR WASTE

Teeswater River

A Deep Geological Repository is an unproven experiment that puts our water at risk



NEW MEXICO



- Low/Intermediate waste
- Middle of the desert
- Arid & negligible ground water
- Closest town is 35km away
- 10,240 acres as a controlled safety zone

SOUTH BRUCE

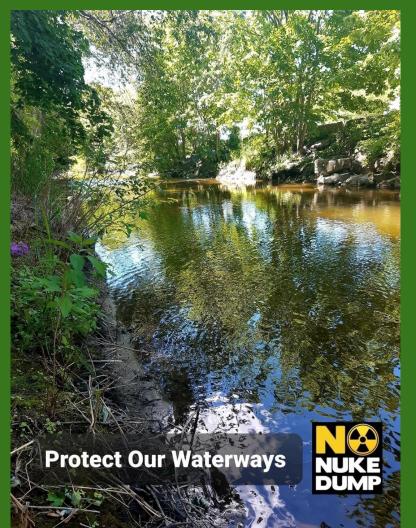


- High level waste
- Prime agricultural land
- The river flows through it, swamps and seasonal flooding
- Closest town is 3 km away
- No buffer zone

"When the containers eventually fail by corrosion as a result of ground water ingress into the repository, waste constituents can migrate out of the disposal facility and enter the biosphere."



6-7 Status of Storage, Disposal **& Transportation Containers for the Management of Used Nuclear Fuel**



What happens if the water is contaminated?

In the Great Lakes Basin?

Are you willing to risk the Great Lakes and affect the drinking water of 40 million people?

Is this experiment worth the risk?



The nuclear industry has a problem. Over 50 years ago they told the government they would have a solution for the waste within 5 years but they didn't. Now they have a problem, it is safe where it is now but politically it is no longer acceptable and the government and the public are demanding a solution before they grant the nuclear industry permission to expand. There is a lot of money on the line. So the industry set up the Nuclear Waste Management Organization which is funded and directed by the nuclear industry. And the best idea they have come up with is to take this highly radioactive waste that is dangerous for over 100,000 years and bury it under prime farmland in the municipality of South Bruce.

SLIDE 2

How was this site selected? South Bruce agreed to "Learn More" in exchange for money. Lots of money. A lot of the money is spent on promoting the project but there are also a lot of donations to local organizations and community projects in an effort to gain approval for the project. The NWMO says they did not approach land owners so how did they end up with so many acres in one location? Why were the first properties purchased by numbered companies and 1,300 acres was already purchased or optioned before the public was made aware of it? This site has the Teeswater River flowing through it, wetlands as part of the edge of the Greenock swamp, springtime flood plains, and the town of Teeswater is close enough to see with its elementary schools and the Teeswater Gaylea plant.

The plan to bury this high level radioactive waste is an experiment. There is no operating DGR in the world for high level nuclear waste. Finland is the closest as they almost have one built but they do not have the licensing approval yet to place any waste in it.

SLIDE 3

The only DGR in the world according to the Canadian Nuclear Safety Commission is the WIPP in New Mexico which is for low/intermediate level waste, is in the middle of the desert and 35 km away from the nearest town. The only thing we can learn from that project is that accidents happen and you can't predict human error.

In 2014 the WIPP became radioactively contaminated by the explosion of an underground drum of nuclear waste due to human error. At a January 2020 workshop and the March CLC meeting two different NWMO employees explained it as a success because the radiation was contained below ground. But the truth is, according to the official US accident report, 21 workers above ground were exposed to radiation. This mistake took three years and 500 million dollars to clean up. Germany has two underground sites that have failed and they are trying to figure out how to clean up the radioactive mess. Chalk River and Port Hope are Canadian examples of how expensive and long it takes to fix radioactive mistakes.

The NWMO's plan is to build a deep underground mine modeled after natural uranium deposits so the radioactivity will "safely" decay. They point to Cigar Lake as an example where the radiation of those uranium deposits is not detected above ground. When asked to compare the uranium deposit danger to the danger of the used fuel bundles, NWMO scientist, Dr.Peter Keech's answered, "It is the natural uranium we are talking about, so it is like the fuel pellet before it goes into the reactor, so much less radioactive. This is what the repository will be after the million years." Just one example of how the

NWMO only tells part of the story and does not talk about the real risks. Natural uranium is very different than the highly radioactive uranium waste coming out of the reactor.

SLIDE 4

The first part of this project will to be build a deep 1,500 acre underground mine that goes through our aquifer and they estimate they will be pumping 130,000 gallons of groundwater out of the mine into mine dewatering settling ponds. When asked how they can claim ground water won't be a problem in the DGR after they turn the pumps off at decommissioning their answer was, " that would be part of the impact assessment after a site is selected." This mine is under our farmland with the Teeswater River flowing through it. A river that is a tributary of Lake Huron which could affect the 40 million people who get their drinking water from the great lakes. They claim the undisturbed rock means that the water deep down does not move. Once they start blasting, drilling and digging it will no longer be undisturbed. They are going through the aquifers which is a threat to our ground water which supplies the drinking water for the communities of Teeswater, Formosa and of course one of Mildmay's tourist attractions, it's famous artesian well. They are estimating that excavated rock will be a pile 15 meters high that takes up 63 acres of land. This rock pile will include chemicals and contaminates from the blasting and digging process which pose surface water contamination issues. The rock pile will have naturally occurring radon gas which Health Canada warns is the leading cause of lung cancer after smoking. But the NWMO tells us it will be "safe" levels.

Next they will be transporting all of Canada's radioactive nuclear waste to this site. Currently there are around 5 loads of high level waste moved per year but an operating DGR would increase that to 1 or 2 shipments per day. These radioactive loads will be transported through surrounding communities and past the neighbours every day. But the NWMO tells us the radiation emissions from these loads will be "safe".

At the site they will be building a repackaging plant as part of the mine. This is where they will move the used nuclear fuel bundles into the new containers. This repackaging plant includes settling ponds which could allow for more surface water contamination. According to the 2016 environmental report this process will also include radiation being released. But the NWMO tells us the radiation released into the environment will be "safe" levels.

SLIDE 5

The containers it is repackaged into include, corrosion resistance zinc alloys, covered with a 3mm copper coating and then covered in bentonite clay before being placed into the mine caverns and sealed with concrete. Yet, the NWMO in their technical reports state, "when the containers eventually fail by corrosion as a result of groundwater ingress into the repository, waste constituents can migrate out of the disposal facility and enter the biosphere." But the NWMO says it will be "safe" levels.

Who decides what "safe is? In their February 2020 report to Canada, the International Atomic Energy Agency recommended that the CNSC improve their radiation safety standards as they were lagging behind international standards.

How many "safe" levels can you be exposed to before it is not safe?

SLIDE 6

We need to protect the water and our ability to grow food for future generations. The DGR is not in the public's best interest and there is no operating experience anywhere to validate the computer generated calculations, formulas and simulated experiments. The NWMO proposes there are no risks but scientists and geologists around the world are raising concerns about this proposal. The building of a DGR does not remove risk from the lakeshores. Once the rods are removed from the reactors they must be placed in cooling pools and then above ground storage for at least 30 years before they are cool enough to move to a DGR. As long as we have nuclear energy we have radioactive waste on the shoreline. All a DGR does is add transportation risks, place another community at risk and threaten important aquifers, swamps and rivers. Rolling stewardship manages the waste by maintaining it in a monitored and retrievable state at all times, with continual improvements to packaging and environmental protection until a true solution can be found.

In closing, Protect Our Waterways-No Nuclear Waste is asking for your support. The NWMO is not trust worthy and they are ignoring the conclusions that were the result of the only true consultation with the public, the Seaborn Report. They are a corporate sales team with one goal, to convince a community to say yes to this radioactive experiment. They will build it, fill it and leave town. The municipality will be left with the consequences forever. They are not open, transparent and they do not encourage public debate. Rather they control the messages and try to discourage opposition by labelling us as "unwilling to listen" while encouraging the local supporters, Willing to Listen. And what about the adaptive part of their plan? Last month they released their 5-year strategic plan and now the DGR could increase in size from 5.2 million bundles to 7.2 million bundles. Is that why they are still acquiring more property? They need a larger footprint to accommodate the possibility of waste from the nuclear industry's dream of small modular reactors? What about the optional step of shallow underground storage that they claim is not currently part of the plan yet included in every year's report? The NWMO claims to be conducting studies on the impacts and economic benefits but a close look at these proposed studies shows a bias to the nuclear industry and a lack of independent review. Their 2020 report states "they will select a site in 2023." How can they state this when they have not given the community a voice yet? After 18 years how can the NWMO still not give an answer on how to determine willingness? Are they planning to adapt the meaning of willingness? We are asking for support in asking the South Bruce council to commit to a binding referendum conducted by a third party independent party. I would like to end with the comments Chief Randall Kaghee shared at the OPG proposal. "There's no question that this project will present permanent risk to our land, waters and people, regardless of how small we may now predict...The question is, once we have credibly and accurately determined the level of risk and harm, can our people accept it." The fact is this project has risks. Is it worth betting our water on it?

For more information our website is:

protectsouthbruce-nodgr.org

and you can sign up for our newsletters at nodgrsouthbruce@gmail.com

Links to information sources:

The nuclear industry is looking to expand

https://watershedsentinel.ca/articles/mini-nukes-big-bucks-the-money-behind-small-modularreactors/?fbclid=IwAR1HPWtV1VGorjrU9-516xkIDUkXDJ0JF924rGyP8EGrjTwCSs2FpG714XY

The NWMO is the nuclear industry. "The founding members of the NWMO are Ontario Power Generation (OPG), New Brunswick Power Corporation, and Hydro-Québec (HQ)." NWMO is funded and governed by the nuclear industry. Their board of directors is the nuclear industry. https://www.nwmo.ca/en/ABOUT-US/Who-We-

Are#:~:text=The%20NWMO%20is%20a%20not,Fuel%20Waste%20Act%20(NFWA).&text=The se%20organizations%2C%20along%20with%20Atomic,mandated%20to%20fund%20our%20op erations.

https://www.nwmo.ca/en/ABOUT-US/How-We-re-Governed/Board-of-Directors

Apart from possible drop in farmland values the mayor doesn't see any negativity <u>https://www.owensoundsuntimes.com/news/local-news/south-bruce-sees-bright-side-of-hosting-canadas-nuclear-waste</u>

How long is the waste dangerous? <u>https://www.nwmo.ca/en/Canadas-Plan/Canadas-Used-Nuclear-Fuel/Radiation-Risk-and-Safety</u>

If you go through the South Bruce section you will see some of the many donations provided to the community and local conservation authorities. It also includes the press release stating that the NWMO has deep roots in agriculture because some of the summer students grew up on a farm. https://www.nwmo.ca/en/More-information/News-and-Activities?category=South+Bruce

Land acquisition map as of October 2020

https://www.nwmo.ca/en/More-information/News-and-Activities/2020/10/13/18/57/The-NWMO-continues-progress-with-landowners-in-South-Bruce

World Nuclear Waste Report 2019 - Focus Europe :

"No country in the world has a deep geological repository for spent nuclear fuel in operation. Finland is the only country currently constructing a permanent repository" (pg 9) and there may be consensus that a DGR may be the answer but there are still too many unknowns and scientific questions to be answered, "Despite multiple examples of failed selection procedures and abandoned repositories, current national and international governance show a preference for geological disposal. This requires clear and ambitious conditions for the site selection, exploration, and approval processes. Still, there is no guarantee for the feasibility of deep geological disposal. This is why the process of searching for such repositories must be implemented with extraordinary care on the basis of industrial feasibility and accompanied by appropriate monitoring. Some scientists consider that monitored, long-term storage in a protected environment is more responsible, much faster to achieve and should therefore be implemented. Overall there is a strong consensus that the current state of research and scientific debate and exchange with politicians and involved citizens is not adequate for the magnitude of the challenge."(pg 11)

https://www.boell.de/sites/default/files/2019-11/World_Nuclear_Waste_Report_2019_Focus_Europe_0.pdf

According to CNSC the Waste isolation Pilot Plant (WIPP) is the only DGR in the world. <u>http://www.nuclearsafety.gc.ca/eng/waste/deep-geological-repositories.cfm</u>

Some very big differences between the geography where WIPP is located and the proposed site in South Bruce. There is a chart included under Site Selection 22.2.1 – by J. Conca & T. <u>https://www.sciencedirect.com/topics/engineering/oak-ridge-laboratories</u>

Articles on the accident at WIPP and the costs involved WIPP - March 7, 2014 Toronto Star https://www.thestar.com/business/2014/03/07/us_radiation_leak_raises_ontario_questions.html

WIPP - March 25, 2014 Toronto Star https://www.thestar.com/business/2014/03/25/nuclear_waste_panel_wants_more_answers.html

WIPP - Sept 9, 2014 Toronto Star

https://www.thestar.com/business/2014/09/09/opg_works_to_calm_concerns_over_nuclear_waste_dump.html

WIPP accident

https://www.nytimes.com/2014/10/30/us/in-us-cleanup-efforts-accident-at-nuclear-site-points-tocost-of-lapses.html

Caused by human error – a company changed the type of kitty litter included in the drums. <u>https://www.npr.org/sections/thetwo-way/2015/03/26/395615637/official-report-nuclear-waste-accident-caused-by-wrong-kitty-litter</u>

WIPP clean up costs

https://www.forbes.com/sites/jamesconca/2017/01/10/wipp-nuclear-waste-repository-reopensfor-business/#558948a22052

German failed attempts at storing waste in salt mines

https://www.dw.com/en/nuclear-waste-in-disused-german-mine-leaves-a-bitter-legacy/a-47420382

At the time the consensus was that salt mines were the best place to store nuclear waste. The AECL also believed that to be true. History has since shown that it is not the answer. <u>https://bellona.org/news/nuclear-issues/2008-09-20-year-long-german-nuclear-leak-scandal-engulfs-country-and-disturbs-europe?fbclid=IwAR1vRsQFGOazEZ1rcOASfHpQb1EGrXI5A-M6T436vL59AtG5e88Alp4p4UE</u> Canada has had accidents and nuclear contamination as well Chalk River https://ottawacitizen.com/news/chalk-rivers-toxic-legacy

https://www.cbc.ca/news/canada/ottawa/aecl-workers-radiation-exposure-compensation-justice-1.4369187

http://www.ccnr.org/paulson_legacy.html

http://www.ccnr.org/Contamination_History_2021.pdf

http://www.ccnr.org/Port_Hope_Health_Study_1984.pdf

Port Hope

https://www.thestar.com/news/gta/2011/04/01/port_hopes_nuclear_past_pits_economic_interests_a gainst_health.html

Request to raise "safety" levels so more poison can be left behind in Port Hope <u>https://www.phai.ca/en/home/cc-</u> <u>change.aspx?fbclid=IwAR3YrpjcdHbwvKbu9zmKxhfPxon2N_YqM7nQuDkn5imeQ-YKkdDz-</u> <u>UBGEq4</u>

Letter from Chief Glen Hare opposing reduction in "safety" levels in Port Hope <u>http://www.ccnr.org/PHAI_ANIC_Trudeau_2021.pdf</u>

NWMO claims of copying nature means it will be safe but the natural uranium is the equivalent danger of the fuel pellets before they are placed in the reactor and after a million years of their radioactive danger decaying away. A very different level of danger.

https://www.nwmo.ca/en/~/media/Site/Files/PDFs/2015/11/23/12/43/2770_multiplebarrier-web.ashx

It's okay if it leaks? It will be diluted.... No, it is not okay. The nuclear industry's desire to "fix" problems and contamination by dilution is not acceptable. They say leaking into the Great Lakes isn't a problem as it will be diluted

https://www.thestar.com/business/2014/04/18/leak_from_nuclear_waste_site_would_be_diluted experts.html

63 acre rock pile and information about the repackaging plant and settling ponds <u>https://www.nwmo.ca/en/A-safe-approach/Facilities/Surface-Facilities</u>

Rock pile run off collection ponds

https://www.nwmo.ca/en/More-information/You-Asked-Us/2020/06/10/19/13/How-big-is-the-stormwater-management-pond-thats-planned

Radiation and radon emissions (pg.17) This report also talks about the decommissioning and closure and walk away planned at the end of the project. (pg 15 & 16) https://www.nwmo.ca/~/media/Site/Reports/2017/01/18/14/59/APM_REP_06415_0201.ashx?la=en Safe levels of radiation during transport - NWMO -

"They expect annual dose to be below regulatory levels"

"The study showed doses to workers would be lower than the regulatory public dose limit of 1 mSv per year." But not included is how many times the worker delivers these loads.

https://www.nwmo.ca/~/media/Site/Files/PDFs/2015/11/04/17/39/2620_safe_and_secure_trans portation_of_canadas_used_nuc.ashx?la=en

The trouble with copper... This article includes several links to the Swedish studies showing problems with the copper canisters https://energytransition.org/2018/10/radioactive-waste-disposal-in-four-words-we-do-not-know/

This article talks about the secret retrieval of the canister this past fall and how environmental groups are asking that the reports be published before government gives approval to the DGR http://mkg.se/en/mkg-and-its-member-organisations-take-the-issue-of-the-secret-lot-retrieval-to-the-government

This talks about the surprising results showing unexpected large amounts of corrosion of the copper on the first canister retrieved in 2006 after only 5 years http://mkg.se/en/skb-will-publish-lot-project-results-and-ssm-will-do-a-quality-control

Swedish study results after the five years http://www.mkg.se/omfattande-syrgasfri-korrosion-i-det-schweiziska-febex-forsoket

Royal Institute of Technology - Stockholm, Sweden study https://www.researchgate.net/publication/225753837_Water_Corrodes_Copper

Another article from Russia talking about copper corrosion concerns from Swedish studies and how Finland is choosing to ignore the results https://bellona.org/news/nuclear-issues/radioactive-waste-and-spent-nuclear-fuel/2016-08-

21710

Article about how ceramic and glass corrode quicker than expected because of radiation causing reactions with the steel

https://abcnews.go.com/International/current-model-storing-nuclear-waste-sufficiently-safestudy/story?id=68584067&fbclid=IwAR2DF9Wz4M--5DPzqgDs7Os 7IA6YI4mk5TN3oW7oF3T 69uJtAGI9dVwj0

More about ceramic and glass study https://cen.acs.org/environment/pollution/nuclear-waste-pilesscientists-seek-best/98/i12

More ceramic and glass

https://www.sciencedaily.com/releases/2020/01/200127134821.htm?fbclid=lwAR1kvDChQvFxz zSwFdRY0qzfPP7JLAizPZTgxpCx6-PYx-1C3f1haITno5M

NWMO technical reports – they often talk about the undisturbed rock but once they start drilling, blasting and digging that rock is no longer undisturbed and ground water will get in. They know

it will. NWMO - technical reports- the containers eventually will fail because of ground water. (page 21 +)

https://www.nwmo.ca/~/media/Site/Files/PDFs/2015/11/09/12/54/662_6-7StatusofStorageDisposalandTransportationContainersfortheManagementofUsedNuclearFuel.a shx?la=en

International Atomic Energy Agency tells Canadian Nuclear Safety Commission that its radiation safety standards are not up international standards. IAEA Report on Canada <u>https://www.iaea.org/newscenter/pressreleases/iaea-mission-recognizes-canadas-commitment-to-safety-sees-areas-for-enhancement</u>

Frank Greening - retired OPG scientist worried that CNSC is a captured regulator <u>https://www.youtube.com/watch?v=qIRI-3eWp7s</u>

Who is really in charge at CNSC? This time the CNSC said wait it is not safe but the government over ruled https://www.theglobeandmail.com/news/national/chalk-river-was-unsafe-keen/article1051428/

CNSC seems to be okay with radioactive waste getting into Winnipeg River <u>https://www.winnipegfreepress.com/opinion/analysis/pinawas-toxic-predicament-hurts-lake-winnipeg-564698971.html</u>

https://www.winnipegfreepress.com/opinion/analysis/oregan-all-in-on-unnatural-resources-573626662.html?fbclid=lwAR30kXUUWxcCsa6FdMhtK8poqcYe4yCTqXAr_RDcovpCZwqjtmlbjW-cWo#cxrecs_s

CNSC approves license to BWXT to produce uranium pellets next to a Peterborough school even though the doctor on the CNSC raised concerns but was over ruled <u>https://www.trentarthur.ca/news/more-poison-from-the-plant?fbclid=lwAR03WmvnbcZEfIIXPuQAKuUnj9pEjNIMVOEn0mVM74qXC-5FDvtZtlGtews</u>

The Ohio school that was closed and BWXT is named in the lawsuit https://woub.org/2019/04/30/dangerous-chemicals-detected-in-pike-county-school/

A couple of more articles on how the town is being destroyed and residents ignored. Pike Ohio <u>https://www.dispatch.com/news/20171105/piketon-fights-construction-of-radioactive-waste-dump</u>

More about Pike Ohio

https://earther.gizmodo.com/this-town-didnt-want-to-be-a-radioactive-waste-dump-th-1834789264?fbclid=IwAR0AGBdVQXH9EfNJ0kIXZBPZZFMIfdop6q7e7cs87idGwCDs4W7VIQv mR8M

More and more studies raising concerns over low levels of radiation exposure:

Low dose radiation and its effects on young children

https://climatenewsnetwork.net/how-dangerous-is-low-level-radiation-tochildren/?ct=t(RSS_EMAIL_CAMPAIGN)&fbclid=IwAR2LC-Six-5p0mJdIsCBM_Af7vuVNuPy2dbARJfiTXJCi8uky7t6_ud B52Q

Low dose radiation

https://dunrenard.wordpress.com/2020/09/01/low-dose-ionizing-radiation-shown-to-causecancer-in-review-of-26-studies/?fbclid=IwAR2xDKas1PxFIReabu3-XI8Tvoahcm44xOLptk56U5ydRLv64j_yIGPuurA

3 mile island linked to thyroid cancer

https://www.survivornet.com/articles/40-years-after-the-three-mile-island-nuclear-powerdisaster-people-are-still-gettingcancer/#:~:text=%E2%80%9CThe%202017%20Penn%20State%20study,exposed%20in%20C hernobyl%20and%20Hiroshima.%E2%80%9D

Health effects of nuclear power plants on young children https://www.linkedin.com/pulse/health-effects-radiation-children-youssef-ismail-phd-

The nuclear industry's attempts to reduce safety standards and use dilution to solve problems is troubling:

Japan increased acceptable radiation levels to allow people to return home & many people had to return home because the government stopped paying their rent to live away https://www.scientificamerican.com/article/fukushima-residents-return-despite-radiation/

Japan wants to release tritium water into the ocean & South Korea still bans Japan's seafood <u>https://www.forbes.com/sites/nishandegnarain/2020/10/18/japan-to-release-radioactive-fukishima-water-into-ocean/?fbclid=lwAR0sge8WVkVb2YyCUFj0Z-vDqZp36ybYThtz-7a_tklQ9KtyiWz8l91Yfll#7b7db9e94329</u>

A study commissioned by the government to determine safe levels of tritium in water that was ignored because it would be too expensive for the nuclear industry to achieve. http://www.odwac.gov.on.ca/reports/minister%20reports/052109_ODWAC_Tritium_Report.pdf

Dangers of Tritium

https://www.cleanairalliance.org/wp-content/uploads/2016/12/tritium.pdf

Chapman's concern over nuclear ice cream <u>https://www.cbc.ca/news/canada/london/canada-nuclear-waste-dairy-1.5474139</u>

Japan still battling unsafe "nuclear "food perception https://www.theguardian.com/environment/2020/mar/10/we-always-get-a-fukushima-strives-toprove-local-food-safe-before-tokyo-games

Link to website about the 2004 Ivey School of Business study on social stigma of a nuclear dump

https://www.protectsouthbruce-nodgr.org/social-stigma-1

A DGR doesn't remove the waste from the lakeshore. It must be kept in cooling pools for 7 – 10 years and then dry storage for at least 30 years before it can be moved. <u>https://www.nwmo.ca/en/Canadas-Plan/Canadas-Used-Nuclear-Fuel/How-Is-It-Stored-Today</u>

From the Canadian Coalition for Nuclear Responsibility about Rolling Stewardship http://www.ccnr.org/Rolling_Stewardship.pdf

The nuclear industry is wanting to develop SMRs which result in a less stable radioactive waste and according to President Laurie Swami the DGR must be designed to adapt to accept the waste. (pg 7)

https://www.nwmo.ca/~/media/Site/Reports/2020/03/06/19/24/NWMO-Triennial-Report-201719.ashx?la=en

With a wave of the adaptive wand the NWMO now suggests there may be 7.2 million rods instead of the previous 5.2 million.(pg 65)

https://www.nwmo.ca/~/media/Site/Reports/2021/03/15/20/13/2020-NWMO-Annual-Report.ashx?la=en

Neutralizing the nuclear waste?

https://www.azocleantech.com/news.aspx?newsID=27236&fbclid=IwAR2ZV4i7W_f6RgafiPF7W8zR2gcxuxn4N6t_On90vAXbx3wCx8tLLBBUCs

Batteries using the nuclear waste? https://newatlas.com/energy/nano-diamond-battery-interview-ndb/

A couple of documentaries about the NWMO and the site selection process. They focus a bit more on the Ignace proposal but South Bruce is included and the project is the same.

Nuclear Courtship part 1 https://www.youtube.com/watch?v=pW1CpAOr9HI

Nuclear Courtship part 2 https://www.youtube.com/watch?v=M8jYI5EfPpU

The first webinar we hosted with Dr.Gordon Edwards and Marti McFadzean https://www.youtube.com/watch?v=Bivt9NknkFM

I've also included the Q&A paper that Dr.Edwards put together after the CLC webinar he attended in November <u>https://www.town.southbruce.on.ca/content/news-updates/qa-from-november-2020-south-bruce-clc-meeting-dr.-gordon-edwards-1.pdf</u>

A link to the second webinar should be available soon. It was Kevin Kamps speaking on the stigma of nuclear radiation and environmental lawyer David Donnelly addressing planning act concerns and our council's lack of commitment to letting the community vote.

Our third webinar is with Faye Moore from Port Hope sharing about the problems and concerns in that community and Theresa McClenaghan, from the Canadian Environmental Law Association. That will be happening on March 17 and there is a link on our website to register.

A webinar on the proposed SMR's and the danger they create. The NWMO is in charge of planning for all radioactive waste including this future possibility. It is no accident that their plan is "adaptive" which allows for them to adapt to what is best for them.

https://www.youtube.com/watch?v=ppeCZcaWlZU&list=LLEGvyu9D_YITb6v_BIe1tfg&ab_ch annel=NBMediaCo-op

CNSC reducing regulations to accommodate SMRs https://cela.ca/groups-object-to-nuclear-regulators-plan-to-weaken-rules-for-experimentalnuclear-reactors/?fbclid=IwAR0zUXEXeUYs2qgZbgc_BWnb6V44Z4Due3bszRzjAdTMGyD9LoFRIMYB94

Canada shipped enriched uranium to South Carolina. If we can ship it there how do we know the NWMO won't adapt and accept waste from other countries in the future. <u>https://www.energy.gov/nnsa/articles/united-states-canada-announce-completion-spent-nuclear-fuel-shipping-campaign-icons</u>

Low level nuclear waste sent to Tennessee https://www.tennessean.com/story/news/2017/11/20/tennessee-nuclear-radioactive-wastedetails/839511001/

Ashfield-Colborne-Wawanosh Monthly Summary

Month: March 2021

Benmiller:

Item	Number	Comments			
Adverse Samples	0				
Non-compliances	0				
Equipment issues:		 <u>Maintenance Activities Completed</u> Checked fire extinguisher, eyewash bottle, spill containment, day tank and well house building. Ran Auto dialer and generator tests (needs service) Cleaned Cl2 Injector and Cl17 analyzer 			
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.			
Alarms		Date: Alarm: No Alarms received other than for maintenance being done(work orders)			
Main breaks/Leaks		Date: Type: 			
Power outages		Date:			
Shut-off / Turn-on / Complaints		Shut-off: Turn-on: Complaint:			
Locates					

Ashfield-Colborne-Wawanosh Monthly Summary

Month: March 2021

Century Heights:

Item	Number	Comments
Adverse Samples		
	0	
Non-compliances		
Equipment issues	0	
Equipment issues:		 Maintenance Activities Completed: Checked well house, spill containment, day tank, fire extinguisher, emergency lighting and eyewash bottle. Ran generator and auto dialer tests Cleaned Cl2 Injector, Cl17 analyzer and NTU analyzer Verified UV reactors #1 and #2
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Describer		
Power outages		Date:
		25 th Power Blip
Shut-off / Turn-on / Complaints		Shut-off:
complainte		Turn-on:
		Complaint:
Locates		

Ashfield-Colborne-Wawanosh Monthly Summary

Month: March 2021

Dungannon:

Item	Number	Comments
Adverse Samples		
	0	
Non-compliances		
Faulament includes	0	
Equipment issues:		 Maintenance Activities Completed: Ran Auto dialer alarm and generator tests Cleaned Cl17 analyzer, NaSi injector and Cl2 injector Checked eyewash bottle, fire extinguisher, well house building, day tank and spill containment Replaced Stenner Cl2 pump #2 tube
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		Shut-off: Turn-on: Complaint:
Locates		

Ashfield-Colborne-Wawanosh Monthly Summary

Month: February 2021

Huron Sands:

Item	Number	Comments
Adverse Samples		
Non-compliances		
Equipment issues:		Maintenance Activities Completed
		CLOSED FOR SEASON
General Information:		
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		Shut-off:
		Turn-on:
		Complaint:
Locates		

On-Going Items / Recommendations:

There were 4 locates in ACW for March

* All sites being sanitized weekly as per COVID19 protocol*

Dungannon:

Benmiller:

Sommers to recheck generator

Century Heights:

Huron Sands:

Start up to begin in April

Completed by: Sarah Telford Quality Assurance and Compliance Specialist Veolia Water Canada



COUNCIL REPORT

7.1.2

From: Date: Subject: Ellen McManus, Treasurer April 28, 2021 Water Rates

RECOMMENDATION:

For information purposes.

BACKGROUND:

At the April 6, 2021 council meeting, Mr. Van Dop addressed council regarding water rates for seasonal properties in ACW. Council agreed to have staff bring back a report to an upcoming meeting.

COMMENT:

The Township must provide water services at sustainable levels of service and comply with industry and legislative requirements. The Safe Drinking Water Act (SDWA) sets out detailed requirements for financial planning for water works systems. The SDWA requires water system owners to develop a cost recovery plan, which is intended to create a long-term plan to ensure adequate funding to operate, maintain, and replace infrastructure.

At a meeting held November 19, 2019, Council was presented with the Consolidated Financial Plan for the Township's six water systems, prepared by B.M. Ross and Associates Limited. After considering several cost recovery options, Council adopted the Financial Plan (attached) based on a 15.1% increase in revenue and rates for 2020 and a 2% increase for 2021 to 2025.

Municipal water systems are user-pay services. Costs include operating, maintenance, and administration (OM&A) expenditures, land, financial, and capital investments to repair, rehabilitate, replace, expand and upgrade facilities, source water protection; and, in some cases, decommissioning and disposing of infrastructure. The costs associated with *providing* water to users is what the water user is paying for, not necessarily the water itself. Costs must be covered, regardless of whether the water is being used.

Water metering is often suggested as a solution to perceived equity issues with the water billing process. In 2015, B.M. Ross reviewed the feasibility of implementing and administering a water meter program in ACW which is attached. As outlined in the report, installing water meters would not result in lower costs for landowners as 90+% of the Township's operating expenses related to the water systems are fixed costs and would need to be applied as a flat rate/minimum charge in combination with the volumetric rate. For example: While it may seem unfair that one neighbour uses more water than the other, the 90% operating cost factor would result in the two water bills with similar totals, making the metering exercise redundant. Metering would create little opportunity for billing to reflect individual water usage.

In addition, the added cost to install and administer water meters would be charged to the water users.

The Township operates its water systems on the premise that we make water *available* to all water users, thus creating equity.

The Township owns four water systems and purchases water from Huron-Kinloss for the Amberley/Lakeshore water users, as well as the South Lucknow users. There are approximately 400 properties that are connected to municipal water, each contributing the same annual water rate for access to clean, safe water. Water service is available to connected properties year-round, except for the Huron Sands Drinking Water System, which is operated seasonally between April and November.

Water rates are not pro-rated for seasonal users. The costs to operate and maintain the Huron Sands Water System continues year-round. If, for example, Huron Sands water users were charged a prorated water rate for the proportion of the year that water service is provided, the decreased revenue from Huron Sands would be recovered through increased water rates for the users of the other five water systems.

The current structure of a flat-rate water charge achieves an equitable allocation of costs among customers. Annual revenue increases, as outlined in the Financial Plan, achieve cost recovery objectives of generating a surplus to build reserves to fund infrastructure replacement and upcoming capital projects.

OTHERS CONSULTED:

Mark Becker, CAO Florence Witherspoon, Clerk

Respectfully submitted,

Approved by,

E.M. Manus

Ellen McManus, Treasurer

Mark Becker, CAO



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www.bmross.net

Memo

From: Ryan DeVries rdevries@bmross.net

То:	Township of Ashfield-Colborne-Wawanosh
Re:	Water Works Financial Plan – 2020 to 2025
File #:	19134
Date:	November 20, 2019

1.0 INTRODUCTION

1.1 Purpose of Memo

On behalf of the Township of Ashfield-Colborne-Wawanosh (ACW), B.M Ross and Associates Limited (BMROSS) has prepared a Consolidated Financial Plan for six (6) Water Systems. The Plan includes the following basic components:

- 1. A **full cost analysis** of the provision of water services.
- 2. A **cost recovery plan**, including options for revenue adjustments.

This memo summarizes the information used and assumptions made in developing the Financial Plan. The Plan complies with O. Reg 453/07.

1.2 Key Legislated Requirements

As identified in the Ontario Ministry of the Environment, Conservation and Parks (MECP) Guidelines¹ for financial planning, achieving financial sustainability in Ontario's municipal water sector is a long term goal of the province.

In addition to related municipal operating and financing legislation, the Province has set out, in the Safe Drinking Water Act, 2002 (SDWA), detailed requirements for financial planning related to water works systems.

The key aspects are considered to be as follows:

- 1. The Financial Plan must apply to a period of at least six years. The first year to which the Financial Plan must apply must be the year in which the drinking water system's existing Municipal Drinking Water License (MDWL) would otherwise expire.
- 2. Amortization costs for existing infrastructure must be identified in the Financial Plan, but there is no requirement to recover those costs.

The current MDWLs for ACW expire on August 24, 2020.

¹ Ministry of the Environment (MOE), "Toward Financially Sustainable Drinking Water and Wastewater Systems", August 2007.

1.3 Relationship to Previous Plans

The most recent Water Financial Plan for the Township was completed in February 2015 in accordance with O. Reg. 453/07. This plan was used to determine water pricing for 2015 to 2020. That report was reviewed and compared to the actual financial situation for 2018. This summary is provided in Section 5.1.

2.0 METHODOLOGY

2.1 Available Information

Information provided by ACW includes;

- 1. 2015-2018 Capital and Operating Budgets and actual expenditures for the water system.
- 2. 2019 Capital and Operating Budgets for the water system.
- 3. Information concerning dedicated reserves for water supply.
- 4. Water Asset Inventory.
- 5. Number of customers.
- 6. 2018 water rates.
- 7. Other applicable information related to the water system.

2.2 Procedure

The available information listed in Section 2.1 was reviewed for inclusion in the Financial Plan. Existing water assets are listed in ACW's asset inventory with historical financial details. The historical financial details were used to calculate the amortization expenses and net book value of the tangible capital assets and are recorded in the Financial Plan. Expenditures and revenues budgeted for 2018 were included with an inflation rate of 2%, with the exception of hydro at 5%, applied for future years. The operations services agreement with Veolia is up for renewal in 2020 and a 5% increase is predicted at that time and then again in 2024 when it is next renewed. For all other years, the services agreement is adjusted at the annual Construction Price Index (assumed to be 2% per year). Forecasted capital projects and debenture principal and interest payments were included in the prediction. Revenue requirements and corresponding rate increases are suggested to ACW to account for historic under investment and future capital projects.

The Memo concludes with a summary showing the consequences of a 0% rate increase and three annual rate increase scenarios:

- A 2% increase (i.e. matching inflation).
- A 15.1% Increase in 2020 as previously approved in the last Financial Plan and 2% Increase for 2021 and Beyond.
- Full cost recovery as defined by the MECP.

3.0 DESCRIPTION OF THE SYSTEMS

3.1 Physical Facilities

The Township owns four water supply and distribution systems and two distribution only systems servicing communities within the Township. All of the systems are currently operated by Veolia Water Canada Inc. under an Agreement with the Township.

The Township supply and distribution system descriptions are summarized in Table 2.1. The number of customers served by each supply and in total, as of December 31, 2018, is also provided in Table 2.1.

System Name	Name Description	
Century Heights Subdivision (080-105 Issue 4)	Two (2) wells, a pumphouse housing treatment facilities and approximately 3.1 kilometers of distribution watermains.	83
Dungannon (080-103 Issue 4)	Two (2) wells, a pumphouse housing treatment facilities and approximately 5.1 kilometers of distribution watermains.	100
Benmiller (080-104 Issue 4)	One (1) well, a pumphouse housing treatment facilities and approximately 0.6 kilometers of distribution watermains.	24
Huron Sands (080-106 Issue 4)	One (1) well, a pumphouse housing treatment facilities and approximately 2.3 kilometers of distribution watermains.	48
South Lucknow Distribution (080-102 Issue 2)	Treated water is supplied by and delivered to the South Lucknow Distribution System through the Huron-Kinloss Lucknow Distribution System. The system consists of 0.3 kilometers of distribution watermains.	18
Courtney Subdivision Distribution (Amberley) (080-101 Issue 2)	Treated water is supplied by and delivered to the distribution system through the Huron-Kinloss Lakeshore Distribution System. The system consists of 3.7 kilometers of distribution watermains.	140

Table 2.1ACW Water Supply and Distribution Systems

3.2 Customer Information

As shown in Table 2.1, there is a total of 413 residential and commercial customers in the Township. The largest water consumer is the Benmiller Inn, located in Benmiller.

3.3 Growth Expectations

There has been very little population growth in ACW with only two additional customers since the previous Water Financial Plan was completed in 2015. To be conservative, no population growth will be incorporated in the Financial Plan, similar to what was done in 2015.

4.0 FULL COST OF SERVICE

4.1 Cost Components

The full cost of providing water services includes the following major categories²:

- 1. Operating expenses
- 2. Interest expense
- 3. Funding for Debt Principal Repayment
- 4. Amortization of Tangible Capital Assets
- 5. Funding for Inflation in Asset Costs
- 6. Funding for Historic Under-investment
- 7. Funding for Service Enhancements
- 8. Funding for System Growth

Items 2 and 3 would apply when debt has been, or will be, incurred for capital projects. Items 4 to 6 relate to asset maintenance and replacement. The final two items, 7 and 8, relate to planned capital projects for improvements or growth. In some cases, the improvements may be driven by changing regulations, in other cases the Township may initiate the project.

4.2 Operating Expenses

4.2.1 Review of 2019 Water Budget

Budgets and actual expenses for the water system were reviewed for 2017 and 2018. The 2019 Budget is believed to reflect the cost of operating the current system. The 2019 anticipated expenses for water works operations are summarized in Table 4.1.

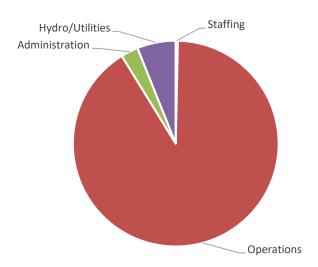
ACW 2019 Water Operations Budget							
Item ^{1.} 2019 Category ^{2.}							
Administration							
Salaries	\$	1,000	Staffing				
Benefits	\$	100	Staffing				
Telephone	\$	3,000	Administration				
Advertising	\$	-	Administration				
Insurance	\$	2,000	Administration				
Legal	\$	-	Administration				
Property Taxes	\$	4,000	Administration				
Utilities – Hydro	\$	20,000	Hydro/Utilities				
Materials & Supplies	\$	-	Operations				
Services	\$	300,000	Operations				
TOTAL 2019	\$	330,100	-				

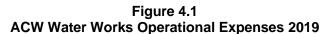
Table 4.1				
ACW 2019 Water Operations Budget				

Note: 1. Grouping provided by the Township 2. Category assignments by BMROSS

The above information is presented graphically in Figure 4.1.

² MOE, August 2007.





4.2.2 Operations Contract

The current operations contract with Veolia Canada Inc. represents a significant proportion of the operational costs. The contract currently extends to 2020 and will increase annually at the rates described in Section 2.2. The other major cost included in "Operations" is the purchase of water from Huron-Kinloss for the South Lucknow Distribution System and the Courtney Subdivision Distribution System. Purchase costs are projected to increase by 7% per year beyond 2019.

4.3 Interest Expense and Debt Repayment

ACW currently has no water related debt.

4.4 Amortization of Tangible Capital Assets

Amortization is defined as "...the accounting process of allocating the cost less the residual value of a tangible capital asset to operating periods as an expense over its useful life in a rational and systematic manner appropriate to its nature and use."³

The current value (sometimes referred to as "net book value") of the asset is; its original cost less depreciation. It can be calculated as, original cost times current age divided by its life expectancy. This is a method traditionally called straight line depreciation.

Using the above approach, the annual Amortization Expense and Net Book Value for the water system, as of 2019, is as follows:

³ MOE, August 2007

System Component		Amortization Expense (2019)		Net Book Value (2019) ^{2.}	
Distribution Systems	\$	29,084	\$	1,522,526	
Facilities (wells, storage, pumping)		48,496	\$	640,741	
Totals	\$	77,580	\$	2,163,267	

Table 4.22019 Net Book Value and Amortization Expense for Water Works 1.

Note: 1. Values are from Township records 2. Start of year

4.5 Reserve Funds

One reserve fund currently exists for the water works.

4.6 Replacement Costs

The replacement cost of the Township's Water System as of 2019 is considered to be approximately \$5.4M. This value increases annually as construction costs increase. The annual increment would be roughly \$0.11M, based on inflation in construction costs at 2% per year.

5.0 ANALYSIS OF REVENUE

5.1 2015 Financial Plan

Table 5.1 compares the 2018 predicted financial outcome with actual results.

Item		18 Predicted	2018 Actual	
Revenue	\$	402,657	\$	476,845
Operating Expenditures	\$	323,677	\$	289,482
Cash Reserves (end of year)	\$	253,892	\$	372,597
Financial Position	\$	2,487,142	\$	2,494,425

Table 5.12015 Financial Plan – Predicted vs Actual for 2018

Revenues were 18% greater than predicted and operating expenditures were 11% lower than predicted in the 2015 Financial Plan. This resulted in greater cash reserves at the end of 2018. The actual 2018 financial position was within 1% of the prediction.

5.2 Current Rate Structure and Charges

Current rates (2016 – 2020) were established in conjunction with the consolidated 2015 financial plan and stated in By-Law 31-2019. A summary is shown in Table 5.2.

Component	2019 Charge
Huron Sands	\$1,181
Century Heights	\$1,181
Maitlandview Estates	\$1,181
Amberley	\$1,181
Lucknow (WW)	\$1,181
Lucknow (ASH)	\$1,181 ^{1.}
Dungannon	\$1,181
Benmiller Heights	\$1,181
Benmiller Hall	\$1,181
Benmiller Inn	\$37,928

Table 5.2 Water Rate Structure

Note: Additional fees may apply if they exceed their allowable volume usage

5.3 Review of Revenue

5.3.1 Method of Charging

As identified in the above rate structure, water works related revenue is principally generated as a flat rate charge. There are other sources of revenue (e.g. connection fees) but the total revenue generated from those sources is minor.

5.3.2 Revenue Breakdown

The 2019 budget anticipates \$524,500 in water revenue. In 2019 the revenue is expected to be approximately 45% greater than operating costs excluding amortization, resulting in a net revenue exclusive of the amortization amount of \$194,400. Out of this value capital replacement and improvement projects will be funded. When amortization is considered, the surplus declines to \$116,820.

Average reserve transfers for 2016-2018 were \$59,039 annually, which is approximately 76% of the actual amortization value (see Table 4.2). Reserve transfers occur after contributions to capital.

6.0 FULL COST PROJECTIONS

6.1 General

The purpose of this Section is to identify the expected cost of service.

6.2 Assumptions

Assumptions regarding full cost of service for the Plan period (2020-2025) are as follows:

- 1. The starting point for operating expenses was the 2019 Budget.
- 2. Operating costs, other than those for electricity, will increase at the rate of 2% per year.

- 3. Electricity costs will increase 5% per year from 2020-2025
- 4. Contracted Services costs have been entered based on current values, with an expected 5% increase in 2020 and then again in 2024. For all other years, the services agreement is adjusted at the annual Construction Price Index (assumed to be 2% per year).
- 5. Purchase of water costs from Huron-Kinloss are projected to increase by 7% per year beyond 2019.
- 6. No growth is expected.

6.3 Funding for Historic Under-Investment

In recent years there have been some infrastructure replacement projects funded from reserves. Historically neither the amortization expense nor the inflation of asset costs for tangible capital assets was completely funded each year. As well, maintenance and replacement may have been deferred. These two factors combined are the historic under-investment in the system. As with amortization and inflation of asset costs there is no legislated requirement to generate a surplus which funds historic under-investment. If this amount is recovered along with amortization and inflation of asset cost the full cost of ongoing system replacement could be funded through reserves.

Table 6.1 summarizes the various components of the full cost of replacement including funding for historic under-investment. The values shown in the following table are based on the assumption that items that are overdue for replacement, based on their theoretical useful life, are replaced in 2026. The annual full cost of replacement is calculated assuming \$0 in reserves and enough cash must be available in the asset replacement year to pay 100% of the costs of replacement. It should be noted there is currently a total water reserve balance of \$0.37M, so part of this allowance has been covered.

	2019 Annual Funding Requirements Breakdown					
System Component	Amortization Expense	Funding for Inflation of Asset Costs	Funding for Historic Under Investment	Annual Full Cost of Replacement ^{1.}		
Distribution Systems	\$29,084	\$41,231	\$59,817	\$130,132		
Supply and Storage Systems	\$48,496	\$20,916	\$162,899	\$232,311		
Total	\$77,580	\$62,147	\$222,716	\$362,443		

Table 6.1 Annual Full Cost of Replacement for Water Works

Notes: 1. Based on 2% per year inflation and 1.5% per year earned interest.

Amortization Expense is described in Section 4.4 and is calculated by dividing the original cost of the asset over the estimated useful life.

Funding for Inflation of Asset Costs is derived from its Annual Allowance, which is the annual amount set aside to replace the asset once it has reached it estimated useful life. It considers that the savings will earn interest and the cost of the asset is increasing due to compounding inflation over the life of the asset. The formula used to calculate the Annual Allowance is:

$$PMT = FV\left[\frac{i}{((1+i)^n - 1)}\right]$$

Where:

- PMT = Annual Allowance
- FV = Future Value
- i = annual interest
- n = Estimated Useful Life

Then the Funding for Inflation of Asset Costs is the Annual Allowance less the Amortization Expense.

Annual Full Cost of Replacement is similar to the Annual Allowance calculation described above, however it assumes that the annual amount set aside was not started in year one. The value for n has been reduced to the Estimated Remaining Life of the asset.

Funding for Historical Under Investment is the Annual Full Cost of Replacement less the Annual Allowance.

On average over the past three years, \$41,473 in watermain replacement and other capital replacement projects has been completed each year. In addition to the average amount being transferred to reserves (\$59,039 without the CWWF contribution in 2018), a total of approximately \$100,512 has, on average, been put towards replacing water infrastructure during each of the past three years. This is much less than the annual full cost of replacement, but exceeds the amortization expense.

The average total weighted life expectancy as expressed in the Water Asset Inventory database of all of the water assets is approximately 61 years. The remaining average life expectancy is 39 years.

The Rate of Replacement has been defined as the current replacement cost of the water assets (i.e. \$5.41M) divided by the sum of the average annual capital expenditure on replacement plus the contribution to reserves. Based on the average 2016 to 2018 capital expenditures and reserve contributions the current Rate of Replacement is:

Rate of Replacement		2019 Replacement Cost
(2019)	=	Average Capital Investment + Transfer to Reserves
	=	<u>\$5,407,677</u> \$41,473 + \$59,039
	=	54 Years

6.4 Proposed Capital Program

6.4.1 Asset Replacement/Upgrading

A capital plan was not provided by the Township. The Financial Plan was completed using the past three year average capital spending (i.e. \$45,000 in 2019), inflated by 2% for each additional year of the plan. In addition, there are two large capital projects that may, occur within the lifetime of this Financial Plan.

- The addition of Arsenic treatment at Dungannon (estimated cost of \$500,000).
- The replacement of the filtration/UV disinfection system at Century Heights (estimated cost of \$100,000).

For purposes of this Financial Plan, we have assumed both projects would proceed in 2020 and be funded from reserves. It should be noted that there are options for both projects that might reduce the costs or change the timing.

7.0 COST RECOVERY

7.1 General

Section 30(2) of the SDWA (2002) requires water system owners to develop a "Cost Recovery Plan". The intent is to create a long-term plan that will ensure adequate funding to operate, maintain and replace infrastructure. This section of the Memo identifies the revenue increase required to achieve the goals of the Plan.

7.2 Options for Cost Recovery

The required rate increase in the Plan period is dependent on what the Township wants to achieve. When the last Financial Plan was prepared (i.e. 2015) Council selected revenue increases with the goal of generating a surplus that would equal the amortization expense and provide enough revenue to proceed with the larger capital projects that were anticipated for Dungannon (i.e. Arsenic treatment) and Century Heights (Ultraviolet light system replacement). To date, neither project has proceeded to construction, which has resulted in the accumulation of some reserves.

As discussed in Sections 1.2 and 6.3, the Province has advocated for full cost recovery (i.e. full funding of asset replacement) but there is no legislated requirement to do so. Full cost recovery was not targeted during the last Financial Plan, but is included as one of the options below.

Possible Options that were presented to Council for their consideration included:

- 1. A 0% rate increase (the base case).
- 2A. 2% Increase (i.e. matching inflation for 2020 2025).
- 2B. 15.1% Increase in 2020 as previously approved in the last Financial Plan and 2% increase for 2021 and beyond.
- 3. A 6.1% increase (i.e. achieve full cost recovery).

7.3 Basis of Comparison

When comparing the effect of each option on the required water rates it is assumed that there would be a series of uniform increases.

For each option we have considered the following:

- Annual % increase required
- Reserves at end of planning period (2025)
- Financial Position at 2025 (Asset value + Reserves)
- Financial Position change (\$ and %)
- Rate of Replacement

7.4 Summary of Results

Table 7.1 summarizes the effect of selecting each option.

Ontion		% Annual	Decemica	Financi	al Position ((2025)	Rate of	
Option No.	- Description		Reserves at 2025	\$	Chan	ge ^{1.}	Replacement ^{2.}	
NO.		Required	at 2025	φ	\$	%	(Years)	
	2019 Position	-	\$0.53M	\$2.63M	-	-	54	
1	0% Rate Increase (Status Quo)	0	\$0.65M	\$3.08M	\$0.45M	17	53	
2A	2% Increase (Matching Inflation)	2	\$0.88M	\$3.31M	\$0.68M	26	35	
2B	15.1% Increase in 2020 and 2% Increase 2021 - 2025	Varies	\$1.31M	\$3.74M	\$1.11M	42	25	
3	6.1% Annual Rate Increase (Full Cost Recovery)	6.1	\$1.41M	\$3.84M	\$1.21M	46	19	

 Table 7.1

 Summary of Outcomes for Rate Alternatives

Notes: 1. Difference between 2019 and 2025.

2. Rate of Replacement in year 2025 based on method described in Section 6.3.

7.5 Proposed Rates 2020 to 2025

The rate options shown below in Tables 7.2 and 7.3 correspond to the above options described in Section 7.2:

Year	2019	2020	2021	2022	2023	2024	2025
Annual Rate – Option 1 ¹	1,181	1,181	1,181	1,181	1,181	1,181	1,181
Annual Rate – Option 2A ²	1,181	1,205	1,229	1,253	1,278	1,304	1,330
Annual Rate – Option 2B ³	1,181	1,360	1,387	1,415	1,443	1,472	1,502
Annual Rate – Option 3 ⁴	1,181	1,253	1,329	1,411	1,497	1,588	1,685

 Table 7.2

 2020 to 2025 Water Rates for Unmetered Customers (\$/year)

Notes: 1. Based on a 0% increase per year.

2. Based on a 2% increase per year.

3.Based on a 15.1% increase in 2020 and 2% increase for 2021 to 2025.

4. Based on a 6.1% increase per year.

Year	2019	2020	2021	2022	2023	2024	2025
Annual Rate – Option 1 ¹	37,928	37,928	37,928	37,928	37,928	37,928	37,928
Annual Rate – Option 2A ²	37,928	38,687	39,460	40,249	41,054	41,876	42,713
Annual Rate – Option 2B ³	37,928	38,535	39,306	40,092	40,894	41,712	42,546
Annual Rate – Option 3 ⁴	37,928	40,242	42,696	45,301	48,064	50,996	54,107

Table 7.32020 to 2025 Water Rates for Benmiller Inn (\$/year)

Notes: 1. Based on a 0% increase per year.

2. Based on a 2% increase per year.

3. Based on a 1.6% increase in 2020 and 2% increase for 2021 to 2025.

4. Based on a 6.1% increase per year.

8.0 FINANCIAL PLAN

At a meeting held November 19, 2019, Council, after considering several revenue increase options adopted a Financial Plan based on a 15.1% increase in revenue and rates for 2020 and a 2% increase in revenue and rates for 2021 to 2025.

Table 8.1 attached, provides the information required by the Regulation.

Additionally, O. Reg 453/07 requires that:

- "1. The owner of the drinking-water system must,
 - i. make the financial plans available without charge, on request, to members of the public who are served by the drinking-water system,
 - ii. make the financial plans available to members of the public without charge through publication on the Internet, if the owner maintains a website on the Internet, and
 - iii. provide notice advising the public of the availability of the financial plans under subparagraphs i and ii, if applicable, in a manner that, in the opinion of the owner, will bring the notice to the attention of members of the public who are served by the drinkingwater system."

All of which is respectfully submitted.

B. M. ROSS AND ASSOCIATES LIMITED

Ryan DeVries, P. Eng.

Ann Gibson, MES, EIT

:sd

Table 8.1 TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH 2020-2025 Financial Plan for Waterworks

FINANCIAL PLAN Adopted November 19, 2019

		vember 19, 2019				
15.1% increase in 2020	as previously appro (2020	oved, 2% revenue in 2021	ncrease for 2021 an 2022	d beyond 2023	2024	2025
	2020	2021	2022	2023	2024	2025
FINANCIAL POSITION						
Financial assets						
Cash and cash equivalents	168,541	394,090	622,452	853,247	1,081,298	1,310,730
Total FINANCIAL ASSETS	168,541	394,090	622,452	853,247	1,081,298	1,310,730
Liabilities						
Total LIABILITIES NET DEBT (Liabilities - Assets)	(168,541)	(394,090)	(622,452)	(853,247)	(1,081,298)	(1,310,730)
	(100,541)	(394,090)	(022,432)	(055,247)	(1,001,270)	(1,510,750)
Non-financial assets (Tangible capital assets)						
Existing water mains and facilities	2,089,730	2,657,450	2,611,476	2,565,814	2,520,471	2,475,452
Less: Amortization	(78,180)	(92,792)	(93,416)	(94,053)	(94,702)	(95,365)
Loss (gain) on disposal of tangible capital assets	-	-	-	-	-	-
New watermains and facilities - at cost	645,900	46,818	47,754	48,709	49,684	50,677
Total NON-FINANCIAL ASSETS	2,657,450	2,611,476	2,565,814	2,520,471	2,475,452	2,430,764
	2 925 004	2 005 5//	2 400 2//	2 222 747	2 554 750	2 7 4 4 405
Financial position (Non Finance assets - Net Debt)	2,825,991	3,005,566	3,188,266	3,373,717	3,556,750	3,741,495
Analysis of financial position						
Equity in tangible capital assets	2,657,450	2,611,476	2,565,814	2,520,471	2,475,452	2,430,764
Reserves and reserve funds	168,541	394,090	622,452	853,247	1,081,298	1,310,730
General surplus (deficit)	-	-	-	-		
Financial position (from analysis)	2,825,991	3,005,566	3,188,266	3,373,717	3,556,750	3,741,495
	2020	2021	2022	2023	2024	2025
FINANCIAL OPERATIONS						
Revenue						
User Charges						
Water Service Rate	600,215	612,219	624,464	636,953	649,692	662,686
Water Connection Charge	-	-	-	-	-	-
Water Service Connection Total REVENUE	600.215	612,219	624,464	636,953	- 649,692	- 662,686
Total REVENCE	000,215	012,219	024,404	030,733	049,092	002,000
Expenses						
Operating						
Salaries	1,020	1,040	1,061	1,082	1,104	1,126
Benefits	102	104	106	108	110	113
Telephone Advertising	3,060	3,121	3,184	3,247	3,312	3,378
Insurance	2,040	2,081	2,122	2,165	2,208	2,252
Legal	_,• .•	_,	_,		_,	_,
Property Taxes	4,080	4,162	4,245	4,330	4,416	4,505
Utilities - Hydro	21,000	22,050	23,153	24,310	25,526	26,802
Materials & Supplies	-	-	-	-	-	-
Services	299,807	309,822	320,389	331,543	348,079	360,620
Source Water Protection Subtotal Operating Expense	331,109	342,380	354,259	- 366,785	- 384,756	- 398,796
Loss (gain) on disposal of tangible capital assets		542,500				570,770
Amortization of capital assets	78,180	92,792	93,416	94,053	94,702	95,365
Total EXPENSES	409,289	435,172	447,676	460,838	479,458	494,161
Net Revenue (Deficit) for the year	190,926	177,047	176,788	176,115	170,234	168,525
	2020	2024	2022	2022	2024	2025
	2020	2021	2022	2023	2024	2025
CASH FLOW Operating Transactions						
CASH FLOW Operating Transactions Net revenue (deficit) for the year	190,926	177,047	176,788	176,115	170,234	168,525
Operating Transactions Net revenue (deficit) for the year Add-back (deduct) non-cash expense:	190,926	177,047	176,788	176,115	170,234	168,525
Operating Transactions Net revenue (deficit) for the year Add-back (deduct) non-cash expense: Loss (gain) on disposal of tangible capital assets	- -	- -	- -	-	- -	-
Operating Transactions Net revenue (deficit) for the year Add-back (deduct) non-cash expense:	190,926 - 78,180 269,106	177,047 - 92,792 269,839	176,788 - 93,416 270,204	176,115 - 94,053 270,168	170,234 - 94,702 264,936	168,525 - 95,365 263,890

Capital Transactions						
Watermain Repair & Maintenance	(5,100)	(5,202)	(5,306)	(5,412)	(5,520)	(5,631)
Pump House Repairs & Maintenance	(30,600)	(31,212)	(31,836)	(32,473)	(33,122)	(33,785)
Capital Expenses	(10,200)	(10,404)	(10,612)	(10,824)	(11,041)	(11,262)
Century Hieghts UV Replacement	(100,000)					
Dungannon Arsenic Treatment	(500,000)					
Total CAPITAL TRANSACTIONS	(645,900)	(46,818)	(47,754)	(48,709)	(49,684)	(50,677)
Investing Transactions						
Proceeds from portfolio investments	8,059	2,528	5,911	9,337	12,799	16,219
Purchase of portfolio investments	-	-	-	-	-	-
Total INVESTING TRANSACTIONS	8,059	2,528	5,911	9,337	12,799	16,219
Financing Transactions						
Federal/Provincial grants	-	-	-	-	-	-
Total FINANCING TRANSACTIONS	-	-	-	-	-	-
Net Cash Receipts (Payments) for the year	(368,735)	225,549	228,361	230,795	228,051	229,432
Cash at beginning of year	537,276	168,541	394,090	622,452	853,247	1,081,298
Cash at end of year	168,541	394,090	622,452	853,247	1,081,298	1,310,730



B. M. ROSS AND ASSOCIATES LIMITED Engineers and Planners 62 North Street, Goderich, ON N7A 2T4 p. (519) 524-2641 • f. (519) 524-4403 www.imross.net

File No.	15077 RECEIVED
	APR 2 4 2015
	Township of Ashfield- Colborne-Wawanosh

April 22, 2015

Mark Becker, Administrator-Clerk-Treasurer Twp. of Ashfield-Colborne-Wawanosh R. R. 5, 82133 Council Line Goderich, ON N7A 3Y2

Dear Sir

Re: Review of Feasibility of Installing Water Meters

As requested, we have investigated the costs of implementing and administering a water meter program. It is important to note that there are several different ways a meter could be read and also different frequencies for sending out the water bill itself.

For purposes of establishing a probable cost we have assumed "drive-by radio reads" and billing at least three times per year. Although theoretically you can read and invoice once per year our experience is customers do not want that. It does not give them the data they need to manage their use and budget for the costs.

A typical residential meter with transmitter capability will cost about \$400 installed. The data collection system, software and other front end costs would be approximately \$20,000 or \$50 per meter for 400 customers. Meters are expected to last approximately 20 years. Therefore the annual cost per meter for the hardware part would be in the order of \$25 including financing.

We are told that the cost to read and bill would be in the order of \$3 to \$5/bill, say \$10 to \$15/year for seasonal billing.

Therefore for roughly \$35/year you can have a metered water system. These costs are in addition to current expenses.

In our opinion, what is more important than the above capital and administrative costs is understanding what portion of the operating costs of the water system are applicable to a volumetric rate. For the Ashfield-Colborne-Wawanosh water systems the only truly variable cost related to water supply is electrical energy and some of that would be fixed as well. Hydro costs are only 5% to 6% of total expenses. The majority of expenses should still be applied on a uniform basis (i.e. the minimum bill) and therefore it would be necessary to have a fixed component to the water billing that is still 90+% of the current flat rate charge. If you have any questions, or require additional information please feel free to contact us.

Yours very truly

B. M. ROSS AND ASSOCIATES LIMITED

m Per

Stephen D. Burns, P. Eng.

SDB:es



ASHFIELD-COLBORNE-WAWANOSH

COUNCIL REPORT

From: Date: Subject: Ellen McManus, Treasurer April 28, 2021 Canada Summer Jobs Funding

RECOMMENDATION:

That Council support and direct staff to proceed with hiring two public works summer students and one office administration summer student for the 2021 summer season.

BACKGROUND:

In February, an application was submitted to the 2021 Canada Summer Jobs (CSJ) program. Staff applied for funding for three jobs - one office administration summer student position and two summer student positions within the Public Works Department. Funding decisions were announced on April 24th. The Township of Ashfield-Colborne-Wawanosh is approved for partial funding for its office administration summer student position - 8 weeks of funding at 35 hours per week, which equals \$2,994 in grant support. The public works summer positions did not receive funding under this year's CSJ program.

COMMENT:

Due to oversubscription, not all eligible projects are funded under the Canada Summer Jobs program. Furthermore, organizations that receive funding may not receive the level of funding requested, the amount of funding received in previous years, or the number of weeks requested. In 2020, the average funded job duration was 8 weeks and 35 hours per week.

The 2021 budget includes \$5,000 for the office administration summer student and \$10,000 for the public works summer students, which was prepared under the assumption that funding or partial funding would be awarded for all three summer student positions. To proceed with hiring two summer students for the public works department, without grant funding, will result in an increase of approximately \$10,000 to the 2021 budget.

The public works summer students will be responsible for various duties within public works. Responsibilities will include grass cutting, trimming, garbage pickup, general building repairs and maintenance, parks and playground maintenance, washing vehicles and public works equipment, data collection for asset management, as well as assisting with cemetery and landfill site tasks. It is expected that the two summer students will work in tandem to complete tasks efficiently and safely. The nature of the tasks involved, and the anticipated workload would not be suitable for just one public works summer students for the public works department for the upcoming summer season.

OTHERS CONSULTED:

Mark Becker, CAO Thomas McCarthy, Public Works Superintendent

Respectfully submitted,

Approved by,

Manus

Ellen McManus, Treasurer

Mark Becker, CAO



7.5.2

14.4

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 32-2021

BEING A BY-LAW to authorize the transfer of certain lands in the Township of Ashfield-Colborne-Wawanosh from the Estate of Thomas R. Henery

WHEREAS the Corporation of the Township of Ashfield-Colborne-Wawanosh has, pursuant to Sections 8, 9, 10, 11 and 270 of the Municipal Act, 2001, S.O.2001, c. 25, as amended, the authority to purchase property;

AND WHEREAS the Estate of Thomas R. Henery is the Owner of the lands that are described in Schedule A to this By-law, being the subject property;

AND WHEREAS the Owner has agreed to transfer the subject property to the Township for the purchase price of \$8,500.00;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

- 1. That the purchase of the subject property, as described in Schedule A, from the Owner is hereby authorized.
- 2. That the Mayor and CAO/Deputy Clerk are hereby authorized to execute the Agreement of Purchase and Sale, as attached hereto as Schedule B and to execute all documents regarding the above noted sale.
- 3. That Schedule A and B shall form part of this by-law.
- 4. This by-law shall come into force and take effect immediately upon final passing thereof.

Read a first and second time this 4th day of May 2021.

Read a third time and finally passed this 4th day of May 2021.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 32-2021

SCHEDULE A

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in the Township of Ashfield-Colborne-Wawanosh in the County of Huron, being compromised of:

LT 37 E/S ARTHUR ST. PL 136 ASHFIELD; LT 36 W/S SYDENHAM ST PL 136 ASHFIELD; LT 3 7 W /S SYDENHAM ST PL 136 ASHFIELD; PT SYDENHAM ST PL 136

PIN: 0041109--0458

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 32-2021 SCHEDULE B

AGREEMENT OF PURCHASE AND SALE (hereinafter called the "APS") this _____ day of April, 2021.

BETWEEN:

THE ESTATE OF THOMAS R. HENERY (hereinafter called the "Vendor")

-and-

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH (hereinafter called the "Purchaser")

WHEREAS the Vendor is the owner, in fee simple, of the lands and premises described in Schedule "A" (the "Property");

NOW THEREFORE IN CONSIDERATION of the mutual covenants and promises in this Agreement, the parties agree as follows:

SECTION I GENERAL

- 1. The Purchaser agrees to purchase the Property and the Vendor agrees to sell the Property according to the terms of this Agreement.
- In consideration of the agreement referred to in the preceding paragraph, the Purchaser shall pay a total Purchase Price of EIGHT THOUSAND FIVE HUNDRED DOLLARS (\$8,500.00) to the Vendor. The Purchase Price shall be paid as follows:
 - (a) One Dollar (\$1.00) is payable by the Purchaser upon execution of this Agreement, to be held on an interest free basis by the Solicitor for the Vendor as a deposit pending completion of this transaction on account of the Purchase Price on completion, or if this Agreement is not completed through no fault of the Purchaser, the deposit shall be returned to the Purchaser; and
 - (b) The balance of the Purchase Price, subject to adjustments, shall be paid to the Vendor on the Completion Date, by certified cheque.

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SECTION II PURCHASE OF PROPERTY

3. Irrevocable Date

- (a) This APS shall be open for acceptance by the Vendor until the 30th day of April 2021, and when accepted shall constitute a binding contract of purchase and sale, otherwise the APS shall be null and void and all deposit monies paid shall be returned to the Purchaser without deduction.
- 4. Deed
 - (a) The Vendor agrees to deed or transfer the Property to the Purchaser subject to the terms of this Agreement.
- 5. Completion Date
 - (a) The closing of this transaction shall be June 17, 2021, or such other date as mutually agreed upon (the "Completion Date") at which time possession of the Property in "as is, where is" condition shall be given to the Purchaser other than as provided in this APS. The Vendor acknowledges that it has the right and authority to sell the Property.
- 6. Council Approval
 - (a) This transaction is subject to compliance with Section 270 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended and the approval of the Council of The Corporation of the Township of Ashfield-Colborne-Wawanosh in its sole and absolute discretion by by-law. Council approval shall be obtained on or before the Completion Date, or this agreement will be null and void and the deposit returned without interest or deduction.
- 7. Documents, Reports and Information
 - (a) The Vendor will produce and deliver to the Purchaser within thirty (30) days of the execution of the APS any documents, reports or information in its possession in respect to the Property. The Purchaser agrees to return all of the above documentation to the Vendor if this transaction is not completed.

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SECTION III CONDITIONS, REPRESENTATIONS AND WARRANTIES

8. "As Is" Condition

The Purchaser acknowledges that it is acquiring the Property in an "as is" (a) condition and that it must satisfy itself within thirty (30) days of the execution of the APS regarding the condition of the Property including, but not limited to, all existing physical conditions of this Property, environmental conditions, fitness for any purpose, suitability for construction, soil bearing capacity for any building proposed, and the availability of municipal services and utilities necessary for the Purchaser's proposed use of the Property. The Purchaser acknowledges that the Vendor shall not be responsible for any physical deficiencies of this Property or for any past, present or future environmental liabilities and hereby waives any claims against the Vendor in respect of any environmental liabilities on this Property. The Purchaser agrees to sign a release and indemnity in favour of the Vendor on or before closing with respect to matters set out in the preceding sentence. If the Purchaser is for any reason whatsoever dissatisfied with the Property, it shall deliver written notice to that effect to the Vendor by no later than the time specified herein, and this Agreement shall be terminated and the deposit shall be returned to the Purchaser without interest or deduction. If the Vendor is notified that the condition of the Property is not satisfactory, then the Purchaser shall, prior to receiving its deposit monies back and prior to being entitled to a full release from the Vendor with respect to this Agreement, restore the Property to its original condition as it existed prior to such testing or inspection by the Purchaser, at the Purchaser's sole expense. If the Purchaser fails to deliver written notice to the Vendor within the time specified herein regarding this condition, this condition shall be deemed to have been waived by the Purchaser.

9. Investigation by the Purchaser

(a) The Purchaser acknowledges having inspected the Property prior to executing the APS and understands that upon the execution by the parties of this APS, and subject to any conditions herein, there shall be a binding agreement of purchase and sale between the Purchaser and the Vendor. It shall be the Purchaser's responsibility to provide, at its own expense, any soil bearing capacity tests or environmental inspection, as may be required or desired, and the Vendor shall grant the Purchaser access for such testing or inspection at all reasonable times, on reasonable notice, for the purpose of conducting reasonable inspections.

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- 10. Future Use
 - (a) The Vendor and the Purchaser agree that there is no express or implied condition, representation, or warranty of any kind that the future intended use of the Property by the Purchaser is or will be lawful except as may be specifically stipulated elsewhere in this Agreement.
- 11. Property Not for Resale
 - (a) The Purchaser covenants that it is purchasing the Property for road safety purposes and not for resale purposes.

SECTION IV PRIOR TO COMPLETION DATE

- 12. Purchaser May Inspect the Property
 - (a) The Purchaser, its agents and contractors shall be permitted to inspect the Property as frequently as is reasonably necessary between the date of acceptance hereof and the Completion Date at reasonable times and upon reasonable notice to the Vendor.
- 13. Insurance
 - (a) Pending closing, the Vendor shall hold all insurance policies and the proceeds thereof in trust for the parties as their interest may appear and, in the event of damage to the Property, the Purchaser may elect to either receive the proceeds of the insurance and complete the purchase or to cancel the APS and have all the deposit monies paid to the Vendor returned together with all interest earned thereon without deduction.

SECTION V COMPLETING THE TRANSACTION

- 14. Deed
 - (a) The Deed or Transfer of the Property will be prepared at the expense of the Vendor in a form acceptable to the solicitors for the Purchaser and the Purchaser will pay all Land Transfer Tax, Harmonized Sales Tax and other costs in connection with the registration of it.
- 15. Electronic Registration

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- (a) The parties agree that the transaction shall be completed by electronic registration pursuant to Part III of the Land Registration Reform Act, R.S.O. 1990, c.L.4 as amended. The parties acknowledge and agree that the delivery and release of documents may, at the discretion of the lawyer: a) not occur contemporaneously with the registration of the transfer/deed and other registerable documentation, and b) be subject to conditions whereby the lawyer receiving documents and/or money will be required to hold them in trust and not release them except in accordance with the terms of a written agreement between the lawyers entered into in the form of the Document Registration Agreement adopted by the Joint LSUC-OBOA Committee on Elective Registration of Title Documents.
- 16. Survey or Reference Plan
 - (a) The parties acknowledge that a Reference Plan may need to be registered on title at the cost of the purchaser and will be used to provide a registerable description of the Property.
- 17. Examination of Title
 - (a) Title to the Property shall be good and marketable and free from all encumbrances except for any service easements or rights-of-way to be reserved in favour of the Vendor and for any easements or rights-of-way registered on title and any minor encroachments shown on the survey or Reference Plan delivered to the Purchaser.
 - (b) The Purchaser is allowed thirty (30) days from the execution of the APS to examine the title to the Property. If on or before this date the Purchaser furnishes the Vendor in writing with any valid objections: to the title; to any undisclosed outstanding work orders; to undisclosed non-compliance with the municipal by-laws or covenants and restrictions which run with the land and cannot be resolved before the Completion Date; as to any objection of which the Vendor shall be unable to remedy or correct by the Completion Date and which the Purchaser will not waive, then this APS shall, notwithstanding any intermediate acts or negotiations, be terminated and the deposit shall be returned to the Purchaser without deduction and the Vendor and the Purchaser shall not be liable for any costs, damages, compensation or expenses.
- 18. Vendor to Discharge all Encumbrances
 - (a) The Vendor agrees to obtain and register at its own expense, on or before the Completion Date, a discharge of all liens, encumbrances, agreements and mortgages now registered against the Property and not assumed by the Purchaser. The Vendor further covenants and agrees to discharge, on or before the Completion Date, any and all liens, chattel mortgages, assignments or any other security interest given by the Vendor against its personal Property.

- 19. Adjustments
 - (a) The Vendor agrees that all security deposits, if any, held by the Vendor including interest thereon shall be credited to the Purchaser in the Statement of Adjustments prepared for the Completion Date.
 - (b) Any rents, mortgage, interest, taxes, local improvements, water and assessment rates shall be apportioned and allowed to the Completion Date, the day itself to be apportioned to the Purchaser.
- 20. Deliveries by the Vendor To The Purchaser on Closing
 - (a) The Vendor covenants and agrees to deliver to the Purchaser on the Completion Date, all such deliveries to be a condition of the Purchaser's obligation to close this transaction, the following:
 - (i) A deed of the Property;
 - (ii) Any survey or reference plan of the Property in the possession of the Vendor;
 - (iii) A Statutory Declaration by an authorized officer of the Vendor stating that accurateness and truthfulness of all of the representations and warranties;
 - (iv) A Statutory Declaration by an authorized officer of the Vendor as to possession of the Property in a form acceptable to the solicitors for the Purchaser;
 - (v) A Statutory Declaration by an authorized officer of the Vendor that it is not now, and upon completion will not be, a "non-resident person" within the meaning and for the purpose of Section 116 of the *Income Tax Act*, R.S.C., 1985, c. 1 (5th Supp.) as amended;
 - (vi) Copies of all appropriate Certificates, By-Laws and other documents of Vendor authorizing the transaction herein; and
- 21. Harmonized Sales Tax
 - (a) The parties hereto acknowledge and agree that the transaction contemplated herein is subject to the Harmonized Sales Tax (HST) under the Excise Tax Act, R.S.C., 1985, c. E-15 (the "Act") and that the Purchase Price does not include HST. The Purchaser shall pay to the Vendor any HST imposed under the Act payable in connection with the transfer of the Property to the Purchaser, or as it may direct, unless the Purchaser or its nominee, or its assignee, provides:

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- (i) A certificate on or before the Completion Date containing a representation and warranty to the Vendor that:
 - (1) It is registered for the purpose of the HST on the Completion Date and specifying the HST registration number;
 - (2) It will self-assess the HST on its GST/HST return or file the prescribed form pursuant to subsection 228(4) of the Act in connection with the purchase of the Property; and
 - (3) The Property transferred pursuant to this APS is being purchased by the Purchaser, or its nominee or assignee, as principal for its own account and is not being purchased by the Purchaser as agent, trustee or otherwise on behalf of or for another person, and does not constitute a supply of residential complex made to an individual for the purpose of paragraph 221 (2) (b) of the Act.
 - (4) An indemnity, indemnifying and saving harmless the vendor from any HST payable on this transaction and penalty and interest relating to HST; and
 - (5) A notarial true copy of its HST registration confirmation

SECTION VI MISCELLANEOUS

- 22. Entire Agreement
 - (a) There is no representation, warranty, collateral agreement or condition affecting this Agreement of the Property other than expressed herein.
- 23. Tender
 - (a) Any tender of documents or moneys hereunder may be made upon the solicitor acting for the party upon whom tender is desired, and it shall be sufficient that a negotiable, certified cheque may be tendered instead of cash.
- 24. Time of Essence
 - (a) Time shall be of the essence of this Agreement.
- 25. Notices

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(a) All notices in this Agreement shall be in writing and shall be deemed to have been given if delivered by hand or mailed by ordinary mail, postage prepaid, addressed to the solicitor for the person to whom such notice is intended to be given at the following addressed:

Solicitor for the Vendor:

JOHN A. BELECKY BELECKY & BELECKY 235 NORTH CENTRE ROAD SUITE 104 LONDON ONTARIO N5X 4E7 Fax: 519-667-3836

Solicitors for the Purchaser:

Duncan, Linton LLP ATTENTION: Steven D.S. Ross 45 Erb Street East Waterloo, ON N2J 1L7 Fax: (519) 886-8651

If mailed, such notices must also be given by facsimile transmission on the date it was so mailed. If so given, such notices shall be deemed to have been received on the first business day following the date it was delivered or marked mailed out.

- 26. Successors and Assigns
 - (a) The Purchaser shall be permitted to assign all of its right, title and interest in and to this APS with the Vendor's written approval which shall not be unreasonably withheld. Subject to the restrictions in the preceding sentence, the Vendor agrees to engross the Transfer/Deed of Land as directed by the Purchase on the completion Date as the Purchaser may elect, and the Vendor agrees to complete the transaction contemplated by this APS on the Completion Date with such assignee or nominee. The Purchaser is released from all liability hereunder, if it assigns its interest in this APS. This Agreement shall be binding upon the parties hereto and their respective successors and assigns.
- 27. Schedules
 - (a) The following Schedules shall form an integral part of this Agreement:
 - (i) Schedule "A" Description of Property
- 28. Acceptance by Fax



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- (a) The Purchaser and Vendor acknowledge and agree that the communication of this Agreement of Purchase and Sale may be transmitted by way of a facsimile machine, and that they agree to accept such signatures and documents to be legal and binding upon them.
- 29. Counterparts
 - (a) This agreement may be signed in any number of counterparts, each of which is considered to be an original, and all of which are considered to be the same documents.
- 30. Severability
 - (a) If any provision of this Agreement, or the application thereof to any circumstances, shall be held to be invalid or unenforceable, then the remaining provisions of this Agreement, or the application thereof to other circumstances, shall not be affected, and shall be valid and enforceable.

[signature page to follow]

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IN WITNESS WHEREOF the parties have executed this Agreement.

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD – COLBORNE- WAWANOSH

Mayor Glen McNeil Mayor

Mark Becker CAO/Deputy Clerk We have authority to bind the Corporation of the Township of Ashfield-Colborne-Wawanosh

Witness

Namer John A. Belecky Date: April 22, 2021

Witness

Name: John A. Belecky Date: April 22, 2021

Witness

Name: John A. Belecky Date: April 22, 2021

Norman Neil Henery Estate Trustee for the Estate of Thomas R. Henery

Neil Stewart Henery Estate Trustee for the Estate of Thomas R. Henery

Hance Leslie Henery Estate Trustee for the Estate of Thomas R. Henery

.....

SCHEDULE "A" LEGAL DESCRIPTION OF LANDS

ALL AND SINGULAR that certain parcel or tract of land and premises situated, lying and being in the Township of Ashfield-Colborne-Wawanosh in the County of Huron, being compromised of:

LT 37 E/S ARTHUR ST. PL 136 ASHFIELD; LT 36 W/S SYDENHAM ST PL 136 ASHFIELD; LT 37 W/S SYDENHAM ST PL 136 ASHFIELD; PT SYDENHAM ST PL 136

PIN: 0041109-0458

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ASHFIELD-COLBORNE-WAWANOSH

RECOMMENDATION:

We seek your direction.

BACKGROUND:

The Ministry of the Solicitor General is prescribing that municipalities move from the current Police Services Board framework to a new Ontario Provincial Police (OPP) detachment board model under the *Community Safety and Policing Act, 2019* (CSPA). In transitioning to this new model – the Ministry is asking for each Detachment service area to have input on how the Detachment Board will be administered. Attached you will find an OPP Detachment Board Proposal Process which includes "Questions & Answers". The ministry is working towards the Act being proclaimed in early 2022.

Presently, Central Huron, North Huron, South Huron, and Goderich have a Police Services Board. The Police Service Boards are an oversight committee that govern the police within their jurisdictions primarily by:

- establishing priorities, objectives and policies for police services in their community
- monitoring performance of their police service and its leader

These municipalities previously had municipal police forces, and when the OPP took over all detachments in Huron, these boards continued to exist in each former jurisdiction.

The Huron OPP Detachment will require one OPP Detachment Services Board for all lower tier municipalities in Huron County.

COMMENTS:

The lower tier municipalities CAO's met via Zoom on April 14th to discuss the plan moving forward. Items noted that will need to be considered are as follows:

- scope for Huron County that reflects the OPP detachment board framework developed by the Ministry of the Solicitor General
- budget, as there will be costs to administer the board, such as meeting rates, conferences, staff resources
- membership, as the Ministry prescribes a minimum of five members with a minimum 20% being municipal appointees and a minimum 20% being provincial appointees.
- completed proposals are to be submitted to the ministry by Monday, June 7th

Two Zoom Information Sessions were hosted by the Ministry and were primarily an open forum for questions related to the proposal submission process. Both sessions were scheduled the same time of our Council Meetings, therefore we were unable to participate. In order to proceed with completing a proposal, the CAO's will be meeting again.

From: Date: Subject:

COUNCIL REPORT

Mark Becker, CAO April 29, 2021 Huron OPP Detachment Services Board The four municipalities that currently have Police Services Boards have determined they wish their current Board's elected representatives to participate in the preparing the proposal to the Ministry, given their experience of operating such Board. The group has also invited each municipality who did not previously have a Board send a member of Council to attend, should they wish.

We are also getting tight on time to pull the framework together by the June 7th deadline. This group is not the Detachment Services Board but will determine how the Detachment Services Board will look with respect to membership.

Respectfully submitted,

Mark Becker, CAO

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor Toronto ON M7A 1Y6 Tel: 416 325-0408 MCSCS.Feedback@Ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage Toronto ON M7A 1Y6 Tél. : 416 325-0408 MCSCS.Feedback@Ontario.ca



132-2021-404 By email

March 18, 2021

Dear Heads of Council and First Nations Chiefs:

I am writing to provide you with an update on the new Ontario Provincial Police (OPP) detachment boards under the *Community Safety and Policing Act, 2019* (CSPA).

As you may remember, in February 2020, the Ministry of the Solicitor General conducted seven regional roundtable sessions across the province. Discussions at these sessions focused on new OPP-related regulatory requirements under the CSPA. Municipalities and First Nation communities receiving policing services from the OPP were invited to learn more about new OPP-related legislative and regulatory requirements and provide the ministry with feedback to inform the development of related regulatory proposals. In addition, we heard from many of you through various letters and engagement opportunities, including meetings with the Association of Municipalities of Ontario MOU Table and Rural Ontario Municipal Association about what you would like your new OPP detachment board to look like.

In response to your feedback, an OPP detachment board framework has been developed that we hope will provide municipalities and First Nation communities receiving direct and/or supplemental services from the OPP the flexibility to create a board that reflects your community and local needs.

Under this framework, municipalities and First Nation communities receiving direct and/or supplemental services from an OPP detachment are being asked to submit one proposal (per detachment) indicating the composition of their board and, if needed, a rationale for multiple boards and the composition of each additional board.

Municipalities and First Nations within a detachment are asked to work together to determine the composition of their board(s) as well as the manner in which they will submit their proposal to the ministry. For example, after determining the composition of the detachment board(s), municipalities and First Nations within a detachment area may select one municipality or First Nation to complete and submit the proposal.

Dear Heads of Council and First Nations Chiefs Page 2

Proposals must meet base requirements set by the ministry, which include a minimum number of five members per board and a requirement that each board should be composed of 20% community representatives and 20% provincial appointees. To that end, municipalities and First Nations are not required at this time to identify the names of the individuals that will be participating on the detachment board. Rather, you are only asked to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.

To streamline and support the proposal process, the ministry has developed a digital form that can be accessed using the link included <u>here</u>.

The ministry will work with municipalities and First Nations to obtain outstanding information/proposals and support you in submitting a completed proposal. If, however, a proposal still does not meet the minimum requirements, or a proposal is not submitted and/or if no consensus is reached on the composition of the board then the ministry will determine the composition of the detachment board.

Completed proposals are to be submitted to the ministry by Monday, June 7, 2021.

We recognize the significant implications that the current COVID-19 emergency has had on municipalities and First Nations across the province. To this end, in addition to the written supporting material attached here, we are also pleased to work with you directly through virtual information sessions.

If you have questions related to OPP detachment boards under the CSPA, please contact Sarah Caldwell, Director of Community Safety and Intergovernmental Policy, at <u>sarah.caldwell@ontario.ca</u>. If you have questions about the proposal process or would be interested in a virtual information session, please contact Joanna Reading, Senior Policy Advisor, at joanna.reading@ontario.ca

Sincerely,

Sylvia Jones Solicitor General

Enclosures

c: Chief Administrative Officers

Municipal Clerks

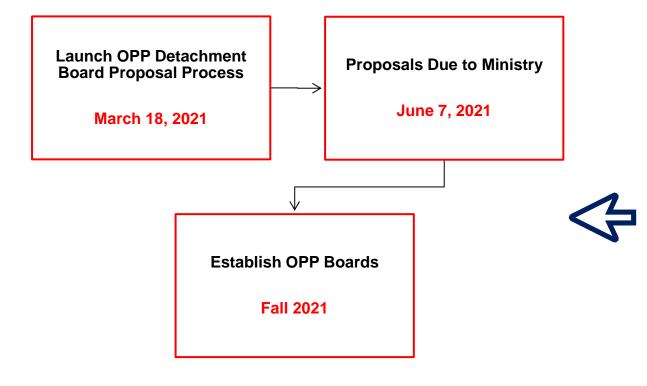
OPP DETACHMENT BOARD PROPOSAL PROCESS



- Ontario passed the Comprehensive Ontario Police Services Act, 2019 (Bill 68) and established the Community Safety and Policing Act, 2019 (CSP) which, once in force, will repeal the Police Services Act, 1990 (PSA).
- Section 67 of the CSPA requires there be **an Ontario Provincial** Police (OPP) detachment board, or more than one OPP *detachment board*, for each detachment of the OPP that provides policing in a municipality or in a First Nation community.
- The Ministry is required to develop a regulation related to the composition of each OPP detachment board. To achieve this, the ministry has developed an "OPP Detachment Board Framework".



TIMELINES





- The new **OPP Detachment Board Framework** will provide civilian governance to 326 municipalities and 43 First Nations including those that:
 - Are directly policed by the OPP;
 - Employ their own First Nations Constables but receive administrative support from the OPP; and
 - Receive "OPP Dedicated" policing (i.e. North Caribou Lake and Wapekeka First Nation).
- By enhancing civilian governance, the **OPP Detachment Board Framework** under the CSPA will:
 - Ensure each municipality and First Nation receiving OPP services and supports has an opportunity to represent their local perspectives, needs, and priorities; and
 - Provide opportunities for municipalities and First Nations to collaborate on efforts to improve community safety.

PROCESS

- To ensure the objectives of the **OPP Detachment Board Framework** are met, the ministry has developed a flexible approach that allows municipalities and First Nations to determine the preferred composition of their detachment board(s) by submitting a proposal using a digital form provided by the ministry.
 - Link to Digital Form: OPP Board Proposal Form
- Municipalities and First Nations within a detachment will be required to work together to develop and submit one proposal indicating the composition of their board(s). The proposal must meet the minimum composition requirements established by the ministry (See Page 2 & Qs and As).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating on the detachment board but will be required to identify the number of seats each municipality and First Nation will be allocated on the detachment board as well as the number of community representatives and provincial appointments.
- The ministry will work with each municipality and First Nation to obtain outstanding information and provide support to ensure each detachment submits a completed proposal. However, a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board(s).
- The ministry is offering virtual information sessions for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process, upon request.

FACT SHEET







OPP DETACHMENT BOARD COMPOSITION REQUIREMENTS

MINIMUM REQUIREMENTS

5 members
None
 20% Community Representation Province to appoint community representative(s) if municipal council/band council fail to appoint representation
20% Provincial Appointees



General Information/OPP Detachment Board Proposal Process	Community Safety and Intergovernmental Policy Branch Joanna Reading (<u>Joanna.Reading@ontario.ca</u>)	
Civilian Governance Options	Indigenous Engagement Unit	
for First Nations	Ashley O'Connell (<u>Ashley.OConnell@ontario.ca</u>)	

FACT SHEET

entatives by joint resolution.



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Q1: What are the key differences between the section 10 board framework under the *Police Services Act* (1990) (PSA) and OPP detachment board framework under the *Community Safety Policing Act, 2019* (CSPA)?

A1:

- The OPP currently polices 326 municipalities. Of these, only those under a section 10 agreement have access to civilian governance. This means there are 178 municipalities that do not participate on a board and as a result do not have access to civilian governance.
- Under the CSPA, all municipalities receiving OPP policing services will have the opportunity to participate on an OPP detachment board.
- In terms of the roles and responsibilities of board members, the role of OPP detachment boards will include additional responsibilities not required for section 10 boards under the PSA (1990) such as:
 - considering any community safety and well-being plan adopted by a municipality that receives policing from the detachment;
 - establishing local policies, in consultation with the detachment commander, with respect to policing in the area receiving policing from the detachment; and
 - ensuring local action plans prepared by the detachment commander address the objectives and priorities determined by the board.
- Under the CSPA, OPP detachment board members will be required to:
 - o consult with the OPP Commissioner on the selection of a detachment commander;
 - o monitor the performance of the detachment commander; and
 - o provide an annual report to the municipalities and band councils served by the OPP.
- OPP detachment boards will also provide a venue for the municipalities and First Nations within a detachment area to coordinate and collaborate on strategies to address common issues that is not present under the PSA.

Q2: What does the transition to the new OPP detachment board framework mean for municipalities and First Nations currently receiving policing services by the OPP?

A2:

- Until the Act comes into force, the ministry will continue to renew section 10 agreements that are set to expire in 2021.
- However once the CSPA comes into force all existing section 10 agreements will be terminated, and Section 10 boards will be dissolved.
- To do this, the ministry is committed to providing sufficient time and adequate supports to municipalities currently participating on a Section 10 board or, in the case of municipalities that receive OPP policing without a formal agreement/contract (i.e. Section 5.1 municipality), a Community Policing Advisory Committees (CPAC) as they dissolve their current board structures and transition to the new OPP detachment board model.

Q3: When will the CSPA come into force?

A3:

• The ministry is working towards the act being proclaimed in early 2022.

Q4: Which municipalities and First Nations are included in the OPP detachment board framework?

A4:

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- The OPP detachment board framework provides civilian governance to the municipalities and First Nations receiving policing from OPP detachments.
- More specifically, the framework includes 326 municipalities currently policed by the OPP.
 - The First Nations included in this framework include the 43 First Nations that:
 - are directly policed by the OPP (i.e., zone policing without a funding agreement);
 - employ their own First Nations Constables but receive administrative support from the OPP (i.e., "OPP-Administered" policing under the Federal First Nations Policing Program (FNPP)); and
 - o receive "OPP-Dedicated" policing (i.e. Stream Two agreements under the FNPP).

Q5: What role will municipalities and First Nations have with respect to the OPP Detachment Board proposal process?

A5:

- Municipalities and First Nations in each OPP detachment area will be required to submit one proposal indicating the composition of their board and the rationale for multiple boards and the composition of each additional board, if multiple boards are being recommended.
- The ministry will only accept one proposal per detachment.
- Municipalities and First Nations within a detachment will be required to work together and determine the approach for developing and submitting their proposal to the ministry.
 - For example, after determining the composition of the detachment board(s), the municipalities and First Nations within a detachment may select one municipality or First Nation to complete and submit the proposal.

Q6: What information is the ministry requesting in the proposal form?

A6:

- Municipalities and First Nations within a detachment area will be required to submit a proposal indicating the composition of their board(s).
- Municipalities and First Nations will not be required to identify the names of the individuals that will be participating
 on the detachment board. Rather, they will be required to identify the number of seats each municipality and First
 Nation will be allocated on the detachment board as well as the number of community representatives and
 provincial appointments.
- If a municipality and/or First Nation chooses not to participate on a detachment board and forfeits their seat, they will be required to indicate this in the proposal.

Q7: Factors to consider when requesting more than one detachment board.

A7:

- The CSPA allows an OPP detachment to establish one, or more than one, OPP detachment board.
- Detachments that are considering requesting more than one detachment board should consider factors such as:
 - Geography (e.g. distance between municipalities and First Nations);
 - Variations in population size and;
 - The number of municipalities and First Nations within an OPP detachment; and
 - Service demands (e.g. calls for service).
- However, if proposing more than one OPP detachment board, municipalities and First Nations should also consider challenges associated with recruiting board members (e.g. inability to fill vacancies) and the costs associated with operating additional boards.

Q8: Will municipalities/First Nations that are receiving policing and/or supports and services by two OPP detachments be allowed to participate on both OPP detachment boards?

A8:

- Yes. Municipalities and First Nations that are receiving policing and/or supports and services by two OPP detachments can participate on both OPP detachment boards, or can choose to participate on only one OPP detachment board.
- Representation must be determined in collaboration with the other municipalities and First Nations within the OPP detachment, as a consensus on the composition of the OPP detachment board is required.
- Municipalities that wish to be represented on both OPP detachment boards will be required to cover the costs associated with participating on two boards (i.e. operational costs).

Q9: What is considered a "completed" proposal?

A9:

- Each detachment will be required to complete one proposal using the digital form provided by the ministry. The link to the digital form can be found here: <u>Ontario Provincial Police Board (OPP) Proposal Form</u>.
- A completed proposal must be submitted using the digital form provided by the ministry and meet the minimum composition requirements provided by the ministry.
- The ministry will work with each detachment to obtain outstanding information/proposals and support them in submitting a completed proposal.
- If however in the end if a proposal does not meet the minimum requirements set by the ministry or a proposal is not submitted, and/or if a detachment is unable to come to a consensus, the ministry will determine the composition of the detachment board.

Q10: What support will the ministry provide municipalities and First Nations throughout the OPP detachment board proposal process?

- Virtual information sessions, led by the ministry, will be made available upon request for municipalities and First Nation communities to address outstanding questions and clarify concerns related to the proposal requirements and process.
- If your detachment is interested in a virtual information session, or have other inquiries related to the OPP detachment board proposal process, please forward your request to the ministry to Joanna Reading via email at <u>Joanna.Reading@ontario.ca</u>.

Q11: What is the purpose of provincial appointments on OPP Detachment Boards?

A11:

- Provincial appointees will provide advice to the board as public representatives whose appointments are independent of municipal/band councils.
- However, to ensure members of the detachment board are reflective of the communities they serve, the municipalities/First Nation Chief and Councils will have the ability to nominate individuals for consideration as provincial appointees.

Q12: Will the government address the current backlog in provincial appointments?

A12:

- We know there are concerns related to the number of vacant provincial appointments and the length of time these appointments remain unfilled.
- We have made significant progress in reducing the backlog of provincial appointments. Since our government took office in 2018, we have filled approximately 124 provincial appointment vacancies on section 10 boards.
- We will continue to work with municipalities and First Nations to ensure provincial appointees are recruited and appointed in a timely manner.

Q13: Why are First Nations with Self-Administered Police Services not included in the OPP detachment board framework?

A13:

• First Nations that receive policing from a Self-Administered First Nation Police Service (SA FNPS) are not included in the OPP detachment board framework as they are already represented on boards and/or have their own police governing authorities.

In addition, SA FNPS boards have existing relationships and alternate methods to communicate their input to the OPP with respect to supports and services the OPP provides to their communities.

Q14: Are there other civilian governance options for First Nation communities that are captured within the OPP detachment board framework?

A14:

- As an alternative to participating on an OPP Detachment board, under the CSPA First Nations have the option to request to form a First Nation OPP Board.
- Where a First Nation or multiple First Nations has entered into an agreement with the Minister for the provision of policing and other specified services by the Commissioner, the First Nation(s) may request that the Minister constitute a First Nation OPP board.
- A First Nation OPP board would perform similar functions and responsibilities as an OPP Detachment board by
 providing advice and oversight over the policing services provided by the OPP to a First Nation community or
 communities.
 - This includes determining objectives and priorities, supporting development of the strategic plan, and advising the Detachment Commander with respect to policing provided to a First Nation community or communities.
 - A First Nation OPP board could also establish local policies, in consultation with the OPP, with respect to the detachment's provision of policing.
- Please contact Ashley O'Connell, Indigenous Engagement Unit, Ministry of the Solicitor General at <u>Ashley.OConnell@ontario.ca</u> for more information on requesting a First Nation OPP Board.

ADDITIONAL INFORMATION

Q15: What training will OPP detachment board members be required to complete?

A15:

- Members cannot perform their duties or exercise any of their powers until they have successfully completed the training identified in the CSPA.
- More specifically, like all other boards and councils governed under the CSPA, OPP detachment board members will be required to successfully complete training with respect to:
 - human rights and systemic racism;
 - the diverse, multiracial and multicultural character of Ontario society;
 - o the rights and cultures of Indigenous peoples; and

• any other training prescribed by the Solicitor General.

Q16: Will municipalities be able to request enhanced OPP policing services (e.g., beyond basic "adequate and effective" policing) under the CSPA?

A16:

- Under the CSPA, municipalities that receive policing from the OPP may enter into agreements for enhanced policing services.
- Municipalities will continue to be responsible for funding and implementing enhancements.

Q17: Once the CSPA is in force, will municipalities within a detachment receive one billing statement (i.e., a single invoice for the entire detachment)?

A17:

- There will be no substantive changes to the billing process.
- Municipalities will continue to be billed individually.

Q18: Will there be an opportunity to provide additional feedback on other OPP-related matters for regulation?

A18:

• All OPP-related matters for regulation will be posted on the Ontario Regulatory Registry for public comment.



COUNCIL REPORT

7.6.1

From:

Date: Subject: Thomas McCarthy, Public Works Superintendent May 4, 2021 Monthly Report

RECOMMENDATION:

That, Council accepts this report for information.

COMMENT:

The 2021 Tree Program has been successfully completed. Township staff have acquired 250 saplings from the Maitland Valley Conservation Authority at the total cost of \$6,328. This program is subsidized by the Township, charging only \$10 a tree (\$2,500) to the residents. We are happy to report that the tree program sold out this year once again.

The annual gravel and calcium maintenance program has begun with delivery of gravel scheduled to start on May 10th. Gravel to be supplied by Johnston Bros. and calcium being supplied by Da-lee.

Tandem Truck AM3 had a EGR valve (Exhaust Valve Recirculation) replacement at a cost of \$5,000. While the valve was being replaced an additional repair was made as the engine was not able to complete a regen. Repair to the cracked part cost an additional \$5,000.

Respectfully submitted,

Approved by:

Thomas McCarthy, Public Works Superintendent

ADAN

Mark Becker, CAO

7.6.2



14.3

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 31-2021

BEING A BY-LAW to appoint the positions of Equipment Operator & Labourer for the Township of Ashfield-Colborne-Wawanosh

WHEREAS Council deems it appropriate to appoint two Equipment Operator & Labourers;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

- 1. That Missy Kuik be appointed Equipment Operator & Labourer for the Township of Ashfield-Colborne-Wawanosh effective May 4, 2021.
- 2. That Joni Shetler be appointed Equipment Operator & Labourer for the Township of Ashfield-Colborne-Wawanosh effective May 3, 2021.
- 3. This by-law shall come into force and take effect immediately upon final passing thereof.
- 4. This by-law may be cited as the "Appoint Equipment Operator & Labourer" by-law.

Read a first and second time this 4th day of May 2021.

Read a third time and finally passed this 4th day of May 2021.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker



COUNCIL REPORT

From: Date: Subject: Thomas McCarthy, Public Works Superintendent May 4, 2021 Radar Speed Sign

RECOMMENDATION:

That, Council agrees to purchase Option A, The Safespace Evolution from Cedar signs for the quoted cost of \$3,249.00 excluding HST and shipping.

BACKGROUND:

The Township of Ashfield-Colborne-Wawanosh has identified a desire by residents to acquire a radar speed sign for use on local roads. Council has allowed for the purchase of a radar speed sign in the 2021 budget as a part of their commitment to road safety and to address concerns from residents about localized speeding.

COMMENT:

Township staff have asked for quotes for a radar speed sign that has a solar panel and data logging capability. The ability to capture data allows Township staff to relay information to the OPP to target enforcement of the existing speed limit. The electronically displayed speed is also a strong visual reminder to the motorist to comply with the posted speed limit.

Township staff recommend installing posts in areas that have received requests for deployment of the sign and rotating the sign to different locations at regular intervals.

The total allocated amount of \$5,000 was included in the 2021 Budget for the purchase of a Radar Speed Sign. The proposed signs contained in this report all meet the set budget and include a solar panel and a data logger. Additionally, all three signs have the capability to display messages to motorists which can immediately notify the motorist if they are exceeding the posted limit. The model sold from Kalitec can differentiate between incoming and outgoing speeds and has a multi-colour display.

Option A: Safepace Evolution from Cedar Signs - \$3,249.00 excluding shipping and HST.



Option B: Tc-600 from Stinson Signs - \$4,350.00 excluding shipping and HST.



Option C: Speed Sign from Kalitec - \$4,450.00 excluding shipping and HST.



Staff recommends that Option A be purchased as it is within budget and is the lowest cost option that meets all of the needs that staff require.

OTHERS CONSULTED:

Mark Becker, CAO/Deputy-Clerk

Respectfully submitted,

Approved by:

Thomas McCarthy, Public Works Superintendent

Mark Becker, CAO

PO Box 475 Brussels, ON NOG 1HO

Township of Ashfield-Colborne-Wawanosh 82133 Council Line Goderich, ON N7A 3Y2

Monday, April 19, 2021

Dear Mayor and Council,

I am writing to request that you officially proclaim May 10-16, 2021 as Nursing Week. Each year, during the week of Florence Nightingale's birthday, Nursing Week is celebrated in recognition of the province's 111,010 registered nurses, 4,163 nurse practitioners and 57,522 registered practical nurses who contribute to the community by providing care 24/7/365.

This is an important opportunity to celebrate the ways in which nurses continue to contribute to high-quality health care in our communities. Nurses have shown such strength and bravery during the pandemic during its scary and unpredictable days. Nurses' ongoing commitment and true dedication to their profession needs to be applauded and valued during this time when most are feeling exhausted and exasperated.

I hope you will join in giving official recognition to the many nurses who work in our hospitals, public health units, the community, homes for the aged, nursing homes and industry here in our very own community.

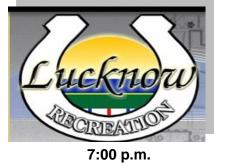
Please don't hesitate to contact me should you require additional information.

Kind regards,

Seve A

John Lowe, RN Brussels

Lucknow & District Joint Recreation Board



February 17, 2021

MINUTES

The Lucknow & District Joint Recreation Board met on the 17th day of February 2021, at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Board Meetings.

MEMBERS

Lillian Abbott	(X)
Jim Hanna	(X)
Glen McNeil	(X)
Jennifer Miltenburg	(X)
Don Murray	(X)
Anita Snobelen	(X)
OTTERS	
Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO/Deputy-Clerk (Board Secretary)	(X)

1.0 CALL TO ORDER

Chairperson Lillian Abbott.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Lucknow & District Joint Recreation Board Minutes – January 20, 2021

	Moved by Anita Snobelen Seconded by Don Murray	
ADOPTION #1 OF	THAT the Lucknow & District Joint Recreation Board hereby adopts the January 20, 2021 Meeting Minutes as written.	е
MINUTES	Car	ried.

4.0 DELEGATIONS

No items scheduled.

5.0 REPORT OF THE CHAIRPERSON

Nothing to report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 Summer Minor Sports Registration

Summer Minor Sports Registration has opened and runs until March 15th. We are hopeful that Soccer and Baseball will both run in some capacity this year.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

10.2

6.2 Summer Jobs – Call for Applications

Staff has advertised job postings for the Pool, Summer Sports Camp and Summer Parks and Rec Attendant. We are hopeful that programs will operate in some capacity this year.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.3 15 Year Equipment Replacement Plan

In addition to the previous 5-year equipment replacement plan, we have modified the plan and provided the Board with a copy of an updated 15-year equipment replacement plan. This 15-year plan will better illustrate the need for replacement of certain equipment in set years to avoid large fluctuations in capital equipment expenses.

STAFF COMMENTS: For your information purposes.

ACTION: Received and filed.

6.4 2021 Proposed Draft Budget

Due to the early removal of the ice, we have provided the Board with an updated copy of the proposed Draft 2021 Budget for the Lucknow & District Joint Recreation Board. The main adjustments are due to decreased revenue and expenses related to the early removal of the ice, as well as reallocation of staff wages.

Staff has included a list of Capital Project recommendations in the 2021 Proposed Draft Budget.

The Capital Project recommendations include the following:

Ceiling Tiles in the Dave Farrish Champions Chamber a Recreation Department Office: Pre-approved at January 20th 2021 Meeting.

Extending 10' High Fence at Caledonia Baseball Diamond for Spectator Safety:

With the addition of the dugouts at the Caledonia Baseball Diamond, the spectator seating needed to be moved further down the baselines for spectators to see the Baseball Diamond. With the spectator seating further down the baseline, the risk of a spectator being hit with a foul line drive has dramatically increased. To fix this safety concern the current 5' fence needs to be increased to 10' fencing from the end of the dugouts to the edge of infield. This will stop foul line drives from exiting the Baseball Diamond and hitting a spectator.

Tractor Replacement:

The Massey Fergusson tractor is ready for replacement. As shown in the 15-year equipment replacement plan, replacing the tractor in 2021 plays a large role in creating a balanced equipment replacement plan. Keeping the tractor for another year will create a large fluctuation in 2021 and 2022 and will significantly impact the equipment replacement plan in future years. Additionally, the estimated preventative maintenance costs for 2021 including engine, hydraulic, and axle oil changes, coolant flushing, filter replacements, and other services required will be around \$750.00 plus labour. The estimated trade in value will also be reduced by approximately \$1,000.00 after another year of use and additional unexpected repairs may be required in this time. The current tractor has 2000 plus hours on it, is showing definite signs of its age and will most likely require some additional maintenance. The hydraulic lines that control the loader are cracking and will need replaced as well as some hydraulic couplers will likely need to be replaced. The loader quick attach will also need repairs as it is starting to bend again making attaching the bucket or pallet forks very difficult to nearly impossible.

Staff has looked into the possibility of a large tractor that would be capable of performing the snow removal in the parking lot of the Lucknow and District Sports Complex and notes that one of the main duties for the tractor is dragging Baseball Diamonds. Grooming the baseball diamonds is completed using a three-point hitch attachment that is six feet wide and requires the tractor to get into fairly tight turns when grooming the waring tracks or around the fence. Due to the physical size of a tractor that would be capable of performing snow removal in the parking lot, it would not fit our needs for baseball diamond grooming. Additionally, the Lucknow & District Recreation Department lacks the storage for a tractor large enough to accommodate snow removal of our parking lot.

Furnaces & Water Heater Replacement:

As noted in the Equipment replacement plan, there are furnaces and water heaters in use that were installed in 1988 during Phase I of the Lucknow & District Sports Complex build. Updating the furnaces and water heaters to more energy efficient units will help reduce energy costs and avoid unexpected maintenance repairs. This will also start the appliances on a new replacement schedule that will assist in avoiding large fluctuations in capital expenses year after year.

Natural Gas Conversation:

As natural gas comes closer to being available in Lucknow, residents and businesses can now sign up for natural gas service. The Lucknow and District Sports Complex currently has two separate propane tank supplies. The Front tank supplies the furnaces, water heaters and upstairs stove, while the back tank supplies the water heater, tube heaters, as well as the Pool. Everything ran off of the front propane service can be switched to natural gas with the exception of the water heaters and possibly the two furnaces scheduled to be replaced in 2021. Most of the existing propane lines can be used for natural gas, with some minor modifications to allow for the water heaters to be ran off of propane until they are scheduled for replacement. The back propane supply would be left as is for the time being as the water heater installed in 2019 is not able to be converted to natural gas.

Chairs and Cart for the Dave Farrish Champions Chamber:

Many chairs in the Dave Farrish Champions Chamber have been repaired over the years and are in need of repair again, or are beyond repair. Additionally, the current chairs in use for the room are large and do not stack well, causing them to fall over if a rental group stacks the chairs more than 4 chairs high. As the chairs are rather bulky to begin with, they take up a lot of space and clutter the room. New chairs with a chair dolly/cart will keep the room more organized, free up floor space when not all chairs or tables are in use and ensure that stacked chairs do not pose a hazard to anyone using the room.

Additional Security Cameras for the Lucknow & District Sports Complex:

In 2020, security cameras were installed around the Lucknow & District Sports Complex. There are still a few areas that cameras would prove beneficial. These additional cameras would ensure that all entrances/exits are monitored. As well as some other high traffic areas.

Arena & Dasher Boards Repairs:

The Arena dasher boards along the lobby wall have become loose and are in need of repair. The ice surface side of the boards are still safe for use, but between the boards and lobby wall will require attention before becoming a more serious issue. Staff also plans to repair areas around the Arena and dasher boards that require attention. This includes tasks such as replacing puck board, ice dams and plexi-glass, as well as re enforcing board sections, glass supports and repairing doors in different areas.

Elevator/Lift Hose, Battery and Buttons:

The lift hoses, battery and buttons are due to be replaced as they are only able to be in service for 5 years.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to approve the 2021 Budget as presented and adopt the following resolution.

		Moved by Seconded by	Glen McNeil Jim Hanna	
APPROVE 2021 BUDGET	#2		know & District Joint Recreation Board hereby approves the in the total amount of \$ 650,050.00. Carried	

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report

		Moved by Jennifer Miltenburg Seconded by Jim Hanna	
REVENUE/ EXPENDITURE REPORT	#3	THAT the Lucknow & District Joint Recreation Board hereby acc the Revenue/Expenditure Report as written.	cepts Carried.
7.2 January 2021	Chequ	ue Listing	

		•	Jennifer Miltenburg Don Murray
CHEQUE LISTING	#4		now & District Joint Recreation Board hereby accepts 21 cheque listing as presented in the total amount of

Carried.

8.0 OTHER BUSINESS

As a follow up from the November 2020 meeting, with respect to the Parks & Recreation Service Delivery and Modernization Opportunities Review, completed by Dillon Consulting, on behalf of the Township of Huron-Kinloss, Chairperson Lillian Abbott requested that the Facilities Manager bring back a report to the next meeting with any recommended opportunities that the Facilities Manager feels would be of benefit to the Lucknow & District Joint Recreation Department.

9.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

10.0 ADJOURNMENT

		Moved by Seconded by	Anita Snobelen Jennifer Miltenburg	
ADJOURN	#5		now and District Joint Recreation Board do now adjo on March 17, 2021 at 7:00 p.m. or at the Call of the	urn
				Corr

Carried.



14.5

THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 33-2021

BEING A BY-LAW to confirm the proceedings of the Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting held on May 4, 2021.

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 23 as amended, requires that a municipal Council to exercise its powers by By-Law;

AND WHEREAS Council, or a Committee of Council often authorizes actions to be taken which does not lend itself to an individual By-Law;

AND WHEREAS it is deemed expedient to confirm the proceedings of Council at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

- 1. The actions of the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting held on the 4th day of May 2021 with respect to each motion, resolution and other action passed and taken by Council at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
- 2. The Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the actions of the Council referred to in the preceding section hereof.
- 3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation.

Read a first and second time this 4th day of May 2021.

Read a third time and finally passed this 4th day of May 2021.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker