



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

**Council Agenda
February 18, 2020**

Township of Ashfield-Colborne-Wawanosh Council will meet in regular session on the 18th day of February 2020, at 9:00 am in the Township of Ashfield-Colborne-Wawanosh Council Chambers.

1.0 CALL TO ORDER

Video/Audio Approval – if applicable

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Council Meeting Minutes – February 4, 2020

Moved by
Seconded by

ADOPT
COUNCIL
MINUTES

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the February 4, 2020 Council Meeting Minutes as written.

4.0 OPEN FORUM (items pertaining to the agenda)

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner

Cannabis Production Zoning By-Law Amendment
Township of Ashfield-Colborne-Wawanosh / Zoning By-Law Housekeeping Amendment

Moved by
Seconded by

ADJOURN
COUNCIL
MEETING

THAT Ashfield-Colborne-Wawanosh Township Council hereby adjourns their regular Council Meeting.

Moved by
Seconded by

OPEN
PUBLIC
MEETING

THAT Ashfield-Colborne-Wawanosh Township Council hereby opens the Planning Advisory Committee Public Meeting to deal with Zoning By-Law Amendment that was submitted by the Township of Ashfield-Colborne-Wawanosh.

This public meeting is pertaining to the adoption of By-law 17-2020 for the purpose of introducing zoning provisions relating to cannabis production facilities is being held pursuant to Section 34 of the Planning Act, which requires any municipality passing a by-law with respect to land use controls to hold at least one public meeting to allow opportunity for members of the public to make representation to Council with respect to the proposed by-law.

Ms. Whaling-Rae will review the application with the Planning Advisory Committee.

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH PLANNING ADVISORY COMMITTEE MEETING

Call to order

Declaration of Pecuniary Interests

Purpose

The purpose and effect of the proposed housekeeping amendment is to introduce zoning provisions for cannabis production facilities.

This public meeting is pertaining to the adoption of By-law 17-2020 for the purpose of introducing zoning provisions relating to cannabis production facilities is being held pursuant to Section 34 of the Planning Act, which requires any municipality passing a by-law with respect to land use controls to hold at least one public meeting to allow opportunity for members of the public to make representation to Council with respect to the proposed by-law.

This by-law affects all lands within the Township of Ashfield-Colborne-Wawanosh and amends the Zoning By-law of the Corporation of the Township of Ashfield-Colborne-Wawanosh (32-2008).

Requirement

This Public Meeting is being held under The Planning Act, which requires that Council hold at least one Public Meeting and that proper notice be given.

Application Process

An application was submitted by the Township of Ashfield-Colborne-Wawanosh and considered complete on January 17, 2020.

Notice of the Public Meeting was advertised by the municipality on January 29, 2020.

Comments:

- 1) Huron County Planner
- 2) Applicant and/or Agent
- 3) Others
- 4) Council's Questions and/or Comments.

NOTE: If a person or public body that files an appeal of a decision of ACW Township in respect to the proposed rezoning, but does not make written or oral submissions before the proposed rezoning is adopted, the Local Planning Appeal Tribunal (LPAT) may dismiss all or part of the appeal.

Zoning By-law Procedure Following Public Meeting

- This is a Public Meeting, not a Council Meeting; therefore, a decision of Council may or may not be made later this morning.
- If the By-law is passed, the Clerk must send Notice of the Passing of the By-law to all persons notified of this meeting and to any person or public body that has requested it.
- There is a 20-day objection period from the time Notice of Passing has been mailed, where submissions will be received by the Clerk.
- If an objection is received, an appeal is lodged with the Local Planning Appeal Tribunal (LPAT) and the Municipality no longer has jurisdiction of the file and/or the processing time. You may only file an appeal if you have submitted oral or written comments prior to the decision of Council.
- The fee for filing an appeal is \$300.00 payable by Certified Cheque or Money Order in Canadian funds, made out to the Minister of Finance, and must be accompanied by Appellant Form (A1).
- If Council does not pass the by-law, the applicant may appeal to the LPAT.
- If the By-law is passed and no objections are received within the 20-day appeal period, the Clerk will certify that the By-law is in force and effect as of the date of its passing and Notice is forwarded to the Planning Department and to the applicant.

Recommendation of the Huron County Planner

It is recommended that the zoning by-law amendment be approved.

Recommendation of the Planning Advisory Committee**Effect of Public and Agency Comments on Decision of Council to the Application**

Adjournment

That there being no further business, the Public Meeting be hereby closed at _____ a.m.

Moved by
Seconded by

CLOSE
PUBLIC
MEETING

THAT Ashfield-Colborne-Wawanosh Township Council hereby closes the Planning Advisory Committee Public Meeting.

5.2 9:15 a.m. - Celina Whaling-Rae / County of Huron Planner – Committee of Adjustment

Jason Aurini / Doug Geoffrey - Minor Variance Application File - #MV01-20

Moved by
Seconded by

OPEN
COMMITTEE
OF
ADJUSTMENT
MEETING

THAT Ashfield-Colborne-Wawanosh Council hereby adjourns their regular Council Meeting and hereby opens their Committee of Adjustment Meeting and Hearing to review the Jason Aurini Minor Variance Application.

We have provided Council with a copy of the report prepared by the County Planner, Celina Whaling-Rae, in regards to this application. Ms. Whaling-Rae will review the application with the Committee of Adjustment.

STAFF COMMENTS: That this application for minor variance be approved subject to the following conditions:

- That the structure be located within the footprint contained on the site plan that accompanied the application.
- That the structure be constructed as shown in the elevation drawings that accompanied the application.
- That the variances' approval is valid for a period of 18 months from the date of the Committee's decision.

Moved by
Seconded by

APPROVE
AURINI
APPLICATION

THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby agrees to approve the Jason Aurini Minor Variance Application as submitted, subject to the conditions as noted in the Planner's Report.

Effect of Public and Agency Comments on Decision of Council to the Application

Moved by
Seconded by

CLOSE
COMMITTEE
OF
ADJUSTMENT

THAT Ashfield-Colborne-Wawanosh Committee of Adjustment hereby closes their meeting.

Moved by
Seconded by

RECONVENE
REGULAR
COUNCIL
MEETING

THAT Ashfield-Colborne-Wawanosh Township Council hereby reconvenes the regular Council Meeting of February 18, 2020.

5.3 9:30 a.m. – Celina Whaling-Rae / County of Huron Planner - Consent Application

Bradley and Veronica Hill - Consent File #C03-2020

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regards to the application for consent received from Bradley & Veronica Hill. Ms. Whaling-Rae will review the application with Council.

STAFF COMMENTS: We seek your direction.

5.4 9:45 a.m. - Celina Whaling-Rae / County of Huron Planner – Housing Initiative

We have provided Council with a copy of the three associated reports with respect to the Housing Initiative, prepared by Denise Van Amersfoort, Senior Planner. Ms. Whaling-Rae will review the reports with Council.

STAFF COMMENTS: For your information purposes.

5.5 10:00 a.m. - Celina Whaling-Rae / County of Huron Planner – Port Albert Closed Landfills

We have provided Council with a copy of the report prepared by Celina Whaling-Rae in regards to the Port Albert Closed Landfills along with a copy of the proposal and cost estimate provided by R.J. Burnside & Associates Limited. Ms. Whaling-Rae will review the report with Council.

STAFF COMMENTS: We seek your direction.

5.6 11:00 a.m. - Jason Morgan / Alan Avis Architects Inc. – Municipal Addition / Renovation

As a follow-up from the Council Meeting of January 14th, Council reviewed the “Schematic Design Drawings” and the “Estimate of Probable Construction Cost” for the Municipal Office Addition / Renovations, as prepared by Allan Avis Architects Inc. At that meeting Council agreed to proceed to have Allan Avis Architects Inc. to prepare the Construction Drawings with staff including the project into the 2020 Draft Budget.

We have now received the costs for the preparation of these drawings and have provided Council with a copy of the “Service and Fee Proposal”, along with a copy of the “Fee Breakdown”, as prepared by Allan Avis Architects Inc. We have invited Jason Morgan from Alan Avis Architects Inc. to answer any questions of Council.

STAFF COMMENTS: That we proceed with the "Service and Fee Proposal" as prepared by Allan Avis Architects Inc. and adopt the following resolution.

Moved by
Seconded by

ALLAN AVIS
SERVICE &
FEE
PROPOSAL
OFFICE
ADDITION

THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the Service and Fee Proposal as prepared by Allan Avis Architects Inc., and gives pre-budget approval in the amount of \$61,300 plus H.S.T. for the Documents for Permit and Construction, Bidding Phase, and Construction Phase as outlined in their proposal dated February 5, 2020.

6.0 ACCOUNTS

6.1 Payment of Current Accounts as Presented

Moved by
Seconded by

APPROVE
ACCOUNTS

THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes the payment of the February 2020 accounts as presented.

6.2 Payment of Previous Month Actual Accounts

Moved by
Seconded by

APPROVE
ACTUAL
PAYMENTS

THAT Ashfield-Colborne-Wawanosh Township Council hereby approves the payment of the January 2020 accounts in the amount of \$ 708,408.01.

6.3 Summary Revenue/Expenditure Reports

Reports for the Township, Lucknow & District Fire Department, Lucknow & District Medical Centre, and Lucknow & District Recreation from January 2020.

Moved by
Seconded by

REVENUE
EXPEND-
ITURE
REPORT

THAT Ashfield-Colborne-Wawanosh Township Council adopts the summary revenue/expenditure reports of the Treasurer as written.

7.0 DEPARTMENT / COMMITTEE REPORTS

7.1 Water Department

7.1.1 Century Heights Drinking Water System Inspection Report

We have provided Council with a copy of the above noted inspection report.

STAFF COMMENTS: For your information purposes.

7.1.2 Veolia Water Canada Contract / Renewal

Veolia Water Canada maintains the ACW Municipal Water Systems. The contract expires in April 2020. Staff met with Veolia Water to discuss the renewal. Staff is content with the wording in the existing contract from 2011, as amended in 2015, and are very happy with the services that Veolia Water provide to the municipality. We have provided Council with a copy of the amending agreement, with the amendments of Section 2.1 as housekeeping only, and Section 8.1 being the term of the agreement. The term is one year only due to the unknown situation in Dungannon with the new Arsenic Treatment Facility.

The current contract compensation is \$139,521.48 per year, with the Consumer Price Index being applied annually. The contract also includes the operation of the Benmiller Sanitary Collection System located in our road allowance at Benmiller Heights.

We have provided Council with a copy of the existing agreement (2011), amending agreement (2015), amending agreement (2020), along with the authorizing by-law.

STAFF COMMENTS: That Council adopts the amending agreement by by-law in Section 14.

7.2 Building Department

7.2.1 Chief Building Official's Report

We have provided Council with a copy of Mr. Pollock's report. Mr. Pollock will be present this morning.

STAFF COMMENTS: For your information purposes.

7.2.2 Complete Construction (Goderich) Ltd. – Development Amendment Agreement

We have provided Council with a copy of the report prepared by Chief Building Official Brett Pollock, a copy of the amending Development Agreement, and the authorizing by-law for consideration. Mr. Pollock will be present this morning.

STAFF COMMENTS: That Council authorize the amending agreement by by-law in Section 14.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

7.4.1 Amberley Beach Road Project – Closing of New Drainage Works Request

We have provided Council with a copy of a report prepared by Stephen Brickman of Dietrich Engineering Ltd. with respect to the closing of a request for a new drainage works under the Drainage Act.

STAFF COMMENTS: For your information purposes.

7.5 Administration Department

7.5.1 Human Resource Policy Amendment - Performance Review

We have provided Council with a copy of the revised policy for Performance Reviews which removes the following paragraphs:

The CAO/Clerk-Treasurer, Mayor, and Deputy-Mayor, are responsible for the review of the Public Works Superintendent.

Should an employee disagree with the performance review, they may have an opportunity to discuss the review with Council.

STAFF COMMENTS: That Council adopt the following resolution to amend Policy No. HR – 1.06 Performance Review.

Moved by
Seconded by

AMEND HR
– 1.06
PERFORMA
NCE
REVIEW
POLICY

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the revised Human Resource Policy 1.06 being the Performance Reviews, revised date of February 18, 2020.

7.5.2 Tax Collector / Payroll Clerk (Maternity Leave) Appointment By-Law

As Council are aware, staff called for applications for the one-year contract, reviewed the applications received, and interviewed those selected. We are pleased to report that Brooke Austin has accepted this one-year maternity leave position as Tax Collector / Payroll Clerk. We are very excited to have Brooke as part of the ACW Team and are very confident that she will serve ACW well. We have provided Council with a copy of the appointment by-law for adoption.

STAFF COMMENTS: That Council adopts the by-law in Section 14.

7.5.3 By-Law Enforcement Officer Report

We have provided Council with a copy of the report prepared by Bruce Brockelbank.

STAFF COMMENTS: For your information purposes.

7.5.4 Noise By-Law

We have provided Council with a copy of the report along with a copy of the "Draft Noise By-Law" for review as prepared by Deputy Clerk Florence Witherspoon. Ms. Witherspoon will be present this morning.

STAFF COMMENTS: We seek your direction.

7.6 **Public Works Department**

No items scheduled.

7.7 **Environmental Services**

No items scheduled.

7.8 **Committee Reports**

8.0 **NEW BUSINESS**

No items scheduled.

9.0 **CORRESPONDENCE / DIRECTION REQUIRED**

9.1 33rd Annual Provincial Elementary School Curling Championship

We have provided Council with a copy of their Sponsorship Request.

STAFF COMMENTS: We seek your direction.

9.2 Dungannon Pro Rodeo – Financial Donation Request

We have provided Council with a copy of their Financial Donation Request.

STAFF COMMENTS: That we defer to the 2020 Budget Deliberations.

9.3 Huron County Federation of Agriculture – Invitation

We have provided Council with a copy of the invitation to the Annual MPP/MP/Local Politician Meeting on March 6th.

STAFF COMMENTS: We seek your direction.

9.4 Huron Perth Agriculture & Water Festival – Financial Donation Request

We have provided Council with a copy of their Financial Donation Request.

STAFF COMMENTS: We seek your direction.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

- 10.1 Maitland Valley Conservation Authority – Annual Meeting
- 10.2 County of Huron – External Service Review
- 10.3 Huron County Federation of Agriculture Letter – Bill 156 Support
- 10.4 St. Helens Hall Committee – Minutes

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS

- 12.1 Ontario Good Roads Association (OGRA) Conference – February 23-26, 2020

Mayor McNeil and Councillor Vanstone and Miltenburg attending.

STAFF COMMENTS: Reminder only.

- 12.2 Economic Development Committee Annual Review – March 17th at 1:00 p.m.

Mayor McNeil, Deputy Mayor Watt, and Councillor Miltenburg attending.

STAFF COMMENTS: Reminder only.

- 12.3 2020 Budget Deliberations – March 20th at 9:00 a.m.

All members of Council attending for a full day.

STAFF COMMENTS: Reminder only.

- 12.4 Official Plan Preliminary Review – March 25th at 1:00 p.m.

All members of Council attending.

STAFF COMMENTS: Reminder only.

- 12.5 Burnside Annual Client Appreciation Night – March 25th

Mayor McNeil, Deputy Mayor Watt, Councillor Miltenburg, Vanstone, and Fisher attending.

STAFF COMMENTS: Reminder only.

- 12.6 Lake Huron Conference – Is the Coast Clear? – May 12th-13th

Mayor McNeil and Deputy Mayor Watt attending.

STAFF COMMENTS: Reminder only.

- 12.7 Association of Municipalities of Ontario (AMO) Annual Conference – August 16-19th 2020

Councillor Vanstone and Fisher attending.

STAFF COMMENTS: Reminder only.

13.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

14.0 BY-LAWS**14.1 Cannabis Production Facility By-Law**

Moved by
Seconded by

CANNABIS
PRODUCTIO
N ZONING
BY-LAW
AMENDMEN
T

THAT leave be given to introduce By-Law #17-2020 being a by-law to amend zoning by-law #32-2008 of the Township of Ashfield-Colborne-Wawanosh as amended, and that it now be read severally a first, second, and third time, and finally passed this 18th day of February 2020.

14.2 Tax Collector / Payroll Clerk (Maternity Leave) Appointment By-Law

Moved by
Seconded by

APPOINT
TAX
COLLECTOR
PAYROLL
CLERK BY-
LAW

THAT leave be given to introduce By-Law #15-2020 being a by-law to establish and appoint the position of Tax Collector / Payroll Clerk, and that it now be read severally a first, second, and third time, and finally passed this 18th day of February 2020.

14.3 Veolia Water Contract By-Law

Moved by
Seconded by

VEOLIA
WATER
CONTRACT
BY-LAW

THAT leave be given to introduce By-Law #18-2020 being a by-law to authorize the Clerk to execute the amendment agreement between Veolia Water Canada Inc. and the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 18th day of February 2020.

14.4 Complete Construction (Goderich) Ltd. Agreement By-Law

Moved by
Seconded by

COMPLETE
CONSTRUC
TION
AGREEMEN
T BY-LAW

THAT leave be given to introduce By-Law #19-2020 being a by-law to authorize the execution of the amending Development Agreement with Complete Construction Ltd. and the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 18th day of February 2020.

14.5 Confirmation By-Law

Moved by
Seconded by

CONFIRMAT
ION BY-LAW

THAT leave be given to introduce By-Law #16-2020 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on February 18, 2020, and that it now be read severally a first, second, and third time, and finally passed this 18th day of February 2020.

~

15.0 **ADJOURNMENT**

Moved by
Seconded by

ADJOURN

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on March 3, 2020 at 9:00 a.m. or at the Call of the Mayor.

~



Council Minutes February 4, 2020

Township of Ashfield-Colborne-Wawanosh Council met in regular session on the 4th day of February 2020, at 9:00 am in the Township of Ashfield-Colborne-Wawanosh Council Chambers.

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Clerk-Treasurer
Chief Building Official
Public Works Superintendent
Deputy Clerk

Mark Becker
Brett Pollock
Brian Van Osch
Florence Witherspoon

OTHERS PRESENT: Celina Whaling-Rae, Gwen Deveraux, and Nancy Simpson.

1.0 CALL TO ORDER

It was noted that the Township Staff will be audiotaping the mornings meeting.

2.0 DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

Moved by Miltenburg
Seconded by Vanstone

ADOPT
COUNCIL
MINUTES

#1

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the January 14, 2020 Council Meeting Minutes as written.

Carried.

4.0 OPEN FORUM (items pertaining to the agenda)

None.

5.0 DELEGATIONS

5.1 9:00 a.m. – Celina Whaling-Rae / County of Huron Planner

Jane Ross Application / To Deem a Lot to be Outside of a Plan of Subdivision Lot 1, Plan 581, Ashfield Ward, Township of Ashfield-Colborne-Wawanosh

We have provided Council with a copy of the report prepared by Ms. Whaling-Rae in this regard along with the applicable by-law. Ms. Whaling-Rae reviewed the report and by-law with Council.

STAFF COMMENTS: That Council adopt the by-law as presented to deem Lot 1, Plan 581 to not being a lot within a plan of subdivision for subdivision control purposes.

ACTION: Council agreed to adopt the by-law as presented in Section 14 to deem Lot 1, Plan 581 to not being a lot within a plan of subdivision for subdivision control purposes.

- 5.2 9:15 a.m. - Celina Whaling-Rae / County of Huron Planner

Treatment of Cemeteries in Calculating Minimum Distance Setbacks (MDS)

We have provided Council with a copy of the report prepared by Ms. Whaling-Rae in regards to treating all rural cemeteries as a Type A land use, OR that Council provide direction regarding the treatment of cemeteries in the calculation of MDS II. Ms. Whaling-Rae reviewed her report with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to treat all rural cemeteries as a Type A land use. Staff will bring back a Housekeeping Amendment to the Zoning By-Law.

- 5.3 9:30 a.m. - Celina Whaling-Rae / County of Huron Planner

Proposal to Initiate Internal Official Plan Discussions

We have provided Council with a copy of the report prepared by Ms. Whaling-Rae in regards to initiating internal Official Plan discussions. Staff suggest that Council agree to initiate the scheduling of an internal discussion regarding the ACW Official Plan in anticipation of the document's formal review in 2021. Ms. Whaling-Rae reviewed her report with Council.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to initiate the scheduling of an internal discussion regarding the ACW Official Plan in anticipation of the document's formal review in 2021. Council agreed to set a date of March 25th at 1:00 p.m. in Council Chambers for the first review.

- 5.4 10:00 a.m. – Gwen Deveraux & Nancy Simpson
Gateway Centre for Excellence in Rural Health

We have provided Council with a copy of the correspondence received from the Gateway Centre for Excellence in Rural Health. Ms. Deveraux and Ms. Simpson addressed Council in this regard.

STAFF COMMENTS: None.

ACTION: Council agreed to donate \$1,000 for the sponsorship of the Mental & Addictions Event in April for the Gateway Centre for Excellence in Rural Health. Staff will include this amount in the 2020 Budget.

6.0 **ACCOUNTS**

- 6.1 Year End 2019 - Summary Revenue/Expenditure Reports

We have provided Council with a copy of the final report for the year ending December 31, 2019.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.0 **DEPARTMENT / COMMITTEE REPORTS**

7.1 **Water Department**

- 7.1.1 Water Operations & Maintenance Report – December 2019

We have provided Council with a copy of the report prepared by Veolia Water Canada in regards to the operation and maintenance of our water systems for December 2019.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.2 Building Department

7.2.1 Building Permit Fees – Review

We have provided Council with a copy of the report prepared by Chief Building Official Brett Pollock with regards to a Building Permit Fee review and recommended changes. Mr. Pollock will be present this morning.

STAFF COMMENTS: That Council approve the update to the Building Permit Fees as per the report provided and further that an amending by-law be brought forward to Council.

ACTION: Council agreed to accept the update to the Building Permit Fees as per the report provided and further that an amending by-law be brought forward to Council.

7.2.2 Port Albert Servicing Master Plan Project – Update

We have provided Council with a copy of the update received from Kelly Vader of B.M. Ross & Associates Limited.

STAFF COMMENTS: That Council agree to proceed as recommended in the report of the “Next Steps”.

ACTION: Council agreed to proceed as recommended in the report of B.M. Ross & Associates with respect to the “Next Steps” and the on-line question and answer document be closed effective today.

7.2.3 Roman Miller Site Plan Control Amendment

Council previously approved a Zoning By-Law amendment to extend the AG3-1 zoning to allow for the expansion of a Saw Mill at 85155 Donnybrook Road. As a result of this amendment the existing Site Plan Control By-law is to be amended and updated to reflect the expanded AG3-1 area.

STAFF COMMENTS: That Council accepts and adopts the Site Plan Control By-law as provided and authorize the signing of such by by-law in Section 14.

ACTION: Council agreed to accept and adopt the Site Plan Control By-Law in Section 14.

7.3 Cemetery Department

No items scheduled.

7.4 Drainage Department

No items scheduled.

7.5 Administration Department

7.5.1 Maitland Valley Conservation Authority – 2020 Priorities and Draft Budget

We have provided Council with a copy of the letter and the 2020 Priorities and Draft Budget for the Maitland Valley Conservation Authority.

STAFF COMMENTS: For your information purposes.

ACTION: Council agreed to accept the Draft Budget as presented.

7.5.2 Lucknow & District Medical Centre Board Budget – 2020

We have provided Council with budget for the Lucknow & District Medical Centre Board Budget for 2020, which was most recently approved by the Board.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.3 Lucknow & District Joint Fire Board Budget – 2020

We have provided Council with budget for the Lucknow & District Joint Fire Board Budget for 2020, which was most recently approved by the Board.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.4 Lucknow & District Joint Recreation Board Budget – 2020

We have provided Council with budget for the Lucknow & District Joint Recreation Board Budget for 2020, which was most recently approved by the Board.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.5.5 Amberley General Store Ltd. – LCBO Agency

We have provided Council with a copy of the request from Amberley General Store to allow the LCBO Agency open during the specified Statutory Holidays in 2020. We have approved this every year since they became an LCBO Agency.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to authorized the request for Amberley General Store to allow the LCBO Agency to open during the specified Statutory Holidays in 2020.

7.5.6 2020 Budget Deliberations

We need to set a date to review the proposed budget which will be an all-day meeting to at least get started. We usually meet the first or second week in March.

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to set a date of Friday, March 20, 2020 at 9:00 a.m.

7.5.7 Consolidated Appointment By-Law Amendment

As a follow-up from our last meeting we have provided Council with a copy of the by-law adding the following new committee:

- Community Development Committee – Roger Watt and Jennifer Miltenburg

Mayor Glen McNeil has requested that the following appointment be changed:

- Lucknow & District Joint Fire Board – replace Anita Snobelen with Glen McNeil

STAFF COMMENTS: That Council adopt the by-law as presented in Section 14.

ACTION: Council agreed to adopt the by-law as presented in Section 14.

7.5.8 Lucknow Medical Centre Lease Agreement

With the renovation of the Lucknow Medical Centre complete, Drs. Sean Henderson and Justin Puntillo have commenced their practices at the facility. We have provided Council with a copy of the lease for execution and the authorizing by-law.

STAFF COMMENTS: That Council adopts the authorizing by-law as presented in Section 14.

ACTION: Council agreed to authorize the signing of the agreement and adopt by-law in Section 14.

7.5.9 North Huron and Goderich Fire Chief Appointment By-Law

In light of changes in the appointments of Fire Chiefs and Deputy Fire Chiefs for North Huron and Goderich Fire Departments, we have provided Council with a copy of the appointment by-law to reflect who holds the current positions.

STAFF COMMENTS: That Council adopts the by-law as presented in Section 14.

ACTION: Council agreed to adopt the by-law as presented in Section 14.

7.5.10 Community Safety and Well Being Plan

We have provided Council with a copy of the report prepared by Deputy Clerk Florence Witherspoon with respect to the Community Safety and Well Being Plan. Ms. Witherspoon will be present this morning.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

7.6 Public Works Department

7.6.1 Gravel Farm / Land Purchase

As a follow-up from the “In-Camera Session” held on May 21, 2019, we have provided Council with a copy of the by-law to authorize the purchase of certain lands from Leslie Anne Siess, Brenda Marie Reid-Wysman, and John Douglas Peter Reid, at Part Lot 9, Concession 6, ED Ashfield as In R31979, Township of Ashfield-Colborne-Wawanosh. They have accepted the offer and the by-law will need to be adopted in Section 14 to authorize the purchase of said lands.

STAFF COMMENTS: That Council adopts the by-law as presented in Section 14.

ACTION: Council agreed to authorize the signing of the purchase of said lands and adopt by by-law in Section 14.

7.6.2 Crushed Gravel Tenders – 2020

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch in regards to the Crushed Gravel Tenders for 2020. Mr. Van Osch will be present this morning.

STAFF COMMENTS: That Council accepts the lowest tender of Johnston Bros. (Bothwell) Ltd. in the amount of \$ 318,388.80 taxes included.

ACTION: Council agreed to adopt the following resolution.

Moved by Watt
 Seconded by Snobelen

ACCEPT #2 THAT Ashfield-Colborne-Wawanosh Township Council hereby gives
 CRUSHED pre-budget approval, and accepts the tender of Johnston
 GRAVEL Bros. (Bothwell) Ltd. to crush, stockpile, haul, and spread granular A
 TENDER Gravel on Township Roads in the total amount of \$ 318,388.80 taxes
 included. Gravel to be applied at the discretion of the Public Works
 Superintendent.

Carried.

7.6.3 Calcium Chloride Tenders – 2020

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch in regards to the Calcium Chloride Tenders for 2020. Mr. Van Osch will be present this morning.

STAFF COMMENTS: That we proceed with the tender of Da-Lee Dust Control in the amount of \$ 371.52 per flake imperial ton, including H.S.T. for the year 2020.

ACTION: Council agreed to adopt the following resolution.

Moved by Forster
 Seconded by Miltenburg

ACCEPT #3 THAT Ashfield-Colborne-Wawanosh Township Council hereby gives
 CALCIUM pre-budget approval, and accepts the tender of Da-Lee Dust Control
 CHLORIDE to supply and apply calcium chloride on Township Roads at the rate of
 TENDER \$ 371.52 per flake imperial ton, including H.S.T. Calcium Chloride to be
 applied at the discretion of the Public Works Superintendent.

Carried.

7.6.4 Hills Road Bridge Replacement

We have provided Council with a copy of the report prepared by Public Works Superintendent Brian Van Osch along with a copy of the report prepared by B.M. Ross & Associates with respect to the Hills Road Bridge Replacement. Mr. Van Osch will be present this morning.

STAFF COMMENTS: That Council agrees with moving forward with Design Option #2 for the replacement of the culvert over Sharpe's Creek on Hills Road with an estimated budget amount including engineering of \$625,000 plus H.S.T. and adopt the following resolution.

ACTION: Council agreed to adopt the following resolution.

Moved by Vanstone
Seconded by Watt

PROCEED #4
WITH HILLS
ROAD
BRIDGE
REPLACEMENT
NT

THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to move forward with Design Option #2 for the replacement of the culvert over Sharpe's Creek on Hills Road with an estimated budget amount, including engineering, of \$625,000 plus H.S.T. which will be included in the proposed draft 2020 Budget.

Carried.

7.7 Environmental Services

7.7.1 Ashfield Landfill Site

Please refer to the "In-Camera Session" (security of property of the municipality)

7.8 Committee Reports

Councillor Jennifer Miltenburg reported on the Dungannon Community Alliance Committee.

Councillor Wayne Forster reported on the Coalition of Huron Injury Prevention Committee and Wingham Physician Recruitment Committee.

8.0 NEW BUSINESS

No items scheduled.

9.0 CORRESPONDENCE / DIRECTION REQUIRED

9.1 Lucknow Agricultural Society – Lucknow Fall Fair / Request for Sponsorship

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to sponsor the Lucknow Fall Fair with \$500. Staff will include this amount in the 2020 Budget.

9.2 Huron Pioneer Thresher & Hobby Association – Request for Ad Sponsorship

STAFF COMMENTS: We seek your direction.

ACTION: Council agreed to sponsor the Huron Pioneer Thresher & Hobby Association Heritage Book with a Half Page ad in the amount of \$226. Staff will include this amount in the 2020 Budget.

9.3 Burnside Annual Client Appreciation Night – Invitation

STAFF COMMENTS: We seek your direction.

ACTION: The following agreed to attend the event on March 25th:

Glen McNeil, Jennifer Miltenburg, Roger Watt, Bill Vanstone, and Gloria Fisher.

10.0 CORRESPONDENCE / FOR INFORMATION PURPOSES

10.1 Town of Goderich Memo – Goderich Airport Engagement Report

10.2 Maitland Valley Conservation Authority – Minutes

10.3 Lucknow & District Joint Fire Board – Minutes

10.4 Lucknow & District Community Health Centre Board – Minutes

10.5 Lucknow & District Joint Recreation Board – Minutes

10.6 Lake Huron Conference – Is the Coast Clear?

ACTION: Council agreed to register Mayor McNeil, and Deputy Mayor Watt.

10.7 Stratford City Council – Stratford Festival Invitation

10.8 Wingham & Area Health Professionals Recruitment Committee – Budget 2020

10.9 Domestic Assault Review Team (DART) – Thank You

10.10 Benmiller Community Hall – Minutes

10.11 Animal Control Report - 2019

11.0 CORRESPONDENCE / ON COUNCIL TABLE

No items scheduled.

12.0 UNFINISHED BUSINESS12.1 Economic Development Committee Annual Review – February 11th at 1:00 p.m.

RE-SCHEDULED

Mayor McNeil, Deputy Mayor Watt, and Councillor Miltenburg

Cancelled and re-scheduled for March 17th at 1:00 p.m.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

12.2 Ontario Good Roads Association (OGRA) Conference – February 23-26, 2020

Mayor McNeil and Councillor Vanstone and Miltenburg attending.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

12.3 Association of Municipalities of Ontario (AMO) Annual Conference – August 16-19th 2020

Councillor Vanstone and Fisher attending.

STAFF COMMENTS: Reminder only.

ACTION: Noted.

13.0 IN-CAMERA / CLOSED SESSION

Moved by Vanstone
Seconded by Watt

MOVE TO #5
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council move into an “In-Camera” session, with the CAO/Clerk-Treasurer and Public Works Superintendent remaining in attendance at 11:20 a.m. for the purpose of discussing:

- 1) Security of property of the municipality.

Carried.

~

13.1 RETURN TO OPEN SESSION

Moved by Forster
Seconded by Miltenburg

RISE FROM #6
IN-CAMERA

THAT Ashfield-Colborne-Wawanosh Township Council rise from an “In-Camera” session at 11:26 a.m.

Carried.

~

13.2 BUSINESS ARISING FROM IN-CAMERA / CLOSED SESSION

Nothing to report.

14.0 BY-LAWS

14.1 Consolidated Fee By-Law

Moved by Fisher
 Seconded by Forster

CONSOLIDATED FEE
 BY-LAW #7

THAT leave be given to introduce By-Law #14-2020 being a by-law to set various fees for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 4th day of February 2020.

Carried.

14.2 Township Purchase from Reid / Wysman / Siess By-Law

Moved by Miltenburg
 Seconded by Watt

AUTHORIZE THE
 TRANSFER TO LANDS
 BY-LAW #8

THAT leave be given to introduce By-Law #12-2020 being a by-law to authorize the transfer of certain lands in the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 4th day of February 2020.

Carried.

14.3 Jane Ross Application / Deeming By-Law

Moved by Snobelen
 Seconded by Vanstone

DEEMING BY-LAW #9

THAT leave be given to introduce By-Law #09-2020 being a by-law to deem registered plans not to be registered, and that it now be read severally a first, second, and third time, and finally passed this 4th day of February 2020.

Carried.

14.4 Roman Miller Site Plan Control Amending By-Law

Moved by Snobelen
 Seconded by Watt

SITE PLAN CONTROL
 BY-LAW #10

THAT leave be given to introduce By-Law #11-2020 being a by-law to amend By-Law 05-2012 being a by-law to establish Site Plan Control on South Part of Lot 27, Concession 9, Wawanosh Ward, Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 4th day of February 2020.

Carried.

14.5 North Huron and Goderich Fire Chief Appointment By-Law

Moved by Miltenburg
 Seconded by Forster

FIRE CHIEF APPOINTMENT BY-LAW #11

THAT leave be given to introduce By-Law #10-2020 being a by-law to appoint Fire Chiefs and Deputy Fire Chiefs for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 4th day of February 2020.

Carried.

14.6 Lucknow Medical Centre Lease Agreement By-Law

Moved by Fisher
 Seconded by Forster

LUCKNOW MEDICAL CENTRE LEASE BY-LAW #12

THAT leave be given to introduce By-Law #08-2020 being a by-law to authorize the execution of a lease agreement between the Township of Ashfield-Colborne-Wawanosh, the Township of Huron-Kinloss, Doctor Sean Graham Henderson, and Doctor Justin Bren Puntillo, for the Lucknow Medical Centre, and that it now be read severally a first, second, and third time, and finally passed this 4th day of February 2020.

Carried.

14.7 Confirmation By-Law

Moved by Miltenburg
Seconded by Watt

CONFIRMATION BY-LAW #13

THAT leave be given to introduce By-Law #13-2020 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh meeting held on February 4, 2020, and that it now be read severally a first, second, and third time, and finally passed this 4th day of February 2020.

Carried.

~

15.0 ADJOURNMENT

Moved by Snobelen
Seconded by Vanstone

ADJOURN #14

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on February 18, 2020 at 9:00 a.m. or at the Call of the Mayor.

Carried.

~

The Corporation of the Township of Ashfield-Colborne-Wawanosh

<p>NOTICE OF PUBLIC MEETING PURSUANT TO SECTION 34 OF <i>THE PLANNING ACT</i>, R.S.O. 1990</p>

RE: Zoning By-Law Housekeeping Amendment

Location: All lands within the Township of Ashfield-Colborne-Wawanosh

Please be advised that a public meeting to consider a proposed zoning by-law amendment will be held in the Township of Ashfield-Colborne-Wawanosh, Council Chamber, 82133 Council Line on:

Tuesday, February 18, 2020 at 9:00 a.m.

Purpose and Effect

The purpose and effect of the proposed housekeeping amendment is to introduce zoning provisions for cannabis production facilities.

This by-law affects all lands within the Township of Ashfield-Colborne-Wawanosh and amends the Zoning By-law of the Corporation of the Township of Ashfield-Colborne-Wawanosh (32-2008).

Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh considered this application to be complete on January 17, 2020.

Providing Comments

Any person may attend the public meeting and/or make written or verbal representation, either in support of, or in opposition to, the proposed zoning by-law amendment.

Please note that comments and opinions submitted on these matters, including the originator's name and address, become part of the public record and may be viewed by the general public and may be published in a Planning Report, Council Agenda or Council Minutes.

If you wish to be notified of the decision of The Township of Ashfield-Colborne-Wawanosh, on the proposed Zoning By-law Amendment, you must make a written request to the Clerk at the address listed below.

Appeals

If a person or public body does not make an oral submission at a public meeting or make written submissions to the Township of Ashfield-Colborne-Wawanosh before the proposed Zoning By-law Amendment is passed, the person or public body is not entitled to appeal the decisions of the Township of Ashfield-Colborne-Wawanosh to the to the Local Planning Appeal Tribunal.

If a person or public body does not make an oral submission at a public meeting, or make written submissions to the Township of Ashfield-Colborne-Wawanosh before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

Additional Information

Additional information relating to the proposed Zoning By-law amendment is available for inspection during regular office hours at the Township Clerk's Office, 82133 Council Line, Ashfield-Colborne-Wawanosh or by visiting the following link:

<http://www.acwtownship.ca/property-development/planning-applications/>

DATED THIS 29th Day of January, 2020.

Florence Witherspoon, Deputy Clerk
Township of Ashfield-Colborne-Wawanosh
RR5, Goderich, ON N7A 3Y2
dclerk@acwtownship.ca



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 17-2020

BEING A BY-LAW to amend the Zoning By-law 32-2008 for the Township of Ashfield-Colborne-Wawanosh.

WHEREAS the Municipal Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh considers it advisable to amend Zoning By-law 32-2008, as amended, of the Corporation of the Township of Ashfield-Colborne-Wawanosh and;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh **ENACTS** as follows:

1. Section 2 (Definitions) is hereby amended by the addition of the following:

“AIR TREATMENT CONTROL” shall mean the functional use of properly maintained industrial grade multi-stage carbon filtration system, or similar technology, to reduce any/or treat the emission of pollen, dust and odours expelled from a facility and sized accordingly in comparison to the facility it serves as designed by a qualified person.

“CANNABIS” shall mean the plants hemp and marijuana in the family Cannabaceae.

“CANNABIS PRODUCTION FACILITY” means lands, buildings, or structures used for producing, processing, testing, destroying, packaging and/or shipping of cannabis authorized by an issued license or registration by the federal Minister of Health, pursuant to the Access to Cannabis for Medical Purposes Regulations, SOR/2016-230, to the Controlled Drugs and Substances Act, SC 1996, c 19, as amended from time to time, or any successors thereto.

2. Section 2 (Definitions) is hereby amended by the deletion and replacement of the definitions of “Agricultural Industrial Establishment”, “Agricultural Use, General”, “Agricultural Use, Limited”, and “Greenhouse, Commercial” with the following:

AGRICULTURAL INDUSTRIAL ESTABLISHMENT shall mean the use of land and/or buildings or structures for the manufacturing and wholesale and/or retail sales of goods that are necessary to support agricultural uses, as defined in this by-law. These include such goods as farm machinery and equipment used for tillage of soil, the planting, spraying, harvesting, transporting, treatment, processing and storage of grain, forage, feed, or forest products, products used for the housing and husbandry of livestock, poultry and furbearing animals, and the storage, handling, and processing of milk, eggs, and manure and the manufacture of sub-surface drainage materials and equipment.

AGRICULTURAL USE, GENERAL means general farming and without limiting the generality of the foregoing shall include such uses as: the general cultivation of land the associated production, conditioning, processing and storage of field crops, vegetables, fruit, horticultural crops and nursery stock and the selling of agricultural products produced on the premises, the breeding and care of livestock, fowl, furbearing animals and bees, and the selling of such stock or the product of such stock raised on the premises, and the management of forest, and the sale of forest products, including fuel wood, pulp wood, timber, Christmas trees, and maple products, and includes a farm dwelling and accessory buildings and uses but does not include a cannabis production facility.

AGRICULTURAL USE, LIMITED means the planning and harvesting of field, bush, vine, forest, or tree crops and grazing not including an accessory residence, livestock building or cannabis production facility.

GREENHOUSE, COMMERCIAL means a building or structure used for the growing of flowers, plants, shrubs, trees or similar vegetation which are not necessarily transplanted outdoors on the same lot containing such building or structure, but are sole directly from such lot at wholesale or retail but does not include a cannabis production facility.

3. Section 3 (General Provisions) is hereby amended by the addition of the following:

3.44 Cannabis Production Facility

Notwithstanding any other provision of this By-law, any Cannabis Production Facility shall be subject to the following provisions:

- a) Lands, buildings, or structures or portion(s) thereof used for Cannabis Production Facility purposes that are equipped with air treatment control shall not be located any closer than 150 metres to a Residential Zone, Community Facility Zone, Recreational Zone, Future Development Zone, park or similar recreational use, dwelling, public school, private school, place of worship, or a day care.
 - b) Lands, buildings or structures or portion(s) thereof used for Cannabis Production Facility purposes that are not equipped with air treatment control shall not be located any closer than 300 metres to a Residential Zone, Community Facility Zone, park or similar recreational use, dwelling, public school, private school, place of worship, or day care.
 - c) Accessory buildings or structures used for security purposes for Cannabis Production Facilities may be located in any yard. The minimum setback for an accessory building used for security purposes from a front, side, or rear lot line shall be 1 metre, but it shall not be located in the sight triangle.
 - d) Outdoor storage is prohibited on the property in which a Cannabis Production Facility is located.
 - e) A Cannabis Production Facility shall only be permitted within the zones as explicitly indicated in this Zoning By-law.
 - f) Setback requirements do not apply to dwellings located on the same parcel as a Cannabis Production Facility.
 - g) All development in relation to the establishment of or the expansion to a Cannabis Production Facility shall be subject to Site Plan Control.
4. Section 4.1 is hereby amended by the addition of the following: ‘cannabis production facility subject to the provisions of Section 4 and 3.44’.
5. Section 5.1 is hereby amended by the addition of the following: ‘cannabis production facility subject to the provisions of Section 5 and 3.44’.
6. Section 23.1 is hereby amended by the addition of the following: ‘cannabis production facility subject to the provisions of Section 23 and 3.44’.
7. All other provisions of By-law 32-2008 shall apply.
8. This by-law shall come into force upon final passing, pursuant to Section 34(21) of the Planning Act.

Read a FIRST and SECOND time this 18th day of February, 2020.

Read a THIRD TIME and FINALLY PASSED this 18th day of February, 2020.

Glen McNeil, Mayor

Mark Becker, CAO/ Clerk-Treasurer

THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH
SCHEDULE 1
BY-LAW NUMBER 17-2020

By-law 17-2020 has the following purpose and effect:

1. The purpose of this housekeeping amendment is to introduce zoning provisions for cannabis production facilities.
2. This by-law affects all lands within the Township of Ashfield-Colborne-Wawanosh and amends the Zoning By-law of the Corporation of the Township of Ashfield-Colborne-Wawanosh (32-2008).



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677

Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

5.2

To: Township of Ashfield-Colborne-Wawanosh, Mayor, and Members of Council
From: Celina Whaling-Rae, Planner
Date: February 12, 2020

Re: Minor Variance Application

Broken Front Concession, Part Lot 10 as Reference Plan 22R1740 Parts 2 & 3, Colborne Ward, Township of Ashfield-Colborne-Wawanosh, known municipally as 33774B Trails End Road.

Owner: Jason Aurini

Applicant: Doug Geoffrey

This report is submitted to Ashfield-Colborne-Wawanosh (ACW) Council for the public meeting on February 18, 2020

RECOMMENDATION

It is recommended that the three requested variances in application MV01/20 be approved, subject to the following conditions:

1. That the structure be located within the footprint contained on the site plan that accompanied the application.
2. That the structure be constructed as shown in the elevation drawings that accompanied the application.
3. That the variances' approval be valid for a period of 18 months from the date of the Committee's decision

PURPOSE

This application was submitted for the purpose of obtaining three variances from the ACW Zoning By-law in order to replace a recreational residence on the subject property.

REVIEW

The subject property is known municipally as 33774B Trails End Road in the Colborne Ward. It is 971 square metres (0.24 acres) in size, making it an existing undersized lot of record. The property presently contains a cottage, a boathouse, and a shed. It is designated Lakeshore Residential and Natural Environment in the ACW Official Plan and zoned NE1-1 (Natural Environment – Special Zone) with Conservation Authority Regulated Lands (CARL) in the ACW Zoning By-law (Zone Map 12B). The special NE1-1 subjects all properties on which it applies to the provisions of Section 15 (LR1 zone) of the zoning by-law. The property fronts onto Lake Huron.

The applicant is proposing to replace an existing recreational residence. They are seeking relief from the following provisions of the ACW Zoning By-law:

Provision	Proposal and Reason for Variance
1. Section 15.4, which states that any structure constructed within the LR1 zone must maintain a minimum interior side yard setback of 3 metres.	The applicant is requesting a reduction in the minimum side yard setback to 1.5 metres. Due to the small size of the property, as well as the location of the existing boathouse and septic

	tank, the proposed cottage is unable to maintain the minimum interior side yard setback to the south lot line within the remaining building envelope.
2. Section 3.11, which provides that exterior staircases may project a maximum of 1.5 metres into the minimum rear yard setback of any zone, provided they extend no closer than 1.5 metres from the rear lot line.	The applicant is requesting an increase in the permitted projection to 2.5 metres. A further encroachment is necessary in order to maintain the recommended slope setback.
3. Section 3.31.7, which establishes the 100 Year Erosion Hazard as the top-of-bank setback for all new development and reconstruction along Lake Huron.	The applicant is requesting relief from this provision, as the property lies entirely within the 100 Year Erosion Hazard, thus eliminating any potential building envelope outside of the hazard.

Section 8.4.4.9 of the ACW Official Plan requires development to be compatible with surrounding uses. Section 45(1) of the *Planning Act* provides the following four tests of a minor variance:

- Is the variance minor?
- Is the variance considered appropriate planning for the subject site?
- Does the development conform with the ACW Zoning By-law?
- Does the development conform with the ACW Official Plan?

The proposed cottage replacement maintains the existing recreational use of the property, as is intended within the Lakeshore Residential designation and the NE1-1 zone. Therefore, the three variances are evaluated based on whether they can be considered minor and appropriate.

The first variance proposes to reduce the minimum interior side yard setback to the south lot line. The purpose of maintaining a minimum interior side yard setback is generally to provide adequate separation between uses on adjacent properties, ensure access to both the front and rear yards, allow for the uninterrupted flow of stormwater, and allow for the installation of utilities and servicing. As seen in Figure 1, the southeast corner of the residence is the only portion which infringes upon the side yard setback, given the angle that structure is proposed to be constructed. As such, the infringement upon the side yard setback and space between the adjacent neighbours' property is minimal. Moreover, the small size of the lot limits the owners' ability to re-configure their proposal in order to meet the minimum setback. The reduction also does not appear to impede upon any surrounding neighbours' view of the lake. This variance can be considered minor and appropriate.

The second variance proposes to allow an exterior staircase to project 1 metre further into the rear yard than that which is permitted. This variance is considered appropriate, given the context of the proposal and the topographical circumstances. The variance may be viewed as desirable in its ability to ensure a sufficient slope setback is maintained and minor in its impact on adjacent properties.

The third variance seeks to allow development within the 100 Year Erosion Hazard. Typically, development is only permitted within the hazard when it has been determined that the lakeshore slope is stable. This has been achieved through the completion of a Geotechnical Assessment Report by MTE Consultants which is supportive of the proposal. Maitland Valley Conservation Authority have subsequently issued permits to construct within the Conservation Authority

Regulated Area at the proposed setbacks and elevations. As such, the variance can be considered minor and appropriate.

Figure 1: Proposed Site Plan

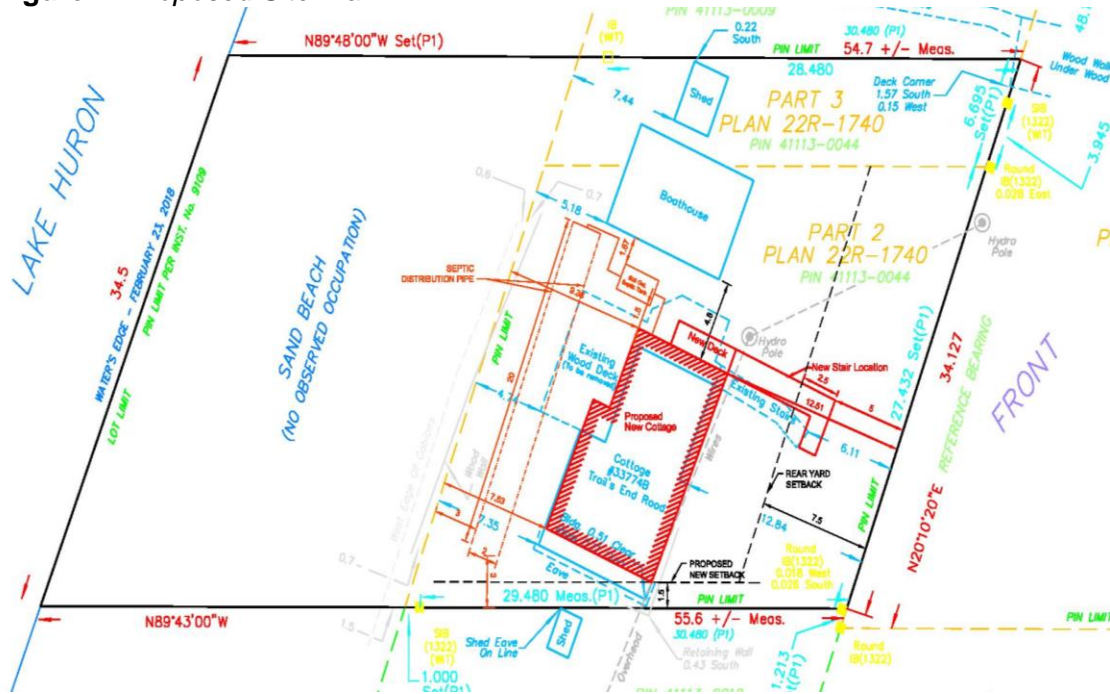


Figure 2: Proposed Elevations

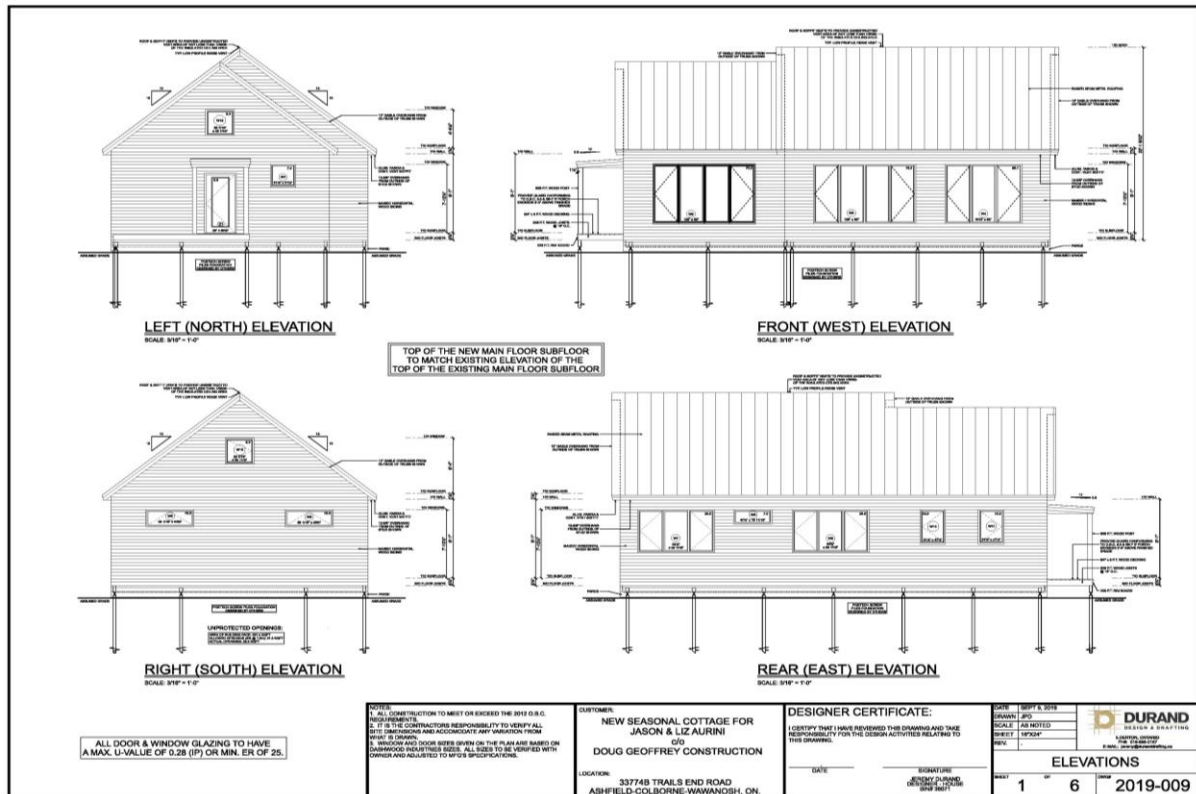
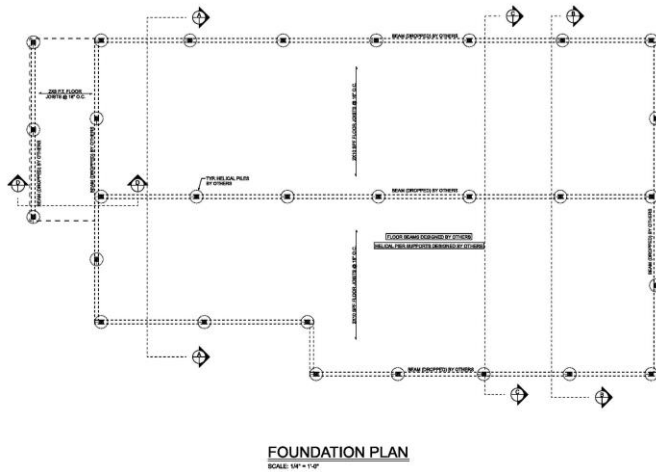


Figure 3: Proposed Foundation Plan



COMMENTS

	Not Received	No Concerns	Concerns	See Conditions / Comment
Neighbours		✓		One neighbour inquiry; no formal comments received.
ACW Staff		✓		Septic permit has been issued for the proposal.
Maitland Valley Conservation Authority		✓		MVCA permits have been issued based on the supportive geotechnical assessment submitted.

SUMMARY

It is recommended that minor variance application (ACW MV10-19) be approved with conditions requiring that the cottage be located within the proposed footprint and elevations, and that the variances' approval be valid for a period of 18 months from the date of the Committee's decision

Please note that this report is prepared without the benefit of input from the public, as may be obtained through the public meeting. Council should carefully consider any comments and/or concerns expressed at the public meeting prior to make their decision on this application

Sincerely,

Celina Whaling-Rae
Planner

Site Inspection: February 12, 2020

**Effect of Public and Agency Comments on Decision of Council to the Planning application
(Pursuant to Sections 17, 22, 34, 35, 45, 51 and 53 of the Planning Act, RSO, 1990, as amended)**

	A. Effect of Public Comments on Decision of Council	B. Effect of Agency Comments on Decision of Council (e.g. Planning, Public Works, Health Unit)
1. Council agrees with effects of input as contained in the planning report	Council concurs with the planning report regarding the effect of public and agency comments on the decision.	
2. No comments received	No public comments were received on this application so there was no effect on the decision.	No agency comments were received on this application so there was no effect on the decision.
3. Supportive comments received	Public comments were received in support of the application, the effect of which resulted in a decision to approve the application.	Agency comments were received in support of the application, the effect of which resulted in a decision to approve the application.
4. Concerns raised were addressed through conditions to approval or changes to mapping or text amendment	Public comments were received on the issue(s) of _____. The comments were address through (conditions to approval/changes to the mapping or text of the amendment).	Comments were received from agencies on the issues of _____. The comments were addressed through (conditions to approval/changes to the mapping or text of the amendment).
5. Concerns raised did not influence the decision	Public comments were received on the issue(s) of _____. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.	Comments were received from agencies identifying the issue(s) of _____. Comments were thoroughly considered but the effect did not influence the decision of Council to (approve/deny) the application.
6. Concerns raised did influence the decision	Public comments were received on the issue(s) of _____, the effect of which influenced the decision of Council to (approve/deny) the application.	Agency comments were received on the issue(s) of _____, the effect of which influenced the decision of Council to (approve/deny) the application.
7. Comments received in support and opposition to the application	Options from above 1A/3A/4A/5A/6A	Options from above 1B/3B/4B/5B/6B
8. Other	Additional wording deemed appropriate by Council	Additional wording deemed appropriate by Council

MEMORANDUM

TO: Florence Witherspoon, Deputy-Clerk, Township of Ashfield-Colborne-Wawanosh, via email

CC: Celina Whaling-Rae, Planner, County of Huron, via email
Brett Pollock, Chief Building Official, Township of Ashfield-Colborne-Wawanosh, via email
Doug Geoffrey, agent, via email

FROM: Patrick Huber-Kidby, Environmental Planner/Regulations Officer, MVCA

DATE: February 11, 2020

SUBJECT: Application for Minor Variance MV01-20
Part Lot 10, Broken Front Concession, 22R-1740 Parts 2 & 3, Colborne Ward, Township of Ashfield-Colborne-Wawanosh, County of Huron; known as 33774B Trails End Road

The Maitland Valley Conservation Authority (MVCA) has reviewed the above-noted application with respect to natural hazards in accordance with our Memorandum of Understanding with the County of Huron; and in accordance with our delegated responsibility for representing the “Provincial Interest” for natural hazards; and relative to MVCA policies made under *Ontario Regulation 164/06 (Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation)*. Based on our review, we offer the following comments.

It is our understanding the purpose of the Minor Variance is to provide relief from lot line setbacks, and encroachment in the 100 year erosion hazard, to accommodate the reconstruction of an existing cottage.

Natural Hazards:

The subject property is affected by the lakeshore 100 year erosion hazard and wave uprush hazards.

In general, the Natural Hazard Policies of the Provincial Policy Statement (PPS), 2014 do not support development within an erosion hazard (s. 3.1.1). However, development and site alteration may be permitted in those portions of *hazardous lands* and *hazardous sites* where the effects and risk to public safety are minor, could be mitigated in accordance with provincial standards, and where all of the following are demonstrated and achieved (s. 3.1.7):

- a) development and site alteration is carried out in accordance with protection works standards, and access standards;
- b) vehicles and people have a way of safely entering and exiting the area during times of erosion and other emergencies;
- c) new hazards are not created and existing hazards are not aggravated; and

d) no adverse environmental impacts will result.

The MVCA has reviewed a complete and satisfactory application for the proposed works. The applicant has undertaken geotechnical investigation to ensure the work does not aggravate the existing hazard nor create a new hazard and that no environmental impacts will result from the work. The existing risk to public safety is not increased as the cottage use is existing and ingress and egress remains unchanged.

MVCA Regulated Lands:

Lands located within the 100-year-erosion hazard, from the furthest off-shore extent inland to the 100-year-erosion hazard plus 15 metres are MVCA regulated areas, pursuant to *Ontario Regulation 164/06* made under the *Conservation Authorities Act (R.S.O., 1990, chapter C.27)*. Subject to the Regulation, development (construction, reconstruction, filling, grading) interference, and alteration within Authority regulated lands requires permission from MVCA, prior to undertaking the work.

The applicant has obtained the required permission from MVCA for the proposed works.

Recommendation:

Based upon the supporting evidence provided by the applicant, particularly the geotechnical information, MVCA has no objection to Minor Variance application MV01-20. The application is in conformance with the Natural Hazard policies of the Provincial Policy Statement, 2014.

MVCA's fee for review of this application is \$190.00, we will invoice the applicant/agent directly.

Thank you for the opportunity to comment at this time.



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

NOTICE OF PUBLIC HEARING PROPOSED MINOR VARIANCE TO ZONING BY-LAW 32-2008

Planning Act, R.S.O. 1990, cP. 13., S. 45 (5)

TAKE NOTICE that the Township of Ashfield-Colborne-Wawanosh Committee of Adjustment will hold a public meeting on: **Tuesday February 18, 2020 at 9:00 a.m. in the Township of Ashfield-Colborne-Wawanosh Municipal Office**, at the corner of Blyth Road and Council Line, to consider a proposed minor variance under Section 45 of the Planning Act (RSO 1990), as described below.

APPLICANT: **Doug Geoffrey**
185 Marlborough Street
Exeter, ON N0M 1S7

FILE: ACW MV01-20 Aurini

LOCATION OF PROPERTY: CON BF Part Lot 10 22R1740 Parts 2 and 3 (33774B Trails End Road)

PURPOSE OF APPLICATION: This application was submitted for the purpose of obtaining three variances from the ACW Zoning By-law in order to allow for the reconstruction of a recreational residence on the subject property. The variances are necessary in order to allow for the maintenance of adequate space between the residence and an existing accessory building, as well as between the residence and a septic tank. A geotechnical assessment of the subject property has been submitted by the applicant and is supportive of the proposed residence. The property owner has also received necessary permits from the Maitland Valley Conservation Authority.

EXISTING ZONING BY-LAW PROVISIONS:

1. Section 15.4 of the ACW Zoning By-law stipulates that any structure constructed within the LR1 zone must maintain a minimum interior side yard setback of 3 metres. Section 7.5.1 stipulates that all properties zoned NE1-1, which includes the subject property, shall be subject to the provisions of the LR1 zone.
2. Section 3.11 of the ACW Zoning By-law stipulates that exterior staircases may have a maximum projection of 1.5 metres into the rear yard further than that of the minimum setback of the applicable zone, provided they extend no closer than 1.5 metres from the rear lot line.
3. Section 3.31.7 establishes the 100 Year Erosion Hazard as the top-of-bank setback for all new development and reconstruction along Lake Huron.

PROPOSED MINOR VARIANCE(S):

1. A reduction in the minimum interior side yard setback to 1.5 metres.
2. Relief from Section 3.11 in order to allow an exterior stair encroachment of 2.5 metres into the rear yard.
3. Relief from Section 3.31.7 to allow development within the 100 Year Erosion Hazard.

PUBLIC HEARING: You are entitled to attend this public hearing in person to express your views about this application or you may be represented by counsel for that purpose. If you are aware of any person interested in or affected by this application who has not received a copy of this notice, you are requested to inform that person of this hearing. If you wish to make written comments on this application, they may be forwarded to the secretary-treasurer of the committee at the address shown below.

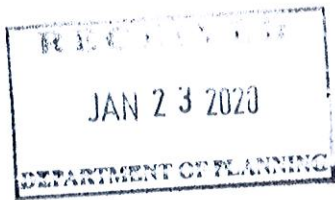
FAILURE TO ATTEND: If you do not attend at the hearing, it may proceed in your absence and, except as otherwise provided in the PLANNING ACT, you will not be entitled to any further notice in the proceedings.

NOTICE OF DECISION: If you wish to be notified of the decision of the Committee of Adjustment in respect of this application, you must submit a written request to the Committee of Adjustment. This will also entitle you to be advised of a possible Ontario Municipal Board hearing in the event of the decision of this application is appealed.

ADDITIONAL INFORMATION relating to the proposed minor variance is available for inspection between 8:30 a.m. and 4:30 p.m. at the Municipal Office. The full application can be found at:
<http://www.acwtownship.ca/property-development/planning-applications/>

DATED AT THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH this 31st day of January 2020.

Secretary-Treasurer, Committee of Adjustment
Township of Ashfield-Colborne-Wawanosh
82133 Council Line, RR5
Goderich, Ontario N7A 3Y2 (519) 524-4669



For office use only	File # <u>ACU MAV01-20 AURINI.</u>
Received <u>JAN 24</u> , 20 <u>20</u>	
Considered Complete _____, 20 _____	

APPLICATION FOR MINOR VARIANCE OR FOR PERMISSION

Planning Act, RSO 1990, O. Reg. 200/96, Amended by O.Reg. 432/96 & 508/98

Minor Variance	2018 Fee Effective Jan 1/18	2019 Fee Effective Jan 1/19	2020 Fee Effective Jan 1/20	2021 Fee Effective Jan 1/21
- 1 or 2 variances	\$1,456	\$1,484	\$1,514	\$1,544
- 3 or more variances	\$1,872	\$1,909	\$1,947	\$1,986

Each application must be accompanied by the application fee in the form of a cheque payable to the local municipality.

The undersigned hereby applies to the Committee of Adjustment for the MUNICIPALITY OF
ASHFIELD - COLBORNE - WAWANOSW (name of municipality) under section 45 of the
Planning Act 1990 for relief, as described in this application, from By-law No 32-2009 (as amended).

- Name of Owner JASON AURINI
Telephone: 519-743-7997 Email: jaurini@celloproducts.com
cell # 519-573-2770
Address 116 ROSLIN AVENUE SOUTH, WATERLOO, ON. N2L 2H4
- Name of Agent (if applicable) DOUG GEOFFREY
Telephone: 519-641-9156 Email: doug@douggeoffreycons.com
Address 185 MARLBOROUGH ST. POBOX 2405, EXETER, ON. N0M 1S7

Note: Unless otherwise requested, all communications will be sent to the agent, if any.

- Provide legal description and address of property.
Ward: COLBORNE
Concession: BROKEN FRONT Lot: PART LOT 10 (PART 2 of 3) Registered Plan #: 22R-1740
911 Address and Road Name: 33774B TRAILS END ROAD

NOTE: If property legal description and address approved, all numbers following will need to be changed.

4. Names and addresses of any mortgages, holders of charges or other encumbrances:

5. Nature and extent of relief applied for:

WOULD LIKE A 1.5m RELIEF FROM THE SOUTH INTERIOR SIDE YARD
SETBACK OF 3m. ALSO WOULD LIKE THE NEW STAIRS TO BE ABLE
TO ENCROACH MAX. 2.5m INTO THE REAR YARD. THIRDLY WE WOULD LIKE
RELIEF FOR SECTION 3.31.7.

6. Why is it not possible to comply with the provisions of the by-law?

THE NEW COTTAGE WOULD BE TOO CLOSE TO THE BOATHOUSE.
THERE WOULD NOT BE ENOUGH ROOM FOR THE SEPTIC TANK
BETWEEN THE COTTAGE AND BOATHOUSE.

7. Legal description of subject land (registered plan number and lot number or other legal description and, where applicable, street and street number):

Ward: COLBORNE

Lot(s): PART LOT 10 (PARTS 2 & 3)

Concession: BROKEN FRONT

Roll Number: 40 70 310 023 00800 0000

Registered Plan No.: 222-1740

911 Number & Road Name: 33774B TRAILS END ROAD

8. Is any of the subject land in Wellhead Protection Area C? _____ Yes No Unknown

If **Yes**, please obtain a Restricted Land Use Permit from the Risk Management Official. If **Unknown**, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

9. Indicate if access to the property is by Provincial Highway, municipal road maintained all year or seasonally, another public road or right of way: SEASONALLY MAINTAINED PRIVATE ROAD

10. Will this proposal result in adding or changing the location of any driveways/accesses/entrances?

Yes No

11. Dimensions of land affected:

Frontage: 32m

Area: 975.23m²

Depth: 30.48m

Width of street: _____

12. Particulars of all buildings and structures on or proposed for the subject land (Specify ground floor area, number of storeys, width, length, height, etc.):

Existing:

COTTAGE - 92.26m², SINGLE STOREY, 13.328m x 8.127m
 BOATHOUSE - 52.34m², SINGLE STOREY, 8.501m x 6.331m
 SHED - 9.15m², SINGLE STOREY, 3.747m x 2.548m DECK - 56.01m²

Proposed:

COTTAGE - 101.26m², 13.208m x 7.899m, 8.229m H/6ft
 DECK - 6.5m², 1.524m x 4.267m

13. Location of all buildings and structures on or proposed for the subject land (Specify distance from side, rear and front lot lines):

Existing:	FRONT	REAR	NORTH INT. SIDE	SOUTH INT. SIDE
SHED	7.44m	18.635m	0.22m	27.413m
COTTAGE	7.35m	13.149m	16.829m	0.51m
DECK	4.74m	13.481m	13.584m	9.654m
BOATHOUSE	5.18m	14.768m	3.888m	19.117m

Proposed:

	FRONT	REAR	NORTH INT. SIDE	SOUTH INT. SIDE
COTTAGE	7.53m	12.51m	15.732m	1.05m
DECK	11.795m	12.438m	15.276m	13.643m

14. Date of acquisition of subject land:

BOUGHT COTTAGE OUTRIGHT IN 2016. (OWNED WITH BROTHER-IN-LAW SINCE 2011)

15. Date of construction of all buildings and structures on subject land:

ORIGINAL COTTAGE BUILT IN THE 50'S, KITCHEN ADDITION AROUND 1967.
 BOATHOUSE WAS BUILT IN 1992.

16. Existing uses of the subject property:

SEASONAL COTTAGE

17. Existing uses of abutting properties:

SEASONAL COTTAGES

18. Length of time the existing uses of the subject property have continued:

SINCE THE 1950'S.

19. Municipal services available (check appropriate space or spaces):

- Water – Connected
- Publicly Owned Privately Owned
- Communal Well Lake
- Sewage Disposal – Connected
- Sanitary Sewers Septic System Privy
- Storm Drainage – Connected
- Storm Sewers Ditches Swales Other

20. Is this property assessed to a Municipal Drain?

Yes No
If yes, what is the name of the drain? _____

21. Is there a tile drain loan for this property or has an application for a tile drain loan been submitted to the Municipality within the last 90 days?

Yes No

22. Present Official Plan provisions applying to the land:

NE1-1 - NATURAL ENVIRONMENT

23. Present Zoning By-law provisions applying to the land:

NE1-4 - NATURAL ENVIRONMENT
LRI - LAKESHORE RESIDENTIAL - SEASONAL

24. Has the owner previously applied for relief in respect of the subject property?

Yes No

If the answer is yes, describe briefly:

25. Applicants are strongly encouraged to contact the County and speak/meet with the Planner to the Municipality before submitting an application for information.

Date of Applicant's consultation meeting with County Planner: _____

Has the Planner advised the Applicant that this application needs to be reviewed by the Huron County Stewardship Coordinator for comments on Natural Heritage matters.

Yes (submit a fee of \$208.00 made payable to the Treasurer, County of Huron) No

26. Is the subject property the subject of a current application for consent or plan of subdivision under the **Planning Act**? If yes, please indicate file number:

Yes No

Notes:

a) It is required that copies of this application be filed with the Secretary-Treasurer of the Committee of Adjustment, together with the plan referred to in Note 2, accommodated by a

fee of \$ 1947.⁰⁰ in cash or by cheque made payable to the Treasurer of the

MUNICIPALITY OF ASHFIELD - COLBORNE - WAWANOSH
(name of municipality)

b) Each copy of this application must be accompanied by a plan showing the dimensions of the subject land and all abutting land; the location, size and type of all existing and proposed buildings and structures on the subject land indicating the distance of the buildings from the lot lines; approximate location of all natural and artificial features on the subject and adjacent lands; location, width and name of roads; location of easements; and use of adjacent lands. The Committee of Adjustment may require that the plan be signed by an Ontario Land Surveyor.

- c) *Please be advised the responsibility for filing a complete application rests solely with the owner/applicant. Anything not requested or applied for in this application and subsequently found to be necessary (which may require another application(s) and fee(s)) are the sole responsibility of the owner/applicant. The County/Municipality will address only the application as applied for, and any items that are not included in the application are not the responsibility of the County/Municipality.*

All studies required to support this application shall be at the expense of the applicant and included at the time of submission as a complete application. Where the County/Municipality incurs costs for the peer review of any consultants' reports or fees for legal opinions, the County/Municipality will be reimbursed such costs by the applicant.

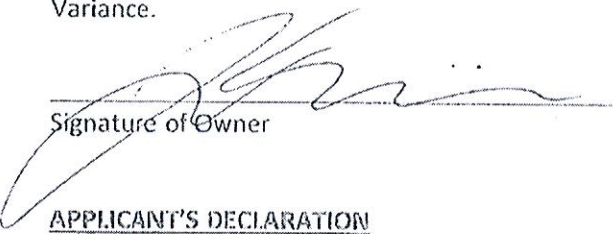
In the event of third-party appeals to applications approved by the County/Municipality, the applicant may be responsible for some or all of the legal and other costs incurred by the County/Municipality, at the discretion of the County/Municipality.

OWNER'S AUTHORIZATION

(This must be completed by the OWNER if the owner is not filing the application.)

I/We JASON AURINI, being the registered owner(s) of the subject lands,
hereby

authorize DOUG GEOFFREY to prepare and submit an application of Minor
Variance.


Signature of Owner

Jan 20/20
Date

APPLICANT'S DECLARATION

(This must be completed by the Person Filing the Application for the proposed development site.)

I, Doug Geoffrey of the Goderich
(Name of Applicant) (Name of Town, Township, etc.)

In the Region/County/District of Huron solemnly declares that all of the statements
contained in this application and supporting documentation are true and complete, and I make this solemn
declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made
under oath, and by virtue of the "Canada Evidence Act."

DECLARED before me at:

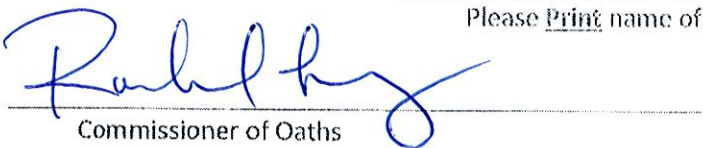
Region/County/District County of Huron

In the Municipality of Town of Goderich


Signature

This 23 day of JANUARY, 2020
(Day) (Month) (Year)

Doug Geoffrey
Please Print name of Applicant


Commissioner of Oaths

**Rachel Lynn, a Commissioner, etc.,
Province of Ontario, for the
Corporation of the County of Huron
Expires December 21, 2020**

OWNER/APPLICANT'S CONSENT DECLARATION

In accordance with the provisions of the Planning Act, it is the policy of the County Planning Department to provide the public access to all development applications and supporting documentation.

In submitting this development application and supporting documentation, I, Doug Geoffrey, the owner/the authorized applicant, hereby acknowledge the above-noted policy and provide my consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

I hereby authorize the County of Huron staff, Municipal staff and council members of the decision making authority to access to the subject site for purposes of evaluation of the subject application.


Signature _____

January 23/20
Date _____

OFFICE USE ONLY

CERTIFICATION

I, _____

For the _____

Of _____ in the _____ of _____

Certify that the above application is a true copy.

Dated this _____ day of _____, 20 _____

Signature _____

**COMPLETE THIS FORM TO DETERMINE IF
HEALTH UNIT COMMENTS ARE REQUIRED
ON YOUR PLANNING APPLICATION**

For certain planning applications, comments are required from the Huron County Health Unit to assist the municipality in its decision on your application. This sheet will determine if comments are required from the Health Unit, and if so, the appropriate fee* must be submitted with your application and paid to the Treasurer, County of Huron (*based on the Health Unit's User Fee Schedule).

Name of Applicant: DOUG GEOFFREY

Name of Owner (if different from the applicant): JASON AURINI

Location of Property (Lot, Concession or Registered Plan, and Municipality):

33774B TRAILS END ROAD, MUNICIPALITY OF ASHFIELD - COLBORNE-WAWANOSHI,
REG. PLAN - 22R-1740, PART LOT 10. (PART 2 & 3), BROKEN FRONT CONCESSION.

Type of Planning Application(s) submitted with this form:

- Consent (severance) Minor Variance
 Zoning By-Law Amendment Plan of Subdivision/Condominium
 Official Plan Amendment

Please answer Section A OR Section B, depending on the type of servicing available. In the following question, "property" means the subject property or, in the case of a severance, each of the resulting lots.

Section A – Where **SANITARY SEWERS** are available.

Is the property within 183 metres (600 feet) of an abattoir (slaughter house)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
--	------------------------------	--

Section B – Where **SEPTIC SYSTEMS** are required.

The application is for the creation of a new lot for which the primary use will be a new dwelling (other than a new dwelling on a farm).	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the property less than .4 hectares (1 acre) in area?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the property have less than .2 hectares (1/2 acre) of "useable land" for a septic tank and tile bed? See definition of "useable land" below.	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
I am uncertain of the location of the existing septic tank and tile bed on the property.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
There will be more than one dwelling unit on each lot.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
An industrial or commercial use is proposed which will require a septic system.	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the property with 183 metres (600 feet) of an abattoir (slaughter house)?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
The application is for a new Plan of Subdivision/Condominium	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Proceed to **Section C**

"Useable Land" means an area of land with suitable original soil for the installation of a Class 4 subsurface sewage disposal system, free of any buildings, structures swimming pools, etc. and such land is or will be used solely for a septic tank and tie bed and any future replacement of the tile bed, and which area is at least 3 metres (10 feet from any property line, at least 15 metres (15 feet) from a top-of-bank of a watercourse or lake, not located in a flood plain, not located in an environmentally sensitive area, and does not contain field tile or other artificial drainage. (Other restrictions may apply according to legislation.)

Section C - HEALTH UNIT FEES

If the answer to any question in Section A or B is "Yes", then Health Unit comments will be required and the appropriate fee must be submitted with your application, as follows:

Type of Application	Health Unit Fee (To be added to the application fee)	Any required Health Unit fee should be submitted as a separate cheque with this application. Where two applications are being processed together (such as a severance and a rezoning) only one fee will apply, being the higher of the two fees.
Official Plan Amendment	\$181.00	
Zoning Bylaw Amendment	\$127.00	
Minor Variance	\$127.00	
Severance resulting in 2 lots or fewer	\$268.00	
Severance resulting in 3 lots or more	\$509.00	
Plan of Subdivision/Condominium	\$1,058.00	

Note: Regardless of the results from Section A or B, some applications may require comments from the Health Unit as identified through the planning process. In these cases, the relevant fee shall apply.

Name of Owner or Designated Agent _____ Signature and Date _____

To be completed by Municipal Clerk: Has the Health Unit Fee made payable to the Treasurer, County of Huron been collected from the applicant? *Please note type of application and file # on the cheque.

Yes No Amount: _____

Name of Clerk-Treasurer _____ Signature and Date _____



PLANNING & DEVELOPMENT

5.3

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394

Ext. 3

www.huroncounty.ca

Consent Application Report – File C03/20 To Ashfield-Colborne-Wawanosh Council

Owner/Applicant: Veronica Hill (Bradley Hill)	Date: February 12, 2020
Property Address: N/A	
Property Description: Colborne PT Falls Reserve as RP 22R6562 Part 2, Ashfield-Colborne-Wawanosh	

Recommendation: That provisional consent be:

- granted with conditions (attached)
- deferred
- denied (referred to the County Committee of the Whole Day 1 for a decision)

Purpose:

- enlarge abutting lot
- create new lot
- surplus farm dwelling
- right-of-way / easement
- other:

	Area	Official Plan Designation:	Zoning:	Structures:
Severed	0.39 hectares (0.96 acres)	Village/Hamlet	VR1 (Village/Hamlet Residential – Low Density Zone)	Vacant
Retained	0.39 hectares (0.96 acres)	Village/Hamlet	VR1 (Village/Hamlet Residential – Low Density Zone)	Vacant

Review: This application:

- Is consistent with the Provincial Policy Statement (s. 3(5) Planning Act);
- Does not require a plan of subdivision for the proper and orderly development of the municipality (s.53(1) Planning Act);
- Conforms with section 51(24) of the Planning Act;
- Conforms with the Huron County Official Plan;
- Conforms with the Ashfield-Colborne-Wawanosh Official Plan;
- Complies with the Ashfield-Colborne-Wawanosh Zoning By-law (or will comply subject to a standard condition of rezoning or minor variance);
- Has been recommended for approval by the local municipality; and
- Has no unresolved objections/concerns raised (to date) from agencies or the public.
(Applications that do not meet all of the foregoing criteria will be referred to the County Committee of the Whole Day 1 for a decision)

Agency / Other Comments:

	Not Received	No Concerns	Concerns	See Conditions / Comment
Neighbours	✓			
ACW Staff		✓		
Municipality of Central Huron	✓			

Additional Comments:

This consent application was submitted for the creation of a new residential lot through infill in Benmiller. The subject property was previously created through the approval of application B12/17. The total size of the property is 1.92 acres, all of which is presently vacant. It is designated Village/Hamlet in the ACW Official Plan and is zoned VR1 in the ACW Zoning By-law (Zone Map 15A). The applicant is seeking to further subdivide the property into two equal sized lots. Both the severed and retained lots are proposed to be comprised of 0.96 acres, with frontage onto Falls Reserve Line. The lots meet the minimum size and frontage of the VR1 zone as stipulated in the ACW Zoning By-law. The applicant has submitted a nitrate study which is supportive of the lots' capacity to support private sewage systems. The Township's Building Department has reviewed the nitrate study and has no concerns.

Section 8.3 of the ACW Official Plan encourages development in Benmiller which occurs through the creation of large infill lots, such as that which is proposed.

Figure 1: Aerial Photo of Subject Property (severed parcel in yellow, retained in red)



Figure 2: Sketch of Property Submitted by Applicant

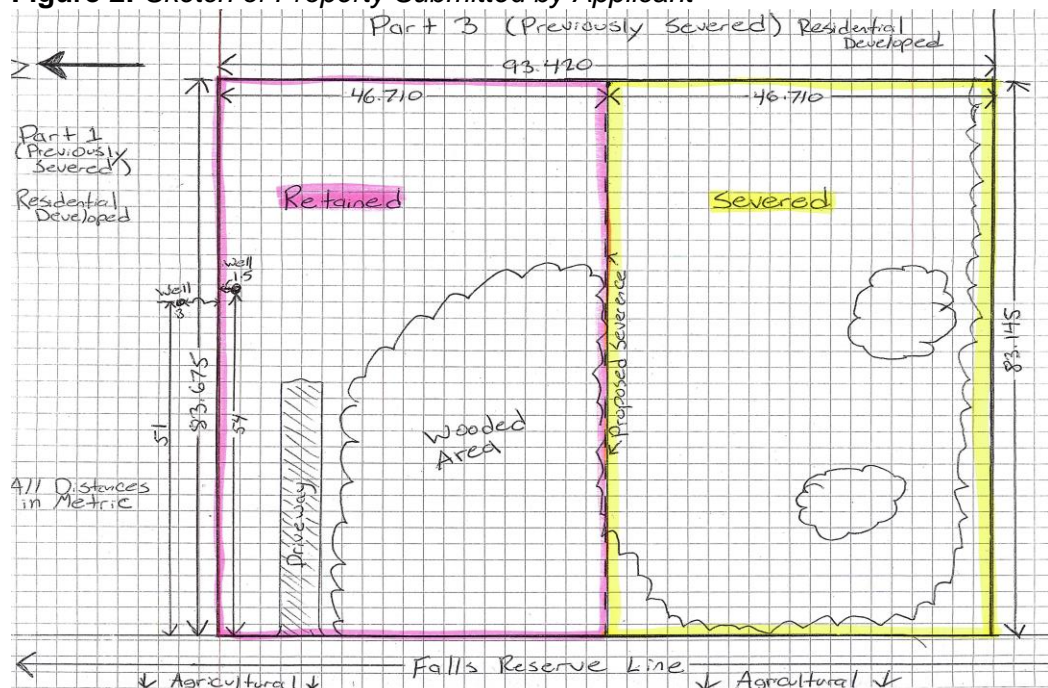


Figure 3: Photograph of Subject Property



Recommended Conditions (denoted by ✓)

Expiry Period

- ✓ Conditions imposed must be met within one year of the date of notice of decision, as required by Section 53(41) of the Planning Act, RSO 1990, as amended. If conditions are not fulfilled as prescribed within one year, the application shall be deemed to be refused. Provided the conditions are fulfilled within one year, the application is valid for two years from the date of the notice of decision.

Municipal Requirements

- ✓ All municipal requirements be met to the satisfaction of the Township including servicing connections if required, cash-in-lieu of park dedication, property maintenance, compliance with zoning by-law provisions for structures, compliance with Section 65 of the Drainage Act and any related requirements, financial or otherwise.
- ✓ The severed parcels be numbered and addressed for 911 purposes to the satisfaction of the Township.
- ✓ The sum of \$250.00 to be paid to the municipality as cash-in-lieu of parkland.
- ✓ That a lot grading and drainage plan be submitted to the satisfaction of the Township.

Survey / Reference Plan

- ✓ Provide to the satisfaction of the County and the Township:
 - a) a survey showing the lot lines of the severed parcel and the location of any buildings thereon, and
 - b) a reference plan based on the approved survey.

Zoning

- ✓ Where a violation of any municipal zoning by-law is evident, the appropriate minor variance or rezoning shall be obtained to the satisfaction of the Township

Sincerely,



Celina Whaling-Rae
Planner

Site Inspection: February 6, 2020



PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

NOTICE OF AN APPLICATION FOR CONSENT FOR SEVERANCE

DATE: January 20, 2020

File # C03-2020

TO:

- Owner: Veronica Hill Applicant: Bradley Hill
- Florence Witherspoon, Deputy Clerk – Township of Ashfield-Colborne-Wawanosh
- Brett Pollock, CBO – Township of Ashfield-Colborne-Wawanosh
- Sarah Louise McGregor, Building Administrative Assistant – Township Ashfield-Colborne-Wawanosh
- Municipality of Central Huron (Abutting within 1 km of subject property)
- Celina Whaling-Rae, Planner, Huron County Planning Department

Enclosed is a copy of an application for Consent for your review and comments to the Huron County Planning & Development Department.

LOCATION OF PROPERTY

Township: Ashfield-Colborne-Wawanosh Part of Falls Reserve, RP22R-6562, Part 2, Colborne Ward
Owner: Veronica Hill Applicant: Bradley Hill

PURPOSE AND EFFECT

The purpose and effect of this application is for the creation of a new lot. The proposed vacant land to be severed is approximately 0.39 ha (0.96 acres). The vacant land to be retained is approximately 0.39 ha (0.96 acres).

LAST DAY FOR RECEIVING COMMENTS

We would appreciate your comments by **February 3, 2020** as to whether or not your department or agency has any comments to this severance and whether or not any conditions should be imposed. All comments should be addressed to the Attention of Lisa Finch, Land Division Administrator at the following by e-mail address lfinch@huroncounty.ca or by regular mail to the address above and to the Attention of Lisa Finch, Land Division Administrator. We will assume you have no objections to the application if no comments are received by the time specified. If this does not provide you with sufficient opportunity to consider the application, please advise.

DECISION AND APPEAL

If you wish to be notified of the decision in respect to the proposed consent, you must make a written request to the Huron County Planning & Development Department c/o Ms. Lisa Finch, Land Division Administrator, Huron County Consent Granting Authority at 57 Napier Street, 2nd Floor, Goderich, Ontario, N7A 1W2.

If a person or public body, that files an appeal of a decision in respect of the proposed consent, does not make written submission to the Huron County Planning Department before it gives or refuses to give a provisional consent, then the Local Planning Appeal Tribunal may dismiss the appeal.

ADDITIONAL INFORMATION

Further information regarding this application will be available to the public for inspection between 8:30 a.m. to 4:30 p.m. - Monday to Friday at:

**Huron County Planning & Development Department
57 Napier Street, 2nd Floor, Goderich, Ontario N7A 1W2**

Alternatively, you may review the application at the local municipal office.

"Planning with the community for a healthy, viable and sustainable future."



APPLICATION FOR CONSENT



For office use only File # C 03-2020
 Received JAN 15, 2020
 Considered Complete JAN 17, 2020

1. PRE-SUBMISSION CONSULTATION

Applicants are strongly encouraged to contact the County and speak/meet with the Planner assigned to the Municipality before submitting an application..

Date of Applicant's consultation meeting with County Planner assigned to Municipality: _____

2. APPLICATION INFORMATION

<p>Name of Applicant <u>Bradley Hill</u></p> <p>Contact Information Address: <u>81165 Gost Mill Line</u> Town: <u>Coderich</u> Postal Code: <u>N7A 3Y1</u> Home Phone: _____ Cell: <u>519-531-0919</u> Work: _____ Fax: _____ Email: <u>hillsidecustoms@live.com</u></p>	<p>Name of Owner <u>Veronica Hill</u></p> <p><input type="checkbox"/> Check box if same as Applicant</p> <p>Contact Information Address: <u>81165 Gost Mill Line</u> Town: <u>Coderich</u> Postal Code: <u>N7A 3Y1</u> Home Phone: _____ Cell: <u>519-955-7424</u> Work: _____ Fax: _____ Email: _____</p>
---	---

Solicitor name (if known) _____

Address: _____

Tel: _____ Email: _____

Correspondence to be sent to: all parties, or applicant, and/or owner

3. LOCATION OF THE SUBJECT PROPERTY—SEVERED & RETAINED (Complete applicable lines)

Municipality: <u>ACW</u>	Concession: _____
Ward: <u>Colborne</u>	Lot Number(s) _____
Registered Plan: <u>22R6562 Part 2</u>	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s) _____
Municipal Address (911 number and street/road name): <u>Falls Reserve Line</u>	Roll # (if available): <u>40-70-310-001-04110-0000</u>

APPLICATION FOR CONSENT

a) Are there any right-of-way easements or restrictive covenants affecting the severed or retained land?

Yes No

b) If **Yes**, describe the location of the right-of-way or easement or covenant and its effect:

c) Is any of the severed or retained land in Wellhead Protection Area A, B or C? Yes No Unknown

If **Yes**, please obtain a Restricted Land Use Permit from the Risk Management Official.

If **Unknown**, please consult with your Municipal Planner and obtain a Restricted Land Use Permit if necessary.

d) Is the subject property systematically tiled? If **Yes**, please submit tile maps with your application.

Yes No

4. PURPOSE OF THE APPLICATION

Type of proposed transaction:

Transfer: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Creation of a new lot <input type="checkbox"/> Addition to lot <input type="checkbox"/> An easement <input type="checkbox"/> Other purpose (please specify): _____ 	Other: <ul style="list-style-type: none"> <input type="checkbox"/> Charge <input type="checkbox"/> Lease <input type="checkbox"/> Correction of title
---	--

Briefly, describe the proposed transaction:

Creation of a new development lot

Name(s) of person(s), if known, to which land or interest in land is to be transferred, leased or charged:

Bradley Hill / Veronica Hill

If a surplus severance, provide legal description and locations of other farm holdings of owner/purchaser:

If creating a lot addition, identify the lands to which parcel will be added.

Municipality: _____	Concession: _____
Ward: _____	Lot Number(s): _____
Registered Plan: _____	Lot(s) Block(s): _____
Reference Plan: _____	Part Number(s): _____
Municipal Address (911 number and street/road name): _____	Roll # (if available): _____

APPLICATION FOR CONSENT

5. DESCRIPTION OF SUBJECT LAND

a) **Description land intended to be severed:**

Frontage: 46.710m

Depth: 83.675m

Area: 0.39 Ha

Existing Use(s): Vacant land

Proposed Use(s): Development lot

Existing Building(s) or Structure(s)

None

b) **Type of access:**

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) **Type of water supply proposed:**

(check appropriate box)

- publicly owned and operated piped water system
- privately owned and operated individual well
 - dug
 - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

d) **Type of sewage disposal proposed:**

(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

a) **Description land intended to be retained:**

Frontage: 46.710m

Depth: 83.675m

Area: 0.39 Ha

Existing Use(s): Vacant land

Proposed Use(s): Development lot

Existing Building(s) or Structure(s)

None

b) **Type of access:**

(Check appropriate box)

- existing building(s) or structure(s)
- provincial highway
- county road
- municipal road, maintained all year
- municipal road, seasonally maintained
- other

c) **Type of water supply proposed:**

(check appropriate box)

- publicly owned and operated piped water system
- privately owned and operated individual well
 - dug
 - drilled
- privately owned and operated communal well
- lake or other water body
- other means (please specify)

d) **Type of sewage disposal proposed:**

(check appropriate box)

- publicly owned & operated sanitary sewage system
- privately owned & operated individual septic tank
- privately owned & operated communal septic system
- privy
- other means (please specify)

APPLICATION FOR CONSENT

6. LAND USE

a) What is the existing Official Plan designation of the property?

~~Development~~ Village

b) What is the zoning of the property?

Residential VR1

c) Are any of the following uses or features on the subject land or on adjacent land, within 500 metres of the subject land?

Please respond **Yes** or **No** to each use or feature

Use of Feature	On Subject Land	On Adjacent Land	
	Please indicate: Yes / No	Within 500 metres of the Subject Land? Please indicate: Yes / No Metres	
An agricultural operation, including livestock facility or stockyard	No	No	
A landfill	No	No	
A sewage treatment plant or waste stabilization plant	No	Yes	358m Beamler Inn
A provincially significant wetland (Class 1, 2 or 3 wetland)	No		
Flood plain	No		
A rehabilitated mine site	No	No	
A non-operating mine site within 1 km of the subject land	No	No	
An active mine site	No	No	
An industrial or commercial use (specify the use[s])	No	Yes	298m Beamler Inn
A former industrial or commercial use	No	No	
An active railway line	No	No	
A municipal airport	No	No	
An underground storage tank or buried waste	No	No	
A current Environmental Site Assessment for the site or has one been prepared within the last 5 years. If Yes, please submit with application.	No	No	

APPLICATION FOR CONSENT

7. HISTORY OF THE PROPERTY

- a) Has the subject land ever been the subject of an application for approval of a plan of subdivision under Section 51 of the planning Act or a consent under Section 53 of the Planning Act?

Yes No Unknown

If **Yes**, and known, provide file number of the application and the decision made on the application.

File Number: _____

Decision: _____

- b) If this application is a re-submission of a previous consent application, describe how it has been changed from the original application.

- c) Is the subject land reserved for either manure applications under the Nutrient Management Plan or manure agreement submitted to the municipality?

Yes No

8. PROVINCIAL POLICY

- a) Is the application consistent with the Provincial Policy Statement issued under Section 3 (1) of the Planning Act?

Yes No Unknown

9. NATURAL HERITAGE

- a) Has the Planner advised the applicant that this application needs to be reviewed by the Huron County Stewardship coordinator for comments on Natural Heritage matters?

Yes (submit a fee of \$208.00 made payable to: Treasurer, County of Huron)
 No

10. HEALTH UNIT REVIEW

Please answer Section A OR Section B, depending on the type of servicing available.

Section A – Where **SANITARY SEWERS** are available:

Is the property within 183 meters (600 feet) of an abattoir? (slaughter house)	<input type="checkbox"/> Yes <input type="checkbox"/> No
--	--

Section B – Where **SEPTIC SYSTEMS** are available:

The application is for the creation of a new lot for which the primary use will be a new dwelling (other than a new dwelling on a farm).	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The severed parcel contains a residence or other building(s) serviced by an on-site sewage system?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If you answered Yes : is the on-site sewage system older than 5 years of age?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered Yes : has the on-site sewage system been inspected by a licensed contractor within the past 3 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered Yes : you are required to provide a certificate of inspection with your application. If you answered No : you will be required to have an inspection carried out and provide a certificate of inspection as a condition of consent (severance) approval.	
Is the property <u>less than</u> .4 hectares (1 acre) in area?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>0.97ac.</i>
Does the property have <u>less than</u> .2 hectares (1/2 acre) of "useable land"* for septic tank and tile bed? See definition of "usable land" below	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

APPLICATION FOR CONSENT

12. APPLICANT'S/OWNER'S DECLARATION

(This must be completed by the Person Filing the Application for the proposed development site.)

I, Bradley Hill of the (Name of Applicant)

Colborne (Name of Town, Municipality, etc.)

In the Region/County/District Huron solemnly declare that all of the statements contained in this application and supporting documentation are true and complete, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act." I hereby acknowledge and accept the requirements and costs referred to the in Notes listed.

NOTES:

Please be advised the responsibility for filing a complete application rests solely with the owner/applicant. Anything not requested or applied for in this application and subsequently found to be necessary (which may require another application(s) and fee(s)) are the sole responsibility of the owner/applicant. The County/Municipality will address only the application as applied for, and any items that are not included in the application are not the responsibility of the County/Municipality.

All studies required to support this application shall be at the expense of the applicant and included at the time of submission as a complete application. Where the County/Municipality incurs costs for the peer review of any consultants' reports or fees for legal opinions, the County/Municipality will be reimbursed such costs by the applicant.

In the event of third-party appeals to applications approved by the County/Municipality, the applicant may be responsible for some or all of the legal and other costs incurred by the County/Municipality, at the discretion of the County/Municipality.

DECLARED before me at:

Region/County/District Huron
Town
In the Municipality of Goderich

Signature [Handwritten Signature]

This 11th day of DEC, 2019 (Day) (Month) (Year)

Please Print Name of Applicant Bradley Hill

[Handwritten Signature]
Commissioner of Oaths
Lisa Lynn Finch, a Commissioner, etc.,
Province of Ontario, for the
Corporation of the County of Huron
Expires August 29, 2021.

APPLICATION FOR CONSENT

13. OWNER/APPLICANT'S CONSENT DECLARATION

In accordance with the provisions of the Planning Act, it is the policy of the County Planning Department to provide the public access to all development applications and supporting documentation.

In submitting this development application and supporting documentation,

I, Bradley Hill the owner/the authorized applicant, hereby acknowledge the above-noted policy and provide my consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

I hereby authorize the County of Huron staff, municipal staff and council members of the decision making authority to have access to the subject site for purposes of evaluation of the subject application.

If the application is deemed incomplete, the applicant has 60 days to provide the necessary information. After 60 days has lapsed, the application and fee will be mailed back to the applicant.

Bradley Hill
Signature

DEC 11 / 19
Date

Bradley Hill
Print Name

MR
Title

Where the owner is a firm or corporation, the person signing this section shall complete one or more of the following (please check):

- I have the authority to bind the corporation.
- Affixed is the corporate seal.

14. AUTHORIZATIONS

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, Veronica Hill, am the owner of the land that is the subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I authorize

Bradley Hill, to make this application on my behalf.

Veronica Hill
Signature

Dec 9th 2019
Date

If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

APPLICATION FOR CONSENT

Authorization of Owner for Agent to Provide Personal Information

I, Veronica Hill, am the owner of the land that is the subject of this application consent and, for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize

Bradley Hill, as my agent for this application to provide any of my personal information that will be included in his application or collected during the process of the application..

Veronica Hill
Signature

Dec 9th 2019
Date

Veronica Hill
Print Name

~~Owner~~ Mrs
Title

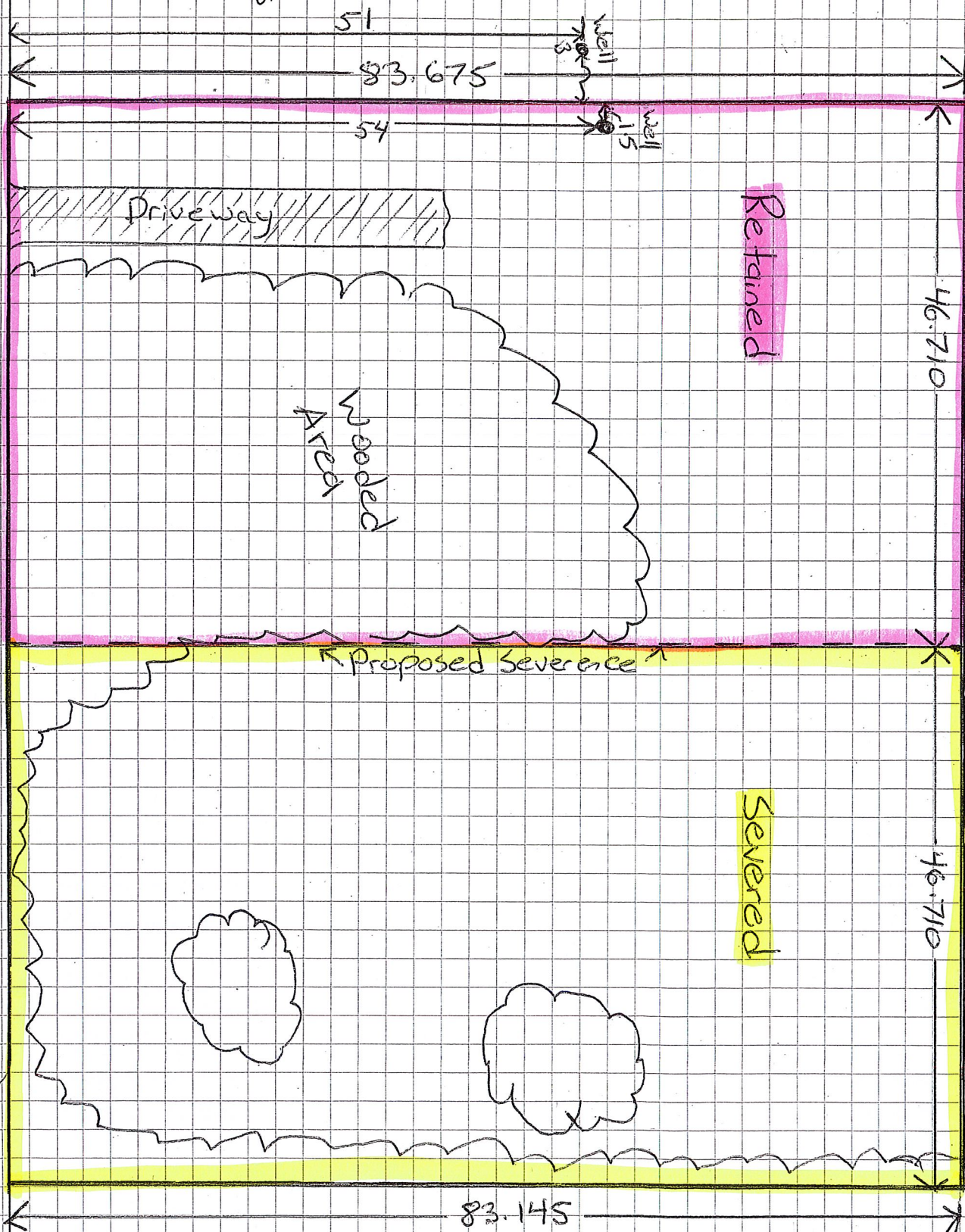
Note: Where the owner is a firm or corporation, the person signing this section shall state that he/she has authority to bind the corporation or affix the corporate seal.



Part 1
(Previously Severed)
Residential Developed

All Distances
in Metric

Agricultural
Agricultural
Falls Reserve Line
Agricultural



Retained

Severed

Part 3 (Previously Severed) Residential Developed

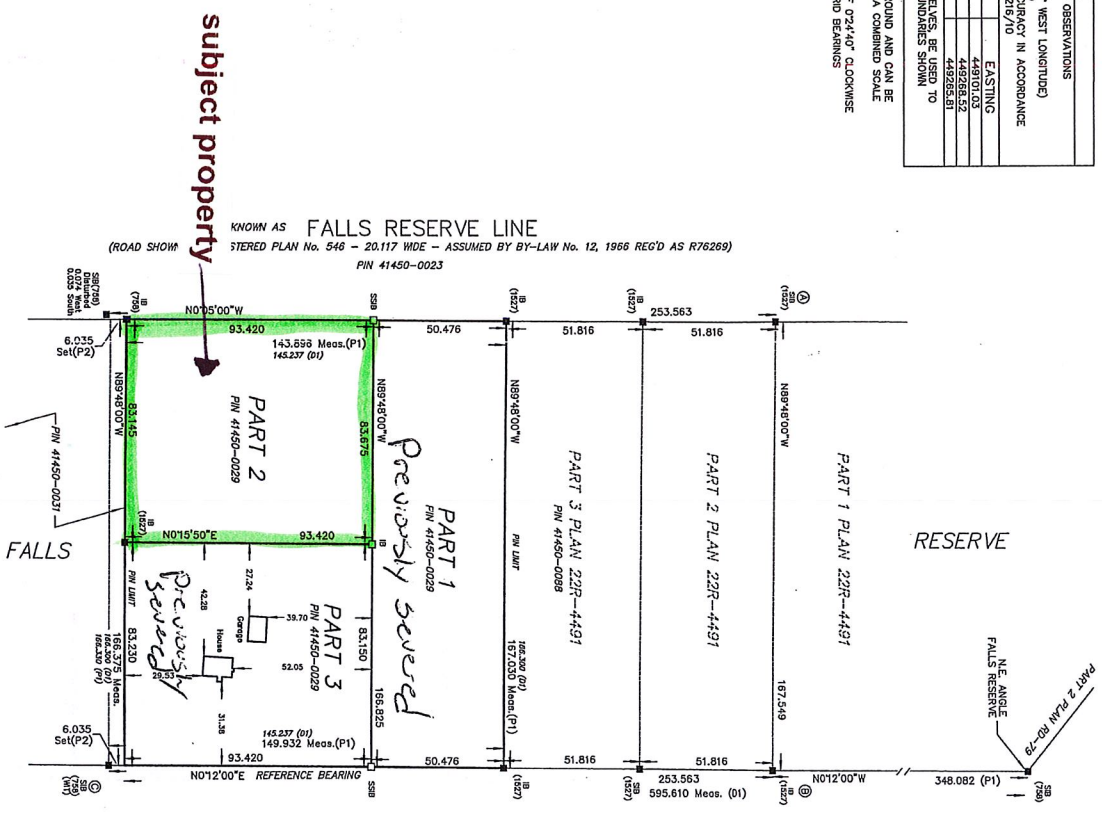
Natural Environment (Trees / Residential)

INTEGRATION DATA	
COORDINATES ARE DERIVED FROM GPS OBSERVATIONS USING SMARTNET NETWORK WEST (LONGITUDE) AND ARE REFERRED TO GRID BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.99998	
COORDINATE VALUES ARE TO A RURAL ACCURACY IN ACCORDANCE WITH SECTION 14(2) OF OREGA/219/10	
POINT ID	EASTING
A	448172.05
B	448172.05
C	448172.05
D	448172.05
E	448172.05
F	448172.05
G	448172.05
H	448172.05
I	448172.05
J	448172.05
K	448172.05
L	448172.05
M	448172.05
N	448172.05
O	448172.05
P	448172.05
Q	448172.05
R	448172.05
S	448172.05
T	448172.05
U	448172.05
V	448172.05
W	448172.05
X	448172.05
Y	448172.05
Z	448172.05

DISTANCES SHOWN ON THIS PLAN ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY A COMBINED SCALE FACTOR OF 0.99998

FOR BEARING COMPARISONS, A ROTATION OF 0°24'40" CLOCKWISE CAN BE APPLIED TO MATCH GRID BEARINGS

CAUTION: RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.



KNOWN AS FALLS RESERVE LINE
 (ROAD SHOWN) STEREO PLAN No. 548 - 20.117 WIDE - ASSUMED BY BY-LAW No. 12, 1966 REG'D AS R76269
 PIN 41450-0023

KNOWN AS GRIST MILL LINE
 (ORIGINAL ROAD ALLOWANCE - 20.117 WIDE - BETWEEN THE EASTERN AND WESTERN DIVISIONS)
 PIN 41361-0128



METRIC: DISTANCES AND CO-ORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048

PART	LOT/BLK/DC	PLAN/CON	PIN
1	Part of Falls Reserve		PIN 41450-0029
2			
3			

PLAN OF SURVEY
 OF PART OF
 FALLS RESERVE
 WESTERN RESERVE
 GEOGRAPHIC TOWNSHIP OF COLBORNE
 TOWNSHIP OF ASHFIELD -
 COLBORNE - WAWANOSH
 COUNTY OF HURON

SCALE 1:1250

METRIC
 0 25 50 75 100 125 150

2017
 D. CULBERT LTD.
 ONTARIO LAND SURVEYOR

NOTES AND LEGEND

BEARINGS ARE ASTROMERIC AND ARE REFERRED TO THE WEST LIMIT OF GRIST MILL ROAD HAVING A BEARING OF N01°20'00"E AS SHOWN ON (P1)

- DENOTES MONUMENTATION FOUND
- DENOTES MONUMENTATION PLANTED
- SIB DENOTES 2.5cm sq STANDARD IRON BAR
- SSIB DENOTES 2.5cm sq SHORT STANDARD IRON BAR
- IB DENOTES 1.6cm sq IRON BAR
- CC DENOTES COT WOODS
- CC DENOTES COT WOODS
- 75B DENOTES B.M. ROSS, O.L.S.
- 1527 DENOTES R. CULBERT LTD., O.L.S.
- D1 DENOTES R232353 (Fwhly)
- P1 DENOTES PLAN 22R-4491
- P2 DENOTES A PLAN OF SURVEY BY (798) PLAN 81-115
- ALL PINS ARE SURFICED (LT) UNLESS NOTED (R)

SURVEYOR'S CERTIFICATE:

I CERTIFY THAT:

1) THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEY ACT, THE SURVEYORS ACT AND THE REGULATIONS MADE UNDER THEM, AND THE REGULATIONS MADE UNDER THEM.

2) THE SURVEY WAS COMPLETED ON THE 20TH DAY OF JUNE, 2017

JUNE 21, 2017
 GODERICH, ONTARIO

D. A. CULBERT
 ONTARIO LAND SURVEYOR

1 I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT

DATE: _____

REPRESENTATIVE FOR THE LAND REGISTRAR FOR THE HURON (No 22)

DATE: _____

PARTS SCHEDULE

D. A. CULBERT
 ONTARIO LAND SURVEYOR

HURON (No 22)

PLAN OF SURVEY

2-GZ-20684

ONTARIO LAND SURVEYOR

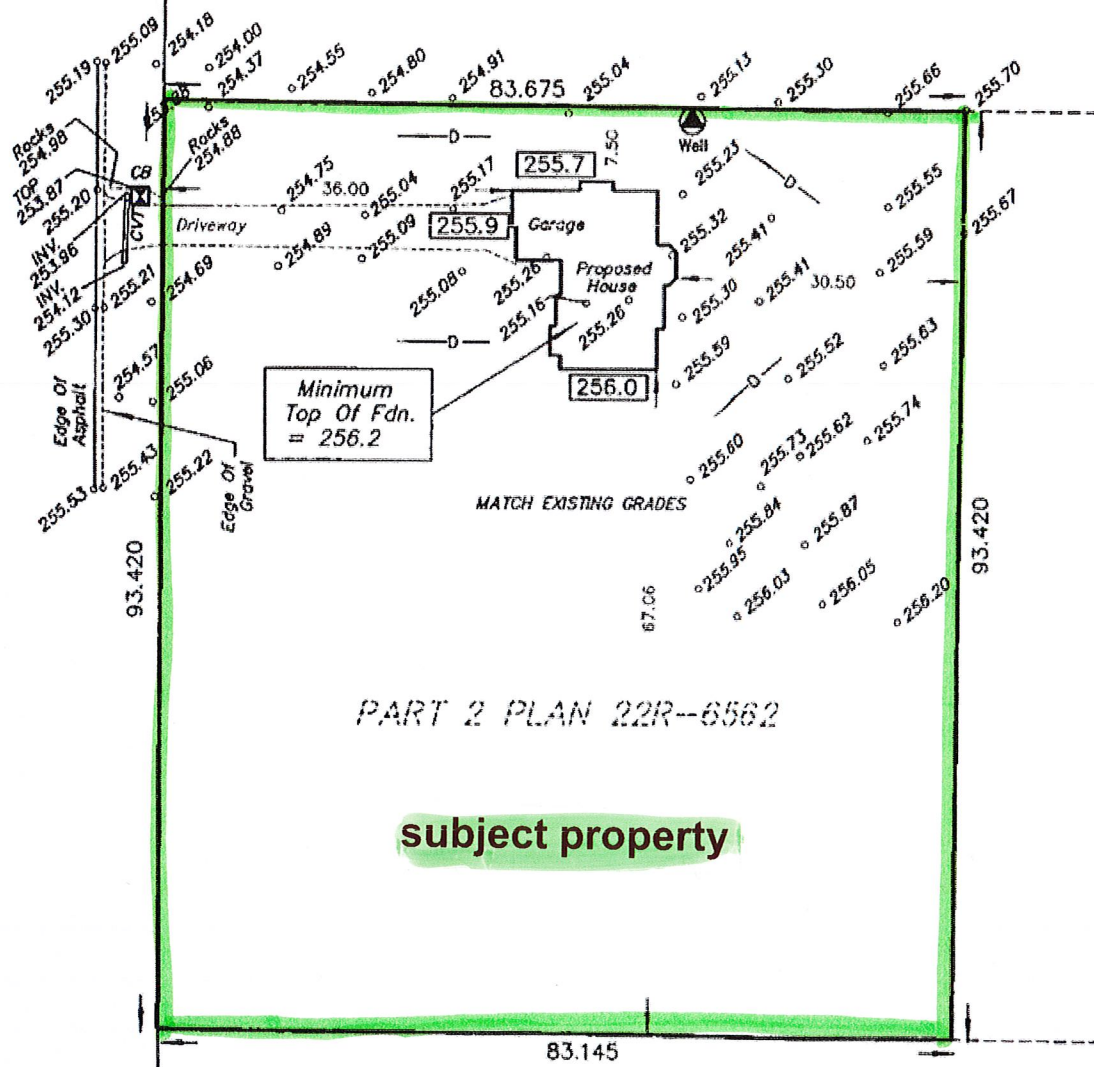
2-GZ-20684



PART 1 PLAN 22R-6562

RESERVE

Top Of Fdn.
256.88
Hor



PART 2 PLAN 22R-6562

subject property

FALLS

CORPORATION OF THE COUNTY OF HURON

TO: Warden and Members of County Council - Day 2
FROM: Sandra Weber, Director and Denise Van Amersfoort, Senior Planner
DATE: 12/4/2019
SUBJECT:

RECOMMENDATION:

RECOMMENDED MOTION:

THAT:

The Council of the County of Huron approves the report by Denise Van Amersfoort, Senior Planner, dated December 4, 2019, titled Housing Initiative – Residential Intensification Guidelines, as presented for information.

BACKGROUND:

At the September 4, 2019 meeting, Council directed staff to proceed with Terms of References for several housing initiatives. One of three initiatives which will be led by the Planning & Development Department is the Residential Intensification Guidelines. The following defines the Terms of Reference for this initiative.

COMMENTS:

Purpose

Residential Intensification Guidelines are a tool that would help to address issues commonly raised during planning applications for higher density residential developments. The purpose of the Guideline is to explain and illustrate how residential intensification can be sensitively designed and integrated into existing neighbourhoods. The Guideline will include general information about residential intensification, in-sight into how residential intensification projects are reviewed, and design considerations that help to successfully incorporate intensification into neighbourhoods. The benefits for the developer a more clear understanding of the design considerations that need to be integrated into intensification projects.

Product

The main product will be a document which provides design direction for residential developments. The Guidelines will outline how design choices can impact compatibility between new developments and the existing scale and character of neighbourhoods. The Guidelines will be used by planners, architects/designers, land owners, staff and community members.

Further to the main document, the Department will produce 'how to' guides which outline a step-by-step process for certain types of residential projects such as incorporating an additional dwelling unit into an established lot. The Guidelines will be formatted to make the design objectives user-friendly and accessible. Checklists will be included to provide a quick summary of design objectives; an example would be that on a corner lot, the design should consider how the building interacts with both streetscapes and include architectural details on both sides.

The Guidelines will be reviewed with applicants during mandatory pre-consultation meetings and applicants will be encouraged to share the Guidelines with their architect/designer. Where the proposed design does not meet the Guidelines, applicants will be required to explain how the

broader goals are met. The Guidelines are not regulations, they are meant to give guidance and to allow flexible design responses. The Guidelines will be used most often during Site Plan Control applications. It should be noted that, unless there is a required planning application, there will be no trigger for the Guidelines for single detached, semi-detached, or multiple attached units where they are up to three (3) units; this is because most municipalities in Huron County apply Site Plan Control to residential projects containing four (4) or more units.

Process and People

The Residential Intensification Guidelines will be prepared with input from a broad range of stakeholders, including the public, development community, local municipal staff and industry professionals such as architects and planners. Input will be solicited through a variety of means including key informant interviews and focus groups.

It is proposed that an Urban Designer be engaged to provide illustrations of various design concepts; the purpose of the illustrations will be to further clarify design objectives.

Once prepared, a draft of the Guidelines will be posted online for public input, displayed at local libraries and municipal offices, and presented to local community groups such as BIAs and the Bluewater Builders Association.

The Guidelines will be presented for adoption to local municipalities. The Guidelines will be accompanied by any proposed amendments to municipal by-laws (e.g. Site Plan Control By-law) to ensure implementation is consistent and effective. The Guidelines are related to and support the other two Planning & Development led housing initiatives: Planning Document Review and Residential Pre-Zoning.

OTHERS CONSULTED:

CAO Wark, Economic Development and Housing, Property and Social Services staff.

IT IMPACTS

FINANCIAL IMPACTS:

Within draft 2020 budget (includes staff time and \$40,000 for architectural/urban design drawings).

COUNCIL PRINCIPLES:

Long-term fiscal sustainability, Economic prosperity, Engaged community, Service excellence, Community-centered

SMT VALUES:

SMT MANTRAS:

ATTACHMENTS:

Description	Type	Upload Date	File Name
No Attachments Available			

CORPORATION OF THE COUNTY OF HURON

TO: Warden and Members of County Council - Day 2
FROM: Sandra Weber, Director and Denise Van Amersfoort, Senior Planner
DATE: 12/4/2019
SUBJECT:

RECOMMENDATION:

RECOMMENDED MOTION:

THAT:

The Council of the County of Huron approves the report by Denise Van Amersfoort, Senior Planner, dated December 4, 2019, titled Housing Initiative – Planning Document Review, as presented for information.

BACKGROUND:

At the September 4, 2019 meeting, Council directed staff to proceed with Terms of References for several housing initiatives. One of three initiatives which will be led by the Planning & Development Department is the Review of Planning Documents. The following defines the Terms of Reference for this initiative.

COMMENTS:

Purpose

Official Plans have policies which guide residential development and have significant impact in terms of the type of development which is permitted and built in different areas. Zoning By-laws are the tool which implements the vision of the Official Plan through minimum and maximum requirements for development. A review of all residential Official Plan policies and zoning provisions is required to ensure that the standards are achieving current and future housing needs of the community.

Product

The review will result in a series of recommended Official Plan Amendments and Zoning By-law Amendments. The goal is to have consistency across the County while also recognizing that contextual differences need to be reflected in the planning approach. For example, fully serviced settlement areas will be able to achieve a denser form of housing than those areas which rely on private services. The overall goal is to create a more flexible planning regime for residential projects where concerns of the residents are integrated through the introduction of the Residential Intensification Guidelines into the site planning process rather than being integrated by a case by case basis.

People and Process

Planning & Development staff will lead the review process as follows:

1. Review each Official Plan with a 'housing-friendly' lens, identify policies which could be made more flexible and introduce new policies which support attainable housing development.

2. Review commonly amended zoning provisions for multi-unit developments.
3. Interview local developers to identify which zoning provisions have been problematic. A developer in Goderich has identified that the requirement for minimum private amenity areas is an outdated approach.
4. Hold detailed discussions with municipal staff from each local municipality to ensure the proposed amendments reflect the needs of each community.
5. Present recommended Official Plan Amendments and Zoning By-law Amendments to local Councils for consideration under the Planning Act process (involving public notification, public meetings, etc).

OTHERS CONSULTED:

CAO Wark, Economic Development, and Housing, Property and Social Services staff.

IT IMPACTS

FINANCIAL IMPACTS:

Within draft 2020 budget for staff time.

COUNCIL PRINCIPLES:

SMT VALUES:

SMT MANTRAS:

ATTACHMENTS:

Description	Type	Upload Date	File Name
No Attachments Available			

CORPORATION OF THE COUNTY OF HURON

TO: Warden and Members of County Council - Day 2
FROM: Sandra Weber, Director and Denise Van Amersfoort, Senior Planner
DATE: 12/4/2019
SUBJECT:

RECOMMENDATION:

RECOMMENDED MOTION:

THAT:

The Council of the County of Huron approves the report by Denise Van Amersfoort, Senior Planner, dated December 4, 2019, titled Housing Initiative – Residential Pre-Zoning, as presented for information.

BACKGROUND:

At the September 4, 2019 meeting, Council directed staff to proceed with Terms of References for several housing initiatives. One of three initiatives which will be led by the Planning & Development Department is a Residential Pre-Zoning project. The following defines the Terms of Reference for this initiative.

COMMENTS:

Purpose

For large undeveloped parcels, the traditional approach has been to zone the parcel Future Development until such time as a proposal is brought forward. One option is to pre-zone these larger parcels and set minimum requirements for density.

The advantage of this practice is that it would streamline the development process by removing the need for a Zoning By-law Amendment. A potential criticism of this approach is that the change to zoning would be proposed in the absence of a development proposal which may make it more challenging for neighbours to comment on. The goal would be to balance the interests of neighbouring residents with the design direction provided in the Residential Intensification Guidelines.

Product

The product would be an increased number of sites which are zoned for higher density residential development across the County. There are currently a limited number of vacant sites zoned for higher density residential uses (e.g. R3) across the County.

People and Process

This approach would best be applied in a few voluntary 'pilot' scenarios to test the validity and identify potential improvements to the process. It should be noted that pre-zoning does not include completing any of the required studies; this would be flagged for the developer or future purchaser through the use of a Holding Zone in the Zoning By-law.

The proposed process is as follows:

- Planning staff will meet with local municipal staff to identify potential candidate sites.
 - Contact will be made with owners of candidate sites to assess interest. No site would be pursued unless the owner provided full endorsement.
 - Develop specific zoning for each candidate site based on neighbourhood factors and the forms of housing which are permitted.
- Municipally initiated Zoning By-law Amendment process under the Planning Act (which would follow the typical process of circulation to the neighbours, holding of a public meeting, etc). It is acknowledged that local municipalities are taking on some level of risk by initiating the Zoning By-law Amendment process; this will be discussed early in the process and evaluated on a case by case basis.

OTHERS CONSULTED:

CAO Wark, Economic Development and Housing, Property and Social Services staff.

IT IMPACTS

FINANCIAL IMPACTS:

Within draft 2020 budget for staff time.

COUNCIL PRINCIPLES:

Long-term fiscal sustainability, Economic prosperity, Engaged community, Service excellence, Community-centered

SMT VALUES:

SMT MANTRAS:

ATTACHMENTS:

Description	Type	Upload Date	File Name
No Attachments Available			



PLANNING & DEVELOPMENT

5.5

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 **Fax:** 519.524.5677 **Toll Free:** 1.888.524.8394

Ext. 3

www.huroncounty.ca

To: Mark Becker, CAO/Clerk-Treasurer, Township of Ashfield-Colborne-Wawanosh & Township of Ashfield-Colborne-Wawanosh Council

From: Celina Whaling-Rae, Planner

Date: February 12, 2020

Re: D-4 Study Proposal

This report is submitted to Ashfield-Colborne-Wawanosh (ACW) Council for the council meeting on February 18, 2020.

Recommendation:

That Council receive the proposal submitted by RJ Burnside & Associates to undertake a D-4 study of the two closed landfills in Port Albert.

Background:

The Ministry of the Environment, Conservation, and Parks (MECP) currently regulates all land uses within and adjacent to open and closed landfills. This is reflected in Section 3.29 of the ACW Zoning By-law, which stipulates that:

“No new building or structure, used for residential habitable space or livestock purposes shall be erected within 500 metres of the fill area of a Municipal landfill site or a closed landfill site until it has been determined by a qualified professional to the satisfaction of the Township and the Ministry of the Environment, that there will be no adverse off-site impacts. The assessment of impacts shall include the presence of methane/leachate and the potential for noise, odour, dust and litter complaints during operation. If there is a licensed disposal site located in an adjacent municipality, the same setback shall apply to the lands in Ashfield-Colborne-Wawanosh.”

The assessment referenced in Section 3.29 is commonly known as a D-4 study.

Comment:

D-4 studies are typically undertaken by an engineering consultant on behalf of municipalities and/or property owners. The studies can be scoped to evaluate landfill-related impacts on a particular property proximate to a “fill area”, or can encompass the entire 500 metre radius regulated by the MECP. Five of the seven closed landfills in ACW (as identified in Schedule B of the Official Plan) are located within the Agricultural designation. The other two are located within Port Albert. The number of properties within 500 metres of the former Port Albert landfills is much higher than that of the other five. Until a D-4 study of these two landfills is undertaken, the Building Department is unable to issue any permits within this area.

During discussions with staff, it was determined that it may be desirable for the Township obtain engineering services to undertake a D-4 study of the two former Port Albert landfills.

Concurrently, staff met with Joy Rutherford of RJ Burnside & Associates to discuss what a potential study could entail and rough costs. Ms. Rutherford has since submitted project proposal and cost estimate that is attached for Council’s review.

Respectfully,

Celina Whaling-Rae

Celina Whaling-Rae
Planner

Image 1: Approximate Location of Port Albert Landfills as Recorded by the MECP

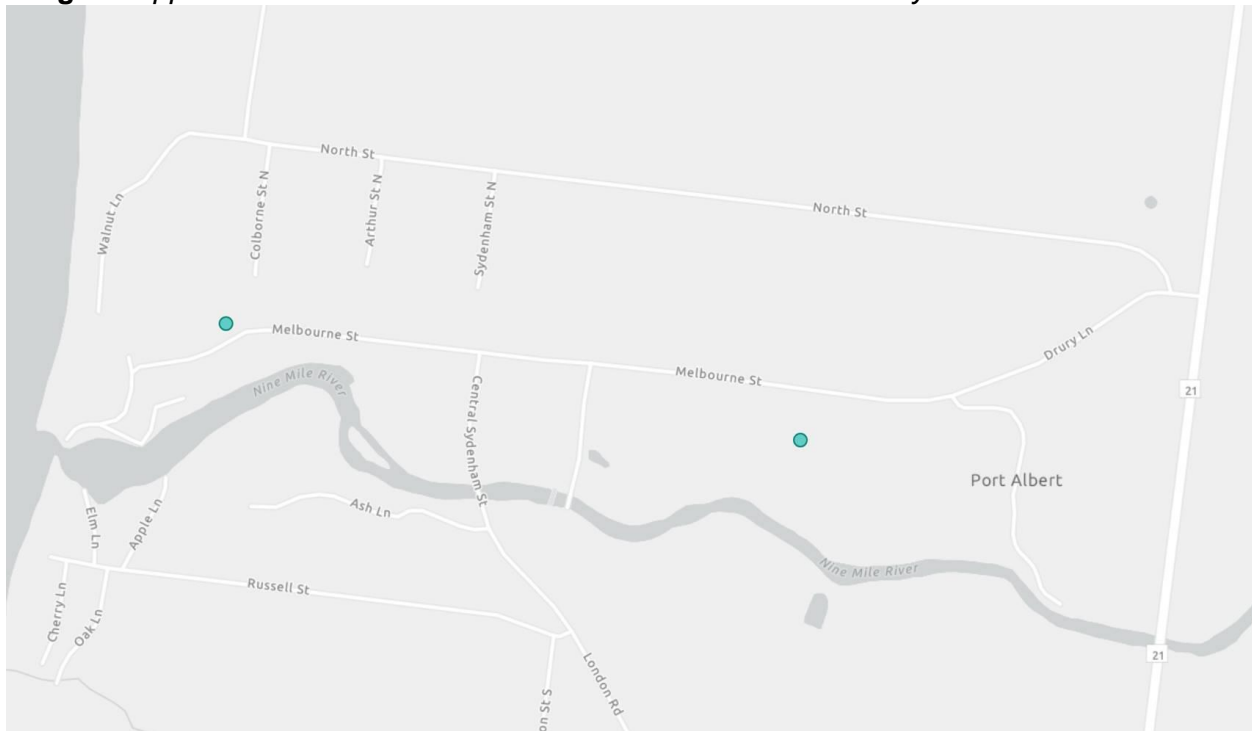


Image 1: Approximate Area of Influence of the Closed Port Albert landfills





February 6, 2020

Via: Email

Mr. Mark Becker
Administrator/Clerk Treasurer
Township of Ashfield-Colborne-Wawanosh
82133 Council Line
Goderich ON N7A 3Y2

Dear Mr. Becker:

**Re: Port Albert Closed Landfills
D-4 Studies
Project No.: 900051218**

Further to your correspondence with R.J. Burnside & Associates Limited (Burnside) is pleased to forward a proposal and cost estimate to complete D-4 studies for two closed landfill Site in Port Albert, Ontario: the "West Site" and the "East Site".

1.0 Scope

We understand the following regarding the Landfill Sites:

West Site:

- Located on Lot 1, Front Concession, Township of Ashfield, Huron County;
- Operated under Ministry of Environment Conservation and Parks (MECP) Certificate of Approval A161102 as a rural Landfill site; and
- Closed July 30, 1974.

East Site:

- Located on Lot 1, Front Concession C, Township of Ashfield, Huron County;
- Designated as rural Landfill Site X2071 by the MECP; and
- Closed in 1972.

The two landfill sites are located near areas with potential for future development. As such, the Township has requested that Burnside assess the potential for landfill related impacts to affect properties within 500 m of these two sites in accordance with Guideline D-4: Land Use on or Near Landfills and Dumps.

This study will be primarily a desktop evaluation. It will include a site visit to confirm each landfill location and characterize the landfill setting. Each parcel within 500 m of the landfills will be assessed to determine the potential for: groundwater, surface water, landfill gas and nuisance impacts on that parcel. The desktop evaluation will consider:

- Geological and topographic mapping;
- MECP water well records;
- Historical Air photos to assess historical site alterations;
- Freedom of Information Request to obtain MECP records regarding these closed sites;
- Interpreted groundwater/surface water flow directions;
- Soil and water table conditions;
- Wind directions; and
- Source water protection considerations.

Using recent air photographs and GIS parcel fabric mapping (that we will request from the Township), the above information will be used to:

- Create landfill impact zones for groundwater, surface water, landfill gas, and nuisance impacts (odours);
- Create individual maps illustrating the position of the parcel relative to the landfill(s), showing groundwater flow directions, surface water flow direction, and wind direction and landfill impacts zones;
- Develop a summary sheet for each parcel outlining site conditions;
- Assess potential for landfill to impact each parcel (taking into consideration groundwater flow, surface water drainage, topography, soils, depth to water table, landfill gas migration, noise, wind, nuisance impacts);
- Generate a list of parcels that could be affected by the landfill(s) based on individual assessments; and
- Provide input regarding future development considerations for properties within 500 m of the landfill sites.

Once the data are collated and a preliminary assessment is completed, we recommend that a meeting be held with Township Staff to discuss the results. At this stage, the Township may wish to conclude the investigations or conduct detailed site specific investigations such as drilling, well installation, water quality sampling, water level measurements, and gas readings to further reduce the landfill impact zones. This field work is beyond the scope of this assessment.

2.0 Schedule

Burnside is prepared to commence work immediately upon receiving Authorization to Proceed. Although, our preference would be to conduct the site visits when ground surface is visible so we can better assess site conditions, we are prepared to work with the Township of Ashfield-Colborne-Wawanosh (Township) to develop an appropriate and agreeable project schedule. It is expected that a draft report can be ready for review and discussion, approximately one month after the site visits are completed. The Ministry of Environment, Conservation and Parks (MECP) Freedom of Information request will be made as soon as we receive Authorization to Proceed however, it will take weeks before that information will become available.

3.0 Budget

The cost estimate for the above noted workplan is summarized as followed:

Task	Fees	Disbursements	Cost
Field visit	\$800.00	\$200.00	\$1,000.00
Data Collation, analysis and reporting	\$5,700.00	\$600.00	\$6,300.00
Meeting	\$500.00	\$200.00	\$700.00
Totals (excluding H.S.T)	\$7,000.00	\$1,000.00	\$8,000.00

The above noted costs represent an upset limit that will not be exceeded without prior authorization from the Township. Only charges actually incurred on the project will be invoiced. The above costs exclude H.S.T. and are valid for 60 days from the date on this letter. If additional field work or study is required, it is considered beyond the scope of this study and the costs will be discussed with, and approved by, the Township prior initiating any additional work.

If you would like Burnside to proceed with the scope of work outlined herein, please sign and return a copy of the attached Authorization to Proceed Form.

We thank you for this opportunity and if you have any questions or require clarification please feel free to contact the undersigned at your convenience.

Yours truly,

R.J. Burnside & Associates Limited



Joy Rutherford, B.E.S., P.Geo.
Senior Hydrogeologist
JR/KH:sp

Enclosure(s) Authorization to Proceed and Standard Conditions of Service

This document contains proprietary and confidential information. As such, it is for the sole use of the addressee and R.J. Burnside & Associates Limited, and proprietary information shall not be disclosed, in any manner, to a third party except by the express written consent of R.J. Burnside & Associates Limited. This document is deemed to be the intellectual property of R.J. Burnside & Associates Limited in accordance with Canadian copyright law.

Authorization to Proceed

Date: February 6, 2020 **Project No.:** 900051218.0000
Client: Mr. Mark Becker
Submitted By: Joy Rutherford, B.E.S., P.Geo.
Project: Port Albert Closed Landfills

I, _____, being an employee of _____, hereby authorize the firm of R.J. Burnside & Associates Limited (the Consultant), to arrange for or perform the work described in the Proposal Letter dated February 6, 2020.

I understand that the payment is based on an Authorized Limit and will not be exceeded without my authorization due to a change in the scope of work.

Tasks	Fees
Field Visit	\$1,000.00
Data Collation, Analysis and Reporting	\$6,300.00
Meeting	\$700.00
Total Costs (Excluding Taxes)	\$8,000.00

By affixing my signature, I understand that the scope of work contained in the Proposal Letter (noted above) is governed by the attached Standard Conditions of Service.

Signature

Date

Position/Title

I have authority to bind the Corporation.

To hold the rates/and or fee estimate provided in the attached proposal, this Authorization To Proceed must be signed and returned to R.J. Burnside & Associates Limited within 60 days from the date above.

Standard Conditions of Service

Services

The services provided, if not specifically limited by the Client, will be at the Consultant's discretion for acting in the Client's best interest for the type of work requested.

Fees and Expenses

Billing will be in accordance with the fees as outlined in the proposal, plus expenses. Expenses properly incurred in connection with the project will be billed at cost plus an administrative charge of eight percent.

The Consultant will assist in selecting and coordinating other Consultants on Client's behalf. The Consultant does not accept any liability for other Consultants' work and encourage Clients to do their own investigations. Clients are encouraged to request that other Consultants invoice them directly and save the eight percent added administration charge on that expense.

Invoices

Invoices will be submitted on a monthly basis. Interest (1 percent per month of the unpaid amount) will be added to all unpaid balances after 30 days from date of invoicing. If the Client objects to all or any portion of an invoice, the Client shall so notify the Consultant in writing within 14 calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute.

If the Client fails to pay undisputed invoiced amounts within 30 calendar days of the date of the invoice, the Consultant may at any time, without waiving any other claim against the Client and without thereby incurring any liability, suspend or terminate this Agreement as provided elsewhere in these Standard Conditions of Service.

Changes in Scope

The scope of work identified is based on the Consultant's understanding of the work required to complete the project at the time of this proposal. In light of occurrences or discoveries that were not originally contemplated by or known by the Consultant, the Consultant may be required to discuss with the Client a change in the scope of the project, which may require a revision to this agreement. Should such a situation arise, the Consultant shall identify the changed conditions which make such discussions necessary and the Consultant and the Client shall promptly and in good faith enter into renegotiation of this agreement in order to continue to meet the Client's needs. If an agreement cannot be reached on the change in scope, the Client agrees that the Consultant has the absolute right to terminate this agreement.

Mediation

All claims, disputes and other matters in question between the parties to this agreement, arising out of or relating to this agreement or the breach thereof shall be decided by mediation, unless the parties mutually agree otherwise.

Limitation of Liability

For purposes of limitation of liability provisions contained herein, the Client expressly agrees that it has entered into this Agreement with the Consultant, both on its own behalf, and as agent on behalf of its employees and principals.

The Consultant's liability to the Client in Contract and Tort is limited to the total amount of the fee paid for professional services.

The Client expressly agrees that the Consultant's employees and principals shall have no personal liability to the Client in respect of a claim, whether in contract, tort and/or other cause of action in law. Accordingly, the Client expressly agrees that it will bring no proceedings and take no action in any court of law against any of the Consultant's employees or principals in their personal capacity.

No other party shall rely on the Consultant's work without the express written consent of the Consultant.

The Client will give prompt written notice to the Consultant whenever the Client or his representative becomes aware of any defects or deficiencies in Consultant's work.

Hold Harmless

Burnside's commitments as set forth in this Agreement are based on the expectation that all of the services described in this Agreement will be provided. In the event the Client later elects to reduce Burnside's scope of services, the Client hereby agrees to release, hold harmless, defend and indemnify Burnside from any and all claims, damages, losses or costs associated with or arising out of such reduction in services.

Field Review Services

Where engaged by the Client, the Consultant will provide field review services. It is understood that in engaging the Consultant, the Client

recognizes that the role of the Consultant in completing field review is to ensure conformity of the construction with the identified design. The Consultant does not provide direction to the Contractor on construction methods, nor does the Consultant warrant the Contractor's work - this is the sole responsibility of the Contractor for which the Consultant will not take any liability. Prior to the initiation of construction, the Client and the Consultant will agree on a field review schedule. The Client acknowledges that where a reduced field review schedule is agreed, the Consultant will not be held liable for any work completed by the Contractor for which the Consultant has not been on site to witness conformity with the design.

Governing Law

The laws of the Province of Ontario will govern the validity of this agreement, its interpretation and performance, and remedies for contract breach or any other claims related to this agreement.

Assignment

Neither party shall assign responsibilities without the written consent of the other.

Termination

The Client or Consultant may terminate this Agreement at any time and no further expense will be incurred beyond the time of notice to terminate. In the event such termination becomes necessary, the party effecting termination shall so notify the other party in writing, and termination will become effective 14 calendar days after receipt of such notice.

Irrespective of which party shall effect termination or the cause therefore, the Client shall, within 30 calendar days of termination, remunerate the Consultant for services rendered and costs incurred, in accordance with the Consultant's prevailing fee schedule and expense reimbursement policy. Services shall include those rendered up to the time of termination, as well as those associated with termination itself, such as demobilizing, modifying schedules, reassigning personnel, and so on. Costs shall include those incurred up to the time of termination, as well as those associated with termination and post-termination activities.

Suspension

Upon 14-calendar day's written notice to the Consultant, the Client may suspend the Consultant's work. If payment of the Consultant's invoices is not maintained on a 30 calendar day current basis by the Client, the Consultant may by 14-calendar day's written notice to the Client suspend further work until payment is restored to a current basis. Suspension for any reason exceeding 45-calendar days shall, at the Consultant's option, make this Agreement subject to renegotiation or termination, as provided for elsewhere in this Agreement. Any suspension shall extend the time schedule for performance in a manner that is satisfactory to both the Client and the Consultant, and the Consultant shall be compensated for services performed and charges incurred prior to the suspension date, plus suspension charges.

Suspension charges may include, but shall not be limited to, services and costs associated with putting analyses and documents in order, rescheduling and reassigning personnel and/or equipment and issuing necessary or customary notices to appropriate government boards. Compensation to the Consultant shall be based upon the Consultant's prevailing fee schedule and expense reimbursement policy.

Ownership of Documents

The Client shall be entitled to a copy of all drawings, specifications, designs and documents prepared by the Consultant but shall not use them for any other project. The originals shall remain the property of the Consultant.

Client's Responsibility

The Client will fully disclose all relevant information or data pertinent to the Project, which is required by the Consultant. The Consultant shall be entitled to rely upon the accuracy and completeness of such information and data furnished by or on behalf of the Client.

The Client will give prompt consideration to all requests or documents relating to the project submitted by the Consultant and whenever prompt action is necessary, inform the Consultant of his decisions in such reasonable time so as not to delay the Services of the Consultant. The Client shall arrange and make provision for the Consultant's entry and ready access to the project site as necessary to enable the Consultant to perform his services.

Tax

Any applicable taxes will be added to invoices.

ACW Municipal Office - Addition and Renovation

82133 Council Line, Goderich, Ontario

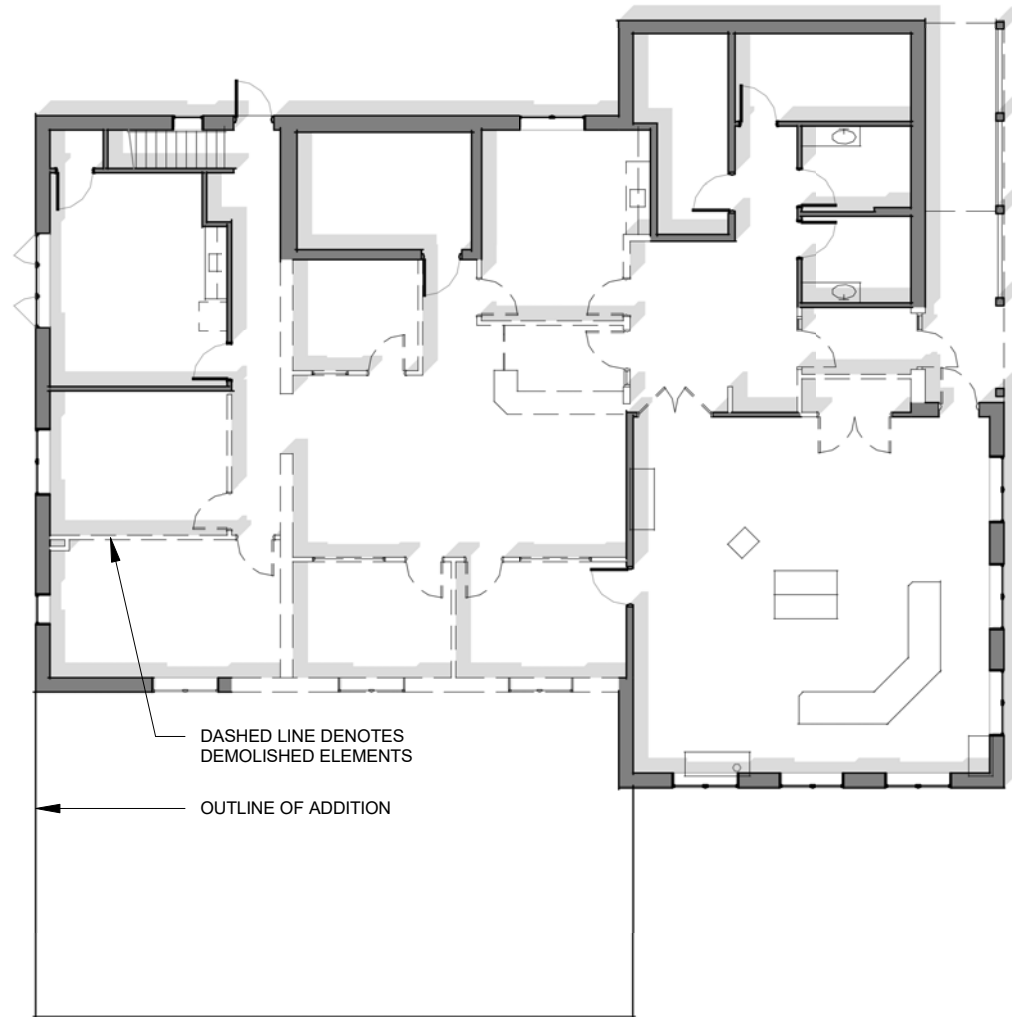
1862.00

5.6

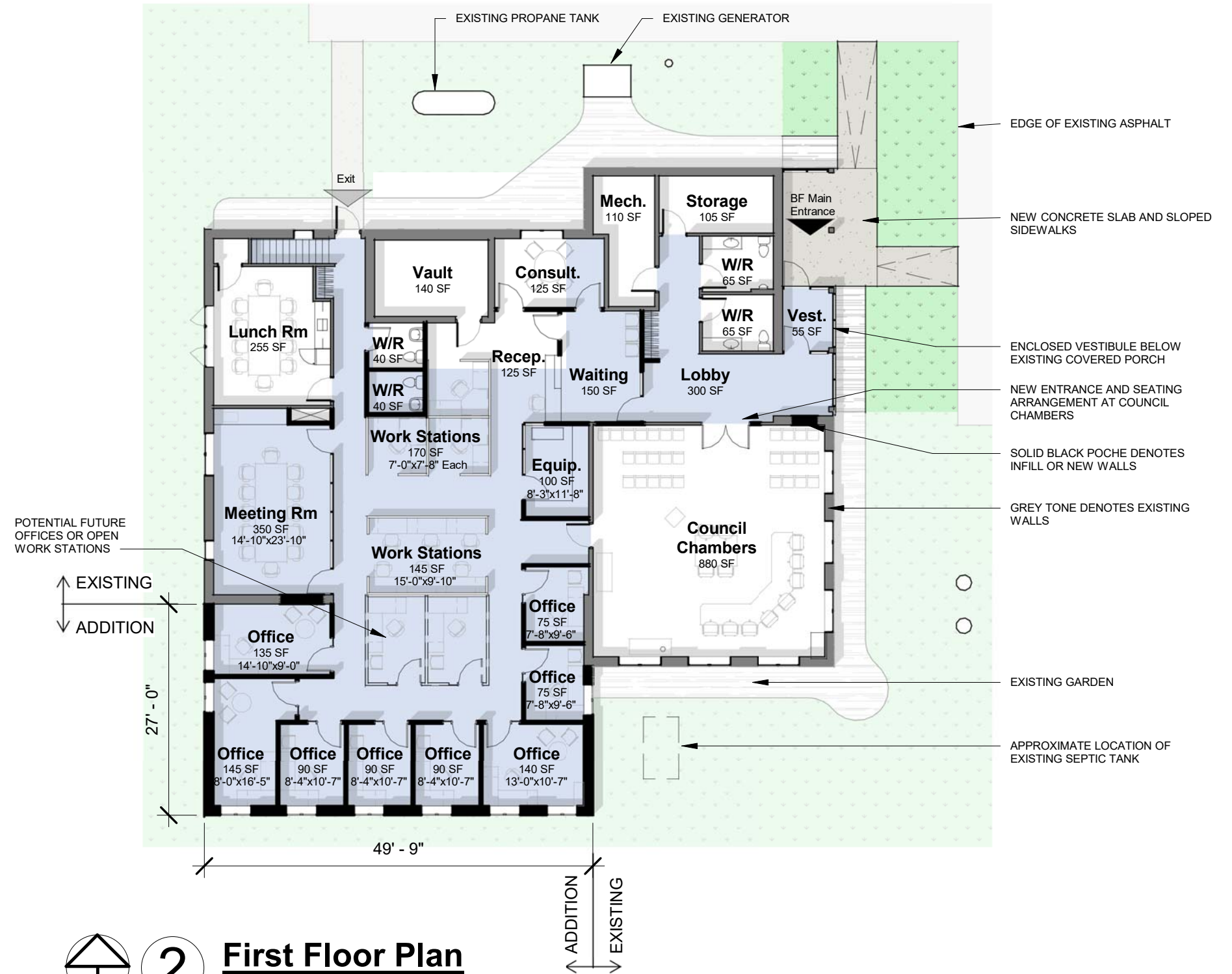
Design



TOWNSHIP OF
ASHFIELD - COLBORNE - WAWANOSH



1 First Floor Demolition Plan
SCALE 1/16" = 1'-0"



2 First Floor Plan
SCALE 1/16" = 1'-0"
0' 5' 10' 20' 30' 40'

Estimate of Probable Construction Cost				December 11, 2019	
Description of Work	Qty	Unit	Cost	Total	
1.0 Renovations					
Interior Renovations - Area of Extensive Renovation	1,900	SF	\$ 200	\$	380,000.00
Subtotal				\$	380,000.00
2.0 Addition					
Addition to match existing finishes	1,350	SF	\$ 450	\$	607,500.00
Enclose Main Entrance	1	EA	\$ 30,000	\$	30,000.00
Subtotal				\$	637,500.00
3.0 Site Development					
Sidewalk and Landscaping	1	EA	\$ 10,000	\$	10,000.00
Subtotal				\$	10,000.00
Subtotal				\$	1,027,500.00
General Conditions, Overhead and Profit 15%				\$	154,200.00
Permits and Fees 2.5%				\$	25,700.00
Design and Construction Contingency 20%				\$	205,500.00
Subtotal				\$	1,412,900.00
Value Added Taxes (HST) 13%				\$	183,700.00
Grand Total				\$	1,596,600.00

1. 20% Contingency included in Total. It is recommended that the Owner proceed with this Design and Construction Contingency Allowance to cover any unforeseen revisions to the contract.
2. First Quarter 2020 Dollars - Adjust for inflation/escalation at +5% compounded annually.
3. This is a Class D Estimate as defined by the Canadian Institute of Quantity Surveyors.
4. It is recognized that neither Allan Avis Architects Inc. nor the Client have control over the cost of labour, materials or equipment, over the Contractors methods of determining bid prices, or over competitive bidding, market or negotiating conditions. Accordingly, Allan Avis Architects Inc. cannot, and does not, warrant or represent that bids or negotiated prices will not vary from the Client's budget for the Construction Cost or from any Estimate of Probable Construction Cost or evaluation prepared or agreed to by Allan Avis Architects Inc.
5. Professional Fees are excluded
6. Supply and Installation of Furniture, Fixtures and Equipment (FF&E) are not included.

Dear Mr. Becker

Thank you for inviting Allan Avis Architects Inc. (AAA) to submit a service and fee proposal. This proposal provides Professional Services for Design through to the end of Construction Phase., related to the proposed Addition and Renovations at the ACW Township Office.

A. Proposal Details

Project Title: Addition and Renovation
 Project Location: ACW Municipal Office
 AAA Project No.: 1862.00
 Date Submitted: February 5, 2020
 Revision No.: 01

B. Client Details

Company Name:
 Township of Ashfield-Colborne- Wawanosh
 Contact Person: Marc Becker
 Position/Title: Administrator/Clerk-Treasurer
 Email: clerk@acwtownship.ca
 Contact Phone: (519) 524-4669 (office)

C. Consultants

Professional services include:
 Architectural, Structural, Mechanical and Electrical Engineering.
 Civil Engineering services can be added as additional services, if required.

D. Additional Services

Hourly Rates and Rates for Additional Services:
 Architect: \$225.00/hr.
 Senior Technologist: \$175.00/hr.
 Intermediate Technologist: \$140.00/hr.
 Support Staff: \$ 85.00/hr.
 Structural, Mech or Elect Eng. \$180.00/hr.

E. Appointment Terms & Conditions

Services engaged under the terms and conditions of:
 OAA Standard Short Form of Contract for Architect's Services - Document 800-2011.
 Commence work on project within 1 week.
 Terms are subject to change if not accepted within 90 days.
 The Client shall pay the Architect upon receipt of invoices.
 Invoices not paid within 30 days are subject to Finance Charges at the rate of 18% per annum.

F. The Project

Scope of the Project:

- o The site is located on Blyth Road at 82133 Council Line, Goderich, Ontario.
- o Proposed office addition and interior renovations, to accommodate additional Offices, Boardroom and lunchroom spaces, as well as exterior facade and minor site and parking upgrades.
- o Renovate approximately 2,440 sq. ft. of existing 1 storey office building and provide a 1,340 sq. ft. addition.
- o The proposed additional would be on the south side of the existing building, facing Blyth Road.
- o The intent is to have the project out for Bid March/April of 2020.
- o The client's estimated budget is \$1.42M (excluding HST).

Scope of Professional Services:

- o Conduct initial site visit with Structural, M/E to review existing systems.
- o Complete Code Review, Design Development, Estimate of Probable Construction Cost and Working Drawings (drawings and technical specifications)
- o Bidding Phase (Invite bidders and respond to inquiries during bidding).
- o Construction Phase Services, including Shop Drawing Review and General Review of Construction (completed on an hourly rate basis).
- o Site Visits/Meetings limited to:
 - [1] One initial site visit (Architectural, Mechanical, Electrical and Structural)
 - [1] One meeting to review 90% Construction Drawings (Architectural)
 - [1] One Pre-bid site meeting (Architectural, Structural, Mechanical and Electrical)
- o Contract Administration Services, including review of Contractor Applications for Payment would be completed on an hourly rate basis.

It is understood that, other than the indicated areas and associated structural, mechanical/electrical components, no other portions of the building will be reviewed and, as such, our work/review is limited to these areas.

G. Fee and Professional Service Deliverables

Proposed Fixed Fee for Services and Deliverables.

Work Stage	Consultant	Fixed Fee
Documents for Permit and Construction	Arch, Structural, Mech & Elec	\$ 54,305.00
Bidding Phase	Arch, Structural, Mech & Elec	\$ 6,995.00
Construction Phase	Arch, Structural, Mech & Elec	Hourly Rate
Total Fee		\$ 61,300.00

HST is extra. Reimbursable Expenses, such as photographs, large format printing, photocopying, courier, travel, communications, IT, monthly file management and archives are in addition to the Fee and are subject to a 10% administrative markup.

H. Additional Services, Exclusions and Limitations

- o We anticipate most communication will be conducted via phone or email. Meetings, reviews or site visits in addition to those listed above will be invoiced on a hourly rate basis.
- o Excluded from the Fees are any services or scope of work not expressly included in this proposal.

Please call if you require clarification or have questions related to this proposal. We look forward to hearing from you.

Yours truly,



Jason Morgan

BAS, M Arch, OAA, MRAIC

60 West Street, Goderich ON N7A 2K3

T 519-524-5313 E Jason.Morgan@AllanAvisArchitects.com

Att: Standard Short Form of Contract for Architect's Services - Document 800 - 2011 (4 pgs).

S:\00 - ACTIVE JOBS\1862 Ashfield-Colborne-Wawanosh Municipal Building - Addition & Renovation\#00 Proposals, Contracts, Add'l Services\Proposal - AAA to Client\20200128 - Proposal - Construction.wpd



Fee Breakdown

5.6

Allan Avis Architects Fee Breakdown		Project: 1862.00
ACW Municipal Office		
Design Development		
Arch		\$10,835
Struct		\$1,500
M&E		\$2,000
		\$14,335
Documents for Permit, Bidding & Construction		
Arch		\$25,070
Struct		\$4,900
M&E		\$10,000
	Total:	\$39,970
Bidding Phase		
Arch		\$4,995
Struct		\$1,000
M&E		\$1,000
	Total:	\$6,995
Construction Phase		
Arch		Hourly Rate
Struct		Hourly Rate
M&E		Hourly Rate
	Total:	Hourly Rate
Grand Total (Excluding HST):		\$61,300

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
001101	A.J. STONE CO. 62 BRADWICK DRIVE VAUGHAN, ON L4K 1K8					<input checked="" type="checkbox"/>			
I	0000150816	01/16/2020	02/15/2020	01-2010-7357 Equipment - R & M - Services Lucknow & District Fire Department	COMPRESSOR SERVICE	006	0.00	302.77	2,631.77
					Payee Total -		0.00	302.77	2,631.77
001146	ADVANCED TRUCK & AUTO REPAIR 36936 GLEN'S HILL RD. RR#1 DUNGANNON, ON N0M 1R0					<input type="checkbox"/>			
I	*3687	01/01/2020	01/01/2020	01-2569-7348 Vehicle R & M - Services Tandem International - 2010 (WM4)	EMISSION TEST/CERTIFICAT	006	0.00	17.55	152.55
I	3672	01/01/2020	01/01/2020	01-2552-7348 Vehicle R & M - Services Tandem Sterling - 2005 (CM4)	CHANGED LEFT REAR. LEAK	006	0.00	20.21	175.64
					Payee Total -		0.00	37.76	328.19
001154	ALLSTREAM BUSINESS INC. ATTN: ACCOUNT RECEIVABLE 200 WELLINGTON ST. WEST TORONTO, ON M5V 3G2					<input type="checkbox"/>			
I	20200101	01/01/2020	02/01/2020	01-2526-7260 Telephone Wawanosh Works Shed	WAWANOSH SHED JAN 2020	006	0.00	1.29	11.25
					Payee Total -		0.00	1.29	11.25
000943	ALTRUCK INTERNATIONAL TRUCK CENTRES 405 LAIRD RD GUELPH, ON N1G 4P7					<input checked="" type="checkbox"/>			
I	660671	01/20/2020	02/19/2020	01-2561-7347 Vehicle R & M - Supplies Tandem International - 2019 (CM3)	BACK COVER, HOUSING ASS	006	0.00	57.16	496.84
I	660772	01/22/2020	02/21/2020	01-2561-7347 Vehicle R & M - Supplies Tandem International - 2019 (CM3)	CARRIER ASSY	006	0.00	29.53	256.65
I	660786	01/22/2020	02/21/2020	01-2552-7347 Vehicle R & M - Supplies Tandem Sterling - 2005 (CM4)	STT LAMP, LAMP-S	006	0.00	2.45	21.26
I	660953	01/29/2020	02/28/2020	01-2561-7347 Vehicle R & M - Supplies Tandem International - 2019 (CM3)	HOUSING ASSY.	006	0.00	34.26	297.79
I	661014	01/28/2020	02/27/2020	01-2552-7347 Vehicle R & M - Supplies Tandem Sterling - 2005 (CM4)	MODULE, MIRROR	006	0.00	7.00	60.83
I	661550	02/06/2020	03/07/2020	01-2552-7347 Vehicle R & M - Supplies Tandem Sterling - 2005 (CM4)	SENSOR	006	0.00	13.31	115.71
					Payee Total -		0.00	143.71	1,249.08
001918	ANGST, MICHELLE 35728 ZION RD RR 3 LUCKNOW, ON N0G 2H0					<input type="checkbox"/>			
I	January 2020	01/31/2020	01/31/2020	01-9501-7356 Learn to Skate Lucknow & District Recreation - Arena Winter	LEARN TO SKATE	000	0.00	0.00	105.00
					Payee Total -		0.00	0.00	105.00

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount	
000010	ASHFIELD SERVICE CENTRE 36211 BELGRAVE RD RR7 LUCKNOW ON N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I 25513		01/02/2020	02/01/2020	01-2551-7347	OIL CHANGE/FILTERS Vehicle R & M - Supplies Grader Volvo - 2011 (AM2)	006	0.00	22.14	192.44	
I 25513		01/02/2020	02/01/2020	01-2550-7347	OIL CHANGE/FILTERS Vehicle R & M - Supplies Grader Volvo - 2005 (AM1)	006	0.00	22.14	192.44	
I 25563		01/16/2020	02/15/2020	01-2581-7348	CHANGE WATER PUMP/ GRII Vehicle R & M - Services Pickup Ford - 2014 (ACW4)	006	0.00	143.91	1,250.91	
Payee Total -								0.00	188.19	1,635.79
000005	ASHFIELD-COLBORNE-WAWANOSH 82133 COUNCIL LINE R.R.#5 GODERICH, ONTARIO N7A 3Y2					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I 011118		12/31/2019	12/31/2019	01-2050-7500	ACW CONTRIBUTIONS- MED Lucknow Medical Centre - ACW Share Protective Inspection & Control	000	0.00	0.00	-9,545.73	
I 011118		12/31/2019	12/31/2019	01-2050-9030	ACW CONTRIBUTIONS- MED Capital - Lucknow Medical Centre Renovations Protective Inspection & Control	000	0.00	0.00	73,732.88	
I 011119		12/31/2019	12/31/2019	01-8000-7635	ACW CONTRIBUTION-LUCKN Lucknow Recreation - ACW Share General Recreation	000	0.00	0.00	56,490.28	
I 011121		12/31/2019	12/31/2019	01-2050-7366	ACW CONTRIBUTION -LUCKN Lucknow Fire -ACW Share Protective Inspection & Control	000	0.00	0.00	91,650.29	
Payee Total -								0.00	0.00	212,327.72
000186	ASSOCIATION OF ONTARIO ROAD SUPERVISORS 160 KING STREET P.O.BOX 129 THORNDALE, ONTARIO N0M 2P0					<input type="checkbox"/>	Direct Deposit Vendor			
I 605		01/27/2020	01/27/2020	01-2500-7265	CERTIFICATION RENEWAL F Association Memberships Roads Administration	006	0.00	20.15	175.15	
Payee Total -								0.00	20.15	175.15
000014	B.M. ROSS & ASSOCIATES LIMITED 62 NORTH STREET GODERICH, ONTARIO N7A 2T4					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I 17857		12/31/2019	01/30/2020	01-3010-7351	ICIP GRANT APPLICATION Services ACW Water Department	006	0.00	158.27	1,375.67	
I 17892		12/31/2019	01/30/2020	01-3010-7351	PTTW RENEWAL-BENMILLEF Services ACW Water Department	006	0.00	43.81	380.77	
I 17973		12/31/2019	01/30/2020	01-3500-9010	PORT ALBERT CLASS EA TO Capital - Port Albert Servicing Review Building Department	006	0.00	110.52	960.62	
Payee Total -								0.00	312.60	2,717.06
002032	BACHERT, KEITH MERLIN 38326 BLYTH RD RR 3 AUBURN ON N0M 1E0					<input type="checkbox"/>	Direct Deposit Vendor			
I JANUARY 2020		01/31/2020	01/31/2020	01-2050-7253	CATTLE - COMPENSATION Livestock Evaluator Protective Inspection & Control	000	0.00	0.00	1,656.00	
Payee Total -								0.00	0.00	1,656.00

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002029	BARGER, NATHAN 538 WHEELER ST PO BOX 563 LUCKNOW ON N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	January 2020	01/17/2020	01/17/2020	01-9520-7515 Smart Serve Training Lucknow & District Recreation - Bar Sales	SMART SERVE TRAINING	009	0.00	4.54	39.49
				Payee Total -			0.00	4.54	39.49
001662	BILL & TOM KEMPTON CONSTRUCTION LTD. RR 1 RIPLEY, ON N0G 2R0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	18207	12/31/2019	01/30/2020	01-2515-7327 Services Snowplowing	SNOW PLOW DEC 18/19/20/3	006	0.00	51.60	448.52
I	18300	01/31/2020	03/01/2020	01-2515-7327 Services Snowplowing	SNOW PLOW JANUARY 2020	006	0.00	141.90	1,233.43
				Payee Total -			0.00	193.50	1,681.95
000806	BLUEWATER CHAPTER OBOA C/O TOWN OF HANOVER 341 10TH STREET HANOVER, ONTARIO N4N 1P5					<input type="checkbox"/>	Direct Deposit Vendor		
I	2020 MEMBERSHIP	01/20/2020	03/01/2020	01-3500-7265 Association Memberships Building Department	ANNUAL MEMBERSHIP FEE	000	0.00	0.00	100.00
				Payee Total -			0.00	0.00	100.00
000138	BRUCE COUNTY FIRE CHIEF'S ASSOC. C/O ROB BUTCHART P.O.BOX 465 PAISLEY, ONTARIO N0G 2N0					<input type="checkbox"/>	Direct Deposit Vendor		
I	2020	02/06/2020	02/06/2020	01-2010-7265 Association Memberships Lucknow & District Fire Department	2020 ASSOCIATION DUES	000	0.00	0.00	200.00
				Payee Total -			0.00	0.00	200.00
000139	BRUCE COUNTY MUTUAL FIRE AID ASSOC. C/O ROB BUTCHART P.O.BOX 465 PAISLEY, ONTARIO N0G 2N0					<input type="checkbox"/>	Direct Deposit Vendor		
I	2020	02/06/2020	02/06/2020	01-2010-7265 Association Memberships Lucknow & District Fire Department	2020 ASSOCIATION DUES	000	0.00	0.00	200.00
				Payee Total -			0.00	0.00	200.00
000645	CANADA STEEL 479 MACEWAN STREET GODERICH, ONTARIO N7A 4M1					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	206278	01/21/2020	02/20/2020	01-2524-7326 Material & Supplies Colborne Works Shed	75 X BLK PIPEXH3 9'	006	0.00	9.75	84.75
				Payee Total -			0.00	9.75	84.75
002030	CAREY, GLEN					<input type="checkbox"/>	Direct Deposit Vendor		
I	January 2020	01/14/2020	01/14/2020	01-8020-7324 Building - R & M - Supplies Benmiller Community Hall	EUCHRE CARDS (PRECISION	009	0.00	6.44	55.94

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Payee Total -							0.00	6.44	55.94
000836	CIMCO REFRIGERATION 65 VILLIERS STREET TORONTO, ON M5A 3S1					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	90704125	01/09/2020	01/09/2020	01-9501-7323	SERVICE PER SUPPORT AGF 009 Ice Plant - R & M - Services Lucknow & District Recreation - Arena Winter		0.00	115.97	1,008.05
I	90704125	01/09/2020	01/09/2020	01-9501-7323	SERVICE PER SUPPORT AGF 006 Ice Plant - R & M - Services Lucknow & District Recreation - Arena Winter		0.00	45.76	397.77
Payee Total -							0.00	161.73	1,405.82
000807	CJ JOHNSTON OFFICE SOLUTIONS INC. R.R.#4 WINGHAM, ONTARIO N0G 2W0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	419419	01/16/2020	02/15/2020	01-8030-9005	DYM DUO DESKTOP LABEL F 009 Capital - Clinical Equipment Lucknow & District Medical Centre		0.00	129.74	1,127.74
C	419485	01/28/2020	01/28/2020	01-8030-9005	BROTHER QL810 LABEL PRINT 009 Capital - Clinical Equipment Lucknow & District Medical Centre		0.00	-43.88	-381.44
Payee Total -							0.00	85.86	746.30
000148	CLIFF'S PLUMBING & HEATING P.O.BOX 309 1136 BRUCE ROAD 86 LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	36278	12/31/2019	01/30/2020	01-1020-7323	REPLC FAN MOTOR IN FURN 006 Building - R & M - Services General Administration		0.00	38.56	335.10
I	36280	12/31/2019	01/30/2020	01-8030-9000	SUPPLY/INSTALL EYE WASH 009 Capital - Building Renovations Lucknow & District Medical Centre		0.00	243.04	2,112.54
Payee Total -							0.00	281.60	2,447.64
000031	CONNECT EQUIPMENT CORPORATION 1876 HURON ROAD KITCHENER, ON N2R 1R5					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	M03113	01/03/2020	01/03/2020	01-2563-7347	SEAL, BALL JOINT, BULB 006 Vehicle R & M - Supplies Tractor MF 5455 - 2009 (CM5)		0.00	47.03	408.79
Payee Total -							0.00	47.03	408.79
001220	CRAWFORD, JOHN 81355 MILL RD RR 5 GODERICH ON N7A 3Y2					<input type="checkbox"/>	Direct Deposit Vendor		
I	1660	02/06/2020	02/06/2020	01-2515-7327	SNOW REMOVAL JAN 2020 006 Services Snowplowing		0.00	22.75	197.75
Payee Total -							0.00	22.75	197.75
001424	DIETRICH ENGINEERING LIMITED 10 ALPINE COURT KITCHENER, ONTARIO N2E 2M7					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	1679	02/05/2020	03/06/2020	01-2525-7312	AMBERLEY BEACH ROAD DF 006 Repairs Roads Municipal Drains		0.00	3,029.00	26,329.00
Payee Total -							0.00	3,029.00	26,329.00

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001862	DIRECT IT LTD. 550 QUEENS QUAY WEST #906 TORONTO, ON M5V 3M8					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I 338		01/29/2020	02/28/2020	01-3500-9000 Capital - Office Equipment Building Department	SETUP PLUMBING/SEPTIC L/	006	0.00	373.75	3,248.75	
				Payee Total -			0.00	373.75	3,248.75	
001710	DRENNAN, KRISTINA 85950 DIVISION LINE RR 3 LUCKNOW, ON N0G 2H0					<input type="checkbox"/>	Direct Deposit Vendor			
I January 2020		01/31/2020	01/31/2020	01-9501-7356 Learn to Skate Lucknow & District Recreation - Arena Winter	LEARN TO SKATE	000	0.00	0.00	135.00	
				Payee Total -			0.00	0.00	135.00	
001283	DUNCAN, LINTON LLP 45 ERB STREET EAST WATERLOO, ONTARIO N2J 1L7					<input type="checkbox"/>	Direct Deposit Vendor			
I January 17, 2020		12/31/2019	01/30/2020	01-3510-7267 Legal Planning Administration	LPAT FILE NO. PL180894	006	0.00	111.39	968.19	
I January 31, 2020		01/31/2020	03/01/2020	01-2528-9000 Land Acquisition Gravel Pit Farms	FILE #0041767 - PURCHASE	006	0.00	106.40	924.80	
				Payee Total -			0.00	217.79	1,892.99	
001840	DUNGANNON AGRICULTURAL SOCIETY C/O DAVE SJAARDA 83891 DIVISION LINE RR 1 DUNGANNON, ON N0M 1R0					<input type="checkbox"/>	Direct Deposit Vendor			
I 20-01		12/31/2019	12/31/2019	01-1020-7263 Grants to Organizations General Administration	GRASS CUTTING BALL DIAM	000	0.00	0.00	750.00	
I 20-01		12/31/2019	12/31/2019	01-9555-7269 Dungannon North Ball Diamond Lucknow & District Recreation - Lucknow Parks	BALL DIAMONDS HYDRO	000	0.00	0.00	612.95	
				Payee Total -			0.00	0.00	1,362.95	
000039	EDWARD FUELS 263 HURON ROAD GODERICH, ONTARIO N7A 2Z8					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I 407515		01/07/2020	02/06/2020	01-2579-7349 Fuel Pickup GMC - 2011 (ACW2)	80.69L BRONZE	006	0.00	10.48	91.09	
I 409604		01/14/2020	02/13/2020	01-3500-7349 Fuel Building Department	109.22L BRONZE	006	0.00	14.18	123.30	
I 410053		01/15/2020	02/14/2020	01-2579-7349 Fuel Pickup GMC - 2011 (ACW2)	81.53L BRONZE	006	0.00	10.59	92.04	
I 412860		01/24/2020	02/23/2020	01-2579-7349 Fuel Pickup GMC - 2011 (ACW2)	40.23 L BRONZE	006	0.00	5.18	45.01	
I 413975		01/28/2020	02/27/2020	01-2579-7349 Fuel Pickup GMC - 2011 (ACW2)	75.02 L BRONZE	006	0.00	9.57	83.19	
				Payee Total -			0.00	50.00	434.63	

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001310	ERIC COX SANITATION 101 ELORA ST. S. HARRISTON ON N0G 1Z0					<input type="checkbox"/>	Direct Deposit Vendor		
I	0000198648	01/24/2020	02/23/2020	01-9500-7358	SQUEEGEE ASSEMBLY Equipment - R & M - Supplies Lucknow & District Recreation - Admin & General	006	0.00	60.84	528.84
				Payee Total -			0.00	60.84	528.84
000036	EVERLASTINGS BOX 358 589 CAMPBELL ST. LUCKNOW, ONTARIO N0G 2H0					<input type="checkbox"/>	Direct Deposit Vendor		
I	2429	02/02/2020	02/02/2020	01-2010-7275	FLOWERS: DON MCMURRAY Miscellaneous Lucknow & District Fire Department	006	0.00	6.50	56.50
				Payee Total -			0.00	6.50	56.50
000405	FAST LINE STRIPING SYSTEMS LTD. 160 BINNINGTON COURT KINGSTON, ON K7M 8N1					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	36372	01/23/2020	01/23/2020	01-9555-7266	WHITE SPORTS STRIPE SS Caledonia Ball Diamond & Park Lucknow & District Recreation - Lucknow Parks	006	0.00	15.15	131.70
I	36372	01/23/2020	01/23/2020	01-9555-7267	WHITE SPORTS STRIPE SS Kinsmen Ball Diamond & Park Lucknow & District Recreation - Lucknow Parks	006	0.00	15.15	131.70
I	36372	01/23/2020	01/23/2020	01-9555-7268	WHITE SPORTS STRIPE SS Kinsmen Soccer Field Lucknow & District Recreation - Lucknow Parks	006	0.00	75.76	658.50
I	36372	01/23/2020	01/23/2020	01-9555-7269	WHITE SPORTS STRIPE SS Dungannon North Ball Diamond Lucknow & District Recreation - Lucknow Parks	006	0.00	15.15	131.70
I	36372	01/23/2020	01/23/2020	01-8015-7326	WHITE SPORTS STRIPE SS Materials & Supplies Benmiller Ball Diamonds	009	0.00	30.30	263.40
				Payee Total -			0.00	151.51	1,317.00
001028	FASTENAL CANADA LTD 900 WABANAKI DR KITCHENER, ON N2C 0B7					<input type="checkbox"/>	Direct Deposit Vendor		
C	CREDIT:ONGOD78478	02/06/2020	03/07/2020	01-2524-7326	RETURN: T ROD X 1-8 X 6' Material & Supplies Colborne Works Shed	006	0.00	-15.40	-133.86
I	ONGOD78478	01/21/2020	02/20/2020	01-2524-7326	T ROD, HCS, NYLOCK 1-8 X 6' Material & Supplies Colborne Works Shed	006	0.00	20.81	180.86
I	ONGOD78608	01/29/2020	02/28/2020	01-2524-7326	FINE HEX NUTZ Material & Supplies Colborne Works Shed	006	0.00	5.95	51.73
				Payee Total -			0.00	11.36	98.73
001440	FISHER, GLORIA 37719 LONDESBORO RD RR 4 GODERICH, ON N7A 3Y1					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	January 2020	01/31/2020	01/31/2020	01-1010-7301	ROMA CONF: ACCOMMODAT Conferences - Accomodations Council	006	0.00	59.76	519.44
I	January 2020	01/31/2020	01/31/2020	01-1010-7302	ROMA CONF: 426KM + PARKI Conferences - Travel & Parking Council	006	0.00	24.50	213.00
I	January 2020	01/31/2020	01/31/2020	01-1010-7303	ROMA CONF:MEAL ALLOWAI Conferences - Meals Council	006	0.00	34.51	300.00

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I	January 2020	01/31/2020	01/31/2020	01-1010-7271 Meetings - Travel Council	26 KM TRAVEL	006	0.00	5.98	52.00
					Payee Total -		0.00	124.75	1,084.44
001459	FORSTER, WAYNE 86481 CREEK LINE RR 1 LUCKNOW, ON N0G 2H0					<input checked="" type="checkbox"/>			Direct Deposit Vendor
I	January 2020	01/31/2020	01/31/2020	01-1010-7271 Meetings - Travel Council	150 KM TRAVEL	006	0.00	8.63	75.00
					Payee Total -		0.00	8.63	75.00
001407	GATEWAY PO BOX 533 GODERICH, ON N7A 4C7					<input type="checkbox"/>			Direct Deposit Vendor
I	January 23, 2020	02/06/2020	02/06/2020	01-1020-7263 Grants to Organizations General Administration	APRIL SPEAKER EVENT	000	0.00	0.00	1,000.00
					Payee Total -		0.00	0.00	1,000.00
000042	GEORGIAN BAY FIRE & SAFETY LTD. P.O.BOX 803 1700 20TH STREET EAST OWEN SOUND, ONTARIO N4K 5W9					<input checked="" type="checkbox"/>			Direct Deposit Vendor
I	791935	12/31/2019	01/30/2020	01-2010-7323 Building - R & M - Services Lucknow & District Fire Department	ANNUAL FIRE EXT. LGHT INS	006	0.00	98.78	858.63
					Payee Total -		0.00	98.78	858.63
001919	GIBSON, ERIKA 86387 TOWER LINE RD RR 3 LUCKNOW, ON N0G 2H0					<input type="checkbox"/>			Direct Deposit Vendor
I	January 2020	01/31/2020	01/31/2020	01-9501-7356 Learn to Skate Lucknow & District Recreation - Arena Winter	LEARN TO SKATE	000	0.00	0.00	70.00
					Payee Total -		0.00	0.00	70.00
000542	GILKES, LUANNE P.O.BOX 217 LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>			Direct Deposit Vendor
I	717093	01/30/2020	01/30/2020	01-1020-7325 Building - Cleaning General Administration	JAN'2020: OFFICE CLEANING	000	0.00	0.00	500.00
I	717094	01/30/2020	01/30/2020	01-8030-7327 Building - Cleaning Lucknow & District Medical Centre	JAN'2020: MED CENTRE CLE.	000	0.00	0.00	1,100.00
					Payee Total -		0.00	0.00	1,600.00
000043	GODERICH PRINT SHOP 413 HURON ROAD GODERICH, ONTARIO N7A 3A6					<input checked="" type="checkbox"/>			Direct Deposit Vendor
I	54910	08/12/2019	08/12/2019	01-1020-7254 Office Supplies General Administration	DATE PAID STAMPS	006	0.00	20.12	174.92
I	56036	01/22/2020	02/21/2020	01-3500-7254 Office Supplies Building Department	BUSINESS CARDS- JOY/SAR.	006	0.00	8.06	70.06
					Payee Total -		0.00	28.18	244.98

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000049	H.O. JERRY (1983) LTD. 279 SUNCOAST DRIVE E. GODERICH, ONTARIO N7A 4H8					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	231315	12/31/2019	01/30/2020	01-8020-7324 Building - R & M - Supplies Benmiller Community Hall	ICE MELTER/ FOAM WASH	009	0.00	7.30	63.45	
I	232080	02/12/2020	03/13/2020	01-1020-7255 Household Supplies General Administration	TISSUE/KRAFT S-FOLD TOW	006	0.00	9.71	84.40	
Payee Total -								0.00	17.01	147.85
000141	HARTMAN COMMUNICATIONS PO BOX 20013 101 SIDEROAD 15 WALKERTON HANOVER, ONTARIO N4N 3T1					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	41707	01/22/2020	02/21/2020	01-2010-7358 Equipment - R & M - Supplies Lucknow & District Fire Department	ANTENNA+MOUNT,CABLES,C	006	0.00	19.50	169.50	
Payee Total -								0.00	19.50	169.50
000048	HENDERSON RONA PO BOX 188 782 HAVELOCK ST LUCKNOW, ON N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	279775	02/06/2020	02/06/2020	01-2527-7326 Material & Supplies Ashfield Works Shed	1 PIECE SNOW GUARD WHIT	006	0.00	10.39	90.29	
I	279786	02/06/2020	02/06/2020	01-2527-7326 Material & Supplies Ashfield Works Shed	WOOD GRIP WHITE 9X2" BO	006	0.00	1.76	15.33	
Payee Total -								0.00	12.15	105.62
000103	HODGINS HOME HARDWARE P.O.BOX 8 626 CAMPBELL STREET LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	69223	01/03/2020	01/03/2020	01-2010-7324 Building - R & M - Supplies Lucknow & District Fire Department	WATER HOSE NOZZLES	006	0.00	8.44	73.39	
C	69224	01/03/2020	01/03/2020	01-2010-7324 Building - R & M - Supplies Lucknow & District Fire Department	RETURN: WATER HOSE NOZ	006	0.00	-1.69	-14.68	
I	69309	01/17/2020	01/17/2020	01-2527-7326 Material & Supplies Ashfield Works Shed	3 KEYS CUT	006	0.00	0.97	8.44	
I	84156	01/10/2020	01/10/2020	01-2010-7358 Equipment - R & M - Supplies Lucknow & District Fire Department	NUTS/SCREWS	006	0.00	3.30	28.71	
I	84201	01/14/2020	01/14/2020	01-9500-7255 Household Supplies Lucknow & District Recreation - Admin & General	CLNR,CLOTHS,SPONGE,GLC	006	0.00	8.43	73.27	
I	84202	01/14/2020	01/14/2020	01-8030-7326 Snow Removal Lucknow & District Medical Centre	ICE MELT, 18KG	009	0.00	1.43	12.40	
I	84210	01/11/2020	01/11/2020	01-2010-7324 Building - R & M - Supplies Lucknow & District Fire Department	TISSUES,LNDRY DTRGNT,TC	006	0.00	4.03	35.00	
I	84216	01/15/2020	01/15/2020	01-3020-7350 Material & Supplies Ashfield Ward Landfilll Site	SANITIZER,TISSUES,LOCK D	006	0.00	3.54	30.78	
I	84338	01/24/2020	01/24/2020	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	SNOW PUSHER,FURNACE FI	009	0.00	6.74	58.58	
I	84338	01/24/2020	01/24/2020	01-9500-7324 Building - R & M - Supplies Lucknow & District Recreation - Admin & General	SNOW PUSHER,FURNACE FI	006	0.00	2.61	22.68	

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I 84384		01/29/2020	01/29/2020	01-2526-7326 Material & Supplies Wawanosh Works Shed	LMPS, LEDS	006	0.00	3.32	28.88	
I 84536		02/08/2020	02/08/2020	01-2010-7324 Building - R & M - Supplies Lucknow & District Fire Department	BATTERIES	006	0.00	2.79	24.25	
Payee Total -								0.00	43.91	381.70
000352	HURON BAY CO-OPERATIVE INC. P.O.BOX 39 TEESWATER, ONTARIO N0G 2S0					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I 87218		01/15/2020	01/15/2020	01-2524-7326 Material & Supplies Colborne Works Shed	48" 3STAR SHOVEL HANDLE	006	0.00	1.88	16.37	
I 87332		01/21/2020	01/21/2020	01-2524-7326 Material & Supplies Colborne Works Shed	HAND CLEANER,BATTERIES,	006	0.00	4.73	41.11	
I 87615		02/03/2020	02/03/2020	01-1020-7324 Building - R & M - Supplies General Administration	SAFE-T-SALT 20KG BAGS	006	0.00	2.08	18.06	
Payee Total -								0.00	8.69	75.54
000053	HURON COUNTY MUTUAL FIRE AID ASSOC. C/O MARTY BEDARD 72 MAIN ST. P.O.BOX 610 SEAFORTH, ONTARIO N0K 1W0					<input type="checkbox"/>	Direct Deposit Vendor			
I	January 16, 2020	01/16/2020	01/16/2020	01-2050-7369 Huron County Mutual Aid Service Protective Inspection & Control	YEARLY DUES FOR 2020	000	0.00	0.00	1,143.89	
Payee Total -								0.00	0.00	1,143.89
000209	HURON COUNTY ROAD SUPERVISORS C/O SEAN THOMAS 236 MARY ST GODERICH, ON N7A 3A9					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	2020 MEMBERSHIP	01/20/2020	03/04/2020	01-2500-7265 Association Memberships Roads Administration	2020 MEMBERSHIP DUES	000	0.00	0.00	475.00	
Payee Total -								0.00	0.00	475.00
001851	HURON PIONEER THRESHERS & HOBBY ASSOCIATION INC. C/O BETTY YOUNG BOX 651 CLINTON, ON N0M 1L0					<input type="checkbox"/>	Direct Deposit Vendor			
I	2020 Edition	01/31/2020	01/31/2020	01-1020-7263 Grants to Organizations General Administration	2020 HERITAGE BOOK	006	0.00	26.00	226.00	
Payee Total -								0.00	26.00	226.00
001350	HURON WATER LTD. 224 SUNCOAST DRIVE EAST GODERICH, ON N7A 4K4					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	071190	01/14/2020	01/29/2020	01-1020-7324 Building - R & M - Supplies General Administration	4 WATER BOTTLES	000	0.00	0.00	26.00	
I	071703	02/11/2020	02/26/2020	01-1020-7324 Building - R & M - Supplies General Administration	7 WATER BOTTLES	000	0.00	0.00	45.50	
I	071885	01/28/2020	02/12/2020	01-1020-7324 Building - R & M - Supplies General Administration	5 WATER BOTTLES	000	0.00	0.00	32.50	
Payee Total -								0.00	0.00	104.00

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000057	HURONIA WELDING & INDUSTRIAL SUPPLIES 282 SUNCOAST DR. E. GODERICH, ONTARIO N7A 4K4					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	172247	01/21/2020	01/21/2020	01-1020-7324 Building - R & M - Supplies General Administration	FIRE EXTNGSHRS INSPCT/R	006	0.00	27.43	238.43	
I	172247	01/21/2020	01/21/2020	01-2527-7326 Material & Supplies Ashfield Works Shed	FIRE EXTNGSHRS INSPCT/R	006	0.00	63.74	554.08	
I	172247	01/21/2020	01/21/2020	01-2526-7326 Material & Supplies Wawanosh Works Shed	FIRE EXTNGSHRS INSPCT/R	006	0.00	63.74	554.08	
I	172247	01/21/2020	01/21/2020	01-2524-7326 Material & Supplies Colborne Works Shed	FIRE EXTNGSHRS INSPCT/R	006	0.00	63.74	554.07	
I	172611	01/09/2020	01/09/2020	01-2524-7326 Material & Supplies Colborne Works Shed	ACETYLENE, DISSOLVED #2	006	0.00	21.51	187.00	
I	174182	01/24/2020	01/24/2020	01-2527-7326 Material & Supplies Ashfield Works Shed	3 X FIRST AID KIT	006	0.00	10.92	94.92	
I	8478	11/19/2019	11/19/2019	01-2010-7358 Equipment - R & M - Supplies Lucknow & District Fire Department	3 X MEDICAL OXYGEN	000	0.00	0.00	90.00	
Payee Total -								0.00	251.08	2,272.58
000058	HYDRO ONE NETWORKS INC. P.O.BOX 4102, STN A TORONTO, ONTARIO M5W 3L3					<input type="checkbox"/>	Direct Deposit Vendor			
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-9555-7268 Kinsmen Soccer Field Lucknow & District Recreation - Lucknow Parks	0 KWH USAGE	006	0.00	4.48	27.96	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2524-7320 Utiilities - Hydro Colborne Works Shed	3076.77 KWH USAGE	006	0.00	92.91	580.36	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-8040-7320 Utiilities - Hydro Colborne Cemetery	1806.65 KWH USAGE	009	0.00	55.38	345.89	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-3010-7320 Utiilities - Hydro ACW Water Department	2939.46 KWH USAGE	006	0.00	88.18	550.77	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-8020-7320 Utiilities - Hydro Benmiller Community Hall	903.87 KWH USAGE	009	0.00	29.89	186.70	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-3010-7320 Utiilities - Hydro ACW Water Department	4833.69 KWH USAGE	006	0.00	141.34	882.82	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-1020-7320 Utiilities - Hydro General Administration	4644.38 KWH USAGE	006	0.00	140.45	877.26	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2925-7320 Utiilities - Hydro St. Helens Streetlights	15 KWH USAGE	006	0.00	2.21	16.97	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-3020-7320 Utiilities - Hydro Ashfield Ward Landfill Site	566.22 KWH USAGE	006	0.00	20.40	127.40	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2910-7320 Utiilities - Hydro Airport Streetlights	22 KWH USAGE	006	0.00	1.10	6.86	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-8010-7320 Utiilities - Hydro St. Helens Hall	1164.51 KWH USAGE	009	0.00	36.87	230.28	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2915-7320 Utiilities - Hydro Saltford Streetlights	277 KWH USAGE	006	0.00	9.87	62.83	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2920-7320 Utiilities - Hydro Benmiller Streetlights	91 KWH USAGE	006	0.00	3.34	20.89	

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I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2527-7320 Utilities - Hydro Ashfield Works Shed	5047.22 KWH USAGE	006	0.00	147.07	918.63	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2900-7320 Utilities - Hydro Dungannon Streetlights	505 KWH USAGE	006	0.00	17.57	111.47	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2930-7320 Utilities - Hydro Auburn Streetlights	198 KWH USAGE	006	0.00	7.19	45.79	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-8000-7386 Ashfield Park Expense General Recreation	0 KWH USAGE	006	0.00	4.48	27.97	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-3010-7320 Utilities - Hydro ACW Water Department	267.06 KWH USAGE	006	0.00	11.96	74.70	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-3010-7320 Utilities - Hydro ACW Water Department	2804.24 KWH USAGE	006	0.00	83.56	521.91	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2526-7320 Utilities - Hydro Wawanosh Works Shed	3181.84 KWH USAGE	006	0.00	93.98	587.04	
I	Jan 3-Feb 3, 2020	02/05/2020	02/25/2020	01-2905-7320 Utilities - Hydro Port Albert Streetlights	139 KWH USAGE	006	0.00	5.01	31.52	
Payee Total -								0.00	997.24	6,236.02
000060	IDEAL SUPPLY COMPANY LIMITED 1045 WALLACE AVE.N. LISTOWEL, ONTARIO N4W 1M6						<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	1020333	02/13/2020	03/14/2020	01-2524-7326 Material & Supplies Colborne Works Shed	STARTING FLUID, THREAD S	006	0.00	3.35	29.14	
I	1020426	02/13/2020	03/14/2020	01-2569-7348 Vehicle R & M - Services Tandem International - 2010 (WM4)	HOSE INSERT, COUPLINGS	006	0.00	38.85	337.66	
I	909127	01/09/2020	02/08/2020	01-2524-7326 Material & Supplies Colborne Works Shed	39958 HALOGEN CAPSULE	006	0.00	6.37	55.35	
I	909141	01/09/2020	02/08/2020	01-2524-7326 Material & Supplies Colborne Works Shed	HALOGEN CAPSULE	006	0.00	12.73	110.69	
I	909390	01/09/2020	02/08/2020	01-2524-7326 Material & Supplies Colborne Works Shed	50FT PRESSURE WASH HOS	006	0.00	15.84	137.69	
I	923945	01/14/2020	02/13/2020	01-3500-7347 Vehicle R & M - Supplies Building Department	LIBERTY CSA TYPE 1 4 PT N'	006	0.00	1.69	14.68	
I	966141	01/28/2020	02/27/2020	01-2524-7326 Material & Supplies Colborne Works Shed	MINIATURE LAMP	006	0.00	0.78	6.78	
I	969737	01/28/2020	02/27/2020	01-2527-7326 Material & Supplies Ashfield Works Shed	SAFETY GLASSES	006	0.00	2.52	21.90	
Payee Total -								0.00	82.13	713.89
002023	JMF HOLDINGS LIMITED PO BOX 148 LUCKNOW ON NOG 2H0						<input type="checkbox"/>	Direct Deposit Vendor		
I	Jan 21, 2020	01/21/2020	01/21/2020	01-2010-7308 Training - Meals Lucknow & District Fire Department	COFFEE, DONUTS	006	0.00	5.07	66.03	
Payee Total -								0.00	5.07	66.03
000061	JOHNSTON BROS. (BOTHWELL) LTD. P.O. BOX 220 BOTHWELL, ONTARIO N0P 1C0						<input checked="" type="checkbox"/>	Direct Deposit Vendor		

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I 121064		01/13/2020	02/12/2020	01-2511-7326 Material & Supplies Patching & Washouts	29.02 TONNES GRANULAR A	006	0.00	17.92	155.77	
Payee Total -								0.00	17.92	155.77
002031	KARCHER PROFESSIONAL WASH SYSTEMS 3982 PERTH LINE 26 STRATFORD ON N5A 6S3					<input type="checkbox"/>	Direct Deposit Vendor			
I CK21096		01/27/2020	01/27/2020	01-2527-7326 Material & Supplies Ashfield Works Shed	NOZZLES	006	0.00	9.01	78.35	
I WK07442		01/30/2020	01/30/2020	01-2524-7327 Services Colborne Works Shed	PRESSURE WASHER REPAIF	006	0.00	175.93	1,529.23	
I WK07515		01/29/2020	01/29/2020	01-2527-7327 Services Ashfield Works Shed	REPAIR PRESSURE WASHEF	006	0.00	170.10	1,478.56	
Payee Total -								0.00	355.04	3,086.14
002034	LAKESHORE HARDWOOD FLOORING 2-55 HAMILTON ST GODERICH, ON N7A 1R1					<input type="checkbox"/>	Direct Deposit Vendor			
I 395		02/02/2020	02/02/2020	01-8020-7323 Building - R & M - Services Benmiller Community Hall	BUFF AND RECOAT FLOORS	009	0.00	123.11	1,070.11	
Payee Total -								0.00	123.11	1,070.11
002033	LINDSAY, JOY					<input type="checkbox"/>	Direct Deposit Vendor			
I January 2020		01/31/2020	01/31/2020	01-3500-7307 Training - Travel & Parking Building Department	1034 KM TRAVEL	006	0.00	59.48	517.00	
I January 2020		01/31/2020	01/31/2020	01-3500-7308 Training - Meals Building Department	MEAL ALLOWANCES - 5 DAY	006	0.00	14.38	125.00	
Payee Total -								0.00	73.86	642.00
000071	LLOYD COLLINS CONSTRUCTION LTD. R.R.#2 455 WOLFE STREET TEESWATER, ONTARIO N0G 2S0					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I 8250778		12/31/2019	01/30/2020	01-3035-8085 Alvin Robb Municipal Drain - Repairs & Maint. Municipal Drains	ALVIN ROBB MD	006	0.00	516.55	4,489.99	
I 8250886		12/31/2019	02/15/2020	01-9500-7362 Yard & Parking Lot - Services / Supplies Lucknow & District Recreation - Admin & General	ARENA SNOW CLEARING DE	009	0.00	126.95	1,103.49	
I 8250886		12/31/2019	02/15/2020	01-9500-7362 Yard & Parking Lot - Services / Supplies Lucknow & District Recreation - Admin & General	ARENA SNOW CLEARING DE	006	0.00	49.39	429.10	
I 8250887		12/31/2019	02/15/2020	01-2010-7326 Snow Removal Lucknow & District Fire Department	FIREHALL SNOW CLEARING	006	0.00	126.45	1,098.95	
I 8250888		12/31/2019	05/15/2020	01-8030-7326 Snow Removal Lucknow & District Medical Centre	SNOW CLEARING DEC'19 (MI	009	0.00	136.87	1,189.37	
I 8250893		12/31/2019	01/30/2020	01-3035-8085 Alvin Robb Municipal Drain - Repairs & Maint. Municipal Drains	ALVIN ROBB MD	006	0.00	57.31	498.04	
I 8250934		02/10/2020	03/11/2020	01-9500-7362 Yard & Parking Lot - Services / Supplies Lucknow & District Recreation - Admin & General	ARENA: SNOW CLEARING JA	009	0.00	144.96	1,260.08	

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I 8250934		02/10/2020	03/11/2020	01-9500-7362	ARENA: SNOW CLEARING	JA 006	0.00	56.38	490.05	
					Yard & Parking Lot - Services / Supplies					
					Lucknow & District Recreation - Admin & General					
I 8250935		02/10/2020	03/11/2020	01-2010-7326	FIREHALL:SNOW CLEARING	006	0.00	192.12	1,669.62	
					Snow Removal					
					Lucknow & District Fire Department					
I 8250936		02/10/2020	03/11/2020	01-8030-7326	MEDICAL: SNOW CLEARING	009	0.00	183.99	1,598.99	
					Snow Removal					
					Lucknow & District Medical Centre					
Payee Total -								0.00	1,590.97	13,827.68
001225	LOCAL AUTHORITY SERVICES LTD. 200 UNIVERSITY AVENUE SUITE 801 TORONTO, ON M5H 3C6					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I EPT002911		01/08/2020	02/07/2020	01-1020-9040	EPT SUBSCRIPTION 2020	006	0.00	32.50	282.50	
					Capital - Energy Management					
					General Administration					
Payee Total -								0.00	32.50	282.50
001002	LUCKNOW & DISTRICT HORTICULTURAL SOCIETY C/O ANNE ANDREW 36271 BELGRAVE RD RR 7 LUCKNOW ON N0G 2H0					<input type="checkbox"/>	Direct Deposit Vendor			
I 2020		02/12/2020	02/12/2020	01-8030-7325	FLOWERS/BEDDING & PLAN	000	0.00	0.00	300.00	
					Grass Cutting & Grounds Maintenance					
					Lucknow & District Medical Centre					
Payee Total -								0.00	0.00	300.00
000472	LUCKNOW & DISTRICT KINSMEN CLUB BOX 382 LUCKNOW, ON N0G 2H0					<input type="checkbox"/>	Direct Deposit Vendor			
I 2020 Rec Tournament		01/24/2020	01/24/2020	01-1000-1115	PROFIT SHARE	000	0.00	0.00	962.63	
					Accounts Receivable - Lucknow Arena					
					Assets / Liabilities / Reserves					
Payee Total -								0.00	0.00	962.63
000072	LUCKNOW AUTO PARTS P.O.BOX 209 564 CAMPBELL ST LUCKNOW ON N0G 2H0					<input type="checkbox"/>	Direct Deposit Vendor			
I 27838		01/08/2020	02/07/2020	01-2551-7347	FUEL FILTER	006	0.00	3.10	27.96	
					Vehicle R & M - Supplies					
					Grader Volvo - 2011 (AM2)					
I 27909		01/10/2020	02/09/2020	01-2010-7358	MOOV IT	006	0.00	1.17	10.16	
					Equipment - R & M - Supplies					
					Lucknow & District Fire Department					
I 28134		01/21/2020	02/20/2020	01-2526-7326	ZIP TIES	006	0.00	4.78	41.53	
					Material & Supplies					
					Wawanosh Works Shed					
I 28338		01/29/2020	02/28/2020	01-2527-7326	COUPLER/NIPPLE/TOWELS	006	0.00	7.40	64.31	
					Material & Supplies					
					Ashfield Works Shed					
I 28448		02/04/2020	03/05/2020	01-2527-7326	CONDITIONER,INHIBITOR,LU	006	0.00	6.10	53.06	
					Material & Supplies					
					Ashfield Works Shed					
I 28461		02/04/2020	03/05/2020	01-2553-7347	LD4262 LAMPS	006	0.00	6.49	56.45	
					Vehicle R & M - Supplies					
					Tandem International - 2016 (AM4)					
I 28461		02/04/2020	03/05/2020	01-2573-7347	LD4262 LAMPS	006	0.00	6.49	56.44	
					Vehicle R & M - Supplies					
					Tandem International - 2013 (AM3)					
Payee Total -								0.00	35.53	309.91

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000073	LUCKNOW DISTRICT CO-OPERATIVE INC. P.O.BOX 10 86387 LUCKNOW LINE LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I 763526		01/10/2020	02/20/2020	01-2551-7349	148.24 L DYED DIESEL Fuel Grader Volvo - 2011 (AM2)	006	0.00	18.43	160.17	
I 763526		01/10/2020	02/20/2020	01-2550-7349	1192.66 L DYED DIESEL Fuel Grader Volvo - 2005 (AM1)	006	0.00	148.26	1,288.68	
I 763527		01/10/2020	02/20/2020	01-2553-7349	1109.37 L CLEAR DIESEL Fuel Tandem International - 2016 (AM4)	006	0.00	154.20	1,340.34	
I 763527		01/10/2020	02/20/2020	01-2573-7349	343.53 L CLEAR DIESEL Fuel Tandem International - 2013 (AM3)	006	0.00	47.75	415.05	
I 763533		01/10/2020	02/20/2020	01-2560-7349	843.40 L DYED DIESEL Fuel Grader Volvo - 2009 (CM2)	006	0.00	104.84	911.30	
I 763534		01/10/2020	02/20/2020	01-2561-7349	1763.40 L CLEAR DIESEL Fuel Tandem International - 2019 (CM3)	006	0.00	245.11	2,130.53	
I 763800		01/14/2020	02/20/2020	01-2566-7349	209.11 L DYED DIESEL Fuel Grader Volvo - 2002 (WM1)	006	0.00	25.42	220.98	
I 763800		01/14/2020	02/20/2020	01-2562-7349	1241.49 L DYED DIESEL Fuel Grader Volvo - 2006 (CM1)	006	0.00	150.94	1,311.98	
I 763801		01/14/2020	02/20/2020	01-2564-7349	2006.10 L CLEAR DIESEL Fuel Tandem International - 2007 (WM8)	006	0.00	273.35	2,376.14	
I 764318		01/17/2020	02/20/2020	01-2527-7326	OIL ABSORBENT, NUTS&BOL Material & Supplies Ashfield Works Shed	006	0.00	7.42	64.43	
I 765128		01/21/2020	02/20/2020	01-2563-7349	29.21 L DYED DIESEL Fuel Tractor MF 5455 - 2009 (CM5)	006	0.00	3.50	30.41	
I 765128		01/21/2020	02/20/2020	01-2571-7349	1606.07 L DYED DIESEL Fuel Grader Volvo - 2006 G970 (WM6)	006	0.00	192.34	1,671.85	
I 765128		01/21/2020	02/20/2020	01-2560-7349	409.41 L DYED DIESEL Fuel Grader Volvo - 2009 (CM2)	006	0.00	49.03	426.18	
I 765129		01/21/2020	02/20/2020	01-2524-7326	36.30 L CLEAR DIESEL Material & Supplies Colborne Works Shed	006	0.00	4.88	42.42	
I 765129		01/21/2020	02/20/2020	01-2552-7349	1706.19 L CLEAR DIESEL Fuel Tandem Sterling - 2005 (CM4)	006	0.00	229.39	1,993.93	
I 765129		01/21/2020	02/20/2020	01-2561-7349	64.61 L CLEAR DIESEL Fuel Tandem International - 2019 (CM3)	006	0.00	8.69	75.51	
I 765133		01/21/2020	02/20/2020	01-2559-7349	180.70 L DYED DIESEL Fuel Wheel Loader Volvo - 2007 (AM8)	006	0.00	21.64	188.10	
I 765133		01/21/2020	02/20/2020	01-2568-7349	185.69 L DYED DIESEL Fuel John Deere Bulldozer 750J - 2012 (AM7)	006	0.00	22.24	193.30	
I 765133		01/21/2020	02/20/2020	01-2554-7349	309.49 L DYED DIESEL Fuel Tractor New Holland T6.145 - 2017 (AM5)	006	0.00	37.06	322.17	
I 765133		01/21/2020	02/20/2020	01-2551-7349	1027.21 L DYED DIESEL Fuel Grader Volvo - 2011 (AM2)	006	0.00	123.02	1,069.29	
I 765134		01/21/2020	02/20/2020	01-2573-7349	1871.20 L CLEAR DIESEL Fuel Tandem International - 2013 (AM3)	006	0.00	251.58	2,186.77	
I 765311		01/22/2020	02/20/2020	01-2562-7349	1045 L DYED DIESEL Fuel Grader Volvo - 2006 (CM1)	006	0.00	124.06	1,078.36	

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I	765312	01/22/2020	02/20/2020	01-2569-7349 Fuel Tandem International - 2010 (WM4)	934.14 L CLEAR DIESEL	006	0.00	124.62	1,083.24	
I	765312	01/22/2020	02/20/2020	01-2564-7349 Fuel Tandem International - 2007 (WM8)	192.96 L CLEAR DIESEL	006	0.00	25.74	223.76	
I	765388	01/22/2020	02/20/2020	01-2010-7355 Vehicle - Diesel Lucknow & District Fire Department	43.33 L CLEAR DIESEL CARD	006	0.00	6.10	53.03	
I	766560	01/28/2020	02/20/2020	01-2566-7349 Fuel Grader Volvo - 2002 (WM1)	310.30 L DYED DIESEL	006	0.00	34.95	303.73	
I	766561	01/28/2020	02/20/2020	01-2569-7349 Fuel Tandem International - 2010 (WM4)	401 L CLEAR DIESEL	006	0.00	51.05	443.70	
I	JAN 2020 (ACW3)	01/31/2020	02/20/2020	01-2580-7349 Fuel Pickup Ford - 2012 (ACW3)	408.05 L GAS CARDLOCK *00	006	0.00	50.47	438.74	
I	JAN 2020 (ACW4)	01/31/2020	02/20/2020	01-2581-7349 Fuel Pickup Ford - 2014 (ACW4)	565.01 L GAS CARDLOCK *22	006	0.00	70.34	611.45	
I	JAN 2020 (ACW5)	01/31/2020	02/20/2020	01-2556-7349 Fuel Pickup Ford - 2016 (ACW5)	848.73 L GAS CARDLOCK *29	006	0.00	104.96	912.38	
I	JAN 2020 (DODGE)	01/31/2020	02/20/2020	01-2555-7349 Fuel Pickup Dodge - 2018	378.05 L GAS CARDLOCK *22	006	0.00	46.97	408.28	
Payee Total -								0.00	2,758.35	23,976.20
001251	MARCC APPAREL CO. 181 DURHAM STREET WEST MOUNT FOREST, ONTARIO N0G 2L1						<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	62328	01/16/2020	01/16/2020	01-2010-7275 Miscellaneous Lucknow & District Fire Department	PLAQUES-DONORS&SPONS	006	0.00	56.67	492.62	
I	62811	02/06/2020	02/06/2020	01-9500-7275 Miscellaneous Lucknow & District Recreation - Admin & General	SWEATSHIRTS/POLOS/HOOI	006	0.00	45.21	392.96	
Payee Total -								0.00	101.88	885.58
002028	MCGREGOR, SARAH LOUISE						<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	January 2020	01/20/2020	01/20/2020	01-3500-7307 Training - Travel & Parking Building Department	336 KM TRAVEL	006	0.00	19.35	168.20	
Payee Total -								0.00	19.35	168.20
001457	MCNEIL, GLEN 36682 GORE RD RR 6 GODERICH, ON N7A 3Y3						<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	January 2020	01/24/2020	01/24/2020	01-1010-7301 Conferences - Accomodations Council	ROMA CONFERENCE- ACCO	006	0.00	59.76	519.44	
I	January 2020	01/24/2020	01/24/2020	01-1010-7302 Conferences - Travel & Parking Council	ROMA CONFERENCE- PARKI	006	0.00	20.28	176.28	
I	January 2020	01/24/2020	01/24/2020	01-1020-7303 Conferences - Meals General Administration	ROMA CONF-MEAL PAID BY I	006	0.00	-13.37	-116.18	
I	January-2020	01/31/2020	01/31/2020	01-1010-7271 Meetings - Travel Council	257 KM TRAVEL	006	0.00	14.78	128.50	
Payee Total -								0.00	81.45	708.04

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001730	METSKE, MEGAN 450 SOUTH KINLOSS AVE RR 5 LUCKNOW, ON N0G 2H0									
						<input type="checkbox"/>	Direct Deposit Vendor			
I	January 2020	01/31/2020	01/31/2020	01-9501-7356	LEARN TO SKATE	000	0.00	0.00	70.00	
				Learn to Skate Lucknow & District Recreation - Arena Winter						
				Payee Total -				0.00	0.00	70.00
000079	MICROAGE BASICS 223 HURON ROAD GODERICH, ONTARIO N7A 2Z8									
						<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	12630	01/30/2020	02/29/2020	01-1020-7256	REMOTE SUPPORT - PRINT I	006	0.00	2.89	25.14	
				Office Equipment - R & M - Services General Administration						
I	231601	01/23/2020	02/22/2020	01-1020-7256	COPY PLAN: DEC 23-JAN 23	006	0.00	21.46	186.52	
				Office Equipment - R & M - Services General Administration						
I	355044	01/15/2020	02/14/2020	01-2010-7254	TOSHIBA TONER, LETER PA	006	0.00	23.59	205.08	
				Office Supplies Lucknow & District Fire Department						
I	452756	01/09/2020	02/08/2020	01-3500-9000	ACER 1920X1080 MONITOR	006	0.00	31.07	270.07	
				Capital - Office Equipment Building Department						
I	452803	01/13/2020	02/12/2020	01-3500-9000	DESK WORKSURFACE- INSP	006	0.00	19.50	169.50	
				Capital - Office Equipment Building Department						
I	452804	01/13/2020	02/12/2020	01-1020-7254	PRESSURIZED DUSTERS	006	0.00	2.86	24.84	
				Office Supplies General Administration						
I	452931	01/14/2020	02/13/2020	01-3500-7257	WIRELESS KEYBOARD/MOU	006	0.00	8.45	73.44	
				Office Equipment - R & M - Supplies Building Department						
I	453136	01/16/2020	02/15/2020	01-3500-9000	ACER MONITOR/DRAWER/B	006	0.00	85.02	739.01	
				Capital - Office Equipment Building Department						
I	453530	01/24/2020	02/23/2020	01-3500-7254	CALCULATORS	006	0.00	5.46	47.44	
				Office Supplies Building Department						
I	453604	01/27/2020	02/26/2020	01-1020-7254	NEWSLETTER PAPER, PAPE	006	0.00	12.11	105.23	
				Office Supplies General Administration						
I	453711	01/28/2020	02/27/2020	01-3500-7254	TAPE/FOOTREST/STAPLER	006	0.00	11.94	103.75	
				Office Supplies Building Department						
I	453711	01/28/2020	02/27/2020	01-3500-9000	BLDG ADMIN - CHAIR	006	0.00	36.26	315.20	
				Capital - Office Equipment Building Department						
I	453824	01/30/2020	02/29/2020	01-2500-7260	PHONE	006	0.00	14.95	129.95	
				Telephone Roads Administration						
I	453922	01/31/2020	03/01/2020	01-9500-7256	SETUP SHADOW PROTECT E	006	0.00	5.79	50.29	
				Office Equipment - R & M - Services Lucknow & District Recreation - Admin & General						
I	454095	02/05/2020	03/06/2020	01-3500-7365	2 YR SECURITY CERTIFICAT	006	0.00	22.43	194.93	
				Land Manager Maintenance Building Department						
I	454102	02/06/2020	03/07/2020	01-1020-7254	ERASER, PEN, LABEL MAKE	006	0.00	6.92	60.14	
				Office Supplies General Administration						
I	454163	02/06/2020	03/07/2020	01-9500-7254	COLOURED LETTER PAPER	006	0.00	11.44	99.36	
				Office Supplies Lucknow & District Recreation - Admin & General						
I	454165	02/06/2020	03/07/2020	01-1020-7257	BACK-UPS FOR SECURITY C	006	0.00	22.10	192.09	
				Office Equipment - R & M - Supplies General Administration						
I	454217	02/07/2020	03/08/2020	01-1020-7254	BUDGET BINDERS, INDEX DI	006	0.00	11.23	97.60	
				Office Supplies General Administration						

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I 454292		02/11/2020	03/12/2020	01-1020-7254 Office Supplies General Administration	NEWSLETTER PAPER (LIME	006	0.00	2.35	20.44	
I 9927717		01/01/2020	01/31/2020	01-3500-7256 Office Equipment - R & M - Services Building Department	OFFICE 365 BUSINESS	006	0.00	3.06	26.56	
I 9928110		02/07/2020	03/08/2020	01-1020-7256 Office Equipment - R & M - Services General Administration	STORAGE/BACKUP/SERVER	006	0.00	31.59	274.59	
I 9928167		02/07/2020	03/08/2020	01-1020-7256 Office Equipment - R & M - Services General Administration	ANTIVIRUS/EMAIL SECURITY	006	0.00	20.58	178.88	
I 9928223		02/07/2020	03/08/2020	01-1020-7256 Office Equipment - R & M - Services General Administration	OFFICE 365 BUSINESS	006	0.00	22.14	192.45	
Payee Total -								0.00	435.19	3,782.50
002007	MID WESTERN NEWSPAPER COMPANY 185 WALLACE AVE N LISTOWEL, ON N4W 1K8					<input type="checkbox"/>	Direct Deposit Vendor			
I 2455		01/31/2020	01/31/2020	01-1020-7261 Advertising General Administration	TAX COLLECTOR/PAYROLL	006	0.00	72.80	632.80	
Payee Total -								0.00	72.80	632.80
001460	MILTENBURG, JENNIFER 85291 TOWER LINE RR 7 LUCKNOW, ON N0G 2H0					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I JANUARY 2020		01/31/2020	01/31/2020	01-1010-7301 Conferences - Accomodations Council	ROMA CONF: ACCOMMODAT	006	0.00	59.76	519.44	
I JANUARY 2020		01/31/2020	01/31/2020	01-1010-7303 Conferences - Meals Council	ROMA CONF: MEAL ALLOWA	006	0.00	34.51	300.00	
I JANUARY 2020		01/31/2020	01/31/2020	01-1010-7302 Conferences - Travel & Parking Council	ROMA CONF: TRAVEL (VIA)	006	0.00	12.88	112.00	
I JANUARY 2020		01/31/2020	01/31/2020	01-1010-7271 Meetings - Travel Council	152 KM TRAVEL	006	0.00	8.74	76.00	
I JANUARY 2020		01/31/2020	01/31/2020	01-1010-7302 Conferences - Travel & Parking Council	ROMA CONF: 170 KM TRAVE	006	0.00	9.78	85.00	
Payee Total -								0.00	125.67	1,092.44
000084	MINISTER OF FINANCE PAYMENT PROCESSING CENTRE P.O.BOX 647, 33 KING ST. WEST OSHAWA, ONTARIO L1H 8X3					<input type="checkbox"/>	Direct Deposit Vendor			
I 112901201057101		01/31/2020	01/31/2020	01-1000-2195 Accounts Payable - Province of Ontario Assets / Liabilities / Reserves	DECEMBER'19 POLICING	000	0.00	0.00	79,465.00	
Payee Total -								0.00	0.00	79,465.00
001152	MINISTER OF FINANCE PAYMENT PROCESSING CENTRE 33 KING ST. WEST PO BOX 647 OSHAWA, ON L1H 8X3					<input type="checkbox"/>	Direct Deposit Vendor			
I 1-113502056-10		01/31/2020	03/01/2020	01-3070-7381 Tile Loan Payment to Province Tile Drain Loans	TILE DRAIN DEBENTURE (03-	000	0.00	0.00	3,345.47	
I 1-113502056-10		01/31/2020	03/01/2020	01-3070-7381 Tile Loan Payment to Province Tile Drain Loans	TILE DRAIN DEBENTURE (03-	000	0.00	0.00	200.68	
Payee Total -								0.00	0.00	3,546.15

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000087	MUNICIPAL WORLD INC. 42860 SPARTA LINE					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
	UNION, ONTARIO N0L 2L0									
I	WC309287	01/07/2020	01/07/2020	01-2050-7254 Office Supplies Protective Inspection & Control	KINNEL LICENCE BOOK OF 2 006		0.00	2.84	24.64	
				Payee Total -			0.00	2.84	24.64	
000088	MUNICIPALITY OF CENTRAL HURON P.O.BOX 400 23 ALBERT STREET CLINTON, ONTARIO N0M 1L0					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	146943	12/31/2019	02/21/2020	01-2515-7327 Services Snowplowing	AUBURN SNOW REMOVAL N 000		0.00	0.00	1,618.38	
I	147137	01/01/2020	02/28/2020	01-1000-2120 Accounts Payable - Central Huron Assets / Liabilities / Reserves	AUBURN HALL OPERATING E 000		0.00	0.00	2,348.69	
				Payee Total -			0.00	0.00	3,967.07	
001941	NELSON GRANITE LIMITED PO BOX 178					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
	VERMILLION BAY, ON P0V2V0									
I	73223	02/05/2020	02/05/2020	01-8040-7326 Materials & Supplies Colborne Cemetery	COLUMBARIUM PLAQUE (HC 009		0.00	54.86	476.86	
				Payee Total -			0.00	54.86	476.86	
002019	NELSON, BETH 571 WHEELER ST PO BOX 486 LUCKNOW ON N0G 2H0					<input type="checkbox"/>	Direct Deposit Vendor			
I	January 2020	01/31/2020	01/31/2020	01-9501-7356 Learn to Skate Lucknow & District Recreation - Arena Winter	LEARN TO SKATE	000	0.00	0.00	70.00	
				Payee Total -			0.00	0.00	70.00	
001871	NORTH HURON PUBLISHING INC. PO BOX 429					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
	BLYTH, ON N0M 1H0									
I	103919	01/31/2020	01/31/2020	01-1020-7261 Advertising General Administration	TAX COLLECTOR AD JAN 9/1 006		0.00	41.48	360.48	
				Payee Total -			0.00	41.48	360.48	
000090	ONTARIO MUNICIPAL EMPLOYEES RETIREMENT SYSTEM 400-1 UNIVERSITY AVE TORONTO, ONTARIO M5J 9Z9					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I	January 2020	01/31/2020	01/31/2020	01-1000-2245 RPP Accounts Payable - O.M.E.R.S. Assets / Liabilities / Reserves		000	0.00	0.00	18,605.74	
				Payee Total -			0.00	0.00	18,605.74	
001425	PBJ CLEANING DEPOT 540 MAITLAND AVE. S.					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
	LISTOWEL, ONTARIO N4W 2M6									
I	164639	01/08/2020	02/07/2020	01-9500-7323 Building - R & M - Services Lucknow & District Recreation - Admin & General	POLY TUFT MATTING	009	0.00	2.32	20.15	

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I 164639		01/08/2020	02/07/2020	01-9500-7323	POLY TUFT MATTING	006	0.00	0.90	7.82	
				Building - R & M - Services Lucknow & District Recreation - Admin & General						
I 164663		01/09/2020	02/08/2020	01-8030-7323	MAT SERVICE	009	0.00	1.98	17.23	
				Building - R & M - Services Lucknow & District Medical Centre						
I 165128		01/22/2020	02/21/2020	01-9500-7255	TOWELS/GLOVES/TISSUES/€	006	0.00	44.06	382.98	
				Household Supplies Lucknow & District Recreation - Admin & General						
I 165135		01/22/2020	02/21/2020	01-9500-7323	POLY TUFT MATTING, MOP F	009	0.00	3.40	29.54	
				Building - R & M - Services Lucknow & District Recreation - Admin & General						
I 165135		01/22/2020	02/21/2020	01-9500-7323	POLY TUFT MATTING, MOP F	006	0.00	1.31	11.42	
				Building - R & M - Services Lucknow & District Recreation - Admin & General						
I 165467		02/03/2020	03/04/2020	01-8030-7324	CLEANING SUPPLIES	009	0.00	39.89	346.75	
				Building - R & M - Supplies Lucknow & District Medical Centre						
I 165609		02/05/2020	03/06/2020	01-9500-7323	POLY TUFT MATTING	009	0.00	2.04	17.71	
				Building - R & M - Services Lucknow & District Recreation - Admin & General						
I 165609		02/05/2020	03/06/2020	01-9500-7323	POLY TUFT MATTING	006	0.00	0.79	6.87	
				Building - R & M - Services Lucknow & District Recreation - Admin & General						
I 165617		02/05/2020	03/06/2020	01-8030-7323	MAT SERVICE	009	0.00	1.98	17.23	
				Building - R & M - Services Lucknow & District Medical Centre						
				Payee Total -				0.00	98.67	857.70
000805	PBS BUSINESS SYSTEMS 4299 LINE 39 RR1 SEBRINGVILLE, ON N0K 1X0					<input type="checkbox"/>	Direct Deposit Vendor			
I 106528		01/07/2020	01/07/2020	01-1020-7254	TAX BILLS	006	0.00	47.32	411.32	
				Office Supplies General Administration						
				Payee Total -				0.00	47.32	411.32
001826	PENNINGTON-FRITZ, RAEALYN PO BOX 509 LUCKNOW, ON N0G 2H0					<input type="checkbox"/>	Direct Deposit Vendor			
I January 2020		01/31/2020	01/31/2020	01-9501-7356	LEARN TO SKATE	000	0.00	0.00	35.00	
				Learn to Skate Lucknow & District Recreation - Arena Winter						
				Payee Total -				0.00	0.00	35.00
001611	PITNEY BOWES LEASING P.O. BOX 278 ORANGEVILLE, ON L9W 2Z7					<input type="checkbox"/>	Direct Deposit Vendor			
I 3201325989		01/02/2020	02/01/2020	01-1020-7258	01-JAN-2020 TO 31-MAR-2020	006	0.00	44.94	428.16	
				Postage General Administration						
				Payee Total -				0.00	44.94	428.16
001700	POSTMEDIA NETWORK INC. PO BOX 7400 LONDON, ON N5Y 4X3					<input checked="" type="checkbox"/>	Direct Deposit Vendor			
I 289664		01/11/2020	02/10/2020	01-1020-7261	PAYROLL/TAX COLLECTOR /	006	0.00	80.08	696.08	
				Advertising General Administration						
I 291519		01/18/2020	02/17/2020	01-1020-7261	PAYROLL/TAX COLLECTOR /	006	0.00	49.66	431.66	
				Advertising General Administration						

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I 294989		01/31/2020	03/01/2020	01-3510-7261 Advertising Planning Administration	HOUSEKEEPING AMENDMEN	006	0.00	20.41	177.41
I 300006		01/31/2020	03/01/2020	01-9500-7261 Advertising Lucknow & District Recreation - Admin & General	LUCKNOW RECREATION TE	006	0.00	27.30	237.30
					Payee Total -		0.00	177.45	1,542.45
000095	PUROLATOR INC. P.O.BOX 4800 STN MAIN CONCORD, ON L4K 0K1					<input type="checkbox"/>	Direct Deposit Vendor		
I 443686078		01/24/2020	02/07/2020	01-2500-7259 Courier Roads Administration	TO: OMAFRA	006	0.00	3.13	27.17
					Payee Total -		0.00	3.13	27.17
000099	R.J. BURNSIDE & ASSOCIATES LIMITED 15 TOWNLINE ORANGEVILLE, ONTARIO L9W 3R4					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I LNE085130.2019-6		12/31/2019	02/17/2020	01-3020-7278 Engineering Ashfield Ward Landfill Site	PROF SERVICES THRU DEC	006	0.00	109.22	949.39
					Payee Total -		0.00	109.22	949.39
001435	REALTAX INC 17705B LESLIE ST. SUITE 1A NEWMARKET, ON L3Y 3E3					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 74432		01/10/2020	02/09/2020	01-1000-1176 Accounts Receivable - Realtax Recovery Assets / Liabilities / Reserves	PROCEED WITH TAX REGIST	006	0.00	50.05	435.05
I 74433		01/10/2020	02/09/2020	01-1000-1176 Accounts Receivable - Realtax Recovery Assets / Liabilities / Reserves	PROCEED WITH TAX REGIST	006	0.00	50.05	435.05
I 74434		01/10/2020	02/09/2020	01-1000-1176 Accounts Receivable - Realtax Recovery Assets / Liabilities / Reserves	PROCEED WITH TAX REGIST	006	0.00	50.05	435.05
					Payee Total -		0.00	150.15	1,305.15
000101	ROBERT'S FARM EQUIPMENT SALES INC. P.O. BOX 360 014945 BRUCE RD 10 CHESLEY, ONTARIO N0G 1L0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I P81953		01/09/2020	01/24/2020	01-2562-7347 Vehicle R & M - Supplies Grader Volvo - 2006 (CM1)	FLOOR SRMLGHT	006	0.00	14.24	123.76
I P82352		01/29/2020	02/13/2020	01-2563-7347 Vehicle R & M - Supplies Tractor MF 5455 - 2009 (CM5)	BOLT/ FLAT WASHERS	006	0.00	1.47	12.77
					Payee Total -		0.00	15.71	136.53
001938	ROGER'S NURSERY 36888 SCHOOL RD. GODERICH, ON N7A3Y2					<input type="checkbox"/>	Direct Deposit Vendor		
I 324933		02/01/2020	02/01/2020	01-8020-7326 Snow Removal Benmiller Community Hall	SNOW REMOVAL: NOV-FEB	009	0.00	43.23	375.73
					Payee Total -		0.00	43.23	375.73
000102	ROYAL BANK OF CANADA SERVICE CENTRE TRANSIT #08741 P.O.BOX 6001 STN.CENTRE VILLE MONTREAL, QC H3C 3A9					<input checked="" type="checkbox"/>	Direct Deposit Vendor		

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I	January 2020	01/31/2020	01/31/2020	01-1000-2255	RRSP:ASH.WARD.EMPLOYEE	000	0.00	0.00	200.00
				Accounts Payable - R.R.S.P.'s Assets / Liabilities / Reserves					
				Payee Total -			0.00	0.00	200.00
000638	SEPOY WIRING 85965 LUCKNOW LINE R.R.#2 LUCKNOW, ONTARIO N0G 2H0					<input checked="" type="checkbox"/>			Direct Deposit Vendor
I	14573	02/05/2020	02/05/2020	01-8030-9000	CHIME TRANSFORMER	009	0.00	20.10	174.68
				Capital - Building Renovations Lucknow & District Medical Centre					
				Payee Total -			0.00	20.10	174.68
000111	SMYTH WELDING & MACHINE SHOP LTD. 37452 GLEN'S HILL ROAD R.R.#2 AUBURN, ONTARIO N0M 1E0					<input checked="" type="checkbox"/>			Direct Deposit Vendor
I	43880	01/27/2020	02/26/2020	01-2562-7348	WING BRACE	006	0.00	21.17	184.04
				Vehicle R & M - Services Grader Volvo - 2006 (CM1)					
				Payee Total -			0.00	21.17	184.04
001933	SNOBELEN, ANITA 82 ESSEX ST. GODERICH, ON N7A 3Z8					<input checked="" type="checkbox"/>			Direct Deposit Vendor
I	JANUARY 2020	01/31/2020	01/31/2020	01-1010-7301	ROMA CONF: ACCOMMODAT	006	0.00	59.76	519.44
				Conferences - Accommodations Council					
I	JANUARY 2020	01/31/2020	01/31/2020	01-1010-7302	ROMA CONF: TRAVEL	006	0.00	8.07	70.15
				Conferences - Travel & Parking Council					
I	JANUARY 2020	01/31/2020	01/31/2020	01-1010-7303	ROMA CONF: MEAL ALLOWA	006	0.00	20.13	175.00
				Conferences - Meals Council					
I	JANUARY 2020	01/31/2020	01/31/2020	01-1010-7271	132 KM TRAVEL	006	0.00	7.59	66.00
				Meetings - Travel Council					
				Payee Total -			0.00	95.55	830.59
001072	SOMMERS MOTOR GENERATOR SALES LTD. 101 WOODSTOCK STREET SOUTH PO BOX 548 TAVISTOCK, ONTARIO N0B 2R0					<input checked="" type="checkbox"/>			Direct Deposit Vendor
I	51479-00	01/24/2020	01/24/2020	01-3010-7318	ANNUAL GENERATOR SERVI	006	0.00	82.21	714.54
				Pump House Repairs & Maintenance ACW Water Department					
I	51480-00	01/24/2020	01/24/2020	01-3010-7318	ANNUAL GENERATOR SERVI	006	0.00	89.68	779.55
				Pump House Repairs & Maintenance ACW Water Department					
				Payee Total -			0.00	171.89	1,494.09
000112	SPARLINGS PROPANE A DIV OF PARKLAND FUEL CORP. PO BOX 4528, STATION A TORONTO, ON M5W 6A2					<input checked="" type="checkbox"/>			Direct Deposit Vendor
I	03096914798990	02/04/2020	03/05/2020	01-8020-7318	1007.80L PROPANE	009	0.00	39.22	340.95
				Utilities - Propane Benmiller Community Hall					
I	88250001915048	01/14/2020	02/13/2020	01-2527-7318	1872.60 L PROPANE	006	0.00	94.31	819.75
				Utilities - Propane Ashfield Works Shed					
I	88250001915049	02/06/2020	03/07/2020	01-2527-7318	2064.60 L PROPANE	006	0.00	81.16	705.49
				Utilities - Propane Ashfield Works Shed					

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I	8825006441576	01/14/2020	02/13/2020	01-9501-7318 Utilities - Propane Lucknow & District Recreation - Arena Winter	1689L PROPANE	009	0.00	61.25	532.41	
I	8825006441576	01/14/2020	02/13/2020	01-9501-7318 Utilities - Propane Lucknow & District Recreation - Arena Winter	1689L PROPANE	006	0.00	23.81	206.97	
I	88250064941577	01/28/2020	02/27/2020	01-9501-7318 Utilities - Propane Lucknow & District Recreation - Arena Winter	1667 L PROPANE	009	0.00	48.75	423.76	
I	88250064941577	01/28/2020	02/27/2020	01-9501-7318 Utilities - Propane Lucknow & District Recreation - Arena Winter	1667 L PROPANE	006	0.00	18.95	164.71	
I	88250064941578	01/28/2020	02/27/2020	01-9501-7318 Utilities - Propane Lucknow & District Recreation - Arena Winter	1700.60 L PROPANE	009	0.00	49.74	432.33	
I	88250064941578	01/28/2020	02/27/2020	01-9501-7318 Utilities - Propane Lucknow & District Recreation - Arena Winter	1700.60 L PROPANE	006	0.00	19.33	168.01	
I	88250092911660	01/21/2020	02/20/2020	01-2526-7318 Utilities - Propane Lucknow & District Recreation - Arena Winter	662.40L PROPANE	006	0.00	31.47	273.51	
I	88250092911661	01/28/2020	02/27/2020	01-2526-7318 Utilities - Propane Wawanosh Works Shed	2000.80L PROPANE	006	0.00	81.26	706.31	
I	88250149906253	01/15/2020	02/14/2020	01-2524-7318 Utilities - Propane Wawanosh Works Shed	2220.40 L PROPANE	006	0.00	108.07	939.39	
I	88250149906254	01/29/2020	02/28/2020	01-2524-7318 Utilities - Propane Colborne Works Shed	2024.50L PROPANE	006	0.00	83.54	726.12	
I	88250167930445	01/13/2020	02/12/2020	01-8010-7318 Utilities - Propane Colborne Works Shed	771 L PROPANE	009	0.00	38.93	338.39	
I	88250169914808	01/08/2020	02/07/2020	01-2010-7318 Utilities - Propane St. Helens Hall	1209.4 L PROPANE	006	0.00	67.04	582.73	
I	88250169914809	01/24/2020	02/23/2020	01-2010-7318 Building - Propane Lucknow & District Fire Department	1087.90L PROPANE	006	0.00	47.01	408.62	
I	88250169914810	02/08/2020	03/09/2020	01-2010-7318 Building - Propane Lucknow & District Fire Department	969.30L PROPANE	006	0.00	38.23	332.32	
I	88550008974594	01/09/2020	02/08/2020	01-9501-7353 Olympia - Propane Lucknow & District Recreation - Arena Winter	4 CYLINDERS PROPANE	009	0.00	9.00	78.23	
I	88550008974594	01/09/2020	02/08/2020	01-9501-7353 Olympia - Propane Lucknow & District Recreation - Arena Winter	4 CYLINDERS PROPANE	006	0.00	3.49	30.34	
I	88550008974595	01/16/2020	02/15/2020	01-9501-7353 Olympia - Propane Lucknow & District Recreation - Arena Winter	2 CYLINDERS PROPANE	009	0.00	4.51	39.18	
I	88550008974595	01/16/2020	02/15/2020	01-9501-7353 Olympia - Propane Lucknow & District Recreation - Arena Winter	2 CYLINDERS PROPANE	006	0.00	1.74	15.11	
I	88550008974596	01/22/2020	02/21/2020	01-9501-7353 Olympia - Propane Lucknow & District Recreation - Arena Winter	4 CYLINDERS PROPANE	009	0.00	9.00	78.23	
I	88550008974596	01/22/2020	02/21/2020	01-9501-7353 Olympia - Propane Lucknow & District Recreation - Arena Winter	4 CYLINDERS PROPANE	006	0.00	3.49	30.34	
I	88550008974597	01/30/2020	02/29/2020	01-9501-7353 Olympia - Propane Lucknow & District Recreation - Arena Winter	2 CYLINDERS PROPANE	009	0.00	4.51	39.18	
I	88550008974597	01/30/2020	02/29/2020	01-9501-7353 Olympia - Propane Lucknow & District Recreation - Arena Winter	2 CYLINDERS PROPANE	006	0.00	1.74	15.11	
Payee Total -								0.00	969.55	8,427.49

001929 SPEEDY GLASS
BELRON CANADA INC.
8288 PIE IX BLVD
MONTREAL, QC
H1Z 3T6

Direct Deposit Vendor

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
I 8035-719971		11/29/2019	11/29/2019	01-2581-7348	WINDSHIELD	006	0.00	44.88	390.12
				Vehicle R & M - Services Pickup Ford - 2014 (ACW4)					
				Payee Total -			0.00	44.88	390.12
001141	T GIESBRECHT CUSTOM SERVICES LTD. 38218 BLYTH ROAD RR#3 AUBURN, ON N0M 1E0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 1428		01/31/2020	03/01/2020	01-3020-7351	PORT.TOILET.RENTAL.JANU, 006	006	0.00	14.95	129.95
				Services Ashfield Ward Landfill Site					
				Payee Total -			0.00	14.95	129.95
000114	THE ONTARIO AGGREGATE RESOURCES CORP. 103-1001 CHAMPLAIN AVENUE BURLINGTON, ONTARIO L7L 5Z4					<input type="checkbox"/>	Direct Deposit Vendor		
I 20-194653		12/31/2019	12/31/2019	01-2528-7265	LIC#16129 (FORAN PIT)	000	0.00	0.00	704.00
				Licence Fees Gravel Pit Farms					
I 20-194659		12/31/2019	12/31/2019	01-2528-7265	LIC#4669 (INGLIS PIT)	000	0.00	0.00	704.00
				Licence Fees Gravel Pit Farms					
I 20-194663		12/31/2019	12/31/2019	01-2528-7265	LIC#4420 (ASHFIELD PIT)	000	0.00	0.00	704.00
				Licence Fees Gravel Pit Farms					
I 20-194666		12/31/2019	12/31/2019	01-2528-7265	LIC#4691 (LITTLE LAKES PIT)	000	0.00	0.00	704.00
				Licence Fees Gravel Pit Farms					
				Payee Total -			0.00	0.00	2,816.00
001723	THE TOWN OF TILLSONBURG - CORPORATE OFFICES ATTENTION:ACCOUNTS PAYABLE 200 BROADWAY STREET TILLSONBURG, ON N4G 5A7					<input type="checkbox"/>	Direct Deposit Vendor		
I 19-0141		12/31/2019	02/14/2020	01-2010-7285	DISPATCHING SERVICES 2N	000	0.00	0.00	2,995.26
				Dispatch Services Lucknow & District Fire Department					
				Payee Total -			0.00	0.00	2,995.26
001043	TOTALLY ONE COMMUNICATIONS INC. 60 SARAMIA CRESCENT UNIT 3 & 4 CONCORD, ON L4K 4J7					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 27905		01/20/2020	02/19/2020	01-3500-9000	IPAD 32GB	006	0.00	59.54	517.54
				Capital - Office Equipment Building Department					
				Payee Total -			0.00	59.54	517.54
000122	TOWNSHIP OF HURON-KINLOSS P.O.BOX 130 21 QUEEN STREET RIPLEY, ONTARIO N0G 2R0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I 035959		12/31/2019	02/07/2020	01-2515-7327	BOUNDARY SNOW REMOVAI	000	0.00	0.00	208.60
				Services Snowplowing					
I 035992		12/31/2019	02/14/2020	01-8000-7640	HYDRO-LUCKNOW COMM. C	000	0.00	0.00	2,785.84
				Lucknow Community Centre - ACW Share General Recreation					
I 036578		01/24/2020	02/23/2020	01-9500-7265	2020 ORFA MEMBERSHIP	000	0.00	0.00	381.60
				Association Memberships Lucknow & District Recreation - Admin & General					
I 2020 INTERIM		01/31/2020	02/15/2020	01-8030-7269	INTERIM TAXES	000	0.00	0.00	3,604.00
				Property Taxes Lucknow & District Medical Centre					

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
Payee Total -							0.00	0.00	6,980.04
000123	TRICK, ROBERT RR 1 LONDESBORO, ON N0M 2H0					<input type="checkbox"/>	Direct Deposit Vendor		
I	891123	09/30/2019	02/01/2020	01-2050-7252 Animal Control Contract Protective Inspection & Control	SEP'19: 12 TRIPS	006	0.00	132.31	1,150.05
Payee Total -							0.00	132.31	1,150.05
000341	VANDRIEL EXCAVATING INC. 37594 TELEPHONE RD PO BOX 339 CLINTON, ON N0M 1L0					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	Certificate No. 8	01/31/2020	01/31/2020	01-1000-2105 Accounts Payable - Year End Clearing Assets / Liabilities / Reserves	STRUCTURES 60/40/47 HOLL	006	0.00	1,789.72	15,556.82
Payee Total -							0.00	1,789.72	15,556.82
001456	VANSTONE, WILLIAM 81216 LUCKNOW LINE RR 4 GODERICH, ON N7A 3Y1					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	JANUARY 2020	01/31/2020	01/31/2020	01-1010-7271 Meetings - Travel Council	128 KM TRAVEL	006	0.00	7.36	64.00
Payee Total -							0.00	7.36	64.00
000127	VEOLIA WATER CANADA INC. LOCKBOX T09360C PO BOX 9360, STN A TORONTO, ON M5W 3M2					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	90226827	12/31/2019	02/26/2020	01-3010-7351 Services ACW Water Department	PROF SERVICES:DEC'19	006	0.00	1,504.98	13,081.77
I	90226827	12/31/2019	02/26/2020	01-3010-7353 Benmiller Inn - Sewer Service ACW Water Department	PROF SERVICES:DEC'19	006	0.00	6.50	56.50
I	90226827	12/31/2019	02/26/2020	01-3010-7351 Services ACW Water Department	EXTRAS:DEC'19 (ARSENIC)	006	0.00	18.30	159.10
I	90226827	12/31/2019	02/26/2020	01-8010-7323 Building - R & M - Services St. Helens Hall	EXTRAS:DEC'19 (1 SAMPLE)	009	0.00	1.74	15.10
I	90226827	12/31/2019	02/26/2020	01-3010-7318 Pump House Repairs & Maintenance ACW Water Department	EXTRAS:DEC'19 (OUT OF SC)	006	0.00	502.13	4,364.66
Payee Total -							0.00	2,033.65	17,677.13
000177	VIKING CIVES LTD. P.O.BOX 1120 42626 GREY ROAD #109 MOUNT FOREST, ONTARIO N0G 2L0					<input type="checkbox"/>	Direct Deposit Vendor		
I	2689273	01/10/2020	01/10/2020	01-2552-7347 Vehicle R & M - Supplies Tandem Sterling - 2005 (CM4)	CHAIN 667X CONV MAIN	006	0.00	84.84	737.44
C	CR0000002578	02/12/2019	02/12/2019	01-2552-7348 Vehicle R & M - Services Tandem Sterling - 2005 (CM4)	CAB CNSLE AUX LIGHTING S	006	0.00	-105.45	-916.58
Payee Total -							0.00	-20.61	-179.14
000131	WASTE MANAGEMENT P.O. BOX 4205 STATION A TORONTO, ON M5W 5L4					<input type="checkbox"/>	Direct Deposit Vendor		

Accounts Payable

All Invoice Edit List By Payee Name for All Users

Vendor	Invoice	Date	Due Date	G/L Account/Department	Item Description	Tax Code	GST	HST	Amount
I	0578869-0256-8	02/04/2020	03/04/2020	01-3025-7313	JANUARY BASIC SERVICES	006	0.00	76.34	663.50
					Tipping Contract				
I	0578869-0256-8	02/04/2020	03/04/2020	01-3029-7351	JANUARY BASIC SERVICES	006	0.00	1,360.89	11,829.25
					Ashfield Ward General Recycling Services				
I	0578869-0256-8	02/04/2020	03/04/2020	01-3028-7351	JANUARY BASIC SERVICES	006	0.00	687.49	5,975.87
					ACW Recycling Collection Services				
I	0680627-0677-2	01/27/2020	02/26/2020	01-9500-7323	ARENA: FEBRUARY BASIC SI	009	0.00	80.14	696.57
					Building - R & M - Services				
I	0680627-0677-2	01/27/2020	02/26/2020	01-9500-7323	ARENA: FEBRUARY BASIC SI	006	0.00	31.15	270.75
					Lucknow & District Recreation - Admin & General Building - R & M - Services				
					Lucknow & District Recreation - Admin & General				
					Payee Total -		0.00	2,236.01	19,435.94
000877	WATT, ROGER 43 CAROLINE STREET N UNIT 401 WATERLOO, ON N2L 2Y5					<input checked="" type="checkbox"/>	Direct Deposit Vendor		
I	JANUARY 2020	01/31/2020	01/31/2020	01-1010-7271	50 KM TRAVEL	006	0.00	2.88	25.00
					Meetings - Travel Council				
					Payee Total -		0.00	2.88	25.00
001097	WESLEY RILEY CONTRACTING COMPANY LTD BOX 286 TEESWATER, ON N0G 2S0					<input type="checkbox"/>	Direct Deposit Vendor		
I	6637	01/31/2020	01/31/2020	01-2516-7327	WINTER SAND STACKER REI	006	0.00	165.11	1,435.21
					Services Sanding and Salting				
					Payee Total -		0.00	165.11	1,435.21
000145	WESTARIO POWER INC. 24 EASTRIDGE ROAD R.R.#2 WALKERTON, ONTARIO N0G 2V0					<input type="checkbox"/>	Direct Deposit Vendor		
I	2104329558	02/12/2020	03/02/2020	01-8030-7320	JAN 1-FEB 1, 2020	009	0.00	29.65	185.21
					Utilities - Hydro Lucknow & District Medical Centre				
					Payee Total -		0.00	29.65	185.21
000495	WILSON, CASSIE 61 L PARADISE LAKE ST LUCKNOW ON N0G 2H0					<input type="checkbox"/>	Direct Deposit Vendor		
I	January 2020	01/31/2020	01/31/2020	01-9501-7356	LEARN TO SKATE	000	0.00	0.00	70.00
					Learn to Skate Lucknow & District Recreation - Arena Winter				
					Payee Total -		0.00	0.00	70.00
					Total Invoices -		0.00	21,829.87	527,957.56

Accounts Payable

Canadian Imperial Bank of Commerce Cheque Register By Date

6.2

01/01/2020 thru 01/31/2020

Cheque Number	Cheque Date	Vendor Nbr	Payee	Cheque Amount
027637	01/03/2020	001152	MINISTER OF FINANCE	8,342.29
027638	01/16/2020	001918	ANGST, MICHELLE	70.00
027639	01/16/2020	002024	BRANDT TRACTOR LTD.	838.02
027640	01/16/2020	000826	CANADA POST CORPORATION	847.50
027641	01/16/2020	001113	CHISHOLM TV & STEREO	711.88
027642	01/16/2020	001220	CRAWFORD, JOHN	28.25
027643	01/16/2020	000739	DOMM CONSTRUCTION LTD.	173,681.45
027644	01/16/2020	000246	DON EBY MEDICINE PROFESSIONAL CORP.	452.00
027645	01/16/2020	001491	DRAINAGE SUPERINTENDENTS ASSOC. OF ONTARIO (CH. 3)	175.00
027646	01/16/2020	001710	DRENNAN, KRISTINA	105.88
027647	01/16/2020	001310	ERIC COX SANITATION	127.80
027648	01/16/2020	000653	FISHER, KAREN	1,072.50
027649	01/16/2020	001919	GIBSON, ERIKA	35.00
027650	01/16/2020	001041	HURON MANUFACTURING ASSOCIATION	150.00
027651	01/16/2020	002026	JACOBS, JULIA	840.00
027652	01/16/2020	002023	JMF HOLDINGS LIMITED	135.10
027653	01/16/2020	001997	LIPPERT PLUMBING HEATING & COOLING	931.12
027654	01/16/2020	000072	LUCKNOW AUTO PARTS	42.92
027655	01/16/2020	000487	LUCKNOW PHARMASAVE	60.86
027656	01/16/2020	001730	METSKE, MEGAN	70.00
027657	01/16/2020	002007	MID WESTERN NEWSPAPER COMPANY	142.38
027658	01/16/2020	000084	MINISTER OF FINANCE	79,465.00
027659	01/16/2020	002019	NELSON, BETH	35.00
027660	01/16/2020	002027	ONT ASSOC OF COLD IN-PLACE RECYCLING CONTRACTORS	300.00
027661	01/16/2020	000091	ONTARIO GOOD ROADS ASSOCIATION	965.16
027662	01/16/2020	000805	PBS BUSINESS SYSTEMS	330.53
027663	01/16/2020	001826	PENNINGTON-FRITZ, RAELYN	35.00
027664	01/16/2020	000599	POULTER, JAY E.	300.00
027665	01/16/2020	000123	TRICK, ROBERT	1,099.55
027666	01/16/2020	001065	TRY RECYCLING INC.	9,342.36
027667	01/16/2020	001487	USTI CANADA INC.	11,895.26
027668	01/16/2020	000177	VIKING CIVES LTD.	1,008.73
027669	01/16/2020	000495	WILSON, CASSIE	70.00
Cheque Register Total -				293,706.54

Accounts Payable / Direct Deposit – See Attached / January 2020	253,011.53
Accounts Payable / On-Line Payments – See Attached / January 2020	84,241.73
Accounts Payable / On-Line Payments – See Attached / Voided	(11.25)
Employees Payroll / Direct Deposit – January 9, 2020	37,960.18
Employees Payroll / Direct Deposit – January 23, 2020	39,499.28
Grand Total	----- 708,408.01 =====

Accounts Payable

Canadian Imperial Bank of Commerce - Direct Deposit Cheque Register By Date

01/01/2020 thru 01/31/2020

Cheque Number	Cheque Date	Vendor Nbr	Payee I	Cheque Amount
001067	01/03/2020	000051	HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD	1,230.14
001068	01/16/2020	001101	A.J. STONE CO.	3,236.68
001069	01/16/2020	000943	ALTRUCK INTERNATIONAL TRUCK CENTRES	252.61
001070	01/16/2020	000156	AMCTO	457.65
001071	01/16/2020	000010	ASHFIELD SERVICE CENTRE	2,561.37
001072	01/16/2020	000005	ASHFIELD-COLBORNE-WAWANOSH	3,300.00
001073	01/16/2020	000006	ASSOCIATION OF MUNICIPALITIES OF ONTARIO	3,214.02
001074	01/16/2020	000014	B.M. ROSS & ASSOCIATES LIMITED	12,207.64
001075	01/16/2020	001662	BILL & TOM KEMPTON CONSTRUCTION LTD.	1,246.04
001076	01/16/2020	000807	CJ JOHNSTON OFFICE SOLUTIONS INC.	1,582.46
001077	01/16/2020	000030	COUNTY OF HURON	75.78
001078	01/16/2020	001023	DARCH FIRE	1,389.39
001079	01/16/2020	001862	DIRECT IT LTD.	2,429.50
001080	01/16/2020	000039	EDWARD FUELS	557.35
001081	01/16/2020	001213	EQUITABLE LIFE OF CANADA	6,070.17
001082	01/16/2020	001440	FISHER, GLORIA	89.50
001083	01/16/2020	001459	FORSTER, WAYNE	123.50
001084	01/16/2020	000042	GEORGIAN BAY FIRE & SAFETY LTD.	2,321.59
001085	01/16/2020	000691	GIBSON, CATHY	82.00
001086	01/16/2020	000542	GILKES, LUANNE	575.00
001087	01/16/2020	000049	H.O. JERRY (1983) LTD.	83.18
001088	01/16/2020	000103	HODGINS HOME HARDWARE	1,374.72
001089	01/16/2020	000352	HURON BAY CO-OPERATIVE INC.	138.26
001090	01/16/2020	001350	HURON WATER LTD.	124.50
001091	01/16/2020	000057	HURONIA WELDING & INDUSTRIAL SUPPLIES	756.26
001092	01/16/2020	000060	IDEAL SUPPLY COMPANY LIMITED	7,456.71
001093	01/16/2020	000125	KEPPEL CREEK	1,486.44
001094	01/16/2020	000071	LLOYD COLLINS CONSTRUCTION LTD.	5,579.43
001095	01/16/2020	000073	LUCKNOW DISTRICT CO-OPERATIVE INC.	11,893.85
001096	01/16/2020	001251	MARCC APPAREL CO.	636.77
001097	01/16/2020	002025	MCCABE PROMOTIONAL ADVERTISING INC	3,957.35
001098	01/16/2020	001457	MCNEIL, GLEN	157.50
001099	01/16/2020	000079	MICROAGE BASICS	2,842.02
001100	01/16/2020	000921	MILLER, ERIC	60.00
001101	01/16/2020	001460	MILTENBURG, JENNIFER	55.00
001102	01/16/2020	000633	MUNICIPAL EMPLOYER PENSION	112.72
001103	01/16/2020	000090	ONTARIO MUNICIPAL EMPLOYEES	18,227.22
001104	01/16/2020	001425	PBJ CLEANING DEPOT	293.46
001105	01/16/2020	001223	POLLOCK, BRETT	150.00
001106	01/16/2020	001700	POSTMEDIA NETWORK INC.	570.20
001107	01/16/2020	000099	R.J. BURNSIDE & ASSOCIATES LIMITED	7,942.75
001108	01/16/2020	000514	RILEY MANUFACTURING	8,827.92
001109	01/16/2020	000101	ROBERT'S FARM EQUIPMENT SALES INC.	1,248.11
001110	01/16/2020	000102	ROYAL BANK OF CANADA	200.00
001111	01/16/2020	001063	SLOETJES REPAIR SERVICE	1,661.10
001112	01/16/2020	000111	SMYTH WELDING & MACHINE SHOP LTD.	947.62
001113	01/16/2020	001933	SNOBELEN, ANITA	86.00
001114	01/16/2020	000112	SPARLINGS PROPANE	10,607.65
001115	01/16/2020	001022	SPECTRUM COMMUNICATIONS LTD.	3,107.50
001116	01/16/2020	001141	T GIESBRECHT CUSTOM SERVICES LTD.	129.95
001117	01/16/2020	000121	TOWN OF GODERICH	60,580.37
001118	01/16/2020	000122	TOWNSHIP OF HURON-KINLOSS	5,339.06
001119	01/16/2020	000166	VALLEY BLADES LIMITED	824.90

Accounts Payable

Canadian Imperial Bank of Commerce - Direct Deposit Cheque Register By Date

01/01/2020 thru 01/31/2020

Cheque Number	Cheque Date	Vendor Nbr	Payee I	Cheque Amount
001120	01/16/2020	000341	VANDRIEL EXCAVATING INC.	32,908.23
001121	01/16/2020	001456	VANSTONE, WILLIAM	32.00
001122	01/16/2020	000127	VEOLIA WATER CANADA INC.	15,883.11
001123	01/16/2020	000135	WILLITS TIRE SERVICE	186.45
001124	01/16/2020	001619	WITHERSPOON, FLORENCE	233.50
001125	01/23/2020	000015	BECKER, MARK	1,745.90
001126	01/23/2020	001223	POLLOCK, BRETT	378.99
001127	01/23/2020	001619	WITHERSPOON, FLORENCE	1,182.44
Cheque Register Total -				253,011.53

Accounts Payable

Canadian Imperial Bank of Commerce On-Line Payments Cheque Register By Date

01/01/2020 thru 01/31/2020

Cheque Number	Cheque Date	Vendor Nbr	Payee I	Cheque Amount
000728	01/10/2020	000020	CIBC CREDIT CARD SERVICES	11,524.99
000729	01/10/2020	000145	WESTARIO POWER INC.	10,738.43
000730	01/10/2020	000097	RECEIVER GENERAL	13,472.70
000731	01/15/2020	000040	MINISTER OF FINANCE	2,400.38
000732	01/16/2020	000817	BELL CANADA	126.97
000733	01/16/2020	000017	BELL MOBILITY	251.12
000734	01/16/2020	000055	HURON TELECOMMUNICATIONS	607.57
000735	01/16/2020	000058	HYDRO ONE NETWORKS INC.	5,240.98
000736	01/16/2020	000143	KINCARDINE CABLE TV LTD.	104.66
000737	01/16/2020	001893	MINISTRY OF CHILDREN, COMMUNITY & SOCIAL SERVICES	1,559.00
000738	01/16/2020	000131	WASTE MANAGEMENT	19,270.07
000739	01/16/2020	000145	WESTARIO POWER INC.	670.43
000740	01/16/2020	000136	WORKPLACE SAFETY & INSURANCE BOARD	2,954.39
000741	01/22/2020	000097	RECEIVER GENERAL	15,320.04
Cheque Register Total -				84,241.73

Accounts Payable

Canadian Imperial Bank of Commerce On-Line Payments Voided Cheque Register By Da
01/01/2020 thru 01/31/2020

Cheque Number	Cheque Date	Vendor Nbr	Payee Name	Date Voided	Cheque Amount
000742	01/31/2020	001154	VOID ALLSTREAM BUSINESS INC.	01/31/2020	11.25
Voided Cheque Register Total -					11.25

General Ledger
Annual Department Budget vs. Actual Comparison Report
 Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 2 Ending FEB 29,2020

6.3

Account	Description	Previous Year Total	Current Year To Date Actual
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Fund: 01 Township General Account

Category: 1???

1005 General Revenues

Revenue

01-1005-4000	Penalty & Interest - Accounts Receiv		7.42
01-1005-4005	Penalty & Interest - Taxes		12,019.48
01-1005-4900	OMPH - Provincial Grant	188,050.00	
01-1005-5000	Bank Interest - General	9,486.36	
01-1005-5005	Bank Interest - Gas Tax	680.66	
01-1005-5010	Bank Interest - Gravel Pit Rehabilitati	44.92	
01-1005-5015	Bank Interest - Impost	97.25	
01-1005-5025	Bank Interest - ACW Parkland Fees	14.52	
01-1005-5030	Bank Interest - Cemetery Bequest	51.56	
01-1005-5035	Bank Interest - Development Charge	32.77	
01-1005-5040	Bank Interest - Development Charge	20.16	
01-1005-5045	Bank Interest - Parks Ashfield	3.08	
01-1005-5060	Bank Interest - Community Benefits f	1,155.28	
01-1005-5065	Bank Interest - OCIF	601.80	
01-1005-5070	Bank Interest - Ontario Main Street R	(0.06)	

Total Revenue		212,265.20
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Dept Excess Revenue Over (Under) Expenditures		212,265.20
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1010 Council

Expense

01-1010-7271	Meetings - Travel		438.13
01-1010-7300	Conferences - Registration		91.59
01-1010-7301	Conferences - Accomodations	1,169.43	
01-1010-7302	Conferences - Travel & Parking	432.41	
01-1010-7303	Conferences - Meals	697.94	

Total Expense		2,829.50
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Dept Excess Revenue Over (Under) Expenditures		(2,829.50)
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1020 General Administration

Revenue

01-1020-3010	Tax Certificates		700.00
01-1020-3015	NSF Charges		40.00
01-1020-3020	Other Fees	2,750.53	
01-1020-3060	Promotional Sales	30.00	
01-1020-3075	Marriage Commissioner Receipts	300.00	

Total Revenue		3,820.53
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Expense

01-1020-7100	Wages		27,888.04
01-1020-7200	Benefits	11,683.51	
01-1020-7250	Tax Write Off's	13.23	
01-1020-7251	Service Charges	191.84	
01-1020-7253	Other Fees	101.50	
01-1020-7254	Office Supplies	945.65	
01-1020-7255	Household Supplies	115.53	
01-1020-7256	Office Equipment - R & M - Services	11,948.85	
01-1020-7257	Office Equipment - R & M - Supplies	172.98	

General Ledger

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Account	Description	Previous Year Total	Current Year To Date Actual
01-1020-7258	Postage		2,628.03
01-1020-7260	Telephone		465.53
01-1020-7261	Advertising		1,910.04
01-1020-7263	Grants to Organizations		1,353.52
01-1020-7265	Association Memberships		3,718.58
01-1020-7271	Meetings - Travel		70.24
01-1020-7273	Web Site		328.48
01-1020-7300	Conferences - Registration		1,055.76
01-1020-7301	Conferences - Accomodations		1,636.18
01-1020-7302	Conferences - Travel & Parking		256.65
01-1020-7303	Conferences - Meals		1,270.02
01-1020-7320	Utiliites - Hydro		755.82
01-1020-7324	Building - R & M - Supplies		334.97
01-1020-7325	Building - Cleaning		500.00
01-1020-9040	Capital - Energy Management		254.40
Total Expense			69,599.35
Dept Excess Revenue Over (Under) Expenditures			(65,778.82)
Category Excess Revenue Over (Under) Expenditures			143,656.88

Category: 2???

2010 Lucknow & District Fire Department

Revenue

01-2010-3400	Modified First Response - County of	5,000.00
Total Revenue		5,000.00

Expense

01-2010-7254	Office Supplies	184.69
01-2010-7260	Telephone	421.86
01-2010-7265	Association Memberships	400.00
01-2010-7275	Miscellaneous	494.50
01-2010-7308	Training - Meals	61.65
01-2010-7318	Building - Propane	1,192.02
01-2010-7324	Building - R & M - Supplies	106.23
01-2010-7326	Snow Removal	1,503.51
01-2010-7355	Vehicle - Diesel	109.73
01-2010-7357	Equipment - R & M - Services	2,369.99
01-2010-7358	Equipment - R & M - Supplies	187.65
Total Expense		7,031.83

Dept Excess Revenue Over (Under) Expenditures	(2,031.83)
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2050 Protective Inspection & Control

Revenue

01-2050-3015	Livestock Recovery	1,686.00
01-2050-3204	Dog Tag Income	2,481.00
01-2050-3205	Dog Fines	100.00
Total Revenue		4,267.00

Expense

01-2050-7100	Wages	27.91
01-2050-7200	Benefits	5.45
01-2050-7253	Livestock Evaluator	1,656.00

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Account	Description	Previous Year Total	Current Year To Date Actual
01-2050-7254	Office Supplies		22.19
01-2050-7369	Huron County Mutual Aid Service		1,143.89
Total Expense			2,855.44
Dept Excess Revenue Over (Under) Expenditures			1,411.56
2500 Roads Administration			
Revenue			
01-2500-3018	General Fees		70.00
01-2500-3040	Rent - Building		1,600.00
Total Revenue			1,670.00
Expense			
01-2500-7100	Wages		7,581.55
01-2500-7200	Benefits		3,201.77
01-2500-7259	Courier		24.47
01-2500-7260	Telephone		200.76
01-2500-7265	Association Memberships		1,501.88
01-2500-7305	Training - Registration		270.17
Total Expense			12,780.60
Dept Excess Revenue Over (Under) Expenditures			(11,110.60)
2501 Roads Overhead			
Expense			
01-2501-7100	Wages		15,664.65
01-2501-7200	Benefits		5,268.21
Total Expense			20,932.86
Dept Excess Revenue Over (Under) Expenditures			(20,932.86)
2502 Bridges & Culverts			
Expense			
01-2502-7100	Wages		521.50
01-2502-7200	Benefits		115.97
Total Expense			637.47
Dept Excess Revenue Over (Under) Expenditures			(637.47)
2504 Brushing & Tree Trimming			
Expense			
01-2504-7100	Wages		1,637.78
01-2504-7200	Benefits		407.67
Total Expense			2,045.45
Dept Excess Revenue Over (Under) Expenditures			(2,045.45)
2507 Spray Patching			
Expense			
01-2507-7100	Wages		27.39
01-2507-7200	Benefits		10.15
Total Expense			37.54
Dept Excess Revenue Over (Under) Expenditures			(37.54)
2509 Shoulder Maintenance			

General Ledger

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Account	Description	Previous Year Total	Current Year To Date Actual
Expense			
01-2509-7100	Wages		120.46
01-2509-7200	Benefits		42.95
Total Expense			163.41
Dept Excess Revenue Over (Under) Expenditures			(163.41)
2511 Patching & Washouts			
Expense			
01-2511-7100	Wages		691.61
01-2511-7200	Benefits		145.76
01-2511-7326	Material & Supplies		140.28
Total Expense			977.65
Dept Excess Revenue Over (Under) Expenditures			(977.65)
2512 Grading & Scarifying			
Expense			
01-2512-7100	Wages		224.05
01-2512-7200	Benefits		49.96
Total Expense			274.01
Dept Excess Revenue Over (Under) Expenditures			(274.01)
2515 Snowplowing			
Expense			
01-2515-7100	Wages		25,372.61
01-2515-7200	Benefits		8,511.41
01-2515-7327	Services		1,288.82
Total Expense			35,172.84
Dept Excess Revenue Over (Under) Expenditures			(35,172.84)
2516 Sanding and Salting			
Expense			
01-2516-7100	Wages		4,879.75
01-2516-7200	Benefits		1,343.47
01-2516-7327	Services		1,292.46
Total Expense			7,515.68
Dept Excess Revenue Over (Under) Expenditures			(7,515.68)
2519 Safety Devices & Signs			
Expense			
01-2519-7100	Wages		2,184.61
01-2519-7200	Benefits		619.66
Total Expense			2,804.27
Dept Excess Revenue Over (Under) Expenditures			(2,804.27)
2524 Colborne Works Shed			
Expense			
01-2524-7100	Wages		2,999.42
01-2524-7200	Benefits		830.46
01-2524-7260	Telephone		36.17

General Ledger

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Account	Description	Previous Year Total	Current Year To Date Actual
01-2524-7318	Utilities - Propane		1,499.84
01-2524-7320	Utiliites - Hydro		500.03
01-2524-7326	Material & Supplies		1,252.76
01-2524-7327	Services		1,377.11
Total Expense			8,495.79
Dept Excess Revenue Over (Under) Expenditures			(8,495.79)
2525 Roads Municipal Drains			
Expense			
01-2525-7312	Repairs		23,710.08
Total Expense			23,710.08
Dept Excess Revenue Over (Under) Expenditures			(23,710.08)
2526 Wawanosh Works Shed			
Expense			
01-2526-7100	Wages		1,504.70
01-2526-7200	Benefits		458.82
01-2526-7260	Telephone		160.64
01-2526-7318	Utilities - Propane		882.36
01-2526-7320	Utiliites - Hydro		505.78
01-2526-7326	Material & Supplies		562.37
Total Expense			4,074.67
Dept Excess Revenue Over (Under) Expenditures			(4,074.67)
2527 Ashfield Works Shed			
Expense			
01-2527-7100	Wages		1,786.03
01-2527-7200	Benefits		556.10
01-2527-7260	Telephone		122.37
01-2527-7276	Small Tools		2,030.20
01-2527-7318	Utilities - Propane		1,373.52
01-2527-7320	Utiliites - Hydro		791.47
01-2527-7326	Material & Supplies		941.14
01-2527-7327	Services		1,331.49
Total Expense			8,932.32
Dept Excess Revenue Over (Under) Expenditures			(8,932.32)
2528 Gravel Pit Farms			
Expense			
01-2528-9000	Land Acquisition		832.81
Total Expense			832.81
Dept Excess Revenue Over (Under) Expenditures			(832.81)
2550 Grader Volvo - 2005 (AM1)			
Expense			
01-2550-7100	Wages		524.02
01-2550-7200	Benefits		162.81
01-2550-7347	Vehicle R & M - Supplies		173.29
01-2550-7349	Fuel		1,160.50
Total Expense			2,020.62

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Account	Description	Previous Year Total	Current Year To Date Actual
Dept Excess Revenue Over (Under) Expenditures			(2,020.62)
2551 Grader Volvo - 2011 (AM2)			
Expense			
01-2551-7100	Wages		461.40
01-2551-7200	Benefits		115.60
01-2551-7347	Vehicle R & M - Supplies		198.57
01-2551-7349	Fuel		1,107.15
Total Expense			1,882.72
Dept Excess Revenue Over (Under) Expenditures			(1,882.72)
2552 Tandem Sterling - 2005 (CM4)			
Expense			
01-2552-7100	Wages		1,249.54
01-2552-7200	Benefits		305.15
01-2552-7347	Vehicle R & M - Supplies		842.21
01-2552-7348	Vehicle R & M - Services		158.17
01-2552-7349	Fuel		1,795.59
Total Expense			4,350.66
Dept Excess Revenue Over (Under) Expenditures			(4,350.66)
2553 Tandem International - 2016 (AM4)			
Expense			
01-2553-7100	Wages		467.70
01-2553-7200	Benefits		128.59
01-2553-7347	Vehicle R & M - Supplies		50.83
01-2553-7349	Fuel		1,207.01
Total Expense			1,854.13
Dept Excess Revenue Over (Under) Expenditures			(1,854.13)
2554 Tractor New Holland T6.145 - 2017 (AM5)			
Expense			
01-2554-7100	Wages		134.40
01-2554-7200	Benefits		43.56
01-2554-7349	Fuel		290.13
Total Expense			468.09
Dept Excess Revenue Over (Under) Expenditures			(468.09)
2555 Pickup Dodge - 2018			
Expense			
01-2555-7349	Fuel		367.66
Total Expense			367.66
Dept Excess Revenue Over (Under) Expenditures			(367.66)
2556 Pickup Ford - 2016 (ACW5)			
Expense			
01-2556-7100	Wages		197.30
01-2556-7200	Benefits		71.56
01-2556-7349	Fuel		821.63

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Account	Description	Previous Year Total	Current Year To Date Actual
Total Expense			1,090.49
Dept Excess Revenue Over (Under) Expenditures			(1,090.49)
2559 Wheel Loader Volvo - 2007 (AM8)			
Expense			
01-2559-7100	Wages		295.14
01-2559-7200	Benefits		102.77
01-2559-7349	Fuel		169.39
Total Expense			567.30
Dept Excess Revenue Over (Under) Expenditures			(567.30)
2560 Grader Volvo - 2009 (CM2)			
Expense			
01-2560-7100	Wages		1,017.43
01-2560-7200	Benefits		273.94
01-2560-7347	Vehicle R & M - Supplies		223.87
01-2560-7349	Fuel		1,204.45
Total Expense			2,719.69
Dept Excess Revenue Over (Under) Expenditures			(2,719.69)
2561 Tandem International - 2019 (CM3)			
Expense			
01-2561-7100	Wages		705.63
01-2561-7200	Benefits		174.35
01-2561-7347	Vehicle R & M - Supplies		946.71
01-2561-7349	Fuel		1,986.61
Total Expense			3,813.30
Dept Excess Revenue Over (Under) Expenditures			(3,813.30)
2562 Grader Volvo - 2006 (CM1)			
Expense			
01-2562-7100	Wages		1,562.78
01-2562-7200	Benefits		357.68
01-2562-7347	Vehicle R & M - Supplies		111.44
01-2562-7348	Vehicle R & M - Services		165.74
01-2562-7349	Fuel		2,152.57
Total Expense			4,350.21
Dept Excess Revenue Over (Under) Expenditures			(4,350.21)
2563 Tractor MF 5455 - 2009 (CM5)			
Expense			
01-2563-7100	Wages		1,230.72
01-2563-7200	Benefits		435.47
01-2563-7347	Vehicle R & M - Supplies		379.62
01-2563-7349	Fuel		27.38
Total Expense			2,073.19
Dept Excess Revenue Over (Under) Expenditures			(2,073.19)
2564 Tandem International - 2007 (WM8)			

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Account	Description	Previous Year Total	Current Year To Date Actual
Expense			
01-2564-7100	Wages		947.04
01-2564-7200	Benefits		299.80
01-2564-7349	Fuel		2,341.30
Total Expense			3,588.14
Dept Excess Revenue Over (Under) Expenditures			(3,588.14)
2566 Grader Volvo - 2002 (WM1)			
Expense			
01-2566-7100	Wages		1,541.28
01-2566-7200	Benefits		358.37
01-2566-7347	Vehicle R & M - Supplies		227.48
01-2566-7349	Fuel		472.51
Total Expense			2,599.64
Dept Excess Revenue Over (Under) Expenditures			(2,599.64)
2568 John Deere Bulldozer 750J - 2012 (AM7)			
Expense			
01-2568-7349	Fuel		174.07
Total Expense			174.07
Dept Excess Revenue Over (Under) Expenditures			(174.07)
2569 Tandem International - 2010 (WM4)			
Expense			
01-2569-7100	Wages		843.93
01-2569-7200	Benefits		192.09
01-2569-7348	Vehicle R & M - Services		441.45
01-2569-7349	Fuel		1,375.06
Total Expense			2,852.53
Dept Excess Revenue Over (Under) Expenditures			(2,852.53)
2570 Tractor Ford - 1995 (WM5)			
Expense			
01-2570-7100	Wages		248.84
01-2570-7200	Benefits		66.99
Total Expense			315.83
Dept Excess Revenue Over (Under) Expenditures			(315.83)
2571 Grader Volvo - 2006 G970 (WM6)			
Expense			
01-2571-7100	Wages		958.30
01-2571-7200	Benefits		298.23
01-2571-7349	Fuel		1,505.55
Total Expense			2,762.08
Dept Excess Revenue Over (Under) Expenditures			(2,762.08)
2573 Tandem International - 2013 (AM3)			
Expense			
01-2573-7100	Wages		435.43

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Account	Description	Previous Year Total	Current Year To Date Actual
01-2573-7200	Benefits		136.68
01-2573-7347	Vehicle R & M - Supplies		50.82
01-2573-7349	Fuel		2,343.01
Total Expense			2,965.94
Dept Excess Revenue Over (Under) Expenditures			(2,965.94)
2579 Pickup GMC - 2011 (ACW2)			
Expense			
01-2579-7100	Wages		97.67
01-2579-7200	Benefits		24.33
01-2579-7349	Fuel		280.37
Total Expense			402.37
Dept Excess Revenue Over (Under) Expenditures			(402.37)
2580 Pickup Ford - 2012 (ACW3)			
Expense			
01-2580-7100	Wages		224.84
01-2580-7200	Benefits		50.76
01-2580-7349	Fuel		395.10
Total Expense			670.70
Dept Excess Revenue Over (Under) Expenditures			(670.70)
2581 Pickup Ford - 2014 (ACW4)			
Expense			
01-2581-7100	Wages		30.62
01-2581-7200	Benefits		6.34
01-2581-7348	Vehicle R & M - Services		1,126.48
01-2581-7349	Fuel		550.64
Total Expense			1,714.08
Dept Excess Revenue Over (Under) Expenditures			(1,714.08)
2900 Dungannon Streetlights			
Expense			
01-2900-7320	Utilities - Hydro		96.28
Total Expense			96.28
Dept Excess Revenue Over (Under) Expenditures			(96.28)
2905 Port Albert Streetlights			
Expense			
01-2905-7320	Utilities - Hydro		27.19
Total Expense			27.19
Dept Excess Revenue Over (Under) Expenditures			(27.19)
2910 Airport Streetlights			
Expense			
01-2910-7320	Utilities - Hydro		5.91
Total Expense			5.91
Dept Excess Revenue Over (Under) Expenditures			(5.91)

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Account	Description	Previous Year Total	Current Year To Date Actual
2915 Salford Streetlights			
Expense			
01-2915-7320	Utilities - Hydro		54.29
Total Expense			54.29
Dept Excess Revenue Over (Under) Expenditures			(54.29)
2920 Benmiller Streetlights			
Expense			
01-2920-7320	Utilities - Hydro		18.01
Total Expense			18.01
Dept Excess Revenue Over (Under) Expenditures			(18.01)
2925 St. Helens Streetlights			
Expense			
01-2925-7320	Utilities - Hydro		15.06
Total Expense			15.06
Dept Excess Revenue Over (Under) Expenditures			(15.06)
2930 Auburn Streetlights			
Expense			
01-2930-7320	Utilities - Hydro		39.57
Total Expense			39.57
Dept Excess Revenue Over (Under) Expenditures			(39.57)
Category Excess Revenue Over (Under) Expenditures			(172,197.47)
 Category: 3???			
3010 ACW Water Department			
Expense			
01-3010-7260	Telephone		311.38
01-3010-7318	Pump House Repairs & Maintenance		1,345.47
01-3010-7320	Utiiliites - Hydro		1,749.16
Total Expense			3,406.01
Dept Excess Revenue Over (Under) Expenditures			(3,406.01)
3020 Ashfield Ward Landfilll Site			
Revenue			
01-3020-3022	Bag Tags		40.00
01-3020-3024	Tipping Fees		5,807.00
01-3020-3026	E-Waste		468.40
Total Revenue			6,315.40
Expense			
01-3020-7100	Wages		3,180.29
01-3020-7200	Benefits		593.62
01-3020-7260	Telephone		60.00
01-3020-7320	Utilities - Hydro		109.76
01-3020-7350	Material & Supplies		27.72

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Account	Description	Previous Year Total	Current Year To Date Actual
01-3020-7351	Services		117.02
01-3020-9040	Capital - Waste Recycling Strategy		763.20
Total Expense			4,851.61
Dept Excess Revenue Over (Under) Expenditures			1,463.79
3025 Ashfield Ward General Recycling			
Expense			
01-3025-7313	Tipping Contract		597.50
Total Expense			597.50
Dept Excess Revenue Over (Under) Expenditures			(597.50)
3028 ACW Waste Collection			
Revenue			
01-3028-3022	Bag Tag Sales		9,382.00
Total Revenue			9,382.00
Expense			
01-3028-7351	Services		5,381.45
Total Expense			5,381.45
Dept Excess Revenue Over (Under) Expenditures			4,000.55
3029 ACW Recycling Collection			
Expense			
01-3029-7351	Services		10,652.60
Total Expense			10,652.60
Dept Excess Revenue Over (Under) Expenditures			(10,652.60)
3035 Municipal Drains			
Expense			
01-3035-7265	Association Memberships		175.00
Total Expense			175.00
Dept Excess Revenue Over (Under) Expenditures			(175.00)
3070 Tile Drain Loans			
Expense			
01-3070-7381	Tile Loan Payment to Province		11,888.44
Total Expense			11,888.44
Dept Excess Revenue Over (Under) Expenditures			(11,888.44)
3500 Building Department			
Revenue			
01-3500-3011	Building Permit Fees		34,768.10
01-3500-3015	Planning Review - Sewage System		536.00
Total Revenue			35,304.10
Expense			
01-3500-7100	Wages		12,372.61
01-3500-7200	Benefits		3,511.93
01-3500-7254	Office Supplies		473.63

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 2 Ending FEB 29,2020

Account	Description	Previous Year Total	Current Year To Date Actual
01-3500-7256	Office Equipment - R & M - Services		23.91
01-3500-7257	Office Equipment - R & M - Supplies		66.13
01-3500-7260	Telephone		150.00
01-3500-7265	Association Memberships		332.00
01-3500-7305	Training - Registration		834.24
01-3500-7307	Training - Travel & Parking		617.04
01-3500-7308	Training - Meals		112.57
01-3500-7347	Vehicle R & M - Supplies		13.22
01-3500-7349	Fuel		111.04
01-3500-7365	Land Manager Maintenance		2,378.89
01-3500-9000	Capital - Office Equipment		6,363.74
Total Expense			27,360.95
Dept Excess Revenue Over (Under) Expenditures			7,943.15
3510 Planning Administration			
Revenue			
01-3510-3019	Zoning Certificates		675.00
01-3510-3021	Minor Variance Application Fees		1,947.00
01-3510-3022	Payments In Lieu of Parkland Fees		250.00
Total Revenue			2,872.00
Expense			
01-3510-7100	Wages		550.49
01-3510-7200	Benefits		110.75
01-3510-7261	Advertising		159.76
Total Expense			821.00
Dept Excess Revenue Over (Under) Expenditures			2,051.00
Category Excess Revenue Over (Under) Expenditures			(11,261.06)
Category: 8???			
8000 General Recreation			
Expense			
01-8000-7386	Ashfield Park Expense		24.10
Total Expense			24.10
Dept Excess Revenue Over (Under) Expenditures			(24.10)
8010 St. Helens Hall			
Expense			
01-8010-7318	Utilities - Propane		299.46
01-8010-7320	Utilities - Hydro		193.41
Total Expense			492.87
Dept Excess Revenue Over (Under) Expenditures			(492.87)
8015 Benmiller Ball Diamonds			
Expense			
01-8015-7326	Materials & Supplies		233.10
Total Expense			233.10

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 2 Ending FEB 29,2020

Account	Description	Previous Year Total	Current Year To Date Actual
Dept Excess Revenue Over (Under) Expenditures			(233.10)
8020 Benmiller Community Hall			
Revenue			
01-8020-3025	Rental Revenues		150.00
01-8020-3030	Fundraising		225.00
Total Revenue			375.00
Expense			
01-8020-7318	Utilities - Propane		301.73
01-8020-7320	Utilities - Hydro		156.81
01-8020-7323	Building - R & M - Services		947.00
01-8020-7324	Building - R & M - Supplies		49.50
01-8020-7326	Snow Removal		332.50
Total Expense			1,787.54
Dept Excess Revenue Over (Under) Expenditures			(1,412.54)
8030 Lucknow & District Medical Centre			
Revenue			
01-8030-3036	Rent - Grundy		1,520.10
Total Revenue			1,520.10
Expense			
01-8030-7269	Property Taxes		3,604.00
01-8030-7320	Utilities - Hydro		155.56
01-8030-7323	Building - R & M - Services		43.75
01-8030-7324	Building - R & M - Supplies		306.86
01-8030-7325	Grass Cutting & Grounds Maintenance		300.00
01-8030-7326	Snow Removal		1,425.97
01-8030-7327	Building - Cleaning		1,100.00
01-8030-9000	Capital - Building Renovations		154.58
01-8030-9005	Capital - Clinical Equipment		660.44
Total Expense			7,751.16
Dept Excess Revenue Over (Under) Expenditures			(6,231.06)
8040 Colborne Cemetery			
Revenue			
01-8040-3025	Mausoleum Storage Fees		90.00
Total Revenue			90.00
Expense			
01-8040-7100	Wages		214.03
01-8040-7200	Benefits		20.40
01-8040-7260	Telephone		5.00
01-8040-7320	Utilities - Hydro		290.51
01-8040-7326	Materials & Supplies		422.00
Total Expense			951.94
Dept Excess Revenue Over (Under) Expenditures			(861.94)
Category Excess Revenue Over (Under) Expenditures			(9,255.61)

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 2 Ending FEB 29,2020

Account	Description	Previous Year Total	Current Year To Date Actual
Category: 9???			
9500 Lucknow & District Recreation - Admin & General			
Revenue			
01-9500-3030	Advertising Board Rentals		9,025.00
Total Revenue			9,025.00
Expense			
01-9500-7100	Wages		6,746.74
01-9500-7200	Benefits		2,724.78
01-9500-7254	Office Supplies		89.47
01-9500-7255	Household Supplies		410.86
01-9500-7256	Office Equipment - R & M - Services		45.28
01-9500-7260	Telephone		296.04
01-9500-7261	Advertising		213.70
01-9500-7265	Association Memberships		381.60
01-9500-7275	Miscellaneous		353.87
01-9500-7323	Building - R & M - Services		1,803.66
01-9500-7324	Building - R & M - Supplies		72.27
01-9500-7358	Equipment - R & M - Supplies		476.24
01-9500-7362	Yard & Parking Lot - Services / Supp		1,556.43
Total Expense			15,170.94
Dept Excess Revenue Over (Under) Expenditures			(6,145.94)
9501 Lucknow & District Recreation - Arena Winter			
Revenue			
01-9501-3803	Ice Rental Receipts		9,544.17
01-9501-3804	Public Skating Receipts		1,710.00
01-9501-3820	Time Clock Wage Recovery		50.00
01-9501-3831	Minor Hockey Ice Rental / Sub		7,905.00
Total Revenue			19,209.17
Expense			
01-9501-7100	Wages		8,549.74
01-9501-7200	Benefits		1,303.98
01-9501-7318	Utilities - Propane		3,862.48
01-9501-7323	Ice Plant - R & M - Services		1,250.29
01-9501-7353	Olympia - Propane		289.64
01-9501-7356	Learn to Skate		623.00
Total Expense			15,879.13
Dept Excess Revenue Over (Under) Expenditures			3,330.04
9502 Lucknow & District Recreation - Arena Summer			
Revenue			
01-9502-3800	Rental Receipts		761.03
Total Revenue			761.03
Dept Excess Revenue Over (Under) Expenditures			761.03
9504 Lucknow & District Recreation - Upstairs			
Revenue			
01-9504-3800	Rental Receipts		300.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 2 Ending FEB 29,2020

Account	Description	Previous Year Total	Current Year To Date Actual
Total Revenue			300.00
Expense			
01-9504-7100	Wages		561.46
01-9504-7200	Benefits		113.30
Total Expense			674.76
Dept Excess Revenue Over (Under) Expenditures			(374.76)
9506 Lucknow & District Recreation - Multi-Purpose Rm			
Revenue			
01-9506-3800	Rental Receipts		700.00
Total Revenue			700.00
Expense			
01-9506-7100	Wages		132.11
01-9506-7200	Benefits		28.53
Total Expense			160.64
Dept Excess Revenue Over (Under) Expenditures			539.36
9520 Lucknow & District Recreation - Bar Sales			
Revenue			
01-9520-3025	Beer Sales		16,051.33
01-9520-3800	Liquor Sales		1,730.09
01-9520-3805	Cooler Sales		464.59
01-9520-3810	Pop Sales		7.97
01-9520-3820	Alcohol Ticket Sales Unused		84.07
Total Revenue			18,338.05
Expense			
01-9520-7100	Wages		1,464.70
01-9520-7200	Benefits		193.00
01-9520-7510	Beer		6,978.62
01-9520-7511	Liquor		182.35
01-9520-7513	Coolers		106.92
01-9520-7514	Pop		305.66
01-9520-7515	Smart Serve Training		34.95
01-9520-7525	Profit Share - Lancers		194.34
01-9520-7530	Profit Share - Service Clubs		2,920.35
Total Expense			12,380.89
Dept Excess Revenue Over (Under) Expenditures			5,957.16
9525 Lucknow & District Recreation - Base/Softball			
Revenue			
01-9525-3800	Registration Receipts		210.00
Total Revenue			210.00
Dept Excess Revenue Over (Under) Expenditures			210.00
9535 Lucknow & District Recreation - Soccer			
Revenue			
01-9535-3025	Donations		579.70
01-9535-3800	Registration Receipts		480.00

General Ledger

Annual Department Budget vs. Actual Comparison Report Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 2 Ending FEB 29,2020

Account	Description	Previous Year Total	Current Year To Date Actual
Total Revenue			1,059.70
Dept Excess Revenue Over (Under) Expenditures			1,059.70
9554 Lucknow & District Recreation - Fitness / Zumba			
Revenue			
01-9554-3800	Fitness / Zumba Receipts		840.00
Total Revenue			840.00
Dept Excess Revenue Over (Under) Expenditures			840.00
9555 Lucknow & District Recreation - Lucknow Parks			
Expense			
01-9555-7266	Caledonia Ball Diamond & Park		118.60
01-9555-7267	Kinsmen Ball Diamond & Park		118.60
01-9555-7268	Kinsmen Soccer Field		617.09
01-9555-7269	Dungannon North Ball Diamond		118.60
Total Expense			972.89
Dept Excess Revenue Over (Under) Expenditures			(972.89)
Category Excess Revenue Over (Under) Expenditures			5,203.70

General Ledger
Annual Department Budget vs. Actual Comparison Report
 Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 2 Ending FEB 29,2020

Account	Description	Previous Year Total	Current Year To Date Actual
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REPORT SUMMARY

01-1005	General Revenues		212,265.20
01-1020	General Administration		3,820.53
01-2010	Lucknow & District Fire Department		5,000.00
01-2050	Protective Inspection & Control		4,267.00
01-2500	Roads Administration		1,670.00
01-3020	Ashfield Ward Landfill Site		6,315.40
01-3028	ACW Waste Collection		9,382.00
01-3500	Building Department		35,304.10
01-3510	Planning Administration		2,872.00
01-8020	Benmiller Community Hall		375.00
01-8030	Lucknow & District Medical Centre		1,520.10
01-8040	Colborne Cemetery		90.00
01-9500	Lucknow & District Recreation - Admin & General		9,025.00
01-9501	Lucknow & District Recreation - Arena Winter		19,209.17
01-9502	Lucknow & District Recreation - Arena Summer		761.03
01-9504	Lucknow & District Recreation - Upstairs		300.00
01-9506	Lucknow & District Recreation - Multi-Purpose Rm		700.00
01-9520	Lucknow & District Recreation - Bar Sales		18,338.05
01-9525	Lucknow & District Recreation - Base/Softball		210.00
01-9535	Lucknow & District Recreation - Soccer		1,059.70
01-9554	Lucknow & District Recreation - Fitness / Zumba		840.00
Fund 01 Total Revenue			333,324.28

01-1010	Council		2,829.50
01-1020	General Administration		69,599.35
01-2010	Lucknow & District Fire Department		7,031.83
01-2050	Protective Inspection & Control		2,855.44
01-2500	Roads Administration		12,780.60
01-2501	Roads Overhead		20,932.86
01-2502	Bridges & Culverts		637.47
01-2504	Brushing & Tree Trimming		2,045.45
01-2507	Spray Patching		37.54
01-2509	Shoulder Maintenance		163.41
01-2511	Patching & Washouts		977.65
01-2512	Grading & Scarifying		274.01
01-2515	Snowplowing		35,172.84
01-2516	Sanding and Salting		7,515.68
01-2519	Safety Devices & Signs		2,804.27
01-2524	Colborne Works Shed		8,495.79

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 2 Ending FEB 29,2020

Account	Description	Previous Year Total	Current Year To Date Actual
01-2525	Roads Municipal Drains		23,710.08
01-2526	Wawanosh Works Shed		4,074.67
01-2527	Ashfield Works Shed		8,932.32
01-2528	Gravel Pit Farms		832.81
01-2550	Grader Volvo - 2005 (AM1)		2,020.62
01-2551	Grader Volvo - 2011 (AM2)		1,882.72
01-2552	Tandem Sterling - 2005 (CM4)		4,350.66
01-2553	Tandem International - 2016 (AM4)		1,854.13
01-2554	Tractor New Holland T6.145 - 2017 (AM5)		468.09
01-2555	Pickup Dodge - 2018		367.66
01-2556	Pickup Ford - 2016 (ACW5)		1,090.49
01-2559	Wheel Loader Volvo - 2007 (AM8)		567.30
01-2560	Grader Volvo - 2009 (CM2)		2,719.69
01-2561	Tandem International - 2019 (CM3)		3,813.30
01-2562	Grader Volvo - 2006 (CM1)		4,350.21
01-2563	Tractor MF 5455 - 2009 (CM5)		2,073.19
01-2564	Tandem International - 2007 (WM8)		3,588.14
01-2566	Grader Volvo - 2002 (WM1)		2,599.64
01-2568	John Deere Bulldozer 750J - 2012 (AM7)		174.07
01-2569	Tandem International - 2010 (WM4)		2,852.53
01-2570	Tractor Ford - 1995 (WM5)		315.83
01-2571	Grader Volvo - 2006 G970 (WM6)		2,762.08
01-2573	Tandem International - 2013 (AM3)		2,965.94
01-2579	Pickup GMC - 2011 (ACW2)		402.37
01-2580	Pickup Ford - 2012 (ACW3)		670.70
01-2581	Pickup Ford - 2014 (ACW4)		1,714.08
01-2900	Dungannon Streetlights		96.28
01-2905	Port Albert Streetlights		27.19
01-2910	Airport Streetlights		5.91
01-2915	Saltford Streetlights		54.29
01-2920	Benmiller Streetlights		18.01
01-2925	St. Helens Streetlights		15.06
01-2930	Auburn Streetlights		39.57
01-3010	ACW Water Department		3,406.01
01-3020	Ashfield Ward Landfill Site		4,851.61
01-3025	Ashfield Ward General Recycling		597.50
01-3028	ACW Waste Collection		5,381.45
01-3029	ACW Recycling Collection		10,652.60
01-3035	Municipal Drains		175.00
01-3070	Tile Drain Loans		11,888.44
01-3500	Building Department		27,360.95
01-3510	Planning Administration		821.00

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 2 Ending FEB 29,2020

Account	Description	Previous Year Total	Current Year To Date Actual
01-8000	General Recreation		24.10
01-8010	St. Helens Hall		492.87
01-8015	Benmiller Ball Diamonds		233.10
01-8020	Benmiller Community Hall		1,787.54
01-8030	Lucknow & District Medical Centre		7,751.16
01-8040	Colborne Cemetery		951.94
01-9500	Lucknow & District Recreation - Admin & General		15,170.94
01-9501	Lucknow & District Recreation - Arena Winter		15,879.13
01-9504	Lucknow & District Recreation - Upstairs		674.76
01-9506	Lucknow & District Recreation - Multi-Purpose Rm		160.64
01-9520	Lucknow & District Recreation - Bar Sales		12,380.89
01-9555	Lucknow & District Recreation - Lucknow Parks		972.89
Fund 01 Total Expenditure			377,177.84
Fund 01 Excess Revenue Over (Under) Expenditures			(43,853.56)
Report Total Revenue			333,324.28
Report Total Expenditure			377,177.84
Report Excess Revenue Over (Under) Expenditures			(43,853.56)

Ministry of the Environment,
Conservation & Parks

Ministère de l'Environnement, de la Protection de
la nature et des Parcs

Owen Sound District Office

Bureau de district d'Owen Sound

101 17th Street East, 3rd Floor
Owen Sound ON N4K 0A5

Tel.: 519-371-2901

Fax.: 519-371-2905

101 17^{ème} rue Est, 3^e étage

Owen Sound ON N4K 0A5

Tél. : 519-371-2901

Télééc. : 519-371-2905

7.1.1

February 6, 2020

Sent by Email: clerk@acwtownship.ca

Township of Ashfield-Colborne-Wawanash
82133 Council Line
Goderich ON N7A 3Y2

Attention: Mark Becker
Administrator/Clerk - Treasurer

Re: Century Heights Drinking Water System
2019/2020 Inspection Report #1-KVN72
Drinking Water Licence #080-105 Issue #4
Drinking Water Works Permit #080-205, Issue #3

The enclosed report documents findings of the inspection that was performed on December 13, 2019.

Two sections of the report, namely "Actions Required" and "Recommended Actions", specify due dates for the submission of information or plans to my attention.

Please note that "Actions Required" are linked to incidents of non-compliance with regulatory requirements contained within an Act, a Regulation, or site-specific approvals, orders or instructions; "Recommended Actions" convey information that the owner or operating authority should consider implementing in order to conform with existing and emerging industry standards.

The report includes an Inspection Summary Rating Record as an appendix. This record forms part of the ministry's comprehensive, risk-based inspection process. The rating provides a quantitative measure of the inspection results for this specific drinking water system for the reporting year. An inspection rating that is less than 100 per cent does not mean that the drinking water from the system is unsafe. The primary goals of this assessment are to encourage ongoing improvement of drinking water systems and to measure this progress from year to year.

I would like to remind you that Section 19 of the Safe Drinking Water Act, 2002 (Standard of Care) creates a number of obligations for individuals who exercise decision-making authority over

municipal drinking water systems, including members of municipal councils. "Taking Care of Your Drinking Water: A guide for members of municipal council", a publication found on the [Drinking Water Ontario website](https://www.ontario.ca/page/taking-care-your-drinking-water-guide-members-municipal-councils) (https://www.ontario.ca/page/taking-care-your-drinking-water-guide-members-municipal-councils), provides further information about these obligations.

Should you have any questions regarding the content of the enclosed report, please do not hesitate to contact me.

Yours truly,

A handwritten signature in black ink, appearing to read "Matthew Shannon", with a long horizontal flourish extending to the right.

Matthew Shannon
Water Compliance Inspector
Phone: 519-374-0215
e-mail: matthew.shannon@ontario.ca

Enclosure

cc: Lori Holmes, Public Health Manager, Huron Perth Public Health
Deb Primeau, Drinking Water Administrative Assistant, Huron Perth Public Health
John Graham, Project Manager, Veolia North America
Mat Shetler, Watershed Monitoring Technician, Maitland Valley Conservation Authority
Mark Smith, Water Compliance Supervisor, MECP

c: File SI-HU-AC-CO-540 (2020)



Ministry of the Environment, Conservation and Parks

**CENTURY HEIGHTS SUBDIVISION DRINKING WATER SYSTEM
Inspection Report**

Site Number:	220008499
Inspection Number:	1-KVN72
Date of Inspection:	Dec 13, 2019
Inspected By:	Matthew Shannon

OWNER INFORMATION:

Company Name: ASHFIELD-COLBORNE-WAWANOSH, THE CORPORATION OF THE TOWNSHIP OF
Street Number: 82133 **Unit Identifier:**
Street Name: COUNCIL Line
City: GODERICH
Province: ON **Postal Code:** N7A 3Y2

CONTACT INFORMATION

Type:	Owner	Name:	Mark Becker
Phone:	(519) 524-4669	Fax:	(519) 524-1951
Email:	clerk@acwtownship.ca		
Title:	CAO/Clerk – Treasurer		

Type:	Owner	Name:	Florence Witherspoon
Phone:	(519) 524-4669 x310	Fax:	(519) 524-1951
Email:	dclerk@acwtownship.ca		
Title:	Deputy-Clerk		

Type:	Operating Authority	Name:	John Graham
Phone:	(519) 524-6583	Fax:	(519) 524-9358
Email:	john.graham@veolia.com		
Title:	Project Manager		

Type:	Operating Authority	Name:	Sarah Telford
Phone:	(519) 524-6583 x317	Fax:	(519) 524-9358
Email:	sarah.telford@veolia.com		
Title:	Quality Assurance and Compliance Specialist		

INSPECTION DETAILS:

Site Name: CENTURY HEIGHTS SUBDIVISION DRINKING WATER SYSTEM
Site Address:
County/District: ASHFIELD-COLBORNE-WAWANOSH
MECP District/Area Office: Owen Sound Area Office
Health Unit: HURON COUNTY HEALTH UNIT
Conservation Authority: Maitland Valley Conservation Authority
MNR Office: Guelph District Office
Category: Small Municipal Residential
Site Number: 220008499
Inspection Type: Unannounced
Inspection Number: 1-KVN72
Date of Inspection: Dec 13, 2019
Date of Previous Inspection: Feb 20, 2019

COMPONENTS DESCRIPTION

Site (Name): MOE DWS Mapping
Type: DWS Mapping Point **Sub Type:**

Site (Name): Century Heights Well Supply
Type: Source **Sub Type:** Ground

Comments:
The Century Heights drinking water system consists of two deep drilled wells equipped with submersible pumps; one with a discharge below-grade via pitless adaptor to the treatment building approximately 25 meters from the well, and the other located within the treatment building, with its discharge pipe protruding from a bolted flanged casing cap. The wells were constructed in 2003 and 1979 respectively.

Site (Name): Century Heights Well Supply
Type: Treated Water POE **Sub Type:** Treatment Facility

Comments:
Primary treatment consists of UV disinfection, including two Sterilight SUVAM-6C/4 units piped in parallel, which are preceded by two 5-micron pleated filter cartridges fitted in Waterbetter filter housings, also piped in parallel. Sodium hypochlorite is injected into the treated water header after the UV reactors, via dual Stenner metering pumps (designed for one duty/one standby pump with auto switchover), prior to discharge into the 13 m long, 60 mm diameter contact main, followed by another 120 m long, 150 mm diameter distribution main prior to the first consumer.

Site (Name): Century Heights Well Supply
Type: Other **Sub Type:** GUDI w Effective Insitu

Comments:
Pressure is maintained by 10 x 450 Litre pressure tanks branched into the distribution header. The distribution system is equipped with small diameter branched water mains, service isolation valves and blow-offs for flushing at each of the branched dead-end lines in the distribution system.
The Century Heights subdivision is wholly within the Township of Ashfield-Colborne-Wawanosh, on the municipal border with the Town of Goderich. The well supply feeds 85 residences. Therefore, the drinking water system falls into the "small municipal residential" category under O. Regulation 170/03.

INSPECTION SUMMARY:

Introduction

- The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water related policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment and distribution components as well as management practices.

This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O.Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.

This report is based on a "focused" inspection of the system. Although the inspection involved fewer activities than those normally undertaken in a detailed inspection, it contained critical elements required to assess key compliance issues. This system was chosen for a focused inspection because the system's performance met the ministry's criteria, most importantly that there were no deficiencies as identified in O.Reg. 172/03 over the past 3 years. The undertaking of a focused inspection at this drinking water system does not ensure that a similar type of inspection will be conducted at any point in the future.

This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

On December 13, 2019, Provincial Officer Matthew Shannon inspected the Century Heights drinking water system with assistance from John Graham, Veolia. The Century Heights drinking water system is owned by the Township of Ashfield-Colborne-Wawanosh and operated by Veolia North America. The inspection review period is from February 20, 2019 to December 13, 2019.

Source

- The owner was maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.
- Measures were in place to protect the groundwater and/or GUDI source in accordance with any the Municipal Drinking Water Licence and Drinking Water Works Permit issued under Part V of the SDWA.

The Operations Manual and Contingency Plans include the following procedures with the intent of protecting the groundwater source:

- Well Inspection Maintenance,
- Daily System Checks,
- Chemical or Fuel Spill Contingency Plan,
- Well Casing Failure, Well Head Damage and Well Pump Failure,
- Agricultural Run-off Contingency Plan, and
- Vandalism Contingency Plan

Capacity Assessment

- There was sufficient monitoring of flow as required by the Municipal Drinking Water Licence or Drinking Water Works Permit issued under Part V of the SDWA.

Capacity Assessment

- The owner was in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA.

Treatment Processes

- The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.
- The owner/operating authority was in compliance with the requirement to prepare Form 2 documents as required by their Drinking Water Works Permit during the inspection period.

A Form 2 was prepared for the replacement of the online turbidimeter in July 2019.

- Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers.

Primary disinfection at this facility is achieved through UV disinfection and chlorine contact time. The minimum log removal necessary to meet a 2-log inactivation of Viruses at this facility, as outlined in Schedule E of Licence #081105, Issue No. 3 has been determined to be 4.0 mg/L*min. This has a site specific equivalent minimum chlorine residual (CT) of 0.36 mg/L necessary to achieve primary disinfection. Calculations to support this are available in Procedure CH-OM-02 of the Operations Manual.

As well, UV disinfection equipment must provide a minimum dosage of 40 mJ/cm² to meet the remaining 2-log inactivation of Viruses, 3-log inactivation of Giardia and 2-log inactivation of Cryptosporidium. There were a couple weeks of lost data from the UV recording device but the operating authority indicated there were no alarms noted during the periods of lost data. The lost data non-compliance is addressed later in this report.

Based on the records reviewed, the Century Heights drinking water system met primary treatment requirements at all times during this inspection period.

- Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.
- Where an activity has occurred that could introduce contamination, all parts of the drinking water system were disinfected in accordance with Schedule B, Condition 2.3 of the Drinking Water Works Permit.
- The primary disinfection equipment was equipped with alarms or shut-off mechanisms that satisfied the standards described in Section 1-6 (1) of Schedule 1 of Ontario Regulation 170/03.

Treatment Process Monitoring

- Primary disinfection chlorine monitoring was conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved.
- The secondary disinfectant residual was measured as required for the distribution system.
- Operators were not examining continuous monitoring test results or they were not examining the results within 72 hours of the test.

The operating authority's standard practice in reviewing UV trending was to download the data off the external flash

Treatment Process Monitoring

drive once per week. The operator reviews the alarm record and graph on the Municipal Sterilight UV disinfection system. The graph on the UV system has no time on the x-axis and was indicated to the inspector that the graph only shows the last 4 hours of data. There is no option to scroll back and look at the previous day or two of UV trending data.

The operating authority is now downloading and reviewing the UV trending from the flash drive every 2-3 days to achieve compliance with Ontario Regulation 170/03 requirements of examining results within 72 hours. Each UV unit is equipped with an alarm set to lock out if the UV dose drops below 50 mJ/cm².

- **All continuous monitoring equipment utilized for sampling and testing required by O. Reg.170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, were equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6.**
- **Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format.**

- **The owner and operating authority ensured that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment.**

The UV disinfection system utilizes an external flash drive to record the continuous monitoring data. Measurements are recorded once every five (5) minutes.

During the inspection review period, there were two periods of one week duration where the data was not recorded to the flash drive. Since the inspection in December 2019, there have been 3 instances of 2-3 days duration where the data was not recorded to the flash drive. The operating authority investigated using a different continuous monitoring recording devices, such as a Sensaphone, but could not reliably or accurately record the UV dosage from each unit.

The operating authority indicated that the owner, ACW, has acquired the services of BM Ross to initiate the process to replace the aging UV system.

- **All continuous analysers were calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation.**
- **All UV sensors were checked and calibrated as required.**

UV sensor checks and calibrations are performed monthly in accordance with Schedule E of the Century Heights MDWL. Records are kept on site.

Operations Manuals

- **The operations and maintenance manuals contained plans, drawings and process descriptions sufficient for the safe and efficient operation of the system.**
- **The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.**

Logbooks

- **Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.**

Security

- **The owner had provided security measures to protect components of the drinking water system.**

The treatment facility is kept locked at all times an operator is not on site. The standby power source (generator) is kept in a locked fence compound.

Certification and Training

- **The overall responsible operator had been designated for each subsystem.**

The designated overall responsible operator is John Graham.

- **Operators-in-charge had been designated for all subsystems which comprised the drinking water system.**
- **All operators possessed the required certification.**
- **Only certified operators made adjustments to the treatment equipment.**

Water Quality Monitoring

- **All microbiological water quality monitoring requirements for distribution samples prescribed by legislation were being met.**

- **All inorganic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

Inorganic sampling for parameters list in O.Reg. 170 - Schedule 23 is required every sixty (60) months. The most recent sample event occurred on December 14, 2015. The owner and operating authority are reminded that the next sample event is required to occur by December 2020.

- **All organic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

Organic sampling for parameters list in O.Reg. 170 - Schedule 24 is required every sixty (60) months. The most recent sample event occurred on December 14, 2015. The owner and operating authority are reminded that the next sample event is required to occur by December 2020.

- **All haloacetic acid water quality monitoring requirements prescribed by legislation are being conducted within the required frequency and at the required location.**

All four water samples collected and analyzed in 2019 had a haloacetic acid concentration below the method detection limit of 5.3 ug/L.

- **All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.**

The current running annual average concentration of trihalomethanes in the Century Heights distribution system is 11.6 ug/L. The Ontario Drinking Water Quality Standard maximum concentration is 100 ug/L.

- **All nitrate/nitrite water quality monitoring requirements prescribed by legislation were conducted within the required frequency for the DWS.**

- **All sodium water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

Sodium sampling is required at least once every sixty (60) months. The most recent sodium sampling occurred June 21 and June 30, 2016 with results of 23.0 and 21.9 mg/L

Water Quality Monitoring

respectively, which were above the O. Reg. 170 reporting limit of 20.0 mg/L.

The Huron County Health Unit was notified and provided the Owner with a letter outlining higher than standard levels of sodium, for distribution to residents.

- **All fluoride water quality monitoring requirements prescribed by legislation were conducted within the required frequency.**

Fluoride sampling is required every sixty (60) months.

The ODWQS fluoride limit is 1.5 mg/L. Fluoride has been deemed to be naturally occurring in this area and was last sampled for on August 22 and August 25, 2017 at 2.22 and 2.2 mg/L respectively. Results were reported to the Huron County Health Unit and a letter was provided to the Owner outlining higher than standard levels of fluoride, for distribution to residents.

- **All water quality monitoring requirements imposed by the MDWL or DWWP issued under Part V of the SDWA were being met.**
- **Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.**

Water Quality Assessment

- **Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O.Reg. 169/03).**

Reporting & Corrective Actions

- **Where required continuous monitoring equipment used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person responded in a timely manner and took appropriate actions.**
- **When the primary disinfection equipment, other than that used for chlorination or chloramination, has failed causing an alarm to sound or an automatic shut-off to occur, a certified operator responded in a timely manner and took appropriate actions.**

Other Inspection Findings

- **The following instance(s) of non-compliance were also noted during the inspection:**

As mentioned earlier in this report, the UV disinfection system utilizes an external flash drive to record the continuous monitoring data.

During the inspection review period, there were two periods of one week duration where the data was not recorded to the flash drive. Since the inspection in December 2019, there have been 3 instances of 2-3 days duration where the data was not recorded to the flash drive.

Ontario Regulation 128/04 requires all records to be kept for a minimum of 5 years.

The operating authority investigated using a different continuous monitoring recording devices, such as a Sensaphone, but could not reliably or accurately record the UV dosage from each unit.

The operating authority was providing all operators with the same training to ensure consistent data retrieval methods are being followed to reduce the likelihood of data loss.

The operating authority indicated that the owner, ACW, has acquired the services of BM Ross to initiate the process to replace the aging UV system.

NON-COMPLIANCE WITH REGULATORY REQUIREMENTS AND ACTIONS REQUIRED

This section provides a summary of all non-compliance with regulatory requirements identified during the inspection period, as well as actions required to address these issues. Further details pertaining to these items can be found in the body of the inspection report.

1. Operators were not examining continuous monitoring test results or they were not examining the results within 72 hours of the test.

The operating authority's standard practice in reviewing UV trending was to download the data off the external flash drive once per week. The operator reviews the alarm record and graph on the Municipal Sterilight UV disinfection system. The graph on the UV system has no time on the x-axis and was indicated to the inspector that the graph only shows the last 4 hours of data. There is no option to scroll back and look at the previous day or two UV trending data. Each UV unit is equipped with an alarm set to lock out if the UV dose drops below 50 mJ/cm².

Action(s) Required:

The operating authority is now downloading and reviewing the UV trending from the flash drive every 2-3 days to achieve compliance with Ontario Regulation 170/03 requirements of examining results within 72 hours. No further action required.

2. The following instance(s) of non-compliance were also noted during the inspection:

As mentioned earlier in this report, the UV disinfection system utilizes an external flash drive to record the continuous monitoring data.

During the inspection review period, there were two periods of one week duration where the data was not recorded to the flash drive. Since the inspection in December 2019, there have been 3 instances of 2-3 days duration where the data was not recorded to the flash drive.

Action(s) Required:

The operating authority was providing all operators with the same training to ensure consistent data retrieval methods are being followed to reduce the likelihood of data loss.

The operating authority indicated that the owner, ACW, has acquired the services of BM Ross to initiate the process to replace the aging UV system.

Based on the age of the current UV disinfection system, the availability of replacement parts and the continual real and potential for data loss, the inspector recommends a new UV disinfection system and continuous monitoring equipment be installed without delay. Previous inspection reports have noted that new UV disinfection equipment was being installed but this has yet to occur.

By no later than February 28, 2020, the owner shall submit, to the undersigned inspector, a plan with approximate dates regarding the installation of a new UV disinfection system.

SUMMARY OF RECOMMENDATIONS AND BEST PRACTICE ISSUES

This section provides a summary of all recommendations and best practice issues identified during the inspection period. Details pertaining to these items can be found in the body of the inspection report. In the interest of continuous improvement in the interim, it is recommended that owners and operators develop an awareness of the following issues and consider measures to address them.

Not Applicable

SIGNATURES

Inspected By:
Matthew Shannon

Signature: (Provincial Officer)



Reviewed & Approved By:
Mark Smith

Signature: (Supervisor)



Review & Approval Date:

11/02/2020

Note: This inspection does not in any way suggest that there is or has been compliance with applicable legislation and regulations as they apply or may apply to this facility. It is, and remains, the responsibility of the owner and/or operating authority to ensure compliance with all applicable legislative and regulatory requirements.



**Ministry of the Environment, Conservation and Parks
Drinking Water Inspection Report**

APPENDIX A

INSPECTION SUMMARY RATING RECORD

Ministry of the Environment - Inspection Summary Rating Record (Reporting Year - 2019-2020)

DWS Name:	CENTURY HEIGHTS SUBDIVISION DRINKING WATER SYSTEM
DWS Number:	220008499
DWS Owner:	Ashfield-Colborne-Wawanosh, The Corporation Of The Township Of
Municipal Location:	Ashfield-Colborne-Wawanosh

Regulation: O.REG 170/03
Category: Small Municipal Residential System
Type Of Inspection: Focused
Inspection Date: December 13, 2019
Ministry Office: Owen Sound District Office

Maximum Question Rating: 493

Inspection Module	Non-Compliance Rating
Source	0 / 14
Capacity Assessment	0 / 30
Treatment Processes	0 / 102
Operations Manuals	0 / 28
Logbooks	0 / 14
Certification and Training	0 / 42
Water Quality Monitoring	0 / 91
Reporting & Corrective Actions	0 / 42
Other Inspection Findings	0 / 0
Treatment Process Monitoring	14 / 130
TOTAL	14 / 493

Inspection Risk Rating	2.84%
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FINAL INSPECTION RATING:	97.16%
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Ministry of the Environment - Detailed Inspection Rating Record (Reporting Year - 2019-2020)

DWS Name:	CENTURY HEIGHTS SUBDIVISION DRINKING WATER SYSTEM
DWS Number:	220008499
DWS Owner:	Ashfield-Colborne-Wawanosh, The Corporation Of The Township Of
Municipal Location:	Ashfield-Colborne-Wawanosh
Regulation:	O.REG 170/03
Category:	Small Municipal Residential System
Type Of Inspection:	Focused
Inspection Date:	December 13, 2019
Ministry Office:	Owen Sound District Office

Non-compliant Question(s)	Question Rating
Other Inspection Findings	
In the event that an issue of non-compliance outside the scope of this inspection protocol is identified, a "No" response may be used if further actions are deemed necessary (and approved by the DW Supervisor) to facilitate compliance.	0
Treatment Process Monitoring	
Are operators examining continuous monitoring test results and are they examining the results within 72 hours of the test?	14
TOTAL QUESTION RATING	14

Maximum Question Rating: 493

Inspection Risk Rating	2.84%
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FINAL INSPECTION RATING:	97.16%
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**Ministry of the Environment, Conservation and Parks
Drinking Water Inspection Report**

APPENDIX B

REFERENCE GUIDE FOR STAKEHOLDERS

Key Reference and Guidance Material for Municipal Residential Drinking Water Systems

Many useful materials are available to help you operate your drinking water system. Below is a list of key materials owners and operators of municipal residential drinking water systems frequently use.

To access these materials online click on their titles in the table below or use your web browser to search for their titles. Contact the Ministry if you need assistance or have questions at 1-866-793-2588 or waterforms@ontario.ca.

For more information on Ontario's drinking water visit www.ontario.ca/drinkingwater



PUBLICATION TITLE	PUBLICATION NUMBER
FORMS: Drinking Water System Profile Information Laboratory Services Notification Adverse Test Result Notification	012-2149E 012-2148E 012-4444E
Taking Care of Your Drinking Water: A Guide for Members of Municipal Councils	Website
Procedure for Disinfection of Drinking Water in Ontario	Website
Strategies for Minimizing the Disinfection Products Trihalomethanes and Haloacetic Acids	Website
Filtration Processes Technical Bulletin	Website
Ultraviolet Disinfection Technical Bulletin	Website
Guide for Applying for Drinking Water Works Permit Amendments, & License Amendments	Website
Certification Guide for Operators and Water Quality Analysts	Website
Guide to Drinking Water Operator Training Requirements	9802E
Community Sampling and Testing for Lead: Standard and Reduced Sampling and Eligibility for Exemption	Website
Drinking Water System Contact List	7128E01
Ontario's Drinking Water Quality Management Standard - Pocket Guide	Website
Watermain Disinfection Procedure	Website
List of Licensed Laboratories	Website

**Second Amendment to
Service Agreement**

Amendment Effective Date: February , 2020

Party:	Township	VWC
Name:	Corporation of the Township of Ashfield-Colborne-Wawanosh	Veolia Water Canada, Inc.

THIS SECOND AMENDMENT is entered into between the Township and VWC, as designated above, pursuant to the Service Agreement dated as of April 7, 2011, as amended on March 17, 2015 (collectively, the "Agreement").

For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Section 2.1 of the Agreement is deleted in its entirety and replaced with the following:

"2.1 VWC shall, in accordance with all applicable laws and regulations, provide supervision at all System locations described in Appendix "B", monitor water quality and maintain the well houses and equipment by a fully certified water treatment operator."

2. Section 8.1 of the Agreement is deleted in its entirety and replaced with the following:

"8.1 The initial term of this Agreement shall be four (4) years, commencing April 8, 2011 and ending on April 7, 2015 ("Initial Term"). Thereafter, this Agreement shall be automatically renewed for successive terms of one (1) year each, each renewal term starting on April 8 and ending on April 7, unless cancelled in writing by either party no less than one hundred and twenty (120) days prior to expiration of the then current renewal term."

Except as expressly modified above, all provisions of the Agreement remain unchanged, without novation, and shall remain in full force and effect.

In the event of a conflict or inconsistency between the provisions of the Agreement and the provisions of this Second Amendment, the provisions of this Second Amendment shall control.

IN WITNESS WHEREOF, the Parties hereto have executed this Second Amendment as of the Amendment Effective Date designated above.

**Corporation of the Township of
Ashfield-Colborne-Wawanosh:**

Veolia Water Canada, Inc.:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Service Agreement

THIS AGREEMENT is entered into this 7th day of April 2011, by and between

7.1.2

Corporation of the Township of Ashfield-Colborne-Wawanosh, with its mailing address at 82133 Council Line R.R.# 5 Goderich, Ont. N7A 3Y2 (hereinafter "TOWNSHIP")

2011

and

Veolia Water Canada Inc., with its principal address at 150 Pony Drive, #2, Newmarket, Ont. L3Y 7B6 (hereinafter "VWC").

WHEREAS, TOWNSHIP owns and/or provides for the operation of the water system described in Appendix "A" (the "System"), including maintenance, repair, expansion administration, billing, collection, customer service and permitting functions; and,

WHEREAS, TOWNSHIP desires to employ VWC to perform the services described herein (the "Services") in connection with the operation of the System for the compensation provided for herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth, TOWNSHIP and VWC agree as follows:

1. General

- 1.1 Definitions of words and phrases used in this Agreement and the attachments are contained in Appendix A.
- 1.2 All land, buildings, facilities, easements, licenses, rights-of-way, equipment and vehicles presently or hereinafter acquired or owned by the TOWNSHIP shall remain the exclusive property of the TOWNSHIP unless specifically provided for otherwise in this Agreement. The TOWNSHIP grants or shall obtain for VWC authority to enter the property upon which VWC' Services are to be performed
- 1.3 This Agreement shall be governed by and interpreted in accordance with the laws of the TOWNSHIP and the Province of Ontario, Canada.
- 1.4 This Agreement shall be binding upon the successors and assigns of each of the parties, but neither party shall assign this Agreement without the prior written consent of the other party. Consent shall not be unreasonably withheld.
- 1.5 All notices shall be in writing and transmitted to the party's address stated above. All notices shall be deemed given when delivered to a party.

- 1.6 This Agreement, including Appendices A through E, is the entire Agreement between the parties. This Agreement may be modified only by written agreement signed by both parties.
- 1.7 If any term, provision, covenant or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.
- 1.8 It is understood that the relationship of VWC to the TOWNSHIP is that of independent contractor. The services provided under this Agreement are of a professional nature and shall be performed in accordance with good and accepted industry practices for contract operators similarly situated. However, such services shall not be considered engineering services and nothing herein is intended to imply that VWC is to supply professional engineering services to TOWNSHIP unless specifically stated in this Agreement to the contrary.
- 1.9 If any litigation is necessary to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees which are directly attributed to such litigation in addition to any other relief to which it may be entitled.
- 1.10 Nothing in this Agreement shall be construed to create in any third party or in favor of any third party any right(s), license(s), power(s) or privilege(s).
- 1.11 Prior to the commencement of work under this Agreement, each party shall designate in writing an employee or other representative of the designating party who shall have full authority to approve changes in the Scope of Work and compensation therefore, execute written Change Orders reflecting such changes, render decisions promptly, and furnish information expeditiously to the other party when necessary.
- 1.12 This Agreement shall be interpreted in accordance with its plain meaning and not strictly for or against either party hereto.

2. VWC Services

- 2.1 VWC shall provide daily supervision and record at all 4 System locations described in Appendix "B" to monitor water quality and to maintain the well houses and equipment by a fully certified water treatment operator.
- 2.2 VWC shall provide sufficient personnel dedicated to the township to provide the services outlined below. on an "as needed" basis.

- 2.3 VWC employees shall accompany any authorized personnel on well house visits (eg. MOE Inspections).
- 2.4 VWC shall perform sampling of the raw and treated water for all the parameters required under the existing Ontario Drinking Water Regulations and all those required by the individual well's existing or amended Certificates of Approval. All costs related to sampling supplies, shipping and laboratory analysis will be paid for by the VWC
- 2.5 VWC shall provide 24 hour/365 day response.
- 2.6 VWC shall provide routine calibration of all instrumentation and metering equipment as required. VWC shall ensure all equipment made available by the Township is maintained in good working condition complete with record management.
- 2.7 VWC shall provide routine maintenance to the equipment listed in the collective water related licenses possessed by the TOWNSHIP. VWC staff will perform the maintenance scheduling and basic repair tasks. In circumstances where maintenance work has to be done by an outside contractor, VWC will arrange for the contractor and supervise the work. The Township will be responsible for all costs related to purchase of materials and outside contractors. All work performed by an outside contractor shall be authorized by the Township. Such authorization shall be given in a timely fashion and not be unreasonably withheld.
- 2.8 VWC shall prepare and submit all Quarterly, Annual, Compliance and Occurrence reports required by Ont. Reg. 170/03 and/or the licenses and/or any other applicable legislation. (Any required Engineer's Reports are excluded from the above obligation). The Township shall receive a copy of all documents. VWC shall ensure record keeping and documentation meets requirements of respective Certificates of Approval.
- 2.9 VWC shall prepare and issue Monthly reports to the Municipality describing the Services performed by VWC, and VWC shall prepare and issue additional reports to the municipality on any exceedances or adverse water samples in a timely fashion.
- 2.10 VWC shall perform semi-annual flushing of all distribution systems and blow offs.
- 2.11 VWC shall repair water leaks and main breaks in the distribution, exercise main distribution shutoff valves, perform visual checks of the distribution system for leaks, locating of individual curb stops, distribution main etc. for contractors and home owners.

- 2.12 VWC shall perform hydrant repairs, winterizing and painting.
- 2.13 VWC shall notify the Township of any abuse of the Township's Lawn Watering By-law or any other concerns that they become aware of.
- 2.14 VWC shall respond to customer inquiries and complaints and shall provide information about such inquiries and complaints to the Township if necessary for appropriate action by the Township. A written report shall be provided to the Township monthly.
- 2.15 VWC shall provide liability insurance coverage for the Services performed by VWC employees.
- 2.16 VWC will implement and maintain an employee safety program in compliance with applicable laws, rules and regulations and make recommendations in writing to the TOWNSHIP regarding the need, if any, for TOWNSHIP to rehabilitate, expand or modify the System to comply with governmental safety regulations applicable to VWC' operations hereunder. Nothing herein shall be construed to place upon VWC a duty to find and report violations of safety laws at the System.
- 2.17 Annually, by December 31st during the term of the Agreement, VWC will provide the TOWNSHIP with a listing of recommended repairs and capital improvements that VWC believes will be required for proper operation of the System.
- 2.18 VWC shall maintain and update the DWQMS operational plan and accreditation.
- 2.19 VWC shall operate and maintain the UV system at Century Heights, VWC shall maintain an electronic data base of the information collected from by the data recorders at each of the 4 sites

3. TOWNSHIP'S Duties

- 3.1 The TOWNSHIP shall fund all necessary repairs and capital improvements to the System. Priority shall be given to safety related expenses described in Section 2.16. Any loss, damage, or injury resulting from the TOWNSHIP'S failure to provide or pay for the repairs or capital improvements when reasonably requested by VWC shall be the sole responsibility of the TOWNSHIP.
- 3.2 The following items will be provided or paid for by the TOWNSHIP: (i) telephone service, (ii) electricity (iii) snow removal (iv) property taxes (v) grounds keeping.

- 3.3 The TOWNSHIP shall keep in force all System warranties, guarantees, easements and licenses that have been granted to the TOWNSHIP and are not transferred to VWC under this Agreement.
- 3.4 The TOWNSHIP shall pay all sales, excise, *ad valorem*, property, value added, franchise, occupational and disposal taxes, or other taxes associated with the System or the Services provided hereunder other than taxes imposed upon VWC' net income and/or payroll taxes for VWC employees. In the event VWC is required to pay any of the above taxes on the value of the Services provided by VWC hereunder or the services provided by any subcontractor of VWC, such payments shall be reimbursed by the TOWNSHIP unless the TOWNSHIP furnishes a valid and properly executed exemption certificate relieving the TOWNSHIP and VWC of the obligation for such taxes. In the event the TOWNSHIP furnishes an exemption certificate which is invalid or not applicable to services by VWC, the TOWNSHIP shall indemnify VWC for any taxes, interest, penalties, and increment costs, expenses or fees which it may incur as a result of VWC' reliance on such certificate.
- 3.5 The TOWNSHIP shall provide VWC, within a reasonable time after request and on an "as available" basis, with the temporary use of any piece of TOWNSHIP'S heavy equipment and operator that is available so that VWC may discharge its obligations under this Agreement in the most cost-effective manner.
- 3.6 The TOWNSHIP shall provide the System with appropriate security personnel and/or devices to protect against any losses resulting from the theft, damage, or unauthorized use of the System and shall accept liability for such losses except to the extent such losses are directly caused by the negligent acts or omissions of VWC.
- 3.7 The TOWNSHIP warrants that during the interim period between the initial Project inspection by VWC and the Commencement Date, the plants, facilities and equipment have been operated only in the normal course of business, all scheduled and proper maintenance and repairs have been performed and there are no issues known to the TOWNSHIP regarding the condition of the System, any facilities composing the System and/or any equipment used by the System that will adversely effect the Services provided by VWC hereunder. The TOWNSHIP warrants and agrees that it will turnover the plants, facilities and equipment to VWC in good working order and in compliance with all applicable laws, rules and regulations.
- 3.8 Except as provided in Section 2 above, the TOWNSHIP shall continue to be responsible and pay for all other services or actions that are required to properly operate the System, including, without limitation, repairs and capital improvements, billing and collection activities and customer service functions
- 3.9 Township shall pay the cost of the DWQMS external audits

4. Compensation

4.1 For the performance of the Services described in Section 2 above, the TOWNSHIP shall pay VWC an Annual Fee in the amount of \$115,000.00

4.2 Normal work hours for VWC are Monday through Friday 7:30 through 17:00. Weekend and holidays the hours are 8:00 through 12:00. For overtime work, that is extra to the normal responsibilities of VWC as set out in Section 2 above, after hours call ins, and travel outside the normal Service area provided with regards to capital improvements and/or extraordinary repairs, TOWNSHIP shall pay VWC:

(a)	Hourly rate for extraordinary and after hours work	
	Operator Regular Work Hours:	\$55.00/hr
	Operator Overtime:	\$85.00/hr
	Operator Holidays and Weekends:	\$120.00/hr
	Operator Call-ins (minimum 3 hrs.):	\$85.00/hr
	Project Manager Regular Work Hours:	\$70.00/hr
	Professional or skilled trades Regular:	\$90.00/hr

(b) Rate per kilometer travel beyond normal service provision \$ 0.51

4.3 The TOWNSHIP shall compensate VWC for the purchase of any goods on behalf of the Township at the rate of costs plus ten percent (10%).

4.4 The above Annual Fee and other fees will be adjusted annually as of April the 1st using the preceding December as the current index month to reflect the change in CPI for Ontario for the preceding 12 months, , New Annual Price = prior year's Annual Price x [1 + percentage change in CPI Index for Ontario (all items)] where CPI is expressed as a decimal (for example, 5% written as 0.05) calculated as ; Percentage change in CPI = (CPI index current year – CPI index previous year)/CPI index previous year.

In no case shall the percentage change in CPI value be negative. If the actual change in any year is negative, the CPI index value from the previous year shall be substituted for the current year to produce a 0% change. This CPI index value shall be used as the starting point for the following years as well until the CPI index value exceeds this historical value.

4.5 The above Annual Fee and other fees do not include telephone service or electricity (to be provided by the Township). HST is additional as applicable.

5. Payment of Compensation

- 5.1 One-twelfth (1/12) of the Annual Fee for the current year shall be invoiced on the first of the month for each month that services are provided and payable within fifteen days of receipt.
- 5.2 All other compensation to VWC is due upon receipt of VWC' invoice and payable within fifteen (15) days.
- 5.3 TOWNSHIP shall pay interest at an annual rate equal to twelve percent (12%), said rate of interest not to exceed any limitation provided by law, on payments not paid and received within fifteen (15) calendar days of the due date, such interest being calculated from the due date of the payment. In the event the charges hereunder might exceed any limitation provided by law, such charges shall be reduced to the highest rate or amount within such limitation.
- 5.4 VWC will provide a breakdown of actual time spent on each water system. An initial estimate will be provided after VWC has assumed operation of the systems.

6. Scope Changes

- 6.1 A Change in Scope of services shall occur when and as VWC' costs of providing services under this Agreement change as a result of:
 - 6.1.1 any change in System operations, personnel qualifications or staffing or other cost which is a result of an Unforeseen Circumstance;
 - 6.1.2 material increases or decreases in the user base;
 - 6.1.3 any demands on the system that exceed the limitations set out in the C of A's specified in Appendix C and result in additional costs incurred by VWC.
 - 6.1.4 increases or decreases in rates or other related charges (including taxes) imposed upon VWC by a taxing authority - excluding taxes based on VWC' net income; and/or
 - 6.1.5 The TOWNSHIP'S request of VWC and VWC' consent to provide additional services.
- 6.2 For Changes in Scope described in Sections 6.1.1 through, and including, 6.1.3, the Annual Fee shall be increased (or decreased) by an amount equal to VWC' additional (reduced) Cost associated with the Change in Scope plus ten percent (10%).

- 6.3 For Changes in Scope described in Section 6.1.4, the Annual Fee shall be increased (or decreased) by an amount equal to VWC' additional (reduced) Cost associated with such Change in Scope.
- 6.4 The TOWNSHIP and VWC shall negotiate an increase in VWC' Annual Fee for Changes in Scope based on Section 6.1.5.

7. Indemnity, Liability and Insurance

- 7.1 VWC hereby agrees to indemnify and hold the TOWNSHIP harmless from any liability or damages for bodily injury, including death, property damages and pollution damages which may arise from VWC' negligence or willful misconduct under this Agreement; provided, VWC shall be liable only for that percentage of total damages that corresponds to its percentage of total negligence or fault.
- 7.2 The TOWNSHIP agrees to indemnify and hold VWC harmless from any liability or damage or bodily injury, including death, property damages and pollution damages which may arise from all causes of any kind other than VWC' negligence or willful misconduct, including, but not limited to, breach of a the TOWNSHIP warranty.
- 7.3 Unless covered by the indemnities contained in Sections 7.1 and 7.2 above and the insurance policies provided by the parties herein, neither VWC nor the TOWNSHIP shall be liable to the other in any action or claim for consequential, incidental or special damages, loss of profits, loss of opportunity, loss of product or loss of use. Any protection against liability for losses or damages afforded any individual or entity by these terms shall apply whether the action in which recovery of damages is sought is based on contract, tort (including sole, concurrent or other negligence and strict liability of any protected individual or entity), statute or otherwise. To the extent permitted by law, any statutory remedies, which are inconsistent with these terms, are waived.
- 7.4 VWC shall be liable for those fines or civil penalties imposed by a regulatory or enforcement agency to the extent caused by VWC' negligence. The TOWNSHIP will assist VWC to contest any such fines in administrative proceedings and/or in court prior to any payment by VWC. VWC shall pay the cost of any such contest. (Simply put if VWC is charged we accept liability but want assurance that the township will be supportive of VWC in any defense they might launch.)
- 7.5 The TOWNSHIP shall be liable for those fines or civil penalties imposed by any regulatory or enforcement agencies on the TOWNSHIP and/or VWC that are not a result of VWC' negligence or are otherwise directly related to the ownership of the System and shall indemnify and hold VWC harmless from the payment of any such fines and/or penalties.

- 7.6 To the fullest extent permitted by law and notwithstanding any other provision of this Agreement, VWC' liability for performance or non-performance of any obligation arising under the Agreement (whether arising under breach of contract, tort, strict liability, or any other theory of law or equity) including, but not limited to its indemnity obligations specified in Section 7.1 of the Agreement, shall not exceed \$1,000,000 cumulatively for the duration of the Agreement, provided that the foregoing limitation shall not apply to any losses resulting from the gross negligence or willful misconduct of VWC or VWC' subcontractors, employees or agents in breach of VWC' obligations under this Agreement.
- 7.7 Each party shall obtain and maintain insurance coverage of a type and in the amounts described in Appendix D. Each party shall provide the other party with satisfactory proof of insurance.
- 7.8 The provisions of Sections 7.1 through 7.7 above shall survive the termination of the Agreement.

8. Term, Termination and Default

- 8.1 The initial term of this Agreement shall be four (4) years commencing April 8, 2011 ("Initial Term"). Thereafter, this Agreement shall be automatically renewed for successive terms of not less than one (1) year each unless canceled in writing by either party no less than one hundred and twenty (120) days prior to expiration.
- 8.2 Termination
- 8.2.1 The TOWNSHIP may terminate this agreement upon 90 days notice at any time in the event that VWC is in default of this Agreement; provided however, VWC shall not be considered to be in default until it has been given written notice of the breach and thirty (30) days within which to cure or commence taking reasonable steps to cure the breach. VWC will continue to perform its obligations under this Agreement during the termination notification period without limitation unless the TOWNSHIP is in default of its obligations regarding this Agreement.
- 8.2.2 VWC may terminate this agreement upon 90 days notice at any time in the event that the TOWNSHIP is in default of this agreement; provided however, the TOWNSHIP shall not be considered to be in default until it has been given written notice of the breach and thirty (30) days within which to cure or commence taking reasonable steps to cure the breach. The TOWNSHIP will continue to perform its obligations under this Agreement during the termination notification period without limitation unless VWC is in default of its obligations regarding this Agreement.

- 8.3 In the event that this Agreement is terminated for any reason prior to the ending date of the Initial Term, the TOWNSHIP shall pay to VWC any unamortized and/or unrecouped costs incurred by VWC in connection with this Agreement or the System.
- 8.4 Upon notice of termination by the TOWNSHIP, VWC shall assist the TOWNSHIP in assuming operation of the System. If additional Cost is incurred by VWC at the request of the TOWNSHIP, the TOWNSHIP shall pay VWC such Cost within 15 days of invoice receipt.
- 8.5 Upon termination of this Agreement and all renewals and extensions of it, VWC will return the System to the TOWNSHIP in the same condition as it was upon the effective date of this Agreement, ordinary wear and tear excepted. Equipment and other personal property purchased by VWC for use in the operation or maintenance of the Project shall remain the property of VWC upon termination of this Agreement unless (i) the property was directly paid for by the TOWNSHIP, (ii) TOWNSHIP specifically reimbursed VWC for the cost incurred to purchase the property or (iii) this Agreement provides to the contrary.

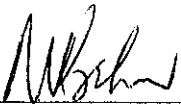
9. Disputes and Force Majeure

- 9.1 In the event activities by employee groups or unions cause a disruption in VWC' ability to perform at the Project, TOWNSHIP, with VWC' assistance or VWC at its own option, may seek appropriate injunctive court orders. During any such disruption, VWC shall operate the facilities on a best-efforts basis until any such disruptions cease.
- 9.2 Neither party shall be liable for its failure to perform its obligations under this Agreement if such failure is due to any Unforeseen Circumstances beyond its reasonable control or force majeure. However, this Section may not be used by either party to avoid, delay or otherwise affect any payments due to the other party.

Both parties indicate their approval of this Agreement by their signatures below, and each party warrants that all corporate or governmental action necessary to bind the parties to the terms of this Agreement has been and will be taken.

TOWNSHIP OF ASHFIELD-COLBORNE-
WAWANOSH

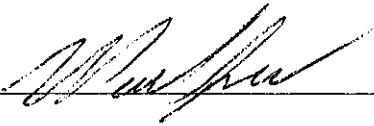
Veolia Water CANADA, INC.

By: 

Name: Mark Becker

Title: Administrator/Clerk-Treasurer

Date: March 8, 2011

By: 

Name: Mark Rupke

Title: Vice President / Area Manager

Date: April 1, 2011

CERTIFICATE OF COUNSEL

The undersigned, as counsel for the Township of Ashfield-Colborne-Wawanosh ("TOWNSHIP") in this transaction, hereby certifies that (s)he has examined the circumstances surrounding the selection of Veolia Water Canada. ("VWC") and the award and letting of the foregoing contract to VWC by TOWNSHIP, and has found that said selection and award process comply with the procurement laws of the Province of Ontario and the TOWNSHIP.

Bentley Siepenick
Counsel for TOWNSHIP

Date: *March 8, 2011*

APPENDIX A

DEFINITIONS

- A.1 "Annual Fee" means a predetermined, fixed sum for VWC' Services. The Annual Fee includes Cost and profit.
- A.2 "Capital Improvements" means any expenditures for (1) the purchase of new equipment or System items; (2) repairs that significantly extend equipment or facility service life. or (3) expenditures that are planned, non-routine and/or budgeted by TOWNSHIP.
- A.3 "Commencement Date" shall mean April 08, 2011
- A.4 "Cost" means all Direct Cost and indirect cost determined on an accrual basis in accordance with generally accepted accounting principles.
- A.5 "Direct Cost" means the actual cost incurred for the direct benefit of the Project including, but not limited to, expenditures for project management and labor, employee benefits, chemicals, lab supplies, repairs, repair parts, maintenance parts, safety supplies, gasoline, oil, equipment rental, legal and professional services, quality assurance, travel, office supplies, other supplies, uniforms, telephone, postage, utilities, tools, memberships and training supplies.
- A.6 "Maintenance" means those routine and/or repetitive activities required or recommended by the equipment or facility manufacturer or by VWC to maximize the service life of the equipment, sewer, vehicles and facilities.
- A.7 "Repairs" means those non-routine/non-repetitive activities required for operational continuity, safety and performance generally due to failure or to avert a failure of the System's equipment, vehicles or facilities or some component thereof.
- A.8 "System" means all equipment, vehicles, grounds, rights of way, and facilities described in Appendix B and, where appropriate, the management, operations and maintenance of such.

A.9 "Unforeseen Circumstances" shall mean any event or condition which has an effect on the rights or obligations of the parties under this Agreement, or upon the Project, which is beyond the reasonable control of the party relying thereon and constitutes a justification for a delay in or non-performance of action required by this Agreement, including but not limited to (i) an act of God, landslide, lightning, earthquake, tornado, fire, explosion, flood, failure to possess sufficient property rights, acts of the public enemy, war, blockade, sabotage, insurrection, riot or civil disturbance, (ii) preliminary or final order of any local, province, administrative agency or governmental body of competent jurisdiction, (iii) any change in law, regulation, rule, requirement, interpretation or statute adopted, promulgated, issued or otherwise specifically modified or changed by any local, province or governmental body, (iv) labor disputes, strikes, work slowdowns or work stoppages, but excluding labor disputes, strikes, work slowdowns or work stoppages by employees of VWC; and (v) loss of or inability to obtain service from a utility necessary to furnish power for the operation and maintenance of the Project.

APPENDIX B

DESCRIPTION OF PROJECT

VWC agrees to provide the Services described herein in connection with the following infrastructure of the Township:

- 1) **Century Heights Comunal Water System** - Waterworks #220008499 License # 080-105
- 2) **Dungannon Communal Water System** - Waterworks #260007842 License # 080-103
- 3) **Benmiller Communal Water System** - Waterworks # 220007588 License # 080-104 -
- 4) **Huron Sands Communal Water System** - Waterworks # 220007757 License # 080-105

The parties acknowledge that the above noted licenses have been recently acquired from the MOE.

APPENDIX C

WATER TREATMENT CHARACTERISTICS

- C-2 VWC will operate the water treatment plant so that water treated will meet the current Provincial Drinking Water Standards as detailed in OSDWA, 2002 it's regulation 170/03 and the individual licenses (as detailed in appendix B) of the well systems covered by this agreement.
- C-4 If any contamination of the raw water causes the finished water to exceed the Maximum Contaminant Levels (MCL) established for finished water quality, VWC will treat the raw water to reduce said contaminant to an acceptable MCL. The cost of any specific treatment will be the responsibility of the municipality. Any required additional labour requirements will be supplied by VWC and will be considered a "change in scope" as outlined in section 6

APPENDIX D

INSURANCE COVERAGE

VWC SHALL MAINTAIN:

1. Statutory workers compensation for all of VWC' employees at the Project as required by the Province of Ontario.
2. Comprehensive general liability insurance, insuring VWC' negligence, in an amount not less than \$5,000,000 combined single limits for bodily injury and/or property damage.

TOWNSHIP SHALL MAINTAIN:

1. Statutory workers compensation for all of the TOWNSHIP's employees associated with the System as required by the Province of Ontario.
2. Property damage insurance for the System and all other property owned by TOWNSHIP and operated by VWC under this Agreement. Any property, including vehicles, not properly or fully insured shall be the financial responsibility of the TOWNSHIP.
3. Automobile liability insurance for collision, comprehensive, and bodily injury.

Each party will cause the other party to be added as additional insured on the above insurance policies and will require its insurance carrier to provide the other party at least thirty (30) days notice of the cancellation of such policies. VWC may self-insure reasonable deductible amounts under the policies it is required to maintain to the extent permitted by law. Each policy shall provide a waiver of subrogation in favor of the other party.

Amendment One to the Services Agreement

THIS AMENDMENT to the Agreement is entered into on the 17th day of March 2015,
by and between

2015

Corporation of the Township of Ashfield-Colborne-Wawanosh
(hereinafter "Township");

OF THE FIRST PART; and

Veolia Water Canada, Inc. (hereinafter "VWC");

OF THE SECOND PART;

WHEREAS, The Township and VWC entered into that certain *Agreement* dated April 7, 2011 (the "Agreement"), and whereby the Township employed the services of VWC to operate and maintain the Township's water system and related assets and;

WHEREAS, the parties wish to renew that Agreement as provided in Section 8.1 and to make certain necessary or appropriate changes to the Agreement;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth the Township and VWC agree as follows:

1. **Term Extended**

The Term of the Agreement in section 8.1 is extended for five (5) years, from April 8, 2015 to April 7, 2020.

2. **Compensation**

The Annual Fee in section 4.1 is revised to \$129,600.00.

3. **Scope of Work**

The operation of the portion of the Benmiller Sanitary Collection System owned by the Township is added to the scope of work, specifically:

- a) Add to Appendix B after item 4) add "5) Benmiller Sanitary Collection System located on Township property."
- b) Add to the end of Section 2, "2.20 VWC shall perform annual visual inspection of manholes in the Benmiller Sanitary Collection System."
- c) Add to the end of Section 3, "3.10 Township shall be responsible for the costs of all flushing, cleaning, video inspection, and maintenance of the Benmiller Sanitary Collection System."

4. **No Other Changes**

Except as modified herein, there are no other changes to the terms of the Agreement.

All parties indicate their approval of this Amendment by their signatures below, and each party warrants that all corporate or governmental action necessary to bind the parties to the terms of this Amendment has been and will be taken.

**THE CORPORATION OF THE
TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH**

VEOLIA WATER CANADA, INC.

I have authority to bind the corporation:

I have authority to bind the corporation:

By:  _____

By:  _____

Name: Mark Becker

Name: Mark Rupke

Title: Administrator/Clerk-Treasurer

Title: Vice President / Area Manager



COUNCIL REPORT

7.2.1

From: Brett Pollock, Chief Building Official
 Date: February 3, 2020
 Subject: Building Report December 2020

RECOMMENDATION:

For your information.

COMMENT:

Attached is the Building Permit information for Building Permits issued up to January 31, 2020.

Respectfully submitted,

Brett Pollock, Chief Building Official

Ashfield-Colborne-Wawanosh

Annual Permit Activity by Type

Yearly activity up to the month of February

2020 Permit Activity

Type	Count	Work Value
Residential	7	\$2,430,000.00
Seasonal	2	\$550,000.00
9		\$2,980,000.00

2019 Permit Activity

Type	Count	Work Value
Demolition	1	\$0.00
Residential	17	\$891,000.00
Seasonal	1	\$943,000.00
19		\$1,834,000.00

Construction	Permit Type	Jan-2020	Total
Accessory Structure	Residential	30,000	30,000
	Totals for Accessory Structure	30,000	30,000
New	Residential	2,400,000	2,400,000
	Seasonal	550,000	550,000
	Totals for New	2,950,000	2,950,000
Report Totals		2,980,000	2,980,000

Construction	Permit Type	Jan-2020	Total
Accessory Structure	Residential	1	1
	Totals for Accessory Structure	1	1
New	Residential	6	6
	Seasonal	2	2
	Totals for New	8	8
Report Totals		9	9



COUNCIL REPORT

From: Brett Pollock, Chief Building Official
Date: February 13, 2020
Subject: Request for Return of Securities

RECOMMENDATION:

That council authorize the signing of the agreement as presented.

BACKGROUND:

A Development Agreement was entered between the Developer, Complete Construction Ltd. Hugh Burgsma, and the Township on October 1, 2019 for the purpose of developing a property North of Sunset Beach Road. Section 9.2 of the development agreement required that the Developer deposit with the Municipality Securities in the amount of \$220,000. Due to unforeseen circumstances the project has been delayed. The developer has since incurred costs that were anticipated to be recovered through the sale of the lots. As such the developer has requested the Township return \$100,000 of the security provided until such time the development can continue. The Township reserves the right, at any time, to review the amount of security deposited and require the deposit to be returned.

COMMENT:

This is a unique circumstance and is no way meant to set a precedent. Staff is supportive of the agreement as it shows support for the development and a local developer. The intent of the security deposit is to cover the faithful performance of the contract for the installation of the services and the payment of all obligations and contingencies arising. It is felt that amount of securities remaining is adequate for this purpose.

OTHERS CONSULTED:

CAO/Clerk-Treasurer
Deputy Clerk
Public Works Superintendent

Respectfully submitted,

Brett Pollock, Chief Building Official



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 19-2020

BEING A BY-LAW to authorize the execution of an Agreement between Complete Construction (Goderich) Ltd. and the Corporation of the Township of Ashfield-Colborne-Wawanosh

WHEREAS Section 51 (26) of the Planning Act, R.S.O. 1990 provides that a municipality may enter into agreements imposed as a condition to the approval of a plan of subdivision and agreements may be registered against the title of the lands in question;

AND WHEREAS Development Agreement was entered between Complete Construction (Goderich) Ltd. and the Township of Ashfield-Colborne-Wawanosh on October 1, 2019;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh **ENACTS AS FOLLOWS:**

1. That Schedule A as attached hereto forms part of this by-law.
2. The Mayor and CAO are hereby authorized to execute and affix the Corporate Seal to enter into the Agreement.

Read a FIRST and SECOND time this 18th day of February, 2020.

Read a THIRD TIME and FINALLY PASSED this 18th day of February, 2020.

Mayor, Glen McNeil

CAO/Clerk-Treasurer, Mark Becker

Schedule "A" to bylaw 19-2020

THIS SECURITIES RETURN AGREEMENT made this 13th day of February 2020.

BETWEEN:

Complete Construction Ltd. Hugh Burgsma
(hereinafter called the "Developer")

OF THE FIRST PART

-AND-

The Corporation of the Township of Ashfield-Colborne-Wawanosh
(hereinafter called the "Township")

OF THE SECOND PART

WHEREAS A Development Agreement was entered between the Developer and the Township on October 1, 2019 on the land known as Part of Lot 1, Broken Front Concession, Geographic Township of Colborne, Township of Ashfield-Colborne-Wawanosh, County of Huron, being Part 1, Plan 22R-5444;

AND WHEREAS Section 9.2 requires that the Developer deposit with the Municipality Securities as outlined in the agreement;

AND WHEREAS Section 9.2 (g) The Township reserves the right, at any time, to review the amount of security deposited in light of the value of the work remaining to be completed for any current or subsequent phases of the project and to require an adjustment in the securities, such adjustment to be based upon any anticipated changes to site conditions or construction costs;

AND WHEREAS the Developer has paid \$220,000 to the Township on September 24, 2019 to satisfy the condition of the Agreement;

AND WHEREAS the Developer has begun work on the property and has incurred expenses;

AND WHEREAS The Council of the Township is in support of the development and wishes to support the Developer in their project;

NOW THEREFORE BE IT RESOLVED that the Council of the Township enacts as follows:

1. The Township agrees to return the amount of \$100,000 of the securities provided, as requested by the Developer.
2. The Developer agrees that no work, to the development, will be undertaken until the securities are returned in full, in accordance with Section 9.2 of the agreement.
3. Further, the Developer agrees to return the amount in full at the request of the Township or no later than September 1, 2020.
4. The Developer agrees to no additional securities will be returned in accordance with Section 9 of the agreement, until such time the securities have been returned in full.
5. The Developer agrees to return securities in full prior to any change in ownership.

IN WITNESS WHEREOF the parties hereto have affixed their respective seals attested by the respective proper officers duly authorized in that behalf:

**THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH**

Glen McNeil, Mayor

Mark Becker, CAO/Clerk-Treasurer

We have the authority to bind the corporation

OWNERS ADDRESS

81256 BISSETS HILL
PO BOX 355
Goderich, ON N7A 4C6

**COMPLETE CONSTRUCTION LTD.
HUGH BURGSMAS**

Hugh Burgsma, President

I have the authority to bind the corporation



DIETRICH ENGINEERING LIMITED
CONSULTING ENGINEERS

7.4.1

10 Alpine Court, Kitchener, ON, N2E 2M7 | T: (519) 880-2708 | F: (519) 880-2709 | E: mail@dietricheng.com

Kitchener, Ontario

January 31, 2020

**Amberley Beach Road Drainage Project
Township of Ashfield-Colborne-Wawanosh
(Ashfield Ward)**

Ms. Florence Witherspoon
Deputy Clerk
Township of Ashfield-Colborne-Wawanosh
82133 Council Line
R.R. #5
Goderich, Ontario
N7A 3Y2

Dear Florence:

Re. Amberley Beach Road Drainage Project
Section 40 Report under the Drainage Act
Township of Ashfield-Colborne-Wawanosh
Ashfield Ward
Our Reference No. 1869

1.0 Introduction

The Township of Ashfield-Colborne-Wawanosh (“ACW”) Public Works Superintendent, Brian Van Osch signed a petition under Section 4(1)(c) of the Drainage Act, R.S.O. 1990, on October 23, 2018, to address drainage issues along a section of Amberley Beach Road.

Dietrich Engineering Ltd. (“DEL”) was appointed by the Township of ACW Council through a resolution passed at the December 18, 2018 Council meeting to prepare an Engineers report under the Drainage Act that investigates and provides a solution for the above noted drainage concerns along the affected section of the road.

The site is located in the north-west corner of the Township of ACW, Ashfield Ward, County of Huron, close to the shores of Lake Huron.

The area requiring drainage according to the petition is along the “West side of Amberley Beach Road, in front of Plan 580, Lot 1, Ashfield Ward”, which is adjacent to the Bryan & Carol Lavis property (Roll No. 66-004). DEL determined the area requiring drainage, as described by Mr. Van Osch on the petition, was correct and the petition signed under Section 4(1)(c) of the Drainage Act was valid.

2.0 Background

Please find below a brief background of the project to date.

- Petition signed by The Township of ACW Public Works Superintendent Brian Van Osch under Section 4(1)(c) of the Drainage Act, R.S.O. 1990, on October 23, 2018.
- DEL was appointed by ACW Council on December 18, 2018, to address the petition.
- DEL received and addressed two letters from the Lavis's who are landowners of the property adjacent to the area requiring drainage.
- An On-site Meeting was held under Section 9(1) of the Drainage Act on April 11, 2019.
- Based on discussions from the on-site meeting, DEL staff conducted a field survey of the affected areas.
- DEL retained Peto MacCallum Ltd. to conduct a geotechnical investigation which would "explore the subsurface soil and ground water conditions at the proposed infiltration gallery site.", as described in the final geotechnical report dated July 31, 2019. The field work was completed by Peto MacCallum Ltd. on July 17, 2019.
- DEL investigated and designed optional solutions for the drainage issues described in the petition and at the on-site meeting. Designs were modelled and the results were analyzed to determine the most appropriate solution going forward.
- An Information Meeting was held on October 20, 2019, at the Township of ACW office, to present the preliminary design and associated costs.
- Based on discussions and feedback from the Information Meeting, DEL was asked to investigate additional options.
- As such, variations of a French Drain type drainage system (infiltration into adjacent soils without the use of storage chambers) were investigated, designed and modelled.
- Our findings concluded that a French Drain type drainage system without a surface layer of topsoil but with a stone surface layer instead, would be a more preferable and effective drainage solution since the topsoil layer impedes the passing of runoff to the stone gallery below.
- These findings were presented to the Township of ACW staff by means of a letter dated December 19, 2019. This letter provided for an overall review of the project and a comparison of the drainage systems (infiltration gallery with and without chambers), as well as asking Township staff to provide DEL with direction so further steps toward finalizing the project could be taken.
- Shortly after the submission of the letter, ACW staff provided correspondence dated January 6, 2020 indicating they would prefer to move forward with a drainage solution without using the Drainage Act.

3.0 Next Steps

The Township of ACW indicated that they will be constructing a French Drain style solution. This can be completed without the use of the Drainage Act, and as such, the Township has removed their name from the Petition. We therefore determine that the petition is no longer valid and submit this report under Section 40 of the Drainage Act, R.S.O. 1990, which states:



“Where the engineer finds that a drainage works is not required or is impractical, or cannot be constructed under this Act, the engineer shall forthwith file with the clerk of the initiating municipality a report to that effect, stating the reasons therefor, the amount of the engineer’s fees and other charges and by whom they shall be paid, and the clerk shall forthwith send a notice of the filing of such report to all persons who signed the petition and the matter shall not be further proceeded with unless the decision of the engineer is reversed on appeal.”

We have determined that our fees in the amount of \$31,550 + HST shall be borne by the Township of ACW.

If you have any questions, or if we can be of further assistance, please let us know.

Respectfully submitted,

DIETRICH ENGINEERING LIMITED

A handwritten signature in blue ink, appearing to read 'Stephen Brickman'.

Stephen Brickman, P.Eng.

SB:mt

Policy No. HR - 1.06

SUBJECT: PERFORMANCE REVIEW	SCOPE: ALL EMPLOYEES
ISSUED: June 5, 2001	REVISED: February 18, 2020
RECOMMENDED: Administration	APPROVED: Council

PURPOSE: To set responsibilities for reviewing the performance of Township employees on a regular basis.

POLICY: All employees should have performance reviews on a regular basis.

PROCEDURE: The Department Head is responsible for the performance review of employees within their division.

The Mayor and Deputy-Mayor are responsible for the review of the CAO/Clerk-Treasurer.

All performance reviews shall be reviewed and signed by the Reviewer's Supervisor before being placed in the employee's personnel file.

Each employee is entitled to a copy of their performance review.



7.5.2

14.2

THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 15-2020

**BEING A BY-LAW TO ESTABLISH THE POSITION OF
TAX COLLECTOR/ PAYROLL CLERK AND TO APPOINT POSITION**

WHEREAS it is deemed desirable to appoint a Tax Collector/ Payroll Clerk for a one year maternity leave;

NOW THEREFORE the Municipal Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh ENACTS as follows;

1. That the position of Tax Collector/ Payroll Clerk is hereby established and that Brooke Austin is appointed to the position.
2. That this by-law comes into full force and effect upon its final passage.

Read a FIRST and SECOND time this 18th day of February, 2020.

Read a THIRD TIME and FINALLY PASSED this 18th day of February, 2020.

Mayor, Glen McNeil

CAO/Clerk-Treasurer, Mark Becker

Township of A.C.W.
Report
By law Enforcement / Property Standards Officer

7.5.3

Date: December 31st, 2019

From: Bruce Brockelbank, MLEO

New Property standards / Zoning complaints being investigated.

- Halls Hill Road - Received a complaint about someone living in a travel trailer at the property.
- Zion Road - Received a complaint about a person living in a travel trailer on a farm property.
- McDonald Lane - Received a complaint about a tractor on the property with flat tires and in disrepair which could be an environmental issue.

Outstanding Files and ongoing investigations:

- 85551 McDonald Lane - **Update;** Attended the property and took pictures of the property at the time of inspection. I sent out a property standards order to the owner of the property, due to the rain and snow and then rain I will not remove till spring due to damage to property.
- 36578 Zion Road - I attended the property and took pictures at that time. I also contacted the man living in the trailer at the property. I explained to him he cannot live in a travel trailer on a permanent basis. There was a mobile home on the property and the man said he was moving into the trailer in the next couple of weeks. I left my card with him to have the owner contact me. I owner of the property contacted me and confirmed the man was moving into the mobile home in a couple of weeks as he had moved out. I told the owner I would inspect in a couple of weeks to confirm the travel trailer was vacant.
- 59 James Street Dungannon - **Update:** Have sent out a property standards order to the owner the property is being cleaned up but will have to wait till spring to finish the cleanup. Will contact the owner in the spring to complete the cleanup process.
- James Street Dungannon - **Update:** I attended the property owners home to talk to him about the storage of items and a shed being built on his vacant lot. The shed and some items have been removed from the property but will need to contact owner in the spring to finish the cleanup.
- 110 Hamilton Lane Auburn – **Update;** I attended the property for an inspection and have sent out a property standards order to the owner of the property. The owner has been cleaning up the property but is older and has some health issues. I will contact the owner of the property to finish cleanup in the spring.
- 86174 Halls Hill Line – **Update;** I attended the property and talked to the owner and his son about the cleanup of the property. They have removed a large amount of rubbish and debris from the property. They are working on removing a travel trailer that has fallen into disrepair, but winter has stopped the cleanup, I will connect with the owners in the spring.

Bruce Brockelbank



COUNCIL REPORT

7.5.4

From: Florence Witherspoon, Deputy Clerk
Date: February 18, 2020
Subject: Draft Noise By-law

RECOMMENDATION:

We seek your direction.

BACKGROUND:

At the October 15, 2019 meeting of Council, staff was directed to prepare a draft Noise By-law for Council's consideration.

COMMENT:

The attached by-law has been drafted with the following considerations:

1. That the by-law only apply to settlement areas;
2. Includes an Inspection Fee;
3. Addresses repeat offenders;

OTHERS CONSULTED:

Bruce Brockelbank, By-law Enforcement Officer

Respectfully submitted,

Florence Witherspoon, Deputy Clerk

A by-law to provide for the Regulation and Prohibition of Sound and Noise.

WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS subsection 10(1) of the *Municipal Act, 2001* provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS subsection 10(2) of the *Municipal Act, 2001* provides that a municipality may pass by-laws respecting the health, safety and well-being of persons;

AND WHEREAS section 129 of the *Municipal Act, 2001* provides that, without limiting sections 9 and 10 of the Act, a municipality may: (a) prohibit and regulate with respect to noise;

AND WHEREAS section 128 of the *Municipal Act, 2001* provides that a municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of Council are or could become public nuisances;

AND WHEREAS in the opinion of Council for the Township of Ashfield-Colborne-Wawanosh, certain kinds of noise are or could become a public nuisance;

AND WHEREAS subsection 391(1) of the *Municipal Act, 2001* provides that a municipality may impose fees and charges on persons, for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and, or the use of its property including property under its control;

AND WHEREAS section 23.2 of the *Municipal Act, 2001* permits a municipality to delegate certain legislative and quasi-judicial powers;

AND WHEREAS section 444 of the *Municipal Act, 2001* provides that the municipality may make an order requiring the person who contravened the by-law or who caused or permitted the contravention or the owner or occupier of the land on which the contravention occurred to discontinue the contravening activity, and any person who contravenes such an order is guilty of an offence;

AND WHEREAS section 447.8 of the *Municipal Act, 2001* provides that a by-law of a municipality made under this or any other Act may, adopt by reference, in whole or in part, with such changes as the council considers appropriate, any code, standard, procedure or regulation as it stands at a specific date, as it stands at the time of adoption or as amended from time to time; and require compliance with any code, standard, procedure or regulation so adopted;

THEREFORE the Council of The Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

PART 1 – DEFINITIONS

1.1 For the purpose of this by-law:

“Agricultural Operation” has the same meaning as contained in the *Farming and Food Production Protection Act, 1998*, S.O. 1998, C. 1, as amended, or any successor legislation;

“Amplified Live Speech” means live speech amplified by any means that is clearly audible at an outdoor public place, but does not include live speech that is incidental to a commercial, industrial, or institutional premise, and does not include live speech amplified by an assistive device used by a person due to a disability;

“Community Event” means an event open to the public, including a public fair, public exhibition, public celebration, public sporting event, public concert; or a school board event.

“Construction” includes erection, alteration, repair, dismantling, demolition, structural maintenance, painting, moving, land clearing, earth moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, concreting, equipment installation and alteration and the structural installation of construction components and materials in any form for any purpose, and includes any work in connection therewith;

“Conveyance” includes a vehicle and any other device employed to transport a person or persons or goods from place to place but does not include any such device or vehicle if operated only within the premises of a person;

“Council” means the Council for the Municipality;

“Municipality” means The Corporation of the Township of Ashfield-Colborne-Wawanosh;

“Normal Farm Practice” has the same meaning as contained in the *Farming and Food Production Protection Act, 1998*, S.O. 1998, C. 1, as amended, or any successor legislation;

“Point of Reception” means any point on the premises where sound originating from other than those premises is received;

“Settlement Area” means any area of the Municipality as designated Settlement Area by the Official Plan of the Municipality;

1.2 Any word or term not defined in this By-law, that is defined in the Ontario Ministry of the Environment Publication Noise Pollution Control NPC-101, 102, 103, 104, 115, 205, 206, 215 or 232 (as set out in Part 3 of this By-law) shall have the meaning ascribed to it in such NPC Publication.

1.3

PART 2 - QUALITATIVE NOISE PROHIBITIONS

General Prohibition

2.1 No person shall make, cause or permit an unreasonable noise, or a noise that

is likely to disturb the inhabitants within a Settlement Area of the Municipality.

Prohibitions - deemed

2.2 Without limiting the generality of section 2.1 of this By-law, the provisions of sections 2.3 through 2.4 shall be deemed to be unreasonable noise, or noise that is likely to disturb the inhabitants.

Prohibitions – Deemed

2.3 At any time or location in the Settlement Area of the Municipality:

Vehicle - Warning Device

(a) the sounding of any bell, horn, siren or other warning device on any motor vehicle or vehicle for an unnecessary or unreasonable period of time, except when permitted by law;

Vehicle – Excessive Noise

(b) the sound created by the operation of any motor vehicle that is used in such a manner as to create unreasonable noise for an unreasonable period of time or is noise that is likely to disturb the inhabitants.

Vehicle - Disrepair

(c) the grating, grinding or rattling sound caused by the condition of disrepair or maladjustment of any motor vehicle or vehicle or part or accessory thereof;

Vehicle –Improperly Secured Load

(d) the sound created by the operation of any motor vehicle, trailer or other vehicle bearing material, articles or things that are loaded upon such vehicle in such manner as to create excessive noise;

Vehicle - Exhaust

(e) the sound from the discharge into the open air of the exhaust of any steam engine, internal combustion engine (including the engine of any motor vehicle), or pneumatic device without an effective exhaust or intake muffling device in good working order and in constant operation that prevents excessive noises that are loud or explosive;

Vehicle - Speakers

(f) the sound from or created by any radio, amplifier, loud speaker, public address system, or equipment, device or instrument that emits sound when the same is used or operated from any motor vehicle, trailer or vehicle that is clearly audible at least 8 metres (25 feet) from the vehicle;

Attracting Attention - Advertising

(g) the sound from or created by any instrument, radio, amplification device, loud speaker, public address system, equipment or device that emits sound when the same is used or operated for the purpose of advertising or for attracting attention to any performance or sale, show or display of goods or services and projects such sound into any street or other public place;

Alarm – Warning Device

(h) the sounding of any alarm, bell, horn, siren or other warning device for an unnecessary or unreasonable period of time.

Amplified Sound – television – stereo – speakers – amplifiers – any time

(i) the sound created by any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers intended for the production, reproduction

or amplification of sound, including but not limited to a radio, television, amplifier, loud speaker, public address system, sound equipment, that is clearly audible at a Point of Reception in a Settlement Area at any time;

Shouting, Yelling, Loud Hooting, Loud Whistling, Loud Singing – any time

- (j) any shouting, yelling, loud hooting, loud whistling or loud singing that is clearly audible at a Point of Reception in a Settlement Area at any time;

Construction – Excavation – 9 p.m. to 7 a.m.

- (k) the noise arising from Construction that is clearly audible at a Point of Reception in a Settlement Area between 9:00 p.m. and 7:00 a.m. of the following day (or 9:00 a.m. if the following day is Sunday);

Firearms – discharge – 11 p.m. to 7 a.m.

- (l) the sound caused by the discharge of any gun or other firearm, air gun, spring-gun of any class or type that is clearly audible at a Point of Reception in a Settlement Area between 11:00 p.m. and 7:00 a.m. of the following day (or 9:00 a.m. if the following day is Sunday), except if lawfully discharged by a peace officer in the performance of their duties;

Power Equipment – use – 11 p.m. to 7 a.m.

- (m) the sound caused by the use or operation of a lawnmower, chain-saw, leaf-blower, or any other such noise-generating tool or device that is clearly audible at a Point of Reception in a Settlement Area between 11:00 p.m. of any day and 7:00 a.m. of the next following day (or 9:00 a.m. if the following day is Sunday).

PART 5 - ENFORCEMENT

Order to Discontinue Activity

- 5.1 If a municipal law enforcement officer or a police officer is satisfied that this by-law has been contravened, the officer may make an order, known as an Order to Discontinue Activity, requiring the person who contravened the by-law, or who caused or permitted the contravention, or the owner or occupier of the land on which the contravention occurred, to discontinue the contravention.

Order to Discontinue Activity - particulars

- 5.2 An Order to Discontinue Activity shall set out:
 - (a) the municipal address of the property on which the contravention occurred;
 - (b) the date of the contravention;
 - (c) the reasonable particulars of the contravention of the by-law; and
 - (d) the date by which there must be compliance with the order.

Order to Discontinue Activity - service

- 5.3 The Order to Discontinue Activity may be served personally on the person to whom it is directed or by regular mail to the last known address of that person, in which case it shall be deemed to have been given on the third day after it is mailed. Service on a corporation can be effected by registered mail to the corporate mailing address.

Contravention of Order

- 5.4 No person shall contravene an Order to Discontinue Activity.

Inspection Fee

- 5.5 (a) Where the municipal law enforcement officer determines that an activity producing noise or sound is not in compliance with this by-law or with an Order to Discontinue Activity, the fee or charge set out in the applicable Fees and Charges By-law for inspection may be imposed on the owner, or the person responsible for the noise or sound.
- (b) The fees imposed constitute a debt of the person to the Municipality. The Municipality may add fees to the tax roll and collect them in the same manner as municipal taxes on any property for which all the owners are responsible for paying the fees.

Hinder or Obstruct

- 5.6 No person shall hinder or obstruct, or attempt to hinder or obstruct, any person who is exercising a power or performing a duty under this By-law, including carrying out an inspection.

By-law Enforcement

- 5.7 This by-law may be enforced by a Municipality municipal law enforcement officer or a police officer.

PART 6 - EXEMPTIONS

- 6.1 Despite any provision of this By-law, this By-law shall not apply to the following sounds arising from:

Police – Fire Services – Ambulance

- (a) a vehicle of the provincial or federal police, fire department, or ambulance, while in performance of their duty;

Railway – Airport

- (b) any activity that is integral to the operation of any railway or airport within the legislative authority of Parliament;

Public Necessity - Emergency

- (c) a matter of public necessity or public emergency;

Municipal Equipment

- (d) the operation of machines and equipment by or on behalf of the Municipality, including but not limited to snow removal equipment, road cleaning equipment, grass cutting or field maintenance equipment, tree and shrub pruning and mulching equipment, painting machines for crosswalks and highways;

Garbage & Recycling Collection / Disposal - Municipality

- (e) the collection or disposal of garbage, waste or recyclable material by or on behalf of the Municipality;

Municipal Construction Projects

- (f) the operation of equipment in conjunction with Municipal Construction projects, Municipal general maintenance projects, and Municipal emergency maintenance projects;

Fireworks – Pyrotechnics

- (g) the discharge of consumer fireworks, display fireworks or pyrotechnic special effects fireworks on Statutory Holidays;

Industrial Use in Industrial Zone

- (h) activities from industrial uses located in lands zoned for industrial use if sound is in accordance with the terms and conditions of a valid Certificate of Approval, provisional Certificate of Approval or other approval issued under the *Environmental Protection Act*, R.S.O. 1990, c. E.19, where such approval addresses sound as a source of contamination;

Normal Farm Practice

- (i) activities as part of a Normal Farm Practice and carried on as part of an Agricultural Operation;

Public Utilities

- (j) operation of machinery by or on behalf of a public utility where work needs to be done to minimize service interruptions;

Public election - gathering - authorized

- (k) the use in a reasonable manner of any apparatus or mechanism for the amplification of the human voice or of music in a public park or any other commodious space in connection with any public election meeting or other lawful gathering between 9:00 a.m. and 6:00 p.m.;

Community Event

- (l) activities and noise as part of a Community Event;

Parade - band - authorized

- (m) a military or other band in a parade if the parade is operating under written permission of the Municipality;

Snow Removal – Private Property

- (n) the use in a reasonable manner of vehicles and equipment when utilized for the clearing and the removal of snow from private property;

6.2 Despite any provision of this By-law, this By-law shall not apply where:

- (a) a sound is from a facility that has been designed, developed, built, operated and maintained in accordance with the terms and conditions of a valid Certificate of Approval, provisional Certificate of Approval or other approval issued under the *Environmental Protection Act*, R.S.O. 1990, c. E.19, where such approval addresses sound as a source of contamination;
or
- (b) an order or permit has been issued under the *Environmental Protection Act* that addresses the sound as a source of contamination.

PART 7 - PENALTY

- 7.1 (a) Any person who contravenes any provision of this By-law is guilty of an offence.
- (b) A director or officer of a corporation who knowingly concurs in the contravention of this By-law is guilty of an offence.

- 72 Any person convicted under this By-law is liable:
- (a) upon a first conviction, to a minimum fine of \$200.00 and a maximum fine of \$5,000.00;
 - (b) upon a subsequent conviction, to a minimum fine of \$500.00 and a maximum fine of \$10,000.00.
- 73 Despite section 7.2, where the person convicted is a corporation, the corporation is liable,
- (a) upon a first conviction, to a minimum fine of \$200 and a maximum fine of not more than Ten Thousand Dollars (\$10,000.); and
 - (b) upon any subsequent conviction, to a minimum fine \$1000 and a maximum fine of not more than Twenty-Five Thousand Dollars (\$25,000).
- 74 If this by-law is contravened and a conviction entered, in addition to any other remedy and to any penalty imposed by the by-law, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may make an order prohibiting the continuation or repetition of the offence by the person convicted.

PART 8 - MISCELLANEOUS

- 8.1 This by-law may be referred to as the "Sound and Noise By-law".
- 8.2 This by-law shall come into force and effect on XXXXXX.

33rd Annual Provincial Elementary School Curling Championship

Supporting Our Youth

During the past few years, the Wingham Golf and Curling Club volunteer members have been introducing and developing youth to the sport of curling. We have established a weekly youth curling league and have participants of various ages from the local schools. We are very excited to inform you that we will be hosting **Wingham's first 4 day Provincial Elementary School Curling Championship April 2-5, 2020.**

We are anticipating a maximum of 72 teams from across Ontario participating in this event. Elementary students will travel to Wingham along with their families, relatives, and friends who will be supporting these students at the Wingham Golf and Curling Club and at the Westcast Community Complex. This event cannot happen without the support of sponsors. A sponsor information sheet is enclosed for your review. We will be publishing a special souvenir booklet which will include all the participating teams, dignitary comments, and **advertising sponsorships.**

In addition to the prices on the sponsorship page, we are announcing a **special advertising rate for the souvenir booklet only.** A half page advertisement is only **\$200**, and a quarter page advertisement is only **\$100.** *The deadline for advertising in the souvenir booklet is February 29th.*

Please consider being one of the sponsors for our Provincial Elementary School Curling Championship. Your support will be greatly appreciated. We would also like to invite you to Opening Ceremonies to be held at the Westcast Community Complex on Friday April 3, 2020, at 5:45 p.m. You may contact any of the following individuals if you require additional information, or if we can assist you with your sponsorship submission.

Mike Cottrill	(519) 357-2179 (office)	Emily Morrison	(519) 955-1635
Jen Elston	(519) 357-1186	Kerri-Anne Cameron	(519) 357-4557
Steve Coulter	(519) 357-8773	Wayne Waechter	(519) 357-1558

Thank you in advance for supporting our youth and your contribution to make this event a success in our community. Your support is greatly appreciated.

Wingham Golf and Curling Club



33rd Annual Provincial Elementary School Curling Championship

Wingham Golf and Curling Club will be hosting the 33rd Annual Provincial Elementary School Curling Championship from April 2 - 5, 2020. This event will bring 72 teams of youth curlers from across Ontario to represent their local elementary schools. This will be a major event for our community, which will require generous support and involvement from the entire community and area. We will be constructing 6 additional sheets of ice so the championship can be held in the Wingham area. With expenses from renting the arena curling stones and hiring an icemaker, we will need your financial support to make this championship a success. Each participant will receive commemorative clothing as well as a souvenir program. This program will include team lists, schedules, and advertisements. We ask that you please consider your sponsorship with one of the following packages:

SPONSORSHIP BENEFITS	TITLE \$7,500+	PLATINUM \$2,500+	TAKE OUT \$1,200 +	BUTTON \$600+	RING \$350+
-name & logo inclusion in print for all marketing materials	✓	✓	✓		
-name & logo placement on event facebook page	✓	✓	✓	✓	
-signage posters—event/challenge sponsorship	✓	✓	✓		
-logo on ice surface (logo to be approximately 3' squared)	✓ 2 rings 4 placements	✓ 2 placements	✓ 1 placement		
-scoreboard sponsorship logo	✓	✓	✓		
-company logo on commemorative clothing	✓				
-full page ad in souvenir program	✓	✓	✓	1/2 page	1/2 page
-tickets to Friday night banquet	8 tickets	6 tickets	4 tickets	2 tickets	2 tickets
Media Day - One full day on CKNX	✓				

Supporting and sponsoring this event is supporting Youth!

Any questions contact: Steve Coulter, 519-357-8773

Logo/business information email to: Jennifer Elston, jensjonesy@yahoo.ca

We look forward to your sponsorship of this event.



**Ontario
Curling
Association**



February 1, 2020

9.2

Dear Council,

The 3rd Annual Dungannon Pro Rodeo held in July of 2019 was a successful event, with a large amount of spectators and competitors finding their way to our little hamlet in Ashfield-Colborne-Wawanosh. Many of the cowboys and cowgirls think Dungannon is one of the best rodeos in Ontario! We welcomed over 220 rodeo contestants from all over the world in Dungannon this year, and over 2000 spectators. We take pride in our very family friendly event with our large petting zoo, kids roping and mutton busting. We also have a Little Wrangler Program for kids prior to the professional rodeo starting, and many other kid friendly perks. This year, we offered free admission to school age children with coupons handed out at the schools.

On a side note, we are currently planning a kids “Little Buckaroos” program to be offered next spring in Dungannon for any kids and youth who want to learn more about rodeo. Rawhide Rodeo and the Dungannon Pro Rodeo Committee will be working hard and volunteering our time to make this a free event in our community. We are really looking forward to making this happen!

Our charity of choice for 2019 was the Lucknow Fire Department. This great group of volunteers treated us grand, offering to man the parking for the rodeo weekend, which freed up some of our volunteers to do other tasks. We were able to present them with a cheque for \$5000 this fall to assist with equipment and training costs. We wish we could have given more to this most deserving group, and have decided we will. If successful, our 2020 Dungannon Pro Rodeo donation will once again go to the Lucknow Fire Department.

As you know, it takes thousands of dollars and many committed businesses, clubs and community members to host a large event like the Dungannon Pro Rodeo. We very much appreciate your commitment and support thus far with our rodeo. We are again, requesting a financial donation for our 4th Annual Dungannon Pro Rodeo, to be held July 11th & 12th, 2020. Our committee consists of 12 main volunteers and we have many ‘volunteers at large’ within the community who help us the weekend of the rodeo. Thank you for your time.

Sincerely,

Leanne Drennan 519-525-5449

Susanne Cutting 519-955-4164

The Dungannon Pro Rodeo Steering Committee



9.3

1

President: *Ethan Wallace*

Office Administrator: *Lori Gordon*

42 First Ave, Clinton, ON N0M 1L0 519-482-9642/1-800-511-1135 ph
519-482-1416 fax ofahuron@tcc.on.ca www.hcfa.on.ca

February 10, 2020

The Huron County Federation of Agriculture has scheduled our annual MPP/MP/Local Politician meeting for Friday March 6th, 2020 at the Clinton Legion commencing at 10 a.m. and concluding at approximately 2 p.m.. There will be lunch provided.

The format will be similar to previous years with the commodity groups and HCFA committees presenting their briefs for discussion. Both Lisa Thompson and Ben Lobb have also been invited to attend and to present briefs.

Two representatives from your municipality are welcome to attend. Please reply with the name of the representatives attending by February 24th.

We look forward to seeing your representatives in March.

Sincerely,

Lori Gordon

Office Administrator, Huron County Federation of Agriculture

February 2020

Dear Supporter:



Hello from the Huron Perth Agriculture & Water Festival Steering Committee!
This letter is asking for your consideration of financial support in presenting the Huron Perth Agricultural & Water Festival on **April 7th & 8th, 2020**.

The annual Huron Perth Agriculture and Water Festival (HPAWF), in its 28th year, is a fun filled educational event serving approximately 500-600 grade 4 students from Huron and Perth counties. Our unique festival provides students with an interactive and engaging atmosphere for hands-on learning about local water conservation & practices, as well as agricultural practices. Stations at the festival are organized and facilitated by community partners who donate their time and energy. Some of our community partners include Ausable Bayfield Conservation Authority, Huron Stewardship Council, local Health Units, Huron and Perth Federations of Agriculture, Farm Safety Associations, Grain Farmers of Ontario, Pork Producers, Beef Farmers, Dairy Producers, and Poultry & Egg Producers. Last year, we increased our partnerships to include Sheep Farmers, Ferguson Apiaries, and a local organic vegetable farm.

The HPAWF is made affordable for all participants with no entrance fee, and a bus subsidy to offset the cost of transportation. Each attending teacher receives a resource kit or access to one, containing information and activities to be used in-class. The annual operational cost of the festival is \$14,500 and could not happen without our generous sponsors!

For the convenience of our supporters, we have put together a sponsorship program with five levels:

Community Level Donation	Less than \$100
Bronze Level Donation	\$100 - \$249
Silver Level Donation	\$250 - \$499
Gold Level Donation	\$500 - \$999
Platinum Level Donation	\$1000 or more!

Contributing sponsors are recognized on two displays at the event, on the HPAWF website (hpawf.huronstewardship.ca) and a thank you advertisement in the paper. All sponsors are invited to attend a *special morning VIP tour followed by a luncheon on April 8th, 2020*.

If you have donated in the past, we say "thank you", and ask that you would consider a financial donation once again. If you have not, we would encourage and ask you to consider partnering with us in presenting this educational event. It has been well loved and enjoyed by both teachers and students throughout the years!

Thank you in advance for your generous support of the Huron Perth Agriculture and Water Festival. Supporters like you make this engaging, hands-on, and effective educational experience possible for our Grade 4 students! Any donation is greatly appreciated! Bringing us one step closer towards making the next Huron Perth Agriculture and Water Festival a success.

If you have any questions regarding the festival, or making a donation, please contact Johanna Hayes, Festival Coordinator at: huronperthfestival@gmail.com or (519) 301-3152

Sincerely,

Johanna Hayes
HPAWF Coordinator

*Donations (cheques) can be mailed to the festival's treasurer,
Elizabeth Balfour
6565 Line 28
DUBLIN, ON, N0K 1E0*

Payable to: Huron Perth Agricultural & Water Festival

			<p>JOIN US FOR Maitland Conservation's Annual Meeting</p>
<p>DATE + TIME February 19, 2020 at 2:00 PM Snow Date: Feb. 26, 2020 at 2:00 PM</p>			
	<p>WHERE Council Chambers Town of Goderich 57 West St., Goderich</p>		
<p>Please RSVP by February 17, 2020 to: maitland@mvca.on.ca or 519-335-3557 ext. 222</p> 			



Mayors and Members of all Huron County Municipalities;

The County of Huron is enlisting the help of an external consultant to assist in an External Service Review.

County Council has requested that all Huron County member municipalities be approached to determine if they would like to participate in the service review process as well. Participation of the local municipalities is on an entirely volunteer basis.

There would be no cost for participation to the partner municipality; costs are being covered through Efficiency/Modernization Funding from the Province of Ontario.

We ask that partner municipalities respond to this invitation to participate on this project by March 1, 2020.

If there are any questions about the proposed service review, please do not hesitate to contact me at any time. I can be reached at 519-440-2297.

Regards,

Meighan Wark
CAO
County of Huron



President: *Ethan Wallace*

Secretary: *Lori Gordon*

42 First Ave, Clinton, ON N0M 1L0 519-482-9642/1-800-511-1135 ph
January 24, 2020

To our local municipalities,

The Huron County Federation of Agriculture (HCFA) works in an advocacy role on behalf of our farm family members. Along with our Commodity partners in Huron and the Ontario Federation of Agriculture, the HCFA is committed to a profitable and sustainable future for farm families.

On December 2, 2019, the Ontario government introduced important legislation to protect farmers, livestock and our food supply chain with Bill 156 – Security from Trespass and Protecting Food Safety Act, 2019.

The HCFA is asking the Township of North Huron to show your support for Bill 156. Bill 156 will protect farms, our families and the safety of our food chain. The Ontario Federation of Agriculture has information at <https://actnow.ofa.on.ca/issues/support-for-bill-156/>. We have attached an example support letter.

We appreciate the support the provincial government has provided by taking a stance to protect our farms and food safety.

Agriculture is vital to our local economy and Bill 156 acknowledges our need to ensure safety for our producers and consumers.

Your support will reinforce the importance of this issue.

Sincerely,

Ethan Wallace, President Huron County Federation of Agriculture

Sample letter to Minister Hardeman:

Hon. Ernie Hardeman
Minister of Agriculture, Food & Rural Affairs
77 Grenville Street, 11th Floor
Toronto, Ontario M5S 1B3

Via Email: minister.omafra@ontario.ca

Dear Minister Hardeman,

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under false pretenses to gain entry on to farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families, and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

We strongly support the new proposed legislation, *Bill 156: Security from Trespass and Protecting Food Safety Act*. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest. This new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. *Bill 156: Security from Trespass and Protecting Food Safety Act* is good news for Ontario's agri-food industry.

Thank you for this important new legislation. Protection of our Ontario should be the highest priority.

Sincerely,

SIGNATURE

copy: County Federation Email

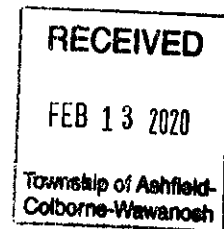
ST HELENS HALL COMMITTEE
October 29, 2019

PLAYGROUND COMMITTEE

1. Meeting called to order at 7:00 pm. Attending Hannah, Kathy and Jennifer.
2. Hanna gave a detailed explanation of different choices of equipment from two different companies. She was instructed to get lot measurements which she has done. The companies do the designing for free. She was instructed to ask these two companies to draw up a design and cost estimates because they have the expertise at placement for safety purposes. Hannah was to try for January to have the reports back.
3. Jennifer talked about grants available. The Post Office implied in their letter that we sound eligible to get their grant. Other places to apply were discussed.
4. Meeting adjourned at 7:30.

REGULAR MEETING:

1. Call to order at 7:30 pm. Attending were the above plus Ron & Barb Snowden, Wayne Todd, Allan MacDonald, Marlene MacDonald, Doug Miller, Mel Lyons, and Ed Shetler.
2. Barb explained that she forgot to mark her gas down on the previous report submitted to the Township but she did submit the correct amount of money, \$3311.82.
3. Minutes of the last meeting were distributed: Moved by Alan, seconded by Marlene, Carried.
4. Business arising:
 - Barb got the fire extinguisher for the fry shed.
 - Louis will line the present hood with stainless steel before the next fry.
 - Alan will purchase new hose and nozzle as present is worn out.
 - He advised that the tap is leaking and will need replacing in the spring.
 - It was decided to have vinyl covers made for the fryers to keep dirt out when not in use.
5. The monuments were discussed as they need some work to keep them together. Kathy would consult with stonemasons for quotes. Three required:
 1. For the memorial monument.
 2. For the church monument.
 3. Repair the foundation at the back of the hall.
6. Wayne said that he would fix the broken ramp board.



7. One Care sent a letter to the committee. Jennifer will take this to council.
8. Simon Bleeker has agreed to continue snow-blowing for the 2019-2020 season at a 1.9 Cost of Living Index increase in remuneration. The committee felt this was fair. Direction will be given to him to continue.
9. Barb reported on the September fish fry. Income was \$6633.70. Expenses \$2951.64 which resulted in a profit of \$3682.06. This should bring our reserve fund up to \$16178.34.

Tickets for the next dinners on Feb 14 and March 17 will go on sale December 1, 2019. Kathy will put an ad in the paper. Elliott MacDonald offered pork for the March dinner. Since the amount of tickets sales may vary we could not see how this would work out by purchasing meat in advance.

10. Barb read a letter from Brian McKenzie wherein he has stated that in lieu of a cash donation to the hall he will do all the levelling required for the playground park free of charge.
11. Meeting adjourned at 8:50.



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 18-2020

Being a by-law to authorize the Clerk to execute and Affix the Corporate Seal
to a certain Agreement between the Corporation of the Township of
Ashfield-Colborne-Wawanosh And Veolia Water Canada Inc.

WHEREAS the Council of the Township of Ashfield-Colborne-Wawanosh deems it
necessary and desirable to execute an Agreement with Veolia Water Canada Inc;

AND WHEREAS this Agreement is attached hereto and forms part of this By-law;

AND WHEREAS the Corporation of the Township of Ashfield-Colborne-Wawanosh is
agreeable to the terms of this Agreement;

NOW THEREFORE, the Corporation of the Township of Ashfield-Colborne-
Wawanosh **ENACTS AS FOLLOWS:**

THAT the Clerk of the Township be hereby authorized to execute and affix the
Corporate Seal to enter into an Agreement between the Corporation of the Township of
Ashfield-Colborne-Wawanosh and Veolia Water Canada Inc;

Read a FIRST and SECOND time this 18th day of February, 2020.

Read a THIRD TIME and FINALLY PASSED this 18th day of February, 2020.

Mayor, Glen McNeil

CAO/Clerk-Treasurer, Mark Becker



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 16-2020

BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE
CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
AT ITS MEETING HELD ON FEBRUARY 18, 2020.

WHEREAS by the Municipal Act, 2001 the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS by the Municipal Act, 2001, the powers of every Council are to be exercised by its by-laws;

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting be confirmed and adopted by by-law;

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH ENACTS AS FOLLOWS:**

1. The action of the Council of The Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting held on the 18th day of February in respect to each motion and resolution passed, and other action taken by the Council of The Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this by-law.
2. The Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the action of the Council of The Corporation of the Township of Ashfield-Colborne-Wawanosh referred to in the preceding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of The Corporation of the Township of Ashfield-Colborne-Wawanosh.

Read a FIRST and SECOND time this 18th day of February, 2020.

Read a THIRD TIME and FINALLY PASSED this 18th day of February, 2020.

Mayor, Glen McNeil

CAO/Clerk-Treasurer, Mark Becker