



7:00 p.m.

June 17, 2020

AGENDA

This meeting is being held electronically through Zoom, a Video Conferencing Platform, as the crisis of COVID-19 allows Council / Boards to conduct their meetings remotely to empower municipalities to respond quickly and continue to function when in-person meetings cannot be held, and Council / Boards decisions need to be made.

MEMBERS

- Jennifer Miltenburg ()
- Lillian Abbott ()
- Jim Hanna ()
- Glen McNeil ()
- Don Murray ()
- Anita Snobelen ()

OTHERS

- Steve Bushell, Facility Manager / Recreation Co-ordinator ()
- Mark Becker, CAO/Deputy-Clerk (Board Secretary) ()

1.0 CALL TO ORDER

Chairperson Jennifer Miltenburg.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

Moved by
Seconded by

ADOPTION
OF
MINUTES

THAT the Lucknow & District Joint Recreation Board hereby adopts the April 22, 2020 Meeting Minutes as written.

4.0 DELEGATIONS

No items scheduled.

5.0 REPORT OF THE CHAIRPERSON

Chairperson Jennifer Miltenburg.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 Wi-Fi Agreement

We have provided the Board with a copy of the updated agreement with Protekta for sponsoring the free WIFI at the Lucknow and District Sports Complex. The agreement has been updated to include routers and WIFI nodes with computer equipment in paragraph two.

For the Lucknow and District Recreation Department to provide the same level of WIFI access that Protekta is providing in their sponsorship, there would be a one-time installation cost of approximately \$ 360 plus H.S.T and a monthly rental fee for 6 WIFI nodes at \$5.95 plus H.S.T each.

Staff recommends that the agreement be approved with no charge added to the sponsorship package.

STAFF COMMENTS: We seek your direction.

6.2 Dungannon Baseball Diamond Agreement

The agreement with the Dungannon Agricultural Society for the use of the Dungannon Ball Diamond is due for renewal. We have provided the Board with a copy of the updated agreement with the adjustments highlighted in red. In the absence of a baseball season this year, staff will continue to maintain the Dungannon Baseball Diamond once per week to keep in good repair.

Staff recommends approving the updated agreement.

STAFF COMMENTS: We seek your direction.

6.3 Lucknow Outdoor Pool & Splash Pad

As the Board is aware, staff announced to the public that the Outdoor Pool would remain closed for the summer of 2020 due to COVID-19. On Monday June 8th, the province announced that swimming pools and splash pads would be permitted to open on June 12th. Seeing as there is still restrictions limiting 10 people at a gathering, opening the outdoor pool is still not feasible and therefore will remain closed. Staff has been in contact with the Grey Bruce Public Health Unit and once guidelines and restrictions for opening the Splash pad are provided, staff will look at the feasibility of meeting the restrictions. At the time of this report, the restrictions that have been rumored would make opening the splash pad not feasible. Staff will continue to monitor the situation and revisit opening the splash pad if a time comes that restrictions are able to be reasonably and safely met.

STAFF COMMENTS: For your information purposes.

6.4 Minor Sports Update

Due to COVID-19, Minor Baseball and Minor Soccer have been cancelled for the 2020 season. Staff is in the process of issuing refunds for these programs.

STAFF COMMENTS: For your information purposes.

6.5 Summer Sports Day Camp

In light of the ongoing COVID-19 pandemic, and the unknown future restrictions regarding running the day camp out of the Lucknow and District Sports Complex, staff will be cancelling the program for 2020.

STAFF COMMENTS: For your information purposes.

6.6 Ladies and Men’s Slo-pitch

The Lucknow Men’s and Ladies Slo-pitch league has not been cancelled as of yet and could still run with a shortened season if restrictions are lifted enough to permit the leagues to do so. The current league fees for a slo-pitch team are \$ 600 plus H.S.T. for the season which runs for approximately 18 weeks from mid-May to the week after Labour Day.

Staff recommends that should the leagues be permitted to start, that the league fees be adjusted for this season only, to a weekly charge of \$33.34 plus H.S.T. for the remainder of the season to reflect the length of the season do to COVID-19.

STAFF COMMENTS: We seek your direction.

6.7 Personal Matters About an Identifiable Individual / Municipal or Local Board Employee

Please refer to the “In-Camera Session” (personal matters)

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report 📄

Moved by
Seconded by

REVENUE/
EXPENDITURE
REPORT

THAT the Lucknow & District Joint Recreation Board hereby accepts the Revenue/Expenditure Report as written.

7.2 April 2020 Cheque Listing 📄

Moved by
Seconded by

CHEQUE
LISTING

THAT the Lucknow & District Joint Recreation Board hereby accepts the April 2020 cheque listing as presented in the total amount of \$ 33,764.66.

7.3 May 2020 Cheque Listing 📄

Moved by
Seconded by

CHEQUE
LISTING

THAT the Lucknow & District Joint Recreation Board hereby accepts the May 2020 cheque listing as presented in the total amount of \$ 39,644.00.

8.0 OTHER BUSINESS

No items scheduled.

9.0 IN-CAMERA / CLOSED SESSION

Moved by
Seconded by

MOVE TO
IN-
CAMERA

THAT the Lucknow and District Joint Recreation Board move into an "In-Camera" session at p.m. for the purpose of discussing:

- 1) Personal matters about an identifiable individual, including municipal or local board employee.

~

9.1 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
IN-CAMERA

THAT the Lucknow and District Joint Recreation Board rise from the "In- Camera" session at p.m.

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10.0 ADJOURNMENT

Please note that the Board usually does not meet for the months of July and August, and reconvenes in September.

Moved by
Seconded by

ADJOURN

THAT the Lucknow and District Joint Recreation Board do now adjourn to meet again on September 16, 2020 at 7:00 p.m. or at the Call of the Chairperson.

~



7:00 pm - Lucknow & District Sports Complex

April 22, 2020

MINUTES

This meeting was held electronically through Zoom, a Video Conferencing Platform, as the crisis of COVID-19 allows Council / Boards to conduct their meetings remotely to empower municipalities to respond quickly and continue to function when in-person meetings cannot be held, and Council / Boards decisions need to be made.

MEMBERS

Jennifer Miltenburg	(X)
Lillian Abbott	(X)
Jim Hanna	(X)
Glen McNeil	(X) Arrived at 7:04 p.m.
Don Murray	(X)
Anita Snobelen	(X)

OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO/Clerk-Treasurer (Board Secretary)	(X)

1.0 CALL TO ORDER

Chairperson Jennifer Miltenburg.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

Moved by Lillian Abbott
Seconded by Jim Hanna

ADOPTION #1	THAT the Lucknow & District Joint Recreation Board hereby adopts the	
OF	February 19, 2020 Meeting Minutes as written.	
MINUTES		Carried.

4.0 DELEGATIONS

No items scheduled.

5.0 REPORT OF THE CHAIRPERSON

Nothing to report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 Lucknow & District Sports Complex Lighting Quotations

We have received quotations for upgrading the lighting at the Lucknow & District Sports Complex. The amount of \$ 60,000 was budgeted for the lighting upgrades. The following quotations were received to upgrade the Lucknow & District Sports Complex Lighting:

Pollock Electric - \$ 49,026.93 plus H.S.T. (Cutting and Patching is not included)
Sepoy Wiring - \$ 52,550.85 plus H.S.T.
Current Electric - \$ 55,280.00 plus H.S.T.

STAFF COMMENTS: Staff recommends accepting the quotation from Pollock Electric in the amount of \$ 49,026.93 plus H.S.T. for the installation of the upgraded LED lighting.

ACTION: The Board agreed to adopt the following resolution.

Moved by Jim Hanna
 Seconded by Don Murray

ACCEPT #2
 LIGHTING
 QUOTATIONS

THAT the Lucknow & District Joint Recreation Board hereby accepts the quotation received from Pollock Electric for the upgrades to the lighting at the Lucknow & District Sports Complex in the amount of \$ 49,026.93 plus H.S.T.

Carried.

6.2 Lucknow & District Sports Complex Sprinkler Backflow Quotations

We have received quotations to install a backflow preventer on the sprinkler line at the Lucknow & District Sports Complex. The amount of \$ 7,000 was budgeted for this project. The following quotations were received to complete the work:

Forest City Fire Protection - \$ 5,995 plus H.S.T.
 Georgian Bay Fire & Safety - \$ 6,363 plus H.S.T.
 Vipond Fire Protection - \$ 13,500 plus H.S.T.

STAFF COMMENTS: Staff recommends accepting the quotations from Forest City Fire Protection in the amount of \$ 5,995 plus H.S.T. for the purchase and installation of the backflow preventer.

ACTION: The Board agreed to adopt the following resolution.

Moved by Jim Hanna
 Seconded by Glen McNeil

ACCEPT #3
 BACKFLOW
 QUOTATIONS

THAT the Lucknow & District Joint Recreation Board hereby accepts the quotation received from Forest City Fire Protection for the purchase and installation of the backflow preventer in the amount of \$ 5,995 plus H.S.T.

Carried.

6.3 Lawn Mower Quotations

Staff has received quotations for a new diesel zero turn lawn mower. The amount of \$ 18,000 was budgeted for this equipment. The following quotes were received.

Roberts Farm Equipment -	\$ 16,400 plus H.S.T.	(Kubota ZD1211, 24.8 HP, 60 inch)
Huron Tractor -	\$ 16,500 plus H.S.T.	(John Deere Z994R, 24 HP, 60 inch)
Connect Equipment -	\$ 16,544 plus H.S.T.	(Ferris 2600, 24 HP, 61 inch)
Stoltz Sales and Service -	\$ 17,651.20 plus H.S.T.	(Grasshopper 325D, 25 HP, 61 inch)

STAFF COMMENTS: Staff recommends accepting the quotation from Roberts Farm Equipment in the amount of \$ 16,400 plus H.S.T. for the purchase of a new zero turn lawn mower.

ACTION: The Board agreed to adopt the following resolution.

Moved by Anita Snobelen
 Seconded by Lillian Abbott

ACCEPT #4
 MOWER
 QUOTATION

THAT the Lucknow & District Joint Recreation Board hereby accepts the quotation received from Roberts Farm Equipment for a Kubota ZD1211 Zero Turn Mower, 24.8 Horsepower Diesel with a 60 Inch Mower Deck in the amount of \$ 16,400 plus H.S.T.

Carried.

6.4 Permanent Liquor Sales License Policy and Procedures

We have reviewed the current Permanent Liquor Sales License Policy and Procedures and have provided the Board with a copy with the revisions highlighted. We have also introduced cost recovery measures within the profit share agreement regarding events with low event revenue.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to adopt the following resolution.

Moved by Jim Hanna
 Seconded by Don Murray

ADOPT THE #5 THAT the Lucknow & District Joint Recreation Board hereby adopts the
 AMENDED PERMANENT LIQUOR SALES LICENSE POLICY & PROCEDURES
 April 2020 as presented. Carried.

6.5 Lucknow & District Sports Complex Surveillance System

We have provided the Board with a copy of a Surveillance System Policy for approval.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to adopt the following resolution.

Moved by Glen McNeil
 Seconded by Anita Snobelen

ADOPT THE #6 THAT the Lucknow & District Joint Recreation Board hereby adopts
 SURVEILLANCE SYSTEM POLICY the Surveillance System Policy dated March 2020 as presented. Carried.

6.6 Lucknow Outdoor Pool & Fitness Centre - Revised Tender

We have received a revised tender from Hometown Custom Builder for the amount of \$ 86,128.03 plus H.S.T. As the Board may recall from our last meeting the amount was originally \$ 97,103.33 plus H.S.T.

STAFF COMMENTS: For your information purposes and adoption of the acceptance of the revised quotation received.

Hometown Custom Builders has started the work but is now on hold due to the Covid-19 emergency measures put in place.

Staff has been in contact with the Ontario Trillium Foundation to discuss different situations and scenarios regarding the shut-down of workplaces and completion timelines.

ACTION: The Board agreed to adopt the following resolution.

Moved by Lillian Abbott
 Seconded by Anita Snobelen

ACCEPT #7 THAT the Lucknow & District Joint Recreation Board hereby agrees to
 TENDER POOL FITNESS CENTRE RENOVATIONS accept the revised tender of Hometown Custom Builders to complete the Outdoor Pool and Fitness Centre renovations for \$ 86,128.03 plus H.S.T. Carried.

6.7 Summer Staff 2020 - Update

Staff has received six resumes for summer employment at the Lucknow Outdoor Pool, two resumes for the Parks and Rec Summer Student position, and no applications for the Youth Summer Sports Camp. At this time, in light of COVID-19, these positions are on hold until further notice.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report

Moved by Glen McNeil
 Seconded by Don Murray

REVENUE/ #8 THAT the Lucknow & District Joint Recreation Board hereby accepts
 EXPENDITURE REPORT the Revenue/Expenditure Report as written. Carried.

7.2 February 2020 Cheque Listing

Moved by Lillian Abbott
Seconded by Glen McNeil

CHEQUE #9 THAT the Lucknow & District Joint Recreation Board hereby accepts LISTING the cheque listing for February 2020 as presented in the total amount of \$ 31,276.60.

Carried.

7.3 March 2020 Cheque Listing

Moved by Glen McNeil
Seconded by Jim Hanna

CHEQUE #10 THAT the Lucknow & District Joint Recreation Board hereby accepts LISTING the cheque listing for March 2020 as presented in the total amount of \$ 36,313.21.

Carried.

8.0 OTHER BUSINESS

No items scheduled.

9.0 IN-CAMERA / CLOSED SESSION

Moved by Don Murray
Seconded by Anita Snobelen

MOVE TO #11 THAT the Lucknow and District Joint Recreation Board move into an IN-CAMERA "In-Camera" session at 7:20 p.m. for the purpose of discussing:

- 1) Personal matters about an identifiable individual, including municipal or local board employee.

Carried.

~

9.1 RETURN TO OPEN SESSION

Moved by Glen McNeil
Seconded by Anita Snobelen

RISE FROM #12 THAT the Lucknow and District Joint Recreation Board rise from the IN-CAMERA "In- Camera" session at 7:21 p.m.

Carried.

10.0 ADJOURNMENT

Moved by Lillian Abbott
Seconded by Don Murray

ADJOURN #13 THAT the Lucknow and District Joint Recreation Board do now adjourn to meet again on May 20, 2020 at 7:00 p.m. or at the Call of the Chairperson.

Carried.

~

THIS AGREEMENT made the 17th day of June, 2020

BETWEEN:

The Lucknow & District Joint Recreation Board

(hereinafter called the "Board")
OF THE FIRST PART

- AND -

Protekta

(hereinafter called "Protekta")
OF THE SECOND PART

WITNESSETH that in consideration of the mutual covenants, obligations and agreements herein contained, the parties agree as follows:

Protekta hereby agrees to sponsor the free Wi-Fi at the Lucknow & District Sports Complex.

Protekta agrees to provide the required computer equipment including routers and wifi nodes and pay for the labour costs of any changes that are required to the Wi-Fi system.

The Board shall be responsible for all general repairs & maintenance of the Wi-Fi equipment.

This Agreement shall begin on the 17th day of June, 2020 and shall continue in effect for a term of three years. Protekta will be given the first opportunity to sponsor the Wi-Fi after the three-year term expires. The Board will review and set the Wi-Fi sponsorship cost after the three-year term expires.

IN WITNESS WHEREOF the Board has under the hands of the Chair and Secretary, and Protekta has under the hands of the two owners, been authorized to sign this agreement.

SIGNED, SEALED AND DELIVERED

THE LUCKNOW & DISTRICT
JOINT RECREATION BOARD

Jennifer Miltenburg, Chair

Mark Becker, Secretary

Protekta

Morten Jakobsen, Owner

Helene Jakobsen, Owner

THIS AGREEMENT made the 1st day of June, 2020

BETWEEN:

The Lucknow & District Joint Recreation Board

(hereinafter called the "Board")
OF THE FIRST PART

- AND -

The Dungannon Agricultural Society

(hereinafter called "Ag Society")
OF THE SECOND PART

WITNESSETH that in consideration of the mutual covenants, obligations and agreements herein contained, the parties agree as follows:

1. **Premise**

1.1 The Board hereby leases from the Ag Society the Dungannon North Ball Diamond ~~and parking facilities~~ located at Concession 4 Eastern Division, Part of the North Part of Lot 12, Township of Ashfield-Colborne-Wawanosh, (hereinafter the "premise") for the purpose of scheduling and holding baseball games, tournaments and practices.

1.2 The Board will also be permitted use of the parking facilities located at the aforementioned address. *–separated parking lot from "premise" to remove maintenance responsibilities to the parking lot under General Repairs and Maintenance section 5.1.*

2. **Rent**

2.1 The Board hereby leases the premise from the Ag Society in consideration of \$1.00.

3. **Taxes & Insurance**

3.1 The Ag Society is responsible for all realty taxes, where applicable.

3.2 The Board shall obtain liability insurance for the diamond and the Ag Society shall insure any real and moveable property (lands, structures & fixtures).

4. **Utilities**

4.1 The Ag Society shall be responsible for all heating, electricity, water, and sewage expenses, where applicable on the premise. Two thirds of the hydro cost, for time period of the first to last baseball game booked through the Lucknow Recreation Department on the premise (hereinafter the "active season"), shall be billed to the Board annually. *Added "Active Season" to better clarify the time frame we are paying for. It would also suggest that if there is no baseball being played in Dungannon, the Dungannon Ag Society would not incur additional hydro costs due to the Lucknow Recreation Department's use of the Ball Diamond, and should not be charging us to offset costs they did not incur.*

4.2 The Ag Society is responsible for any telephone costs within the premise.

4.3 The Ag Society shall assume the costs for any servicing utility upgrades or installations, unless specifically requested by the Board.

5. **General Repairs & Maintenance**

5.1 The Board shall be responsible for all general repairs & maintenance of the premise.

5.2 The Board shall be responsible for ensuring that portable toilets are provided each active season. One third of the cost shall be billed to the Ag Society annually. Added "Active Season"

6. **Termination**

The Board and the Ag Society agree that this Agreement can be terminated by any party upon giving Ninety (90) days written notice to the other party(ies), said notice to be delivered as follows:

To the Board: P.O. Box 785, 662 Campbell Street
Lucknow, Ontario
N0G 2H0

To the Ag Society: 37 Albert Street
Dungannon, Ontario
N0M 1R0

7. **Term**

This Agreement shall begin on June 1, 2020 and shall continue in effect for a term of three years unless terminated under Section 6.

IN WITNESS WHEREOF the Board has under the hands of the Chair and Secretary, and the Ag Society has under the hands of the President and Secretary, been authorized to sign this agreement.

SIGNED, SEALED AND DELIVERED

THE LUCKNOW & DISTRICT
JOINT RECREATION BOARD

Jennifer Miltenburg, Chair

Mark Becker, Secretary

DUNGANNON AGRICULTURAL
SOCIETY

President

Secretary

General Ledger
Annual Department Budget vs. Actual Comparison Report
 Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 6 Ending JUN 30,2020

7.1

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Fund: 01 Township General Account				
Category: 9???				
9500 Lucknow & District Recreation - Admin & General				
Revenue				
01-9500-3025	Donations		1,545.00	0.00
01-9500-3030	Advertising Board Rentals		11,925.00	12,000.00
01-9500-3040	Grass Cutting / Watering Revenue		0.00	10,000.00
01-9500-3050	Catering Events		0.00	1,200.00
Total Revenue			13,470.00	23,200.00
Expense				
01-9500-7100	Wages		44,228.40	110,000.00
01-9500-7200	Benefits		11,419.26	30,000.00
01-9500-7251	Service Charges		0.00	600.00
01-9500-7252	Administration Fee		0.00	5,000.00
01-9500-7254	Office Supplies		163.28	700.00
01-9500-7255	Household Supplies		714.03	1,500.00
01-9500-7256	Office Equipment - R & M - Services		45.28	300.00
01-9500-7257	Office Equipment - R & M - Supplies		0.00	300.00
01-9500-7260	Telephone		782.93	2,500.00
01-9500-7261	Advertising		478.28	1,500.00
01-9500-7265	Association Memberships		407.04	500.00
01-9500-7266	Insurance		0.00	10,500.00
01-9500-7267	Legal		0.00	500.00
01-9500-7268	Audit		0.00	1,100.00
01-9500-7271	Meetings - Travel		0.00	100.00
01-9500-7273	Web Site Design		0.00	250.00
01-9500-7275	Miscellaneous		363.01	1,500.00
01-9500-7305	Training - Registration		122.01	3,000.00
01-9500-7306	Training - Accomodations		0.00	500.00
01-9500-7307	Training - Travel & Parking		0.00	500.00
01-9500-7308	Training - Meals		0.00	200.00
01-9500-7320	Utiilites - Hydro		23,682.82	70,000.00
01-9500-7321	Utilities - Water		1,203.25	6,500.00
01-9500-7322	Utilities - Sewage		0.00	650.00
01-9500-7323	Building - R & M - Services		5,914.20	18,000.00
01-9500-7324	Building - R & M - Supplies		631.95	6,000.00
01-9500-7325	Socan Fees		202.08	200.00
01-9500-7326	Elevator Lift - R & M - Services / Sup		0.00	500.00
01-9500-7327	Elevator Lift - Contract		1,001.00	1,100.00
01-9500-7330	Catering Events		0.00	1,100.00
01-9500-7348	Vehcile R & M - Services / Supplies		0.00	750.00
01-9500-7349	Vehicle Fuel - Gas		189.28	1,500.00
01-9500-7350	Equipment Fuel - Diesel		247.10	1,200.00
01-9500-7357	Equipment - R & M - Services		134.94	1,200.00
01-9500-7358	Equipment - R & M - Supplies		1,231.31	3,000.00
01-9500-7362	Yard & Parking Lot - Services / Supp		3,542.45	7,000.00
01-9500-7400	Transfer to Reserve		315.00	0.00
Total Expense			97,018.90	289,750.00
Dept Excess Revenue Over (Under) Expenditures			(83,548.90)	(266,550.00)

9501 Lucknow & District Recreation - Arena Winter

General Ledger
Annual Department Budget vs. Actual Comparison Report
 Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 6 Ending JUN 30,2020

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Revenue				
01-9501-3803	Ice Rental Receipts		17,921.42	58,000.00
01-9501-3804	Public Skating Receipts		3,330.00	5,500.00
01-9501-3820	Time Clock Wage Recovery		75.00	250.00
01-9501-3831	Minor Hockey Ice Rental / Sub		18,935.25	53,000.00
01-9501-3835	Learn to Skate Receipts		0.00	8,000.00
Total Revenue			40,261.67	124,750.00
Expense				
01-9501-7100	Wages		17,775.35	44,000.00
01-9501-7200	Benefits		2,506.64	8,500.00
01-9501-7318	Utilities - Propane		7,648.83	18,000.00
01-9501-7323	Ice Plant - R & M - Services		2,270.11	10,000.00
01-9501-7324	Ice Plant - R & M - Supplies		0.00	2,800.00
01-9501-7352	Olympia - R & M		328.11	500.00
01-9501-7353	Olympia - Propane		690.31	1,800.00
01-9501-7354	Health & Safety		0.00	250.00
01-9501-7356	Learn to Skate		1,065.64	2,750.00
Total Expense			32,284.99	88,600.00
Dept Excess Revenue Over (Under) Expenditures			7,976.68	36,150.00
9502 Lucknow & District Recreation - Arena Summer				
Revenue				
01-9502-3800	Rental Receipts		161.03	4,500.00
Total Revenue			161.03	4,500.00
Expense				
01-9502-7100	Wages		5,922.99	21,000.00
01-9502-7200	Benefits		989.90	4,000.00
01-9502-7301	Paid Duty OPP		0.00	1,500.00
01-9502-7354	Health & Safety		10.15	200.00
Total Expense			6,923.04	26,700.00
Dept Excess Revenue Over (Under) Expenditures			(6,762.01)	(22,200.00)
9504 Lucknow & District Recreation - Upstairs				
Revenue				
01-9504-3800	Rental Receipts		425.00	1,000.00
Total Revenue			425.00	1,000.00
Expense				
01-9504-7100	Wages		1,100.75	5,000.00
01-9504-7200	Benefits		201.59	1,500.00
Total Expense			1,302.34	6,500.00
Dept Excess Revenue Over (Under) Expenditures			(877.34)	(5,500.00)
9505 Lucknow & District Recreation - Fitness Centre				
Revenue				
01-9505-3810	Donations		702.00	700.00
Total Revenue			702.00	700.00
Expense				
01-9505-7100	Wages		187.18	300.00

General Ledger
Annual Department Budget vs. Actual Comparison Report
 Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 6 Ending JUN 30,2020

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-9505-7200	Benefits		26.94	100.00
01-9505-7323	Building - R & M - Services/Supplies		0.00	300.00
Total Expense			214.12	700.00
Dept Excess Revenue Over (Under) Expenditures			487.88	0.00
9506 Lucknow & District Recreation - Multi-Purpose Rm				
Revenue				
01-9506-3800	Rental Receipts		780.00	4,500.00
Total Revenue			780.00	4,500.00
Expense				
01-9506-7100	Wages		407.29	1,500.00
01-9506-7200	Benefits		76.92	400.00
Total Expense			484.21	1,900.00
Dept Excess Revenue Over (Under) Expenditures			295.79	2,600.00
9510 Lucknow & District Recreation - Hockey				
Expense				
01-9510-7515	Sweater Purchases		1,640.00	0.00
Total Expense			1,640.00	0.00
Dept Excess Revenue Over (Under) Expenditures			(1,640.00)	0.00
9520 Lucknow & District Recreation - Bar Sales				
Revenue				
01-9520-3025	Beer Sales		23,049.57	64,000.00
01-9520-3800	Liquor Sales		2,287.61	14,000.00
01-9520-3805	Cooler Sales		584.06	2,500.00
01-9520-3810	Pop Sales		14.16	100.00
01-9520-3820	Alcohol Ticket Sales Unused		84.07	500.00
Total Revenue			26,019.47	81,100.00
Expense				
01-9520-7100	Wages		2,143.06	7,500.00
01-9520-7200	Benefits		270.13	1,100.00
01-9520-7261	Advertising		0.00	100.00
01-9520-7266	Insurance		0.00	600.00
01-9520-7326	Chips		0.00	50.00
01-9520-7346	Refrigeration Trailer Rentals		0.00	1,200.00
01-9520-7357	Equipment - R & M - Services		717.32	500.00
01-9520-7358	Equipment - R & M - Supplies		0.00	200.00
01-9520-7510	Beer		16,743.08	34,000.00
01-9520-7511	Liquor		364.70	3,500.00
01-9520-7512	Bar Supplies		68.99	500.00
01-9520-7513	Coolers		213.84	1,500.00
01-9520-7514	Pop		321.62	750.00
01-9520-7515	Smart Serve Training		34.95	100.00
01-9520-7525	Profit Share - Lancers		1,737.00	7,250.00
01-9520-7530	Profit Share - Service Clubs		2,920.35	4,000.00
01-9520-7535	Profit Share - Stag & Does		0.00	5,000.00
Total Expense			25,535.04	67,850.00
Dept Excess Revenue Over (Under) Expenditures			484.43	13,250.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 6 Ending JUN 30,2020

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
9525 Lucknow & District Recreation - Base/Softball				
Revenue				
01-9525-3800	Registration Receipts		4,910.00	3,500.00
Total Revenue			4,910.00	3,500.00
Expense				
01-9525-7511	Association Fees		0.00	600.00
01-9525-7513	Tournament Expenses		0.00	1,000.00
01-9525-7514	Equipment		0.00	650.00
01-9525-7517	Umpires		0.00	800.00
Total Expense			0.00	3,050.00
Dept Excess Revenue Over (Under) Expenditures			4,910.00	450.00
9535 Lucknow & District Recreation - Soccer				
Revenue				
01-9535-3025	Donations		579.70	0.00
01-9535-3800	Registration Receipts		6,880.00	7,000.00
Total Revenue			7,459.70	7,000.00
Expense				
01-9535-7266	Player Insurance		0.00	750.00
01-9535-7510	Referees		0.00	1,000.00
01-9535-7511	Association Fees		0.00	100.00
01-9535-7513	Tournament Expenses		129.31	300.00
01-9535-7514	Equipment		0.00	500.00
Total Expense			129.31	2,650.00
Dept Excess Revenue Over (Under) Expenditures			7,330.39	4,350.00
9540 Lucknow & District Recreation - Summer Camp				
Revenue				
01-9540-3800	Registration Receipts		0.00	5,000.00
Total Revenue			0.00	5,000.00
Expense				
01-9540-7100	Wages		0.00	3,000.00
01-9540-7200	Benefits		0.00	250.00
01-9540-7261	Advertising		0.00	200.00
01-9540-7326	Materials & Supplies		0.00	1,000.00
Total Expense			0.00	4,450.00
Dept Excess Revenue Over (Under) Expenditures			0.00	550.00
9542 Lucknow & District Recreation - Splash Pad				
Expense				
01-9542-7100	Wages		21.94	150.00
01-9542-7200	Benefits		4.50	50.00
01-9542-7326	Materials & Supplies		0.00	550.00
01-9542-7514	Equipment		0.00	100.00
Total Expense			26.44	850.00
Dept Excess Revenue Over (Under) Expenditures			(26.44)	(850.00)
9545 Lucknow & District Recreation - Swimming Pool				

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 Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 6 Ending JUN 30,2020

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Revenue				
01-9545-3800	Registration Receipts		0.00	6,000.00
01-9545-3805	Gate Receipts		0.00	3,500.00
01-9545-3810	Public Swimming Sponsorship		0.00	4,500.00
Total Revenue			0.00	14,000.00
Expense				
01-9545-7100	Wages		363.44	34,000.00
01-9545-7200	Benefits		44.53	4,000.00
01-9545-7260	Telephone		18.33	0.00
01-9545-7261	Advertising		0.00	150.00
01-9545-7266	Insurance		0.00	2,500.00
01-9545-7271	Swim Meets - Travel		0.00	100.00
01-9545-7318	Utilities - Propane		0.00	2,000.00
01-9545-7320	Utilities - Hydro		170.79	2,250.00
01-9545-7321	Utilities - Water		0.00	750.00
01-9545-7322	Utilities - Sewer		0.00	450.00
01-9545-7323	Building - R & M - Services/Supplies		0.00	2,500.00
01-9545-7326	Materials & Supplies		0.00	5,000.00
01-9545-7354	Health & Safety		0.00	100.00
01-9545-7511	Association Fees		162.50	125.00
Total Expense			759.59	53,925.00
Dept Excess Revenue Over (Under) Expenditures			(759.59)	(39,925.00)
9554 Lucknow & District Recreation - Fitness / Zumba				
Revenue				
01-9554-3800	Fitness / Zumba Receipts		940.00	4,000.00
Total Revenue			940.00	4,000.00
Expense				
01-9554-7351	Class Services		840.00	3,000.00
Total Expense			840.00	3,000.00
Dept Excess Revenue Over (Under) Expenditures			100.00	1,000.00
9555 Lucknow & District Recreation - Lucknow Parks				
Revenue				
01-9555-3800	Slo-Pitch Receipts		0.00	9,000.00
Total Revenue			0.00	9,000.00
Expense				
01-9555-7266	Caledonia Ball Diamond & Park		1,593.95	9,000.00
01-9555-7267	Kinsmen Ball Diamond & Park		1,287.20	9,000.00
01-9555-7268	Kinsmen Soccer Field		3,754.18	12,000.00
01-9555-7269	Dungannon North Ball Diamond		315.95	5,000.00
01-9555-7270	Skate Board Park		64.34	400.00
Total Expense			7,015.62	35,400.00
Dept Excess Revenue Over (Under) Expenditures			(7,015.62)	(26,400.00)
9560 Lucknow & District Recreation - Capital Projects				
Revenue				
01-9560-4900	Grants/Donations		45,932.25	63,000.00
Total Revenue			45,932.25	63,000.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 6 Ending JUN 30,2020

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Expense				
01-9560-9085	New Doors		0.00	2,500.00
01-9560-9120	Sprinkler System		0.00	7,000.00
01-9560-9125	Surveillance System		147.00	8,500.00
01-9560-9135	Arena Lighting		0.00	60,000.00
01-9560-9170	Sand for Pool Filtration System		0.00	2,500.00
01-9560-9180	Washroom Renovations		0.00	35,000.00
01-9560-9260	Pool Changeroom Upgrades		0.00	60,000.00
01-9560-9280	Chain Hoist		0.00	2,000.00
01-9560-9285	Lawn Mower		16,688.64	18,000.00
Total Expense			16,835.64	195,500.00
Dept Excess Revenue Over (Under) Expenditures			29,096.61	(132,500.00)
9595 Lucknow & District Recreation - Contributions				
Revenue				
01-9595-3040	Contributions - Ashfield-Colborne-Wa		0.00	217,787.50
01-9595-3045	Contributions - Huron-Kinloss		0.00	217,787.50
Total Revenue			0.00	435,575.00
Dept Excess Revenue Over (Under) Expenditures			0.00	435,575.00
Category Excess Revenue Over (Under) Expenditures			(49,948.12)	0.00

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 Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 6 Ending JUN 30,2020

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
REPORT SUMMARY				
01-9500	Lucknow & District Recreation - Admin & General		13,470.00	23,200.00
01-9501	Lucknow & District Recreation - Arena Winter		40,261.67	124,750.00
01-9502	Lucknow & District Recreation - Arena Summer		161.03	4,500.00
01-9504	Lucknow & District Recreation - Upstairs		425.00	1,000.00
01-9505	Lucknow & District Recreation - Fitness Centre		702.00	700.00
01-9506	Lucknow & District Recreation - Multi-Purpose Rm		780.00	4,500.00
01-9520	Lucknow & District Recreation - Bar Sales		26,019.47	81,100.00
01-9525	Lucknow & District Recreation - Base/Softball		4,910.00	3,500.00
01-9535	Lucknow & District Recreation - Soccer		7,459.70	7,000.00
01-9540	Lucknow & District Recreation - Summer Camp		0.00	5,000.00
01-9545	Lucknow & District Recreation - Swimming Pool		0.00	14,000.00
01-9554	Lucknow & District Recreation - Fitness / Zumba		940.00	4,000.00
01-9555	Lucknow & District Recreation - Lucknow Parks		0.00	9,000.00
01-9560	Lucknow & District Recreation - Capital Projects		45,932.25	63,000.00
01-9595	Lucknow & District Recreation - Contributions		0.00	435,575.00
Fund 01 Total Revenue			141,061.12	780,825.00
01-9500	Lucknow & District Recreation - Admin & General		97,018.90	289,750.00
01-9501	Lucknow & District Recreation - Arena Winter		32,284.99	88,600.00
01-9502	Lucknow & District Recreation - Arena Summer		6,923.04	26,700.00
01-9504	Lucknow & District Recreation - Upstairs		1,302.34	6,500.00
01-9505	Lucknow & District Recreation - Fitness Centre		214.12	700.00
01-9506	Lucknow & District Recreation - Multi-Purpose Rm		484.21	1,900.00
01-9510	Lucknow & District Recreation - Hockey		1,640.00	0.00
01-9520	Lucknow & District Recreation - Bar Sales		25,535.04	67,850.00
01-9525	Lucknow & District Recreation - Base/Softball		0.00	3,050.00
01-9535	Lucknow & District Recreation - Soccer		129.31	2,650.00
01-9540	Lucknow & District Recreation - Summer Camp		0.00	4,450.00
01-9542	Lucknow & District Recreation - Splash Pad		26.44	850.00
01-9545	Lucknow & District Recreation - Swimming Pool		759.59	53,925.00
01-9554	Lucknow & District Recreation - Fitness / Zumba		840.00	3,000.00
01-9555	Lucknow & District Recreation - Lucknow Parks		7,015.62	35,400.00
01-9560	Lucknow & District Recreation - Capital Projects		16,835.64	195,500.00
Fund 01 Total Expenditure			191,009.24	780,825.00
Fund 01 Excess Revenue Over (Under) Expenditures			(49,948.12)	0.00
Report Total Revenue			141,061.12	780,825.00
Report Total Expenditure			191,009.24	780,825.00

General Ledger

Annual Department Budget vs. Actual Comparison Report Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 6 Ending JUN 30,2020

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Report Excess Revenue Over (Under) Expenditures			(49,948.12)	0.00

Lucknow Recreation Invoices Paid April 2020

Vendor Name	Invoice #	Cheque #	Description	Amount
ARTECH SIGNS & GRAPHICS	38244	1252	VIDEO SURVEILLANCE DIBOND SIGN	166.11
BELL MOBILITY	43909	786	SERVICE BILLED TO APR. 18	22.88
CHAMNEY, COLTON	Deposit Refund	1258	STAG & DOE DEPOSIT	300.00
CIBC CREDIT CARD SERVICES	Feb 25-Mar 24,2020	785	BEER STORE 9300490008	2,202.04
CIBC CREDIT CARD SERVICES	Feb 25-Mar 24,2020	785	BEER STORE #9300499422	736.29
CIBC CREDIT CARD SERVICES	Feb 25-Mar 24,2020	785	BEER STORE #93005008593	2,749.06
CIBC CREDIT CARD SERVICES	Feb 25-Mar 24,2020	785	LCBO #49730	205.95
ENTANDEM	33576	27746	SOCAN LICENSING FEES 2020	224.40
HODGINS HOME HARDWARE	69993	1268	PAINT/ ROLLERS/ BRUSHES	84.64
HODGINS HOME HARDWARE	85129	1268	CABLE TIES	10.46
HURON TELECOMMUNICATIONS	43922	787	ARENA:PHONE/INTERNET	106.41
HYDRO ONE NETWORKS INC.	Mar 3-Apr 3, 2020	794	0 KWH USAGE	28.30
JACOBS, JULIA	43913	27749	ZUMBA CLASSES JAN-MAR 2020	840.00
L.A.W.S	43922	27750	TOURNAMENT DEPOSIT REFUND	730.27
LUCKNOW DISTRICT CO-OPERATIVE INC.	777156	1277	36.02 L DYED DIESEL	33.70
LUCKNOW DISTRICT CO-OPERATIVE INC.	777262	1277	MAX PRICE CONTRACT FEE	129.67
P & K ICE SERVICES	21495	1299	CLEAN ARENA BOARDS	1,101.75
PBJ CLEANING DEPOT	166373	1285	POLY TUFT MATTING/ MOP HEADS	38.14
PBJ CLEANING DEPOT	166986	1285	TISSUE/ TOWELS	155.91
PBJ CLEANING DEPOT	166998	1285	PINOSAN DISINFECTANT 5L	24.85
ROBERT'S FARM EQUIPMENT SALES INC.	P84094	1290	FUEL/OIL/HYDR FILTERS AND OIL	510.83
ROBERT'S FARM EQUIPMENT SALES INC.	S18155	1290	SERVICE CALL- TRACTOR	149.85
SPARLINGS PROPANE	88250064941582	1293	ANNUAL TANK RENTAL	67.74
SPARLINGS PROPANE	88250064941583	1293	1423.10L PROPANE	499.15
SPARLINGS PROPANE	88250064941584	1293	1854 L PROPANE	650.61
SPARLINGS PROPANE	88550008974602	1293	ANNUAL CYLINDER RENTAL	33.84
SPARLINGS PROPANE	88550008974604	1293	2 CYLINDERS PROPANE	56.32
WASTE MANAGEMENT	0684839-0677-9	795	APRIL BASIC SERVICES	967.32
WESTARIO POWER INC.	300290179	796	FEBRUARY1-MARCH1,2020	22.36
WESTARIO POWER INC.	2104370341	789	FEBRUARY 1-29, 2020	9,014.36
LUCKNOW RECREATION PAYROLL			APRIL PAYROLL	11,901.45
TOTAL INVOICES PAID APRIL 2020				\$ 33,764.66

Lucknow Recreation Invoices Paid May 2020

Vendor Name	Invoice #	Cheque #	Description	Amount
BELL MOBILITY	43940	807	SERVICE BILLED TO MAY 18	22.88
CIBC CREDIT CARD SERVICES	Mar 25-Apr 24, 2020	803	DOLLAR HAVEN-BOXES/HOOKS	10.15
CIBC CREDIT CARD SERVICES	Mar 25-Apr 24, 2020	803	PROPANE HANDLING TRAINING	135.48
HENDERSON RONA	280813	1311	CEILING TILES (2 FULL BOXES)	218.99
HURON TELECOMMUNICATIONS	43952	808	ARENA: PHONE/INTERNET 10822997	105.05
HYDRO ONE NETWORKS INC.	April 3-May 3, 2020	809	0 KWH USAGE	28.30
LUCKNOW DISTRICT CO-OPERATIVE INC.	783052	1321	40.54 L DYED DIESEL CARDLOCK	33.66
LUCKNOW DISTRICT CO-OPERATIVE INC.	783053	1321	103.64 L DYED DIESEL	75.08
LUCKNOW DISTRICT CO-OPERATIVE INC.	785161	1321	38.11L DYED DIESEL CARDLOCK	25.20
LUCKNOW DISTRICT CO-OPERATIVE INC.	786991	1321	POWER SWEEPER RENTAL	101.70
MICROAGE BASICS	457363	1323	STACKING TRAYS LETTER BLACK	28.00
ROBERT'S FARM EQUIPMENT SALES INC.	*W00568	1329	2020 KUBOTA LAWN MOWER 60" CUT	18,532.00
HODGINS HOME HARDWARE	70163	1312	PAINT/BUSHES/STAIN/WOOD FILLER	189.93
HODGINS HOME HARDWARE	70312	1312	CART,DUMP 10CUFT STEEL 750LB	310.75
SPARLINGS PROPANE	88250064941585	1330	1450 L PROPANE	619.03
TOWNSHIP OF HURON-KINLOSS	37352	1332	1ST QTR METERED WATER LUCKNOW	1,203.25
WASTE MANAGEMENT	0686842-0677-1	810	MAY BASIC SERVICES	967.32
WESTARIO POWER INC.	300290306	801	MAR 1 - APR 1, 2020 (KINSMEN)	23.89
WESTARIO POWER INC.	300290307	801	MAR 1 - APR 1, 2020 -CALEDONIA	23.89
WESTARIO POWER INC.	2104375147	801	MAR 1 - APR 1, 2020 (POOL)	50.67
WESTARIO POWER INC.	2104391664	805	MARCH 1-31 2020	7,166.62
HURON BRUCE MINOR HOCKEY	McGee Memorial	27767	JERSEY SPONSORSHIP- MCGEE	1,640.00
VANCE, CALLIE	Refund May 2020	27775	STAG & DOE DEPOSIT REFUND	300.00
LUCKNOW RECREATION PAYROLL			MAY PAYROLL	7,832.16
TOTAL INVOICES PAID MAY 2020				\$ 39,644.00