



Council Agenda July 13, 2021

Township of Ashfield-Colborne-Wawanosh Council will meet in regular session on the 13th day of July 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting will be held electronically as per By-Law 37-2021, Section 3.10 which allows for Electronic Participation of Council Meetings.

1.0 CALL TO ORDER

Video/Audio Approval – if applicable

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Council Meeting Minutes – June 11, 2021

Moved by
Seconded by

ADOPT
COUNCIL
MINUTES

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the
June 11, 2021 Council Meeting Minutes as written.

3.2 Council Meeting Minutes – June 15, 2021

Moved by
Seconded by

ADOPT
COUNCIL
MINUTES

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the
June 15, 2021 Council Meeting Minutes as written.

3.3 Council Meeting Minutes – July 6, 2021

Moved by
Seconded by

ADOPT
COUNCIL
MINUTES

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the July 6, 2021 Council Meeting Minutes as written.

4.0 OPEN FORUM (items pertaining to the agenda)

5.0 DELEGATIONS

5.1 9:00 a.m.- Celina Whaling-Rae / County of Huron Planner

Zoning By-Law Amendment Application - File Z08-21 Goobie

Moved by
Seconded by

ADJOURN
COUNCIL
MEETING

THAT Ashfield-Colborne-Wawanosh Township Council hereby adjourns their regular Council Meeting.

Moved by
Seconded by

OPEN
PUBLIC
MEETING

THAT Ashfield-Colborne-Wawanosh Township Council hereby opens the Planning Advisory Committee Public Meeting to consider the Zoning By-Law Amendment application made by Reid Goobie.

We have provided Council with the report prepared by the County Planner, Celina Whaling-Rae, regarding this Zoning By-Law Amendment. Ms. Whaling-Rae will review the application with the Planning Advisory Committee.

**TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH PLANNING ADVISORY
COMMITTEE MEETING**

Call to Order

Declaration of Pecuniary Interests

Purpose

The purpose of this Public Meeting is to consider changing the zoning on the property described as Plan 229 Lot 61 PT Lot 63, Wawanosh in the Township of Ashfield-Colborne-Wawanosh.

Requirement

This Public Meeting is being held under The Planning Act, which requires that Council hold at least one Public Meeting and that proper notice be given.

Application Process

An application was submitted by Reid Goobie to the Township of Ashfield-Colborne-Wawanosh and considered complete on June 17, 2021.

Notice of the Public Meeting was mailed by the municipality to all property owners within 120 meters of the property on June 23, 2021 and notice was posted on the subject property.

Comments:

- 1) Huron County Planner
- 2) Applicant and/or Agent
- 3) Others
- 4) Council's Questions and/or Comments.

NOTE: If a person or public body that files an appeal of a decision of ACW Township in respect to the proposed rezoning but does not make written or oral submissions before the proposed rezoning is adopted, the Ontario Land Tribunal (OLT) may dismiss all or part of the appeal.

Zoning By-law Procedure Following Public Meeting

- This is a Public Meeting, not a Council Meeting; therefore, a decision of Council may or may not be made later this morning.
- If the By-law is passed, the Clerk must send Notice of the Passing of the By-law to all persons notified of this meeting and to any person or public body that has requested it.
- There is a 20-day objection period from the time Notice of Passing has been sent, where submissions will be received by the Clerk.
- If an objection is received, an appeal is lodged with the Ontario Land Tribunal (OLT) and the Municipality no longer has jurisdiction of the file and/or the processing time. You may only file an appeal if you have submitted oral or written comments prior to the decision of Council.
- The fee for filing an appeal is \$1,100.00 payable by Certified Cheque or Money Order in Canadian funds, made out to the Minister of Finance, and must be accompanied by Appellant Form (A1).
- If Council does not pass the by-law, the applicant may appeal to the OLT.
- If the By-law is passed and no objections are received within the 20-day appeal period, the Clerk will certify that the By-law is in force and effect as of the date of its passing and Notice is forwarded to the Planning Department and to the applicant.

Recommendation of the Huron County Planner

It is recommended that Zoning By-Law Amendment Application Z08-21 Goobie be approved.

Recommendation of the Planning Advisory Committee

Effect of Public and Agency Comments on Decision of Council to the Application

Adjournment

That there being no further business, the Public Meeting be hereby closed at _____ a.m.

Moved by
Seconded by

CLOSE
PUBLIC
MEETING

THAT Ashfield-Colborne-Wawanosh Township Council hereby closes the Planning Advisory Committee Public Meeting.

Moved by
Seconded by

RECONVENE
COUNCIL
MEETING

THAT Ashfield-Colborne-Wawanosh Township Council hereby reconvenes their regular Council Meeting.

5.2 9:15 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Application

Peggy Sheppard & Paul Taylor – Consent File C52-2021

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regard to the application for consent received from Peggy Sheppard & Paul Taylor. Ms. Whaling-Rae will review the application with Council.

STAFF COMMENTS: We seek your direction.

5.3 9:30 a.m. - Nancy Bridge / Seebach & Company Chartered Accountants

We have provided Council with a copy of the Financial Statements for the year ending 2020, from our auditor Seebach & Company Chartered Accountants. We have also provided a two-page summary. The Revenue/Expenditure Reports that Council receives each month, show the actuals, and are in greater detail. These statements represent the "Consolidated Financial Statements" of the Township of Ashfield-Colborne-Wawanosh. Ms. Bridge will be available this morning.

STAFF COMMENTS: That Council accepts the financial statements as presented and adopts the following resolution.

Moved by
Seconded by

FINANCIAL
STATEMENT
S 2020

THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the Financial Statements as prepared by Seebach & Company Chartered Accountants for the year ending December 31, 2020.

6.0 **ACCOUNTS**

6.1 Payment of Current Accounts

Moved by
Seconded by

APPROVE
ACCOUNTS

THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes the payment of the July 2021 accounts as presented.

~

6.2 Payment of Previous Month Actual Accounts

Moved by
Seconded by

APPROVE
ACTUAL
PAYMENTS

THAT Ashfield-Colborne-Wawanosh Township Council hereby approves the payment of the June 2021 accounts in the amount of \$ 3,142,038.36.

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6.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to June 2021.

Moved by
Seconded by

REVENUE
EXPEND-
ITURE
REPORT

THAT Ashfield-Colborne-Wawanosh Township Council adopts the summary revenue/expenditure reports of the Treasurer as written.

7.0 **DEPARTMENT / COMMITTEE REPORTS**

7.1 **Water Department**

7.1.1 Water Operations & Maintenance Report – May 2021

We have provided Council with a copy of the report prepared by Veolia Water Canada in regards to the operation and maintenance of our water systems for May 2021.

STAFF COMMENTS: For your information purposes.

7.2 **Building Department**

7.2.1 Chief Building Official's Report

We have provided Council with a copy of Mr. Pollock's report. Mr. Pollock will be available this morning.

STAFF COMMENTS: For your information purposes.

7.2.2 Port Albert Servicing Master Plan Project - Update

B.M. Ross & Associates Ltd. have now completed the updates to the cost tables for the different projects, based on the input received from Council at our meeting held on June 11, 2021. ACW Staff will be reviewing the updates with B.M. Ross shortly, and after the review, we would like to arrange for another special meeting with Council to consider the updates. What date would Council like to review their findings?

STAFF COMMENTS: We seek your direction.

7.3 Cemetery Department

7.3.1 Colborne Memorial Service

The Annual Colborne Cemetery Memorial Service will be held outdoors at the Colborne Cemetery on Sunday, August 1, 2021 at 2:00 p.m. The service will be conducted by Pastor Bryan Warnar.

In the past we have had a member of Council attend to hand out programs and provide a welcome to the congregation before the service.

STAFF COMMENTS: We seek your direction.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 Flag Lowering Protocol

We have provided Council with a copy of the report and the revised draft "Flag Lowering Protocol" for the Township of Ashfield-Colborne-Wawanosh which was prepared by Clerk Florence Witherspoon. Ms. Witherspoon will be available this morning.

STAFF COMMENTS: That Council approves the Flag Lowering Policy as drafted and adopt the following resolution.

Moved by
Seconded by

FLAG
LOWERING
POLICY

THAT Ashfield-Colborne-Wawanosh Township Council adopts the "Flag Lowering Policy" as drafted.

7.5.2 Lucknow Recreation – Appointment of Summer Students

We have provided Council with the by-law to appoint summer students to their positions for the Lucknow & District Joint Recreation Department.

STAFF COMMENTS: That Council adopt the by-law as presented in Section 14.

7.5.3 Procurement Policy – Update

We have provided Council with a copy of the report prepared by Treasurer Ellen McManus along with a copy of the draft policy and by-law for review regarding an updated “Procurement Policy”. Ms. McManus will be available this morning.

STAFF COMMENTS: That Council adopt the policy as drafted and approve by by-law in Section 14.

7.5.4 North Huron Fire Department – Annual Report

We have provided Council with a copy of the 2020 Annual Report of the North Huron Fire Department.

STAFF COMMENTS: For your information purposes.

7.5.5 Lucknow & District Joint Fire Board Agreement – Amendment

ACW staff advised Huron-Kinloss that the agreement needed to be amended to reflect the correct charges. We have provided Council with a copy of the by-law to amend the section of the Lucknow & District Joint Fire Board Agreement between the Township of Ashfield-Colborne-Wawanosh and the Township of Huron-Kinloss for adoption.

STAFF COMMENTS: That Council adopt the amending agreement by by-law in Section 14.

7.5.6 Municipal Modernization Program – Approved Funding

We have provided Council with a copy of the approval letter along with a copy of the report prepared by Treasurer Ellen McManus for the second intake of the above noted grant application submitted for the amount of \$68,685 towards the Township Meeting Management and Website Redevelopment. Ms. McManus will be available this morning.

STAFF COMMENTS: For your information purposes.

7.5.7 Municipal Office Internet

We have provided Council with a copy of the report prepared by Chief Building Official Brett Pollock in regards to the Municipal Office Internet. Mr. Pollock will be available this morning.

STAFF COMMENTS: That Council supports upgrading the existing copper line with new fiberoptic line from the Municipal Office to the Public Works Shed and adopt the following resolution.

Moved by
Seconded by

FIBEROPTIC
LINE
INSTALL

THAT Ashfield-Colborne-Wawanosh Township Council agrees to proceed with upgrading the existing copper line with a new fiberoptic line from the Municipal Office to the Public Works Shed.

7.6 Public Works Department

7.6.1 Public Works Activity Report

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy. Mr. McCarthy will be available this morning.

STAFF COMMENTS: For your information purposes.

7.6.2 Road Allowance

Please refer to the "In-Camera Session" (proposed disposition of land by the municipality)

7.6.3 Gazebo & Fence Tenders – Dungannon Park

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy with respect to the tenders received for the Gazebo and Fence at the Dungannon Park. Mr. McCarthy will be available this morning.

STAFF COMMENTS: That Council award the tender for the construction of the Dungannon Park Gazebo and Fencing to Arcadia Custom Living Ltd. and adopt the following resolution.

Moved by
Seconded by

DUNGANNO
N PARK
GAZEBO &
FENCE

THAT Ashfield-Colborne-Wawanosh Township Council accepts the tender received from Arcadia Custom Living Ltd. for the construction of the Dungannon Park Gazebo and Fencing in the amount of \$ 95,400.00 plus H.S.T.

7.6.4 One-Ton Plow Truck with Dump Box Tender

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy with respect to the tenders received for the One-Ton Plow Truck with Dump Box. Mr. McCarthy will be available this morning.

STAFF COMMENTS: That Council accepts the tender received from Winegard Motors Ltd. and adopt the following resolution.

Moved by
Seconded by

ONE-TON
PLOW
TRUCK AND
DUMP BOX

THAT Ashfield-Colborne-Wawanosh Township Council accepts the tender received from Winegard Motors Ltd. for the purchase of one (1) one ton plow truck with dump box in the amount of \$ 102,740.00 plus H.S.T., licensing, plate and sticker fees.

7.6.5 Crack Sealing

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy with respect to the quotations received for Crack Sealing. Mr. McCarthy will be available this morning.

STAFF COMMENTS: That Council authorize staff to contract Cornell Construction to complete the annual crack sealing program for 2021 and adopt the following resolution.

Moved by
Seconded by

CRACK
SEALING
QUOTE

THAT Ashfield-Colborne-Wawanosh Township Council agrees to accept the quotation received from Cornell Construction to complete the annual crack sealing program for the quoted cost of \$ 2.10 per metre. The total value of the contract will not exceed the budgeted amount of \$ 50,000.00.

7.7 **Environmental Services**

No items scheduled.

7.8 **Committee Reports**

8.0 **NEW BUSINESS**

(items to be brought forward to a future meeting)

No items scheduled.

9.0 **CORRESPONDENCE / DIRECTION REQUIRED**

No items scheduled.

10.0 **CORRESPONDENCE / FOR INFORMATION PURPOSES**

10.1 Lucknow & District Joint Recreation Board - Minutes

11.0 **CORRESPONDENCE / ON COUNCIL TABLE**

No items scheduled.

12.0 **UNFINISHED BUSINESS**

12.1 Special Council Meeting / Public Meeting – Planning Application Z07-2021

Monday, July 26, 2021 at 7:00 p.m. via Zoom.

STAFF COMMENTS: Reminder only.

12.2 Council Meeting Summer Schedule

The regular Council Meetings for the summer are as follows:

July 13th and August 10th and return to regular schedule on September 7th.

STAFF COMMENTS: Reminder only.

12.3 Official Plan - Open House / Public Meeting

Wednesday, August 11, 2021 at 6:00 p.m. via Zoom.

STAFF COMMENTS: Reminder only.

Since the Council Meeting is being held electronically through Zoom, Staff would ask that Council now proceed to Section 14 and adopt the by-laws prior to moving into an "In-Camera Session". This will allow the public participants an opportunity to be present during the adoption of the by-laws. Once the by-laws have been adopted, Council would then proceed to Section 13 and move into the "In-Camera Session". The public participants will not need to re-join as the meeting will be adjourned after the closed session.

13.0 IN-CAMERA / CLOSED SESSION

Moved by
Seconded by

MOVE TO
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council move into an "In-Camera" session, with the CAO/Deputy-Clerk, Clerk, and Public Works Superintendent remaining in attendance at a.m. for the purpose of discussing:

- 1) Proposed disposition of land by the municipality.

13.1 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council rise from an "In-Camera" session at a.m.

13.2 BUSINESS ARISING FROM IN-CAMERA / CLOSED SESSION

14.0 **BY-LAWS**

14.1 Reid Goobie Zoning By-Law Amendment

Moved by
Seconded by

REID
GOOBIE
ZONING
AMENDMEN
T

THAT leave be given to introduce By-Law 48-2021 being a by-law to amend Zoning By-law 32-2008, as amended, of the Corporation of the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 13th day of July 2021.

14.2 Lucknow & District Joint Fire Board Agreement Amendment By-Law

LUCKNOW
FIRE
AGREEMEN
T
AMENDMEN
T BY-LAW

THAT leave be given to introduce By-Law 49-2021 being a by-law amend By-Law 65-2020, being a by-law to authorize the execution of a Fire Protection Services Agreement between the Township of Huron-Kinloss and the Township of Ashfield-Colborne-Wawanosh and that it now be read severally a first, second, and third time, and finally passed this 13th day of July 2021.

14.3 Lucknow & District Joint Recreation Department Summer Students Appointment By-Law

Moved by
Seconded by

SUMMER
STUDENTS
APPOINTME
NT BY-LAW

THAT leave be given to introduce By-Law 50-2021 being a by-law to appoint summer students for the Lucknow & District Joint Recreation Board, and that it now be read severally a first, second, and third time, and finally passed this 13th day of July 2021.

14.4 Procurement Policy

Moved by
Seconded by

PROCUREM
ENT POLICY

THAT leave be given to introduce By-Law 51-2021 being a by-law to adopt and maintain a Procurement Policy for the Township of Ashfield-Colborne-Wawanosh and that it now be read severally a first, second, and third time, and finally passed this 13th day of July 2021.

14.5 Confirmation By-Law

Moved by
Seconded by

CONFIRMAT
ION BY-LAW

THAT leave be given to introduce By-Law 52-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on July 13, 2021, and that it now be read severally a first, second, and third time, and finally passed this 13th day of July 2021.

15.0 ADJOURNMENT

Moved by
Seconded by

ADJOURN

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn
to meet again on July 26, 2021 at 7:00 p.m. or at the Call of the Mayor.

~



Council Minutes June 11, 2021

Township of Ashfield-Colborne-Wawanosh Council met in special session on the 11th day of June 2021, at 9:00 am through Zoom, a video conferencing platform.

This meeting was held electronically as per By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the special Council meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

CAO/Deputy Clerk
Clerk
Treasurer
Chief Building Official
Public Works Superintendent
Community Support & Project
Co-Ordinator

Mark Becker
Florence Witherspoon
Ellen McManus
Brett Pollock
Thomas McCarthy

Kaitlin Bos

OTHERS PRESENT: Kelly Vader, Dale Erb and Bruce Potter from BM Ross and Associates

The following list of public present is not complete as many individuals did not submit a first and/or last name when logging into the electronic platform: Suzanne, Fred Dickson, Mary Lou Rae, Brad Voisin, Gitta Voisin, Barbara Desjardins, Darolyn, Dot, Bob, Dave Consitt, Wendy Fisher, Lori Stephens, Larry Lightfoot, Celina Whaling-Rae, Karen and Barry Hutchison, Debbie E., Rose Borths.

1.0 **CALL TO ORDER**

This meeting has been called to further review the proposal from BM Ross for the Port Albert Servicing Master Plan.

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **PORT ALBERT SERVICING MASTER PLAN**

3.1 Dale Erb, Kelly Vader & Bruce Potter / B.M. Ross and Associates

We have provided Council with a copy of the presentation that was made at the March 24th meeting of Council regarding the proposed Port Albert Servicing Master Plan. Mr. Erb, Ms. Vader, and Mr. Potter discussed the proposal with Council.

ACTION: Council requested BM Ross review the existing costing approach for the Port Albert Servicing Master Plan and provide to Council a report detailing minor costing changes and comparisons to the models as discussed today.

5.0 **ADJOURNMENT**

Moved by Miltenburg
Seconded by Forster

ADJOURN

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on June 15, 2021 at 9:00 a.m. or at the Call of the Mayor.

Carried.

~



Council Minutes

June 15, 2021

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 15th day of June 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law 37-2021, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Community Support & Project Co-ordinator
Public Works Superintendent
Treasurer
Chief Building Official
Clerk

Mark Becker
Kaitlin Bos
Thomas McCarthy
Ellen McManus
Brett Pollock
Florence Witherspoon

County of Huron Planner

Celina Whaling-Rae

OTHERS PRESENT VIA ZOOM (Viewing and Observing Only): Matt Den Hollander, Charlene Schramm, Michael Gubesch, Hedwig Kreuger, Dan Kerr, and Stephen Jackson.

1.0 CALL TO ORDER

The municipality will be recording this meeting to "ensure meetings can be open to the public".

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Council Meeting Minutes – June 1, 2021

Moved by Miltenburg
Seconded by Snobelen

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the June 1, 2021 Council Meeting Minutes as written.

Carried.

4.0 OPEN FORUM (items pertaining to the agenda)

None.

5.0 DELEGATIONS

5.1 9:00 a.m.- Celina Whaling-Rae / County of Huron Planner

Zoning By-Law Amendment Application - File Z06-21
Den Hollander (Auburn Riverside Retreat)

Moved by Forster
Seconded by Snobelen

ADJOURN
COUNCIL
MEETING

#2

THAT Ashfield-Colborne-Wawanosh Township Council hereby adjourns their regular Council Meeting.

Carried.

Moved by Miltenburg
Seconded by Vanstone

OPEN
PUBLIC
MEETING

#3

THAT Ashfield-Colborne-Wawanosh Township Council hereby opens the Planning Advisory Committee Public Meeting to consider the Zoning By-Law Amendment application made by Den Hollander – Auburn Riverside Retreat.

Carried.

We have provided Council with the report prepared by the County Planner, Celina Whaling-Rae, regarding this Zoning By-Law Amendment. Ms. Whaling-Rae reviewed the application with the Planning Advisory Committee.

**TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH PLANNING ADVISORY
COMMITTEE MEETING**

Call to Order

Declaration of Pecuniary Interests

None declared.

Purpose

The purpose of this Public Meeting is to consider changing the zoning on the property described as Concession 1 Part Lots 26 & 27, 38382 Blyth Road (Wawanosh) in the Township of Ashfield-Colborne-Wawanosh.

Requirement

This Public Meeting is being held under The Planning Act, which requires that Council hold at least one Public Meeting and that proper notice be given.

Application Process

An application was submitted by Den Hollander to the Township of Ashfield-Colborne-Wawanosh and considered complete on May 7, 2021.

Notice of the Public Meeting was mailed by the municipality to all property owners within 120 meters of the property on May 26, 2021 and notice was posted on the subject property.

Comments:

- 1) Huron County Planner

Huron County Planner Celina Whaling-Rae reviewed the application with the Planning Advisory Committee.

- 2) Applicant and/or Agent

The applicant indicated that this is only a six month park and not a full season.

3) Others

None.

4) Council's Questions and/or Comments.

Councillor Miltenburg asked for clarification on the 2019 zoning amendment and today's amendment and the history behind both.

Clarification was obtained by the Planner and the applicant.

NOTE: If a person or public body that files an appeal of a decision of ACW Township in respect to the proposed rezoning but does not make written or oral submissions before the proposed rezoning is adopted, the Local Planning Appeal Tribunal (LPAT) may dismiss all or part of the appeal.

Zoning By-law Procedure Following Public Meeting

- This is a Public Meeting, not a Council Meeting; therefore, a decision of Council may or may not be made later this morning.
- If the By-law is passed, the Clerk must send Notice of the Passing of the By-law to all persons notified of this meeting and to any person or public body that has requested it.
- There is a 20-day objection period from the time Notice of Passing has been sent, where submissions will be received by the Clerk.
- If an objection is received, an appeal is lodged with the Local Planning Appeal Tribunal (LPAT) and the Municipality no longer has jurisdiction of the file and/or the processing time. You may only file an appeal if you have submitted oral or written comments prior to the decision of Council.
- The fee for filing an appeal is \$1,100.00 payable by Certified Cheque or Money Order in Canadian funds, made out to the Minister of Finance, and must be accompanied by Appellant Form (A1).
- If Council does not pass the by-law, the applicant may appeal to the LPAT.
- If the By-law is passed and no objections are received within the 20-day appeal period, the Clerk will certify that the By-law is in force and effect as of the date of its passing and Notice is forwarded to the Planning Department and to the applicant.

Recommendation of the Huron County Planner

It is recommended that Zoning By-Law Amendment Application Z06-21 for Auburn Riverside Retreat be approved.

Recommendation of the Planning Advisory Committee

It is recommended that Zoning By-Law Amendment Application Z06-21 for Auburn Riverside Retreat be approved.

Effect of Public and Agency Comments on Decision of Council to the Application

No public comments were received on this application so there was no effect on the decision.

Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.

Adjournment

That there being no further business, the Public Meeting be hereby closed at 9:15 a.m.

Moved by Miltenburg
Seconded by Forster

CLOSE
PUBLIC
MEETING

#4

THAT Ashfield-Colborne-Wawanosh Township Council hereby closes the Planning Advisory Committee Public Meeting.

Carried.

Moved by Vanstone
Seconded by Fisher

RECONVENE #5 THAT Ashfield-Colborne-Wawanosh Township Council hereby reconvenes their regular Council Meeting.

Carried.

5.2 9:15 a.m. – Celina Whaling-Rae / County of Huron Planner

Plan of Subdivision Application 40R21001 – Nine Mile Enterprises

At the April 6th Council Meeting, Council agreed to defer a recommendation on the file until the Official Plan Amendment No. 11 received a decision at Huron County Council.

We have provided Council with a copy of a follow-up report prepared by Planner Celina Whaling-Rae.

STAFF COMMENTS: That Council support the Plan of Subdivision with the conditions as outlined in the Planners report, and recommend and forward the application to the County of Huron for Draft Plan Approval.

ACTION: Council agreed to recommend to the County of Huron that this Plan of Subdivision Application be approved.

6.0 ACCOUNTS

6.1 Payment of Current Accounts

Moved by Forster
Seconded by Miltenburg

APPROVE #6 THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes the payment of the June 2021 accounts as presented.

Carried.

6.2 Payment of Previous Month Actual Accounts

Moved by Watt
Seconded by Forster

APPROVE #7 THAT Ashfield-Colborne-Wawanosh Township Council hereby approves the payment of the May 2021 accounts in the amount of \$ 585,780.00.

Carried.

6.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to May 2021.

Moved by Miltenburg
Seconded by Snobelen

REVENUE #8 THAT Ashfield-Colborne-Wawanosh Township Council adopts the summary revenue/expenditure reports of the Treasurer as written.

Carried.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

No items scheduled.

7.2 Building Department

7.2.1 Chief Building Official's Report

We have provided Council with a copy of Mr. Pollock's report. Mr. Pollock was available this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2.2 Auburn Riverside Retreat – Site Plan Amendment

We have provided Council with a copy of the report prepared by Chief Building Official Brett Pollock, along with a copy of the proposed Site Plan Amendment and Authorizing By-Law. Mr. Pollock was available this morning.

STAFF COMMENTS: That Council authorize the Site Plan Amendment by by-law in Section 14.

ACTION: Council agreed to authorize the Site Plan Amendment by by-law in Section 14.

7.2.3 Building Code

Please refer to the “In-Camera Session”
(matters of litigation or potential litigation)
(advice that is subject to solicitor-client privilege’s)

7.3 **Cemetery Department**

No items scheduled.

7.4 **Drainage Department**

No items scheduled.

7.5 **Administration Department**

7.5.1 Potential Special Council Meeting

We have provided Council with a copy of the report prepared by Celina Whaling-Rae, County of Huron Planner with respect to holding a special public meeting to hear planning application Z07-2021.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to set a date of Monday, July 26, 2021 at 7:00 p.m. via Zoom.

7.5.2 Sommer Bros. Construction Memorandum of Understanding Dungannon Vacant Lots Expression of Interest

As a follow up from our last meeting, we have provided Council with a copy of the Memorandum of Understand with Sommer Bros. Construction for the Dungannon Vacant Lots Expression of Interest, along with a copy of the authorizing by-law.

STAFF COMMENTS: That Council authorize the signing of the MOU by by-law in Section 14.

ACTION: Council agreed to authorize the signing of the MOU by by-law in Section 14.

7.5.3 The Roles of Council Members – Refresher Training

As an update from the last meeting, staff reached out to Nigel Bellchamber from the Amberley Gavel who indicated that he would be able to provide a review that covers the “Roles and Responsibilities” of elected officials and appointed staff. His estimated costs to provide the preparation and delivery of this training is \$ 1,000. He is available July 5th, July 6th or July 12th all at 9:00 a.m.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to set a date of Tuesday, July 6, 2021 at 9:00 a.m.

7.5.4 Flag Lowering Protocol

We have provided Council with a draft “Flag Lowering Protocol” for the Township of Ashfield-Colborne-Wawanosh which was prepared by Clerk Florence Witherspoon. Ms. Witherspoon was available this morning.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to defer and have staff investigate further and report back at a future meeting.

7.5.5 Community Safety and Well Being Plan

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon along with a copy of the Community Safety and Well Being Plan and authorizing by-law. Ms. Witherspoon was available this morning.

STAFF COMMENTS: That Council adopt the plan by by-law in Section 14.

ACTION: Council agreed to adopt the plan by by-law in Section 14.

7.5.6 2022 Election Service Provider – Request for Proposal Results

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon with respect to the proposed 2022 Election Service Provider. Ms. Witherspoon was available this morning.

STAFF COMMENTS: That Council accept the proposal and adopt the following resolution.

ACTION: Council agreed to accept the proposal and adopt the following resolution.

Moved by Forster
Seconded by Watt

ACCEPT SIMPLY VOTING FOR THE VOTING SYSTEM	#9	That the Council of the Township of Ashfield-Colborne-Wawanosh accepts the quote from Simply Voting in the amount of \$10,647.00 plus H.S.T. to service the internet/telephone voting system for the 2022 municipal and school board election.	Carried.
---	----	--	----------

7.5.7 Development Charges & Birch Beach Bridge

We have provided Council with a copy of the report prepared by Clerk Florence Witherspoon in this regard. Ms. Witherspoon was available this morning.

STAFF COMMENTS: That Council support the proposal and adopt the following resolution.

ACTION: Council agreed to support the proposal and adopt the following resolution.

Moved by Miltenburg
Seconded by Watt

DEVELOPE NT CHARGES BIRCH BEACH BRIDGE	#10	THAT Ashfield-Colborne-Wawanosh Township Council hereby agree to consider the implementation of Development Charges for the recovery of a portion of the costs associated with the replacement of the Birch Beach Bridge if and when the municipality proceeds with the associated review requirements for potential Development Charges.	Carried.
---	-----	---	----------

7.5.8 Corporate Identity Standards and Guidelines & Secondary Logo – Quotations

We have provided Council with a copy of the report prepared by Kaitlin Bos, Community Support & Project Co-ordinator in this regard. Ms. Bos was available this morning.

STAFF COMMENTS: That Council accept the quote received from Fishbowl Studios in the amount of \$ 5,250.00 plus H.S.T. for the development of a Corporate Identity Standards and Guidelines, along with a Secondary Logo, and adopts the following resolution.

ACTION: Council agreed to accept the quote as presented and adopt the following resolution.

Moved by Watt
Seconded by Miltenburg

ACCEPT QUOTE CORP IDENTITY	#11	THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the quote received from Fishbowl Studios in the amount of \$ 5,250.00 plus H.S.T. for the development of a Corporate Identity Standards and Guidelines, along with a Secondary Logo.	Carried.
-------------------------------------	-----	--	----------

7.6 **Public Works Department**

7.6.1 Speed Sign Policy By-Law

As a follow up from the last meeting, we have provided Council with a copy of the Speed Sign Policy along with a copy of the adopting by-law.

STAFF COMMENTS: That Council adopt the policy by by-law in Section 14.

ACTION: Council agreed to adopt the policy by by-law in Section 14.

7.6.2 Van Egmond Road Construction Agreement

As a follow up from a recent meeting, we have provided Council with a copy of the proposed Ben Van Egmond Road Construction Agreement along with the authorizing by-law. Public Works Superintendent Thomas McCarthy was available this morning.

STAFF COMMENTS: That Council adopt the agreement and authorize the signing of the agreement by by-law in Section 14.

ACTION: Council agreed to adopt the construction agreement and authorize the signing of the agreement by by-law in Section 14.

7.6.3 Public Works Garage Renovations – Request for Tender

We have provided Council with a copy of the report prepared by Public Works Superintendent Thomas McCarthy with respect to the above noted item. Mr. McCarthy was available this morning.

STAFF COMMENTS: That Council accept the tender received from Arcadia Custom Living Ltd. in the amount of \$ 91,507.15 including H.S.T for the Public Works Garage Renovations and adopt the following resolution.

ACTION: Council agreed to accept the tender received from Arcadia Custom Living Ltd. and adopt the following resolution.

Moved by Forster
Seconded by Snobelen

ACCEPT
GARAGE
RENOVATIO
N TENDERS

#12

THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the tender received from Arcadia Custom Living Ltd. in the amount of \$ 91,507.15 including H.S.T. for the Public Works Garage Renovations.

Carried.

7.6.4 Road Allowance

Please refer to the “In-Camera Session” (proposed disposition of land by the municipality)

7.6.5 Public Works Staff

Please refer to the “In-Camera Session” (personal matters related to employees and identifiable individual)

7.7 **Environmental Services**

No items scheduled.

7.8 **Committee Reports**

Councillor Wayne Forster reported on the Coalition for Huron Injury Prevention Meeting, as well as Wingham Physician Recruitment Committee Meeting.

8.0 **NEW BUSINESS**

(items to be brought forward to a future meeting)

No items scheduled.

9.0 **CORRESPONDENCE / DIRECTION REQUIRED**

No items scheduled.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 Huron County Library – Celebrating Pride
- 10.2 Dungannon Community Alliance – Minutes
- 10.3 Lucknow & District Joint Fire Board - Minutes
- 10.4 City of Kitchener & Lanark Highlights Resolutions – Planning Act Timelines
- 10.5 Municipality of Grey Highlands Resolution – Insurance Rates
- 10.6 Township of Hudson / Cochrane Resolution – Support for Fire Departments
- 10.7 Ministry of Energy Letter – Natural Gas Expansion Program

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

- 12.1 Council Meeting Summer Schedule

The regular Council Meetings for the summer are as follows:

July 13th and August 10th and return to regular schedule on September 7th.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

Since the Council Meeting is being held electronically through Zoom, Staff would ask that Council now proceed to Section 14 and adopt the by-laws prior to moving into an “In-Camera Session”. This will allow the public participants an opportunity to be present during the adoption of the by-laws. Once the by-laws have been adopted, Council would then proceed to Section 13 and move into the “In-Camera Session”. The public participants will not need to re-join as the meeting will be adjourned after the closed session.

13.0 IN-CAMERA / CLOSED SESSION

Moved by Snobelen
Seconded by Vanstone

MOVE TO #13
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council move into an “In-Camera” session, with the CAO/Deputy-Clerk, Chief Building Official, Public Works Superintendent, and Steve Jackson from the Maitland Valley Conservation Authority remaining in attendance at 10:35 a.m. for the purpose of discussing:

- 1) Matters of litigation or potential litigation.
- 2) Advice that is subject to solicitor-client privilege’s.
- 3) Proposed disposition of land by the municipality.
- 4) Personal matters related to employees and an identifiable individual.

Carried.

~

13.1 RETURN TO OPEN SESSION

Moved by Fisher
Seconded by Forster

RISE FROM #14
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council rise from an “In-Camera” session at 11:45 a.m.

Carried.

~

13.2 BUSINESS ARISING FROM IN-CAMERA / CLOSED SESSION

Public Works Staff

Notice of Retirement – Doug Kuik, Lead Hand

Council accepted the retirement notice of Doug Kuik. The CAO/Deputy-Clerk will proceed as indicated.

14.0 **BY-LAWS**

14.1 Auburn Riverside Retreat Zoning By-Law Amendment (Den Hollander)

Moved by Vanstone
Seconded by Snobelen

AUBURN #15 THAT leave be given to introduce By-Law 41-2021 being a by-law to
RIVERSIDE amend Zoning By-law 32-2008, as amended, of the Corporation of the
RETREAT Township of Ashfield-Colborne-Wawanosh, and that it now be read
ZONING severally a first, second, and third time, and finally passed this 15th day of
AMENDMEN June 2021.
T Carried.

14.2 Auburn Riverside Retreat – Site Plan Amendment

Moved by Watt
Seconded by Miltenburg

AUBURN #16 THAT leave be given to introduce By-Law 42-2021 being a by-law to
RIVERSIDE Authorize the execution of a Site Plan Control Agreement between the
TREAT SIT Township of Ashfield-Colborne-Wawanosh and Experience Camping Ltd
PLAN and to repeal By-Law 10-2019, and that it now be read severally a first,
AMENDMEN second, and third time, and finally passed this 15th day of June 2021.
T BY-LAW Carried.

14.3 MOU Sommers Bros.

Moved by Forster
Seconded by Fisher

SOMMERS #17 THAT leave be given to introduce By-Law 43-2021 being a by-law to
BROS authorize the execution of a Memorandum of Understanding between the
AGREEMEN Township of Ashfield-Colborne-Wawanosh and Sommer Bros Construction,
T BY-LAW and that it now be read severally a first, second, and third time, and finally
passed this 15th day of June 2021.
Carried.

14.4 Community Safety and Well Being By-Law

Moved by Forster
Seconded by Miltenburg

COMMUNIT #18 THAT leave be given to introduce By-Law 44-2021 being a by-law to adopt
Y SAFETY & a Community Safety and Well Being Plan for the Township of Ashfield-
WELL BEING Colborne-Wawanosh, and that it now be read severally a first, second, and
PLAN BY- third time, and finally passed this 15th day of June 2021.
LAW Carried.

14.5 Speed Sign Policy By-law

Moved by Watt
Seconded by Snobelen

SPEED SIGN #19 THAT leave be given to introduce By-Law 45-2021 being a by-law to adopt
POLICY BY- a speed sign policy for the Township of Ashfield-Colborne-Wawanosh, and
LAW that it now be read severally a first, second, and third time, and finally
passed this 15th day of June 2021.
Carried.

14.6 Van Egmond Road Construction Agreement

Moved by Vanstone
Seconded by Snobelen

VAN #20 THAT leave be given to introduce By-Law 46-2021 being a by-law to
EGMOND authorize the execution of a Road Construction Agreement between the
ROAD Township of Ashfield-Colborne-Wawanosh and Benjamin Van Egmond and
CONSTRUC Rebecca Anne Cucksey, and that it now be read severally a first, second,
T and third time, and finally passed this 15th day of June 2021.
AGREEMEN Carried.
T

14.7 Confirmation By-Law

Moved by Watt
Seconded by Miltenburg

CONFIRMATION BY-LAW #21

THAT leave be given to introduce By-Law 47-2021 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on June 15, 2021, and that it now be read severally a first, second, and third time, and finally passed this 15th day of June 2021.

Carried.

~

15.0 ADJOURNMENT

Moved by Forster
Seconded by Fisher

ADJOURN #22

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on July 6, 2021 at 9:00 a.m. or at the Call of the Mayor.

Carried.

~



Council Minutes
July 6, 2021

Township of Ashfield-Colborne-Wawanosh Council met in special session on the 6th day of July 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law 37-2021, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

- | | |
|--------------|---------------------|
| Mayor | Glen McNeil |
| Deputy Mayor | Roger Watt |
| Councillors | Gloria Fisher |
| | Wayne Forster |
| | Jennifer Miltenburg |
| | Anita Snobelen |
| | Bill Vanstone |

Staff Present

- | | |
|--|----------------------|
| CAO/Deputy-Clerk | Mark Becker |
| Community Support & Project Co-ordinator | Kaitlin Bos |
| Public Works Superintendent | Thomas McCarthy |
| Treasurer | Ellen McManus |
| Chief Building Official | Brett Pollock |
| Clerk | Florence Witherspoon |

OTHERS PRESENT: Nigel Bellchamber.

1.0 CALL TO ORDER

The meeting is held for the purpose of educating and training of Council members.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 DELEGATIONS – CLOSED SESSION

Nigel Bellchamber / Amberley Gavel

This training session was held for a review of the “Roles & Responsibilities” of elected officials and appointed staff. This session was held with Nigel Bellchamber, from the Amberley Gavel.

4.0 IN-CAMERA / CLOSED SESSION

- | | |
|-------------|------------|
| Moved by | Forster |
| Seconded by | Miltenburg |

MOVE TO IN CAMERA SESSION	THAT Ashfield-Colborne-Wawanosh Township Council move into an “In-Camera” session, with the CAO/Deputy-Clerk, Clerk, Treasurer, Chief Building Official, Public Works Superintendent, Community Support & Project Co-ordinator, and Nigel Bellchamber from the Amberley Gavel remaining in attendance at 9:01 a.m. for the purposes of:
	<ul style="list-style-type: none">educating or training the members of Council, pursuant to Section 239 of the Municipal Act, 2001.

Carried.

5.0 **RETURN TO OPEN SESSION**

Moved by Forster
Seconded by Vanstone

RISE FROM
IN-CAMERA
SESSION

THAT Ashfield-Colborne-Wawanosh Township Council rise from an
“In-Camera” Session at 11:18 a.m.

Carried.
~

6.0 **ADJOURNMENT**

Moved by Snobelen
Seconded by Fisher

ADJOURN

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn
to meet again on July 13, 2021 at 9:00 a.m. or at the Call of the Mayor.

Carried.
~



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677

Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

5.1

To: Township of Ashfield-Colborne-Wawanosh, Mayor, and Members of Council
From: Celina Whaling-Rae, Planner, Britt Gregg-Wallace, Student Planner
Date: July 7th, 2021

Re: Zoning By-law Amendment Application Z08-21

Plan 229 Lot 61 PT Lot 63 (West Wawanosh), Township of Ashfield-Colborne-Wawanosh, known municipally as 60 Southampton St, Dungannon

Owner/Applicant: Reid Goobie

This report is submitted to Ashfield-Colborne-Wawanosh (ACW) Council for the Public Meeting on July 13th, 2021.

RECOMMENDATION

It is recommended that Zoning By-law Amendment Application Z08-21 be **approved**.

PURPOSE

To amend the zoning for the subject property from 'Community Facility' (CF) to 'Village/Hamlet Residential – Low Density Zone' (VR1). Currently, the CF provisions do not allow for a private residence and the zoning change will allow the applicants to convert the existing structure into a private residence.

REVIEW

The subject property is 1341.44 square metres (0.33 acres) in size and is currently designated 'Village/Hamlet' in the ACW Official Plan and zoned 'Community Facility' (CF) in the ACW Zoning By-law. The most recent usage of the property was as a church. The applicant is proposing to change the zoning of the property from 'Community Facility' (CF) to 'Village/Hamlet Residential – Low Density' (VR1) in order to convert the church building into a private residence with space for a home occupation (an office for a professional person).

Surrounding properties are all zoned VR1. The subject property, as seen in Figure 1, contains an existing church building. Existing services include municipal water and private septic and access is by municipal roads which are maintained all year. Applicant proposes three parking spaces on the north side of the property facing James Street.

The rezoning will allow for good infill opportunity by creating new housing stock without the need for new construction.

Z08-21 Goobie

Figure 1: Aerial of Subject Property (outlined in blue)



Figure 2: West Side of Subject Property (from Southampton St.)



Figure 3: North Side of Subject Property (from James St.)



Figure 3: Northwest Corner of Subject Property (from James St.)



Figure 5: Sketch of Subject Property (provided by the applicant)

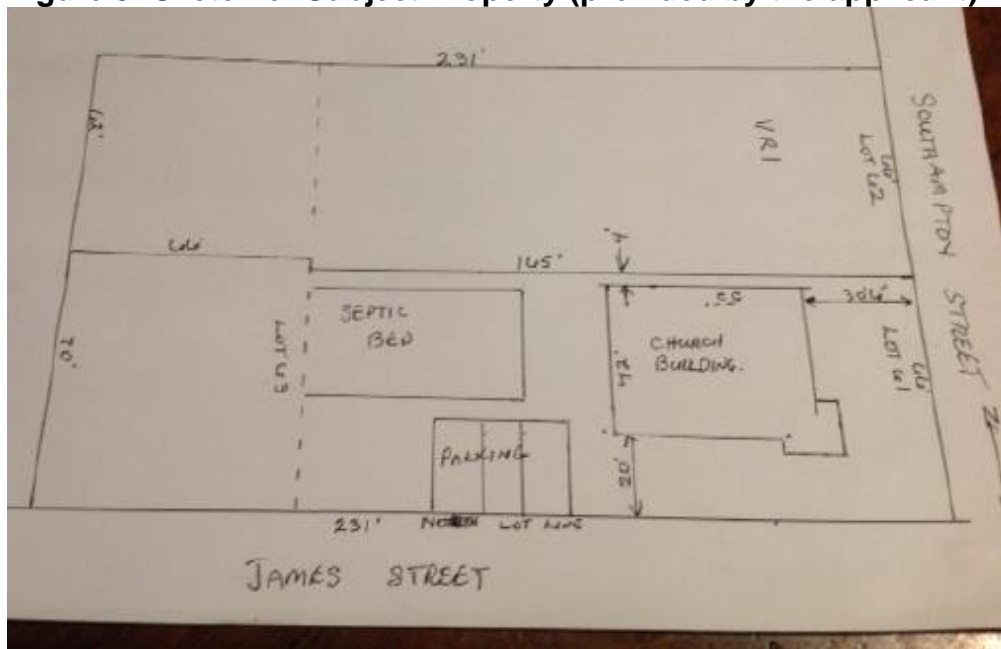
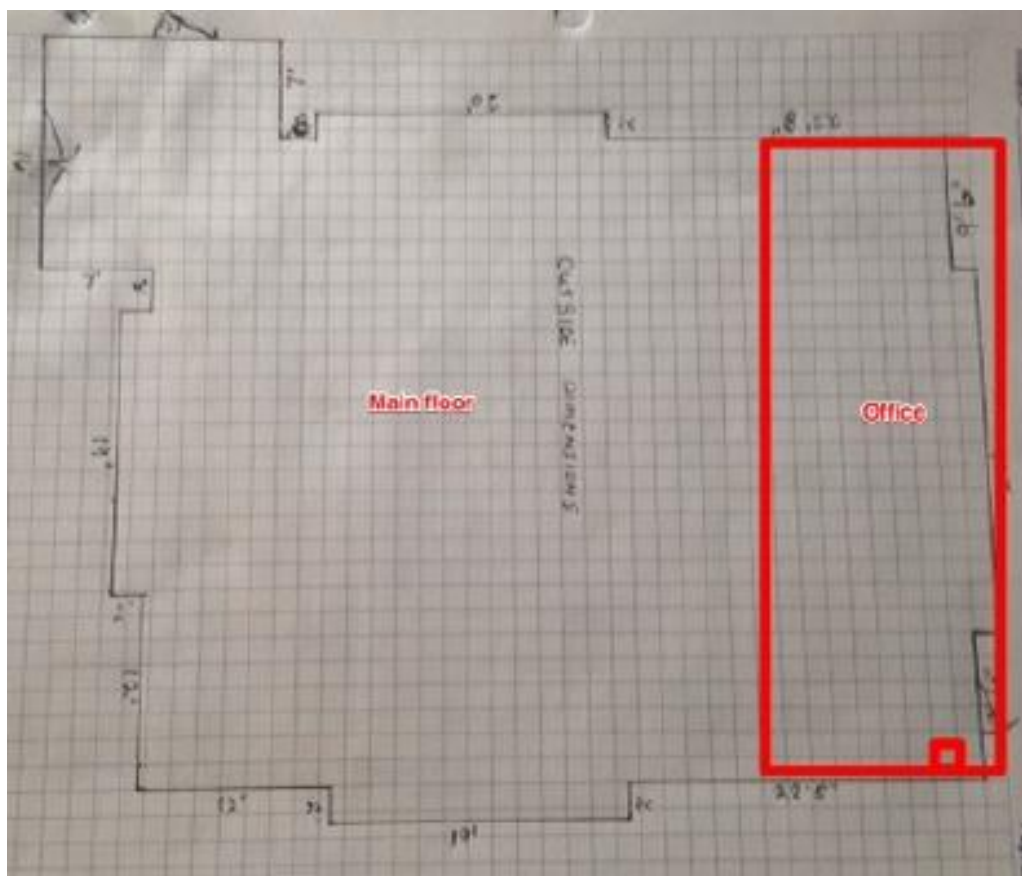


Figure 6: Sketch of Proposed Usage (provided by the applicant)



Z08-21 Goobie

No comments were received from circulated agencies. One neighbour submitted a letter of support for the change in usage of the property. ACW staff are supportive of the proposal.

COMMENTS

	Not Received	No Concerns	Concerns	See Conditions / Comment
Neighbours		✓		
ACW Staff		✓		

SUMMARY

It is recommended that Zoning By-law Amendment application Z08-21 be approved.

Sincerely,



Britt Gregg-Wallace
Student Planner



Celina Whaling-Rae
Planner

**Effect of Public and Agency Comments on Decision of Council to the Planning application
(Pursuant to Sections 17, 22, 34, 35, 45, 51 and 53 of the Planning Act, RSO, 1990, as amended)**

	A. Effect of Public Comments on Decision of Council	B. Effect of Agency Comments on Decision of Council (e.g. Planning, Public Works, Health Unit)
1. Council agrees with effects of input as contained in the planning report	Council concurs with the planning report regarding the effect of public and agency comments on the decision.	
2. No comments received	No public comments were received on this application so there was no effect on the decision.	No agency comments were received on this application so there was no effect on the decision.
3. Supportive comments received	Public comments were received in support of the application, the effect of which resulted in a decision to approve the application.	Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.
4. Concerns raised were addressed through conditions to approval or changes to mapping or text amendment	Public comments were received on the issue(s) of _____. The comments were address through (conditions to approval/changes to the mapping or text of the amendment).	Comments were received from agencies on the issues of _____. The comments were addressed through (conditions to approval/changes to the mapping or text of the amendment).
5. Concerns raised did not influence the decision	Public comments were received on the issue(s) of _____. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.	Comments were received from agencies identifying the issue(s) of _____. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.
6. Concerns raised did influence the decision	Public comments were received on the issue(s) of _____, the effect of which influenced the decision of Council to (approve/deny) the application.	Agency comments were received on the issue(s) of _____, the effect of which influenced the decision of Council to (approve/deny) the application.
7. Comments received in support and opposition to the application	Options from above 1A/3A/4A/5A/6A	Options from above 1B/3B/4B/5B/6B
8. Other	Additional wording deemed appropriate by Council	Additional wording deemed appropriate by Council



Township of Ashfield-Colborne-Wawanosh

82133 Council Line, RR5

Goderich, ON N7A 3Y2

www.acwtownship.ca

519-524-4669

June 23, 2021

FILE: ACW Z08-21 Goobie

Notice of Public Meeting

For a Proposed Zoning By-law Amendment Application

Planning Act, R.S.O. 1990, cP. 13., S. 34

A change is proposed in your neighbourhood. A Zoning By-law Amendment application has been received that, if approved, would amend the zoning for the subject property from 'Community Facility' (CF) to 'Village/Hamlet Residential – Low Density Zone' (VR1) to allow the owners to convert the existing structure into a private residence.

You are being notified of this application because your name appears on the assessment roll for properties within 120 metres of the subject lands, or you are an agency requiring notice.

You are invited to participate in an online Public Meeting on Tuesday, July 13, 2021 at 9:00 am. During this time, the Township of Ashfield-Colborne-Wawanosh Council will be considering the change.



Owner/Applicant: United Church of Canada/Reid Goobie

Location of Property: Lot 61, Plan 229, Part Lot 63, Plan 229, Wawanosh (60 Southampton St., Dungannon)

The Proposed Change

The subject zoning by-law amendment application proposes to change the zoning to allow for a private residence on the subject property. Currently, the CF provisions do not allow for a private residence and the zoning change will allow the applicants to convert the existing structure into a private residence. The subject property is currently designated 'Village' in the ACW Official Plan and is zoned 'Community Facility' (CF) in the ACW Zoning By-law.

Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh considered this application to be complete on June 17, 2021. Maps showing the general location of the lands to which this Zoning By-law Amendment apply are shown in the draft by-law attached to this Notice.

Learn More

Further information regarding this application can be found at <http://www.acwtownship.ca/property-development/planning-applications/>. Questions may be directed to the Planner Celina Whaling-Rae at cwhalingrae@huroncounty.ca or by phoning 519-524-8394 extension 3. Once the municipal office re-opens, information about the application can also be obtained in-person between the hours of 8:30am and 4:00pm.

Have Your Say

Any person may attend the public meeting and/or make written or verbal representation, either in support of, or in opposition to, the proposed zoning by-law amendment.

Comments and opinions submitted on this proposal, including the originator's name and address, become part of the public record, and may be viewed by the general public and may be published in a planning report and Council agenda.

1. You can submit comments, objections or concerns by mail (address above) or email to clerk@acwtownship.ca
2. You can speak during the online public meeting. **Individuals are strongly encouraged to submit their comments prior to the meeting for consideration.*

How to Access the Public Meeting

As a result of the COVID-19 Pandemic, the Public Meeting will be held in electronic format.

You are entitled to attend this public meeting electronically to express your views about this application, or you may be represented by counsel for that purpose.

For information on how to participate in the Public Meeting, please visit the municipal website at <http://www.acwtownship.ca/council/council-agendas-4/>. Details on participating in the electronic meeting will be provided when the agenda is published at the end of the business day on the Friday before the meeting. If you have any questions regarding how to participate in the meeting, please phone the municipal office at 519-524-4669.

Stay Informed

If you would like to be notified of the decision, you must make a written request to the Planning Advisory Committee at the municipal address above, or through email to clerk@acwtownship.ca. This will also entitle you to be advised of a possible Local Planning Appeal Tribunal hearing if the decision of this application is appealed.

Your Rights

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Township of Ashfield-Colborne-Wawanosh before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Township of Ashfield-Colborne-Wawanosh before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal (LPAT) unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

If you are receiving this notice because you are the owner of property in the area of the amendment that contains seven or more residential units, you must also post this notice in a location that is visible to all of the residents of your property.

Privacy Disclosure

As one of the purposes of the Planning Act is to provide for planning processes that are open and accessible, all written submissions, documents, correspondence, e-mails or other communications (including your name and address) form part of the public record and will be disclosed/made available by the Township to such persons as the Township deems appropriate, including anyone requesting such information. Please note that by submitting any of this information, you are providing the Township with your consent to use and disclose this information as part of the planning process.



5.1

14.1

THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 48-2021

BEING A BY-LAW to amend the Zoning By-law 32-2008 for the Township of Ashfield-Colborne-Wawanosh.

WHEREAS the Municipal Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh considers it advisable to amend Zoning By-law 32-2008, as amended, of the Corporation of the Township of Ashfield-Colborne-Wawanosh and;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. This by-law shall apply to Plan 229 Lot 61 PT Lot 63, West Wawanosh, Township of Ashfield-Colborne-Wawanosh, as described and shown on the attached Schedules 1, 2, 3 & 4
2. By-law 32-2008 is hereby amended by changing on the attached Schedule 3 from 'Community Facility (CF)' to 'Village/Hamlet Residential – Low Density (VR1)' the zone symbol on the lands designated 'zone change from CF (Community Facility) to Village/Hamlet Residential – Low Density (VR1).
3. Section By-law 32-2008, is hereby amended by replacing Key Map 9A with a new Key Map 9A, as attached on Schedule 3, which is declared to be part of this by-law.
4. All other provisions of By-law 32-2008 shall apply.
5. This by-law shall come into force upon final passing, pursuant to Section 34(21) of the Planning Act, RSO 1990, as amended.

Read a first and second time this 13th day of July 2021.

Read a third time and finally passed this 13th day of July 2021.

Glen McNeil, Mayor

Mark Becker, CAO/Deputy Clerk

THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH
BY-LAW NUMBER 48-2021
SCHEDULE 1

By-law 48-2021 has the following purpose and effect:

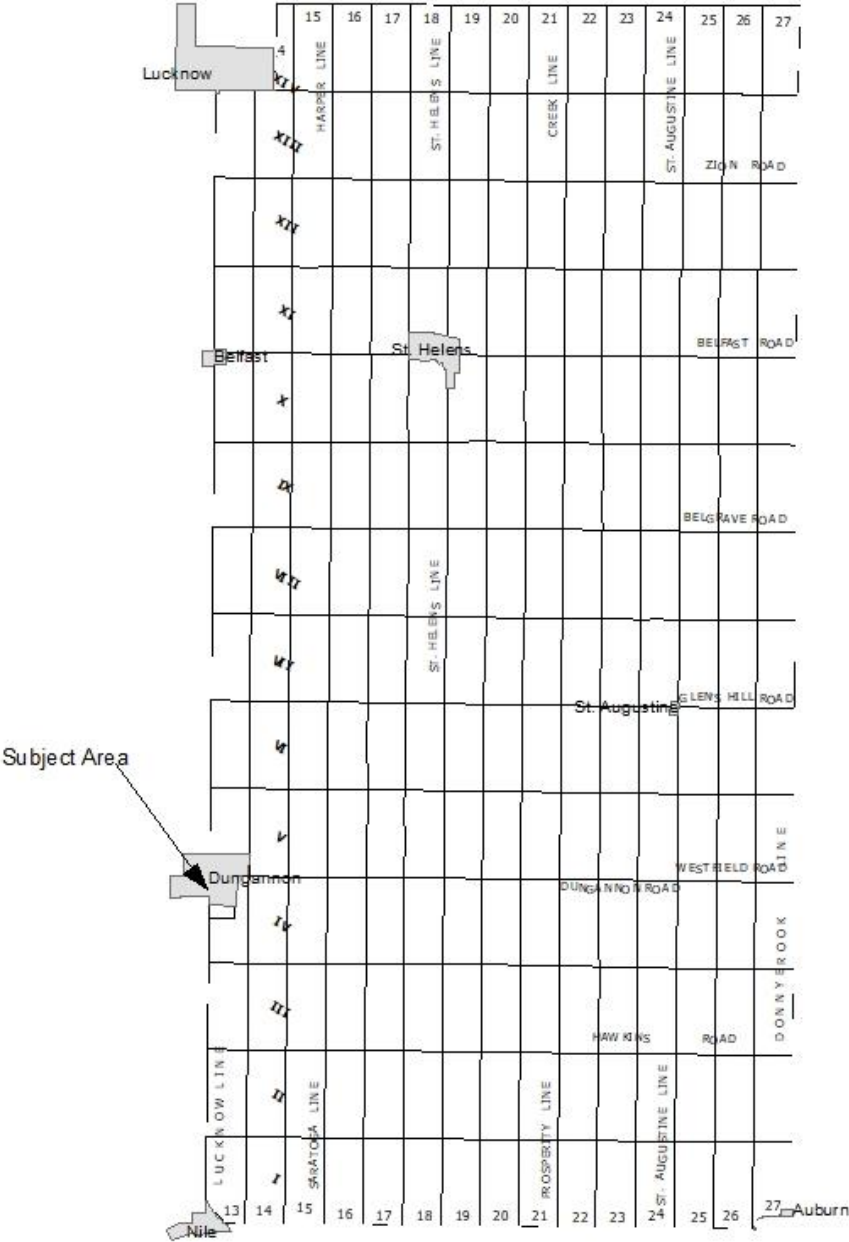
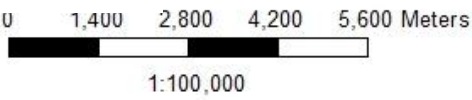
1. The zoning by-law (*application #: ACW Z08-21*) changes the zoning on Plan 229 Lot 61 PT Lot 63, West Wawanosh, Township of Ashfield-Colborne-Wawanosh.

To amend the zoning for the subject property from 'Community Facility' (CF) to 'Village/Hamlet Residential – Low Density Zone' (VR1) to allow the owners to convert the existing structure into a private residence.

All other provisions of the Township of Ashfield-Colborne-Wawanosh Zoning By-law 32-2008 shall apply.

2. This by-law amends the Zoning By-law of the Corporation of the Township of Ashfield-Colborne-Wawanosh (32-2008).
3. The location map and key maps showing the location to which this by-law applies are found on the following pages and are entitled Schedule 2, 3 & 4.

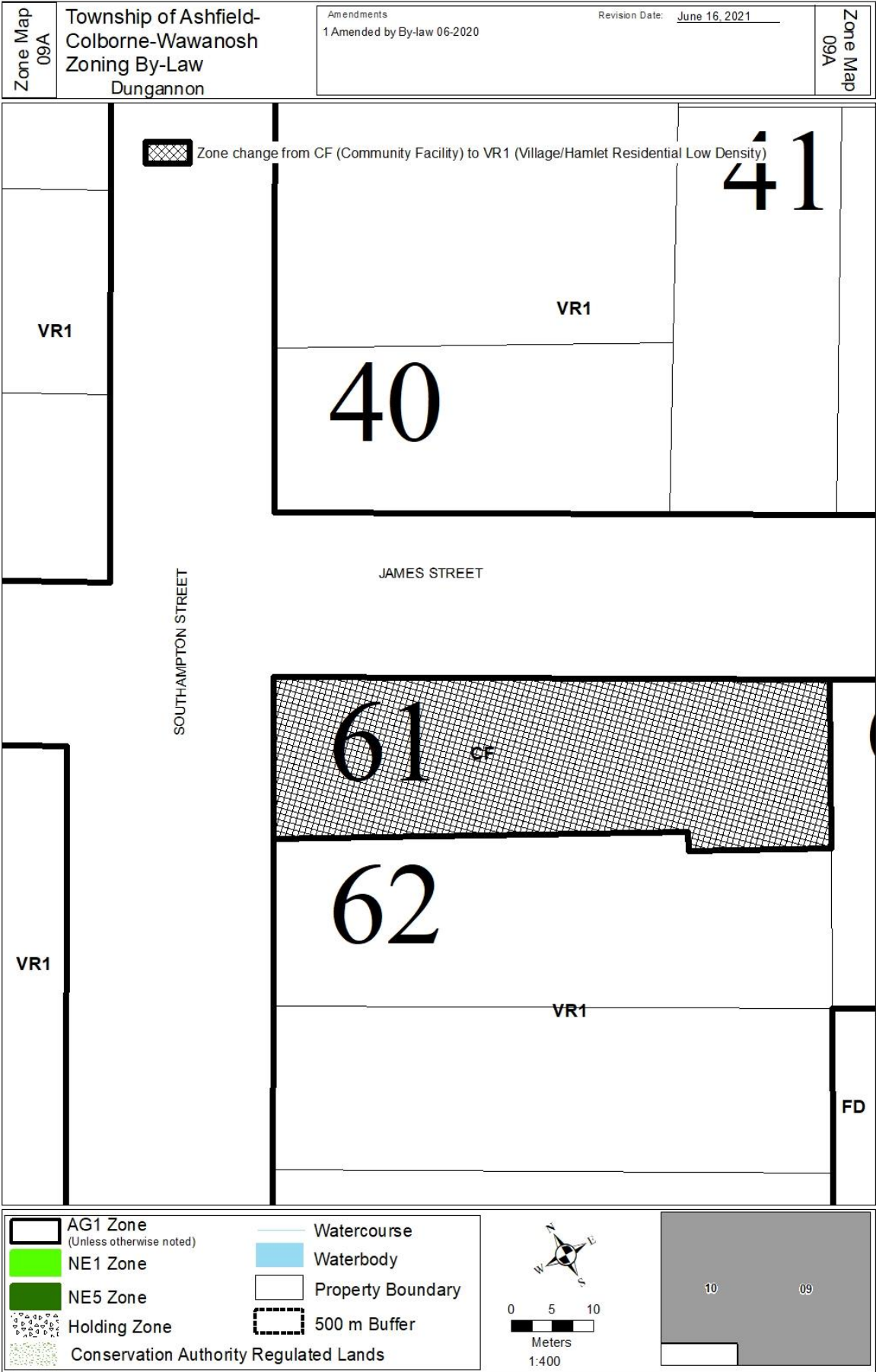
THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH
BY-LAW NUMBER 48-2021
SCHEDULE 2



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH
BY-LAW NUMBER 48-2021
SCHEDULE 3



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH
BY-LAW NUMBER 48-2021
SCHEDULE 4



For office use only	File # ACW Z08-21 Goobie
Received _____,	20 _____
Considered Complete _____,	20 _____

MUNICIPALITY OF Ashfield - Colborne - Wawanosh

Application for Official Plan and/or Zoning By-law Amendment

A. THE AMENDMENT

1. TYPE OF AMENDMENT

Official Plan Amendment [☐] Zoning By-law Amendment [☒] Both [☐]

2. WHAT IS THE PURPOSE OF AND REASONS FOR THE PROPOSED AMENDMENT(S)?

The purpose of the proposed amendment is to make the building (Dungannon United Church) into a liveable residential space to be occupied permanently. The plan would be to change the zoning from Community Facility Zoning (CF) to Village Residential - Low Density Zone (VR1). The basement floor would be converted into a residential home with multiple bedrooms, bathrooms, living room and a kitchen. Up to 25% of the main floor would be for office use. The owners would have home occupations which would provide services virtually through the internet.

B. GENERAL INFORMATION

3. APPLICANT INFORMATION

The Trustees of the Dungannon United Church

a) Registered Owner's Name(s): Kay Logtenberg

Address: 35670 Glen's Hill Road, RR#1, Dungannon, Ontario N0M1R0

Phone: Home (519) 529 7439 Work () Fax ()

Email: logtenbg@hurontel.on.ca Cell ()

b) Applicant (Agent) Name(s): Reid Goobie

Address: 204542 Hwy 26 Owen Sound ON N4K 5W4

Phone: Home (416) 737 7919 Work (647) 383 7343 Fax ()

Email: reid.goobie@gmail.com Cell ()

c) Name, Address, Phone of all persons having any mortgage, charge, debenture or encumbrance on the property:

d) Send Correspondence To? Owner [] Agent [☒] Other [] _____

4. WHAT AREA DOES THE AMENDMENT COVER?

a) [☒] the "entire" property or

b) [] just a "portion" of the property

5. PROVIDE A DESCRIPTION OF THE ENTIRE PROPERTY:

Ward: Lot 61, Plan 229, Part Lot 63, Plan 229, Wawanosh as in WC11781. Township of Ashfield Colborne Wawanosh, County of Huron

911 Address and Road Name: 60 Southampton St. Dungannon Ontario

Roll Number (if available): 407061000400404

Concession: _____ Lot: Lot 61, Part Lot 63 Registered Plan No.: Plan 229

Area: 0.137983 hectares Depth: 68.58 metres Frontage (Width): 20.12 metres

6. IS ANY OF THE LAND IN WELLHEAD PROTECTION AREA C? Yes ☐ No ☒ Unknown ☐

If **Yes**, please obtain a Restricted Land Use Permit from the Risk Management Official.

If **Unknown**, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

7. PROVIDE A DESCRIPTION OF THE AREA TO BE AMENDED IF ONLY A 'PORTION' OF THE PROPERTY:

Area: _____ hectares Depth: _____ metres Frontage (Width): _____ metres

8. WHAT IS THE CURRENT PLANNING STATUS?

Official Plan Designation: Village Hamlet

Zoning: CF

9. LIST LAND USES THAT ARE PERMITTED BY CURRENT OFFICIAL PLAN DESIGNATION:

Church

C. EXISTING AND PROPOSED LAND USES AND BUILDINGS

10. WHAT IS THE "EXISTING" USE OF THE LAND?

Church

How long have the existing uses continued on the subject land: Since 1909

11. WHAT IS THE "PROPOSED" USE OF THE LAND?

PROVIDE THE FOLLOWING DETAILS FOR ALL BUILDINGS: (Use a separate page if necessary)

Are any buildings proposed to be built on the subject land: Yes [] No [X]

	<u>Existing</u>	<u>Proposed</u>
a) Type of Building(s)	<u>Church</u>	<u></u>
b) Main Building Height	<u>15</u> (m)	<u></u> (m)
c) % Lot Coverage	<u>25%</u>	<u></u>
d) # of Parking Spaces	<u>0</u>	<u>3</u>
e) # of Loading Spaces	<u>0</u>	<u></u>
f) Number of Floors	<u>2</u>	<u></u>
g) Total Floor Area	<u>429.22</u> (sq. m)	<u></u> sq. m)
h) Ground Floor Area (exclude basement)	<u>214.61 sq. m</u>	<u></u>
i) Building Dimensions	<u>42' x 55'</u>	<u></u>
j) Date of Construction	<u>1909</u>	<u></u>
k) Setback from Buildings to:		
	Front of Lot Line <u>30'6"</u>	
	Rear of Lot Line <u>146'</u>	
	Side of Lot Line <u>20' and 4'</u>	

D. EXISTING AND PROPOSED SERVICES

12. INDICATE THE APPLICABLE WATER SUPPLY AND SEWAGE DISPOSAL:

	<u>Municipal Water</u>	<u>Communal Water</u>	<u>Private Well</u>	<u>Municipal Sewers</u>	<u>Communal Sewers</u>	<u>Private Septic</u>
a) Existing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b) Proposed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) If the requested amendment would permit development on a privately owned and operated individual or communal septic system and more than 4500 litres of effluent would be produced per day as a result of the development being completed, the applicant must submit:						
	<input type="checkbox"/>	a servicing options report; and				
	<input type="checkbox"/>	a hydrogeological report.				

13. WILL STORM DRAINAGE BE PROVIDED BY:

Sewers	<input type="checkbox"/>
Ditches	<input type="checkbox"/>
Swales	<input type="checkbox"/>
Other	<input type="checkbox"/> Specify _____

Is storm drainage present or will it be constructed _____

14. TYPE OF ACCESS (CHECK APPROPRIATE SPACE)

<input type="checkbox"/> provincial highway	<input type="checkbox"/> municipal road, seasonally maintained
<input checked="" type="checkbox"/> county roads	<input type="checkbox"/> right of way
<input type="checkbox"/> municipal roads, maintained all year	<input type="checkbox"/> water access

E. OFFICIAL PLAN AMENDMENT

(Proceed to Section F) if an Official Plan Amendment is not proposed).

15. DOES THE PROPOSED OFFICIAL PLAN AMENDMENT DO THE FOLLOWING?

Add a Land Use designation in the Official Plan	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
Change a Land Use designation in the Official Plan	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
Change a policy in the Official Plan	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
Replace a policy in the Official Plan	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
Delete a policy in the Official Plan	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>
Add a policy in the Official Plan	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Unknown <input type="checkbox"/>

16. IF APPLICABLE AND KNOWN AT TIME OF APPLICATION, PROVIDE THE FOLLOWING:

a) Section Number(s) of Policy to be changed _____

b) Text of the proposed new policy attached on a separate page? Yes ☐ No ☐

c) New designation name _____

d) Map of proposed new Schedule attached on a separate page? Yes ☐ No ☐

17. LIST PURPOSE OF AMENDMENT AND LAND USES THAT WOULD BE PERMITTED BY THE PROPOSED AMENDMENT:

18. DOES THE REQUESTED AMENDMENT ALTER ALL OR ANY PART OF THE BOUNDARY OF AN AREA OF SETTLEMENT IN A MUNICIPALITY OR ESTABLISH A NEW AREA OF SETTLEMENT IN A MUNICIPALITY?

Yes [] No []

If yes: Attach the current official plan policies, if any, dealing with the alteration or establishment of an area of settlement.

19. DOES THE REQUESTED AMENDMENT REMOVE THE SUBJECT LAND FROM ANY AREA OF EMPLOYMENT?

Yes [] No []

If yes: Attach the current official plan policies, if any, dealing with the removal of land from an area of employment.

20. IS THE REQUESTED AMENDMENT CONSISTENT WITH THE PROVINCIAL POLICY STATEMENT ISSUED UNDER SECTION 3 (1) OF THE PLANNING ACT?

Yes [] No [] Unknown []

F. ZONING BY-LAW AMENDMENT

(Proceed to Question 29 (Drawing) if a Zoning By-law Amendment is not proposed).

21. DOES THE PROPOSED ZONING BY-LAW AMENDMENT DO THE FOLLOWING?

Add or change zoning designation in the Zoning By-law	Yes <input checked="" type="checkbox"/>	No []	Unknown []
Change a zoning provision in the Zoning By-law	Yes []	No []	Unknown <input checked="" type="checkbox"/>
Replace a zoning provision in the Zoning By-law	Yes []	No []	Unknown <input checked="" type="checkbox"/>
Delete a zoning provision in the Zoning By-law	Yes []	No []	Unknown <input checked="" type="checkbox"/>
Add a zoning provision in the Zoning By-law	Yes []	No []	Unknown <input checked="" type="checkbox"/>

22. IF APPLICABLE AND KNOWN AT TIME OF ZONING APPLICATION, PROVIDE THE FOLLOWING:

- a) Section Number(s) of provisions to be changed
- b) Text of the proposed new provision attached on a separate page? Yes [] No []
- c) New zone name: _____
- d) Map of proposed new Key Map attached on a separate page? Yes [] No []

23. LIST LAND USES PROPOSED BY ZONING AMENDMENT.

- date the current owner acquired the subject land July 28th 2021 (new owner) —1909 (current owner)

Residential Use, with a home occupation (virtual)

24. HAS THERE BEEN A PREVIOUS APPLICATION FOR REZONING UNDER SECTION 34 OF THE PLANNING ACT AFFECTING THE SUBJECT PROPERTY:

Yes [] No ☒

25. IS THE INTENT OF THIS APPLICATION TO IMPLEMENT AN ALTERATION TO THE BOUNDARY OF AN AREA OF SETTLEMENT OR TO IMPLEMENT A NEW AREA OF SETTLEMENT?

Yes [] if yes, attached details of the Official Plan or Official Plan Amendment No ☒

26. IS THE INTENT OF THIS APPLICATION TO REMOVE LAND FROM AN AREA OF EMPLOYMENT?

Yes [] No ☒

If yes: Attach details of the official plan or official plan amendment that deals with the matter.

27. IS THE APPLICATION FOR AN AMENDMENT TO THE ZONING BY-LAW CONSISTENT WITH PROVINCIAL POLICY STATEMENT ISSUED UNDER SECTION 3 (1) OF THE PLANNING ACT?

Yes [] No [] Unknown ☒

G. SKETCH CHECKLIST

28. ACCURATE, TO SCALE, DRAWING OR PROPOSAL: (In the space below or on a separate page(s), please provide drawing of the proposal, preferably prepared by a qualified professional. In some cases, it may be more appropriate to prepare additional drawings at varying scales to better illustrate the proposal).

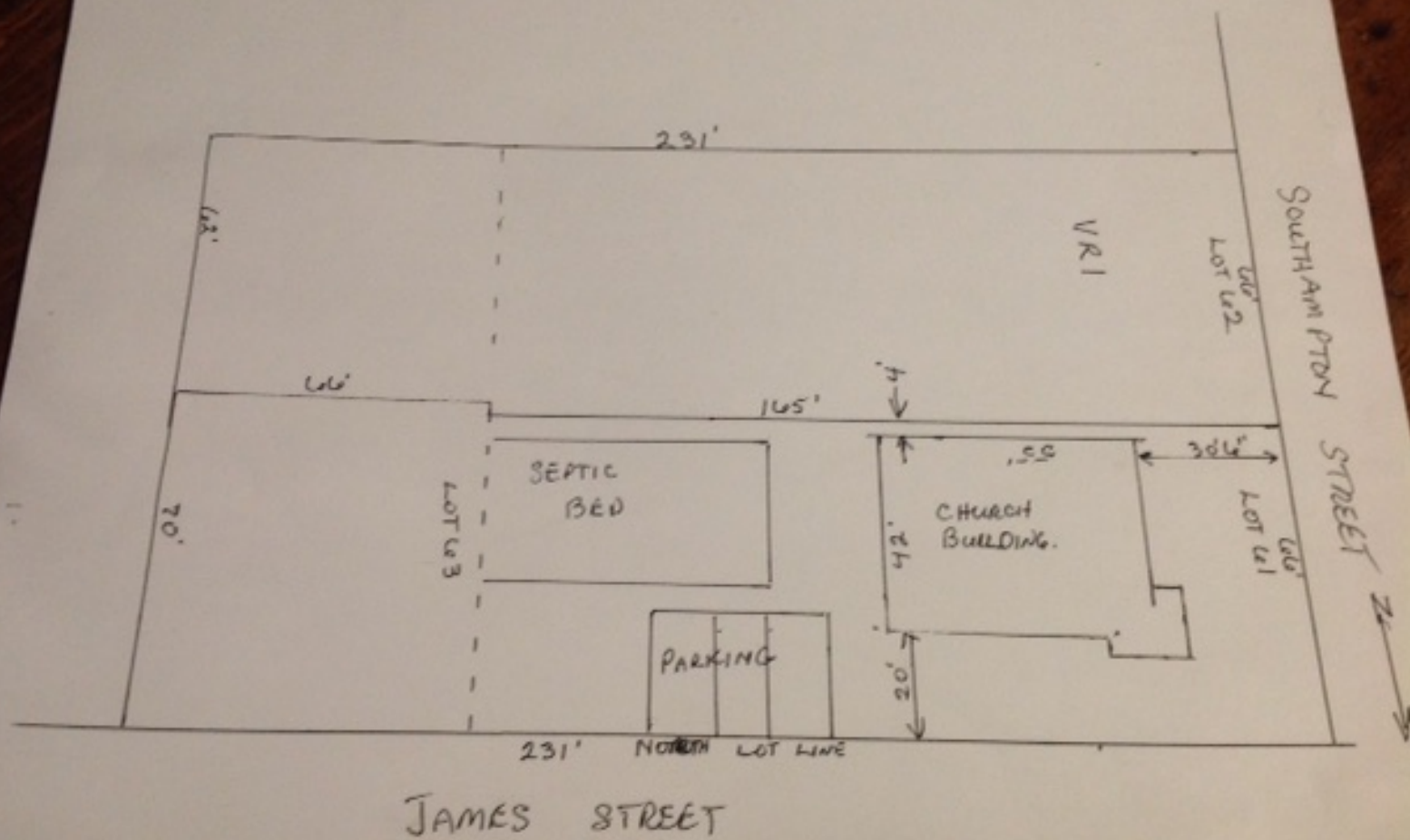
The application shall be accompanied by a clean, legible sketch sharing the following information. Failure to supply this information will result in a delay in processing the application.

A sketch showing in metric units:

- a) the boundaries and dimensions of the subject land;
- b) the location, size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
- c) the approximate location of all natural and artificial features (*for example, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic tanks*) that,
 - i) are located on the subject land and on land that is adjacent to it, and
 - ii) in the applicant's opinion may affect the application;
- d) the current uses of land that is adjacent to the subject land;
- e) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right of way;
- f) if access to the subject land will be by water only, the location of the parking and docking facilities to be used;
- g) the location and nature of any easement affecting the subject land

The drawing(s) should show (please use a survey if available):

- Property boundaries and dimensions
- Dimensions of area of amendment
- Distance from structures to lot lines
- Easements or restrictive covenants
- Building dimensions & location
- Neighbouring adjacent land uses
- Parking and loading areas
- Use of Neighbouring properties
- Public roads, allowances, rights of way
- Municipal Drains/Award Drains
- Wetlands, floodplain, wet areas
- Woodlots, forested areas, ANSI's, ESA's
- Driveways and lanes
- Other features (bridges, wells, railways, septic systems, springs, slopes, gravel pits)
- Natural watercourses
- North arrow



RECORD SHEET

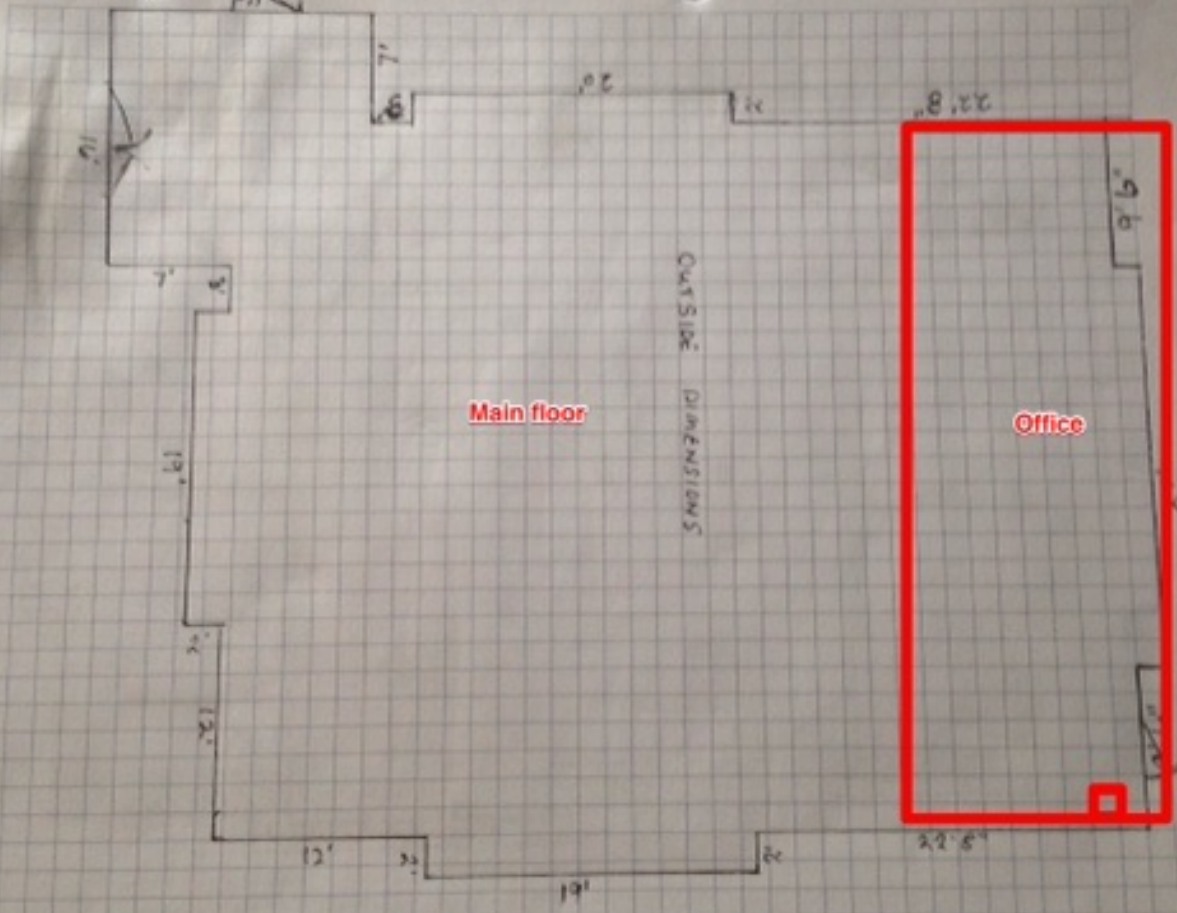
Project: _____
Project No: _____
Subject: _____
Initiator: _____
Date: _____



Analytics
Construction
Manager

Page of

General Notes



H. OTHER RELATED PLANNING APPLICATIONS

29. HAS THE APPLICANT OR OWNER MADE APPLICATION FOR ANY OF THE FOLLOWING, EITHER ON OR WITHIN 120 METRES OF THE SUBJECT LAND?

Official Plan Amendment	Yes [<input type="checkbox"/>]	No [<input checked="" type="checkbox"/>]
Zoning By-law Amendment	Yes [<input type="checkbox"/>]	No [<input checked="" type="checkbox"/>]
Minor Variance	Yes [<input type="checkbox"/>]	No [<input checked="" type="checkbox"/>]
Plan of Subdivision	Yes [<input type="checkbox"/>]	No [<input checked="" type="checkbox"/>]
Consent (Severance)	Yes [<input type="checkbox"/>]	No [<input checked="" type="checkbox"/>]
Site Plan Control	Yes [<input type="checkbox"/>]	No [<input checked="" type="checkbox"/>]

30. IF THE ANSWER TO QUESTION 29 (above) IS YES, PLEASE PROVIDE THE FOLLOWING INFORMATION:

File No. of Application: _____

Approval Authority: _____

Lands Subject to Application: _____

Purpose of Application: _____

Status of Application: _____

Effect on the Current Application for Amendment: _____

I. OTHER SUPPORTING INFORMATION

31. PLEASE LIST THE TITLES OF ANY SUPPORTING OR ATTACHED DOCUMENTS:

(e.g. Environmental Impacts Study, Hydrogeological Report, Traffic Study, Market Area Study, Aggregate License Report, Stormwater Management Report etc. It is recognized that the applicant meet with planning staff to attempt to determine the supporting documents that will be required).

J. PRE-SUBMISSION CONSULTATION

32. Applicants are strongly encouraged to contact the County and speak/meet with the Planner to the Municipality before submitting an application for information.

Date of Applicant's consultation meeting with County Planner: _____

Has the Planner advised the Applicant that this application needs to be reviewed by the Huron County Stewardship Coordinator for comments on Natural Heritage matters.

Yes ☐ (submit a fee of \$212.00 made payable to the Treasurer, County of Huron)

No ☒

K. PUBLIC CONSULTATION STRATEGY

33. PLEASE OUTLINE YOUR PROPOSED STRATEGY FOR CONSULTING WITH THE PUBLIC WITH RESPECT TO THIS AMENDMENT REQUEST:

(e.g. individual contact, hold a neighbourhood meeting, telephone conversation, letter explaining proposal & inviting questions/comments, website/internet, etc.).

Application for Official Plan &/or Zoning By-law Amendment

L. AUTHORIZATION FOR AGENT/SOLICITOR TO ACT FOR OWNER:

(If affidavit (K) is signed by an Agent/Solicitor on Owner's behalf, the Owner's written authorization below **must** be completed).

I (we) The Trustees of the Dungannon United Church/ Kay Logtenberg of Huron County/Region

of Ontario do hereby authorize Reid Goobie to act as my agent in the application.

Kay Logtenberg
Signature of Owner(s)

June 12, 2021
Date

Application for Official Plan &/or Zoning By-law Amendment

M. APPLICANT'S DECLARATION

(This must be completed by the Person Filing the Application for the proposed development site.)

I, Reid Goobie of the Dungannon, Ashfield Colborne Wawanosh Township
(Name of Applicant) (Name of Town, Township, etc.)

In the Region/County/District Huron solemnly declare that all of the statements contained in this application and supporting documentation are true and complete, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act."

Please be advised the responsibility for filing a complete application rests solely with the owner/applicant. Anything not requested or applied for in this application and subsequently found to be necessary (which may require another application(s) and fee(s)) are the sole responsibility of the owner/applicant. The County/Municipality will address only the application as applied for, and any items that are not included in the application are not the responsibility of the County/Municipality.

All studies required to support this application shall be at the expense of the applicant and included at the time of submission as a complete application. Where the County/Municipality incurs costs for the peer review of any consultants' reports or fees for legal opinions, the County/Municipality will be reimbursed such costs by the applicant.

In the event of third-party appeals to applications approved by the County/Municipality, the applicant may be responsible for some or all of the legal and other costs incurred by the County/Municipality, at the discretion of the County/Municipality.

DECLARED before me at:
Region/County/District Remotely,

In the Municipality of _____

This 11th day of June, 2021
(Day) (Month) (Year)

Signature

Reid Goobie

Please Print name of Applicant

RICHARD GRANT STARTER
Commissioner of Oaths

Richard Grant Starter
Signature of Commissioner

June 11, 2021
Date at Hamilton, Ontario.

Richard Grant Starter
Notary Public
Province of Ontario, Canada

N. OWNER/APPLICANT'S CONSENT DECLARATION

In accordance with the provisions of the Planning Act, it is the policy of the County Planning Department to provide the public access to all development applications and supporting documentation.

In submitting this development application and supporting documentation, I

Reid Goobie

the owner/the authorized applicant, hereby acknowledge the above-noted policy and provide my consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

I hereby authorize the County of Huron staff, Municipal staff and council members of the decision making authority to access to the subject site for purposes of evaluation of the subject application.



Signature

06/11/21

Date

APPLICATION AND FEE OF \$ \$1986 RECEIVED BY THE MUNICIPALITY

If comment fees are required for the Huron Stewardship Coordinator to review this application, (see Section J: Pre-Submission Consultation). Please collect a fee of \$212.00 made payable to the Treasurer, County of Huron.

COMPLETE THIS FORM TO DETERMINE IF SEPTIC COMMENTS ARE REQUIRED ON YOUR PLANNING APPLICATION

For certain planning applications, comments are required from local municipal staff to assist the municipality in its decision on your application. This sheet will determine if comments are required from staff, and if so, the appropriate fee* must be submitted with your application and paid to the local municipality (*based on the local municipality's Fee Schedule – consult your Planner to determine).

Name of Applicant: Reid Goobie

Name of Owner (if different from the applicant): The Trustees of the Dungannon United Church
Kay Logtenberg

Location of Property (Lot, Concession or Registered Plan, and Municipality):

Lot 61, Plan 229, Part Lot 63, Plan 229, Wawanosh as in WC11781. Township of Ashfield Colborne Wawanosh, County of Huron

Type of Planning Application(s) submitted with this form:

- ☐ Consent (severance) ☐ Minor Variance
- ☒ Zoning By-Law Amendment ☐ Plan of Subdivision/Condominium
- ☐ Official Plan Amendment

Please answer **Section A OR Section B**, depending on the type of servicing available. In the following question, "property" means the subject property or, in the case of a severance, each of the resulting lots.

Section A - Where **SANITARY SEWERS** are available.

Is the property within 183 metres (600 feet) of an abattoir (slaughter house)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

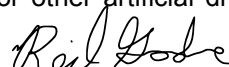
Section B - Where **SEPTIC SYSTEMS** are required.

The application is for the creation of a new lot for which the primary use will be a new dwelling (other than a new dwelling on a farm).	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the property less than .4 hectares (1 acre) in area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the property have less than .2 hectares (1/2 acre) of "useable land" for a septic tank and tile bed? See definition of "useable land" below.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
I am uncertain of the location of the existing septic tank and tile bed on the property.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
There will be more than one dwelling unit on each lot.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
An industrial or commercial use is proposed which will require a septic system.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the property with 183 metres (600 feet) of an abattoir (slaughter house)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
The application is for a new Plan of Subdivision/Condominium	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Proceed to **Section C**.

"Useable Land" means an area of land with suitable original soil for the installation of a Class 4 subsurface sewage disposal system, free of any buildings, structures swimming pools, etc. and such land is or will be used solely for a septic tank and tie bed and any future replacement of the tile bed, and which area is at least 3 metres (10 feet from any property line, at least 15 metres (15 feet) from a top-of-bank of a watercourse or lake, not located in a flood plain, not located in an environmentally sensitive area, and does not contain field tile or other artificial drainage. (other restrictions may apply according to legislation.)

Reid Goobie



June 11 2021

Name of Owner or Designated Agent

Signature and Date

To be completed by Municipal Clerk: Has the Septic Review Fee, made payable to the local municipality, been collected from the applicant? *Please note type of application and file # on the cheque.

☐ Yes ☐ No Amount: _____

Name of Clerk-Treasurer _____



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394

Ext. 3

www.huroncounty.ca

Consent Application Report – File C52/21 To Ashfield-Colborne-Wawanosh Council

Owners/Applicants: Peggy Sheppard & Paul Taylor	Date: July 6, 2021
Property Address: 26 Russell Street, Port Albert	
Property Description: Plan 136 Lots 25 to 30 West of Colborne St, Lots 25 to 30 East of Colborne St Less Hwy, Lots 25 to 30 West of Arthur St, PT of Colborne St (Ashfield), Ashfield-Colborne-Wawanosh	

Recommendation: That provisional consent be:

- ☒ granted with conditions (attached)
☐ deferred
☐ denied (referred to the County Council Day 1 for a decision)

Purpose:

- ☐ enlarge abutting lot
☒ create new lot
☐ surplus farm dwelling
☐ right-of-way / easement
☐ other:

	Area	Official Plan Designation:	Zoning:	Structures:
Severed	2.8 hectares (7 acres)	Village/Hamlet	'Village/Hamlet Residential – Low Density (VR1)'	Vacant
Retained	1.3 hectares (3.3 acres)	Village/Hamlet & Natural Environment	'Village/Hamlet Residential – Low Density (VR1)' & 'Natural Environment (NE1)'	Single detached residence and barn

Review: This application:

- ☒ Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
☒ Does not require a plan of subdivision for the proper and orderly development of the municipality (s.53(1) Planning Act);
☒ Conforms with section 51(24) of the Planning Act;
☒ Conforms with the Huron County Official Plan;
☒ Conforms with the Ashfield-Colborne-Wawanosh Official Plan;
☒ Complies with the Ashfield-Colborne-Wawanosh Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
☐ Has been recommended for approval by the local municipality; and
☒ Has no unresolved objections/concerns raised (to date) from agencies or the public.

(Applications that do not meet all of the foregoing criteria will be referred to the County Council Day 1 for a decision)

Agency / Other Comments:

	Not Received	No Concerns	Concerns	See Conditions / Comment
Neighbours		✓		Comments were received from a neighbour who requested notice of decision and stated they had strong concerns about the future development of the severed parcel. No formal objection to this application.
ACW Staff		✓		The ACW Building Department is requesting an affidavit from the applicants confirming that the barn is to only be used for storage purposes.
Maitland Valley Conservation Authority		✓		Notes that there is developable area within the severed parcel outside of the regulated hazard lands where future development could occur. Requests that MVCA continued to be involved in discussions regarding future development.
Huron County Biologist & Stewardship Coordinator		✓		

Figure 1: Aerial Photo of Subject Property *(retained outlined in red, severed outlined in yellow)*

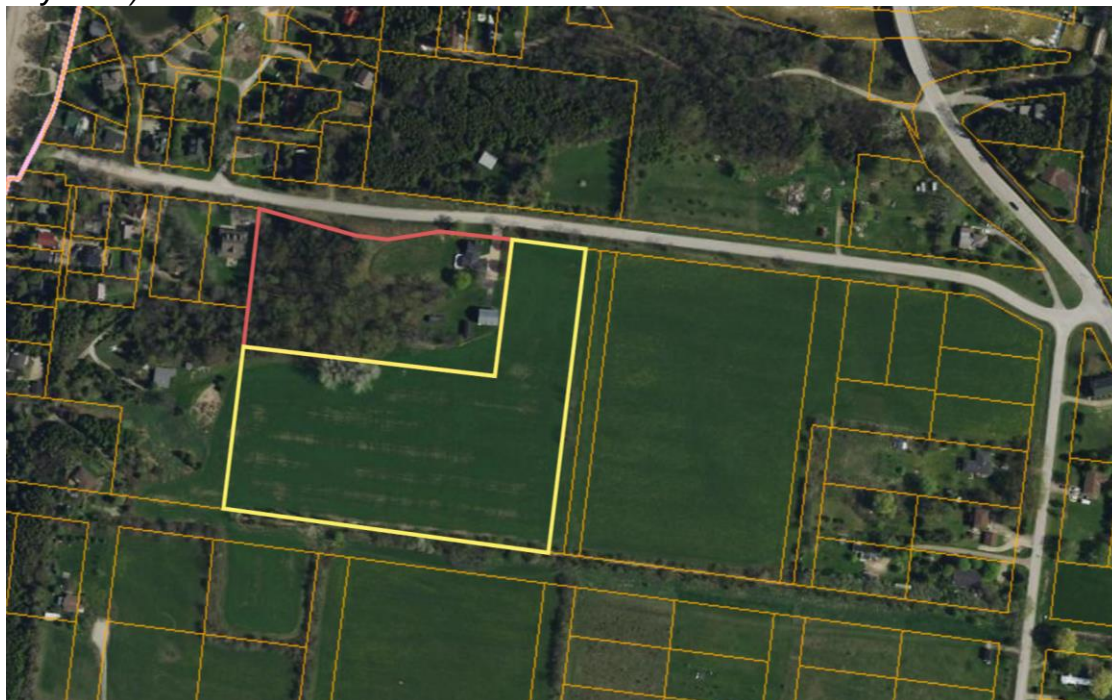


Figure 2: Image of Retained Parcel *(looking south from Russell Street)*



Figure 2: Image of Severed Parcel *(looking southwest from Russell Street)*



Additional Comments:

This consent application was submitted for the purpose of assembling land for future development. If approved, the severance will result in the creation of a parcel containing existing structures and natural environment features (retained), and a parcel that may be developed at a future date (severed).

The subject property is designated Village/Hamlet and Natural Environment in the ACW Official Plan. The proposed retained parcel is 1.3 hectares (3.3 acres) in size. It is zoned 'Village/Hamlet Residential – Low Density (VR1)' and 'Natural Environment' (NE1) in the ACW Zoning By-law. It contains a single-detached residence and a barn. The proposed severed parcel is 2.8 hectares (7 acres) in size. It is zoned 'Village/Hamlet Residential – Low Density (VR1)' and is presently vacant.

As is demonstrated in Figure 1, the severed parcel will have frontage onto Russell Street, as well as the unopened Arthur Street road allowance. The entire property is within the Port Albert Master Servicing Plan study area.

The barn on the subject property is a legal non-conforming structure, meaning it was legally established but no longer complies with the zoning by-law. The Building Department is requesting that the applicants submit an affidavit affirming that it will only be used for storage purposes as a condition of approval. The Building Department is also requesting that the location of the existing septic system and an area for a replacement system be determined to the satisfaction of the Township, in addition to the standard inspection condition. Finally, a –h Holding symbol is recommended for the severed parcel until a development agreement is entered into with the Township with regard to lot grading and drainage.

Comments were received from one neighbour who expressed significant concerns with the future development of the severed parcel. The neighbour has requested notice of the decision of this application, but has not submitted a formal objection. Maitland Valley Conservation Authority (MVCA) has confirmed that the severed parcel has a potential development envelope from their perspective. MVCA has requested to continue to be involved in any future development plans, and has no concerns with the proposed severance. At the time of writing, no written comments were received from the Huron County Biologist/Stewardship Coordinator, but he has indicated that he has no concerns with regard to any impact the severance may have on the existing natural environment features. ACW staff are supportive of the proposal.

The ACW Official Plan permits land division within the Village/Hamlet designation for the purpose of assembling land for future development, as well as infill. It is recommended that this application be approved, subject to the recommended conditions.

Recommended Conditions

Expiry Period

1. Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be

deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of the notice of decision.

Municipal Requirements

2. All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, compliance with Section 65 of the Drainage Act and any related requirements, financial or otherwise.
3. The sum of \$250.00 to be paid to the Township as cash-in-lieu of parkland.
4. The location of the existing septic system is determined and adequate area within the retained parcel is provided for a replacement to the satisfaction of the Township.
5. The existing septic system be inspected to the satisfaction of the Township.

Survey / Reference Plan

6. Provide to the satisfaction of the County and the Township:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey.

Zoning

7. Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning shall be obtained to the satisfaction of the Township.

Other

9. A –h Holding be applied until such time a development agreement for the severed parcel has been entered into with the Township.
10. An affidavit be submitted clarifying that the barn will only be used for storage to the satisfaction of the Township.

Sincerely,



Celina Whaling-Rae
Planner



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: June 17, 2021

File # **C52-2021**

TO:

- ☐ Owner/Applicant: Peggy Sheppard and Paul Taylor
- ☐ Florence Witherspoon, Clerk - Township of Ashfield-Colborne-Wawanosh
- ☐ Sarah Louise McGregor, Building Administrative Assistant – Township of Ashfield-Colborne-Wawanosh
- ☐ Maitland Valley Conservation Authority
- ☐ Marcus Maddalena, Natural Heritage
- ☐ Celina Whaling-Rae, Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

LOCATION OF PROPERTY

Township: Ashfield-Colborne-Wawanosh

Lot: Plan 136, Lots 25 to 30 W of Colborne St, Lots 25 to 30 E of Colborne St, Lots 25 to 30 W of Arthur St, Pt of Colborne St.

Address: 26 Russell Street

Owner/Applicant: Peggy Sheppard and Paul Taylor

Solicitor: Norman B. Pickell

PURPOSE AND EFFECT

The purpose and effect of this application is for the creation of a new lot and for the assembly of land for future development. The proposed vacant land to be severed is approximately 7 acres (2.83 ha). The land to be retained is approximately 3.3 acres (1.33 ha) consisting a house and barn.

LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by **July 1, 2021** as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address lfinch@huroncounty.ca or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2nd Floor, Goderich, Ontario, N7A 1W2.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make written submission to the Huron County Planning Department before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

ADDITIONAL INFORMATION

Further information regarding this application will be available to the public for inspection by electronic means or via mail request to:

**Huron County Planning & Development Department
57 Napier Street, 2nd Floor, Goderich, Ontario N7A 1W2
Attention: Lisa Finch, Land Division Administrator**

APPLICATION FOR CONSENT



For office use only

File # C 52121

Received MAY 21, 20 21

Considered Complete JUNE 16, 20 21

RECEIVED

MAY 21 2021

DEPARTMENT OF PLANNING

1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application.

Date of Applicant's consultation meeting with County Planner assigned to Municipality: _____

2. APPLICATION INFORMATION

Name of Applicant <u>Peeggy Sheppard + Paul Taylor</u>	Name of Owner <input checked="" type="checkbox"/> Check box if same as Applicant
Contact Information Address: <u>23472 50th Avenue</u> Town: <u>Langley</u> Postal Code: <u>V2Z 2S7</u> Home Phone: _____ Cell: <u>778-245-3774</u> Work: <u>778-278-6628</u> Email: <u>msspsheppard@gmail.com</u> Fax: <u>778-278-6628</u>	Contact Information Address: _____ Town: _____ Postal Code: _____ Home Phone: _____ Cell: _____ Work: _____ Email: _____ Fax: _____

a) Solicitor name (if known) Norman B. Pickell

Address: 58 South Street Goderich, ON N7A 3L5

Tel: 519-524-8335 Email: norman@normanpickell.com

Correspondence to be sent to: ☐ all parties, or ☒ applicant, and/or ☒ owner

b) Name, Address, Phone of all persons having any mortgage, charge, debenture or encumbrance on the property:

TD Canada Trust, 39 Victoria St. S. Goderich, ON N7A 3H4

APPLICATION FOR CONSENT

3. LOCATION OF THE SUBJECT PROPERTY—SEVERED & RETAINED (Complete applicable lines)

Municipality: <u>Twp of A.C.W.</u>	Concession: <u>LOT 25-30 W. of Colborne St</u>
Ward: _____	Lot Number(s): <u>Lot 25-30 E. of Colborne St.</u>
Registered Plan: <u>136</u>	Lot(s) Block(s): <u>Lot 25-30 W. of F. Arthur St. PT of Colborne Street.</u>
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): <u>26 Russell Street Port Albert, ON N7A 3X9</u>	Roll # (if available): <u>40.70.640.022.05200.0000</u>

a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?

☐ Yes ☒ No

b) If **Yes**, describe the location of the right-of-way or easement or covenant and its effect:

c) Is any of the severed or retained land in Wellhead Protection Area A, B or C? ☐ Yes ☒ No ☐ Unknown

If yes, please obtain a Restricted Land Use Permit from the Risk Management Official.

If Unknown, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

d) Is the subject property systematically tiled? If **yes**, please submit tile maps with your application.

☐ Yes ☒ No

4. PURPOSE OF THE APPLICATION

Type of proposed transaction:

Transfer:	Other:
<input type="checkbox"/> Creation of a new lot	<input type="checkbox"/> Charge
<input type="checkbox"/> Addition to lot	<input type="checkbox"/> Lease
<input type="checkbox"/> An easement	<input type="checkbox"/> Correction of title
<input checked="" type="checkbox"/> Other purpose (please specify): <u>Sever 7 acres to prepare for subdivision</u>	

Briefly, describe the proposed transaction:

move severed parcel of land into Corporate Name as part of planning process for subdivision

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

Highridge Holdings Ltd.

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser:

APPLICATION FOR CONSENT

If creating a lot addition, identify the lands to which parcel will be added.

Municipality: _____	Concession: _____
Ward: _____	Lot Number(s): _____
Registered Plan: _____	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): _____	Roll # (if available): _____

5. DESCRIPTION OF SUBJECT LAND

Description land intended to be severed:

Frontage: ~~106 metres~~ 45.7 m

Depth: ~~95 metres~~ 196.1 m

Area: ~~13,217 sq. metres / 3.3 acres~~

Existing Use(s): Farmland - Leased

Proposed Use(s): Subdivision

Existing Building(s) or Structure(s)

No

a) Type of access:

(Check appropriate box)

- ☐ existing building(s) or structure(s)
- ☐ provincial highway
- ☐ county road
- ☒ municipal road, maintained all year
- ☐ municipal road, seasonally maintained
- ☐ other means (please specify)

b) Type of water supply proposed:

(check appropriate box)

- ☐ publicly owned and operated piped water system
- ☒ privately owned and operated individual well
 - ☐ dug
 - ☒ drilled
- ☐ privately owned and operated communal well
- ☐ lake or other water body
- ☐ other means (please specify)

c) Type of sewage disposal proposed:

(check appropriate box)

- ☐ publicly owned & operated sanitary sewage system
- ☒ privately owned & operated individual septic tank
- ☐ privately owned & operated communal septic system
- ☐ privy
- ☐ other means (please specify)

Description land intended to be retained:

Frontage: ~~47 metres~~ 116.6 m

Depth: ~~196 metres~~ 92.62 m

Area: ~~27,382 sq. metres / 6.8 acres~~ 3.3 acres

Existing Use(s): house, barn (14,732.13 m²)

Proposed Use(s): _____

Existing Building(s) or Structure(s)

a) Type of access:

(Check appropriate box)

- ☐ existing building(s) or structure(s)
- ☐ provincial highway
- ☐ county road
- ☒ municipal road, maintained all year
- ☐ municipal road, seasonally maintained
- ☐ other means (please specify on next page)

APPLICATION FOR CONSENT

b) Type of water supply proposed:

(check appropriate box)

- ☐ publicly owned and operated piped water system
- ☒ privately owned and operated individual well
- ☐ dug
- ☒ drilled
- ☐ privately owned and operated communal well
- ☐ lake or other water body
- ☐ other means (please specify)

c) Type of sewage disposal proposed:

(check appropriate box)

- ☐ publicly owned & operated sanitary sewage system
- ☒ privately owned & operated individual septic tank
- ☐ privately owned & operated communal septic system
- ☐ privy
- ☐ other means (please specify)

6. LAND USE

a) What is the existing Official Plan designation of the property?

Village / Hamlet

b) What is the zoning of the property?

UR1 and NE1

c) Are any of the following uses or features on the subject land or on adjacent land, within 500 metres of the subject land?

Please respond **Yes** or **No** to each use or feature

Use of Feature	On Subject Land	On Adjacent Land	
	Please indicate: Yes / No	Within 500 metres of the Subject Land?	Metres
An agricultural operation, including livestock facility or stockyard	No	No	
A landfill	No	No	
A sewage treatment plant or waste stabilization plant	No	No	
A provincially significant wetland (Class 1, 2 or 3 wetland)	No	No	
Flood plain	No	No	
A rehabilitated mine site	No	No	
A non-operating mine site within 1 km of the subject land	No	No	
An active mine site	No	No	
An industrial or commercial use (specify the use[s])	No	No	
A former industrial or commercial use	No	No	

APPLICATION FOR CONSENT

An active railway line	No	No	
A municipal airport	No	No	
An underground storage tank or buried waste	No	No	
A current Environmental Site Assessment for the site or has one been prepared within the last 5 years. If Yes, please submit with application.	No	No	

7. HISTORY OF THE PROPERTY

- a) Has the subject land ever been the subject of an application for approval of a plan of subdivision under Section 51 of the Planning Act or a consent under Section 53 of the Planning Act?

☐ Yes ☒ No ☐ Unknown

If **Yes**, and known, provide file number of the application and the decision made on the application.

File Number: _____

Decision: _____

- b) If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

N/A

- c) Is the subject land reserved for either manure applications under the Nutrient Management Plan or manure agreement submitted to the municipality?

☐ Yes ☒ No

8. PROVINCIAL POLICY

- a) Is the application consistent with the Provincial Policy Statement issued under Section 3 (1) of the Planning Act?

☐ Yes ☐ No ☒ Unknown

9. NATURAL HERITAGE

- a) Does this application need to be reviewed by the Huron County Biologist for comments on Natural Heritage matters? (based on direction from Planner.)

☐ Yes (submit a fee of \$212.00 made payable to: Treasurer, County of Huron)

☒ No

SEPTIC SYSTEM REVIEW

Please answer Section A OR Section B, depending on the type of servicing available.

Section A – Where **SANITARY SEWERS** are available:

Is the property within 183 meters (600 feet) of an abattoir? (slaughter house)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
--	---

APPLICATION FOR CONSENT

Section B – Where SEPTIC SYSTEMS are available:

The application is for the creation of a new lot for which the primary use will be a new dwelling (other than a new dwelling on a farm).	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
The severed parcel contains a residence or other building(s) serviced by an on-site sewage system?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If you answered Yes : is the on-site sewage system older than 5 years of age?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered Yes : has the on-site sewage system been inspected by a licensed contractor within the past 3 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>If you answered Yes: you are required to provide a certificate of inspection with your application.</p> <p>If you answered No: you will be required to have an inspection carried out and provide a certificate of inspection as a condition of consent (severance) approval.</p>	
Is the property <u>less than</u> .4 hectares (1 acre) in area?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the property have <u>less than</u> .2 hectares (1/2 acre) of "useable land"* for septic tank and tile bed? See definition of "usable land" below	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

- * "Usable Land" means an area of land with suitable original soil for the installation of a Class 4 subsurface sewage disposal system, free of any buildings, structures, swimming pools, etc. and such land is or will be used solely for a septic tank and tile bed and any future replacement of the tile bed, and which area is at least 3 metres (10 feet) from any property line, at least 15 metres (50 feet) from any drilled well, at least 30 metres (100 feet) from any dug well, at least 15 metres (50 feet) from any top-of-bank of a watercourse or lake, not located in a flood plain, not located in an environmentally sensitive area, and does not contain field tile or other artificial drainage. (Other restriction may apply according to legislation).

Note: Consult with your Municipal Planner to confirm if the application requires comments for a septic system review and to confirm if there is an applicable fee to be submitted with the application (all fees for septic system review will be payable to the Municipality)

10. SKETCH CHECKLIST

The application shall be accompanied by a clean, legible sketch showing the following information. Failure to supply this information will result in a delay in processing the application.

Please do not use pencils for completing sketch as they do not copy well.

Please check the boxes indicating that your sketch provides the following information:

- ☐ boundaries and dimensions of the land that is to be severed and the part that is to be retained;
- ☐ boundaries and dimensions of any land owned by the owner of the subject land that abuts the severed and retained land;
- ☐ distance between the subject land and the nearest township lot line and/or landmark, such as a railway crossing or bridge;
- ☐ location of all land previously severed from the parcel;
- ☐ location of all wells, including abandoned wells, on neighbouring properties within 30m of lot lines of both the severed and retained lands subject to this consent application;
- ☐ location of all natural and artificial features in the subject land and adjacent lands such as railways, roads, watercourses, drainage ditches, field drains, river or stream banks, wetlands, wooded areas and the location and nature of any easement affecting the subject land;
- ☐ location of all buildings, wells, abandoned wells and all components of a sewage system (i.e. septic tanks and weeping beds) on the severed and retained lands, and the distance of each to the proposed new lot line;
- ☐ existing uses on adjacent land such as residential, agricultural and commercial uses;

APPLICATION FOR CONSENT

- ☐ location of beach access - if the property is a recreational property, adjacent to or in proximity to the waterfront;
- ☐ location and nature of any easements affecting the property;
- ☐ whether sewage disposal will be provided by a publicly owned and operated sanitary sewage system, a privately owned and operated individual or communal septic system, a privy or other means.

APPLICATION FOR CONSENT

11. APPLICANT'S/OWNER'S DECLARATION

(This must be completed by the **Person Filing the Application** for the proposed development site.)

I, Peggy Sheppard + Paul Taylor of the
(Name of Applicant)

Langley BC
(Name of Town, Municipality, etc.)

In the Region/County/District Langley British Columbia solemnly declare that all of the statements contained in this application and supporting documentation are true and complete, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act." I hereby acknowledge and accept the requirements and costs referred to in the Notes listed.

NOTES:

Please be advised the responsibility for filing a complete application rests solely with the owner/applicant. Anything not requested or applied for in this application and subsequently found to be necessary (which may require another application(s) and fee(s)) are the sole responsibility of the owner/applicant. The County/Municipality will address only the application as applied for, and any items that are not included in the application are not the responsibility of the County/Municipality.

All studies required to support this application shall be at the expense of the applicant and included at the time of submission as a complete application. Where the County/Municipality incurs costs for the peer review of any consultants' reports or fees for legal opinions, the County/Municipality will be reimbursed such costs by the applicant.

In the event of third-party appeals to applications approved by the County/Municipality, the applicant may be responsible for some or all of the legal and other costs incurred by the County/Municipality, at the discretion of the County/Municipality.

DECLARED before me at:

Region/County/District Langley British Columbia
County: Westminster
In the Municipality of Langley

Signature

This 14 day of May, 2021
(Day) (Month) (Year)

Paul Taylor & Peggy Sheppard
Please Print Name of Applicant

B. Shergill
Commissioner of Oaths

BRENDA (BALBIR KAUR) SHERGILL

= Notary Public -

170-20728 Willoughby Town Centre Dr.

Langley, BC V2Y 0P3

110 - 22196 50 Avenue, Langley, BC V2Y 2V4

(604) 371-3200

APPLICATION FOR CONSENT

12. OWNER/APPLICANT'S CONSENT DECLARATION

In accordance with the provisions of the Planning Act, it is the policy of the County Planning Department to provide the public access to all development applications and supporting documentation.

In submitting this development application and supporting documentation,

Peggy Sheppard & Paul Taylor, the owner/the authorized applicant, hereby acknowledge the above-noted policy and provide my consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

I hereby authorize the County of Huron staff, municipal staff and council members of the decision making authority to have access to the subject site for purposes of evaluation of the subject application.

If the application is deemed incomplete, the applicant has 60 days to provide the necessary information. After 60 days has lapsed, the application and fee will be mailed back to the applicant.

Peggy Sheppard
Signature

5/14/2021
Date

Peggy Sheppard / Paul Taylor
Print Name

Owner / Owner
Title

Where the owner is a firm or corporation, the person signing this section shall complete one or more of the following (please check):

- ☐ I have the authority to bind the corporation.
☐ Affixed is the corporate seal.

13. AUTHORIZATIONS

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize

_____, to make this application on my behalf.

Signature

Date

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

APPLICATION FOR CONSENT

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application consent and, for the purposes of the ***Freedom of Information and Protection of Privacy Act***, I authorize

_____, as my agent for this application to provide any of my personal information that will be included in his application or collected during the process of the application..

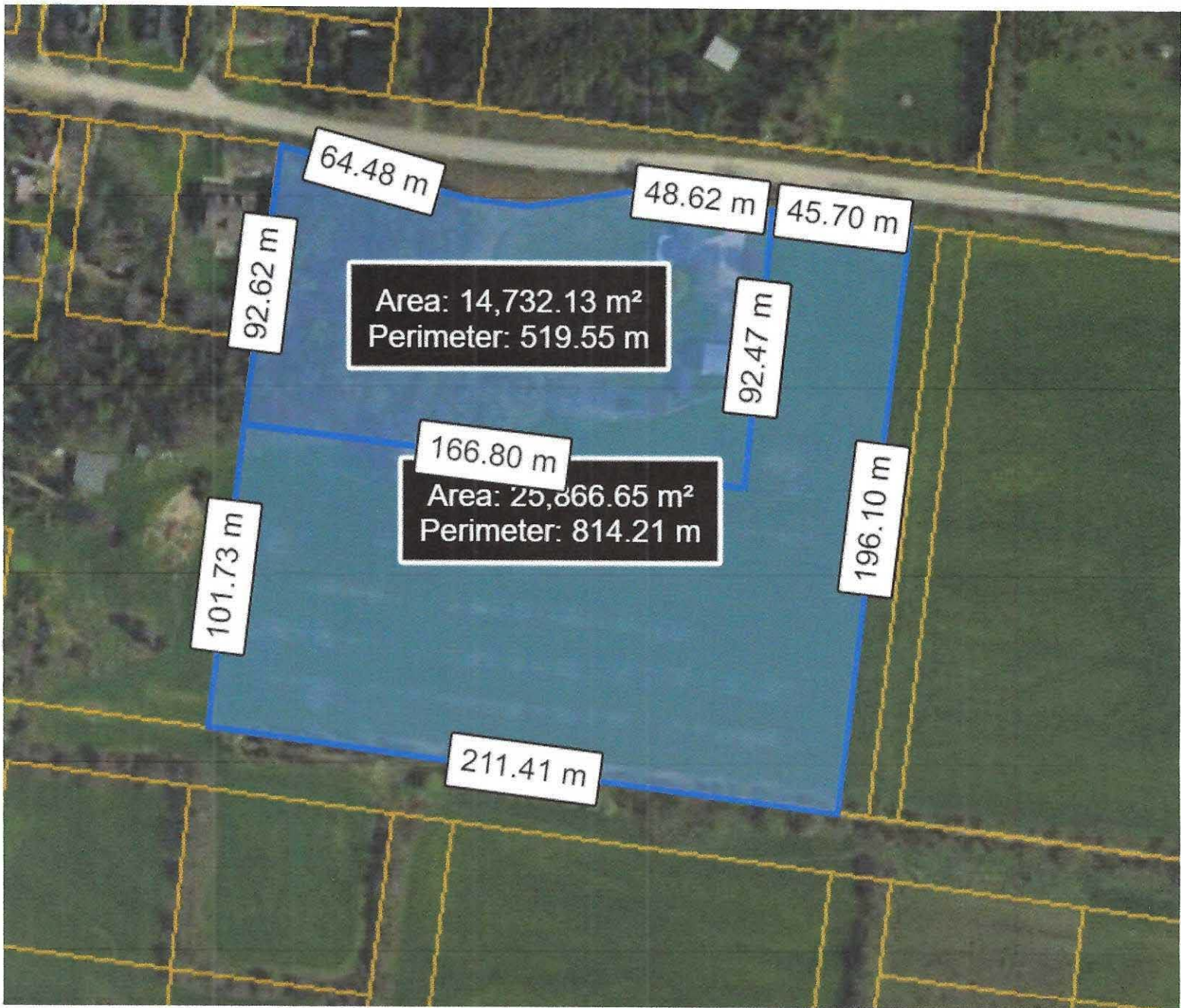
Signature

Date

Print Name

Title

Note: Where the owner is a firm or corporation, the person signing this section shall state that he/she has authority to bind the corporation or affix the corporate seal.





retained

An aerial photograph showing a property with a red boundary line. The area inside the red line is labeled 'retained'. The area outside the red line is labeled 'severed'. The property is surrounded by other land parcels, some of which are outlined in yellow. A road or path runs along the top edge of the property.

severed

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
REPORT TO COUNCIL
For the year ended December 31, 2020

5.3

The financial statements are presented on a consolidated basis and, therefore, include the proportional share of the assets, liabilities, operating revenues and expenditures of the various joint boards which the Township of Ashfield-Colborne-Wawanosh belongs to.

Financial Indicators

	2020	2019	2018	2017	2016
Cash	5,416,083	5,660,785	3,818,480	4,358,180	4,293,847
Taxes receivable (note 1)	534,996	482,191	422,929	630,802	632,546
Accounts receivable	801,779	531,532	707,542	668,127	911,045
Municipal drains in process	952,461	1,292,597	1,817,684	1,143,311	811,427
Long-term receivables	86,703	181,420	211,554	259,033	331,332
	<u>7,792,022</u>	<u>8,148,525</u>	<u>6,978,189</u>	<u>7,059,453</u>	<u>6,980,197</u>
Accounts payable	1,153,400	1,193,526	1,302,660	1,373,034	1,167,445
Deferred revenue (gas tax and development charges reserves)	100,665	316,352	185,169	133,631	110,979
Long-term debt attributed to long-term receivables	86,703	181,420	211,554	259,033	328,554
Landfill closure and post closure liability	1,500,911	1,511,193	1,509,454	1,367,910	1,376,735
	<u>2,841,679</u>	<u>3,202,491</u>	<u>3,208,837</u>	<u>3,133,608</u>	<u>2,983,713</u>
Net financial assets (note 2)	<u>4,950,343</u>	<u>4,946,034</u>	<u>3,769,352</u>	<u>3,925,845</u>	<u>3,996,484</u>
Tangible capital assets					
Net book value beginning of year	38,345,046	37,678,053	37,307,619	37,398,319	36,686,896
Purchases	3,716,003	2,079,409	1,707,780	1,804,132	2,195,027
Net book value of disposals and adjustments	(7,362)	(785)	(4,478)	(561,744)	(138,172)
Amortization	(1,490,977)	(1,411,631)	(1,332,868)	(1,333,088)	(1,345,432)
Net book value end of year	<u>40,562,710</u>	<u>38,345,046</u>	<u>37,678,053</u>	<u>37,307,619</u>	<u>37,398,319</u>
Accumulated surplus (note 3)					
Net investment in capital assets	40,562,710	38,345,046	37,678,053	37,307,619	37,398,319
Unfunded landfill liabilities	(1,500,911)	(1,511,193)	(1,509,454)	(1,367,910)	(1,376,735)
Reserves	6,451,254	6,457,227	5,278,806	5,293,755	5,373,219
Other surplus	-	-	-	-	-
	<u>45,513,053</u>	<u>43,291,080</u>	<u>41,447,405</u>	<u>41,233,464</u>	<u>41,394,803</u>

Note 1: Taxes receivable

Current year taxes receivable as percentage of total levy for year	2.8%	2.8%	2.3%	2.9%	2.8%
Total taxes receivable as percentage of total levy for year	3.8%	3.6%	3.3%	5.1%	5.9%
The municipality has maintained a low rate of arrears throughout the comparison period.					

Note 2: Net financial assets

Net financial assets represent the net amount of cash and items that will eventually be turned into cash or paid out in cash and indicates the extent of resources available to finance future operations.
A Net Financial Assets position means that the municipality has paid for most of assets from available funds. A Net Debt position does not necessarily means that a municipality is in difficulty as long as a debt management plan is in place.

Note 3: Accumulated surplus

Total accumulated surplus indicates the resources available to provide future services.
Adequate reserves are an indicator of flexibility and ability to deal with contingencies.

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
REPORT TO COUNCIL
For the year ended December 31, 2020

Five Year Comparison of Operating Revenue Expenses

	2020 Budget	2020 Actual	2019 Actual	2018 Actual	2017 Actual	2016 Actual
Revenue						
Taxation	4,739,053	4,766,656	4,432,518	4,021,781	3,712,504	3,421,528
Grants						
OMPF grant	756,952	756,952	770,022	793,430	725,124	653,100
Gas tax grant	390,000	390,000	222,548	131,262	133,325	160,000
Other capital grants	1,081,225	269,536	262,368	173,211	122,573	298,966
Covid/Modernization	-	189,100	583,183			
Other government grants	157,000	391,487	268,261	253,833	139,072	127,394
User fees						
Water and sewer	623,895	637,730	548,088	483,054	434,130	377,499
Garbage collection and disposal	171,700	211,416	237,213	210,961	283,979	272,781
Road charges and recoveries	32,300	31,011	48,661	27,562	68,461	612,972
Recreation	155,875	79,109	178,150	170,131	172,242	168,588
Recreation - donations	-	-	-	8,019	123,178	250,801
Municipal drains	-	593,903	529,105	1,168,482	1,017,316	807,419
Protective services permits and fees	300,000	423,524	256,977	187,554	221,726	255,506
Community Benefits Fund	535,000	718,496	715,308	711,912	711,028	706,788
Medical centre donations	-	8,604	85,715	-	-	-
Other fees and charges	113,015	136,021	156,634	127,578	157,020	134,004
Other income						
Bank interest and penalties on taxes	101,506	200,229	209,202	135,589	103,340	128,319
Proceeds of sale of capital assets	10,000	16,453	27,425	7,150	34,633	155,724
Total revenue (on budget basis)	9,167,521	9,820,227	9,531,378	8,611,509	8,159,651	8,531,389
Less: sale of capital assets	(10,000)	(16,453)	(27,425)	(7,150)	(34,633)	(155,724)
Add: gain (loss) on disposal of capital assets	-	9,091	26,641	2,672	(527,111)	17,550
Total revenue per financial statements	9,157,521	9,812,865	9,530,594	8,607,031	7,597,907	8,393,215
Expenditures						
(department items exclude depreciation and capital)						
Council	156,600	131,749	146,381	115,405	117,521	117,972
Other general government	638,300	618,084	584,952	668,318	590,913	560,520
Fire	330,800	288,589	376,101	285,162	274,682	263,946
Policing	957,000	951,146	948,654	940,820	921,362	740,593
Conservation authority	200,700	204,548	187,424	178,285	179,703	173,528
Building, water quality, and other protective service	343,800	285,230	207,934	155,216	132,255	158,453
Roads and streetlights	2,135,950	1,892,039	1,909,890	1,952,559	1,896,317	1,792,617
Water and sewer	432,500	363,712	417,743	345,710	416,621	369,578
Waste collection and disposal	411,240	368,932	354,500	467,046	410,417	396,935
Cemeteries and other health and social services	70,400	61,388	55,106	47,741	61,457	76,463
Recreation	486,525	273,701	475,560	528,989	353,085	372,953
Municipal drains	50,200	637,140	579,032	1,216,478	1,056,646	843,823
Planning and development	27,750	33,938	30,273	16,948	24,003	34,805
Capital expenditures	5,777,000	3,716,003	2,079,409	1,707,780	1,804,132	2,195,027
Net transfers to (from) reserves	(2,851,244)	(5,972)	1,178,419	(14,948)	(79,463)	434,173
Total expenditures (on budget basis)	9,167,521	9,820,227	9,531,378	8,611,509	8,159,651	8,531,386
Less: capital expenditures	(5,777,000)	(3,716,003)	(2,079,409)	(1,707,780)	(1,804,132)	(2,195,027)
net transfers to (from) reserves	2,851,244	5,972	(1,178,419)	14,948	79,463	(434,173)
Add: amortization and writedowns	-	1,490,977	1,411,631	1,332,868	1,333,088	1,345,432
Add: increase (decrease) in landfill post-closure liability		10,291	1,738	141,543	(8,824)	17,969
Total expenditures per financial statements	6,241,765	7,611,464	7,686,919	8,393,088	7,759,246	7,265,587
Net surplus (deficit) per financial statements	2,915,756	2,201,401	1,843,675	213,943	(161,339)	1,127,628

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
FINANCIAL STATEMENTS
DECEMBER 31, 2020

SEEBACH & COMPANY
Chartered Professional Accountants

Seebach & Company
Chartered Professional Accountants

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INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Township of Ashfield-Colborne-Wawanosh

Opinion

We have audited the accompanying financial statements of the Corporation of the Township of Ashfield-Colborne-Wawanosh ("the Entity"), which are comprised of the consolidated statement of financial position as at December 31, 2020 and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAB).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
July 13, 2021

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
CONSOLIDATED STATEMENT OF FINANCIAL POSITION

as at December 31		2020	2019
Financial Assets			
Cash	note 3	5,416,083	5,660,785
Taxes receivable		534,996	482,191
Accounts receivable		1,754,240	1,824,129
Long-term receivables	note 4	86,703	181,420
		7,792,022	8,148,525
Liabilities			
Account payable and accrued liabilities		1,153,400	1,193,526
Deferred revenue	schedule 2	100,665	316,352
Municipal debt	note 5	86,703	181,420
Landfill closure and post closure liability	note 6	1,500,911	1,511,193
		2,841,679	3,202,491
Net financial assets		4,950,343	4,946,034
Non-financial assets			
Tangible capital assets	schedule 3	40,562,710	38,345,046
Accumulated surplus	note 10	\$ 45,513,053	\$ 43,291,080

The accompanying notes and schedules are an integral part of these financial statements

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS

for the year ended December 31	2020 Budget	2020 Actual	2019 Actual
Annual surplus (deficit)	2,915,756	2,221,973	1,843,675
Amortization of tangible capital assets	-	1,490,977	1,411,631
Acquisition of tangible capital assets	(5,777,000)	(3,716,003)	(2,079,409)
Proceeds from disposition of assets	17,000	16,453	27,426
Loss (gain) on disposal of tangible capital assets	-	(9,091)	(26,641)
Increase (decrease) in net financial assets	<u>(2,844,244)</u>	4,309	1,176,682
Net financial assets beginning of year		4,946,034	3,769,352
Net financial assets end of year		\$ 4,950,343	\$ 4,946,034

The accompanying notes and schedules are an integral part of these financial statements

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
CONSOLIDATED STATEMENT OF OPERATIONS

for the year ended December 31	2020 Budget	2020 Actual	2019 Actual
Revenue			
Taxation for municipal purposes	4,739,053	4,766,656	4,432,518
User charges	1,931,785	2,839,814	2,755,851
Government transfers	2,385,177	1,997,075	2,106,382
Other revenue	101,506	200,229	209,202
Gain(loss) on disposal of capital assets	-	9,091	26,641
Total revenue	9,157,521	9,812,865	9,530,594
Expenditure			
General government	794,900	766,794	748,695
Protection services	1,832,300	1,772,314	1,756,181
Transportation services	2,135,950	3,141,193	3,097,313
Environmental services	843,740	815,965	867,593
Health services	70,400	73,827	58,447
Recreation and culture	486,525	349,721	549,385
Planning and development	77,950	671,078	609,305
Total expenses	6,241,765	7,590,892	7,686,919
Annual surplus (deficit)	2,915,756	2,221,973	1,843,675
Accumulated surplus beginning of year	43,291,080	43,291,080	41,447,405
Accumulated surplus end of year	\$ 46,206,836	\$ 45,513,053	\$ 43,291,080

The accompanying notes and schedules are an integral part of these financial statements

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
CONSOLIDATED STATEMENT OF CASH FLOW

for the year ended December 31	2020	2019
Operating activities		
Annual surplus (deficit)	2,221,973	1,843,675
Amortization not requiring cash outlay	1,490,977	1,411,631
Loss (gain) on disposition of tangible capital assets	(9,091)	(26,641)
Decrease (increase) in taxes receivable	(52,805)	(59,262)
Decrease (increase) in accounts receivable	69,889	701,097
Increase (decrease) in accounts payable	(40,126)	(109,134)
Increase (decrease) in deferred revenue	(215,687)	131,183
Increase (decrease) in landfill closure liability	(10,282)	1,739
Cash provided from (used for) operations	3,454,848	3,894,288
Capital activities		
Proceeds of disposition of tangible capital assets	16,453	27,426
Acquisition of tangible capital assets	(3,716,003)	(2,079,409)
Net investment in tangible capital assets	(3,699,550)	(2,051,983)
Investing activities		
Repayment of loans receivable	94,717	30,134
Net increase (decrease) in cash from investing	94,717	30,134
Financing activities		
Debt principal payments	(94,717)	(30,134)
Net increase (decrease) in cash from financing	(94,717)	(30,134)
Net increase (decrease) in cash	(244,702)	1,842,305
Cash beginning of year	5,660,785	3,818,480
Cash end of year	\$ 5,416,083	\$ 5,660,785

The accompanying notes and schedules are an integral part of these financial statements

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

NOTES TO FINANCIAL STATEMENTS

For the year ended December 31, 2020

1. Significant accounting policies

The consolidated financial statements of the Township of Ashfield-Colborne-Wawanosh are the representation of management prepared in accordance with Canadian public sector accounting standards as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

Significant aspects of accounting policies adopted by the municipality are as follows:

a) Reporting entity

The consolidated financial statements reflect the financial assets, liabilities, operating revenue and expenditures, reserves and reserve funds and changes in investment in tangible capital assets of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for their administration of their financial affairs and resources to the municipality and which are owned or controlled by the municipality. In addition to general government tax-supported operations, they include water systems operated by the municipality and the municipality's proportionate share of joint local boards.

These consolidated financial statements include the proportional share of the financial position and operating activities of the following joint local boards:

Mid-Huron Landfill Site Board - 9.4%

Lucknow and District Fire Department Joint Board of Management - 50%

Lucknow Community Health Centre Board - 50%

Lucknow and District Joint Recreation Board - 50%

Inter-departmental and inter-organizational transactions and balances are eliminated.

The statements do not include trust funds that are administered for the benefit of external parties.

b) Basis of accounting**i) Accrual basis of accounting**

Sources of financing and expenditures are reported on the accrual basis of accounting. Revenues are recognized as they are earned and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

ii) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

a) Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

Land improvements	50 years
Buildings	50 years
Transportation roads infrastructure	
Base and earthwork	100 years
Surface	15 years
Bridges and culverts	40 to 80 years
Water system	20 to 80 years
Vehicles and equipment	10 to 15 years

Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

The municipality capitalizes all land acquisitions and has a threshold of \$15,000 for buildings and infrastructure and \$1,000 - \$5,000 for various types of equipment, so that individual tangible capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons. Examples of pooled assets are computer systems, equipment, furniture and fixtures.

b) Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt, and that fair value is also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

c) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

d) Inventories

Inventories held for consumption are recorded at the lower of cost or net realizable value.

iii) Reserves for future expenditures

Certain amounts, as approved by Council, are set aside in reserves for future operating and capital expenditure. Transfers to or from reserves are reflected as adjustments to the respective appropriated equity.

iv) Pension and employee benefits

The municipality is an employer member of the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The municipality has adopted defined contribution plan accounting principles for this plan because insufficient information is available to apply defined benefit plan accounting principles. The municipality records as pension expense the current service cost, amortization of past service costs and interest costs related to the future employer contributions to the plan for past employee service.

v) Deferred revenue

Amounts received and required by legislation, regulation or agreement to be set aside for specific, restricted purposes are reported in the statement of financial position as deferred revenue until the obligation is discharged. These amounts will be recognized as revenues in the period in which related expenditure are incurred.

vi) Investments

Investments are recorded at cost plus accrued interest less amounts written off to reflect a permanent decline in value.

vii) Revenue recognition

Tax levies, based on assessment rolls issued by the Municipal Property Assessment Corporation and tax rates established by council, are recognized as revenue when the tax billings are issued. Other revenue is recognized when related services are provided or goods delivered, collectibility is reasonably assured and there are no significant future obligations.

Government transfers are recognized in the in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria are met, and reasonable estimates can be made.

viii) Landfill Site Closure and Post-Closure Care

Landfill site closure and post-closure care costs are recognized over the operating life of the landfill site, based on capacity used. The liability is recorded at its discounted value, based on the average long-term borrowing rate of the municipality.

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

NOTES TO FINANCIAL STATEMENTS

3

December 31, 2020

ix) Use of estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts reported in the financial statements and accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

x) Financial instruments

Financial instruments consist of cash, taxes receivable, accounts receivable, long-term receivables, accounts payable and accrued liabilities and municipal debt. The municipality classifies all of its financial instruments as measured at amortized cost. Financial assets measured at cost are recognized initially at fair value plus any directly attributable transaction costs. The carrying amount is subsequently written down to net realizable value when an impairment loss is known and there is no reasonable prospect of recovery.

2. Pension agreements

The municipality makes contributions to the Ontario Municipal Employees Retirement System Pension Fund (OMERS), which is a multi-employer plan, on behalf of members of its staff. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan.

Because OMERS is a multi-employer pension plan, any pension surpluses or deficits are the joint responsibility of Ontario municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension surplus or deficit. The amount contributed to OMERS for the year was \$ 120,329 (2019: \$113,749) for current services and is included as an expenditure on the consolidated statement of operations.

3. Cash

	2020	2019
Unrestricted	4,212,854	4,390,685
Restricted	626,515	678,329
Cash held by other municipalities and boards	<u>576,715</u>	<u>591,771</u>
	\$ 5,416,083	\$ 5,660,785

4. Loans receivable

	2020	2019
Property owners for road and water system capital costs	14,589	23,819
Property owners for tile drain loans	<u>72,114</u>	<u>157,601</u>
	\$ 86,703	\$ 181,420

Amounts due in the next five years are as follows:

2021: \$28,460 2022: \$21,126 2023: \$14,309 2024: \$11,064 2025: \$11,743

5. Municipal debt

	2020	2019
Bank loan payable in quarterly instalments of \$2,592 including interest at 5.6% maturing April 2022	14,589	23,819
Tile drainage loans payable to the Ministry of Finance maturing from 2020 to 2029 with interest rates of 6%	<u>72,114</u>	<u>157,601</u>
	\$ 86,703	\$ 181,420

Principal payments are recoverable from landowners.

Amounts due in the next five years are as follows:

2021: \$28,460 2022: \$21,126 2023: \$14,309 2024: \$11,064 2025: \$11,743

6. Landfill closure and post closure cost liability

A liability for the costs of solid waste landfill closure and post closure care requirements accrues as the capacity of sites is used. Care requirements include final covering, landscaping, removal of ground water and leachates and ongoing monitoring and maintenance. These costs will be incurred when the landfill site stops accepting waste, with the post-closure care expected to continue for an additional 50 years. The estimated liability is the discounted present value of future cash flows related to capacity used to date. The municipality operates landfill sites within its boundaries and participates in the Mid-Huron landfill site.

Based on a 2019 cost estimate, the recorded liability for sites within the municipality is \$466,100 (2019: \$472,450). The future liability is expected to be funded through budget allocations and reserves.

The municipality's proportionate liability for the Mid-Huron landfill site reported in the financial statements is \$1,034,811 (2019: \$1,038,743). The Mid-Huron Landfill Site Board has set aside reserve funds of which the municipality's proportionate share is \$473,263 (2019: \$486,718).

The reported liability is based on estimates and assumptions with respect to events extending over a long-term period using the best information available to management. Future events may result in significant changes to the estimated total expenditures, capacity and liability. Any changes in these estimates would be recognized in the year the change is identified.

The closure and post-closure care costs are expected to be funded in the year incurred.

7. Contractual obligations

The municipality has contracted with Veolia Water Canada for operation and maintenance of water systems until April 2022 at a base annual fee of \$139,521 with certain additional charges and annual increases based on consumer price index, and with Waste Management for garbage collection and recycling until April 2025 at a base annual fee of \$195,986 in 2020 plus 2% increase per year.

8. Contingencies

In the ordinary course of business, various claims and lawsuits are brought against the municipality. Because settlement amounts, if any, cannot be determined or because claims are expected to be within the municipality's insurance coverage, no provision has been made for the contingency in the financial statements.

9. Tangible capital assets

Schedule 3 provides information on the tangible capital assets of the municipality by major class and by business segment, as well as for accumulated amortization of the assets controlled.

i) Contributed tangible capital assets

The municipality records all tangible capital assets contributed by external parties at fair value.

ii) Tangible capital assets recognized at nominal value

Certain assets have been assigned a nominal value of \$1 because of the difficulty of determining a tenable valuation.

10. Schedule of accumulated surplus

	2020	2019
Reserves	<u>6,451,254</u>	<u>6,457,227</u>
Surpluses		
Invested in tangible capital assets	40,562,710	38,345,046
General revenue fund	-	-
Unfunded		
Solid waste landfill closure and post closure liabilities	<u>(1,500,911)</u>	<u>(1,511,193)</u>
Total surpluses	<u>39,061,799</u>	<u>36,833,853</u>
Accumulated surplus	<u>\$ 45,513,053</u>	<u>\$ 43,291,080</u>

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

NOTES TO FINANCIAL STATEMENTS

5

December 31, 2020

11. Budget amounts

Under Canadian public sector accounting standards, budget amounts are to be reported on the consolidated statements of change in net assets and operations for comparative purposes. The budget amounts for the municipality have been approved by Council. Certain amounts have been reclassified to conform to the basis of presentation of the revenues and expenditures on the consolidated statement of operations. As a result, the budget figures presented in the statements of operations and changes in net financial assets represent the budget approved by Council with the following adjustments:

Approved budget annual surplus (deficit)	-
Add: acquisition of tangible capital assets	5,777,000
Less: sale of tangible capital assets	(10,000)
net transfers to reserves	<u>(2,851,244)</u>
Budgeted surplus reported on statement of operations	\$ <u>2,915,756</u>

12. Financial instrument risk management**Credit risk**

The Township is exposed to credit risk through its cash, trade and other receivables, loans receivable, and long-term investments. There is the possibility of non-collection of its trade and other receivables. The majority of the Township's receivables are from ratepayers and government entities. For trade and other receivables, the Township measures impairment based on how long the amounts have been outstanding. For amounts outstanding considered doubtful or uncollectible, an impairment allowance is setup.

Liquidity risk

Liquidity risk is the risk that the Township will not be able to meet its financial obligations as they fall due. The Township has a planning and a budgeting process in place to help determine the funds required to support the Township's normal operating requirements on an ongoing basis. The Township ensures that there are sufficient funds to meet its short-term requirements, taking into account its anticipated cash flows from operations and its holdings of cash and cash equivalents. To achieve this aim, it seeks to maintain an available line of credit balance as approved by the appropriate borrowing bylaw to meet, at a minimum, expected requirements.

Market risk

Market risk is the risk that changes in market prices, such as foreign exchange rates or interest rates will affect the Township's income or the value of its holdings of financial instruments. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing return on investments.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Township is exposed to interest rate risk arising from the possibility that changes in interest rates will affect the variable rate of temporary borrowings and long-term liabilities and the value of fixed rate long-term liabilities.

There has been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure risks.

13. Operations of school boards and county

Taxation levied for school board and county purposes are not reflected in the financial statements. The amounts transferred were:

	2020	2019
School boards	2,260,413	2,226,781
County of Huron	5,484,831	5,508,065

14. Trust funds

Trust funds administered by the municipality amounting to \$187,389 (2019: \$183,500) have not been included in the consolidated statement of financial position nor have their operations been included in the consolidated statement of operations.

15. Segmented information

The Township of Ashfield-Colborne-Wawanosh provides a wide range of services to its citizens such as recreational and cultural services, planning and development, fire, and transportation services. Distinguishable functional segments have been separately disclosed in the segmented information provided in schedule 4. Municipal taxation revenue and the Ontario Municipal Partnership Fund grant are allocated to general government. The nature of the segments and the activities they encompass are as follows:

General Government

This segment relates to the general operations of the municipality itself and cannot be directly attributed to a specific segment.

Protection to Persons and Property

Protection is comprised of fire protection, policing, court services, conservation authorities, protective inspection and control, building permit and inspection services, emergency measures and other protection services.

Transportation

Transportation services include road maintenance, winter control services, street light maintenance, parking lots, equipment maintenance and other transportation services.

Environmental Services

Environmental services include sanitary sewer system, storm sewer system, waterworks, waste collection, waste disposal and recycling.

Health Services

This service area includes cemeteries and other health services.

Recreational and Cultural Services

This service area provides public services that contribute to the provision of recreation and leisure facilities and programs, the maintenance of parks and open spaces, library services, museums and other cultural services.

Planning and Development

This segment includes matters relating to zoning and site plan controls, land acquisition, development initiatives, agriculture and reforestation, municipal drainage and tile drainage.

For additional information, see the schedule of segmented information.

16. Financial impact of COVID-19 pandemic

On March 11, 2020 the World Health Organization declared COVID-19 a global pandemic. Subsequently, the Province of Ontario issued a state of emergency limiting the number of people in a gathering and requiring rolling closures and lockdowns of non-essential business for an indeterminate period of time. The dynamic nature of the COVID-19 crisis makes it impossible to predict the impact this will have on the organization's operations, cash flows and financial position. Management will continue to monitor the situation and reflect the impact in the financial statements as appropriate.

Township of Ashfield-Colborne-Wawanosh

Consolidated Schedule of Continuity of Reserves and Reserve Funds

Schedule 1

For the Year Ended December 31, 2020

	Balance, beginning of year	Revenues and contributions				Transfers			Balance, end of year
		Interest	From Operations	Other	Total	To Operations	To Capital Acquisitions	Total	
Reserves and reserve funds									
for general government	3,163,931		2,113,795		2,113,795	559,277	1,618,402	2,177,679	3,100,047
for protection services	831,425		131,187		131,187	557,000		557,000	405,612
for transportation services	1,320,951	9,025	939,283		948,308		702,854	702,854	1,566,405
for environmental services	1,054,854		227,381		227,381			-	1,282,235
for health services	10,000		8,604		8,604			-	18,604
for social and family services	2,500				-			-	2,500
for recreation and cultural services	73,566		2,285		2,285			-	75,851
	6,457,227	9,025	3,422,535	-	3,431,560	1,116,277	2,321,256	3,437,533	\$ 6,451,254

Consolidated Schedule of Continuity of Deferred Revenue

Schedule 2

For the Year Ended December 31, 2020

	Balance, beginning of year	Revenues and contributions				Transfers			Balance, end of year
		Interest	From Operations	Contributions	Total	To Operations	To Capital Acquisitions	Total	
Deferred revenue									
Development charges and parklands	89,313	1,062		5,250	6,312			-	95,625
Federal gasoline tax	227,039	3,518		164,483	168,001		390,000	390,000	5,040
	316,352	4,580	-	169,733	174,313	-	390,000	390,000	\$ 100,665

Township of Ashfield-Colborne-Wawanosh
Consolidated Schedule of Tangible Capital Assets
For the Year Ended December 31, 2020

Schedule 3

	General				Infrastructure				Total Net Book Value 2020	Total Net Book Value 2019
	Land	Buildings	Machinery & Equipment	Vehicles	Plants and Facilities	Roads	Underground and other Networks	Bridges and other Structures		
Cost										
Balance, beginning of year	784,803	4,459,470	1,211,627	3,960,371	1,409,195	44,985,824	2,181,104	6,746,952	65,739,346	64,024,566
Additions during the year	1,279,189	1,079,363	40,383	41,991	33,182	804,234		437,661	3,716,003	2,079,409
Disposals during the year			(9,661)	(138,261)		(325,312)		(9,040)	(482,274)	(364,629)
Balance, end of year	2,063,992	5,538,833	1,242,349	3,864,101	1,442,377	45,464,746	2,181,104	7,175,573	68,973,075	65,739,346
Accumulated depreciation										
Balance, beginning of year	-	1,405,554	656,035	2,223,930	812,915	18,266,280	686,021	3,343,565	27,394,300	26,346,513
Amortization during the year		92,854	67,494	227,245	48,902	903,757	29,082	121,643	1,490,977	1,411,631
Accumulated amortization on disposals			(5,555)	(135,005)		(325,312)		(9,040)	(474,912)	(363,844)
Balance, end of year	-	1,498,408	717,974	2,316,170	861,817	18,844,725	715,103	3,456,168	28,410,365	27,394,300
Net Book Value of Tangible Capital Assets	2,063,992	4,040,425	524,375	1,547,931	580,560	26,620,021	1,466,001	3,719,405	40,562,710	38,345,046

Township of Ashfield-Colborne-Wawanosh
Segmented Information
For the Year Ended December 31, 2020

Schedule 4

	General Government	Police Protection	Fire Protection	Building inspection	Other Protection	Roads and Street lights	Water,Sewers, Storm sewers	Waste Disposal	Health	Recreation and Culture	Zoning and Development	Total 2020	Total 2019
Revenue													
Taxation	4,766,656											4,766,656	4,432,518
User charges	766,082		3,912	392,493	31,031	48,381	637,730	211,416	37,119	79,109	632,541	2,839,814	2,755,851
Government transfers	1,046,052					849,184	-	57,891		22,966	20,982	1,997,075	2,106,382
Interest and penalties	200,229											200,229	209,203
Gain (loss) on disposal of assets	(4,106)					13,197						9,091	26,640
	6,774,913	-	3,912	392,493	31,031	910,762	637,730	269,307	37,119	102,075	653,523	9,812,865	9,530,594
Operating expenditure													
Wages, salaries and benefits	566,051		76,624	185,768	246	772,896	1,259	55,007	31,472	98,260	3,824	1,791,407	1,668,064
Contract services	52,344	951,146	190,026	38,996	226,404	592,043	296,416	276,239	7,862	45,510	652,161	3,329,147	3,343,553
Materials and supplies	131,448		21,939	34,110	4,254	527,100	66,037	27,395	22,054	129,931	15,093	979,361	1,263,671
Depreciation and write-downs	16,951		38,299	4,502		1,228,293	98,844	15,629	12,439	76,020		1,490,977	1,411,631
	766,794	951,146	326,888	263,376	230,904	3,120,332	462,556	374,270	73,827	349,721	671,078	7,590,892	7,686,919
Net revenue (expense)	6,008,119	(951,146)	(322,976)	129,117	(199,873)	(2,209,570)	175,174	(104,963)	(36,708)	(247,646)	(17,555)	2,221,973	1,843,675

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INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers
of the Corporation of the Township of Ashfield-Colborne-Wawanosh

Opinion

We have audited the accompanying financial statements of the Trust Funds of the Corporation of the Township of Ashfield-Colborne-Wawanosh ("the Entity"), which are comprised of the statement of financial position as at December 31, 2020 and the statement of continuity for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2020, and the continuity of funds for the year then ended in accordance with Canadian public sector accounting standards (PSAB).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
July 13, 2021

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
TRUST FUNDS
STATEMENT OF CONTINUITY

For the Year Ended December 31	Total		Cemetery Internment Rights		Cemetery Monument Installation		Cemetery Bequest	
	2020	2019	2020	2019	2020	2019	2020	2019
Capital beginning of year	183,500	177,130	127,777	123,007	28,735	27,735	26,988	26,388
Receipts								
Plot sales	3,015	4,770	3,015	4,770				
Monument installations	550	1,000			550	1,000		
Interest earned	2,225	4,110	1,552	2,866	349	644	324	600
	5,790	9,880	4,567	7,636	899	1,644	324	600
Expenditure								
Maintenance	1,901	3,510	1,552	2,866	349	644	-	-
	1,901	3,510	1,552	2,866	349	644	-	-
Capital end of year	\$ 187,389	183,500	\$ 130,792	127,777	\$ 29,285	28,735	\$ 27,312	26,988

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
TRUST FUNDS
STATEMENT OF FINANCIAL POSITION

As at December 31	Total		Cemetery Internment Rights		Cemetery Monument Installation		Cemetery Bequest	
	2020	2019	2020	2019	2020	2019	2020	2019
Assets								
Cash	187,389	189,528	130,792	132,867	29,285	29,673	27,312	26,988
Accounts receivable	-	200	-	-	-	200	-	
Liabilities								
Due to municipality	-	(6,228)	-	(5,090)	-	(1,138)	-	-
Net assets	187,389	183,500	130,792	127,777	29,285	28,735	27,312	26,988
Trust fund capital	\$ 187,389	183,500	\$ 130,792	127,777	\$ 29,285	28,735	\$ 27,312	26,988

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
TRUST FUNDS
NOTES TO FINANCIAL STATEMENTS

For the Year Ended December 31, 2020

1. Accounting Policies

The financial statements of the Township of Ashfield-Colborne-Wawanosh Trust Funds are the representation of management prepared in accordance with Canadian public sector accounting standards as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

Basis of Consolidation

These trust funds have not been consolidated with the financial statements of the Township of Ashfield-Colborne-Wawanosh .

Basis of Accounting

Sources of financing and expenses are reported on the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

2. Investments

Trust fund investments are stated at cost and have a market value approximately equal to cost.

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Lucknow and District Fire Department Joint Board of Management, Members of Council, Inhabitants and Ratepayers of the participating municipalities

Opinion

We have audited the accompanying statement of operations of the Lucknow and District Fire Department Joint Board of Management ("the Entity") for the year ended December 31, 2020 and the accompanying notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statement presents fairly, in all material respects, the financial operations of the Entity as at December 31, 2020 in accordance with Canadian public sector accounting standards (PSAB).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
July 13, 2021

LUCKNOW AND DISTRICT FIRE DEPARTMENT JOINT BOARD OF MANAGEMENT
STATEMENT OF OPERATIONS

For the year ended December 31	2020 Budget	2020 Actual	2019 Actual
Revenue			
Contributions from participating municipalities			
Township of Ashfield-Colborne-Wawanosh	139,075	106,351	116,220
Township of Huron-Kinloss	139,075	106,351	116,220
Fire calls	-	18,600	34,000
County of Bruce Modified First Response grant	5,000	5,000	5,000
Other revenue	-	1,224	23,625
Transfer from reserve	-	-	-
	283,150	237,525	295,065
Expenditure			
Salaries	160,000	153,248	165,830
Vehicle operation	7,450	8,997	7,545
Equipment	33,500	9,611	34,419
Hydrant repairs	3,500	3,960	3,780
Building maintenance	8,800	9,891	10,946
Dispatch service	13,000	9,624	15,679
Training	21,100	12,730	20,378
Telephone	2,400	2,168	2,264
Utilities	12,150	9,253	11,848
Insurance	7,500	7,545	7,371
Licences, fees, administration	13,750	10,498	15,005
	283,150	237,525	295,065
Annual surplus	\$ 0	\$ 0	\$ 0

**LUCKNOW AND DISTRICT FIRE DEPARTMENT JOINT BOARD OF MANAGEMENT
NOTES TO FINANCIAL STATEMENTS**

For the year ended December 31, 2020

1. Accounting policies

The statement of operations of the Lucknow and District Fire Department Joint Board of Management is the representation of management prepared in accordance with Canadian public sector accounting standards as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

Significant aspects of accounting policies adopted by the board are as follows:

a) Basis of accounting

i) Accrual basis of accounting

Sources of financing and expenditures are reported on the accrual basis of accounting. Revenues are recognized as they are earned and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

ii) The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts reported in the financial statements and accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

2. Participating municipalities

Participating municipalities are the Township of Ashfield-Colborne-Wawanosh and the Township of Huron-Kinloss. The board conducts its operations using tangible capital assets owned by the participating municipalities.

3. Related party transactions

Board administration cost of \$2,500 (2019: \$2,500) was paid to the Township of Ashfield-Colborne-Wawanosh.

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Lucknow Community Health Centre Board , Members of Council, Inhabitants and Ratepayers of the participating municipalities

Opinion

We have audited the accompanying statement of operations of the Lucknow Community Health Centre Board ("the Entity") for the year ended December 31, 2020 and the accompanying notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statement presents fairly, in all material respects, the financial operations of the Entity as at December 31, 2020 in accordance with Canadian public sector accounting standards (PSAB).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
July 13, 2021

LUCKNOW COMMUNITY HEALTH CENTRE BOARD
STATEMENT OF OPERATIONS

For the year ended December 31	2020 Budget	2020 Actual	2019 Actual
Revenue			
Rentals	11,600	11,629	8,855
Other revenue		17,208	171,430
Contributions from participating municipalities			
Township of Ashfield-Colborne-Wawanosh	10,600	6,789	202,074
Township of Huron-Kinloss	10,600	6,789	202,074
Less: capital contributions			
Township of Ashfield-Colborne-Wawanosh		(8,604)	(281,487)
Township of Huron-Kinloss		(8,604)	(281,487)
	32,800	25,207	21,460
Expenditure			
Maintenance	13,000	13,135	6,054
Utilities	10,300	4,680	7,527
Property taxes	5,800	5,150	5,189
Insurance	1,200	1,438	1,079
Administration	2,500	804	1,611
	32,800	25,207	21,460
Annual surplus	\$ 0	\$ 0	\$ 0

LUCKNOW COMMUNITY HEALTH CENTRE BOARD
NOTES TO FINANCIAL STATEMENTS

For the year ended December 31, 2020

1. Accounting policies

The statement of operations of the Lucknow Community Health Centre Board is the representation of management prepared in accordance with Canadian public sector accounting standards as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

Significant aspects of accounting policies adopted by the board are as follows:

a) Basis of accounting

i) Accrual basis of accounting

Sources of financing and expenditures are reported on the accrual basis of accounting. Revenues are recognized as they are earned and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

ii) The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts reported in the financial statements and accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

2. Participating municipalities

Participating municipalities are the Township of Ashfield-Colborne-Wawanosh and the Township of Huron-Kinloss. The board conducts its operations using tangible capital assets owned by the participating municipalities.

3. Related party transactions

During the year, the board paid property taxes of \$5,150 (2019: \$5,189) and water and sewer charges of \$2,080 (2019: \$2,020) to the Township of Huron-Kinloss.

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INDEPENDENT AUDITOR'S REPORT

To the Members of the Lucknow and District Joint Recreation Board , Members of Council, Inhabitants and Ratepayers of the participating municipalities

Opinion

We have audited the accompanying statement of operations of the Lucknow and District Joint Recreation Board ("the Entity") for the year ended December 31, 2020 and the accompanying notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statement presents fairly, in all material respects, the financial operations of the Entity as at December 31, 2020 in accordance with Canadian public sector accounting standards (PSAB).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAB, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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INDEPENDENT AUDITOR'S REPORT (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Seebach & Company

Chartered Professional Accountants
Licensed Public Accountants

Clinton, Ontario
July 13, 2021

LUCKNOW AND DISTRICT JOINT RECREATION BOARD

STATEMENT OF OPERATIONS

For the year ended December 31	2020 Budget	2020 Actual	2019 Actual
Revenue			
Arena			
Ice rentals	111,000	74,191	92,458
Arena rentals	10,000	2,266	13,070
Hockey and figure skating rentals	-	-	-
Bar sales	81,100	33,583	98,658
Public skating	5,500	3,445	5,220
Advertising boards	12,000	11,925	12,025
Grants	63,000	45,932	11,460
Donations and other revenue	12,150	10,959	15,585
	294,750	182,301	248,476
Recreation receipts			
Hockey admissions	-	-	-
Hockey program	-	-	-
Skating program	8,000	2,025	9,000
Swimming pool	14,000	-	18,430
Baseball	12,500	3,191	12,815
Soccer	7,000	580	7,175
Daycamp	9,000	-	5,337
Fitness	-	840	910
	50,500	6,636	53,667
Total rentals and program revenue	345,250	188,937	302,143
Contributions from participating municipalities			
Township of Huron-Kinloss	120,038	104,360	135,145
Township of Ashfield-Colborne-Wawanosh	120,038	104,360	135,145
	240,076	208,719	270,289
Total revenue	585,326	397,656	572,432
Expenses			
Administration and general			
Salaries	140,000	126,096	139,962
Maintenance	40,250	28,902	36,481
Utilities	77,150	59,256	83,927
Insurance	10,500	12,061	9,606
Administration and training	21,851	13,185	16,705
	289,751	239,500	286,681
Arena and auditorium			
Salaries	96,400	68,383	91,191
Maintenance	15,850	19,718	15,281
Utilities	18,000	10,695	14,261
Bar purchases and profit share	59,250	24,654	70,908
	189,500	123,450	191,641
Recreation programs			
Referee fees	-	-	-
Other hockey expenses	-	200	2,080
Hockey ice time	-	-	-
Skating program	2,750	2,042	2,680
Ball and soccer program	5,700	129	3,735
Daycamp program	4,450	-	5,300
Pool salaries	38,200	2,039	31,935
Pool expenses	16,575	6,946	13,260
Fitness program	3,000	840	840
Parks	35,400	22,510	34,280
	106,075	34,706	94,110
Total expenses	585,326	397,656	572,432
Annual surplus	\$ 0	\$ 0	\$ 0

**LUCKNOW AND DISTRICT JOINT RECREATION BOARD
NOTES TO FINANCIAL STATEMENTS**

For the year ended December 31, 2020

1. Accounting policies

The statement of operations of the Lucknow and District Joint Recreation Board is the representation of management prepared in accordance Canadian public sector accounting standards as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

Significant aspects of accounting policies adopted by the board are as follows:

a) Basis of accounting

i) Accrual basis of accounting

Sources of financing and expenditures are reported on the accrual basis of accounting. Revenues are recognized as they are earned and measurable. Expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

ii) The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts reported in the financial statements and accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from those estimates.

2. Participating municipalities

Participating municipalities are the Township of Ashfield-Colborne-Wawanosh and the Township of Huron-Kinloss. The board conducts its operations using tangible capital assets owned by the participating municipalities.

3. Related party transactions

Board administration cost of \$5,000 (2019: \$5,000) was paid to the Township of Ashfield-Colborne-Wawanosh. Water and sewer fees of \$5,012 (2019: \$11,373) were paid to the Township of Huron-Kinloss.

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
001360	1367954 ONTARIO LTD C/O MR & MRS F FOREMAN RR 3 STN MAIN GODERICH, ON N7A 3X9					<input type="checkbox"/>	Direct Deposit Vendor		
I 6025		06/15/2021	06/15/2021	01-9500-7323	REINSTALLED CABLE Building - R & M - Services	009	0.00	8.89	77.29
I 6025		06/15/2021	06/15/2021	01-9500-7323	REINSTALLED CABLE Building - R & M - Services	006	0.00	3.46	30.06
					Lucknow & District Recreation - Admin & General				
				Payee Total -			0.00	12.35	107.35
001146	ADVANCED TRUCK & AUTO REPAIR 36936 GLEN'S HILL RD. RR#1 DUNGANNON, ON N0M 1R0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 5630		06/03/2021	06/03/2021	01-2527-7326	OIL FILTERS/ FUEL FILTERS	006	0.00	16.99	147.71
					Material & Supplies Ashfield Works Shed				
I 5720		06/18/2021	06/18/2021	01-2573-7347	AC LINE, FITTINGS, ORINGS	006	0.00	26.50	230.32
					Vehicle R & M - Supplies Tandem International - 2013 (AM3)				
I 5745		06/25/2021	06/25/2021	01-2574-7347	BENDER, FITTINGS	006	0.00	25.00	217.32
					Vehicle R & M - Supplies Pickup GMC - 2004 (CM6)				
				Payee Total -			0.00	68.49	595.35
002015	ALLAN AVIS ARCHITECTS INC. 60 WEST STREET GODERICH, ON N7A 2K3					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 6834		06/14/2021	06/14/2021	01-1020-9080	FINAL GENERAL REVIEW	006	0.00	128.70	1,118.70
					Capital - Renovations Building General Administration				
I 6858		07/02/2021	07/02/2021	01-1020-9080	PROFESSIONAL FEES TO JU	006	0.00	56.08	487.48
					Capital - Renovations Building General Administration				
				Payee Total -			0.00	184.78	1,606.18
000943	ALTRUCK INTERNATIONAL TRUCK CENTRES 405 LAIRD RD GUELPH, ON N1G 4P7					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 683984		06/21/2021	07/21/2021	01-2564-7347	KT SLACK KIT/ AY-ASA	006	0.00	17.04	148.11
					Vehicle R & M - Supplies Tandem International - 2007 (WM8)				
I 684053		06/22/2021	07/22/2021	01-2564-7347	GASKETS/SEAL, O-RING	006	0.00	39.65	344.63
					Vehicle R & M - Supplies Tandem International - 2007 (WM8)				
I 684102		06/23/2021	07/23/2021	01-2564-7347	LAMP, BRACKET, PIGTAIL RII	006	0.00	6.65	57.84
					Vehicle R & M - Supplies Tandem International - 2007 (WM8)				
I 684133		06/23/2021	07/23/2021	01-2564-7347	LAMP INCANDESCENT	006	0.00	14.66	127.46
					Vehicle R & M - Supplies Tandem International - 2007 (WM8)				
C CM676264		01/07/2021	02/06/2021	01-2573-7347	CORE RETURN	006	0.00	-135.20	-1,175.20
					Vehicle R & M - Supplies Tandem International - 2013 (AM3)				
				Payee Total -			0.00	-57.20	-497.16
000008	ARGYLE MARINE & SMALL ENGINES INC. 33973 CHURCH CAMP RD RR 6 GODERICH, ON N7A 3Y3					<input type="checkbox"/>	Direct Deposit Vendor		
I 044033		06/02/2021	07/02/2021	01-2524-7326	BAR OIL.6 PK. 1 ROLL	006	0.00	12.73	110.68
					Material & Supplies Colborne Works Shed				

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
I 044563		06/28/2021	07/28/2021	01-2524-7326 Material & Supplies Colborne Works Shed	2X12 PK POLY BLADES	006	0.00	4.26	37.02
				Payee Total -			0.00	16.99	147.70
000009	ARTECH SIGNS & GRAPHICS P.O.BOX 264 112 HIGH STREET SEAFORTH, ONTARIO N0K 1W0					<input checked="" type="checkbox"/> Direct Deposit Vendor			
I 39758		06/10/2021	06/30/2021	01-2519-7326 Material & Supplies Safety Devices & Signs	12"X18" NO OVERNIGHT CAM	006	0.00	88.40	768.40
I 39793		06/21/2021	07/11/2021	01-1020-7254 Office Supplies General Administration	DESK PLATE - THOMAS MCC	006	0.00	7.09	61.59
I 39797		06/21/2021	07/11/2021	01-8000-7389 General Parks General Recreation	"NO HOUSEHOLD WASTE" DI	006	0.00	11.70	101.70
I 39798		06/21/2021	07/11/2021	01-1020-7254 Office Supplies General Administration	DESK PLATE - "SIGN IN"	006	0.00	5.20	45.20
				Payee Total -			0.00	112.39	976.89
000010	ASHFIELD SERVICE CENTRE 36211 BELGRAVE RD RR7 LUCKNOW ON N0G 2H0					<input checked="" type="checkbox"/> Direct Deposit Vendor			
I 26936		06/03/2021	07/03/2021	01-2554-7347 Vehicle R & M - Supplies Tractor New Holland T6.145 - 2017 (AM5)	5 OIL FILTERS SUPPLIED	006	0.00	11.83	102.83
I 26978		06/17/2021	07/17/2021	01-2550-7347 Vehicle R & M - Supplies Grader Volvo - 2005 (AM1)	OIL FILTERS, B7685	006	0.00	5.27	45.77
I 26983		06/18/2021	07/18/2021	01-2556-7347 Vehicle R & M - Supplies Pickup Ford - 2016 (ACW5)	WIPER BLADES	006	0.00	3.90	33.90
I 26996		06/22/2021	07/22/2021	01-2527-7326 Material & Supplies Ashfield Works Shed	CHANGE TIRE. OIL FILTER	006	0.00	20.73	180.18
				Payee Total -			0.00	41.73	362.68
000014	B.M. ROSS & ASSOCIATES LIMITED 62 NORTH STREET GODERICH, ONTARIO N7A 2T4					<input checked="" type="checkbox"/> Direct Deposit Vendor			
I 20225		03/11/2021	04/10/2021	01-3010-9010 Capital - Dungannon Treatment System & Reservoir ACW Water Department	DUNGANNON ARSENIC	006	0.00	945.04	8,214.54
I 20625		06/08/2021	07/08/2021	01-1000-1173 Accounts Receivable - Parkbridge The Bluffs Assets / Liabilities / Reserves	SERVICING REVIEW - THE BI	006	0.00	565.63	4,916.63
I 20637		06/08/2021	07/08/2021	01-1000-1165 Accounts Receivable - Salford Heights Assets / Liabilities / Reserves	WATER SERVICING - MCDON	006	0.00	205.27	1,784.27
I 20699		06/10/2021	07/10/2021	01-1000-1174 Accounts Receivable - Parkbridge Meneset Assets / Liabilities / Reserves	SERVICING REVIEW - MENE	006	0.00	34.58	300.58
I 20786		06/29/2021	07/29/2021	01-3010-9010 Capital - Dungannon Treatment System & Reservoir ACW Water Department	DUNGANNON ARSENIC	006	0.00	639.95	5,562.65
I 20792		06/30/2021	07/30/2021	01-3010-9005 Capital - Expenses ACW Water Department	CENTURY HEIGHTS UV SYS1	006	0.00	553.28	4,809.28
				Payee Total -			0.00	2,943.75	25,587.95

Accounts Payable

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Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
000817	BELL CANADA P.O. BOX 9000 STN DON MILLS NORTH YORK ON M3C 2X7					<input type="checkbox"/>	Direct Deposit Vendor		
I	June 22, 2021	06/22/2021	07/22/2021	01-2526-7260 Telephone Wawanosh Works Shed	JUN 22 - JULY 21, 2021	006	0.00	14.60	126.95
				Payee Total -			0.00	14.60	126.95
001627	BEREAVEMENT AUTHORITY OF ONTARIO 100 SHEPPARD AVENUE EAST SUITE 505 TORONTO, ON M2N 6N5					<input type="checkbox"/>	Direct Deposit Vendor		
I	ALR 2020	06/30/2021	06/30/2021	01-8040-7253 Burial Permits Colborne Cemetery	CEMETERY LICENCE RENEW	000	0.00	0.00	231.00
				Payee Total -			0.00	0.00	231.00
000707	BRUINSMA EXCAVATING LTD. P.O.BOX 292 GODERICH, ONTARIO N7A 3Z2					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	6459	06/30/2021	07/30/2021	01-8040-7330 Opening & Closing of Graves Colborne Cemetery	MINI EXCAVATOR:CEMETER	009	0.00	47.06	409.06
				Payee Total -			0.00	47.06	409.06
002095	BYERS POOLS & HOT TUBS 453 9TH STREET UNT 1 HANOVER, ON N4N 1L8					<input type="checkbox"/>	Direct Deposit Vendor		
I	1-1239	06/23/2021	06/23/2021	01-9545-7323 Building - R & M - Services/Supplies Lucknow & District Recreation - Swimming Pool	POOL REPAIR.WATER BEHIN	006	0.00	126.12	1,096.26
				Payee Total -			0.00	126.12	1,096.26
000020	CIBC CREDIT CARD SERVICES P.O.BOX 4595 STATION A TORONTO, ONTARIO M5W 4X9					<input type="checkbox"/>	Direct Deposit Vendor		
I	May 25-June 24	06/24/2021	07/15/2021	01-9535-7514 Equipment Lucknow & District Recreation - Soccer	SURVEY MONKEY ANNUAL F	006	0.00	17.68	153.68
I	May 25-June 24	06/24/2021	07/15/2021	01-9525-7514 Equipment Lucknow & District Recreation - Base/Softball	SURVEY MONKEY ANNUAL F	006	0.00	17.68	153.68
I	May 25-June 24	06/24/2021	07/15/2021	01-9545-7326 Materials & Supplies Lucknow & District Recreation - Swimming Pool	SURVEY MONKEY ANNUAL F	006	0.00	17.68	153.68
I	May 25-June 24	06/24/2021	07/15/2021	01-9535-7514 Equipment Lucknow & District Recreation - Soccer	DOLLAR HAVEN FIRST AID K	006	0.00	3.90	33.90
I	May 25-June 24	06/24/2021	07/15/2021	01-1010-7270 Meetings - Registration Council	ZOOM PRO MONTHLY/ WEBI	006	0.00	12.09	105.09
I	May 25-June 24	06/24/2021	07/15/2021	01-3010-9010 Capital - Dungannon Treatment System & Reservoir ACW Water Department	DUNGANNON DWWP	000	0.00	0.00	3,200.00
I	May 25-June 24	06/24/2021	07/15/2021	01-3010-7351 Services ACW Water Department	HURON SANDS PTTW FEE	000	0.00	0.00	750.00
				Payee Total -			0.00	69.03	4,550.03

Accounts Payable

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Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
000148	CLIFF'S PLUMBING & HEATING P.O.BOX 309 1136 BRUCE ROAD 86 LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 40555		06/11/2021	07/11/2021	01-2564-7347 Vehicle R & M - Supplies Tandem International - 2007 (WM8)	3" FLAPPER FOOT VALVE	006	0.00	38.35	333.35
I 40698		06/24/2021	07/24/2021	01-2526-7327 Services Wawanosh Works Shed	WATER FILTER INSTALLED A	006	0.00	142.97	1,242.75
Payee Total -							0.00	181.32	1,576.10
001987	COTTRILL HEAVY EQUIPMENT 252 SARATOGA RD. KINCARDINE, ON N2Z 2N3					<input type="checkbox"/>	Direct Deposit Vendor		
I ISVC027267		01/13/2021	01/13/2021	01-2553-7348 Vehicle R & M - Services Tandem International - 2016 (AM4)	EMISSION TESTS	006	0.00	13.00	113.00
I ISVC027267		01/13/2021	01/13/2021	01-2573-7348 Vehicle R & M - Services Tandem International - 2013 (AM3)	EMISSION TESTS	006	0.00	13.00	128.00
I ISVC027267		01/13/2021	01/13/2021	01-2564-7348 Vehicle R & M - Services Tandem International - 2007 (WM8)	EMISSION TESTS	006	0.00	13.00	128.00
Payee Total -							0.00	39.00	369.00
000226	D & B FARRISH 35645A ZION ROAD R.R.#3 LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 2851		06/17/2021	06/17/2021	01-8000-7391 Donnybrook/St. Helens/Hawkins/Hope/Zion Cemetery General Recreation	HOPE CEMETERY GRASS CL	006	0.00	11.70	101.70
I 2852		06/17/2021	06/17/2021	01-8000-7391 Donnybrook/St. Helens/Hawkins/Hope/Zion Cemetery General Recreation	ZION CEMETERY GRASS CU	006	0.00	13.00	113.00
Payee Total -							0.00	24.70	214.70
000035	DA-LEE 350 JONES ROAD STONE CREEK, ONTARIO L8E 5N2					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I INV0083004		05/20/2021	06/19/2021	01-2513-7326 Material & Supplies Dust Control	13300 L CALCIUM CHLORIDE	006	0.00	390.75	3,396.55
I INV0083026		05/17/2021	06/16/2021	01-2513-7326 Material & Supplies Dust Control	27270 L CALCIUM CHLORIDE	006	0.00	801.19	6,964.21
I INV0083055		05/19/2021	06/18/2021	01-2513-7326 Material & Supplies Dust Control	27270 L CALCIUM CHLORIDE	006	0.00	801.19	6,964.21
I INV0083080		05/21/2021	06/20/2021	01-2513-7326 Material & Supplies Dust Control	27270 L CALCIUM CHLORIDE	006	0.00	801.19	6,964.21
I INV0083120		05/28/2021	06/27/2021	01-2513-7326 Material & Supplies Dust Control	27270 L CALCIUM CHLORIDE	006	0.00	801.19	6,964.21
I INV0083141		05/31/2021	06/30/2021	01-2513-7326 Material & Supplies Dust Control	16400 L CALCIUM CHLORIDE	006	0.00	481.83	4,188.23
I INV0083143		05/31/2021	06/30/2021	01-2513-7326 Material & Supplies Dust Control	27270 L CALCIUM CHLORIDE	006	0.00	801.19	6,964.21
I INV0083169		05/27/2021	06/26/2021	01-2513-7326 Material & Supplies Dust Control	27270 L CALCIUM CHLORIDE	006	0.00	801.19	6,964.21

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
I	INV0083604	05/18/2021	06/17/2021	01-2513-7326 Material & Supplies Dust Control	27270 L CALCIUM CHLORIDE	006	0.00	801.19	6,964.21
I	INV0083610	05/19/2021	06/18/2021	01-2513-7326 Material & Supplies Dust Control	16400 L CALCIUM CHLORIDE	006	0.00	481.83	4,188.23
I	INV0083617	05/26/2021	06/25/2021	01-2513-7326 Material & Supplies Dust Control	16400 L CALCIUM CHLORIDE	006	0.00	481.83	4,188.23
Payee Total -							0.00	7,444.57	64,710.71
000224	DESCO PLUMBING & HEATING 65 WORCESTER ROAD ETOBICOKE, ONTARIO M9W 5N7	<input type="checkbox"/> Direct Deposit Vendor							
I	8981218	06/23/2021	06/23/2021	01-9555-7268 Kinsmen Soccer Field	DELTA 25 O-RING KIT	006	0.00	0.27	2.35
I	8988618	06/17/2021	06/17/2021	01-8040-7324 Lucknow & District Recreation - Lucknow Parks Building R & M - Supplies Colborne Cemetery	PVC PIPE, CEMENT	009	0.00	10.81	93.95
Payee Total -							0.00	11.08	96.30
000039	EDWARD FUELS 263 HURON ROAD GODERICH, ONTARIO N7A 2Z8	<input checked="" type="checkbox"/> Direct Deposit Vendor							
I	42055	06/01/2021	07/01/2021	01-2581-7349 Fuel	101.61 L BRONZE	006	0.00	14.72	127.92
I	43103	06/07/2021	07/07/2021	01-2581-7349 Pickup Ford - 2014 (ACW4) Fuel	105.54 L BRONZE	006	0.00	15.29	132.87
I	44222	06/11/2021	07/11/2021	01-2581-7349 Pickup Ford - 2014 (ACW4) Fuel	89.56 L BRONZE	006	0.00	12.97	112.75
I	45661	06/16/2021	07/16/2021	01-2581-7348 Pickup Ford - 2014 (ACW4) Vehicle R & M - Services	70.99 L BRONZE	006	0.00	10.28	89.37
I	46550	06/22/2021	07/22/2021	01-2581-7349 Pickup Ford - 2014 (ACW4) Fuel	101.28 L BRONZE	006	0.00	14.67	127.50
Payee Total -							0.00	67.93	590.41
001125	ENVIRO MASTERS LAWN CARE & PEST CONTROL BOX 172 56 PARK ST RIPLEY, ONTARIO N0G 2R0	<input checked="" type="checkbox"/> Direct Deposit Vendor							
I	28852	06/08/2021	06/08/2021	01-9555-7266 Caledonia Ball Diamond & Park	WEED MGMT SPORTS FIELD	006	0.00	26.32	228.74
I	28852	06/08/2021	06/08/2021	01-9555-7267 Lucknow & District Recreation - Lucknow Parks Kinsmen Ball Diamond & Park	WEED MGMT SPORTS FIELD	006	0.00	26.32	228.74
I	28852	06/08/2021	06/08/2021	01-9555-7268 Lucknow & District Recreation - Lucknow Parks Kinsmen Soccer Field Lucknow & District Recreation - Lucknow Parks	WEED MGMT SPORTS FIELD	006	0.00	163.89	1,424.60
Payee Total -							0.00	216.53	1,882.08
001213	EQUITABLE LIFE OF CANADA ONE WESTMOUNT RD NORTH PO BOX 1603, STN WATERLOO WATERLOO, ON N2J 4C7	<input checked="" type="checkbox"/> Direct Deposit Vendor							
I	July 2021	07/01/2021	07/01/2021	01-1000-2235 Accounts Payable - Equitable Life Assets / Liabilities / Reserves	PREMIUM	000	0.00	0.00	7,421.07
Payee Total -							0.00	0.00	7,421.07

Accounts Payable

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Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
000043	GODERICH PRINT SHOP 413 HURON ROAD GODERICH, ONTARIO N7A 3A6					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 58878		06/29/2021	06/29/2021	01-3510-7352 Official Plan Review Development & Planning Administration	OFFICIAL PLAN UPDATE - M/	006	0.00	98.00	851.87
Payee Total -							0.00	98.00	851.87
000048	HENDERSON RONA PO BOX 188 782 HAVELOCK ST LUCKNOW, ON N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 704884		06/28/2021	06/28/2021	01-9545-7323 Building - R & M - Services/Supplies Lucknow & District Recreation - Swimming Pool	SICO EXT SATIN. CAULKING	006	0.00	11.84	102.95
I 704996		07/02/2021	07/02/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	RUST PAINT.FOAM BRUSH.H	009	0.00	3.54	30.73
I 704996		07/02/2021	07/02/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	RUST PAINT.FOAM BRUSH.H	006	0.00	1.36	11.85
Payee Total -							0.00	16.74	145.53
000103	HODGINS HOME HARDWARE P.O.BOX 8 626 CAMPBELL STREET LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 642979		06/29/2021	06/29/2021	01-9545-7323 Building - R & M - Services/Supplies Lucknow & District Recreation - Swimming Pool	CONCRETE MIX.MASONRY B	006	0.00	3.76	32.72
I 643155		06/30/2021	06/30/2021	01-9545-7323 Building - R & M - Services/Supplies Lucknow & District Recreation - Swimming Pool	BOLTS	006	0.00	0.23	2.03
I 74234		06/08/2021	06/08/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	PLUG	006	0.00	0.21	1.80
I 74321		06/15/2021	06/15/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	SPRD STN GRAN/CONC SEA	009	0.00	24.38	211.91
I 74321		06/15/2021	06/15/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	SPRD STN GRAN/CONC SEA	006	0.00	9.47	82.33
I 74530		07/08/2021	07/08/2021	01-9545-7326 Materials & Supplies Lucknow & District Recreation - Swimming Pool	MASONRY CLEANER	006	0.00	8.31	72.27
I 91385		06/18/2021	06/18/2021	01-9525-7514 Equipment Lucknow & District Recreation - Base/Softball	DISINFECTANT MCBN FRES	006	0.00	6.75	58.67
I 91405		06/18/2021	06/18/2021	01-9502-7354 Health & Safety Lucknow & District Recreation - Arena Summer	HEAR PRTCTR BM HEAD PAI	006	0.00	1.28	11.15
I 91405		06/18/2021	06/18/2021	01-9545-7354 Health & Safety Lucknow & District Recreation - Swimming Pool	HEAR PRTCTR BM HEAD PAI	006	0.00	1.28	11.16
I 91476		06/24/2021	06/24/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	OIL 2STK, KEYCHAIN TAGS	009	0.00	0.89	7.76
I 91476		06/24/2021	06/24/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	OIL 2STK, KEYCHAIN TAGS	006	0.00	0.33	2.91
I 91476		06/24/2021	06/24/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	MASKS, FILTR DISPOSABLE	000	0.00	0.00	9.99
I 91531		06/30/2021	06/30/2021	01-9545-7326 Materials & Supplies Lucknow & District Recreation - Swimming Pool	SCRUB BROOM, WALL CLOC	006	0.00	3.12	27.10

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I 91583		07/05/2021	07/05/2021	01-9545-7326 Materials & Supplies Lucknow & District Recreation - Swimming Pool	PHONE FOR POOL	006	0.00	4.48	38.97
I 91613		07/07/2021	07/07/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	COBALT DRILL BIT	009	0.00	4.12	35.80
I 91613		07/07/2021	07/07/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	COBALT DRILL BIT	006	0.00	1.60	13.91
Payee Total -							0.00	70.21	620.48
001881	HORTON'S LAKESHORE ENTERPRISES INC. 199 ANGLESEA ST. GODERICH, ON N7A 0A1					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 2021-LC165		07/07/2021	07/07/2021	01-8015-7325 Grass Cutting & Grounds Maint. Benmiller Ball Diamonds	BALL DIAMOND GRASS CUT	009	0.00	148.20	1,288.20
Payee Total -							0.00	148.20	1,288.20
000055	HURON TELECOMMUNICATIONS P.O.BOX 220 60 QUEEN STREET RIPLEY, ONTARIO N0G 2R0					<input type="checkbox"/>	Direct Deposit Vendor		
I 07-01-2021		07/01/2021	07/20/2021	01-2527-7260 Telephone Ashfield Works Shed	A SHED JULY 1-31	006	0.00	6.40	55.57
I 07/01/2021		07/01/2021	07/20/2021	01-3010-7260 Telephone ACW Water Department	HURON SANDS PH ALARM	006	0.00	5.96	51.78
I 7/1/2021		07/01/2021	07/20/2021	01-1020-7273 Web Site General Administration	WEBSITE/INTERNET	006	0.00	18.70	162.60
I July 1, 2021		07/01/2021	07/20/2021	01-9545-7260 Telephone Lucknow & District Recreation - Swimming Pool	ARENA: PHONE.INTERNET	006	0.00	2.34	20.35
I July 1, 2021		07/01/2021	07/20/2021	01-9500-7260 Telephone Lucknow & District Recreation - Admin & General	ARENA: PHONE.INTERNET	006	0.00	10.13	88.03
I July 1-2021		07/01/2021	07/20/2021	01-3010-7260 Telephone ACW Water Department	DUNGANNON PH ALARMS	006	0.00	5.96	51.78
Payee Total -							0.00	49.49	430.11
002085	HURON TOILET RENTALS LTD. PO BOX 292 GODERICH, ON N7A 3X8					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 120		07/05/2021	07/05/2021	01-3020-7351 Services Ashfield Ward Landfill Site	STANDARD TOILET RENTAL	006	0.00	15.60	135.60
I 130		07/06/2021	07/06/2021	01-8040-7323 Building R & M - Services Colborne Cemetery	STANDARD TOILET RENTAL	009	0.00	15.60	135.60
Payee Total -							0.00	31.20	271.20
001350	HURON WATER LTD. 224 SUNCOAST DRIVE EAST GODERICH, ON N7A 4K4					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 077901		06/23/2021	07/08/2021	01-1020-7324 Building - R & M - Supplies General Administration	5 WATER BOTTLES	000	0.00	0.00	32.50
I 078751		07/02/2021	07/17/2021	01-1020-7324 Building - R & M - Supplies General Administration	5 WATER BOTTLES	000	0.00	0.00	42.50
Payee Total -							0.00	0.00	75.00

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001382	JADE EQUIPMENT COMPANY LTD. 47 FOREST PLAIN ROAD ORO-MEDONTE, ONTARIO L3V 0R4					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	P13808	06/18/2021	07/18/2021	01-2562-7347 Vehicle R & M - Supplies Grader Volvo - 2006 (CM1)	AIR CONDITIONER CM1	006	0.00	254.49	2,212.10
C	P13868	07/06/2021	08/05/2021	01-2571-7347 Vehicle R & M - Supplies Grader Volvo - 2006 G970 (WM6)	CREDIT: SWIVEL JOINT/COR	006	0.00	-128.05	-1,113.05
Payee Total -							0.00	126.44	1,099.05
002014	KREFT VICTOR 85465 MCDONALD LANE					<input type="checkbox"/>	Direct Deposit Vendor		
I	Refund - Kreft	07/08/2021	07/08/2021	01-3500-3011 Building Permit Fees Building Department	BUILDING PERMIT OVERPAY	000	0.00	0.00	46.00
Payee Total -							0.00	0.00	46.00
000285	LUCKNOW AGRICULTURAL SOCIETY P.O. BOX 178 LUCKNOW, ONTARIO N0G 2H0					<input type="checkbox"/>	Direct Deposit Vendor		
I	2021	07/08/2021	07/08/2021	01-1020-7263 Grants to Organizations General Administration	DONATION LUCKNOW FALL I	000	0.00	0.00	500.00
Payee Total -							0.00	0.00	500.00
000073	LUCKNOW DISTRICT CO-OPERATIVE INC. P.O.BOX 10 86387 LUCKNOW LINE LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	883245	06/01/2021	07/20/2021	01-2526-7326 Material & Supplies Wawanosh Works Shed	OFF INSECT REPELLENT	006	0.00	2.94	25.52
I	883356	06/02/2021	07/20/2021	01-2526-7326 Material & Supplies Wawanosh Works Shed	OIL - 2 CYCLE SYNTHETIC	006	0.00	0.78	6.76
I	883420	06/03/2021	07/20/2021	01-2526-7326 Material & Supplies Wawanosh Works Shed	AAA BATTERIES/CLEANING C	006	0.00	9.23	80.18
I	884449	06/07/2021	07/20/2021	01-2569-7347 Vehicle R & M - Supplies Tandem International - 2010 (WM4)	8.5G/100 ROTARY PUMP	006	0.00	32.50	282.48
I	884937	06/07/2021	07/20/2021	01-9500-7350 Equipment Fuel - Diesel Lucknow & District Recreation - Admin & General	115.72 L DYED DIESEL CARD	006	0.00	15.67	136.25
I	885199	06/08/2021	07/20/2021	01-2526-7348 Bulk Fuel - Dyed Diesel Wawanosh Works Shed	1889 L DYED DIESEL BULK	006	0.00	236.44	2,055.17
I	885200	06/08/2021	07/20/2021	01-2526-7349 Bulk Fuel - Clear Diesel Wawanosh Works Shed	737.70 L CLEAR DIESEL BULI	006	0.00	103.17	896.79
I	885203	06/08/2021	07/20/2021	01-2527-7348 Bulk Fuel - Dyed Diesel Ashfield Works Shed	636 L DYED DIESEL BULK	006	0.00	79.60	691.94
I	885382	06/09/2021	07/20/2021	01-2524-7348 Bulk Fuel - Dyed Diesel Colborne Works Shed	1926.80 L DYED DIESEL BULI	006	0.00	241.42	2,098.47
I	885855	06/14/2021	07/20/2021	01-2524-7326 Material & Supplies Colborne Works Shed	INSECT REPELLENT	006	0.00	8.41	73.15
I	886807	06/17/2021	07/20/2021	01-1020-9080 Capital - Renovations Building General Administration	50KG OATS. 22.68 KG GRASE	006	0.00	17.55	183.65

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I 887791		06/21/2021	07/20/2021	01-2527-7326 Material & Supplies Ashfield Works Shed	HOSE CLAMPS	006	0.00	1.55	13.51
I 887912		06/22/2021	07/20/2021	01-2527-7326 Material & Supplies Ashfield Works Shed	SAFETY GLASSES (12)	006	0.00	8.48	73.75
I 888719		06/24/2021	07/20/2021	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	OIL 2 CYCLE SYNTHETIC 3.2	006	0.00	0.39	3.38
I 888860		06/24/2021	07/20/2021	01-9500-7349 Vehicle Fuel - Gas Lucknow & District Recreation - Admin & General	129.50 L GASOLINE CARDLOCK	006	0.00	18.37	159.66
I 888863		06/24/2021	07/20/2021	01-9500-7350 Equipment Fuel - Diesel Lucknow & District Recreation - Admin & General	63 L DYED DIESEL CARDLOCK	006	0.00	8.62	74.90
I 889650		06/29/2021	07/20/2021	01-2524-7326 Material & Supplies Colborne Works Shed	6.2 LB NUTS & BOLTS	006	0.00	2.68	23.28
I 891604		07/06/2021	08/20/2021	01-9555-7266 Caledonia Ball Diamond & Park Lucknow & District Recreation - Lucknow Parks	LIME FIELD STRIPE 50 LB	006	0.00	8.44	73.40
I 891604		07/06/2021	08/20/2021	01-9555-7267 Kinsmen Ball Diamond & Park Lucknow & District Recreation - Lucknow Parks	LIME FIELD STRIPE 50 LB	006	0.00	8.44	73.39
I 891604		07/06/2021	08/20/2021	01-9555-7269 Dungannon North Ball Diamond Lucknow & District Recreation - Lucknow Parks	LIME FIELD STRIPE 50 LB	006	0.00	8.44	73.39
I 891604		07/06/2021	08/20/2021	01-8015-7326 Materials & Supplies Benmiller Ball Diamonds	LIME FIELD STRIPE 50 LB	006	0.00	8.44	73.39
I JUNE 2021 (ACW1)		06/30/2021	07/20/2021	01-2575-7349 Fuel Pickup Ford - 2020 (ACW1)	423.60 L GASOLINE CARDLOCK	006	0.00	60.21	523.36
I JUNE 2021 (ACW3)		06/30/2021	07/20/2021	01-2580-7349 Fuel Pickup Ford - 2012 (ACW3)	269.88 L GASOLINE CARDLOCK	006	0.00	38.19	331.98
I JUNE 2021 (ACW5)		06/30/2021	07/20/2021	01-2556-7349 Fuel Pickup Ford - 2016 (ACW5)	861.99 L GASOLINE CARDLOCK	006	0.00	122.32	1,063.28
I JUNE 2021 (ACW6)		06/30/2021	07/20/2021	01-2555-7349 Fuel Pickup Dodge - 2018 (ACW6)	158.53 L GASOLINE CARDLOCK	006	0.00	22.22	193.15
Payee Total -							0.00	1,064.50	9,284.18
002092	MARVIN L. SMITH FARM WOODLAND SPECIALIST 570 RIVERVIEW DRIVE LISTOWEL, ON N4W 3T7						<input type="checkbox"/> Direct Deposit Vendor		
I 323007		05/28/2021	05/28/2021	01-2528-7327 Services Gravel Pit Farms	TIMBER SALE PREPARATION	006	0.00	738.40	6,418.40
Payee Total -							0.00	738.40	6,418.40
002094	MAX PRINT & COPY 3 ALBERT STREET PO BOX 338 CLINTON, ON N0M 1L0						<input type="checkbox"/> Direct Deposit Vendor		
I 12322		06/15/2021	06/15/2021	01-2050-7254 Office Supplies Protective Inspection & Control	PARKING INFRACTION TAGS	006	0.00	14.30	124.30
Payee Total -							0.00	14.30	124.30
000470	MCDONAGH INSURANCE BROKERS LTD. 573 CAMPBELL STREET P.O.BOX 250 LUCKNOW, ONTARIO N0G 2H0						<input type="checkbox"/> Direct Deposit Vendor		
I 98881		06/16/2021	06/16/2021	01-9535-7266 Player Insurance Lucknow & District Recreation - Soccer	MINOR SOCCER INSURANCE	003	0.00	52.00	702.00

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I 98884		06/16/2021	06/16/2021	01-9525-7266 Player Insurance Lucknow & District Recreation - Base/Softball	MINOR BASEBALL INSURANCE	003	0.00	48.00	648.00
				Payee Total -			0.00	100.00	1,350.00
000079	MICROAGE BASICS 223 HURON ROAD GODERICH, ONTARIO N7A 2Z8					<input checked="" type="checkbox"/> Direct Deposit Vendor			
I 15716		06/30/2021	07/30/2021	01-1020-7257 Office Equipment - R & M - Supplies General Administration	COPY PLAN:05/16-06/15/2021	006	0.00	31.19	271.09
I 15816		06/30/2021	07/30/2021	01-1020-7256 Office Equipment - R & M - Services General Administration	SERVICE ORDER: KEYSTONE	006	0.00	8.68	75.43
I 15926		07/01/2021	07/31/2021	01-1020-7256 Office Equipment - R & M - Services General Administration	BACKUP.SERVER.OFFICE365	006	0.00	95.74	832.23
I 479923		06/15/2021	07/15/2021	01-1020-7254 Office Supplies General Administration	INVOICE STAMP	006	0.00	7.05	61.28
I 480119		06/17/2021	07/17/2021	01-3500-9000 Capital - Office Equipment Building Department	LENOVO THINKPAD W/ DOCK	006	0.00	308.61	2,682.56
I 480402		06/22/2021	07/22/2021	01-1020-7254 Office Supplies General Administration	LEGAL FOLDERS,LETTER PAPER	006	0.00	18.13	157.58
				Payee Total -			0.00	469.40	4,080.17
001854	MID-HURON LANDFILL SITE BOARD C/O JANICE HALLAHAN 57 WEST STREET GODERICH, ON N7A 2K5					<input checked="" type="checkbox"/> Direct Deposit Vendor			
I 2021-04		07/08/2021	07/08/2021	01-3028-7312 Mid-Huron Post Closure Costs ACW Waste Collection	POST-CLOSURE COSTS 2021	000	0.00	0.00	4,700.00
				Payee Total -			0.00	0.00	4,700.00
000040	MINISTER OF FINANCE P.O.BOX 620(EHT) 33 KING STREET WEST OSHAWA, ONTARIO L1H 8E9					<input type="checkbox"/> Direct Deposit Vendor			
I June 2021		06/30/2021	07/15/2021	01-1000-2220 Accounts Payable - Employer Health Tax Assets / Liabilities / Reserves	PREMIUM - EMPLOYER HEALTH	000	0.00	0.00	2,804.02
				Payee Total -			0.00	0.00	2,804.02
000084	MINISTER OF FINANCE PAYMENT PROCESSING CENTRE P.O.BOX 647, 33 KING ST. WEST OSHAWA, ONTARIO L1H 8X3					<input type="checkbox"/> Direct Deposit Vendor			
I 212106211221010		06/30/2021	07/30/2021	01-2050-8000 O.P.P. Policing - ACW Share Protective Inspection & Control	MAY'21 POLICING	000	0.00	0.00	76,464.00
				Payee Total -			0.00	0.00	76,464.00
001893	MINISTRY OF CHILDREN, COMMUNITY & SOCIAL SERVICES FAMILY RESPONSIBILITY OFFICE PO BOX 200 STN A OSHAWA, ON L1H0C5					<input type="checkbox"/> Direct Deposit Vendor			
I July 8, 2021		07/08/2021	07/08/2021	01-1000-2255 Accounts Payable - R.R.S.P.'s Assets / Liabilities / Reserves	FRO SUPPORT DEDUCTION	000	0.00	0.00	337.50
				Payee Total -			0.00	0.00	337.50

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000699	MURRAY D. KEITH 81195A BRINERY ROAD RR#4 GODERICH, ONTARIO N7A 3Y1					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 36453		06/22/2021	06/22/2021	01-1020-7267 Legal General Administration	TOWNSHIP OFFICE LIEN SE/	006	0.00	6.73	67.18
				Payee Total -			0.00	6.73	67.18
001861	MURRAY'S RONA GODERICH 121 HUCKINS ST. GODERICH, ON N7A 3X8					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 464619		06/25/2021	06/25/2021	01-1020-7324 Building - R & M - Supplies General Administration	TOGGLE BOLT ANCHORS - B	006	0.00	1.75	15.21
				Payee Total -			0.00	1.75	15.21
000090	ONTARIO MUNICIPAL EMPLOYEES RETIREMENT SYSTEM 400-1 UNIVERSITY AVE TORONTO, ONTARIO M5J 9Z9					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I JULY 2021		06/30/2021	06/30/2021	01-1000-2245 RPP Accounts Payable - O.M.E.R.S. Assets / Liabilities / Reserves		000	0.00	0.00	24,054.98
				Payee Total -			0.00	0.00	24,054.98
001697	P & K ICE SERVICES PO BOX 311 ELMIRA, ON N3B 2Z7					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 22439		04/01/2021	05/01/2021	01-9501-7323 Ice Plant - R & M - Services Lucknow & District Recreation - Arena Winter	CLEAN ARENA BOARDS	009	0.00	91.26	793.26
I 22439		04/01/2021	05/01/2021	01-9501-7323 Ice Plant - R & M - Services Lucknow & District Recreation - Arena Winter	CLEAN ARENA BOARDS	006	0.00	35.49	308.49
				Payee Total -			0.00	126.75	1,101.75
001425	PBJ CLEANING DEPOT 540 MAITLAND AVE. S. LISTOWEL, ONTARIO N4W 2M6					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 10008776		06/07/2021	07/07/2021	01-9500-7255 Household Supplies Lucknow & District Recreation - Admin & General	SECOND HAND MATS	006	0.00	18.72	162.72
I 10009028		06/14/2021	07/14/2021	01-9500-7323 Building - R & M - Services Lucknow & District Recreation - Admin & General	SECOND HAND MATS	009	0.00	30.33	263.61
I 10009028		06/14/2021	07/14/2021	01-9500-7323 Building - R & M - Services Lucknow & District Recreation - Admin & General	SECOND HAND MATS	006	0.00	11.79	102.51
I 10009102		06/15/2021	07/15/2021	01-9535-7514 Equipment Lucknow & District Recreation - Soccer	HAND SANITIZER. SCOTT TC	006	0.00	13.24	115.07
I 10009102		06/15/2021	07/15/2021	01-9525-7514 Equipment Lucknow & District Recreation - Base/Softball	HAND SANITIZER. SCOTT TC	006	0.00	4.67	40.61
I 10009102		06/15/2021	07/15/2021	01-9500-7255 Household Supplies Lucknow & District Recreation - Admin & General	HAND SANITIZER. SCOTT TC	006	0.00	12.22	106.20
				Payee Total -			0.00	90.97	790.72

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001700	POSTMEDIA NETWORK INC. PO BOX 7400 LONDON, ON N5Y 4X3					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 531935		06/19/2021	07/19/2021	01-8000-9040 Capital - Dungannon Park General Recreation	GAZEBO TENDER	006	0.00	27.56	239.56
Payee Total -							0.00	27.56	239.56
000095	PUROLATOR INC. P.O.BOX 4800 STN MAIN CONCORD, ON L4K 0K1					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 447974374		07/02/2021	07/16/2021	01-2500-7259 Courier Roads Administration	COURIER: JADE EQUIPMENT	006	0.00	8.76	76.15
Payee Total -							0.00	8.76	76.15
000099	R.J. BURNSIDE & ASSOCIATES LIMITED 15 TOWNLINE ORANGEVILLE, ONTARIO L9W 3R4					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I LNE085130.2021-2		06/11/2021	07/11/2021	01-3020-7278 Engineering Ashfield Ward Landfill Site	ASHFIELD LANDFILL MONITC	006	0.00	473.36	4,114.58
I LNE085140.2021-2		06/11/2021	07/11/2021	01-3021-7278 Engineering Wawanosh Ward Landfill Site	WAWANOSH LANDFILL MONI	006	0.00	340.07	2,956.03
Payee Total -							0.00	813.43	7,070.61
000097	RECEIVER GENERAL (PAYROLL DEDUCTIONS)					<input type="checkbox"/>	Direct Deposit Vendor		
I June 16-30		06/30/2021	07/10/2021	01-1000-2205 Accounts Payable - Federal Income Tax Assets / Liabilities / Reserves	PAYROLL DEDUCTIONS	000	0.00	0.00	9,864.81
I June 16-30		06/30/2021	07/10/2021	01-1000-2215 Accounts Payable - Canada Pension Assets / Liabilities / Reserves	PAYROLL DEDUCTIONS CPP	000	0.00	0.00	5,896.90
I June 16-30		06/30/2021	07/10/2021	01-1000-2210 Accounts Payable - Employment Insurance Assets / Liabilities / Reserves	PAYROLL DEDUCTIONS TAX	000	0.00	0.00	2,184.17
Payee Total -							0.00	0.00	17,945.88
000483	RINTOUL'S POOLS & SPAS LTD. 745 JOSEPHINE ST.NORTH P.O.BOX 358 WINGHAM, ONTARIO N0G 2W0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 85664		06/09/2021	06/09/2021	01-9545-7326 Materials & Supplies Lucknow & District Recreation - Swimming Pool	CHLOR/SHOCK/OXYBRITE/Al	006	0.00	98.04	852.19
I 85852		06/15/2021	06/15/2021	01-9545-7323 Building - R & M - Services/Supplies Lucknow & District Recreation - Swimming Pool	FLOWMETER 4", PRESSURE	006	0.00	57.45	499.34
I 86019		06/23/2021	06/23/2021	01-9545-7326 Materials & Supplies Lucknow & District Recreation - Swimming Pool	TAYLOR SERVICE KIT. SUPE	006	0.00	75.58	656.94
I 86220		07/03/2021	07/03/2021	01-9545-7326 Materials & Supplies Lucknow & District Recreation - Swimming Pool	CHLORINE TABS. CALCIUM F	006	0.00	94.84	824.39
Payee Total -							0.00	325.91	2,832.86

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
000101	ROBERT'S FARM EQUIPMENT SALES INC. P.O. BOX 360 014945 BRUCE RD 10 CHESLEY, ONTARIO N0G 1L0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	P97700	06/21/2021	07/06/2021	01-2527-7326 Material & Supplies Ashfield Works Shed	COUPLER, PIONEER TIP	006	0.00	13.82	120.12
I	P97814	06/24/2021	07/09/2021	01-2527-7326 Material & Supplies Ashfield Works Shed	FILE HOLDER 3/8. OIL. CHAIN	006	0.00	17.55	152.55
Payee Total -							0.00	31.37	272.67
000102	ROYAL BANK OF CANADA SERVICE CENTRE TRANSIT #08741 P.O.BOX 6001 STN.CENTRE VILLE MONTREAL, QC H3C 3A9					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	June 2021	06/30/2021	06/30/2021	01-1000-2255 Accounts Payable - R.R.S.P.'s Assets / Liabilities / Reserves	RRSP:ASH.WARD.EMPLOYEE	000	0.00	0.00	100.00
Payee Total -							0.00	0.00	100.00
002096	SAFETY-KLEEN CANADA INC PO BOX 15221, STATION A TORONTO ON M5W 1C1					<input type="checkbox"/>	Direct Deposit Vendor		
I	86482697-2103131325	06/21/2021	06/21/2021	01-2527-7327 Services Ashfield Works Shed	SERVICE. USED OIL RECYCL	006	0.00	22.13	192.38
Payee Total -							0.00	22.13	192.38
000638	SEPOY WIRING 85965 LUCKNOW LINE R.R.#2 LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	16331	06/16/2021	06/16/2021	01-2524-7327 Services Colborne Works Shed	SHED DUSK TO DAWN LIGHT	006	0.00	17.32	150.56
Payee Total -							0.00	17.32	150.56
001063	SLOETJES REPAIR SERVICE RR#3 GODERICH, ON N7A 3X9					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	399511	07/04/2021	08/03/2021	01-1020-9080 Capital - Renovations Building General Administration	TOP SOIL DELIVERED	006	0.00	211.64	1,839.64
Payee Total -							0.00	211.64	1,839.64
002014	SMITH, ERIN 438 WILLOW CRESCENT PO BOX 4583 STATION FORCES COLD LAKE, AB T9M 2C2					<input type="checkbox"/>	Direct Deposit Vendor		
I	Smith - Refund	06/17/2021	06/17/2021	01-1020-3075 Marriage Commissioner Receipts General Administration	DEPOSIT REFUND- MARRIAGE	000	0.00	0.00	100.00
Payee Total -							0.00	0.00	100.00
001643	SOMMER BROS. CONSTRUCTION 83867 CRANSFORD LINE DUNGANNON, ON N0M 1R0					<input type="checkbox"/>	Direct Deposit Vendor		
I	641	06/30/2021	06/30/2021	01-8020-9005 Capital - Air Conditioner/Heat Pump Benmiller Community Hall	ELECTRICAL WORK - BCH AC	006	0.00	95.79	832.62

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
Payee Total -							0.00	95.79	832.62
001072	SOMMERS GENERATOR SYSTEMS 70 PACKHAM AVENUE STRATFORD ON N4Z 0A6					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	103537	06/24/2021	06/24/2021	01-3010-7318 Pump House Repairs & Maintenance ACW Water Department	SERVICE CALL. MAG PICK UP	006	0.00	108.81	945.81
Payee Total -							0.00	108.81	945.81
001929	SPEEDY GLASS BELRON CANADA INC. 8288 PIE IX BLVD MONTREAL, QC H1Z 3T6					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	8035-739941	06/29/2021	06/29/2021	01-2556-7347 Vehicle R & M - Supplies Pickup Ford - 2016 (ACW5)	WINDSHIELD REPLACEMENT	006	0.00	102.50	890.99
Payee Total -							0.00	102.50	890.99
001742	THOMSON REUTERS CANADA P.O. BOX 1991 STATION "B" TORONTO, ON M5T 3G1					<input type="checkbox"/>	Direct Deposit Vendor		
I	844512393	06/02/2021	06/02/2021	01-8040-7254 Office Supplies Colborne Cemetery	ONTARIO OH&S ACT & REGS	008	0.00	2.94	25.52
I	844512393	06/02/2021	06/02/2021	01-3020-7254 Office Supplies Ashfield Ward Landfill Site	ONTARIO OH&S ACT & REGS	008	0.00	2.94	25.52
I	844512393	06/02/2021	06/02/2021	01-2500-7254 Office Supplies Roads Administration	ONTARIO OH&S ACT & REGS	008	0.00	8.81	76.54
I	844512393	06/02/2021	06/02/2021	01-9500-7254 Office Supplies Lucknow & District Recreation - Admin & General	ONTARIO OH&S ACT & REGS	008	0.00	5.87	51.03
I	844512393	06/02/2021	06/02/2021	01-3500-7254 Office Supplies Building Department	ONTARIO OH&S ACT & REGS	008	0.00	5.87	51.03
I	844512393	06/02/2021	06/02/2021	01-1020-7254 Office Supplies General Administration	ONTARIO OH&S ACT & REGS	008	0.00	2.93	25.51
Payee Total -							0.00	29.36	255.15
000122	TOWNSHIP OF HURON-KINLOSS P.O. BOX 130 21 QUEEN STREET RIPLEY, ONTARIO N0G 2R0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	042459	07/06/2021	08/06/2021	01-3010-7351 Services ACW Water Department	2ND QUARTER METERD WA	000	0.00	0.00	2,364.89
I	042478	07/06/2021	08/06/2021	01-9500-7321 Utilities - Water Lucknow & District Recreation - Admin & General	2ND QUARTER METERED W/	000	0.00	0.00	120.00
Payee Total -							0.00	0.00	2,484.89
000123	TRICK, ROBERT RR 1 LONDESBORO, ON N0M 2H0					<input type="checkbox"/>	Direct Deposit Vendor		
I	942087	06/14/2021	06/14/2021	01-2050-7252 Animal Control Contract Protective Inspection & Control	MARCH'21: 9 TRIPS	006	0.00	106.22	923.34
Payee Total -							0.00	106.22	923.34

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
002064	ULINE CANADA CORPORATION BOX 3500 RPO STREETSVILLE MISSISSAUGA, ON L5M 0S8					<input type="checkbox"/>	Direct Deposit Vendor		
I 8651203		06/25/2021	06/25/2021	01-8000-7389 General Parks General Recreation	5 GARBAGE BINS W. LIDS	006	0.00	172.88	1,502.70
Payee Total -						<input checked="" type="checkbox"/>	0.00	172.88	1,502.70
000127	VEOLIA WATER CANADA INC. LOCKBOX T09360C PO BOX 9360, STN A TORONTO, ON M5W 3M2					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 90286309		06/23/2021	07/23/2021	01-3010-7351 Services ACW Water Department	PROF SERVICES:MAY'2021	006	0.00	1,556.11	13,526.21
I 90286309		06/23/2021	07/23/2021	01-3010-7353 Benmiller Inn - Sewer Service ACW Water Department	PROF SERVICES:MAY'2021	006	0.00	6.50	56.50
I 90286309		06/23/2021	07/23/2021	01-3010-7318 Pump House Repairs & Maintenance ACW Water Department	EXTRAS:MAY'2021	006	0.00	318.49	2,768.39
I 90286309		06/23/2021	07/23/2021	01-8010-7323 Building - R & M - Services St. Helens Hall	EXTRAS:MAY'2021 (SAMPLE)	006	0.00	1.79	15.58
Payee Total -						<input type="checkbox"/>	0.00	1,882.89	16,366.68
000131	WASTE MANAGEMENT P.O. BOX 4205 STATION A TORONTO, ON M5W 5L4					<input type="checkbox"/>	Direct Deposit Vendor		
I 0716739-0677-3		06/25/2021	07/25/2021	01-9500-7323 Building - R & M - Services Lucknow & District Recreation - Admin & General	ARENA: 07/01/21-07/31/21	009	0.00	20.56	178.74
I 0716739-0677-3		06/25/2021	07/25/2021	01-9500-7323 Building - R & M - Services Lucknow & District Recreation - Admin & General	ARENA: 07/01/21-07/31/21	006	0.00	7.98	69.41
Payee Total -						<input type="checkbox"/>	0.00	28.54	248.15
000145	WESTARIO POWER INC. 24 EASTRIDGE ROAD R.R.#2 WALKERTON, ONTARIO N0G 2V0					<input type="checkbox"/>	Direct Deposit Vendor		
I 2104668052		06/17/2021	07/12/2021	01-9500-7320 Utilities - Hydro Lucknow & District Recreation - Admin & General	MAY 1-31 (4560 KWH USAGE)	009	0.00	93.06	808.91
I 2104668052		06/17/2021	07/12/2021	01-9500-7320 Utilities - Hydro Lucknow & District Recreation - Admin & General	MAY 1-31 (4560 KWH USAGE)	006	0.00	36.19	314.52
Payee Total -						<input checked="" type="checkbox"/>	0.00	129.25	1,123.43
000135	WILLITS TIRE SERVICE P.O.BOX 118 LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 45782		06/09/2021	07/09/2021	01-2569-7348 Vehicle R & M - Services Tandem International - 2010 (WM4)	CHANGE. 11R225. VALVE STI	006	0.00	7.80	67.80
Payee Total -						<input type="checkbox"/>	0.00	7.80	67.80
000136	WORKPLACE SAFETY & INSURANCE BOARD P.O.BOX 4115 STATION A TORONTO, ONTARIO M5W 2V3					<input type="checkbox"/>	Direct Deposit Vendor		

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
I	June 2021	06/30/2021	07/31/2021	01-1000-2225	PREMIUM	000	0.00	0.00	4,046.52
				Accounts Payable - Workers Compensation Board Assets / Liabilities / Reserves					
I	June 2021	06/30/2021	07/31/2021	01-2050-7252	PREMIUM	000	0.00	0.00	16.45
				Animal Control Contract Protective Inspection & Control					
Payee Total -							0.00	0.00	4,062.97
Total Invoices -							0.00	18,840.46	309,605.30

Payment Register

June 2021

Accounts Payable / Cheques - See Attached / June 2021	128,895.59
Accounts Payable / Direct Deposit - See Attached / June 2021	2,934,733.12
Accounts Payable / Online Payments - See Attached / June 2021	78,409.65
Employee Payroll / Direct Deposit - June 10, 2021	48,649.75
Employee Payroll / Direct Deposit - June 24, 2021	43,359.72
Council Payroll / Direct Deposit - June 2021	7,817.72

Grand Total	3,142,038.36
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Mayor, Glen McNeil

Treasurer, Ellen McManus

Accounts Payable

Canadian Imperial Bank of Commerce Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee I	Cheque Amount
028301	06/11/2021	002091	HYDRO ONE	6,667.51
028302	06/16/2021	000008	ARGYLE MARINE & SMALL ENGINES INC.	102.55
028304	06/16/2021	000013	BENMILLER INN & SPA	33,787.00
028305	06/16/2021	002012	COLLINS IRENE	95.00
028306	06/16/2021	001451	FERGUSON PLUMBING & HEATING	141.19
028307	06/16/2021	002012	GEERTSMA CHERYL	95.00
028308	06/16/2021	001417	HASKELL, LLOYD	980.00
028309	06/16/2021	001540	HURON-PERTH RUST CONTROL	734.50
028310	06/16/2021	002012	KRAFT ANNEMARIA	95.00
028311	06/16/2021	000084	MINISTER OF FINANCE	75,968.75
028312	06/16/2021	001152	MINISTER OF FINANCE	4,470.05
028313	06/16/2021	001611	PITNEY BOWES LEASING	313.68
028314	06/16/2021	000095	PUROLATOR INC.	45.27
028315	06/16/2021	000923	SHRED-IT, C/O STERICYCLE ULC	93.06
028316	06/16/2021	000379	TECHNICAL STANDARDS & SAFETY AUTHORITY	172.41
028317	06/16/2021	002014	TODD SHEEP COMPANY	600.00
028318	06/16/2021	002064	ULINE CANADA CORPORATION	1,710.62
028319	06/16/2021	001772	WDH FOUNDATION - TRUST ACCOUNT	324.00
028320	06/22/2021	002044	BANK EROSION COMMITTEE	2,500.00
Cheque Register Total -				128,895.59

Accounts Payable

Canadian Imperial Bank of Commerce Voided Cheque Register By Date Up To 06/30/20

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee Name	Date Voided	Cheque Amount
028303	06/16/2021	002044	VOID BANK EROSION COMMITTEE	06/22/2021	2,500.00
Voided Cheque Register Total -					2,500.00

Accounts Payable

Canadian Imperial Bank of Commerce - Direct Deposit Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee I	Cheque Amount
001991	06/02/2021	002088	OSIM	5,367.50
001992	06/15/2021	001146	ADVANCED TRUCK & AUTO REPAIR	430.62
001993	06/15/2021	002015	ALLAN AVIS ARCHITECTS INC.	378.15
001994	06/15/2021	000009	ARTECH SIGNS & GRAPHICS	719.25
001995	06/15/2021	000010	ASHFIELD SERVICE CENTRE	70.06
001996	06/15/2021	000005	ASHFIELD-COLBORNE-WAWANOSH	25,059.89
001997	06/15/2021	000014	B.M. ROSS & ASSOCIATES LIMITED	13,219.46
001998	06/15/2021	002024	BRANDT TRACTOR LTD.	1,545.92
001999	06/15/2021	000707	BRUINSMA EXCAVATING LTD.	409.06
002000	06/15/2021	000511	CEDAR SIGNS	3,730.47
002001	06/15/2021	000148	CLIFF'S PLUMBING & HEATING	228.03
002002	06/15/2021	000226	D & B FARRISH	322.05
002003	06/15/2021	000035	DA-LEE	30,607.21
002004	06/15/2021	000039	EDWARD FUELS	6,973.43
002005	06/15/2021	000042	GEORGIAN BAY FIRE & SAFETY LTD.	915.30
002006	06/15/2021	000542	GILKES, LUANNE	1,215.00
002007	06/15/2021	000043	GODERICH PRINT SHOP	35.03
002008	06/15/2021	002089	HENDERSON RECREATION EQUIPMENT	20,888.05
002009	06/15/2021	000103	HODGINS HOME HARDWARE	590.04
002010	06/15/2021	001881	HORTON'S LAKESHORE ENTERPRISES INC.	1,265.60
002011	06/15/2021	002085	HURON TOILET RENTALS LTD.	271.20
002012	06/15/2021	001350	HURON WATER LTD.	58.50
002013	06/15/2021	000057	HURONIA WELDING & INDUSTRIAL SUPPLIES	228.83
002014	06/15/2021	000060	IDEAL SUPPLY COMPANY LIMITED	563.91
002015	06/15/2021	001382	JADE EQUIPMENT COMPANY LTD.	2,320.30
002016	06/15/2021	000061	JOHNSTON BROS. (BOTHWELL) LTD.	370,865.61
002017	06/15/2021	000071	LLOYD COLLINS CONSTRUCTION LTD.	1,995.80
002018	06/15/2021	000072	LUCKNOW AUTO PARTS	106.99
002019	06/15/2021	000073	LUCKNOW DISTRICT CO-OPERATIVE INC.	14,086.85
002020	06/15/2021	000076	MAITLAND VALLEY CONSERVATION AUTHORITY	100.00
002021	06/15/2021	000079	MICROAGE BASICS	2,483.90
002022	06/15/2021	001861	MURRAY'S RONA GODERICH	21.67
002023	06/15/2021	000090	ONTARIO MUNICIPAL EMPLOYEES	33,621.98
002024	06/15/2021	001425	PBJ CLEANING DEPOT	101.61
002025	06/15/2021	001245	PUBLIC SECTOR DIGEST INC.	4,464.00
002026	06/15/2021	000099	R.J. BURNSIDE & ASSOCIATES LIMITED	11,186.33
002027	06/15/2021	001435	REALTAX INC	485.90
002028	06/15/2021	000101	ROBERT'S FARM EQUIPMENT SALES INC.	469.11
002029	06/15/2021	000102	ROYAL BANK OF CANADA	100.00
002030	06/15/2021	000111	SMYTH WELDING & MACHINE SHOP LTD.	276.82
002031	06/15/2021	001072	SOMMERS GENERATOR SYSTEMS	857.67
002032	06/15/2021	000112	SPARLINGS PROPANE	1,044.86
002033	06/15/2021	001870	SUNBELT RENTALS OF CANADA INC.	859.93
002034	06/15/2021	001910	TJM LOCK & KEY SERVICE	570.72
002035	06/15/2021	000121	TOWN OF GODERICH	86,224.70
002036	06/15/2021	000122	TOWNSHIP OF HURON-KINLOSS	89,600.00
002037	06/15/2021	000595	TOWNSHIP OF NORTH HURON	5,252.05
002038	06/15/2021	001847	TRULY NOLEN PEST CONTROL	537.42
002039	06/15/2021	000127	VEOLIA WATER CANADA INC.	18,094.39
002040	06/15/2021	001100	W.D. HOPPER & SONS LTD.	14,237.77
002041	06/16/2021	001146	ADVANCED TRUCK & AUTO REPAIR	174.99
002042	06/16/2021	000039	EDWARD FUELS	122.00
002043	06/16/2021	001213	EQUITABLE LIFE OF CANADA	7,362.90

Accounts Payable

Canadian Imperial Bank of Commerce - Direct Deposit Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee I	Cheque Amount
002044	06/16/2021	000103	HODGINS HOME HARDWARE	35.02
002045	06/16/2021	000352	HURON BAY CO-OPERATIVE INC.	411.04
002046	06/16/2021	002090	PLANT, CHRIS	271.19
002047	06/17/2021	001645	DUNCAN, LINTON LLP, IN TRUST	8,927.19
002048	06/23/2021	000739	DOMM CONSTRUCTION LTD.	136,324.85
002049	06/30/2021	000011	AVON MAITLAND DISTRICT SCHOOL BOARD	492,967.00
002050	06/30/2021	000027	CONSEIL SCOLAIRE CATHOLIQUE PROVIDENCE	476.00
002051	06/30/2021	000026	CONSEIL SCOLAIRE VIAMONDE	193.00
002052	06/30/2021	000029	COUNTY OF HURON	1442,670.00
002053	06/30/2021	000051	HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD	69,739.00
Direct Deposit Total -				2,934,733.12

Accounts Payable

Canadian Imperial Bank of Commerce - Online Payments Cheque Register By Date

06/01/2021 thru 06/30/2021

Cheque Number	Cheque Date	Vendor Nbr	Payee I	Cheque Amount
001023	06/02/2021	000150	ALLSTREAM BUSINESS INC.	562.84
001024	06/02/2021	000020	CIBC CREDIT CARD SERVICES	480.89
001025	06/02/2021	000145	WESTARIO POWER INC.	1,448.48
001026	06/03/2021	001893	MINISTRY OF CHILDREN, COMMUNITY & SOCIAL SERVICES	675.00
001027	06/10/2021	000097	RECEIVER GENERAL	20,520.53
001028	06/15/2021	000040	MINISTER OF FINANCE	2,781.85
001029	06/16/2021	001154	ALLSTREAM BUSINESS INC.	11.24
001030	06/16/2021	000817	BELL CANADA	126.95
001031	06/16/2021	000017	BELL MOBILITY	304.25
001032	06/16/2021	000055	HURON TELECOMMUNICATIONS	429.15
001033	06/16/2021	000058	HYDRO ONE NETWORKS INC.	4,388.48
001034	06/16/2021	000131	WASTE MANAGEMENT	19,593.74
001035	06/16/2021	000136	WORKPLACE SAFETY & INSURANCE BOARD	4,021.27
001036	06/16/2021	001893	MINISTRY OF CHILDREN, COMMUNITY & SOCIAL SERVICES	337.50
001037	06/25/2021	000097	RECEIVER GENERAL	21,617.74
001038	06/23/2021	000150	ALLSTREAM BUSINESS INC.	565.18
001039	06/23/2021	000817	BELL CANADA	203.28
001040	06/23/2021	000651	PITNEYWORKS	341.28
Online Payments Total -				78,409.65

General Ledger

Annual Department Budget vs. Actual Comparison Report

6.3

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
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Fund: 01 Township General Account**Category: 1???****1005 General Revenues****Revenue**

01-1005-4000	Penalty & Interest - Accounts Receiv	4,137.55	1,498.00
01-1005-4005	Penalty & Interest - Taxes	41,758.54	50,000.00
01-1005-4010	General Levy - Residential	0.00	3,738,591.00
01-1005-4011	General Levy - Small Farm Commer	0.00	58.00
01-1005-4012	General Levy - Managed Forest	0.00	7,105.00
01-1005-4013	General Levy - Farmland	0.00	1,091,511.00
01-1005-4014	General Levy - Commercial Occupier	0.00	116,171.00
01-1005-4015	General Levy - Commercial Vacant	0.00	5,472.00
01-1005-4016	General Levy - Industrial Occupied	0.00	119,312.00
01-1005-4017	General Levy - Industrial Vacant	0.00	92.00
01-1005-4018	General Levy - Pipeline	0.00	7,141.00
01-1005-4025	Supplementary Levy - Residential	555.43	0.00
01-1005-4027	Supplementary Levy - Managed Fore	0.00	0.00
01-1005-4028	Supplementary Levy - Farmland	1,432.05	0.00
01-1005-4029	Supplementary Levy - Commercial C	0.00	0.00
01-1005-4030	Supplementary Levy - Commercial V	0.00	0.00
01-1005-4031	Supplementary Levy - Industrial Occi	0.00	0.00
01-1005-4033	Supplementary Levy - Pipeline	0.00	0.00
01-1005-4034	PIL - Hydro One	0.00	300.00
01-1005-4035	PIL - County of Huron	0.00	5,000.00
01-1005-4036	PIL - Municipal Properties	0.00	9,000.00
01-1005-4037	PIL - MTAA	0.00	17,000.00
01-1005-4046	Write Off's - Residential	(6,566.91)	0.00
01-1005-4049	Write Off's - Farmland	(77.25)	0.00
01-1005-4900	OMPF - Provincial Grant	387,650.00	775,300.00
01-1005-4910	Gas Tax Fund - Provincial Grant	171,959.56	0.00
01-1005-4930	OCIF - Formula Based Component C	79,600.00	0.00
01-1005-4935	Community Benefits Fund	0.00	0.00
01-1005-4945	Cannabis Funding	5,000.00	0.00
01-1005-4955	Safe Restart Agreement - COVID-19	66,458.00	38,000.00
01-1005-5000	Bank Interest - General	13,304.20	50,000.00
01-1005-5005	Bank Interest - Gas Tax	71.88	0.00
01-1005-5015	Bank Interest - Impost	160.01	0.00
01-1005-5025	Bank Interest - ACW Parkland Fees	41.65	0.00
01-1005-5030	Bank Interest - Cemetery Bequest	84.85	0.00
01-1005-5035	Bank Interest - Development Charge	53.90	0.00
01-1005-5040	Bank Interest - Development Charge	33.18	0.00
01-1005-5045	Bank Interest - Parks Ashfield	5.07	0.00
01-1005-5050	Aggregate Resources - Grant	0.00	50,000.00
01-1005-5060	Bank Interest - Community Benefits f	1,525.22	0.00
01-1005-5065	Bank Interest - OCIF	270.45	0.00
01-1005-7400	Transfer to/ From Reserve	(256,559.56)	(38,000.00)
Total Revenue		510,897.82	6,043,551.00
Dept Excess Revenue Over (Under) Expenditures		510,897.82	6,043,551.00

1010 Council**Expense**

01-1010-7100	Wages	47,636.71	115,000.00
01-1010-7200	Benefits	1,766.92	4,300.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-1010-7266	Insurance		3,613.21	2,800.00
01-1010-7267	Legal		0.00	1,500.00
01-1010-7270	Meetings - Registration		487.77	750.00
01-1010-7271	Meetings - Travel		15.77	7,500.00
01-1010-7272	Meetings - Meals		0.00	1,750.00
01-1010-7275	Miscellaneous		0.00	1,000.00
01-1010-7300	Conferences - Registration		0.00	7,500.00
01-1010-7301	Conferences - Accomodations		0.00	5,000.00
01-1010-7302	Conferences - Travel & Parking		0.00	2,500.00
01-1010-7303	Conferences - Meals		0.00	2,500.00
01-1010-7305	Training - Registration		0.00	1,500.00
01-1010-7306	Training - Accomodations		0.00	1,000.00
01-1010-7307	Training - Travel & Parking		0.00	500.00
01-1010-7308	Training - Meals		0.00	500.00
01-1010-7400	Transfer to/from Reserves		0.00	(46,500.00)
01-1010-9025	Capital - Volunteer Group Kiosks		0.00	1,500.00
01-1010-9030	Capital - Council Chambers Renovat		0.00	45,000.00
Total Expense			53,520.38	155,600.00
Dept Excess Revenue Over (Under) Expenditures			(53,520.38)	(155,600.00)
1020 General Administration				
Revenue				
01-1020-3010	Tax Certificates		5,175.00	6,000.00
01-1020-3015	NSF Charges		280.00	0.00
01-1020-3020	Other Fees		4,706.58	7,500.00
01-1020-3035	Rent - Land		0.00	0.00
01-1020-3040	Rent - Building		0.00	18,000.00
01-1020-3060	Promotional Sales		192.20	0.00
01-1020-3075	Marriage Commissioner Receipts		2,000.00	4,200.00
01-1020-3500	Transfer from Reserve		0.00	842,213.00
01-1020-4900	Government Grants		0.00	193,300.00
Total Revenue			12,353.78	1,071,213.00
Expense				
01-1020-7100	Wages		231,574.89	435,000.00
01-1020-7200	Benefits		70,957.52	112,000.00
01-1020-7248	Municipal Election		1,475.52	1,500.00
01-1020-7250	Tax Write Off's		146.82	500.00
01-1020-7251	Service Charges		873.30	3,000.00
01-1020-7253	Other Fees		101.50	100.00
01-1020-7254	Office Supplies		3,053.57	5,000.00
01-1020-7255	Household Supplies		724.17	1,500.00
01-1020-7256	Office Equipment - R & M - Services		20,503.36	20,000.00
01-1020-7257	Office Equipment - R & M - Supplies		1,168.54	2,000.00
01-1020-7258	Postage		8,122.87	15,000.00
01-1020-7259	Courier		28.44	200.00
01-1020-7260	Telephone		1,964.64	4,500.00
01-1020-7261	Advertising		0.00	2,500.00
01-1020-7262	Gifts & Flowers		100.00	750.00
01-1020-7263	Grants to Organizations		45,260.56	60,500.00
01-1020-7264	Promotional Items		0.00	2,500.00
01-1020-7265	Association Memberships		3,338.66	4,000.00
01-1020-7266	Insurance		6,251.20	5,000.00
01-1020-7267	Legal		61.36	10,000.00
01-1020-7268	Audit		0.00	17,000.00
01-1020-7270	Meetings - Registration		0.00	500.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-1020-7271	Meetings - Travel		0.00	2,000.00
01-1020-7272	Meetings - Meals		0.00	500.00
01-1020-7273	Web Site		1,208.06	2,500.00
01-1020-7276	Christmas Party		0.00	5,000.00
01-1020-7300	Conferences - Registration		498.62	5,000.00
01-1020-7301	Conferences - Accomodations		0.00	4,000.00
01-1020-7302	Conferences - Travel & Parking		0.00	1,500.00
01-1020-7303	Conferences - Meals		0.00	1,200.00
01-1020-7305	Training - Registration		437.57	2,500.00
01-1020-7307	Training - Travel & Parking		0.00	500.00
01-1020-7318	Building - Propane		1,355.42	2,000.00
01-1020-7320	Utiliites - Hydro		5,969.11	12,000.00
01-1020-7323	Building - R & M - Services		1,256.51	5,000.00
01-1020-7324	Building - R & M - Supplies		4,438.15	2,000.00
01-1020-7325	Building - Cleaning		3,795.00	7,500.00
01-1020-7326	Marriage Commissioner		500.00	3,000.00
01-1020-7327	Community Support Coordinator		0.00	68,300.00
01-1020-7350	Depreciation Expense		0.00	0.00
01-1020-9000	Capital - Office Equipment		11,896.11	28,400.00
01-1020-9015	Capital - Wage Market Review		0.00	0.00
01-1020-9020	Capital - Website Overhaul		4,833.60	100,000.00
01-1020-9040	Capital - Energy Management		254.40	300.00
01-1020-9045	Capital - Asset Management Plan		4,019.97	70,000.00
01-1020-9080	Capital - Renovations Building		524,353.28	813,713.00
Total Expense			960,522.72	1,839,963.00
Dept Excess Revenue Over (Under) Expenditures			(948,168.94)	(768,750.00)
Category Excess Revenue Over (Under) Expenditures			(490,791.50)	5,119,201.00

Category: 2???

2010 Lucknow & District Fire Department

Revenue

01-2010-3014	Fire Inspection Fees	0.00	0.00
01-2010-3015	Donations	0.00	0.00
01-2010-3030	Fire Calls - Ashfield-Colborne-Wawa	0.00	0.00
01-2010-3035	Fire Calls - Huron-Kinloss	0.00	0.00
01-2010-3040	Contributions - Ashfield-Colborne-Wa	0.00	0.00
01-2010-3045	Contributions - Huron-Kinloss	0.00	0.00
01-2010-3400	Modified First Response - County of	0.00	0.00
Total Revenue		0.00	0.00

Expense

01-2010-7100	Wages	0.00	0.00
01-2010-7200	Benefits	0.00	0.00
01-2010-7254	Office Supplies	0.00	0.00
01-2010-7255	Administration Fee	0.00	0.00
01-2010-7260	Telephone	0.00	0.00
01-2010-7265	Association Memberships	0.00	0.00
01-2010-7266	Insurance	0.00	0.00
01-2010-7268	Audit	0.00	0.00
01-2010-7269	Radio Licences	0.00	0.00
01-2010-7271	Meetings - Travel	0.00	0.00
01-2010-7272	Meetings - Meals	0.00	0.00
01-2010-7275	Miscellaneous	0.00	0.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2010-7284	Hydrant Repairs & Maintenance		0.00	0.00
01-2010-7285	Dispatch Services		0.00	0.00
01-2010-7305	Training - Registration		0.00	0.00
01-2010-7308	Training - Meals		0.00	0.00
01-2010-7309	Training - Supplies		0.00	0.00
01-2010-7318	Building - Propane		0.00	0.00
01-2010-7320	Utilities - Hydro		0.00	0.00
01-2010-7321	Utilities - Water		0.00	0.00
01-2010-7322	Utilities - Sewage		0.00	0.00
01-2010-7323	Building - R & M - Services		0.00	0.00
01-2010-7324	Building - R & M - Supplies		0.00	0.00
01-2010-7326	Snow Removal		0.00	0.00
01-2010-7327	Building - Cleaning		0.00	0.00
01-2010-7350	Depreciation Expense		0.00	0.00
01-2010-7353	Vehicle - R & M - Supplies		0.00	0.00
01-2010-7354	Vehicle - R & M - Services		0.00	0.00
01-2010-7355	Vehicle - Diesel		0.00	0.00
01-2010-7356	Vehicle - Gas		0.00	0.00
01-2010-7357	Equipment - R & M - Services		0.00	0.00
01-2010-7358	Equipment - R & M - Supplies		0.00	0.00
01-2010-7359	Equipment Purchases		0.00	0.00
Total Expense			0.00	0.00
Dept Excess Revenue Over (Under) Expenditures			0.00	0.00
2030 Conservation Authority				
Expense				
01-2030-7350	Tree Purchases		3,352.62	6,000.00
01-2030-7370	MVCA Requisition - Regular		101,108.00	202,215.00
01-2030-7371	MVCA Requisition - Special Projects		7,500.00	17,500.00
Total Expense			111,960.62	225,715.00
Dept Excess Revenue Over (Under) Expenditures			(111,960.62)	(225,715.00)
2050 Protective Inspection & Control				
Revenue				
01-2050-3015	Livestock Recovery		0.00	0.00
01-2050-3018	9-1-1 Signs		350.00	0.00
01-2050-3202	Property Standards Income		0.00	0.00
01-2050-3204	Dog Tag Income		6,416.00	23,000.00
01-2050-3205	Dog Fines		0.00	0.00
01-2050-3208	Coyote Recovery		0.00	0.00
01-2050-3209	Pound Keeper Recovery		162.35	0.00
Total Revenue			6,928.35	23,000.00
Expense				
01-2050-7100	Wages		199.92	200.00
01-2050-7200	Benefits		49.55	100.00
01-2050-7249	Veterinary Services		162.35	1,000.00
01-2050-7250	Property Standards Expenses		0.00	0.00
01-2050-7252	Animal Control Contract		3,003.54	10,000.00
01-2050-7253	Livestock Evaluator		600.00	0.00
01-2050-7254	Office Supplies		128.98	250.00
01-2050-7257	Coyote Claims		0.00	0.00
01-2050-7267	Legal		0.00	5,000.00
01-2050-7328	Pound Keeper		0.00	0.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2050-7351	By-Law Enforcement Officer		2,745.45	10,000.00
01-2050-7352	Shoreline Tree Enforcement		0.00	2,500.00
01-2050-7365	Lucknow Fire - ACW Fire Calls		1,500.00	0.00
01-2050-7366	Lucknow Fire -ACW Share		14,225.67	172,800.00
01-2050-7367	Goderich Fire - ACW Share		86,224.70	180,000.00
01-2050-7368	Blyth Fire - ACW Share		10,504.10	25,000.00
01-2050-7369	Huron County Mutual Aid Service		1,147.08	1,200.00
01-2050-7370	Emergency Measures Ontario		0.00	500.00
01-2050-7375	Health Care Initiative		(215.76)	1,000.00
01-2050-7400	Transfer to Reserve		0.00	50,000.00
01-2050-7500	Lucknow Medical Centre - ACW Sha		0.00	8,800.00
01-2050-8000	O.P.P. Policing - ACW Share		379,802.50	917,568.00
01-2050-9035	Capital - Community Safety & Well-B		4,052.78	8,000.00
Total Expense			504,130.86	1,393,918.00
Dept Excess Revenue Over (Under) Expenditures			(497,202.51)	(1,370,918.00)
2500 Roads Administration				
Revenue				
01-2500-3018	General Fees		654.00	500.00
01-2500-3019	Other Income		11,548.30	10,000.00
01-2500-3020	Heavy Load Permits		0.00	200.00
01-2500-3040	Rent - Building		3,000.00	6,000.00
01-2500-3059	Sale of Equipment		0.00	10,000.00
Total Revenue			15,202.30	26,700.00
Expense				
01-2500-7100	Wages		51,561.63	110,000.00
01-2500-7200	Benefits		15,154.20	26,000.00
01-2500-7254	Office Supplies		626.90	300.00
01-2500-7255	Household Supplies		240.57	900.00
01-2500-7256	Office Equipment - R & M - Services		176.58	200.00
01-2500-7257	Office Equipment - R & M - Supplies		0.00	500.00
01-2500-7259	Courier		68.58	200.00
01-2500-7260	Telephone		966.10	2,000.00
01-2500-7261	Advertising		2,305.88	1,500.00
01-2500-7265	Association Memberships		1,361.92	1,700.00
01-2500-7266	Insurance		41,491.20	38,000.00
01-2500-7267	Legal		2,729.57	10,000.00
01-2500-7272	Meetings - Meals		0.00	300.00
01-2500-7275	Miscellaneous		0.00	200.00
01-2500-7300	Conferences - Registration		0.00	2,500.00
01-2500-7301	Conferences - Accomodations		0.00	1,500.00
01-2500-7302	Conferences - Travel & Parking		0.00	500.00
01-2500-7303	Conferences - Meals		0.00	500.00
01-2500-7305	Training - Registration		0.00	1,000.00
01-2500-7306	Training - Accomodations		0.00	500.00
01-2500-7307	Training - Travel & Parking		0.00	100.00
01-2500-7308	Training - Meals		0.00	200.00
01-2500-9000	Capital - Office Equipment		2,655.94	2,500.00
Total Expense			119,339.07	201,100.00
Dept Excess Revenue Over (Under) Expenditures			(104,136.77)	(174,400.00)
2501 Roads Overhead				
Expense				

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2501-7100	Wages		41,652.32	91,000.00
01-2501-7200	Benefits		15,254.09	23,000.00
01-2501-7201	Clothing Allowance		319.81	3,000.00
01-2501-7305	Training - Registration		0.00	6,000.00
01-2501-7306	Training - Accomodations		0.00	1,000.00
01-2501-7307	Training - Travel & Parking		0.00	200.00
01-2501-7308	Training - Meals		0.00	500.00
01-2501-7350	Depreciation Expense		0.00	0.00
01-2501-7351	Motor Oil		2,205.24	10,000.00
Total Expense			59,431.46	134,700.00
Dept Excess Revenue Over (Under) Expenditures			(59,431.46)	(134,700.00)
2502 Bridges & Culverts				
Expense				
01-2502-7100	Wages		3,160.96	7,000.00
01-2502-7200	Benefits		734.09	1,800.00
01-2502-7326	Material & Supplies		0.00	10,000.00
01-2502-7327	Services		0.00	5,000.00
01-2502-7346	Equipment Rentals		0.00	6,200.00
Total Expense			3,895.05	30,000.00
Dept Excess Revenue Over (Under) Expenditures			(3,895.05)	(30,000.00)
2503 Roadside Grass Mowing				
Expense				
01-2503-7100	Wages		8,820.74	13,000.00
01-2503-7200	Benefits		1,453.19	4,000.00
01-2503-7326	Material & Supplies		550.20	1,000.00
01-2503-7327	Services		0.00	0.00
01-2503-7346	Equipment Rentals		0.00	20,000.00
Total Expense			10,824.13	38,000.00
Dept Excess Revenue Over (Under) Expenditures			(10,824.13)	(38,000.00)
2504 Brushing & Tree Trimming				
Expense				
01-2504-7100	Wages		28,821.22	55,000.00
01-2504-7200	Benefits		7,566.72	14,000.00
01-2504-7326	Material & Supplies		725.47	1,000.00
01-2504-7327	Services		0.00	20,000.00
01-2504-7346	Equipment Rentals		0.00	20,000.00
Total Expense			37,113.41	110,000.00
Dept Excess Revenue Over (Under) Expenditures			(37,113.41)	(110,000.00)
2505 Ditching				
Expense				
01-2505-7100	Wages		286.33	8,000.00
01-2505-7200	Benefits		85.47	2,000.00
01-2505-7326	Material & Supplies		0.00	500.00
01-2505-7327	Services		0.00	10,000.00
01-2505-7346	Equipment Rentals		0.00	10,000.00
Total Expense			371.80	30,500.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Dept Excess Revenue Over (Under) Expenditures			(371.80)	(30,500.00)
2506 Catch Basins				
Expense				
01-2506-7100	Wages		250.11	2,200.00
01-2506-7200	Benefits		89.57	500.00
01-2506-7326	Material & Supplies		0.00	500.00
01-2506-7327	Services		0.00	2,000.00
01-2506-7346	Equipment Rentals		0.00	200.00
Total Expense			339.68	5,400.00
Dept Excess Revenue Over (Under) Expenditures			(339.68)	(5,400.00)
2507 Spray Patching				
Expense				
01-2507-7100	Wages		535.95	1,000.00
01-2507-7200	Benefits		191.96	200.00
01-2507-7327	Services		0.00	50,000.00
01-2507-7346	Equipment Rentals		0.00	300.00
Total Expense			727.91	51,500.00
Dept Excess Revenue Over (Under) Expenditures			(727.91)	(51,500.00)
2508 Sweeping				
Expense				
01-2508-7100	Wages		679.03	1,400.00
01-2508-7200	Benefits		142.00	300.00
01-2508-7326	Material & Supplies		0.00	0.00
01-2508-7327	Services		254.40	2,000.00
01-2508-7346	Equipment Rentals		0.00	2,500.00
Total Expense			1,075.43	6,200.00
Dept Excess Revenue Over (Under) Expenditures			(1,075.43)	(6,200.00)
2509 Shoulder Maintenance				
Expense				
01-2509-7100	Wages		3,763.27	8,700.00
01-2509-7200	Benefits		1,008.60	2,000.00
01-2509-7326	Material & Supplies		0.00	1,000.00
01-2509-7346	Equipment Rentals		0.00	12,000.00
Total Expense			4,771.87	23,700.00
Dept Excess Revenue Over (Under) Expenditures			(4,771.87)	(23,700.00)
2510 Resurfacing				
Expense				
01-2510-7326	Material & Supplies		61.06	700.00
01-2510-7327	Services		0.00	4,000.00
Total Expense			61.06	4,700.00
Dept Excess Revenue Over (Under) Expenditures			(61.06)	(4,700.00)
2511 Patching & Washouts				
Expense				
01-2511-7100	Wages		2,263.24	4,000.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2511-7200	Benefits		579.78	1,000.00
01-2511-7326	Material & Supplies		0.00	3,000.00
01-2511-7346	Equipment Rentals		0.00	8,000.00
Total Expense			2,843.02	16,000.00
Dept Excess Revenue Over (Under) Expenditures			(2,843.02)	(16,000.00)
2512 Grading & Scarifying				
Expense				
01-2512-7100	Wages		36,636.57	61,000.00
01-2512-7200	Benefits		9,884.99	15,000.00
01-2512-7326	Material & Supplies		0.00	0.00
01-2512-7346	Equipment Rentals		0.00	88,000.00
Total Expense			46,521.56	164,000.00
Dept Excess Revenue Over (Under) Expenditures			(46,521.56)	(164,000.00)
2513 Dust Control				
Expense				
01-2513-7100	Wages		12,293.82	10,000.00
01-2513-7200	Benefits		2,737.99	2,500.00
01-2513-7326	Material & Supplies		85,836.77	160,000.00
01-2513-7346	Equipment Rentals		0.00	10,000.00
Total Expense			100,868.58	182,500.00
Dept Excess Revenue Over (Under) Expenditures			(100,868.58)	(182,500.00)
2514 Gravel Resurfacing				
Expense				
01-2514-7100	Wages		22,788.95	13,000.00
01-2514-7200	Benefits		5,903.39	3,000.00
01-2514-7326	Material & Supplies		334,657.76	62,000.00
01-2514-7327	Services		0.00	290,000.00
01-2514-7346	Equipment Rentals		0.00	15,000.00
Total Expense			363,350.10	383,000.00
Dept Excess Revenue Over (Under) Expenditures			(363,350.10)	(383,000.00)
2515 Snowplowing				
Expense				
01-2515-7100	Wages		83,028.69	100,000.00
01-2515-7200	Benefits		22,138.22	30,000.00
01-2515-7326	Material & Supplies		8,784.82	15,000.00
01-2515-7327	Services		8,091.68	10,000.00
01-2515-7346	Equipment Rentals		0.00	140,000.00
Total Expense			122,043.41	295,000.00
Dept Excess Revenue Over (Under) Expenditures			(122,043.41)	(295,000.00)
2516 Sanding and Salting				
Expense				
01-2516-7100	Wages		11,111.53	21,000.00
01-2516-7200	Benefits		2,645.46	5,000.00
01-2516-7326	Material & Supplies		0.00	40,000.00
01-2516-7327	Services		0.00	3,000.00
01-2516-7346	Equipment Rentals		0.00	30,000.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Total Expense			13,756.99	99,000.00
Dept Excess Revenue Over (Under) Expenditures			(13,756.99)	(99,000.00)
2519 Safety Devices & Signs				
Expense				
01-2519-7100	Wages		12,470.50	19,000.00
01-2519-7200	Benefits		3,523.46	5,000.00
01-2519-7326	Material & Supplies		5,264.66	6,000.00
01-2519-7327	Services		51.29	8,000.00
01-2519-7346	Equipment Rentals		0.00	2,000.00
Total Expense			21,309.91	40,000.00
Dept Excess Revenue Over (Under) Expenditures			(21,309.91)	(40,000.00)
2520 Miscellaneous				
Expense				
01-2520-7100	Wages		2,372.94	200.00
01-2520-7200	Benefits		409.33	100.00
01-2520-7326	Material & Supplies		0.00	1,000.00
01-2520-7327	Services		1,638.41	2,000.00
Total Expense			4,420.68	3,300.00
Dept Excess Revenue Over (Under) Expenditures			(4,420.68)	(3,300.00)
2522 Littering				
Expense				
01-2522-7100	Wages		1,215.67	1,500.00
01-2522-7200	Benefits		332.78	500.00
01-2522-7346	Equipment Rentals		0.00	500.00
Total Expense			1,548.45	2,500.00
Dept Excess Revenue Over (Under) Expenditures			(1,548.45)	(2,500.00)
2524 Colborne Works Shed				
Expense				
01-2524-7100	Wages		9,904.57	13,000.00
01-2524-7200	Benefits		2,881.21	3,000.00
01-2524-7260	Telephone		83.80	500.00
01-2524-7266	Insurance		3,956.31	3,000.00
01-2524-7275	Miscellaneous		0.00	100.00
01-2524-7276	Small Tools		0.00	1,000.00
01-2524-7318	Utilities - Propane		7,443.73	8,000.00
01-2524-7320	Utilities - Hydro		1,919.31	4,000.00
01-2524-7326	Material & Supplies		1,833.85	7,000.00
01-2524-7327	Services		744.54	3,900.00
01-2524-7348	Bulk Fuel - Dyed Diesel		4,774.52	0.00
01-2524-7350	Depreciation Expense		0.00	0.00
Total Expense			33,541.84	43,500.00
Dept Excess Revenue Over (Under) Expenditures			(33,541.84)	(43,500.00)
2525 Roads Municipal Drains				
Expense				
01-2525-7312	Repairs		6,515.25	100,000.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Total Expense			6,515.25	100,000.00
Dept Excess Revenue Over (Under) Expenditures			(6,515.25)	(100,000.00)
2526 Wawanosh Works Shed				
Expense				
01-2526-7100	Wages		3,775.61	10,500.00
01-2526-7200	Benefits		1,065.05	2,500.00
01-2526-7260	Telephone		876.15	2,000.00
01-2526-7266	Insurance		3,239.41	2,500.00
01-2526-7276	Small Tools		0.00	500.00
01-2526-7318	Utilities - Propane		4,822.85	5,000.00
01-2526-7320	Utilities - Hydro		1,576.22	3,500.00
01-2526-7326	Material & Supplies		1,219.49	5,000.00
01-2526-7327	Services		1,728.08	1,800.00
01-2526-7348	Bulk Fuel - Dyed Diesel		5,451.27	0.00
01-2526-7349	Bulk Fuel - Clear Diesel		2,312.08	0.00
01-2526-7350	Depreciation Expense		0.00	0.00
Total Expense			26,066.21	33,300.00
Dept Excess Revenue Over (Under) Expenditures			(26,066.21)	(33,300.00)
2527 Ashfield Works Shed				
Expense				
01-2527-7100	Wages		6,081.61	6,500.00
01-2527-7200	Benefits		1,831.95	1,500.00
01-2527-7260	Telephone		491.86	1,000.00
01-2527-7266	Insurance		5,770.64	5,000.00
01-2527-7276	Small Tools		323.74	2,500.00
01-2527-7318	Utilities - Propane		3,849.28	7,000.00
01-2527-7320	Utilities - Hydro		2,742.71	6,000.00
01-2527-7326	Material & Supplies		3,385.27	10,000.00
01-2527-7327	Services		782.19	1,800.00
01-2527-7348	Bulk Fuel - Dyed Diesel		7,477.86	0.00
01-2527-7349	Bulk Fuel - Clear Diesel		2,277.07	0.00
01-2527-7350	Depreciation Expense		0.00	0.00
Total Expense			35,014.18	41,300.00
Dept Excess Revenue Over (Under) Expenditures			(35,014.18)	(41,300.00)
2528 Gravel Pit Farms				
Revenue				
01-2528-3500	Transfer from Reserves		0.00	0.00
01-2528-3800	Gravel Pit Farms Revenue		6,100.00	0.00
01-2528-3805	Farm Rental Income		10,012.88	20,000.00
Total Revenue			16,112.88	20,000.00
Expense				
01-2528-7100	Wages		0.00	1,000.00
01-2528-7200	Benefits		0.00	300.00
01-2528-7265	Licence Fees		0.00	3,000.00
01-2528-7269	Property Taxes		584.00	1,500.00
01-2528-7326	Material & Supplies		0.00	200.00
01-2528-7327	Services		5,779.97	1,000.00
01-2528-7346	Equipment Rentals		0.00	2,000.00
01-2528-9005	Capital - Licence Application / Zoning		0.00	50,000.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Total Expense			6,363.97	59,000.00
Dept Excess Revenue Over (Under) Expenditures			9,748.91	(39,000.00)
2550 Grader Volvo - 2005 (AM1)				
Revenue				
01-2550-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2550-7100	Wages		6,317.50	0.00
01-2550-7200	Benefits		2,090.27	0.00
01-2550-7266	Insurance		648.00	0.00
01-2550-7347	Vehicle R & M - Supplies		457.35	0.00
01-2550-7348	Vehicle R & M - Services		0.00	0.00
01-2550-7349	Fuel		3,819.80	0.00
01-2550-7350	Depreciation Expense		0.00	0.00
Total Expense			13,332.92	0.00
Dept Excess Revenue Over (Under) Expenditures			(13,332.92)	0.00
2551 Grader Volvo - 2011 (AM2)				
Revenue				
01-2551-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2551-7100	Wages		5,086.35	0.00
01-2551-7200	Benefits		1,632.49	0.00
01-2551-7266	Insurance		648.00	0.00
01-2551-7347	Vehicle R & M - Supplies		1,578.04	0.00
01-2551-7348	Vehicle R & M - Services		256.75	0.00
01-2551-7349	Fuel		3,451.59	0.00
01-2551-7350	Depreciation Expense		0.00	0.00
Total Expense			12,653.22	0.00
Dept Excess Revenue Over (Under) Expenditures			(12,653.22)	0.00
2552 Tandem International - 2020 (CM4)				
Revenue				
01-2552-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2552-7100	Wages		1,776.44	0.00
01-2552-7200	Benefits		451.50	0.00
01-2552-7266	Insurance		850.00	0.00
01-2552-7345	Vehicle Licence		0.00	0.00
01-2552-7347	Vehicle R & M - Supplies		162.82	0.00
01-2552-7348	Vehicle R & M - Services		0.00	0.00
01-2552-7349	Fuel		4,323.28	0.00
01-2552-7350	Depreciation Expense		0.00	0.00
Total Expense			7,564.04	0.00
Dept Excess Revenue Over (Under) Expenditures			(7,564.04)	0.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
2553 Tandem International - 2016 (AM4)				
Revenue				
01-2553-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2553-7100	Wages		2,578.69	0.00
01-2553-7200	Benefits		811.90	0.00
01-2553-7266	Insurance		850.00	0.00
01-2553-7345	Vehicle Licence		1,675.00	0.00
01-2553-7347	Vehicle R & M - Supplies		403.68	0.00
01-2553-7348	Vehicle R & M - Services		449.78	0.00
01-2553-7349	Fuel		5,064.14	0.00
01-2553-7350	Depreciation Expense		0.00	0.00
Total Expense			11,833.19	0.00
Dept Excess Revenue Over (Under) Expenditures			(11,833.19)	0.00
2554 Tractor New Holland T6.145 - 2017 (AM5)				
Revenue				
01-2554-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2554-7100	Wages		1,570.62	0.00
01-2554-7200	Benefits		348.00	0.00
01-2554-7266	Insurance		140.00	0.00
01-2554-7347	Vehicle R & M - Supplies		92.60	0.00
01-2554-7348	Vehicle R & M - Services		86.50	0.00
01-2554-7349	Fuel		739.22	0.00
01-2554-7350	Depreciation Expense		0.00	0.00
Total Expense			2,976.94	0.00
Dept Excess Revenue Over (Under) Expenditures			(2,976.94)	0.00
2555 Pickup Dodge - 2018 (ACW6)				
Revenue				
01-2555-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2555-7100	Wages		310.50	0.00
01-2555-7200	Benefits		5.96	0.00
01-2555-7266	Insurance		550.00	0.00
01-2555-7345	Vehicle Licence		0.00	0.00
01-2555-7347	Vehicle R & M - Supplies		0.00	0.00
01-2555-7348	Vehicle R & M - Services		131.53	0.00
01-2555-7349	Fuel		3,291.67	0.00
01-2555-7350	Depreciation Expense		0.00	0.00
Total Expense			4,289.66	0.00
Dept Excess Revenue Over (Under) Expenditures			(4,289.66)	0.00
2556 Pickup Ford - 2016 (ACW5)				
Revenue				

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2556-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2556-7100	Wages		487.91	0.00
01-2556-7200	Benefits		183.50	0.00
01-2556-7266	Insurance		550.00	0.00
01-2556-7345	Vehicle Licence		0.00	0.00
01-2556-7347	Vehicle R & M - Supplies		832.90	0.00
01-2556-7348	Vehicle R & M - Services		0.00	0.00
01-2556-7349	Fuel		4,238.76	0.00
01-2556-7350	Depreciation Expense		0.00	0.00
Total Expense			6,293.07	0.00
Dept Excess Revenue Over (Under) Expenditures			(6,293.07)	0.00
2558 Sweeper - Smyth (AE2)				
Expense				
01-2558-7350	Depreciation Expense		0.00	0.00
Total Expense			0.00	0.00
Dept Excess Revenue Over (Under) Expenditures			0.00	0.00
2559 Wheel Loader Volvo - 2007 (AM8)				
Revenue				
01-2559-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2559-7100	Wages		1,796.42	0.00
01-2559-7200	Benefits		508.09	0.00
01-2559-7266	Insurance		325.00	0.00
01-2559-7347	Vehicle R & M - Supplies		323.42	0.00
01-2559-7348	Vehicle R & M - Services		175.94	0.00
01-2559-7349	Fuel		132.06	0.00
01-2559-7350	Depreciation Expense		0.00	0.00
Total Expense			3,260.93	0.00
Dept Excess Revenue Over (Under) Expenditures			(3,260.93)	0.00
2560 Grader Volvo - 2009 (CM2)				
Revenue				
01-2560-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2560-7100	Wages		3,315.41	0.00
01-2560-7200	Benefits		851.81	0.00
01-2560-7266	Insurance		648.00	0.00
01-2560-7347	Vehicle R & M - Supplies		54.95	0.00
01-2560-7348	Vehicle R & M - Services		2,657.20	0.00
01-2560-7349	Fuel		4,578.14	0.00
01-2560-7350	Depreciation Expense		0.00	0.00
Total Expense			12,105.51	0.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Dept Excess Revenue Over (Under) Expenditures		(12,105.51)		0.00
2561 Tandem International - 2019 (CM3)				
Revenue				
01-2561-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2561-7100	Wages		1,220.31	0.00
01-2561-7200	Benefits		333.66	0.00
01-2561-7266	Insurance		850.00	0.00
01-2561-7345	Vehicle Licence		1,675.00	0.00
01-2561-7347	Vehicle R & M - Supplies		27.37	0.00
01-2561-7348	Vehicle R & M - Services		297.64	0.00
01-2561-7349	Fuel		4,390.45	0.00
01-2561-7350	Depreciation Expense		0.00	0.00
Total Expense			8,794.43	0.00
Dept Excess Revenue Over (Under) Expenditures		(8,794.43)		0.00
2562 Grader Volvo - 2006 (CM1)				
Revenue				
01-2562-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2562-7100	Wages		4,418.51	0.00
01-2562-7200	Benefits		1,114.39	0.00
01-2562-7266	Insurance		648.00	0.00
01-2562-7347	Vehicle R & M - Supplies		2,934.44	0.00
01-2562-7348	Vehicle R & M - Services		9,072.85	0.00
01-2562-7349	Fuel		3,232.01	0.00
01-2562-7350	Depreciation Expense		0.00	0.00
Total Expense			21,420.20	0.00
Dept Excess Revenue Over (Under) Expenditures		(21,420.20)		0.00
2563 Tractor MF 5455 - 2009 (CM5)				
Revenue				
01-2563-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2563-7100	Wages		1,397.72	0.00
01-2563-7200	Benefits		344.03	0.00
01-2563-7266	Insurance		140.00	0.00
01-2563-7347	Vehicle R & M - Supplies		0.00	0.00
01-2563-7348	Vehicle R & M - Services		0.00	0.00
01-2563-7349	Fuel		715.33	0.00
01-2563-7350	Depreciation Expense		0.00	0.00
Total Expense			2,597.08	0.00
Dept Excess Revenue Over (Under) Expenditures		(2,597.08)		0.00
2564 Tandem International - 2007 (WM8)				

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Revenue				
01-2564-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2564-7100	Wages		4,715.86	0.00
01-2564-7200	Benefits		1,388.49	0.00
01-2564-7266	Insurance		850.00	0.00
01-2564-7345	Vehicle Licence		1,611.00	0.00
01-2564-7347	Vehicle R & M - Supplies		1,739.00	0.00
01-2564-7348	Vehicle R & M - Services		116.76	0.00
01-2564-7349	Fuel		3,425.91	0.00
01-2564-7350	Depreciation Expense		0.00	0.00
Total Expense			13,847.02	0.00
Dept Excess Revenue Over (Under) Expenditures			(13,847.02)	0.00
2565 Mower Colborne (CE1)				
Expense				
01-2565-7100	Wages		429.79	0.00
01-2565-7200	Benefits		160.02	0.00
Total Expense			589.81	0.00
Dept Excess Revenue Over (Under) Expenditures			(589.81)	0.00
2566 Grader Volvo - 2002 (WM1)				
Revenue				
01-2566-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2566-7100	Wages		3,799.15	0.00
01-2566-7200	Benefits		1,048.96	0.00
01-2566-7266	Insurance		648.00	0.00
01-2566-7347	Vehicle R & M - Supplies		1,357.46	0.00
01-2566-7348	Vehicle R & M - Services		1,535.99	0.00
01-2566-7349	Fuel		3,549.83	0.00
01-2566-7350	Depreciation Expense		0.00	0.00
Total Expense			11,939.39	0.00
Dept Excess Revenue Over (Under) Expenditures			(11,939.39)	0.00
2567 Grader Champion - 1988 (WM2)				
Expense				
01-2567-7100	Wages		0.00	0.00
01-2567-7200	Benefits		0.00	0.00
Total Expense			0.00	0.00
Dept Excess Revenue Over (Under) Expenditures			0.00	0.00
2568 John Deere Bulldozer 750J - 2012 (AM7)				
Revenue				
01-2568-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00

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Expense				
01-2568-7100	Wages		564.82	0.00
01-2568-7200	Benefits		98.15	0.00
01-2568-7266	Insurance		325.00	0.00
01-2568-7349	Fuel		427.90	0.00
01-2568-7350	Depreciation Expense		0.00	0.00
Total Expense			1,415.87	0.00
Dept Excess Revenue Over (Under) Expenditures			(1,415.87)	0.00
2569 Tandem International - 2010 (WM4)				
Revenue				
01-2569-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2569-7100	Wages		2,980.49	0.00
01-2569-7200	Benefits		855.99	0.00
01-2569-7266	Insurance		850.00	0.00
01-2569-7345	Vehicle Licence		0.00	0.00
01-2569-7347	Vehicle R & M - Supplies		505.31	0.00
01-2569-7348	Vehicle R & M - Services		61.06	0.00
01-2569-7349	Fuel		3,674.11	0.00
01-2569-7350	Depreciation Expense		0.00	0.00
Total Expense			8,926.96	0.00
Dept Excess Revenue Over (Under) Expenditures			(8,926.96)	0.00
2570 Tractor Ford - 1995 (WM5)				
Revenue				
01-2570-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2570-7100	Wages		207.74	0.00
01-2570-7200	Benefits		155.09	0.00
01-2570-7266	Insurance		140.00	0.00
01-2570-7347	Vehicle R & M - Supplies		52.86	0.00
01-2570-7348	Vehicle R & M - Services		0.00	0.00
01-2570-7349	Fuel		739.92	0.00
Total Expense			1,295.61	0.00
Dept Excess Revenue Over (Under) Expenditures			(1,295.61)	0.00
2571 Grader Volvo - 2006 G970 (WM6)				
Revenue				
01-2571-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2571-7100	Wages		3,740.92	0.00
01-2571-7200	Benefits		1,311.82	0.00
01-2571-7266	Insurance		648.00	0.00
01-2571-7347	Vehicle R & M - Supplies		961.00	0.00
01-2571-7348	Vehicle R & M - Services		1,155.10	0.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2571-7349	Fuel		4,884.42	0.00
01-2571-7350	Depreciation Expense		0.00	0.00
Total Expense			12,701.26	0.00
Dept Excess Revenue Over (Under) Expenditures			(12,701.26)	0.00
2573 Tandem International - 2013 (AM3)				
Revenue				
01-2573-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2573-7100	Wages		3,496.42	0.00
01-2573-7200	Benefits		1,038.22	0.00
01-2573-7266	Insurance		850.00	0.00
01-2573-7345	Vehicle Licence		1,675.00	0.00
01-2573-7347	Vehicle R & M - Supplies		333.33	0.00
01-2573-7348	Vehicle R & M - Services		15,424.04	0.00
01-2573-7349	Fuel		4,225.03	0.00
01-2573-7350	Depreciation Expense		0.00	0.00
Total Expense			27,042.04	0.00
Dept Excess Revenue Over (Under) Expenditures			(27,042.04)	0.00
2574 Pickup GMC - 2004 (CM6)				
Revenue				
01-2574-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2574-7100	Wages		0.00	0.00
01-2574-7200	Benefits		0.00	0.00
01-2574-7347	Vehicle R & M - Supplies		195.70	0.00
Total Expense			195.70	0.00
Dept Excess Revenue Over (Under) Expenditures			(195.70)	0.00
2575 Pickup Ford - 2020 (ACW1)				
Expense				
01-2575-7100	Wages		29.64	0.00
01-2575-7200	Benefits		5.96	0.00
01-2575-7266	Insurance		550.00	0.00
01-2575-7345	Vehicle Licence		0.00	0.00
01-2575-7348	Vehicle R & M - Services		265.56	0.00
01-2575-7349	Fuel		1,767.48	0.00
01-2575-7350	Depreciation Expense		0.00	0.00
Total Expense			2,618.64	0.00
Dept Excess Revenue Over (Under) Expenditures			(2,618.64)	0.00
2576 Mower Kuhn - 2009 (AE3)				
Expense				
01-2576-7350	Depreciation Expense		0.00	0.00
Total Expense			0.00	0.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Dept Excess Revenue Over (Under) Expenditures			0.00	0.00
2578 Landscape Trailer (CM9)				
Expense				
01-2578-7100	Wages		71.46	0.00
01-2578-7200	Benefits		14.34	0.00
Total Expense			85.80	0.00
Dept Excess Revenue Over (Under) Expenditures			(85.80)	0.00
2579 Pickup GMC - 2011 (ACW2)				
Revenue				
01-2579-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2579-7100	Wages		0.00	0.00
01-2579-7200	Benefits		0.00	0.00
01-2579-7266	Insurance		0.00	0.00
01-2579-7348	Vehicle R & M - Services		0.00	0.00
01-2579-7349	Fuel		0.00	0.00
Total Expense			0.00	0.00
Dept Excess Revenue Over (Under) Expenditures			0.00	0.00
2580 Pickup Ford - 2012 (ACW3)				
Revenue				
01-2580-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2580-7100	Wages		201.64	0.00
01-2580-7200	Benefits		448.77	0.00
01-2580-7266	Insurance		550.00	0.00
01-2580-7345	Vehicle Licence		0.00	0.00
01-2580-7347	Vehicle R & M - Supplies		0.00	0.00
01-2580-7348	Vehicle R & M - Services		0.00	0.00
01-2580-7349	Fuel		1,330.53	0.00
Total Expense			2,530.94	0.00
Dept Excess Revenue Over (Under) Expenditures			(2,530.94)	0.00
2581 Pickup Ford - 2014 (ACW4)				
Revenue				
01-2581-3020	Machinery Rental		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-2581-7100	Wages		214.80	0.00
01-2581-7200	Benefits		57.18	0.00
01-2581-7266	Insurance		550.00	0.00
01-2581-7345	Vehicle Licence		0.00	0.00
01-2581-7347	Vehicle R & M - Supplies		0.00	0.00
01-2581-7348	Vehicle R & M - Services		187.56	0.00
01-2581-7349	Fuel		1,645.31	0.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2581-7350	Depreciation Expense		0.00	0.00
Total Expense			2,654.85	0.00
Dept Excess Revenue Over (Under) Expenditures			(2,654.85)	0.00
2599 Transfer to Equipment Replacement Expense				
01-2599-7400	Transfer to Equipment Replacement		0.00	0.00
Total Expense			0.00	0.00
Dept Excess Revenue Over (Under) Expenditures			0.00	0.00
2600 Roads Capital				
Revenue				
01-2600-3019	Local Improvements Contributions		0.00	990,150.00
01-2600-3500	Transfer from Reserve		0.00	2,818,236.00
01-2600-4900	Provincial Grants		0.00	626,949.00
Total Revenue			0.00	4,435,335.00
Expense				
01-2600-7400	Transfer to Reserve		0.00	0.00
01-2600-9030	Capital - Tandem Plow		0.00	0.00
01-2600-9045	Capital - Culvert Ext. - Hawkins Rd		0.00	0.00
01-2600-9065	Capital - Bridge Inspections		0.00	18,000.00
01-2600-9095	Capital - Road & Bridge Needs Study		0.00	0.00
01-2600-9105	Capital - New Pickup Truck		0.00	20,000.00
01-2600-9125	Capital - Port Albert Drainage Plan		0.00	0.00
01-2600-9375	Lakeshore Roads Policy		0.00	0.00
01-2600-9390	Capital - Birch Beach Culvert Replac	28,653.15		850,000.00
01-2600-9480	Capital - Belfast Rd Resurf /Lucknow	0.00		0.00
01-2600-9565	Capital - Hawkins Road Resurfacing	0.00		0.00
01-2600-9585	Capital - Amberley Beach Drain	0.00		0.00
01-2600-9605	Capital - Birch Beach Land Purchase	0.00		25,000.00
01-2600-9610	Capital - Port Albert Land Purchase (54,666.94		50,000.00
01-2600-9615	Capital - Presbyterian Camp Road C	0.00		120,000.00
01-2600-9620	Capital - Horizon View Road Paving	0.00		175,000.00
01-2600-9625	Capital - Public Works Shed Renova	0.00		130,000.00
01-2600-9630	Capital - Plow Truck/Tractor	0.00		150,000.00
01-2600-9635	Capital - Speed Sign	3,359.40		5,000.00
01-2600-9640	Capital - Laser Level	1,392.15		2,500.00
01-2600-9645	Capital - Port Albert Improvements	0.00		3,725,900.00
Total Expense			88,071.64	5,271,400.00
Dept Excess Revenue Over (Under) Expenditures			(88,071.64)	(836,065.00)
2900 Dungannon Streetlights				
Revenue				
01-2900-3208	Taxation Recovery		0.00	6,525.00
Total Revenue			0.00	6,525.00
Expense				
01-2900-7316	Streetlight R & M		0.00	500.00
01-2900-7320	Utilities - Hydro		496.37	1,500.00
01-2900-7400	Transfer to Reserve		0.00	4,525.00
Total Expense			496.37	6,525.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Dept Excess Revenue Over (Under) Expenditures			(496.37)	0.00
2905 Port Albert Streetlights				
Revenue				
01-2905-3208	Taxation Recovery		0.00	3,192.00
Total Revenue			0.00	3,192.00
Expense				
01-2905-7316	Streetlight R & M		0.00	500.00
01-2905-7320	Utilities - Hydro		144.75	750.00
01-2905-7400	Transfer to Reserve		0.00	1,942.00
Total Expense			144.75	3,192.00
Dept Excess Revenue Over (Under) Expenditures			(144.75)	0.00
2910 Airport Streetlights				
Revenue				
01-2910-3208	Taxation Recovery		0.00	210.00
Total Revenue			0.00	210.00
Expense				
01-2910-7316	Streetlight R & M		0.00	50.00
01-2910-7320	Utilities - Hydro		34.66	100.00
01-2910-7400	Transfer to Reserve		0.00	60.00
Total Expense			34.66	210.00
Dept Excess Revenue Over (Under) Expenditures			(34.66)	0.00
2915 Saltford Streetlights				
Revenue				
01-2915-3208	Taxation Recovery		0.00	4,500.00
Total Revenue			0.00	4,500.00
Expense				
01-2915-7316	Streetlight R & M		0.00	500.00
01-2915-7320	Utilities - Hydro		301.93	3,000.00
01-2915-7400	Transfer to Reserve		0.00	1,000.00
Total Expense			301.93	4,500.00
Dept Excess Revenue Over (Under) Expenditures			(301.93)	0.00
2920 Benmiller Streetlights				
Revenue				
01-2920-3208	Taxation Recovery		0.00	920.00
Total Revenue			0.00	920.00
Expense				
01-2920-7320	Utilities - Hydro		76.53	500.00
01-2920-7400	Transfer to Reserve		0.00	420.00
Total Expense			76.53	920.00
Dept Excess Revenue Over (Under) Expenditures			(76.53)	0.00
2925 St. Helens Streetlights				
Revenue				

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2925-3208	Taxation Recovery		0.00	273.00
Total Revenue			0.00	273.00
Expense				
01-2925-7320	Utilities - Hydro		80.93	250.00
01-2925-7400	Transfer to Reserve		0.00	23.00
Total Expense			80.93	273.00
Dept Excess Revenue Over (Under) Expenditures			(80.93)	0.00
2930 Auburn Streetlights				
Revenue				
01-2930-3208	Taxation Recovery		0.00	1,750.00
Total Revenue			0.00	1,750.00
Expense				
01-2930-7316	Streetlight R & M		0.00	300.00
01-2930-7320	Utilities - Hydro		206.63	750.00
01-2930-7400	Transfer to Reserve		0.00	700.00
Total Expense			206.63	1,750.00
Dept Excess Revenue Over (Under) Expenditures			(206.63)	0.00
Category Excess Revenue Over (Under) Expenditures			(1,882,341.49)	(4,484,198.00)
Category: 3???				
3010 ACW Water Department				
Revenue				
01-3010-3100	Water Service Rate		1,387.00	617,600.00
01-3010-3112	Water Connection Charge		0.00	0.00
01-3010-3150	Benmiller Sewer Rates		0.00	31,119.00
01-3010-3500	Transfer from Reserve		0.00	306,275.00
01-3010-4900	Provincial Grant		0.00	751,225.00
01-3010-6000	Water Service Connection		0.00	0.00
Total Revenue			1,387.00	1,706,219.00
Expense				
01-3010-7100	Wages		259.28	1,500.00
01-3010-7200	Benefits		28.36	100.00
01-3010-7260	Telephone		1,846.90	3,000.00
01-3010-7266	Insurance		2,995.73	2,500.00
01-3010-7269	Property Taxes		1,947.00	4,000.00
01-3010-7315	Watermain Repair & Maintenance		0.00	8,000.00
01-3010-7318	Pump House Repairs & Maintenance		11,193.52	60,000.00
01-3010-7320	Utilities - Hydro		7,500.28	20,000.00
01-3010-7351	Services		161,447.77	300,000.00
01-3010-7352	Depreciation Expense		0.00	0.00
01-3010-7353	Benmiller Inn - Sewer Service		30,680.64	31,119.00
01-3010-7354	Drinking Water Source Protection Ris		0.00	11,000.00
01-3010-7400	Transfer to Reserve		0.00	0.00
01-3010-9005	Capital - Expenses		19,534.57	240,000.00
01-3010-9010	Capital - Dungannon Treatment Syst		47,394.22	1,025,000.00
Total Expense			284,828.27	1,706,219.00

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Dept Excess Revenue Over (Under) Expenditures		(283,441.27)		0.00
3020 Ashfield Ward Landfill Site				
Revenue				
01-3020-3022	Bag Tags	694.00		900.00
01-3020-3024	Tipping Fees	59,371.00		100,000.00
01-3020-3025	Scrap Metal	8,067.78		2,500.00
01-3020-3026	E-Waste	471.20		500.00
Total Revenue		68,603.98		103,900.00
Expense				
01-3020-7100	Wages	26,394.63		50,000.00
01-3020-7200	Benefits	2,918.47		5,000.00
01-3020-7254	Office Supplies	24.39		1,000.00
01-3020-7260	Telephone	0.00		150.00
01-3020-7261	Advertising	0.00		150.00
01-3020-7266	Insurance	746.64		600.00
01-3020-7269	Property Taxes	4,541.00		9,000.00
01-3020-7278	Engineering	5,357.77		18,500.00
01-3020-7320	Utilities - Hydro	443.47		1,000.00
01-3020-7323	Building R & M - Services	1,241.47		500.00
01-3020-7325	Shingle Shipping	0.00		15,000.00
01-3020-7346	Machinery Rental	0.00		20,000.00
01-3020-7350	Material & Supplies	1,181.44		750.00
01-3020-7351	Services	2,360.82		5,000.00
01-3020-7352	Depreciation Expense	0.00		0.00
01-3020-9035	Capital - Scale and Building	0.00		2,500.00
01-3020-9040	Capital - Waste Recycling Strategy	0.00		0.00
Total Expense		45,210.10		129,150.00
Dept Excess Revenue Over (Under) Expenditures		23,393.88		(25,250.00)
3021 Wawanosh Ward Landfill Site				
Revenue				
01-3021-3800	Land Rent	16,323.00		0.00
Total Revenue		16,323.00		0.00
Expense				
01-3021-7278	Engineering	7,509.85		20,000.00
01-3021-7346	Machinery Rental	0.00		1,000.00
01-3021-9020	Capital - Decommission Wells	0.00		0.00
Total Expense		7,509.85		21,000.00
Dept Excess Revenue Over (Under) Expenditures		8,813.15		(21,000.00)
3025 Ashfield Ward General Recycling				
Expense				
01-3025-7313	Tipping Contract	0.00		0.00
Total Expense		0.00		0.00
Dept Excess Revenue Over (Under) Expenditures		0.00		0.00
3028 ACW Waste Collection				
Revenue				
01-3028-3022	Bag Tag Sales	48,518.00		70,000.00

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Total Revenue			48,518.00	70,000.00
Expense				
01-3028-7312	Mid-Huron Post Closure Costs		4,700.00	5,000.00
01-3028-7351	Services		28,103.66	70,000.00
Total Expense			32,803.66	75,000.00
Dept Excess Revenue Over (Under) Expenditures			15,714.34	(5,000.00)
3029 ACW Recycling Collection				
Revenue				
01-3029-4900	Provincial Grants		0.00	50,000.00
Total Revenue			0.00	50,000.00
Expense				
01-3029-7351	Services		55,825.33	140,000.00
Total Expense			55,825.33	140,000.00
Dept Excess Revenue Over (Under) Expenditures			(55,825.33)	(90,000.00)
3035 Municipal Drains				
Revenue				
01-3035-3025	Invoiced to Landowners		0.00	0.00
01-3035-3500	Transferred to A / R - Drains		0.00	0.00
01-3035-4900	Provincial Grants		0.00	25,000.00
Total Revenue			0.00	25,000.00
Expense				
01-3035-7265	Association Memberships		0.00	200.00
01-3035-7351	Drainage Superintendent Services		14,936.57	50,000.00
01-3035-8005	J.B. Young Municipal Drain - Repairs		0.00	0.00
01-3035-8070	Cowan Municipal Drain - Repairs & M		0.00	0.00
01-3035-8130	Kernighan Municipal Drain - Repairs		1,797.28	0.00
01-3035-8135	Drennan Municipal Drain - Repairs &		0.00	0.00
01-3035-8140	Wawanosh Boundary Drain - Repairs		0.00	0.00
01-3035-8145	Murray Municipal Drain - Repairs & M		0.00	0.00
01-3035-8150	Rintoul Municipal Drain - Repairs & M		111,708.58	0.00
01-3035-8185	Port Albert Municipal Drain - Repairs		0.00	0.00
01-3035-8190	Bos Municipal Drain - Repairs & Mai		0.00	0.00
01-3035-8195	Dungannon Municipal Drain - Repair		0.00	0.00
01-3035-8210	Silver Creek Municipal Drain - Repair		0.00	0.00
01-3035-8240	Gaunt Municipal Drain - Repairs & M		0.00	0.00
01-3035-8255	Roger Municipal Drain - Repairs & M		5,189.76	0.00
01-3035-8290	Cook Municipal Drain - Repairs & Ma		0.00	0.00
01-3035-8340	Andrew Municipal Drain - Repairs & I		0.00	0.00
01-3035-8360	MacLennan Municipal Drain - Repair		0.00	0.00
01-3035-8370	Henderson Municipal Drain - Repairs		0.00	0.00
01-3035-8405	Hackett Municipal Drain - Repairs & I		0.00	0.00
01-3035-8410	Vanstone Municipal Drain - Repairs &		0.00	0.00
01-3035-8415	Clark Municipal Drain - Repairs & Ma		0.00	0.00
01-3035-8420	Farish-MacDonald Drain - Repairs &		0.00	0.00
01-3035-9100	Capital Engineering - McNain Munic		0.00	0.00
01-3035-9105	Capital Construction - McNain Munic		0.00	0.00
01-3035-9215	Capital Construction - Wilkins Munic		0.00	0.00
01-3035-9220	Capital Constuction - Warren Zinn Br		0.00	0.00
01-3035-9225	Capital Construction - Allan's Creek I		5,088.00	0.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Total Expense			138,720.19	50,200.00
Dept Excess Revenue Over (Under) Expenditures			(138,720.19)	(25,200.00)
3070 Tile Drain Loans				
Revenue				
01-3070-3063	Tile Drain Recovery - Taxes		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-3070-7381	Tile Loan Payment to Province		14,646.56	0.00
Total Expense			14,646.56	0.00
Dept Excess Revenue Over (Under) Expenditures			(14,646.56)	0.00
3500 Building Department				
Revenue				
01-3500-3011	Building Permit Fees		210,652.71	290,000.00
01-3500-3013	Grading Deposit Admin Fee		300.00	500.00
01-3500-3015	Planning Review - Sewage System		1,594.00	3,000.00
01-3500-3020	Septic Permit Fees		21,475.00	18,000.00
01-3500-3059	Sale of Vehicles		0.00	20,000.00
01-3500-3500	Transfer from Reserve		0.00	45,250.00
Total Revenue			234,021.71	376,750.00
Expense				
01-3500-7100	Wages		92,909.00	185,000.00
01-3500-7200	Benefits		27,377.27	50,000.00
01-3500-7201	Clothing Allowance		0.00	700.00
01-3500-7254	Office Supplies		106.12	1,500.00
01-3500-7256	Office Equipment - R & M - Services		90.57	1,000.00
01-3500-7257	Office Equipment - R & M - Supplies		1,010.93	1,000.00
01-3500-7260	Telephone		0.00	300.00
01-3500-7261	Advertising		0.00	0.00
01-3500-7265	Association Memberships		882.90	1,100.00
01-3500-7266	Insurance		550.00	500.00
01-3500-7267	Legal		0.00	10,000.00
01-3500-7268	Inspections - Travel		0.00	500.00
01-3500-7270	Meetings - Registration		0.00	500.00
01-3500-7271	Meetings - Travel		0.00	300.00
01-3500-7272	Meetings - Meals		0.00	200.00
01-3500-7275	Miscellaneous		0.00	0.00
01-3500-7300	Conferences - Registration		0.00	1,000.00
01-3500-7301	Conferences - Accomodations		0.00	600.00
01-3500-7302	Conferences - Travel & Parking		0.00	500.00
01-3500-7303	Conferences - Meals		0.00	300.00
01-3500-7305	Training - Registration		1,668.67	3,000.00
01-3500-7306	Training - Accomodations		0.00	1,500.00
01-3500-7307	Training - Travel & Parking		0.00	1,000.00
01-3500-7308	Training - Meals		0.00	500.00
01-3500-7345	Vehicle Licence		0.00	150.00
01-3500-7347	Vehicle R & M - Supplies		0.00	500.00
01-3500-7348	Vehicle R & M - Services		0.00	1,000.00
01-3500-7349	Fuel		839.12	2,000.00
01-3500-7350	Depreciation Expense		0.00	0.00
01-3500-7351	Contracting Services		0.00	6,000.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-3500-7360	Rent - Municipal Office		0.00	18,000.00
01-3500-7365	Land Manager Maintenance		2,465.61	3,100.00
01-3500-7400	Transfer to Reserve		0.00	0.00
01-3500-9000	Capital - Office Equipment		2,648.76	5,000.00
01-3500-9005	Capital - New Vehicle		0.00	45,000.00
01-3500-9010	Capital - Port Albert Servicing Review		17,895.41	15,000.00
01-3500-9015	Capital - Dungannon Lot Development		0.00	0.00
01-3500-9020	Capital - Building Software (e-Permit)		0.00	20,000.00
Total Expense			148,444.36	376,750.00
Dept Excess Revenue Over (Under) Expenditures			85,577.35	0.00
3510 Development & Planning Administration				
Revenue				
01-3510-3019	Zoning Certificates		5,650.00	8,000.00
01-3510-3020	Zoning Application Fees		12,801.00	15,000.00
01-3510-3021	Minor Variance Application Fees		7,720.00	15,000.00
01-3510-3022	Payments In Lieu of Parkland Fees		2,250.00	0.00
01-3510-4900	Grant Funding		0.00	5,000.00
Total Revenue			28,421.00	43,000.00
Expense				
01-3510-7100	Wages		10,610.27	30,000.00
01-3510-7200	Benefits		2,965.45	8,000.00
01-3510-7254	Office Supplies		0.00	1,000.00
01-3510-7261	Advertising		678.13	1,000.00
01-3510-7267	Legal		1,412.77	10,000.00
01-3510-7275	Miscellaneous		368.85	0.00
01-3510-7351	Planning & Zoning Services		6,953.00	10,000.00
01-3510-7352	Official Plan Review		767.14	15,000.00
01-3510-7353	Port Albert Landfill Study		0.00	15,000.00
01-3510-7354	Contracting Services		335.81	5,000.00
01-3510-7355	Zoning By-Law Review		0.00	10,000.00
01-3510-7400	Transfer to Reserve Funds		0.00	0.00
01-3510-9015	Dungannon Lot Development		0.00	5,000.00
01-3510-9020	Servicing Capacity Study - Benmiller		0.00	25,000.00
01-3510-9025	Benmiller Sewage System Long Term		0.00	10,000.00
01-3510-9030	Nitrate Studies		0.00	10,000.00
Total Expense			24,091.42	155,000.00
Dept Excess Revenue Over (Under) Expenditures			4,329.58	(112,000.00)
Category Excess Revenue Over (Under) Expenditures			(354,805.05)	(278,450.00)

Category: 6???

6000 County of Huron**Revenue**

01-6000-4010	General Levy - Residential	0.00	0.00
01-6000-4012	General Levy - Managed Forest	0.00	0.00
01-6000-4013	General Levy - Farmland	0.00	0.00
01-6000-4014	General Levy - Commercial Occupied	0.00	0.00
01-6000-4015	General Levy - Commercial Vacant	0.00	0.00
01-6000-4016	General Levy - Industrial Occupied	0.00	0.00
01-6000-4017	General Levy - Industrial Vacant	0.00	0.00
01-6000-4018	General Levy - Pipeline	0.00	0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-6000-4025	Supplementary Levy - Residential		640.74	0.00
01-6000-4027	Supplementary Levy - Managed Fore		0.00	0.00
01-6000-4028	Supplementary Levy - Farmland		1,652.02	0.00
01-6000-4029	Supplementary Levy - Commercial C		0.00	0.00
01-6000-4030	Supplementary Levy - Commercial V		0.00	0.00
01-6000-4031	Supplementary Levy - Industrial Occi		0.00	0.00
01-6000-4033	Supplementary Levy - Pipeline		0.00	0.00
01-6000-4036	PIL - Municipal Properties		0.00	0.00
01-6000-4037	PIL - MTAA		0.00	0.00
01-6000-4046	Write Off's - Residential		(7,575.52)	0.00
01-6000-4049	Write Off's - Farmland		(89.12)	0.00
Total Revenue			(5,371.88)	0.00
Expense				
01-6000-8000	Requisition - Regular		2,806,486.00	0.00
01-6000-8010	Requisition - Supplementary		0.00	0.00
01-6000-8020	Requisition - Payments In Lieu		0.00	0.00
01-6000-8030	Requisition - Write Off's		0.00	0.00
Total Expense			2,806,486.00	0.00
Dept Excess Revenue Over (Under) Expenditures			(2,811,857.88)	0.00
6005 English Public School				
Revenue				
01-6005-4010	General Levy - Residential		0.00	0.00
01-6005-4012	General Levy - Managed Forest		0.00	0.00
01-6005-4013	General Levy - Farmland		0.00	0.00
01-6005-4014	General Levy - Commercial Occupier		0.00	0.00
01-6005-4015	General Levy - Commercial Vacant		0.00	0.00
01-6005-4016	General Levy - Industrial Occupied		0.00	0.00
01-6005-4017	General Levy - Industrial Vacant		0.00	0.00
01-6005-4018	General Levy - Pipeline		0.00	0.00
01-6005-4025	Supplementary Levy - Residential		214.51	0.00
01-6005-4027	Supplementary Levy - Managed Fore		0.00	0.00
01-6005-4028	Supplementary Levy - Farmland		553.06	0.00
01-6005-4029	Supplementary Levy - Commercial C		0.00	0.00
01-6005-4030	Supplementary Levy - Commercial V		0.00	0.00
01-6005-4031	Supplementary Levy - Industrial Occi		0.00	0.00
01-6005-4033	Supplementary Levy - Pipeline		0.00	0.00
01-6005-4037	PIL - MTAA		0.00	0.00
01-6005-4046	Write Off's - Residential		(2,536.12)	0.00
01-6005-4049	Write Off's - Farmland		(29.84)	0.00
Total Revenue			(1,798.39)	0.00
Expense				
01-6005-8000	Requisition - Regular		985,934.00	0.00
01-6005-8010	Requisition - Supplementary		0.00	0.00
01-6005-8020	Requisition - Payments In Lieu		0.00	0.00
01-6005-8030	Requisition - Write Off's		0.00	0.00
Total Expense			985,934.00	0.00
Dept Excess Revenue Over (Under) Expenditures			(987,732.39)	0.00
6010 English Separate School				
Revenue				
01-6010-4010	General Levy - Residential		0.00	0.00

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Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-6010-4012	General Levy - Managed Forest		0.00	0.00
01-6010-4013	General Levy - Farmland		0.00	0.00
01-6010-4014	General Levy - Commercial Occupier		0.00	0.00
01-6010-4015	General Levy - Commercial Vacant		0.00	0.00
01-6010-4016	General Levy - Industrial Occupied		0.00	0.00
01-6010-4017	General Levy - Industrial Vacant		0.00	0.00
01-6010-4018	General Levy - Pipeline		0.00	0.00
01-6010-4025	Supplementary Levy - Residential		0.00	0.00
01-6010-4028	Supplementary Levy - Farmland		0.00	0.00
01-6010-4029	Supplementary Levy - Commercial C		0.00	0.00
01-6010-4030	Supplementary Levy - Commercial V		0.00	0.00
01-6010-4031	Supplementary Levy - Industrial Occi		0.00	0.00
01-6010-4033	Supplementary Levy - Pipeline		0.00	0.00
01-6010-4037	PIL - MTAA		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-6010-8000	Requisition - Regular		139,478.00	0.00
01-6010-8010	Requisition - Supplementary		0.00	0.00
01-6010-8020	Requisition - Payments In Lieu		0.00	0.00
Total Expense			139,478.00	0.00
Dept Excess Revenue Over (Under) Expenditures			(139,478.00)	0.00
6015 French Public School				
Revenue				
01-6015-4010	General Levy - Residential		0.00	0.00
01-6015-4012	General Levy - Managed Forest		0.00	0.00
01-6015-4013	General Levy - Farmland		0.00	0.00
01-6015-4014	General Levy - Commercial Occupier		0.00	0.00
01-6015-4015	General Levy - Commercial Vacant		0.00	0.00
01-6015-4016	General Levy - Industrial Occupied		0.00	0.00
01-6015-4017	General Levy - Industrial Vacant		0.00	0.00
01-6015-4018	General Levy - Pipeline		0.00	0.00
01-6015-4029	Supplementary Levy - Commercial C		0.00	0.00
01-6015-4030	Supplementary Levy - Commercial V		0.00	0.00
01-6015-4031	Supplementary Levy - Industrial Occi		0.00	0.00
01-6015-4033	Supplementary Levy - Pipeline		0.00	0.00
01-6015-4037	PIL - MTAA		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-6015-8000	Requisition - Regular		386.00	0.00
01-6015-8010	Requisition - Supplementary		0.00	0.00
01-6015-8020	Requisition - Payments In Lieu		0.00	0.00
Total Expense			386.00	0.00
Dept Excess Revenue Over (Under) Expenditures			(386.00)	0.00
6020 French Separate School				
Revenue				
01-6020-4010	General Levy - Residential		0.00	0.00
01-6020-4029	Supplementary Levy - Commercial C		0.00	0.00
Total Revenue			0.00	0.00
Expense				

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Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-6020-8000	Requisition - Regular		952.00	0.00
01-6020-8010	Requisition - Supplementary		0.00	0.00
Total Expense			952.00	0.00
Dept Excess Revenue Over (Under) Expenditures			(952.00)	0.00
Category Excess Revenue Over (Under) Expenditures			(3,940,406.27)	0.00

Category: 8???

8000 General Recreation

Revenue

01-8000-3015	Softball Revenue		0.00	2,500.00
01-8000-3021	Donations - Dungannon Park		5,006.57	0.00
01-8000-3030	Ashfield Park - Rent		0.00	150.00
01-8000-4900	Grant Funding		25,000.00	0.00
Total Revenue			30,006.57	2,650.00

Expense

01-8000-7332	Auburn Hall - ACW Share		0.00	5,400.00
01-8000-7350	Depreciation Expense		0.00	0.00
01-8000-7386	Ashfield Park Expense		2,089.21	8,000.00
01-8000-7387	Softball Program		18.61	3,500.00
01-8000-7388	Ball Diamond Maintenance		0.55	0.00
01-8000-7389	General Parks		2,718.68	1,200.00
01-8000-7390	Miscellaneous		0.00	500.00
01-8000-7391	Donnybrook/St. Helens/Hawkins/Hop		985.03	3,000.00
01-8000-7392	Dungannon Lots		374.19	500.00
01-8000-7393	Dungannon Park		397.46	1,000.00
01-8000-7395	Dungannon - Outside Ball Park Gras		0.00	500.00
01-8000-7396	Petrie Park - Port Albert		0.00	0.00
01-8000-7400	Transfer to Reserve		0.00	0.00
01-8000-7610	Goderich Recreation - ACW Share		0.00	10,000.00
01-8000-7635	Lucknow Recreation - ACW Share		19,094.35	238,900.00
01-8000-7640	Lucknow Community Centre - ACW S		0.00	3,000.00
01-8000-9035	Capital - Playground Equipment		0.00	0.00
01-8000-9040	Capital - Dungannon Park		1,195.73	20,000.00
01-8000-9045	Capital - Henery Land Purchase		8,927.19	0.00
Total Expense			35,801.00	295,500.00
Dept Excess Revenue Over (Under) Expenditures			(5,794.43)	(292,850.00)

8010 St. Helens Hall

Revenue

01-8010-3020	Donations		0.00	0.00
01-8010-3025	Rental Revenues		0.00	1,500.00
01-8010-3030	Fundraising		0.00	0.00
01-8010-3500	Transfer From Reserves		14,797.17	14,797.00
Total Revenue			14,797.17	16,297.00

Expense

01-8010-7261	Advertising		0.00	200.00
01-8010-7266	Insurance		924.00	700.00
01-8010-7318	Utilities - Propane		497.53	2,000.00
01-8010-7320	Utilities - Hydro		613.23	1,500.00

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Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-8010-7321	Utilities - Water		0.00	350.00
01-8010-7323	Building - R & M - Services		206.00	2,500.00
01-8010-7324	Building - R & M - Supplies		0.00	2,750.00
01-8010-7325	Grass Cutting / Grounds Maintenance		295.00	500.00
01-8010-7326	Snow Removal		333.60	1,000.00
01-8010-7400	Transfer to Reserves		0.00	0.00
01-8010-9005	Capital - Playground Equipment		20,645.00	18,800.00
Total Expense			23,514.36	30,300.00
Dept Excess Revenue Over (Under) Expenditures			(8,717.19)	(14,003.00)
8015 Benmiller Ball Diamonds				
Revenue				
01-8015-3025	Rental Revenues		0.00	3,100.00
Total Revenue			0.00	3,100.00
Expense				
01-8015-7325	Grass Cutting & Grounds Maint.		2,260.00	10,000.00
01-8015-7326	Materials & Supplies		66.09	500.00
Total Expense			2,326.09	10,500.00
Dept Excess Revenue Over (Under) Expenditures			(2,326.09)	(7,400.00)
8020 Benmiller Community Hall				
Revenue				
01-8020-3020	Donations		20,100.00	6,300.00
01-8020-3025	Rental Revenues		400.00	7,500.00
01-8020-3030	Fundraising		0.00	0.00
Total Revenue			20,500.00	13,800.00
Expense				
01-8020-7266	Insurance		1,549.06	1,200.00
01-8020-7273	Website		549.50	0.00
01-8020-7318	Utilities - Propane		1,131.39	2,500.00
01-8020-7320	Utilities - Hydro		578.76	1,500.00
01-8020-7321	Utilities - Water		1,387.00	1,400.00
01-8020-7323	Building - R & M - Services		1,699.90	8,500.00
01-8020-7324	Building - R & M - Supplies		0.00	1,000.00
01-8020-7326	Snow Removal		380.00	1,500.00
01-8020-9005	Capital - Air Conditioner/Heat Pump		6,349.80	6,300.00
Total Expense			13,625.41	23,900.00
Dept Excess Revenue Over (Under) Expenditures			6,874.59	(10,100.00)
8030 Lucknow & District Medical Centre				
Revenue				
01-8030-3015	Donations		0.00	0.00
01-8030-3036	Rent - Dental Suite		6,106.16	12,200.00
01-8030-3037	Rent - Medical Suite		5,231.20	9,650.00
01-8030-3040	Contributions - Ashfield-Colborne-Wawa		0.00	8,800.00
01-8030-3045	Contributions - Huron-Kinloss		0.00	8,800.00
01-8030-3500	Transfer from Reserve		0.00	2,000.00
Total Revenue			11,337.36	41,450.00
Expense				
01-8030-7261	Advertising		0.00	500.00

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Annual Department Budget vs. Actual Comparison Report

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-8030-7266	Insurance		0.00	1,600.00
01-8030-7267	Legal		0.00	1,000.00
01-8030-7268	Audit		0.00	500.00
01-8030-7269	Property Taxes		3,614.00	5,800.00
01-8030-7275	Miscellaneous		0.00	500.00
01-8030-7318	Building - Propane		1,126.00	1,200.00
01-8030-7320	Utilities - Hydro		579.94	2,000.00
01-8030-7321	Utilities - Water		0.00	1,200.00
01-8030-7322	Utilities - Sewage		0.00	950.00
01-8030-7323	Building - R & M - Services		529.45	4,000.00
01-8030-7324	Building - R & M - Supplies		192.41	1,000.00
01-8030-7325	Grass Cutting & Grounds Maintenance		300.00	3,000.00
01-8030-7326	Snow Removal		3,420.00	4,000.00
01-8030-7327	Building - Cleaning		0.00	7,200.00
01-8030-7350	Depreciation Expense		0.00	0.00
01-8030-7400	Transfer to Reserve		0.00	0.00
01-8030-9000	Capital - Building Renovations		0.00	5,000.00
01-8030-9005	Capital - Clinical Equipment		0.00	2,000.00
Total Expense			9,761.80	41,450.00
Dept Excess Revenue Over (Under) Expenditures			1,575.56	0.00
8040 Colborne Cemetery				
Revenue				
01-8040-3020	Miscellaneous Income		0.00	0.00
01-8040-3025	Mausoleum Storage Fees		0.00	300.00
01-8040-3030	Burial Charges		4,400.00	10,000.00
01-8040-3040	Share of Lot Sales		5,830.00	10,000.00
Total Revenue			10,230.00	20,300.00
Expense				
01-8040-7100	Wages		12,530.53	31,000.00
01-8040-7200	Benefits		2,543.55	3,800.00
01-8040-7201	Clothing Allowance		239.99	0.00
01-8040-7253	Burial Permits		231.00	300.00
01-8040-7254	Office Supplies		24.39	100.00
01-8040-7260	Telephone		25.09	100.00
01-8040-7261	Advertising		0.00	250.00
01-8040-7265	Association Memberships		0.00	1,000.00
01-8040-7266	Insurance		621.65	500.00
01-8040-7270	Meetings - Registration		0.00	250.00
01-8040-7275	Miscellaneous		0.00	500.00
01-8040-7276	Small Equipment / Tools		0.00	1,000.00
01-8040-7320	Utilities - Hydro		963.07	2,500.00
01-8040-7323	Building R & M - Services		849.96	1,500.00
01-8040-7324	Building R & M - Supplies		160.07	1,000.00
01-8040-7326	Materials & Supplies		334.44	3,000.00
01-8040-7330	Opening & Closing of Graves		1,086.00	3,000.00
01-8040-7349	Fuel		804.84	1,200.00
01-8040-7350	Depreciation Expense		0.00	0.00
01-8040-7357	Equipment R & M - Services		0.00	500.00
01-8040-7358	Equipment R & M - Supplies		313.12	1,000.00
Total Expense			20,727.70	52,500.00
Dept Excess Revenue Over (Under) Expenditures			(10,497.70)	(32,200.00)

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Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Category Excess Revenue Over (Under) Expenditures			(18,885.26)	(356,553.00)
Category: 9???				
9500 Lucknow & District Recreation - Admin & General				
Revenue				
01-9500-3025	Donations		2,113.10	0.00
01-9500-3030	Advertising Board Rentals		0.00	10,000.00
01-9500-3040	Grass Cutting / Watering Revenue		0.00	11,000.00
01-9500-3050	Catering Events		40.00	1,000.00
01-9500-4000	Penalty & Interest - Accounts Receiv		12.65	0.00
Total Revenue			2,165.75	22,000.00
Expense				
01-9500-7100	Wages		66,331.21	132,000.00
01-9500-7200	Benefits		20,046.21	35,000.00
01-9500-7251	Service Charges		200.00	500.00
01-9500-7252	Administration Fee		0.00	5,000.00
01-9500-7254	Office Supplies		48.77	700.00
01-9500-7255	Household Supplies		255.88	1,750.00
01-9500-7256	Office Equipment - R & M - Services		0.00	300.00
01-9500-7257	Office Equipment - R & M - Supplies		30.52	300.00
01-9500-7260	Telephone		681.03	1,500.00
01-9500-7261	Advertising		19.87	1,000.00
01-9500-7265	Association Memberships		503.70	750.00
01-9500-7266	Insurance		0.00	12,000.00
01-9500-7268	Audit		0.00	1,100.00
01-9500-7271	Meetings - Travel		0.00	100.00
01-9500-7273	Web Site Design		549.50	250.00
01-9500-7275	Miscellaneous		25.37	1,500.00
01-9500-7305	Training - Registration		559.68	2,500.00
01-9500-7306	Training - Accomodations		0.00	500.00
01-9500-7307	Training - Travel & Parking		0.00	500.00
01-9500-7308	Training - Meals		0.00	200.00
01-9500-7320	Utiliites - Hydro		7,731.88	60,000.00
01-9500-7321	Utilities - Water		240.00	6,000.00
01-9500-7322	Utilities - Sewage		705.00	700.00
01-9500-7323	Building - R & M - Services		3,372.77	18,000.00
01-9500-7324	Building - R & M - Supplies		1,482.65	7,500.00
01-9500-7325	Socan Fees		202.08	200.00
01-9500-7326	Elevator Lift - R & M - Services / Sup		76.00	500.00
01-9500-7327	Elevator Lift - Contract		1,085.22	1,150.00
01-9500-7330	Catering Events		12.83	400.00
01-9500-7348	Vehcile R & M - Services / Supplies		0.00	750.00
01-9500-7349	Vehicle Fuel - Gas		364.36	1,000.00
01-9500-7350	Equipment Fuel - Diesel		578.93	1,200.00
01-9500-7352	Depreciation Expense		0.00	0.00
01-9500-7357	Equipment - R & M - Services		25.24	1,200.00
01-9500-7358	Equipment - R & M - Supplies		1,186.87	3,500.00
01-9500-7362	Yard & Parking Lot - Services / Supp		6,135.08	7,500.00
01-9500-7400	Transfer to Reserve		0.00	0.00
Total Expense			112,450.65	307,050.00
Dept Excess Revenue Over (Under) Expenditures			(110,284.90)	(285,050.00)

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Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
9501 Lucknow & District Recreation - Arena Winter				
Revenue				
01-9501-3803	Ice Rental Receipts		0.00	25,000.00
01-9501-3804	Public Skating Receipts		0.00	2,500.00
01-9501-3820	Time Clock Wage Recovery		0.00	150.00
01-9501-3825	Hockey Insurance Recovery		0.00	1,500.00
01-9501-3831	Minor Hockey Ice Rental / Sub		0.00	25,000.00
01-9501-3835	Learn to Skate Receipts		0.00	4,000.00
Total Revenue			0.00	58,150.00
Expense				
01-9501-7100	Wages		2,685.30	40,000.00
01-9501-7200	Benefits		1,022.26	8,500.00
01-9501-7266	Insurance		0.00	0.00
01-9501-7318	Utilities - Propane		7,886.69	15,000.00
01-9501-7323	Ice Plant - R & M - Services		1,735.00	10,000.00
01-9501-7324	Ice Plant - R & M - Supplies		59.23	2,800.00
01-9501-7352	Olympia - R & M		0.00	500.00
01-9501-7353	Olympia - Propane		30.09	1,800.00
01-9501-7354	Health & Safety		0.00	250.00
01-9501-7356	Learn to Skate		0.00	2,500.00
Total Expense			13,418.57	81,350.00
Dept Excess Revenue Over (Under) Expenditures			(13,418.57)	(23,200.00)
9502 Lucknow & District Recreation - Arena Summer				
Revenue				
01-9502-3800	Rental Receipts		0.00	500.00
Total Revenue			0.00	500.00
Expense				
01-9502-7100	Wages		7,398.96	23,000.00
01-9502-7200	Benefits		2,026.19	4,000.00
01-9502-7301	Paid Duty OPP		0.00	300.00
01-9502-7354	Health & Safety		10.05	250.00
Total Expense			9,435.20	27,550.00
Dept Excess Revenue Over (Under) Expenditures			(9,435.20)	(27,050.00)
9504 Lucknow & District Recreation - Upstairs				
Revenue				
01-9504-3800	Rental Receipts		0.00	500.00
Total Revenue			0.00	500.00
Expense				
01-9504-7100	Wages		600.80	2,500.00
01-9504-7200	Benefits		186.52	500.00
Total Expense			787.32	3,000.00
Dept Excess Revenue Over (Under) Expenditures			(787.32)	(2,500.00)
9505 Lucknow & District Recreation - Fitness Centre				
Revenue				
01-9505-3810	Donations		162.67	700.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Total Revenue			162.67	700.00
Expense				
01-9505-7100	Wages		359.94	200.00
01-9505-7200	Benefits		76.86	50.00
01-9505-7323	Building - R & M - Services/Supplies		312.67	350.00
Total Expense			749.47	600.00
Dept Excess Revenue Over (Under) Expenditures			(586.80)	100.00
9506 Lucknow & District Recreation - Multi-Purpose Rm				
Revenue				
01-9506-3800	Rental Receipts		570.00	2,500.00
Total Revenue			570.00	2,500.00
Expense				
01-9506-7100	Wages		1,260.48	1,250.00
01-9506-7200	Benefits		318.52	250.00
Total Expense			1,579.00	1,500.00
Dept Excess Revenue Over (Under) Expenditures			(1,009.00)	1,000.00
9510 Lucknow & District Recreation - Hockey				
Revenue				
01-9510-3500	Transfer from Reserve		0.00	0.00
Total Revenue			0.00	0.00
Expense				
01-9510-7515	Sweater Purchases		0.00	0.00
Total Expense			0.00	0.00
Dept Excess Revenue Over (Under) Expenditures			0.00	0.00
9520 Lucknow & District Recreation - Bar Sales				
Revenue				
01-9520-3025	Beer Sales		876.12	25,000.00
01-9520-3800	Liquor Sales		0.00	2,500.00
01-9520-3805	Cooler Sales		0.00	500.00
01-9520-3810	Pop Sales		0.00	50.00
01-9520-3820	Alcohol Ticket Sales Unused		0.00	250.00
Total Revenue			876.12	28,300.00
Expense				
01-9520-7100	Wages		76.50	3,000.00
01-9520-7200	Benefits		41.08	450.00
01-9520-7261	Advertising		0.00	100.00
01-9520-7266	Insurance		0.00	900.00
01-9520-7326	Chips		0.00	50.00
01-9520-7346	Refrigeration Trailer Rentals		0.00	600.00
01-9520-7357	Equipment - R & M - Services		0.00	750.00
01-9520-7358	Equipment - R & M - Supplies		0.00	200.00
01-9520-7510	Beer		69.34	18,000.00
01-9520-7511	Liquor		0.00	500.00
01-9520-7512	Bar Supplies		0.00	500.00
01-9520-7513	Coolers		0.00	500.00
01-9520-7514	Pop		0.00	300.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-9520-7515	Smart Serve Training		0.00	100.00
01-9520-7525	Profit Share - Lancers		0.00	1,500.00
01-9520-7530	Profit Share - Service Clubs		0.00	1,000.00
Total Expense			186.92	28,450.00
Dept Excess Revenue Over (Under) Expenditures			689.20	(150.00)
9525 Lucknow & District Recreation - Base/Softball				
Revenue				
01-9525-3800	Registration Receipts		4,935.00	3,500.00
Total Revenue			4,935.00	3,500.00
Expense				
01-9525-7266	Player Insurance		600.00	0.00
01-9525-7511	Association Fees		0.00	700.00
01-9525-7513	Tournament Expenses		0.00	1,000.00
01-9525-7514	Equipment		227.79	650.00
01-9525-7517	Umpires		0.00	800.00
Total Expense			827.79	3,150.00
Dept Excess Revenue Over (Under) Expenditures			4,107.21	350.00
9535 Lucknow & District Recreation - Soccer				
Revenue				
01-9535-3025	Donations		0.00	0.00
01-9535-3800	Registration Receipts		8,825.00	7,000.00
01-9535-3805	Field Rentals		0.00	100.00
Total Revenue			8,825.00	7,100.00
Expense				
01-9535-7266	Player Insurance		650.00	750.00
01-9535-7510	Referees		0.00	1,000.00
01-9535-7511	Association Fees		0.00	100.00
01-9535-7513	Tournament Expenses		0.00	300.00
01-9535-7514	Equipment		272.54	500.00
Total Expense			922.54	2,650.00
Dept Excess Revenue Over (Under) Expenditures			7,902.46	4,450.00
9540 Lucknow & District Recreation - Summer Camp				
Revenue				
01-9540-3800	Registration Receipts		2,010.00	5,000.00
Total Revenue			2,010.00	5,000.00
Expense				
01-9540-7100	Wages		0.00	3,000.00
01-9540-7200	Benefits		0.00	250.00
01-9540-7261	Advertising		0.00	200.00
01-9540-7326	Materials & Supplies		0.00	1,000.00
Total Expense			0.00	4,450.00
Dept Excess Revenue Over (Under) Expenditures			2,010.00	550.00
9542 Lucknow & District Recreation - Splash Pad				
Expense				

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-9542-7100	Wages		367.46	300.00
01-9542-7200	Benefits		97.88	100.00
01-9542-7326	Materials & Supplies		0.00	500.00
01-9542-7514	Equipment		0.00	100.00
Total Expense			465.34	1,000.00
Dept Excess Revenue Over (Under) Expenditures			(465.34)	(1,000.00)
9545 Lucknow & District Recreation - Swimming Pool				
Revenue				
01-9545-3800	Registration Receipts		3,640.00	5,500.00
01-9545-3805	Gate Receipts		0.00	3,000.00
01-9545-3810	Public Swimming Sponsorship		0.00	4,000.00
Total Revenue			3,640.00	12,500.00
Expense				
01-9545-7100	Wages		3,505.48	34,000.00
01-9545-7200	Benefits		595.20	4,000.00
01-9545-7260	Telephone		128.31	300.00
01-9545-7261	Advertising		79.49	150.00
01-9545-7266	Insurance		0.00	4,000.00
01-9545-7271	Swim Meets - Travel		0.00	100.00
01-9545-7318	Utilities - Propane		0.00	2,000.00
01-9545-7320	Utilities - Hydro		233.44	2,250.00
01-9545-7321	Utilities - Water		710.00	750.00
01-9545-7322	Utilities - Sewer		475.00	700.00
01-9545-7323	Building - R & M - Services/Supplies		1,560.89	2,500.00
01-9545-7326	Materials & Supplies		2,364.37	5,000.00
01-9545-7354	Health & Safety		10.06	100.00
01-9545-7511	Association Fees		0.00	150.00
Total Expense			9,662.24	56,000.00
Dept Excess Revenue Over (Under) Expenditures			(6,022.24)	(43,500.00)
9550 Lucknow & District Recreation - Ball Hockey				
Revenue				
01-9550-3800	Ball Hockey Receipts		1,020.00	0.00
Total Revenue			1,020.00	0.00
Dept Excess Revenue Over (Under) Expenditures			1,020.00	0.00
9554 Lucknow & District Recreation - Fitness / Zumba				
Revenue				
01-9554-3800	Fitness / Zumba Receipts		0.00	2,500.00
Total Revenue			0.00	2,500.00
Expense				
01-9554-7351	Class Services		0.00	1,800.00
Total Expense			0.00	1,800.00
Dept Excess Revenue Over (Under) Expenditures			0.00	700.00
9555 Lucknow & District Recreation - Lucknow Parks				
Revenue				
01-9555-3800	Slo-Pitch Receipts		0.00	9,000.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Total Revenue			0.00	9,000.00
Expense				
01-9555-7266	Caledonia Ball Diamond & Park		4,352.75	9,500.00
01-9555-7267	Kinsmen Ball Diamond & Park		3,671.77	9,000.00
01-9555-7268	Kinsmen Soccer Field		8,354.39	13,000.00
01-9555-7269	Dungannon North Ball Diamond		544.55	5,000.00
01-9555-7270	Skate Board Park		592.34	500.00
Total Expense			17,515.80	37,000.00
Dept Excess Revenue Over (Under) Expenditures			(17,515.80)	(28,000.00)
9560 Lucknow & District Recreation - Capital Projects				
Revenue				
01-9560-4900	Grants/Donations		17,576.90	20,000.00
Total Revenue			17,576.90	20,000.00
Expense				
01-9560-9000	Replace Furnace & Water Heater		0.00	14,000.00
01-9560-9035	Replace Ceiling Tiles		4,709.95	5,500.00
01-9560-9085	New Doors		0.00	0.00
01-9560-9125	Surveillance System		0.00	3,000.00
01-9560-9170	Sand for Pool Filtration System		0.00	0.00
01-9560-9255	Ball Diamond Shelters / Upgrades		0.00	8,000.00
01-9560-9280	Chain Hoist		0.00	0.00
01-9560-9290	Arena & Board Repairs		1,212.54	7,500.00
01-9560-9295	Elevator		1,245.14	1,500.00
01-9560-9300	Chairs		0.00	5,000.00
01-9560-9305	Natural Gas Conversion		0.00	10,000.00
01-9560-9310	Tractor		0.00	40,000.00
Total Expense			7,167.63	94,500.00
Dept Excess Revenue Over (Under) Expenditures			10,409.27	(74,500.00)
9595 Lucknow & District Recreation - Contributions				
Revenue				
01-9595-3040	Contributions - Ashfield-Colborne-Wawanosh		19,094.35	238,900.00
01-9595-3045	Contributions - Huron-Kinloss		19,094.36	238,900.00
Total Revenue			38,188.71	477,800.00
Dept Excess Revenue Over (Under) Expenditures			38,188.71	477,800.00
Category Excess Revenue Over (Under) Expenditures			(95,198.32)	0.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
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REPORT SUMMARY

01-1005	General Revenues	510,897.82		6,043,551.00
01-1020	General Administration	12,353.78		1,071,213.00
01-2010	Lucknow & District Fire Department	0.00		0.00
01-2050	Protective Inspection & Control	6,928.35		23,000.00
01-2500	Roads Administration	15,202.30		26,700.00
01-2528	Gravel Pit Farms	16,112.88		20,000.00
01-2550	Grader Volvo - 2005 (AM1)	0.00		0.00
01-2551	Grader Volvo - 2011 (AM2)	0.00		0.00
01-2552	Tandem International - 2020 (CM4)	0.00		0.00
01-2553	Tandem International - 2016 (AM4)	0.00		0.00
01-2554	Tractor New Holland T6.145 - 2017 (AM5)	0.00		0.00
01-2555	Pickup Dodge - 2018 (ACW6)	0.00		0.00
01-2556	Pickup Ford - 2016 (ACW5)	0.00		0.00
01-2559	Wheel Loader Volvo - 2007 (AM8)	0.00		0.00
01-2560	Grader Volvo - 2009 (CM2)	0.00		0.00
01-2561	Tandem International - 2019 (CM3)	0.00		0.00
01-2562	Grader Volvo - 2006 (CM1)	0.00		0.00
01-2563	Tractor MF 5455 - 2009 (CM5)	0.00		0.00
01-2564	Tandem International - 2007 (WM8)	0.00		0.00
01-2566	Grader Volvo - 2002 (WM1)	0.00		0.00
01-2568	John Deere Bulldozer 750J - 2012 (AM7)	0.00		0.00
01-2569	Tandem International - 2010 (WM4)	0.00		0.00
01-2570	Tractor Ford - 1995 (WM5)	0.00		0.00
01-2571	Grader Volvo - 2006 G970 (WM6)	0.00		0.00
01-2573	Tandem International - 2013 (AM3)	0.00		0.00
01-2574	Pickup GMC - 2004 (CM6)	0.00		0.00
01-2579	Pickup GMC - 2011 (ACW2)	0.00		0.00
01-2580	Pickup Ford - 2012 (ACW3)	0.00		0.00
01-2581	Pickup Ford - 2014 (ACW4)	0.00		0.00
01-2600	Roads Capital	0.00		4,435,335.00
01-2900	Dungannon Streetlights	0.00		6,525.00
01-2905	Port Albert Streetlights	0.00		3,192.00
01-2910	Airport Streetlights	0.00		210.00
01-2915	Saltford Streetlights	0.00		4,500.00
01-2920	Benmiller Streetlights	0.00		920.00
01-2925	St. Helens Streetlights	0.00		273.00
01-2930	Auburn Streetlights	0.00		1,750.00
01-3010	ACW Water Department	1,387.00		1,706,219.00
01-3020	Ashfield Ward Landfill Site	68,603.98		103,900.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-3021	Wawanosh Ward Landfill Site		16,323.00	0.00
01-3028	ACW Waste Collection		48,518.00	70,000.00
01-3029	ACW Recycling Collection		0.00	50,000.00
01-3035	Municipal Drains		0.00	25,000.00
01-3070	Tile Drain Loans		0.00	0.00
01-3500	Building Department		234,021.71	376,750.00
01-3510	Development & Planning Administration		28,421.00	43,000.00
01-6000	County of Huron		(5,371.88)	0.00
01-6005	English Public School		(1,798.39)	0.00
01-6010	English Separate School		0.00	0.00
01-6015	French Public School		0.00	0.00
01-6020	French Separate School		0.00	0.00
01-8000	General Recreation		30,006.57	2,650.00
01-8010	St. Helens Hall		14,797.17	16,297.00
01-8015	Benmiller Ball Diamonds		0.00	3,100.00
01-8020	Benmiller Community Hall		20,500.00	13,800.00
01-8030	Lucknow & District Medical Centre		11,337.36	41,450.00
01-8040	Colborne Cemetery		10,230.00	20,300.00
01-9500	Lucknow & District Recreation - Admin & General		2,165.75	22,000.00
01-9501	Lucknow & District Recreation - Arena Winter		0.00	58,150.00
01-9502	Lucknow & District Recreation - Arena Summer		0.00	500.00
01-9504	Lucknow & District Recreation - Upstairs		0.00	500.00
01-9505	Lucknow & District Recreation - Fitness Centre		162.67	700.00
01-9506	Lucknow & District Recreation - Multi-Purpose Rm		570.00	2,500.00
01-9510	Lucknow & District Recreation - Hockey		0.00	0.00
01-9520	Lucknow & District Recreation - Bar Sales		876.12	28,300.00
01-9525	Lucknow & District Recreation - Base/Softball		4,935.00	3,500.00
01-9535	Lucknow & District Recreation - Soccer		8,825.00	7,100.00
01-9540	Lucknow & District Recreation - Summer Camp		2,010.00	5,000.00
01-9545	Lucknow & District Recreation - Swimming Pool		3,640.00	12,500.00
01-9550	Lucknow & District Recreation - Ball Hockey		1,020.00	0.00
01-9554	Lucknow & District Recreation - Fitness / Zumba		0.00	2,500.00
01-9555	Lucknow & District Recreation - Lucknow Parks		0.00	9,000.00
01-9560	Lucknow & District Recreation - Capital Projects		17,576.90	20,000.00
01-9595	Lucknow & District Recreation - Contributions		38,188.71	477,800.00
Fund 01 Total Revenue			1,118,440.80	14,759,685.00
01-1010	Council		53,520.38	155,600.00
01-1020	General Administration		960,522.72	1,839,963.00
01-2010	Lucknow & District Fire Department		0.00	0.00
01-2030	Conservation Authority		111,960.62	225,715.00
01-2050	Protective Inspection & Control		504,130.86	1,393,918.00

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Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2500	Roads Administration	119,339.07		201,100.00
01-2501	Roads Overhead	59,431.46		134,700.00
01-2502	Bridges & Culverts	3,895.05		30,000.00
01-2503	Roadside Grass Mowing	10,824.13		38,000.00
01-2504	Brushing & Tree Trimming	37,113.41		110,000.00
01-2505	Ditching	371.80		30,500.00
01-2506	Catch Basins	339.68		5,400.00
01-2507	Spray Patching	727.91		51,500.00
01-2508	Sweeping	1,075.43		6,200.00
01-2509	Shoulder Maintenance	4,771.87		23,700.00
01-2510	Resurfacing	61.06		4,700.00
01-2511	Patching & Washouts	2,843.02		16,000.00
01-2512	Grading & Scarifying	46,521.56		164,000.00
01-2513	Dust Control	100,868.58		182,500.00
01-2514	Gravel Resurfacing	363,350.10		383,000.00
01-2515	Snowplowing	122,043.41		295,000.00
01-2516	Sanding and Salting	13,756.99		99,000.00
01-2519	Safety Devices & Signs	21,309.91		40,000.00
01-2520	Miscellaneous	4,420.68		3,300.00
01-2522	Littering	1,548.45		2,500.00
01-2524	Colborne Works Shed	33,541.84		43,500.00
01-2525	Roads Municipal Drains	6,515.25		100,000.00
01-2526	Wawanosh Works Shed	26,066.21		33,300.00
01-2527	Ashfield Works Shed	35,014.18		41,300.00
01-2528	Gravel Pit Farms	6,363.97		59,000.00
01-2550	Grader Volvo - 2005 (AM1)	13,332.92		0.00
01-2551	Grader Volvo - 2011 (AM2)	12,653.22		0.00
01-2552	Tandem International - 2020 (CM4)	7,564.04		0.00
01-2553	Tandem International - 2016 (AM4)	11,833.19		0.00
01-2554	Tractor New Holland T6.145 - 2017 (AM5)	2,976.94		0.00
01-2555	Pickup Dodge - 2018 (ACW6)	4,289.66		0.00
01-2556	Pickup Ford - 2016 (ACW5)	6,293.07		0.00
01-2558	Sweeper - Smyth (AE2)	0.00		0.00
01-2559	Wheel Loader Volvo - 2007 (AM8)	3,260.93		0.00
01-2560	Grader Volvo - 2009 (CM2)	12,105.51		0.00
01-2561	Tandem International - 2019 (CM3)	8,794.43		0.00
01-2562	Grader Volvo - 2006 (CM1)	21,420.20		0.00
01-2563	Tractor MF 5455 - 2009 (CM5)	2,597.08		0.00
01-2564	Tandem International - 2007 (WM8)	13,847.02		0.00
01-2565	Mower Colborne (CE1)	589.81		0.00
01-2566	Grader Volvo - 2002 (WM1)	11,939.39		0.00
01-2567	Grader Champion - 1988 (WM2)	0.00		0.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-2568	John Deere Bulldozer 750J - 2012 (AM7)		1,415.87	0.00
01-2569	Tandem International - 2010 (WM4)		8,926.96	0.00
01-2570	Tractor Ford - 1995 (WM5)		1,295.61	0.00
01-2571	Grader Volvo - 2006 G970 (WM6)		12,701.26	0.00
01-2573	Tandem International - 2013 (AM3)		27,042.04	0.00
01-2574	Pickup GMC - 2004 (CM6)		195.70	0.00
01-2575	Pickup Ford - 2020 (ACW1)		2,618.64	0.00
01-2576	Mower Kuhn - 2009 (AE3)		0.00	0.00
01-2578	Landscape Trailer (CM9)		85.80	0.00
01-2579	Pickup GMC - 2011 (ACW2)		0.00	0.00
01-2580	Pickup Ford - 2012 (ACW3)		2,530.94	0.00
01-2581	Pickup Ford - 2014 (ACW4)		2,654.85	0.00
01-2599	Transfer to Equipment Replacement		0.00	0.00
01-2600	Roads Capital		88,071.64	5,271,400.00
01-2900	Dungannon Streetlights		496.37	6,525.00
01-2905	Port Albert Streetlights		144.75	3,192.00
01-2910	Airport Streetlights		34.66	210.00
01-2915	Saltford Streetlights		301.93	4,500.00
01-2920	Benmiller Streetlights		76.53	920.00
01-2925	St. Helens Streetlights		80.93	273.00
01-2930	Auburn Streetlights		206.63	1,750.00
01-3010	ACW Water Department		284,828.27	1,706,219.00
01-3020	Ashfield Ward Landfill Site		45,210.10	129,150.00
01-3021	Wawanosh Ward Landfill Site		7,509.85	21,000.00
01-3025	Ashfield Ward General Recycling		0.00	0.00
01-3028	ACW Waste Collection		32,803.66	75,000.00
01-3029	ACW Recycling Collection		55,825.33	140,000.00
01-3035	Municipal Drains		138,720.19	50,200.00
01-3070	Tile Drain Loans		14,646.56	0.00
01-3500	Building Department		148,444.36	376,750.00
01-3510	Development & Planning Administration		24,091.42	155,000.00
01-6000	County of Huron		2,806,486.00	0.00
01-6005	English Public School		985,934.00	0.00
01-6010	English Separate School		139,478.00	0.00
01-6015	French Public School		386.00	0.00
01-6020	French Separate School		952.00	0.00
01-8000	General Recreation		35,801.00	295,500.00
01-8010	St. Helens Hall		23,514.36	30,300.00
01-8015	Benmiller Ball Diamonds		2,326.09	10,500.00
01-8020	Benmiller Community Hall		13,625.41	23,900.00
01-8030	Lucknow & District Medical Centre		9,761.80	41,450.00
01-8040	Colborne Cemetery		20,727.70	52,500.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2021 - From Period 1 To Period 7 Ending JUL 31,2021

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
01-9500	Lucknow & District Recreation - Admin & General		112,450.65	307,050.00
01-9501	Lucknow & District Recreation - Arena Winter		13,418.57	81,350.00
01-9502	Lucknow & District Recreation - Arena Summer		9,435.20	27,550.00
01-9504	Lucknow & District Recreation - Upstairs		787.32	3,000.00
01-9505	Lucknow & District Recreation - Fitness Centre		749.47	600.00
01-9506	Lucknow & District Recreation - Multi-Purpose Rm		1,579.00	1,500.00
01-9510	Lucknow & District Recreation - Hockey		0.00	0.00
01-9520	Lucknow & District Recreation - Bar Sales		186.92	28,450.00
01-9525	Lucknow & District Recreation - Base/Softball		827.79	3,150.00
01-9535	Lucknow & District Recreation - Soccer		922.54	2,650.00
01-9540	Lucknow & District Recreation - Summer Camp		0.00	4,450.00
01-9542	Lucknow & District Recreation - Splash Pad		465.34	1,000.00
01-9545	Lucknow & District Recreation - Swimming Pool		9,662.24	56,000.00
01-9554	Lucknow & District Recreation - Fitness / Zumba		0.00	1,800.00
01-9555	Lucknow & District Recreation - Lucknow Parks		17,515.80	37,000.00
01-9560	Lucknow & District Recreation - Capital Projects		7,167.63	94,500.00
Fund 01 Total Expenditure			7,900,868.69	14,759,685.00
Fund 01 Excess Revenue Over (Under) Expenditures			(6,782,427.89)	0.00
Report Total Revenue			1,118,440.80	14,759,685.00
Report Total Expenditure			7,900,868.69	14,759,685.00
Report Excess Revenue Over (Under) Expenditures			(6,782,427.89)	0.00

Ashfield-Colborne-Wawanosh Monthly Summary

7.1.1

Month: May 2021**Benmiller:**

Item	Number	Comments
Adverse Samples	0	---
Non-compliances	0	---
Equipment issues:		<u>Maintenance Activities Completed</u> <ul style="list-style-type: none">• Monthly routine maintenance completed• Quarterly samples taken
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm: No Alarms received other than for maintenance being done(work orders)
Main breaks/Leaks		Date: Type: <ul style="list-style-type: none">• Main break due to contractors work• Leak in the Gledhill service line
Power outages		Date: ---
Shut-off / Turn-on / Complaints		Shut-off: --- Turn-on: --- Complaint: ---
Locates		

Ashfield-Colborne-Wawanosh Monthly Summary**Month: May 2021****Century Heights:**

Item	Number	Comments
Adverse Samples	0	---
Non-compliances	0	---
Equipment issues:		<u>Maintenance Activities Completed:</u> <ul style="list-style-type: none">Monthly routine maintenance completed
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm: <ul style="list-style-type: none">Turbidity alarm = turbidimeter repaired
Main breaks/Leaks		Date: Type: ---
Power outages		Date:
Shut-off / Turn-on / Complaints		Shut-off: --- Turn-on: --- Complaint: ---
Locates		

Ashfield-Colborne-Wawanosh Monthly Summary

Month: May 2021

Dungannon:

Item	Number	Comments
Adverse Samples	0	---
Non-compliances	0	---
Equipment issues:		<u>Maintenance Activities Completed:</u> <ul style="list-style-type: none"> Monthly routine maintenance completed
General Information:		Vehicles are checked Monthly – licenses/Ins. /safety kits up to date and on/in vehicles and any maintenance deemed necessary.
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type: <ul style="list-style-type: none"> Service line leak repaired on Albert St
Power outages		Date: <ul style="list-style-type: none"> 18th Generator running due to hydro pole down from accident Drillers onsite Investigating boreholes
Shut-off / Turn-on / Complaints		Shut-off: --- Turn-on: --- Complaint: ---
Locates		

Ashfield-Colborne-Wawanosh Monthly Summary**Month: May 2021****Huron Sands:**

Item	Number	Comments
Adverse Samples		---
Non-compliances		---
Equipment issues:		<u>Maintenance Activities Completed</u> <ul style="list-style-type: none">• Routine Monthly Maintenance Completed
General Information:		
Alarms		Date: Alarm:
Main breaks/Leaks		Date: Type:
Power outages		Date:
Shut-off / Turn-on / Complaints		Shut-off: --- Turn-on: --- Complaint: ---
Locates		

On-Going Items / Recommendations:

There were approximately 16 locates in ACW for March

*** All sites being sanitized weekly as per COVID19 protocol***

Dungannon:

- Quarterly Samples Taken
- Drillers onsite Investigating boreholes

Benmiller:

- Quarterly Samples Taken
- June 8th - New motor bearings and pump impellers installed (form 2 filed)

Century Heights:

- Quarterly Samples Taken
- 4th and 5th New pump column (pipe and motor) replaced.
- 7th and 8th electricians swapping over signal cables from flow meters and analog to new panel in prep for new UV system.
- UV system Replaced

Huron Sands:

- Quarterly Samples Taken

Completed by: Sarah Telford
Quality Assurance and Compliance Specialist
Veolia Water Canada



COUNCIL REPORT

From: Brett Pollock, Chief Building Official
Date: July 5, 2021
Subject: Building Report June 2021

RECOMMENDATION:

For your information.

BACKGROUND:

COMMENT:

Attached is the Building Permit information for Building Permits issued up to June 30, 2021.

OTHERS CONSULTED:

Mark Becker, CAO/Deputy-Clerk

Respectfully submitted,

Brett Pollock, Chief Building Official

Approved by:

Mark Becker, CAO

Ashfield-Colborne-Wawanosh

Annual Permit Activity by Type

Yearly activity up to the month of June

2021 Permit Activity

Type	Count	Work Value
Agricultural	18	\$3,257,000.00
Class 2 - Grey Water System	2	\$1,200.00
Class 4 - Leaching Bed System	24	\$407,000.00
Class 5 - Holding Tank	4	\$53,000.00
Commercial	1	\$28,800.00
Demolition	7	\$73,000.00
Miscellaneous	1	\$5,250,000.00
Residential	87	\$17,592,533.61
Seasonal	10	\$1,315,000.00
	154	\$27,977,533.61

2020 Permit Activity

Type	Count	Work Value
Agricultural	22	\$4,630,575.00
Class 2 - Grey Water System	2	\$0.00
Class 4 - Leaching Bed System	7	\$45,000.00
Class 5 - Holding Tank	1	
Commercial	1	\$95,000.00
Demolition	4	\$30,230.00
Miscellaneous	1	\$5,000.00
Residential	64	\$15,994,173.00
Seasonal	9	\$897,000.00
	111	\$21,696,978.00

Construction	Permit Type	Jan-2021	Feb-2021	Mar-2021	Apr-2021	May-2021	Jun-2021	Total
Accessory Structure	Agricultural				10,000	84,000		94,000
	Commercial			28,800				28,800
	Residential	60,000		5,044	206,500	109,500	97,850	478,894
	Seasonal	200,000			10,000	85,000	40,000	335,000
	Totals for Accessory Structure	260,000		33,844	226,500	278,500	137,850	936,694
Addition	Agricultural	58,000				30,000	35,000	123,000
	Residential			12,000	116,000	260,000		388,000
	Totals for Addition	58,000		12,000	116,000	290,000	35,000	511,000
Demolition	Demolition	5,000			40,000	18,000	10,000	73,000
	Totals for Demolition	5,000			40,000	18,000	10,000	73,000
Installation	Agricultural					210,000		210,000
	Totals for Installation					210,000		210,000
New	Agricultural		100,000	760,000	750,000	220,000	1,000,000	2,830,000
	Class 2 - Grey Water System		1,200					1,200
	Class 4 - Leaching Bed System	15,000	77,000	22,000	91,000	122,500	67,000	394,500
	Class 5 - Holding Tank				15,000	14,000	24,000	53,000
	Residential	3,173,300	3,904,000	3,383,000	1,683,550	1,715,000	2,660,790	16,519,640
	Seasonal				280,000	300,000	250,000	830,000
	Totals for New	3,188,300	4,082,200	4,165,000	2,819,550	2,371,500	4,001,790	20,628,340
Plumbing	Miscellaneous						5,250,000	5,250,000
	Totals for Plumbing						5,250,000	5,250,000
Renovation & Improvement	Residential	45,000		27,000		104,000	30,000	206,000
	Seasonal					150,000		150,000
	Totals for Renovation & Improvement	45,000		27,000		254,000	30,000	356,000
Repair	Class 4 - Leaching Bed System				12,500			12,500
	Totals for Repair				12,500			12,500
Report Totals		3,556,300	4,082,200	4,237,844	3,214,550	3,422,000	9,464,640	27,977,534

Construction	Permit Type	Jan-2021	Feb-2021	Mar-2021	Apr-2021	May-2021	Jun-2021	Total
Accessory Structure	Agricultural				1	1		2
	Commercial			1				1
	Residential	1		1	2	7	10	21
	Seasonal	1			1	2	2	6
	Totals for Accessory Structure	2		2	4	10	12	30
Addition	Agricultural	1				1	2	4
	Residential			1	2	4		7
	Totals for Addition	1		1	2	5	2	11
Demolition	Demolition	1			1	3	2	7
	Totals for Demolition	1			1	3	2	7
Installation	Agricultural					1		1
	Totals for Installation					1		1
New	Agricultural		2	2	5	1	1	11
	Class 2 - Grey Water System		1		1			2
	Class 4 - Leaching Bed System	2	4	2	4	8	3	23
	Class 5 - Holding Tank				1	1	2	4
	Residential	11	12	11	5	4	10	53
	Seasonal				1	1	1	3
	Totals for New	13	19	15	17	15	17	96
Plumbing	Miscellaneous						1	1
	Totals for Plumbing						1	1
Renovation & Improvement	Residential	1		1		3	1	6
	Seasonal					1		1
	Totals for Renovation & Improvement	1		1		4	1	7
Repair	Class 4 - Leaching Bed System				1			1
	Totals for Repair				1			1
Report Totals		18	19	19	25	38	35	154



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

COUNCIL REPORT

From: Florence Witherspoon, Clerk
Date: July 13, 2021
Subject: Flag Lowering Policy

RECOMMENDATION:

THAT Council approves the Flag Lowering Policy as drafted.

BACKGROUND:

At the June 15th meeting of Council, a draft of the Flag Lowering Policy was considered by Council. Council directed staff to review the policy for possible inclusion of allowing a second flag to be raised below an existing flag.

COMMENT:

In review of the National Flag of Canada etiquette, it is considered improper to fly two or more flags on the same mast or flagpole. It should be noted that the etiquette are rules that apply to the federal government and are not mandatory for individuals or organizations; They serve as guidelines for all persons who wish to display the Canadian Flag or other flags in Canada.

We seek your direction.

OTHERS CONSULTED:

Mark Becker, CAO/Deputy-Clerk

Respectfully submitted,

Approved by:

A handwritten signature in black ink, appearing to read 'Florence Witherspoon', is written over a horizontal line.

Florence Witherspoon, Clerk

A handwritten signature in black ink, appearing to read 'Mark Becker', is written over a horizontal line.

Mark Becker, CAO

Flag Lowering Policy

Statement

The Corporation of the Township of Ashfield-Colborne-Wawanosh recognizes the symbolism of displaying flags as a visual statement that speaks to the solidarity that is shared by all citizens. This policy allows the municipality to honour individuals and recognize significant efforts of groups and organizations within the community.

Purpose

The policy will provide a framework to ensure that flags at the Municipal Office are flown and displayed in an appropriate and consistent manner. The policy outlines the circumstances under which the municipality will fly those flags at half-mast.

Procedures

Display of Flags

Flags will be displayed in accordance with the guidelines set out in the "Flag Etiquette in Canada" guide provided by the Department of Canadian Heritage. The raising of flags on municipal property shall be limited to Canadian, Provincial, and Municipal flags.

Half-Masting

Flags are flown at the half-mast position as a symbolic expression of collective mourning. When the municipality becomes aware of a death of an individual noted below, the CAO is responsible for administering the half-masting procedures set out in the Flag Policy. Flags will be raised and lowered during regular business hours when staff resources are available.

Flags at the municipal office will be lowered to half-mast to recognize a period of official mourning or to commemorate significant dates. The Municipality will fly its flags at half-mast upon receiving notification of the death of any of the following individuals who are currently in the serving the position of:

- Sovereign
- Governor General of Canada
- Prime Minister of Canada
- Lieutenant Governor of Ontario
- Premier of Ontario
- Local Member of the House of Commons
- Local Member of the Provincial Legislature
- Mayor

In addition, The Municipality will fly its flags at half-mast upon receiving notification of the death of any of the following individuals:

- Any actively employed staff member of the municipality.
- Any member of a fire service killed in the line of duty in ACW.
- Any Huron Ontario Provincial Police Officer killed in the line of duty.
- A resident of ACW who is killed while deployed on operation as a member of the Canadian Armed Forces.
- Any other prominent public figure or event as determined by the Mayor in consultation with the CAO.

Flags will be flown at half-mast upon receiving notification of the death, up to and including the day of the funeral service, unless circumstances prohibit the lowering of the flag for that time period, as determined by the CAO in consultation with the Mayor.

Flags will be flown at half-mast on an annual basis on the following days:

- December 6 for National Day of Remembrance and Action on Violence Against Women



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 50-2021

BEING A BY-LAW to appoint the positions of Summer Students for the Lucknow and District Joint Recreation Department

WHEREAS Council deems it appropriate to appoint summer students for the Lucknow and District Joint Recreation Department;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. That Kamden Gillespie be appointed as the Pool Supervisor.
2. That Eila Barger, Taylor Carney and Mickayla Christie be appointed as Lifeguards.
3. That Megan Metske be appointed as Summer Sports Came Lead Instructor.
4. That Nicole Davey be appointed Summer Sports Camp Assistant Instructor.
5. This by-law shall come into force and take effect immediately upon final passing thereof.
6. This by-law may be cited as the "Lucknow Recreation: Summer Students Appointment" by-law.

Read a first and second time this 13th day of July 2021.

Read a third time and finally passed this 13th day of July 2021.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker



COUNCIL REPORT

7.5.3

From: Ellen McManus, Treasurer
Date: July 13, 2021
Subject: Procurement Policy

RECOMMENDATION:

That Council approve the draft policy attached and adopt the by-law authorizing the implementation of the policy.

BACKGROUND:

The Municipal Act includes transparency and accountability provisions aimed at ensuring taxpayers can easily understand how their municipality operates. Municipalities have a legislative requirement to adopt and maintain policies with respect to the procurement of goods and services. The Township of Ashfield-Colborne-Wawanosh adopted its current purchasing policy in November 2001 as amended. Staff agreed that an update to the purchasing policy is necessary to provide more detail, clarity, and transparency for ACW staff, council, and stakeholders.

COMMENT:

The goals of a procurement policy is to promote effectiveness, objectivity, fairness, transparency, and accountability throughout the procurement process.

The new draft procurement policy incorporates the foundation of the existing purchasing policy with the actual operating procedures, activities, and unwritten practices currently undertaken in the procurement process.

The draft policy provides greater detail of what methods of procurement should be used based on the value, complexity, and nature of the purchase as well as outlines responsibilities for staff throughout the procurement process. Schedule A of the draft policy is a guide for staff involved in the request for tender process, outlining the standard requirements and procedures. The intention of the updated procurement policy is to address gaps between the current policy and unwritten procedures, activities, and practices.

OTHERS CONSULTED:

Mark Becker, CAO

Thomas McCarthy, Public Works Superintendent

Respectfully submitted,

A handwritten signature in black ink, appearing to read "E. McManus".

Ellen McManus, Treasurer

Approved by:

A handwritten signature in black ink, appearing to read "Mark Becker".

Mark Becker, CAO

1. AUTHORITY

This policy has been developed to comply with Section 270 of the Municipal Act, 2001, S.O. 2001, Chapter 25, which states that all municipalities and local boards shall adopt and maintain policies with respect to the procurement of goods and services.

2. PURPOSE

The purpose of this policy is to promote and maintain the integrity of the purchasing process and to obtain the best value for the Township of Ashfield-Colborne-Wawanosh and its related boards by ensuring quality, efficiency, and effectiveness throughout the purchasing process.

3. DEFINITIONS

For the purposes of this policy:

"Acquisition" shall mean the process for obtaining goods and services.

"Bid" shall mean an offer or submission received from a vendor, contractor, or consultant in response to a request, tender or proposal which may be subject to acceptance or rejection.

"Bid Deposit" shall mean a financial guarantee to ensure the successful bidder will enter into an agreement.

"Bidder" shall mean a person or entity who submits a response to a request for quote, request for proposal, or request for tender.

"CAO" shall mean the Chief Administrative Officer for the Township of Ashfield-Colborne-Wawanosh.

"Committee" shall mean a committee or board as appointed by Council.

"Conflict of Interest" shall mean a situation in which, due to financial or other personal considerations, there is a risk that professional judgment, objectivity, or actions have the potential to compromise or unduly influence a procurement outcome, whether real or perceived.

"Council" shall mean the Council of the Township of Ashfield-Colborne-Wawanosh.

"Department Head" shall mean the individual accountable for the department and services assigned to each section thereof.

"Designate" shall mean a person authorized by the Department Head to act on his/her behalf, for purposes of this policy.

"Emergency Purchase" shall mean a purchase made where immediate action is required to prevent serious delay, further damage or to restore/maintain essential service.

"Formal Quotation" shall mean a document that sets out requirements for goods and/or services.

"Informal Quotation" shall mean a competitive bid process for goods or services that is conveyed and received from bidders in a printed format.

"Municipality" shall mean the Corporation of the Township of Ashfield-Colborne-Wawanosh.

"Professional Services" shall mean services requiring the skills of professionals for a defined service requirement or for a specific project related deliverable including, but not limited to, the areas of legal, engineering, architecture, design, planning, information technology, and financial auditing.

"Quotation" shall mean a request for prices on specified goods and/or services from selected vendors, which are submitted verbally or in writing, as required by this policy.

"Request for Proposal" shall mean a bid solicitation based on relevant specifications and where suppliers are invited to propose a solution. Award will be based on an evaluation process, not just cost.

"Request for Tender" shall mean a bid solicitation based on relevant specifications, terms, and conditions where the recommendation to award the contract is intended to be the lowest responsive bidder.

"Service" shall mean the services to be provided under a contract and includes labour and consulting and professional services.

"Single Source" shall mean a non-competitive procurement method used when a purchase is made from one source of supply where others may be available.

"Sole Source" shall mean a non-competitive procurement process to acquire goods and/or services where there is only one available or known supplier for the source of the particular goods and/or services in the open market.

"Supplier/Vendor" shall mean any individual or organization providing or seeking to provide goods and/or services to the Municipality.

"Tender" shall mean a written detailed offer to supply goods, services, or construction.

4. EXEMPTIONS

The following items are exempt from the requirements of the purchasing policies. Staff are encouraged to explore competitive bids for some of these items, where such bids may be available.

- a. The borrowing and investing of money, including debt payments
- b. The rental, lease, purchase and sale of property, land, or accommodation
- c. The admission or registration for conferences, conventions, courses, workshops, and seminars
- d. Memberships in professional and vocational associations and their publications
- e. Utilities
- f. Employee wages, benefit payment and premiums, and payroll remittances
- g. Licenses, certificates, IT support contracts and other approvals require under legislation
- h. Grant and donation payments as approved in the annual municipal budget
- i. County, Education, Fire dispatch and OPP requisitions
- j. Purchases made under the provisions of the Emergency Plan
- k. Tax remittances
- l. Refund of overpayments of fees and property taxes
- m. Legal fees
- n. Progress payments for construction and consulting contracts

5. ADMINISTRATION

- 5.1. No requisition, purchase, or contract shall be divided to avoid the requirements of this policy.
- 5.2. The Township of Ashfield-Colborne-Wawanosh may participate with other units of government, their agencies, or public authorities in co-operative purchase ventures when the best interest of the Municipality will be served.
- 5.3. Department Heads shall be responsible for ensuring that all goods and services purchased shall be authorized in compliance with this policy.

- 5.4. All invoices and accounts from vendors shall be approved prior to payment by signature of the Department Head or designate denoting clerical accuracy, budgetary or specific resolution approval and indication that goods and services were received in good order the required signature will be deemed to authorize payment.
- 5.5. No tender, proposal or quotation will be accepted from any company inclusive of its subcontractors, which has a disputed claim or instituted a legal proceeding against the Corporation or against whom the Corporation has a claim or instituted a legal proceeding with respect to any previous contract, without prior approval by Council.
- 5.6. Between the last regular Council meeting in any year and the adoption of estimates for the next year, the Treasurer is authorized to pay the accounts of any ordinary business transactions that are required to maintain municipal services. This shall include the payment of accounts or previously approved capital items and projects.
- 5.7. It is acknowledged that the business of the Municipality must continue during that period at the beginning of the year when no budget has been adopted by Council. During this period, all major and capital purchases that are outside of the normal operations of the municipality shall require pre-budget approval in the form of a resolution from Council.
- 5.8. Each department within the Municipality shall be responsible for continuously reviewing the implementation of this policy and bring to the attention of the Treasurer any matters that need to be reviewed and revised to ensure that the policy continues to be up-to-date and effective.

6. RESPONSIBILITIES

6.1. RESPONSIBILITIES

Municipal staff is accountable for the decisions and actions they take pursuant to this policy and in the administration of contracts that have been awarded.

Procurement activities shall be subject to all applicable municipal policies and any specific provisions of the Municipal Act, and all other relevant Federal and Provincial legislation.

Chief Administrative Officer

- (a) Ensure that all staff adheres to the Procurement Policy and shall address any non-compliance that is brought to their attention.
- (b) Has the authority to award emergency purchases as outlined in Section 9 of this policy.
- (c) Has the authority to provide additional restrictions concerning procurement, where such action is considered necessary and in the best interest of the Municipality.
- (d) Delegate approval authority to staff within the parameters established within this policy.

- (e) Where necessary, the CAO is authorized to approve the contracts normally subject to Council approval during the time that regular Council meetings are suspended, provided that a report is submitted to Council as soon as reasonably possible, setting out the details of any contract approved pursuant to this authority.

Treasurer

- a) Ensure all purchases are performed in accordance with the Procurement Policy.
- b) Addresses all instances of non-compliance with the appropriate Department Head and continued non-compliance shall be reported to the CAO.
- c) Delegate approval authority to staff within the parameters established within this policy.
- d) Prepare monthly financial reports for review and approval by Council, including monthly budget to actual variance reports and monthly payment listing reports.

Department Head

- a) Ensure that funds are available and approved in the current budget as approved by Council.
- b) Responsible for all procurement activities within their department and ensuring they are carried out in accordance with this policy.
- c) Have the authority to award and execute contracts based on the requirements of the policy up to the thresholds as per their signing authority.
- d) Monitor all contract expenditures to ensure compliance with financial limits.

6.2 APPROVAL AUTHORITY

The exercise of authority to award a contract is subject to the identification and availability of sufficient funds in appropriate accounts, within Council approved estimates.

Where goods and services are routinely purchased or leased on a multi-year basis, the exercise of authority to award a contract is subject to:

- a) the identification and availability of sufficient funds in appropriate accounts for the current year within Council approved estimates, and
- b) the requirement for the goods or services will continue to exist in subsequent years and in the opinion of the Treasurer, the required funding can reasonably be expected to be made available.

7. PROCUREMENT METHODS

7.1. STANDARD METHODS OF PROCUREMENT

It is acknowledged that a competitive system of acquiring goods and services results in lower prices and therefore savings to the municipal ratepayer. All staff and committees should strive to maintain competition for their purchases.

A competitive procurement method is to be used for major and capital purchases over \$25,000. The relevant Department Head or Committee will initiate tender or quote procedure, final determination of successful bidder will be made by Council. In the event that a Committee has called the tender or quote, the Committee will provide Council with their recommendation, and the reasons for their recommendations. It is acknowledged that in most instances capital purchases will be identified in the annual budget.

The following are authorized procedures and project cost limits for the procurement of goods, services, or construction:

Purchase Type	Value	Procedure/Method	Authorization
Minor Purchase	Less than \$10,000, within parameters of established budget.	Direct Purchase	Any employee authorized by the Department Head
Significant Purchase	\$10,000 - \$25,000, within parameters of established budget.	Informal Quotation Process	Department Head or designate
Capital/Major Purchase	Greater than \$25,000, within parameters of established budget.	Formal Quotation Process	Council

7.2. DIRECT PURCHASE

7.2.1. A Direct Purchase is one in the amount up to \$10,000 and the Department Head or designate shall be authorized to make direct purchases of goods and services as approved in the annual budget.

7.3. INFORMAL QUOTATION

7.3.1. Purchases with an estimated value exceeding \$10,000 and less than \$25,000, shall be obtained using a competitive process.

7.3.2. The Department Head or designate shall be authorized to make approved purchases of goods and services subject to first obtaining at least three (3) written quotes, where practical, from those vendors able to supply the goods or services in a responsible and responsive manner.

7.3.3. Factors influencing decision may include proximity, expertise, delivery time, quality, compatibility with existing equipment. Council will be informed of these significant purchases.

7.3.4. This method does not require formal advertising or receipt of sealed bids.

7.4. **FORMAL QUOTATION**

7.4.1. Purchases with an estimated value exceeding \$25,000 shall be obtained using a competitive process.

7.4.2. The Department Head or designate shall be authorized to make approved purchases of goods and services subject to first obtaining at least three (3) written quotes, where practical, from those vendors able to supply the goods or services in a responsible and responsive manner.

7.4.3. The requisitioning department shall prepare a quotation document which provides prospective bidders with clear instruction, specifications, terms and conditions.

7.4.4. Requests for quotes may be sent directly to prospective vendors.

7.5. **REQUESTS FOR PROPOSAL (RFP)**

7.5.1. Request for Proposal process is used when the goods/services are of a highly specialized nature. In general, the Request for Proposal process encourages different solutions from vendors, consultants, engineers, and legal and actively searches for better and more creative ideas for supply of goods or services. It provides a process whereby the negotiation and its reward are based on demonstrated competence, qualifications, and the technical merits of the proposal at a fair price.

7.5.2. Requests for proposals may be issued by invitation or by public advertisement in local newspaper, website, or other approved manner.

7.5.3. Requests for proposals will contain at least the following:

- a) A definition of the requirement or objective sought.
- b) Time frame in which the project is to be completed.
- c) Deadline for submissions.
- d) When appropriate, municipal resources that will be used to assist in achieving resolution.

- e) Name of Department Head and method for collection of additional information pertinent to the request for proposal.
 - f) Request for a list of references from similar projects.
 - g) Request for itemized breakdown of costs to meet solution proposed.
- 7.5.4. Proposal submissions will be evaluated by the Department Head, in consultation with the CAO and Treasurer or designate based on the effectiveness, value, price of the proposed solution and the bidder's ability to deliver the proposed solution in the time frames established.
- 7.5.5. The Department Head will prepare a written report approved by the CAO to Council for approval. If the lowest bid is not recommended for acceptance the report must provide justification.
- 7.6. **REQUESTS FOR TENDER (RFT)**
- 7.6.1. The tendering process shall be used where all the following criteria apply:
- a) Two or more sources are considered capable of supplying the requirements.
 - b) The requirements are adequately defined as to permit the evaluation of tenders against clearly stated criteria.
 - c) The market conditions are such that tenders can be submitted on a common pricing basis.
 - d) It is intended to accept the lowest priced responsive tender without negotiations.
- 7.6.2. The tender process follows general procedures set out below:
- Development of specifications and contract terms
 - Publication and solicitation of tenders
 - Receiving and opening of bids
 - Bid evaluation and selection
- 7.6.3. The above procedures and minimum requirements for tenders are fully described in Schedule A.
- 7.6.4. In all cases, tenders shall be coordinated by the initiating department and any other affected department. The specifications contained within the tender documents are the responsibility of the initiating department.
- 7.6.5. The Department Head will ensure:

- a) Completeness of documentation.
- b) Advertisements are arranged.
- c) Closing dates and tender opening are scheduled.
- d) Vendor contact for information is appropriate.

7.6.6. Disclosure

The number of bids received and the name of bidders is confidential, and shall not be divulged prior to the tender opening. After the tender closing, information may be disclosed regarding the number of bids received, names of the bidders and the amounts of the bids, as received.

Alternative Methods of Procurement

7.7. **NON-COMPETITIVE PROCUREMENT – SINGLE/SOLE SOURCE**

- 7.7.1. Council may approve the purchase of professional services such as consultants, engineers, architects, legal, and similar types of services through single sourcing based on written recommendation from the Department Head, providing justification that no useful purpose or financial advantage to the Municipality would be achieved through the competitive process, as defined in this policy.
- 7.7.2. The written recommendation shall include a statement that the professional services are available either from only one source, or the circumstances indicate only one source and are of a standard model and price, or the Municipality's requirements in this instance are unique and it is in the best interest of the Municipality to single source.

7.8. **NEGOTIATED PURCHASES**

- 7.8.1. Negotiations during the procurement process may be used under any of the following circumstances:
 - a) When only one submission is received, and it exceeds the amount allocated in the budget provided that the vendor is compliant.
 - b) When the Lowest Compliant Bid received exceeds, the amount allocated in the budget.
 - c) When all bids received are non-compliant and it is impractical to reissue the call for bid.
 - d) During a single, sole, or emergency purchase.

- e) When a competitive bid process has been conducted and an extension of the contract term is available as outlined in the original call for bid document.
- f) When a competitive bid process has been conducted and the contract has expired of will expire shortly and unforeseeable circumstances have caused a delay in issuing a new call for bid; in such case, the Contract extension should not extend beyond a one (1) year term.
- g) Where a competitive bid process has been conducted and expanded works or coordinated works are appropriate in the circumstances.

8. ACCESSIBILITY REQUIREMENTS

- 8.1. Accessibility criteria and features shall be incorporated when procuring goods, services and/or facilities in accordance with the Accessibility of Ontarians with Disabilities Act, 2005(AODA), where practical. Where it is not practical to incorporate accessibility, an explanation shall be provided, if requested.
- 8.2. When preparing specifications, the originating department shall consider the requirements of the Ontarians with Disabilities Act, 2001 as amended, and the Ontarians with Disabilities, 2005 and apply those requirements with respect to the procuring of goods and/or services and in the development of specifications.

9. EMERGENCY PURCHASES

- 9.1. Where a situation arises requiring immediate procurement of goods or services essential to prevent serious delays in the work of any department or which might involve danger to life, health or safety of employees or the public, or to prevent damage to property, or where immediate action is required due to official orders received by either a Federal or Provincial level of government, a Department Head may purchase the required goods or services notwithstanding any other provision in this policy. The CAO or designate must be informed of this situation and will authorize the expenditure up to \$25,000.
- 9.2. For emergency purchases exceeding \$25,000, the Department Head shall forward, after the fact, a report to the Council as soon as reasonably possible with a notation that this was an emergency purchase.

10. CONFLICT OF INTEREST

- 10.1. No member of Council or employee of the Municipality shall have any pecuniary interest either direct or indirect in any contract, tender, proposal, or quotation for the supply of goods or services to the Municipality, unless such pecuniary interest is disclosed.

- 10.2. A contract for goods and/or services placed with a relative of an employee of the Municipality shall be declared and that employee shall not be placed in a position to supervise or approve the execution of that contract.
- 10.3. No person shall provide consulting services or professional services to both the Corporation and a private firm on the same or related project.

11. LOCAL PREFERENCE

- 11.1. In accordance with the Discriminatory Business Practices Act, R.S.O. 1990, c. D12; Agreement of Internal Trade Implementation Act, S.C. 1996, c. 17; and, the Competition Act, R.S.C. 1985, c. C-34, there will be no local preferences for purchases except as set out below:
- a) Where there are two responses to a solicitation for goods and services which after evaluation appear equal in all respects, a local preference may be shown for the sole purpose of breaking the tie. In such circumstances, the "local" vendor shall be deemed to be the vendor whose business premises shall have the nearest geographical proximity to the point of delivery of the goods and services. For the purposes of the foregoing, "business premises" shall be from which the goods and services shall be supplied.
 - b) Despite (a) above, a local preference may be shown when the inherent nature of the acquisition necessitates a local preference, such as solicitation by the Municipality for Municipal Office space.

12. AWARD CONSIDERATIONS AND CONTRACT ADMINISTRATION

In addition to price, consideration may be given to the following in determining the lowest responsible bidder:

- a) The ability, capacity, and skill of the bidder to provide the goods or services requested.
- b) The ability of the bidder to perform the contract or provide the services promptly or at the time specified without delay or interference.
- c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
- d) The quality and performance of previous contracts, goods, or services.
- e) The sufficiency of financial resources and ability of the bidder to perform the contract or provide the goods or service.
- f) The quality, availability and adaptability of the goods or contractual services to the particular use required.

- g) The ability of the bidder to provide future maintenance and services for the items required.
 - h) The number and scope of conditions attached to the bid.
- 12.2. It shall be the responsibility of the Department Head to enforce the contract terms, conditions, and specifications and to ensure that the contractor is informed that they are expected to follow the standards, spirit, and ethics of the Municipality.

13. ADVERTISING

- 13.1. Bids shall be advertised, at a minimum, on the Municipality's website. Bids may also be advertised in local newspapers, relevant publications and where effective in the opinion of the CAO, Treasurer, or Department Head, or where necessary to comply with all existing statutory regulations and in accordance with other municipal policies and procedures.
- 13.2. A tender advertisement will contain the following information:
- a) Name of municipality or committee calling tender.
 - b) A description of the work or equipment required.
 - c) The quantity being sought, if applicable.
 - d) Where plans and specification may be obtained.
 - e) The person designated to receive the tender and the place being the Municipal Office.
 - f) The date and time of closing for the receiving of tenders.
 - g) The fee, if any, for contract documents.
 - h) The statement that, "the lowest or any tender may not necessarily be accepted".
- 13.3. It is recommended (although not mandatory) that the close of tender date be a minimum of two full weeks from the date of advertisement. Department Heads and Committees should be cognizant of when tenders are due in relation to regularly scheduled Council meetings and meetings of the Committee that may be providing a recommendation to Council.

14. RETENTION OF DOCUMENTATION

All background information, information submitted by vendors, purchase orders and other relevant information involved in obtaining prices for goods and services exceeding \$10,000 shall be retained in accordance with the Municipality's records management policies and procedures.

15. PURCHASING PROCEDURES

Purchasing procedures as determined by the Treasurer are to be used as a guideline and for information on purchasing goods and services in compliance with this policy.

DRAFT

SCHEDULE A

TENDERING PROCEDURE & STANDARD REQUIREMENTS

1. ADVERTISING

As per Section 13 of the Procurement Policy, bids shall be advertised, at a minimum, on the website of the Municipality.

2. TENDER REQUIREMENTS

- a) Tender Document Statement: All Tender documents shall contain the following statement
"The bidder acknowledges that the Municipality shall have the right to reject any, or all, tenders for any reason, or to accept any tender which the Municipality in its sole unfettered discretion deems most advantageous to itself. The lowest, or any, tender will not necessarily be accepted."
- b) Information to Bidders: This contains non-technical information that advises the bidders of the general terms and conditions that apply to the tender of goods and/or services. Instructions should be clear and concise to avoid confusion for the bidders when they prepare their tender documents. When consultants prepare the tender documents, it is their responsibility to include all plans and specifications necessary for those preparing the bid. If municipal staff is preparing the instructions, they should include all items of relevance.
- c) Specifications: The specifications section will provide details to describe accurately and precisely the nature, scope, and extent of the goods and/or services required.
- d) Performance Guarantee/Financial Guarantee: To ensure proper execution of the work, a performance guarantee in the form of certified cheque, bid bond, bank draft or money order, irrevocable letter of credit, or bond (performance, labour, and/or materials) may be required. All requirements must be clearly outlined in the information to bidders.
- e) Bid Deposits: Bid deposits are guarantees that a bidder will enter into a contract with the Municipality. Where deemed necessary by the Department Head or where labour (or services) and material are involved, a bid deposit is required in the amount and form specified in the tender documents.
- f) Form of Tender: The tender form when properly completed and signed is a legal offer by the bidder to carry out the tendered work. It should include an acknowledgement from the bidder that he has reviewed and understands all of the tender documents. Proper and clear identification of the bidder as well as clear bid prices must appear on the completed tender form.
- g) Insurance: Where deemed necessary by the Department Head or where the Municipality could experience significant financial loss, the tender shall require that an insurance certificate be provided. General liability insurance shall be in the name of the firm or individual as shown

on the form of tender, in a minimum amount of five million dollars (\$5,000,000.00), and The Township of Ashfield-Colborne-Wawanosh, shall be named as an additional insured, for the specific project.

- h) Workplace Safety and Insurance Board (WSIB) Certificate: All tender document forms and contracts involving a labour component shall require successful bidders to submit a certificate of good standing from the Ontario Workplace Safety & Insurance Board.

3. RECEIPT AND OPENING OF BID DOCUMENTS

- a) Receipt of Bid: When a tender is received, the sealed envelope shall be marked with the time and date of receipt and be initialed by the person receiving the tender. Receipt of tender shall be recorded on a list of tenders received and tenders shall be placed unopened in a secure location until the tender opening.
- b) Number of Bids and Bidder Name Not to be Divulged: The number of bids received and the names of bidders is confidential, and shall not be divulged prior to the Tender opening.
- c) Tenders Received After Closing Time and Date: Tenders received after the closing time shall be noted and returned unopened to the bidder, as soon as possible. If a late tender is received without a return address on the envelope it shall be opened, the address obtained, and then returned. The covering letter will advise why the envelope could not be returned unopened.
- d) Bid Withdrawal: Request for withdrawal of a quotation or unopened tender shall be allowed if the request is made in writing before the closing time. Requests must be directed to the Clerk (or designate) or issuing Department Head with a signed withdrawal confirming the details. Telephone requests shall not be accepted. The withdrawal of a tender does not disqualify a bidder from submitting another tender on the same contract. Tenders confirmed as withdrawn will be returned unopened to the bidder, after the opening of tenders has been completed. Withdrawal notices will be read at the time the tenders are opened.
- e) Bids Received By: Bids shall be received by the department, as specified in the tender documents.
- f) Tender Opening: Tenders shall be opened in public and in the presence of two staff members (one of whom must be a senior staff member). The names of those individuals in attendance, the time and date of the opening, the names of the bidders submitting a bid, and the total bid price of each bid shall be recorded at the opening. A tender summary record shall be signed by the two staff members conducting the opening.

4. REJECTION OF TENDER

Tenders will be rejected where:

- a) Tender is received after the official closing date and time stated in the tender advertisement.
- b) Tender is not properly executed by an authorized representative of the company submitting the tender.
- c) Tender does not include all the required documentation as stated in the tender document.
- d) Tender is not completed in a non-erasable medium.
- e) Tender is not accompanied by the specified tender security (i.e., Bid bond or certified cheque).
- f) Tender is received by any other means than specified in the tender documents.

If a tender is disqualified for any of the above reasons, the tender will be returned by mail accompanied by a letter signed by the Department Head, or designate, stating the tender is disqualified and the reason for the disqualification.

5. RECOMMENDATION TO AWARD

A written report will be forwarded through the CAO to Council for approval. Acceptance of tenders should be done through resolution, which provides final authorization for proceeding with the purchase. The Mayor and CAO are then authorized (where necessary) to sign any contracts that may be required.

6. NOTIFICATION OF SUCCESSFUL BIDDER

When the tender has been awarded the Department Head will notify all bidders of the decision. The successful bidder will be notified in writing.

7. RETURN OF DEPOSIT CHEQUES

- a) Following the recommendation to award the contract to a specific bidder, bid deposits of all bidders other than the two lowest bidders, will be returned to the applicable bidders.

The tender deposit of the low and second lowest bidder will be returned when the successful bidder has returned the executed contract agreement and other applicable documents to the Municipality.

The tender deposit cheque or security shall be forfeited if the successful bidder fails to return to the Municipality, within ten (10) days of receipt of the acceptance of tender, the executed contract and other required documents.

The Municipality may, at its discretion, return a tender deposit at an earlier time than provided herein or return a tender deposit on receipt of an alternative security acceptable to the Municipality and no such action shall prejudice the validity of the tender to which such

tender deposit relates. In the case of a pick-up, the person picking up the bid deposit shall execute a receipt.

- b) The bid deposit cheques that are retained in accordance with 7.0 (a) of this Schedule, shall not be cashed unless the deposit is forfeited.

8. ACTION WHEN SUCCESSFUL BIDDER DOES NOT FINALIZE CONTRACT

If a contract has been awarded and the successful bidder fails to sign the contract or provide any required documents (i.e., bonds) within the specified time, the department may grant additional time to fulfill the necessary requirements or may recommend that either:

- a) the contract be awarded to the next higher bidder; or
- b) the contract be cancelled.

In either case, the deposit of the originally awarded bidder is forfeited to the Municipality.



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

7.5.4



**Blyth
Fire Station**

**Wingham
Fire Station**





FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

Mission Statement

The North Huron Fire Department is committed to the enhancement of the quality of life through the protection and preservation of life and property within the jurisdiction of the Township of North Huron from the effects of fire and other emergencies.

Our mission will be accomplished through the delivery of fire prevention, public education and professional emergency response programs to all who work, live and play within our community. We will work to educate people in fire safety in order that they may protect themselves and their families.

We will strive to minimize any adverse effects on individuals, families and businesses as a result of these emergencies and work to safeguard the environment. Through this effort we will protect our lifestyle and the general economic welfare of the community.

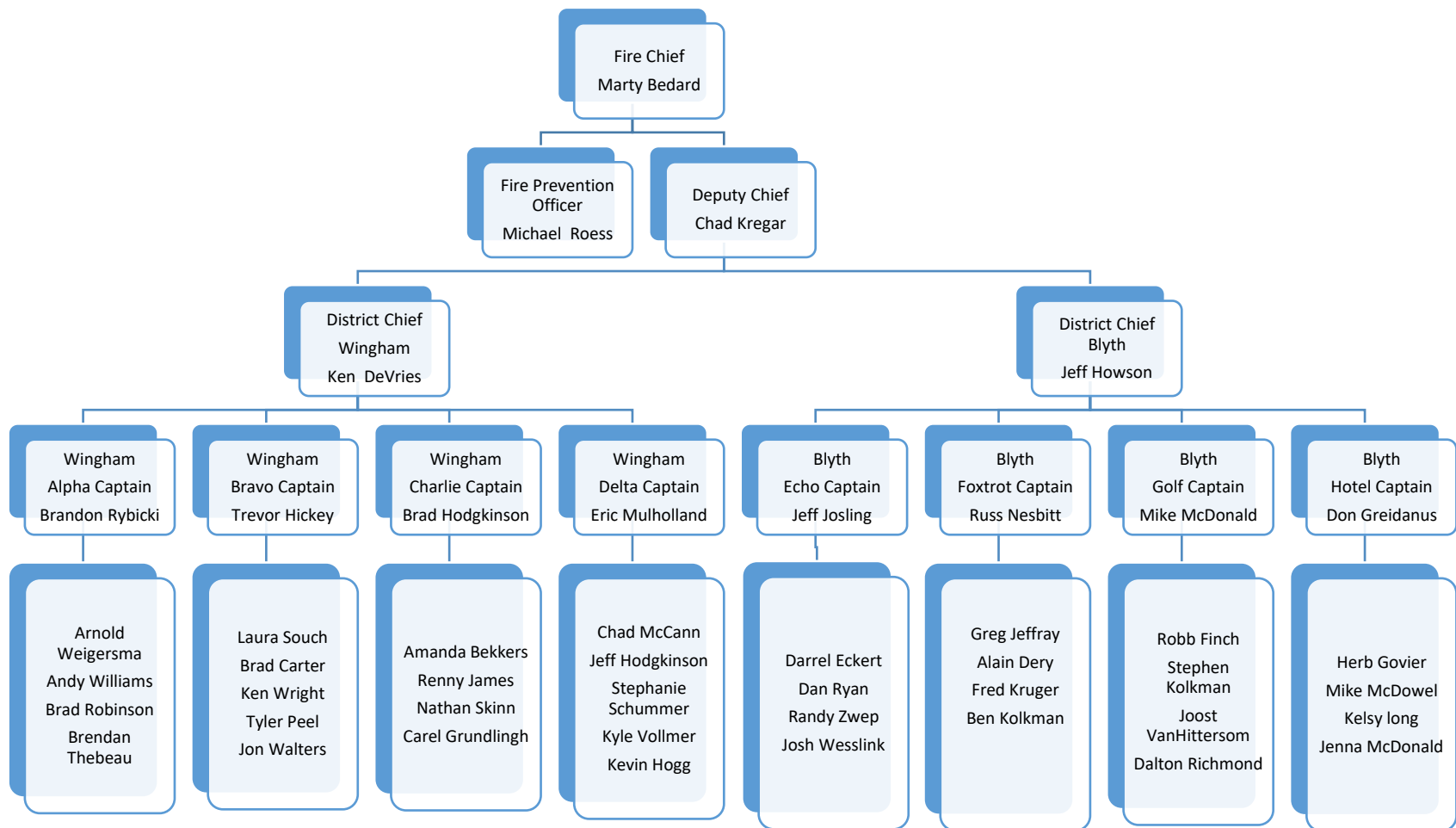
Goals

- 1) Provide for the safety of the public and the firefighters.
- 2) Identify and review the fire service requirements of the municipality
- 3) Provide the administrative process consistent with the needs of the department.
- 4) Ensure that firefighting equipment and operating personnel are available within the municipality to provide adequate response to a citizen's call within a reasonable time.
- 5) Provide departmental training to an accepted standard which will ensure the continuous upgrading of all personnel in the latest techniques of fire prevention, firefighting and control of emergency situations and to cooperate with other departments of the corporation with respect to assistance and other programs.
- 6) Provide a maintenance program to ensure all fire protection apparatus, including allied equipment, is ready to respond to emergency calls.
- 7) Provide an effective fire prevention program to:
 - a) Ensure, through cooperation with the building department and inspection compliance with applicable municipal, provincial and federal fire prevention legislation, statutes codes and regulations.
 - b) Reduce and/or eliminate fire hazards.
- 8) Develop and maintain an effective public information system and education program with particular emphasis on school fire safety programs.
- 9) Ensure that in the event of a major catastrophe in the municipality, assistance to cope with the situation is available from outside departments and agencies.
- 10) Develop and maintain a good working relationship with all outside agencies related to the protection of life and property.



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

Organization Chart





FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

Core Services

The Fire Department of North Huron provides a wide range of fire protection services to our residents. Fire protection services means a range of programs and services designed to protect the lives and property of the inhabitants of the Township of North Huron, Central Huron and Morris-Turnberry from the adverse effects of fires or exposure to dangerous conditions created by individuals or nature.

These services include:

- structural fire suppression and rescue
- motor vehicle firefighting
- fire prevention activities including Fire Code enforcement and inspections
- fire safety education
- communications
- technical rescue operations including extrication of patients from motor vehicle accidents and industrial accidents
- farm accident rescue
- awareness level hazardous materials response
- awareness level confined space rescue
- awareness level trench rescue
- shore based ice/water rescue
- emergency medical first response
- training of persons involved in the provision of fire protections services rescue and emergency services and the delivery of all those services

This list of services was developed by the Councils of Central Huron, North Huron and Morris-Turnberry during the formation of the department during the fall of 2009. It represents the services that the residents of the communities expect their fire department to perform.



FDNH firefighters working at Barn fire



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

Public Education

This was a difficult task to complete this year due to the pandemic. No in person public education occurred however we did focus on our social media platforms to ensure the fire safety message continued to be delivered.

Fire Prevention

Fire Prevention in 2020 was significantly impacted by the Covid 19 pandemic, as were most fire departments and municipalities in Ontario. Routine inspections and fire drills of vulnerable occupancies such as long-term care facilities were modified to minimize exposure to occupants and staff. Fire Prevention had to perform virtual inspections or rely on annual service records of the fire protection systems to ensure compliance with the Ontario Fire Code. Fire drills were performed in house by the staff and management at each facility in conformance with the Ontario Fire Code fire drill requirements.

In 2020, 11 Building Department inspections were conducted in conjunction with the Building Departments of each municipality. These inspections were for newly constructed buildings or modifications to existing buildings performed under building permit. Our involvement is to ensure proper fire safety measures have been put in place as required by the Ontario Building Code.

Eight site plan reviews were conducted to provide developers insight into proper fire safety in site development. Items such as hydrant locations and fire route access roads are verified as being in conformance with the Codes. The Building Permit process will ensure all fire safety aspects of a building are addressed during construction.

Two fire investigations were conducted in North Huron and Huron East. These investigations are normally done in conjunction with the Ontario Fire Marshal's office or Fire Insurance Company investigators. Investigations are performed to determine the origin and cause of a fire and can be used as good training sessions for firefighter wanting to learn the scientific methodology behind fire cause and origin determination.

Prior to the Covid 19 lockdowns 8 request inspections, such as Walton Little School, were performed to address occupant fire safety concerns about specific features or procedures within their building. Most of these inspections were performed for supervisory staff in the building wanting to ensure the staff fire procedures are sufficient.

Training sessions were given by Fire Prevention to the firefighters at their stations. Training sessions would include discussion about fire protection systems in various buildings and how to recognize what type of system and how to work with it in a fire situation.

The Ontario Fire College had offered numerous online training sessions to Fire Prevention Divisions across the province to further educate Officers and update on constantly changing rules and regulations



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

within the Province. I participated in numerous virtual training sessions such as the revised Inspection Order rules and methods of issuing Orders.

Nine Fire Safety Plans were reviewed in 2020. Fire safety Plans are official documents requiring approval from Fire. Fire Safety Plans are the instructional rules of staff procedures within a building during an emergency situation. These Plans are enforceable under the Ontario fire Code for lack of implementation.

The creation of the new North Huron website involved numerous training sessions and research to create the proper input for the Fire Department section of the site. Attention to detail to ensure accuracy and understandability by the reader was essential.

Training Division

The training division is one of the most important areas of the FDNH, as we thrive to be the best and ready for any type of emergency, we have ongoing training in areas of medical response, auto Extrication operations, and fire suppression techniques.

2020 Highlight of Training Activities:

- Training every Monday and Thursday evening
- Ongoing Medical first response patient care training
- DZ course completed with 3 firefighters getting there DZ
- New recruits FDNH truck ready program
- Firefighter 1 course started for the firefighters that needed it
- Relay pumping/tanker ops
- Portable pump operation
- Hose lays /tag hydrants
- RIT operations
- Firefighter survival
- Fire ground communication/ initial size up
- Air management
- Recertification of medical first responders
- Medical training
- Apparatus pump training
- Fire equipment orientation
- Emergency Patient Care recert



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Training in 2020 proved to be difficult to say the least. Usually there are 46 weekly training sessions for each station resulting in 92 individual regular training sessions. Due to the pandemic we had to modify our schedule for personal safety and shift our learning to small crew based training and on-line learning.



In 2020 the Fire Department of North Huron received a donation of \$5,000.00 from Enbridge Gas through the Fire Marshal's Public Fire Safety Council's "Project Assist". This money was used to purchase training manuals for all firefighters.





FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

Mechanical Division

The Mechanical Division is one of the busiest of the department. We have record keeping procedures, maintenance schedules and other documentation to ensure our equipment is always in ready shape.

Mandatory equipment testing on our equipment was completed and repairs / replacements made. This included the testing of our fire engine pumps, six-month ongoing testing of our breathing air compressors, visual and hydrostatic testing of our SCBA cylinders, flow testing of the SCBA packs, ladder and hose testing.

Most of these are for compliance with having a Respiratory Protection Program as required by the Ministry of Labor. We also fit tested all of our personnel and supplied them with individual face masks.

In summary, we continue to take pride in our equipment and its imperative that all equipment is ready and in excellent working condition as it's never known what condition we are approaching at a moment's notice.

Fire Department North Huron Blyth station has 5 Pieces of apparatus:

- E6 - 2000 Freightliner Engine (front line pumper)
- R7 - 1996 Freightliner Rescue Truck (Rescue truck equipped with extrication equipment)
- U10 – Cub Cadet with skid unit for grass fires which also tows rescue sled
- T8 - 2004 Freightliner Tanker that holds 3000 gal of water
- T9 – 2012 Pierce Sabre Tanker with on board pump

Fire Department North Huron Wingham station has 4 Pieces of apparatus:

- E1 -2008 Pierce Engine (front line pumper)
- L2 -2004 Pierce Ladder Truck (2nd pumper with 105' ladder)
- T4 -2016 Freightliner Tanker with pump that holds 3000 gal of water
- Dodge Ram 1500 Car 2 Command Vehicle

Throughout the year there are always some repairs that are ongoing some we can do in house and others we must source out.

Apparatus Repairs included:

- Annual pump test on E1, L2, E6
- Annual apparatus safeties and service were completed
- Annual Aerial test which passed but will need future work



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

- Annual ground ladder test which passed
- Annual Air flow test on Self Contained Breathing Apparatus (SCBA) which passed with minor repairs

E1:

- Replaced Velcro straps for hose tarp

L2:

- Radiator re-core
- Driver side front outrigger new hydraulic cylinder seal
- Passenger side outrigger new hydraulic cylinder seal
- repaired oil leak
- refurbished back up hydraulic pump for ladder
- Mounted portable DeWalt scene light
- 1 Battery replacement
- new muffler

Equipment repairs:

- New rescue /Vent saw put into service
- old 12" chain saw tune up and minor repairs

Hose testing:

- Completed in both stations
- 10-15 lengths various sizes failed and had to be replaced

T4:

- Fill gauge replacement
- new ground scene light

T9

- Wheel seal replaced
- Portable radio and chargers installed

T8

- Wheel seal replaced
- Batteries replaced

R7

- On board charger repaired



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

PPE

- replaced all bunker gear that was going to be outdated with the 10yr year life expectancy rule. Five (5) complete new sets of bunker gear were purchased. Each set sized to the individual FF.
- Numerous pairs of gloves, boots & balaclavas were replaced due to damage or wear. Note: even though the life expectancy is 10 years for these items they rarely meet that date. Firefighting operations are such that damage often happens to these items.
- All PPE, with the exception of SCBA masks, has been logged into Fire Pro for future planning/budgeting of outdated gear.
- A very small inventory of extra gloves, balaclavas, and “USED” structural FF boots was set up. In the next 2 years I would like to establish a small surplus inventory of these items. Nothing extravagant here but we do need to have workable levels of spare PPE.
- We had 1 PPE practice early in 2020 in which all FF’s went through their gear with Captains signing off that everything was acceptable. Hoping in 2021 to accomplish this twice roughly 6-7 months apart. Will depend on our training schedule!!!
- All spare turnout gear was washed through our extractor then labeled and stored in the storage room at the Blyth Station.

All outdated (older than 2010) bunker gear was disposed of through Deputy Chief.

Each station has a bunker gear washing machine (extractor) and the gear is to be cleaned in house by each firefighter after they are exposed to smoke from a fire. It will be sent away if its exposed to Hazardous Materials or needs repairs. Bunker gear will be sent away once per 2 calendar years to be professionally cleaned, inspected and tested. When it is sent away it does get inspected at a higher level than the firefighters can do – they can only do a visual inspection. The cleaning company does other tests on the gear like testing the thermal barrier of the coat and they will do repairs as needed.



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

FDNH 2020 INCIDENT SUMMARY

	NORTH HURON		MORRIS-TURN.		CENTRAL HURON		ACW		MUTUAL AID		TOTAL					
JANUARY	\$	2,876.58	13	\$	836.92	2	\$	90.86	1	\$	-	0	\$	3,804.36		
FEBRUARY	\$	2,395.58	7	\$	1,974.07	5	\$	-	0	\$	505.15	1	\$	4,874.80		
MARCH	\$	5,916.16	10	\$	1,029.11	2	\$	-	0	\$	1,479.10	1	\$	8,424.37		
APRIL	\$	1,693.24	2	\$	2,909.79	4	\$	5,731.61	2	\$	185.36	1	\$	10,793.21		
MAY	\$	1,008.70	6	\$	726.37	2	\$	110.79	1	\$	860.88	2	\$	3,388.44		
JUNE	\$	3,571.51	10	\$	11,793.61	2	\$	1,341.05	3	\$	520.31	2	\$	22,609.54		
JULY	\$	1,337.31	6	\$	-	0	\$	1,187.18	3	\$	534.95	2	\$	3,197.20		
AUGUST	\$	15,786.58	9.5	\$	6,261.37	6.5	\$	609.45	3	\$	-	0	\$	22,728.60		
SEPTEMBER	\$	9,540.49	9	\$	750.99	2	\$	-	0	\$	-	0	\$	10,291.48		
OCTOBER	\$	1,256.33	8	\$	3,090.15	7	\$	-	0	\$	-	0	\$	4,346.48		
NOVEMBER	\$	3,362.02	11	\$	2,445.25	6	\$	610.09	2	\$	1,708.94	1	\$	8,126.30		
DECEMBER	\$	2,485.52	11	\$	5,172.23	3	\$	299.84	2	\$	-	0	\$	8,759.09		
TOTALS	\$	51,230.02		\$	36,989.86		\$	9,980.87		\$	5,794.69		\$	7,348.43	\$	111,343.87

Total Calls	102.5	41.5	17	10	7	178
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Structure Fires	5	6	1	1	6
Vehicle Fires	0	1	1	0	0
Medical	32	9	1	1	0
MVC	6.5	13.5	7	3	0
Alarm System/Smoke/CO Alarm	29	2	3	0	0
Outdoor No Loss/Unauth Fires	14	8	2	5	1
Other	16	2	2	0	0

(hydro lines arching, gas odours
cancelled, OPP assist, prec. Emergency)



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

Financial Statement

The following Fire Department Reconciliation shows a surplus of \$28,363.94 for 2020 which has been transferred to the Operating Reserve Account for the Fire Department. This surplus was generated by more fire call revenue recovered for the agreement partners than we budgeted and lower expenses at the Wingham and Blyth Fire Halls. We have been closely monitoring the Wingham and Blyth Fire Hall expenses and are trying to get a better handle on these. With moving into the new Blyth Fire Hall some expenses were unknown and hopefully now that we have been in the hall for a year, we will have a better idea of the expenses. With the surplus from 2020 added to the \$50,000 already in the account the total is now at \$73,137.36.

The total Capital Reserves as of December 31, 2020 is \$436,753.85 as listed in the report. We transferred \$73,137.36 from the operating reserve to give us this total. These funds with the added \$200,000.00 budgeted in 2021 will be used to purchase a new Pumper for the Blyth Station.



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

Township of North Huron			
2020 Fire Department Reconciliation			
	Actuals	Budget	Surplus
Revenue			
Revenue - Other Municipalities	282,970.00	282,970.00	-
Revenue Recovered - Fire Calls	103,995.44	90,000.00	13,995.44
Revenue Recovered - Fire Marque	13,365.30	15,000.00	(1,634.70)
Revenue - Rent Huron County EMS			-
HST Rebate on Fire Fighters Allowance			-
			-
Total Revenue	400,330.74	387,970.00	12,360.74
			-
Expenses			-
			-
Fire Department	588,968.21	587,480.00	1,488.21
			-
Wingham Hall	12,980.56	18,515.00	(5,534.44)
			-
Blyth Hall	10,631.03	22,588.00	(11,956.97)
			-
Sub-Total	612,579.80	628,583.00	(16,003.20)
			-
Capital			-
			-
Total Operating + Capital	612,579.80	628,583.00	(16,003.20)
			-
Capital Transfer from Reserves			-
			-
Total Expenses	612,579.80	628,583.00	(16,003.20)
Projected Deficit	212,249.06	240,613.00	
Net Surplus - Transferred to Operating Reserve			28,363.94
Capital Reserve			
Balance Forward as at December 31, 2019	263,616.49	CR	
Transfer to Reserve -2020 Budget	100,000.00	CR	
Transfer from Operating Reserve	73,137.36	CR	
Balance as at December 31, 2020	436,753.85	CR	
Operating Reserve**			
Balance Forward as at December 31, 2019	123,137.36	CR	
Transfer to Capital Reserve	(73,137.36)	DR	
Sub-total	50,000.00	CR	
2020 Surplus applied to Operating Reserve	28,363.94	CR	
Balance as at December 31, 2020	78,363.94	CR	



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

Message from the Deputy Fire Chief

The Fire of Department of North Huron experienced quite a year in 2020 as many of the other fire departments around the world. I personally found 2020 exceptionally challenging to ensure both stations were continuously meeting all new Federal and Provincial restrictions and requirements. There were weeks the government was changing the restrictions and requirements on a daily basis. It was a busy time to ensure the safety of the Firefighters, safety of the community, meet all restrictions and requirements while also always being available for emergencies day or night.

I am proud of our Firefighters as we continued to support the community through unprecedented times and still maintained business as usual within both stations. I continued to formally meet with Captains monthly to discuss issues and concerns and also to communicate changes as they occurred. There were also many impromptu meetings to ensure changes were timely communicated. I also maintained availability for all 44 Firefighters as questions arose about the pandemic, our current situation from a federal, provincial and municipal standpoint, and of course any general question and concerns as usual. I have ensured our equipment was always maintained and available for service. Ensured our training was up to date and fresh as well as ensuring we maintained our minimum compliment and replaced those Firefighters who left for retirement.

The community is another responsibility for me as you can imagine it's challenging to always be available for 44 of your staff members, but then add the community members, it seems I'm the person to turn to when it comes to the Fire Department. I have an oath to be available to my community and therefore, calls continue to flood in and responses to burn complaints, controlled burns, questions about regulations within the municipality, questions about smoke and carbon monoxide alarms, and there has even been several calls directly to my phone about emergencies rather than calling 911.

In addition, I am called upon by neighboring Fire Departments for advice, training aids which I have created and delivered, and generic discussions to ensure we are aligned and working together on either mutual aid, or opportunities for improvements such as our communication methods.

It was certainly an overwhelming year for creating work around processes to ensure business as usual was maintained, but our Firefighters were engaged and involved as changes arose and I couldn't be more proud of their ability to adapt to our new world.

Sincerely,

Chad Kregar
Deputy Fire Chief, FDNH



FIRE DEPARTMENT OF NORTH HURON ANNUAL FIRE REPORT 2020

Message from the Chief

The Fire of Department of North Huron had a challenging 2020, as did most other departments. Unfortunately, emergencies do not stop for a pandemic. With the awesome support from my Deputy Chief, Chad Kregar, we have managed to keep business as usual with small changes to our training schedules.

Staffing continues to change and 2020 was no different. I would sincerely like to thank Deputy Chief Matt Townsend who retired from the department in March of 2020. Matt served 25 years with FDNH and he will be recognized formally once the pandemic restrictions are lifted. With Matt's retirement we took the opportunity to make a small change to the Senior Officer level. It was decided to keep just 1 Deputy Chief and make the 2 Assistant Deputy Chief's as District Chiefs. This makes communications easier for the Chief as I only have to communicate to one Deputy rather than two. Other FDNH Retirees included Mike Pawitch – 18 years, Ryan Finch – 13 years, Shawn McCurdy – 10 years and David Wagner – 10 years. FDNH welcomed 5 new members in 2020 and they are Chad McCann, Laura Souch, Jenna McDonald, Joost van Hittersum and Ben Kolkman.

On behalf of the 45 Officers and Firefighters that make up FDNH, I would like to thank all Council members and the Community for your on-going support. The Department continues to work hard towards maintaining the requirements of the Fire Prevention and Protection Act, continuing to promote Public Education and Fire Prevention and of course continuing with Fire Suppression and Emergency Response. These dedicated men and women are a competent and caring group of local citizens willing to make personal sacrifices for the protection and good of the community. They are prepared to respond to an emergency incident at any time.

Respectfully submitted,

Marty Bedard
Fire Chief



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 49-2021

BEING A BY-LAW to amend By-Law 65-2020, being a by-law to authorize the execution of a Fire Protection Services Agreement between the Township of Huron-Kinloss and the Township of Ashfield-Colborne-Wawanosh

WHEREAS the Municipal Act, 2001, S.O. 2001, C.25, as amended, Section 20(1), provides that a Council of a Municipality may enter into an agreement with one or more municipalities to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their own boundaries;

AND WHEREAS By-law 65-2020, being a by-law to authorize the execution of a Fire Protection Services Agreement between the Township of Huron-Kinloss and the Township of Ashfield-Colborne-Wawanosh, was adopted on October 6, 2020;

AND WHEREAS the Lucknow and District Fire Board has recommended to the parties that the agreement be amended;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. That Section 4 f) v to Schedule A of By-Law 65-2020 is hereby amended as follows:

Fire Calls: \$100 per hour

2. This by-law shall come into force and effect retroactively to January 1, 2021.

Read a first and second time this 13th day of July 2021.

Read a third time and finally passed this 13th day of July 2021.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker



COUNCIL REPORT

7.5.6

From: Ellen McManus, Treasurer
Date: July 13, 2021
Subject: Municipal Modernization Program

RECOMMENDATION:

For information purposes only.

BACKGROUND:

Earlier this year, staff submitted an expression of interest for the second intake of the Municipal Modernization Program (MMP) to implement an integrated meeting management program and website redesign. Intake 2 of the Ontario's Municipal Modernization Program will provide funding to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective.

COMMENT:

The Township of Ashfield-Colborne-Wawanosh has been approved for funding of up to \$68,685 for its website redevelopment and the implementation of a meeting management system (including webcasting options for livestreaming of Council meetings). Funding through the MMP is for up to 75% of total eligible costs to implement the project and complete a final report that forecasts annual savings and other efficiency outcomes by September 30, 2022.

This funding will allow the Township to invest in technology and systems to make service delivery and operations more efficient, innovative, and adaptable to challenges and change.

In the 2021 budget, Council allocated \$25,000 towards the redevelopment of ACW's website and \$75,000 towards implementing a meeting management system, pending approval for funding under the Municipal Modernization Program. The approved funding of up to \$68,685 is based on the estimated project costs of \$91,580 indicated in the expression of interest, which represents the total cost of ownership for three years. Only project costs incurred prior to September 2022 are eligible for funding therefore, estimated project costs related to 2023 support fees will not be covered by the MMP funding. ACW will receive 75% of project costs incurred before September 2022, up to \$68,685.

Staff is confident that the project can be completed within the parameters of the approved budget and program funding. The website redevelopment project is underway and under budget. In the coming weeks, staff will consult with meeting management service providers to determine next steps to proceed with the implementation of a meeting management system.

OTHERS CONSULTED:

Florence Witherspoon, Clerk

Respectfully submitted,

A handwritten signature in black ink, appearing to read "E. McManus".

Ellen McManus, Treasurer

Approved by:

A handwritten signature in black ink, appearing to read "Mark Becker".

Mark Becker, CAO

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2021-3044

June 30, 2021

Your Worship
Mayor Glen McNeil
Township of Ashfield-Colborne-Wawanosh

Dear Mayor McNeil,

Thank you for your application to the second intake of the **Municipal Modernization Program** and for your commitment to delivering modern, efficient services that are financially sustainable.

Under the implementation stream, I am pleased to inform you that the Ford government will provide funding of up to \$68,685 towards:

- Township of Ashfield-Colborne-Wawanosh Meeting Management and Website Redevelopment

The provincial funding is for up to 75% of total eligible costs to implement the project and complete a final report that forecasts annual savings and other efficiency outcomes by September 30, 2022.

In 2019, the Ford government launched the MMP to help small and rural municipalities modernize service delivery and identify new ways to be more efficient and effective. The impacts of the COVID-19 outbreak have made this work more important than ever. The projects selected for funding under the second intake of the Municipal Modernization Program will further support municipalities' efforts to implement efficiencies, with a focus on digital modernization, service integration, streamlining development approvals and alternative service delivery.

I understand how important this work will be to your community. To help you get started, an interim payment will be issued following execution of a transfer payment agreement. Ministry staff will forward instructions and a transfer payment agreement for each approved project in the coming days and will work with you to have it finalized. If you have questions, please contact your municipal advisor, or email municipal.programs@ontario.ca.

I would like to offer my congratulations on this funding approval and extend my best wishes as you work to improve service delivery and administrative efficiency in your municipality.

Sincerely,

A handwritten signature in blue ink that reads "Steve Clark". The signature is written in a cursive, flowing style.

Steve Clark
Minister

c. Mark Becker, CAO/Deputy Clerk, Township of Ashfield-Colborne-Wawanosh
Ellen McManus, Treasurer, Township of Ashfield-Colborne-Wawanosh
The Honourable Lisa Thompson, MPP, Huron—Bruce



COUNCIL REPORT

7.5.7

From: Brett Pollock, CBO
Date: July 8, 2021
Subject: Municipal Office Internet

RECOMMENDATION:

That Council direct Staff to proceed with upgrading the existing copper line with a new fiberoptic line from the Municipal Office to the Public Works Shed.

BACKGROUND:

As a result of the Municipal Office not being in an area selected by the SWIFT project and no timeline given on when fibre would be installed, Township staff have been exploring options on how to best service the Municipal Office with speeds that will meet the needs of the Township to operate its day-to-day activities and achieve Councils goals of providing various methods of attending and streaming Council Meetings. Currently the Municipal Office is served by two wireless internet services. One supplied by Hurontel from a tower located at the Public Works Shed which is through an old copper phone line to the Municipal Office and the second is a recently installed wireless internet service that is provided by Bell and is installed at the Municipal Office. The original Hurontel service installed at the shed has served the Township well however the Bandwidth of 10MB download and 10MB upload is no longer able to support the Townships needs both current and future, which is why a second service has been added. In addition to this the existing copper phone line that is used is restricting the ability to receive the full 10MB download and seems to be susceptible to moisture and lighting. The new wireless service provided by Bell is capable of speeds up to 50MB download and 10MB upload and is a great improvement, however it is currently restricted to a maximum monthly download of 350GB which then the speeds are dropped to 20MB download and 4MB upload. The Township's monthly usage well exceeds this capacity which is why the two services are needed. High volume traffic where download speed is not as important is directed through the Hurontel service therefore keeping the usage down on the Bell service to maximize performance. This is important when it comes to having any digital aspects of a Council meeting. Adding to this is the fact that both services are wireless and are therefore more susceptible to service disruptions, this is important not only due to possible interruptions of Township business but also in an emergency situation.

COMMENT:

Due to the above, Staff are recommending upgrading the current copper service with a new fibre service which would run between the shed and the office at the cost of approximately \$6000. It is proposed to fund the project either as part of the Shed Renovations or by use of the COVID funding. By upgrading the copper line, the reliability of the Hurontel service would be increased and would no longer be restricted. It also ensures reliable internet can be provided to the Public Works Shed. It is also important to note that installing the line today would not be wasted funds as it will future proof the service line between the shed and office. If fibre became available, the new line would continue to be used for years to come. The project is proposed completed with the help of Public Works Staff installing a new conduit and MicroAge installing the fibre line and associated equipment.

OTHERS CONSULTED:

Mark Becker, CAO/Deputy-Clerk

Thomas McCarthy, Public Works Superintendent

Florence Witherspoon, Clerk

Ellen McManus, Treasurer

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brett Pollock", written over a horizontal line.

Brett Pollock, CBO

Approved by:

A handwritten signature in black ink, appearing to read "Mark Becker", written over a horizontal line.

Mark Becker, CAO



COUNCIL REPORT

7.6.1

From: Thomas McCarthy,
Public Works Superintendent
Date: July 13, 2021
Subject: June Monthly Report

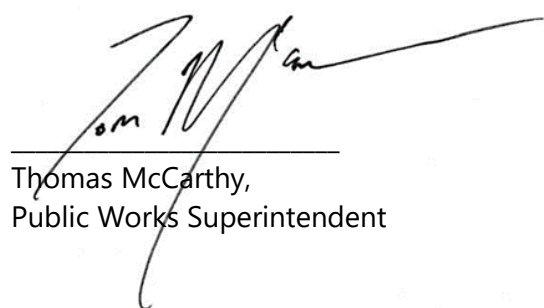
RECOMMENDATION:

That the report be received and filed.

INFORMATION:

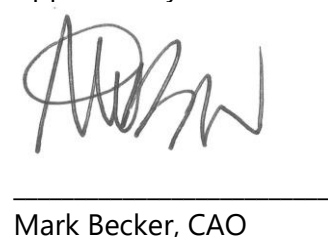
- Culverts have been replaced on St Augustine Line as well as Zion Road.
- All Township roadsides have had the grass cut one round.
- Township bridge decks have been swept and washed and expansion joints have been cleaned.
- Tree, brush and stump removal work has been taking place on Belfast Road and around regulatory signs on Sunset Beach Road, Zion Road and St. Augustine Line.
- The radar sign has been placed at London Road, MacKenzie Camp Road and Amberley Road at the request of residents.
- The by-pass road has been installed at the Birch Beach bridge and Van Driels are currently reconstructing the spillway on the north side of the road.

Respectfully submitted,



Thomas McCarthy,
Public Works Superintendent

Approved by:



Mark Becker, CAO



COUNCIL REPORT

From: Thomas McCarthy
Public Works Superintendent
Date: July 13, 2021
Subject: Dungannon Gazebo

RECOMMENDATION:

That Council award the tender for the construction of the Dungannon Park Gazebo to Arcadia Custom Living Ltd. for a cost of \$95,400.00 excluding HST.

And that Council increase its contribution to the Dungannon Community Alliance to a total of \$15,675.00 to reflect the tendered cost of installing fencing at Dungannon Park.

And that, the additional \$5,675.00 be funded through any unused portion of the grants to organizations budget and the COVID-19 reserve.

And that, the remainder of the project be funded through contributions from the Dungannon Community Alliance and public donations.

BACKGROUND:

In July 2018, The Township of Ashfield-Colborne-Wawanosh purchased a vacant lot located at 44 Joseph Street in Dungannon for the Dungannon Community Alliance (DCA) to convert to a community green space. The call for tender for the construction of a Gazebo was issued in 2021, the results and discussion are summarized in the attached documents.

COMMENT:

There is \$10,000.00 allocated in the 2021 budget for the construction of fencing at the Dungannon park. The tendered amount for this line item was \$15,675.00, resulting in a budgetary shortfall of \$5,675.00.

Options Considered:

1. Complete the project as tendered, increase the Township's contribution to \$15,675.00
2. Complete the project without the fencing component, budget for fencing in 2022.

OTHERS CONSULTED:

Ken Logtenberg, BM Ross
Susanne Cutting, Dungannon Community Alliance
Ellen McManus, Treasurer

Respectfully submitted,

Thomas McCarthy,
Public Works Superintendent

Approved by:

Mark Becker, CAO



July 7, 2021

Thomas McCarthy, Public Works Superintendent
Township of Ashfield Colborne Wawanosh

Re: Tender for Construction of Gazebo and Fence at Dungannon Park

Mr. McCarthy

Members of the Dungannon Community Alliance, DCA, met to review the tender received for the above project. Below is a summary of how we intend to adjust the scope of the work, an explanation of the funds we have available to pay for the project and enclosed with this letter is a summary of the cost allocation for this project. We ask that the Township review the tender and assuming the Township has no concerns, we request that the Township accept the tender for this project.

We reviewed the tender and have decided that we do not want the contractor to proceed with the provisional items, installation of either type of water bottle filling station. By removing these two provisional items that reduces the total project cost to \$95,400 excluding HST but including the \$5,000 in contingencies.

Based on previous correspondence with the Township, it was our understanding that the Township would fund installation of the sidewalk and installation of a fence along the north side of the property. It was understood the sidewalk would be completed by the Township staff or arranged by the Township to be completed later. As requested, we have included the cost of the fence in the tender and when dividing up the cost, the cost for the fencing was included in the Township's allocation of costs. The Township's portion of the project costs would be \$15,675 plus HST; however, there is a provision in the tender allowing the Township to delay that work until 2022, if desired.

Our plan to finance this project is using donations, grants received to date plus additional funds that would be collected from donations or fund-raising events throughout the remainder of this year. Donations to date include a \$50,000 donated by West Wawanosh for the construction of the gazebo, \$25,000 from the New Horizon's Grant and about \$5,700 of other donations. We have spent \$980 of these funds towards the cost of two picnic tables but that leaves us, about \$79,700 to fund our portion of the project costs.

We have attached a cost summary with this letter. If you have questions or require additional information, feel free to contact us.

Sincerely,

Susanne Cutting

Susanne Cutting
Secretary of the Dungannon Community Alliance

**SUMMARY OF TENDER ITEMS AND COST ALLOCATION
FOR CONSTRUCTION OF GAZEBO AND FENCE AT
DUNGANNON PARK
BMROSS CONTRACT NO. 19133**

Item	Description	Qty./Unit	Tendered Amount	Cost Allocation	
				DCA	ACW
1	Mobilization and Demobilization costs	1 L.S.	\$ 2,200.00	\$ 2,200.00	
2	Removal of surplus materials, excavation and compaction work	1 L.S.	\$ 8,250.00	\$ 8,250.00	
3	Concrete work including foundations, concrete slab, etc	1 L.S.	\$ 10,950.00	\$ 10,950.00	
4	Construction of all wood framing for the gazebo	1 L.S.	\$ 21,525.00	\$ 21,525.00	
5	Shingled roof on the gazebo and metal flashing, soffit, ceiling, trim	1 L.S.	\$ 20,900.00	\$ 20,900.00	
6	Electrical work				
	a) Electrical service costs	1 L.S.	\$ 1,500.00	\$ 1,500.00	
	b) Installation of electrical service line, control panel, lights, etc.	1 L.S.	\$ 5,000.00	\$ 5,000.00	
7	Plumbing work				
	a) Installation self draining frost free yard hydrant	1 L.S.	\$ 1,750.00	\$ 1,750.00	
	b) Installation of water bottle filling station, curb stop & drain				
	i) Outdoor unit without frost-free capabilities	1 L.S.(P)	\$ 2,900.00	\$ -	
	ii) Outdoor unit with frost free-capacitilities	1 L.S.(P)	\$ 5,400.00	\$ -	
8	Construction of the pressure treated wood fence				
	a) Material price with a 10% mark-up	1 L.S.	\$ 3,975.00		\$ 3,975.00
	b) Cost to provide all labour and equipment to construct fence	1 L.S.	\$ 4,950.00		\$ 4,950.00
9	Construction of painted metal picket fence with concrete base	1 L.S.	\$ 6,750.00		\$ 6,750.00
10	Site restoration of all areas disturbed	1 L.S.	\$ 2,650.00	\$ 2,650.00	
11	Contingency Amount (will only be used if there are authorized change orders)	1 L.S.(P)	\$ 5,000.00	\$ 5,000.00	
Sub-Total Tender			\$ 103,700.00	\$ 79,725.00	\$ 15,675.00
13% HST			\$ 13,481.00		
TOTAL TENDER			\$ 117,181.00		

Note: (P) References provisional items.



TOWNSHIP OF
ASHFIELD – COLBORNE – WAWANOSH

COUNCIL REPORT

From: Thomas McCarthy,
Public Works Superintendent
Date: July 13, 2021
Subject: Award of Tender One Ton Plow Truck

RECOMMENDATION:

That Council authorize the award of tender for purchase of one (1) one ton plow truck with dump box to Winegard Motors Ltd. for \$102,740.00 excluding HST licensing, plate and sticker fees.

BACKGROUND:

As included in the 2021 budget Township staff have tendered for the purchase of a one ton truck with a plow and a dump box for the Public Works Department. The rationale for the purchase is that it is to be used to plow narrow municipal roads that are difficult to maintain with a full-sized tandem plow truck. The truck will be used in the summer to tow the chipper and stump grinder. The vehicle also be used for landscaping and park maintenance.

COMMENT:

Staff advertised the tender publicly and contacted three dealers to make them aware of the tender. Despite these efforts only one tender was submitted. Township staff have reviewed the bid and found that it met the specifications set forth in the tender. The 2021 budget allocated a total of \$150,000.00 for this purchase.

Supplier	Bid not including HST
Winegard Motors Ltd.	\$102,740.00

The bid from Winegard Motors is a Ford F450 XL regular cab with an 9.4' long aluminum dump box fabricated by Eloquip in Elora and a 9.5' Western "V" plow. A similar dump body and plow can be seen in the attached photos. A "V" style plow will allow the operator to push snow in either direction which is helpful in cleaning dead ends and parking lots as well as directing snow away from driveways.

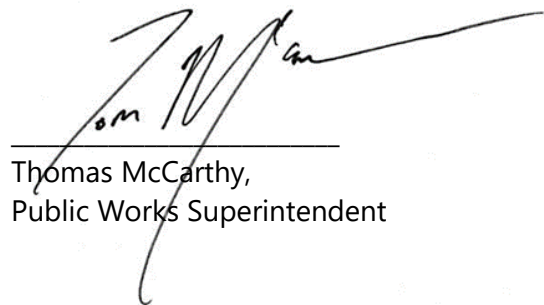
Not included in the tender is a slide in sander which staff will have either fabricated locally or purchased for a cost not to exceed the total budgeted amount.



Others Consulted:

Scott Rintoul, Equipment Operator & Labourer / Mechanic

Respectfully submitted,



Thomas McCarthy,
Public Works Superintendent

Approved by:



Mark Becker, CAO



COUNCIL REPORT

7.6.5

From: Thomas McCarthy,
Public Works Superintendent
Date: July 13, 2021
Subject: Crack Sealing

RECOMMENDATION:

That Council authorize staff to contract Cornell Construction to complete the annual crack sealing program for the quoted cost of \$2.10 per metre.

And that the total value of contract not to exceed the budgeted amount of \$50,000.00.

BACKGROUND:

Crack seal products are used to fill individual pavement cracks to prevent entry of water or other non-compressible substances such as sand, dirt, rocks or weeds. Crack sealant is typically used on early stage longitudinal cracks, transverse cracks, reflection cracks and block cracks. The result of not maintaining township infrastructure is a decrease in lifespan and ride quality of the road surface.

COMMENT:

Staff requested quotes from two contractors that have completed crack sealing for local municipalities. The quoted prices can be seen in the table below.

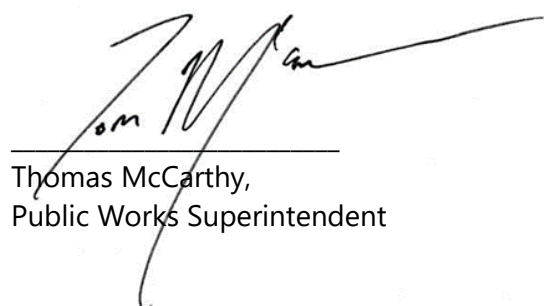
Supplier	\$/M
Roof and Road Services (Dean Dobson)	\$2.36
Cornell Construction	\$2.10

Work is to be completed at the direction of the Public Works Superintendent.

OTHERS CONSULTED:

The Huron County Road Supervisors Association.

Respectfully submitted,



Thomas McCarthy,
Public Works Superintendent

Approved by:



Mark Becker, CAO



7:00 p.m.

May 19, 2021

MINUTES

The Lucknow & District Joint Recreation Board met on the 19th day of May 2021, at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting is being held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law #52-2020, Section 3.10 which allows for Electronic Participation of Board Meetings.

MEMBERS

Lillian Abbott	(X) Arrived late at 7:10 p.m.
Jim Hanna	(X)
Glen McNeil	(X)
Jennifer Miltenburg	(X)
Don Murray	(X) Arrived late at 7:10 p.m.
Anita Snobelen	(X)

OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO/Deputy-Clerk (Board Secretary)	(X)

1.0 CALL TO ORDER

In the absence of Chairperson Lillian Abbott, Jim Hanna called the meeting to order and chaired the meeting until Lillian Abbott joined the meeting.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Lucknow & District Joint Recreation Board Minutes – April 21, 2021

Moved by	Jennifer Miltenburg
Seconded by	Anita Snobelen

ADOPTION #1	THAT the Lucknow & District Joint Recreation Board hereby adopts the
OF	April 21, 2021 Meeting Minutes as written.
MINUTES	Carried.

4.0 DELEGATIONS

No items scheduled.

5.0 REPORT OF THE CHAIRPERSON

Nothing to report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 2021 Early Ice Removal – Estimate

Due to the provincial lock down, the Lucknow & District Joint Recreation Board directed staff to remove the ice from the Lucknow & District Sports Complex on January 20th. Staff estimates that removing the ice early reduced electricity costs by approximately \$ 13,000, as well as approximately \$ 2,000 in part time staff wages were not required. Had the ice been kept in, rentals from Minor Hockey, the Lucknow Men's Recreational Hockey League, Learn to Skate, and other regular ice renters would have been approximately \$ 15,000.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.2 Canada Summer Jobs Grant

In 2020, the Canada Summer Jobs grant temporarily expanded its program to include winter employment, which the Lucknow & District Recreation Department was able to take advantage of prior to the December Stay-at-home order. The 2021 Canada Summer Jobs program has also included winter employment and staff has received notification that the following positions been approved for funding:

- 1x Seasonal Sports and Recreation Attendant (Summer)
- 1x Aquatic Supervisor
- 2x Lifeguards
- 1x Summer Sports Camp instructor
- 1x Seasonal Sports and Recreation Attendant (Winter Operator)
- 2x Seasonal Sports and Recreation Attendant (Winter)
-

Each position has been approved for funding of \$10.69 per hour for various hours of employment through different timeframes.

STAFF COMMENTS: For your information purposes.

ACTION: Noted.

6.3 Moffitness Health & Fitness Centre

We have provided the Board with a copy of the letter received from Moffitness Health & Fitness Centre on April 28th as well as a copy of their proposal sent May 11th. We have also provided the Board with a copy of the report prepared by Steve Bushell, Facility Manager / Recreation Co-ordinator in this regard.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to accept Moffitness Health & Fitness Centre 3 month notice to "terminate the lease". The Board is very appreciative to the owners for their past service to the community and want to thank the owners for the past number of years.

The Board agreed that this is not the core business of the Lucknow & District Recreation Department and that they are not interested in purchasing the equipment, and hiring staff to run the facility.

The Board wishes Moffitness Health & Fitness Centre all the best in finding a potential buyer for their business, as the Board and the Recreation Department are here to work with the potential buyer moving forward.

Chairperson Lillian Abbott resumed to the chair for the balance of the meeting.

6.4 Huron-Kinloss Parks & Recreation Service Delivery and Modernization Opportunities Review

At the last Board Meeting it was agreed to have staff initiate a discussion with the Huron-Kinloss Community Services Department, with staff bringing back a report with associated costs, outcomes, and possible recommendations to a future meeting for consideration. We have provided the Board with a copy of the report prepared by Steve Bushell, Facility Manager / Recreation Co-ordinator in this regard.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed that they are not interested in the proposal as recommended by staff, therefore no action is required.

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report

		Moved by	Jim Hanna
		Seconded by	Anita Snobelen
REVENUE/ EXPENDITURE REPORT	#2	THAT the Lucknow & District Joint Recreation Board hereby accepts the Revenue/Expenditure Report as written.	
			Carried.

7.2 April 2021 Cheque Listing

Moved by Anita Snobelen
Seconded by Jennifer Miltenburg

CHEQUE LISTING #3 THAT the Lucknow & District Joint Recreation Board hereby accepts the April 2021 cheque listing as presented in the total amount of \$ 25,753.96.

Carried.

8.0 OTHER BUSINESS

No items scheduled.

9.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

10.0 ADJOURNMENT

Moved by Jennifer Miltenburg
Seconded by Don Murray

ADJOURN #4 THAT the Lucknow and District Joint Recreation Board do now adjourn to meet again on June 16, 2021 at 7:00 p.m. or at the Call of the Chairperson.

Carried.
~



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 51-2021

BEING A BY-LAW to adopt and maintain a Procurement Policy for the Township of
Ashfield-Colborne-Wawanosh

WHEREAS Section 270(1)3 of the Municipal Act, 2001, S.O. 2001, c. 25 as amended provides that a municipality shall adopt and maintain policies with respect to its procurement of goods and services;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The Procurement Policy as attached hereto as Schedule A is hereby adopted.
2. By-Law 22-2013 is hereby repealed.
3. This by-law shall come into force and take effect immediately upon final passing thereof.
4. This by-law may be cited as the "Procurement Policy".

Read a first and second time this 13th day of July 2021.

Read a third time and finally passed this 13th day of July 2021.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 52-2021

BEING A BY-LAW to confirm the proceedings of the Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting held on July 13, 2021.

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O. 2001, Chapter 23 as amended, requires that a municipal Council to exercise its powers by By-Law;

AND WHEREAS Council, or a Committee of Council often authorizes actions to be taken which does not lend itself to an individual By-Law;

AND WHEREAS it is deemed expedient to confirm the proceedings of Council at its meeting hereinafter set out;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The actions of the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting held on the 13th day of July 2021 with respect to each motion, resolution and other action passed and taken by Council at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. The Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the actions of the Council referred to in the preceding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation.

Read a first and second time this 13th day of July 2021.

Read a third time and finally passed this 13th day of July 2021.

Mayor, Glen McNeil

CAO/Deputy Clerk, Mark Becker