

Lucknow Community Health Centre Board



November 19, 2020 at 6:00 pm

Agenda

1. Call to Order

Chair Carl Sloetjes will call the meeting to order.

2. Disclosure of Pecuniary Interest

3. Adoption of Previous Minutes

ATTACHED: July 15, 2020 Minutes of the Lucknow Community Health Centre Board

Moved by:

Seconded by:

THAT the Minutes dated July 15, 2020 of the Lucknow Community Health Centre Board be adopted as circulated.

4. Business Arising from the Minutes

5. 2020 Budget to Actual Financial Report

We have provided the Board with financials for the Lucknow Community Health Centre, for your information.

ATTACHED: 2020 Actual vs Budget Comparison Report, year to date.

6. Lucknow Legion – Catch the Ace Donation

In October, staff received notice that the Lucknow Legion's Catch the Ace lottery contribution to the Lucknow Medical Centre was \$17,207.53. The intention of this donation was in addition to the 2019 donation to the Lucknow Medical Centre Renovation. Board Member Wayne Forster attended the cheque presentation.

At the September 24, 2019 meeting of the Board, a resolution was passed that any funds in excess of the \$150,000 fundraising goal for clinical equipment be put into reserves for future replacement as needed. Staff is recommending that these funds be placed into the same reserve. We seek your direction.

7. Renovation Outstanding Items

With regards to the Recognition Wall at the Lucknow Medical Centre, staff was advised at the beginning of COVID-19 by Artech, the sign company, that the medium used to create the sign was in short supply due to the priority of personal protective equipment, including plex-glass type material. Staff has reached out periodically, and at the publication of the agenda, a completion date of the recognition wall is yet to be determined.

8. New Business

9. Next Meeting

Pending any items for discussion in December, the next meeting of the Board will be the Budget meeting. Would the Board like to set this date in advance?

10. Adjournment

Lucknow Community Health Centre Board



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

July 15, 2020 at 1:00 pm

Conference Call

Minutes

Members Present:

Township of Ashfield-Colborne-Wawanosh

Wayne Forster

Township of Huron-Kinloss

Jim Hanna

Township of Huron-Kinloss

Carl Sloetjes

Staff and Others Present:

Board Secretary

Florence Witherspoon

1. Call to Order

Carl Sloetjes called the meeting to order at 1:00 pm.

2. Disclosure of Pecuniary Interest

None declared.

3. Adoption of Previous Minutes

Moved by: Jim Hanna

Resolution Seconded by: Wayne Forster

No. 1 THAT the Minutes dated March 12, 2020 of the Lucknow Community Health Centre Board be adopted as circulated.

CARRIED

4. Business Arising from the Minutes

None.

5. Concrete Request for Quotes

We have provided the Board with a copy of the report prepared by Secretary Florence Witherspoon in this regard. The Board decided that due to no response to the Request for Quotes, that this item will be deferred to the 2021 Budget for consideration. Staff was further directed to advise Porter's of the decision, and to ask that the offer to donate of concrete towards the replacement of the steps would stand 2021.

6. Dental Corp Rental Deferral Request

We have provided a copy of the report prepared by Secretary Florence Witherspoon in this regard.

Resolution
No. 2

Moved by: Jim Hanna
Seconded by: Wayne Forster
THAT the contract between the Lucknow Community Health Centre Board and DentalCorp Health Services ULC and Dr. Larry Podolsky will be adhered to as written.

CARRIED

7. New Business

None.

8. Next Meeting

In the fall, at the call of the Chair.

9. Adjournment

Resolution
No. 3

Moved by: Wayne Forster
Seconded by: Jim Hanna
THAT the Lucknow Community Health Centre Board adjourn at 1:20 pm to reconvene at the call of the Chair.

CARRIED

Chair, Carl Sloetjes

Secretary, Florence Witherspoon

General Ledger

Annual Department Budget vs. Actual Comparison Report

Fiscal Year Ending: DEC 31,2020 - From Period 1 To Period 11 Ending NOV 30,2020

Account	Description	Previous Year Total	Current Year To Date Actual	Total Budget
Fund: 01 Township General Account				
Category: 8???				
8030 Lucknow & District Medical Centre				
Revenue				
01-8030-3015	Donations		17,207.53	0.00
01-8030-3036	Rent - Dental Suite		10,640.55	11,600.00
01-8030-3040	Contributions - Ashfield-Colborne-Wa		5,130.30	15,100.00
01-8030-3045	Contributions - Huron-Kinloss		5,130.31	15,100.00
Total Revenue			38,108.69	41,800.00
Expense				
01-8030-7261	Advertising		0.00	500.00
01-8030-7266	Insurance		1,438.34	1,200.00
01-8030-7267	Legal		303.60	1,000.00
01-8030-7268	Audit		500.00	500.00
01-8030-7269	Property Taxes		5,149.81	5,800.00
01-8030-7275	Miscellaneous		0.00	500.00
01-8030-7318	Building - Propane		251.02	3,000.00
01-8030-7320	Utilities - Hydro		1,457.72	5,000.00
01-8030-7321	Utilities - Water		1,180.00	1,400.00
01-8030-7322	Utilities - Sewage		900.00	900.00
01-8030-7323	Building - R & M - Services		135.59	4,000.00
01-8030-7324	Building - R & M - Supplies		437.15	300.00
01-8030-7325	Grass Cutting & Grounds Maintenance		2,738.00	1,700.00
01-8030-7326	Snow Removal		2,914.72	4,000.00
01-8030-7327	Building - Cleaning		3,550.00	3,000.00
01-8030-7350	Depreciation Expense		0.00	0.00
01-8030-7400	Transfer to Reserve		0.00	0.00
01-8030-9000	Capital - Building Renovations		1,935.68	5,000.00
01-8030-9005	Capital - Clinical Equipment		660.44	4,000.00
Total Expense			23,552.07	41,800.00
Dept Excess Revenue Over (Under) Expenditures			14,556.62	0.00
Category Excess Revenue Over (Under) Expenditures			14,556.62	0.00