



— TOWNSHIP OF —
ASHFIELD - COLBORNE - WAWANOSH

Council Minutes July 6, 2021

Township of Ashfield-Colborne-Wawanosh Council met in special session on the 6th day of July 2021, at 9:00 a.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law 37-2021, Section 3.10 which allows for Electronic Participation of Council Meetings.

The following individuals were participants during the Council Meeting:

Mayor
Deputy Mayor
Councillors

Glen McNeil
Roger Watt
Gloria Fisher
Wayne Forster
Jennifer Miltenburg
Anita Snobelen
Bill Vanstone

Staff Present

CAO/Deputy-Clerk
Community Support & Project Co-ordinator
Public Works Superintendent
Treasurer
Chief Building Official
Clerk

Mark Becker
Kaitlin Bos
Thomas McCarthy
Ellen McManus
Brett Pollock
Florence Witherspoon

OTHERS PRESENT: Nigel Bellchamber.

1.0 **CALL TO ORDER**

The meeting is held for the purpose of educating and training of Council members.

2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3.0 **DELEGATIONS – CLOSED SESSION**

Nigel Bellchamber / Amberley Gavel

This training session was held for a review of the “Roles & Responsibilities” of elected officials and appointed staff. This session was held with Nigel Bellchamber, from the Amberley Gavel.

4.0 **IN-CAMERA / CLOSED SESSION**

Moved by Forster
Seconded by Miltenburg

MOVE TO
IN CAMERA
SESSION

THAT Ashfield-Colborne-Wawanosh Township Council move into an “In-Camera” session, with the CAO/Deputy-Clerk, Clerk, Treasurer, Chief Building Official, Public Works Superintendent, Community Support & Project Co-ordinator, and Nigel Bellchamber from the Amberley Gavel remaining in attendance at 9:01 a.m. for the purposes of:

- educating or training the members of Council, pursuant to Section 239 of the Municipal Act, 2001.

Carried.

5.0 RETURN TO OPEN SESSION

Moved by Forster
Seconded by Vanstone

RISE FROM
IN-CAMERA
SESSION

THAT Ashfield-Colborne-Wawanosh Township Council rise from an
“In-Camera” Session at 11:18 a.m.

Carried.
~

6.0 ADJOURNMENT

Moved by Snobelen
Seconded by Fisher

ADJOURN

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn
to meet again on July 13, 2021 at 9:00 a.m. or at the Call of the Mayor.

Carried.
~



Confidential Minutes July 6, 2021

Township of Ashfield-Colborne-Wawanosh Council met in an “In-Camera Session” on the 6th day of July 2021, through Zoom, an online video conferencing platform.

This meeting was held electronically as per By-Law #37-2021, Section 3.10 which allows for Electronic Participation of Council Meetings.

All of Council present including the CAO/Deputy-Clerk, Clerk, Treasurer, Chief Building Official, Public Works Superintendent, Community Support & Project Co-ordinator, and Nigel Bellchamber from the Amberley Gavel

1.0 **Roles & Responsibilities of Elected Officials & Appointed Staff**

Nigel Bellchamber from the Amberley Gavel reviewed with Council and Staff a presentation that covers Roles and Responsibilities of elected and appointed staff, including the unique roles for Heads of Council and Statutory Officers, plus some commonly observed service delivery problems that municipalities of a similar size are encountering today along with possible solutions, and the post pandemic challenges ahead.

STAFF COMMENTS: Welcome Nigel!

ACTION: Received and thanked.