

# Lucknow & District Joint Recreation Board



7:00 p.m.

June 16, 2021

## AGENDA

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The Lucknow & District Joint Recreation Board will meet on the 16<sup>th</sup> of June 2021 at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting is being held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law #37-2021, Section 3.10 which allows for Electronic Participation of Board Meetings.

### MEMBERS

Lillian Abbott	( )
Jim Hanna	( )
Glen McNeil	( )
Jennifer Miltenburg	( )
Don Murray	( )
Anita Snobelen	( )

### OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	( )
Mark Becker, CAO/Deputy-Clerk (Board Secretary)	( )

### 1.0 **CALL TO ORDER**

Chairperson Lillian Abbott.

### 2.0 **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

### 3.0 **ADOPTION OF PREVIOUS MEETING MINUTES**

#### 3.1 Lucknow & District Joint Recreation Board Minutes – May 19, 2021

Moved by  
Seconded by

ADOPTION  
OF  
MINUTES

THAT the Lucknow & District Joint Recreation Board hereby adopts the May 19, 2021 Meeting Minutes as written.

**4.0 DELEGATIONS**

No items scheduled.

**5.0 REPORT OF THE CHAIRPERSON**

Chairperson Lillian Abbott.

**6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR**

6.1 Fitness Centre

Following the Boards decision at our last meeting, regarding the fitness centre, Amanda Moffat has contacted interested buyers of Moffitness and sold her business to Mindy Porter. Staff has provided a letter from Ms. Porter as well as a new rental agreement with the minor changes highlighted for the Board to review.

STAFF COMMENTS: That the Board authorize the agreement and adopt the following resolution.

Moved by  
Seconded by

MINDY  
PORTER  
AGREEMENT

THAT the Lucknow & District Joint Recreation Board hereby approves the agreement between the Lucknow & District Recreation Department and Mindy Porter as presented.

6.2 Summer Programming

Staff has opened registration for the Youth Summer Sports Camp and Swimming Lessons. Swimming lesson registration is going well, and the Youth Summer Sports Camp is starting to get some attention. Summer sports are still on hold; however, we are hoping to start practices in step one. Staff is working with Public Health to finalize the details and will provide and update at the time of the Board meeting.

STAFF COMMENTS: For your information purposes.

6.3 Summer Rentals

Staff is continuing to monitor the reopening guidelines and is working with our regular summer rentals to ensure that any rentals that wish to run, are permitted to do so, and run in accordance with all regulations and public health guidelines.

STAFF COMMENTS: For your information purposes.

6.4 Summer Employment

With the Pool opening and Summer Sports Camp running, staff has hired the following applicants:

Pool Supervisor: Kamden Gillespie  
Lifeguards: Eila Barger  
Taylor Carney  
Mickayla Christie

Summer Sports Camp Lead Instructor: Megan Metske  
Summer Sports Camp Assistant Instructor: Nicole Davey

Staff is still looking to hire one more lifeguard as one lifeguard is only available part time. If no other lifeguards are available, staff will reduce the amount of evening programming available. Staff is also still looking to hire a Summer Parks & Rec Attendant; however, at this point have not received any applications.

STAFF COMMENTS: For your information purposes.

**7.0 ACCOUNTS**

7.1 Revenue/Expenditure Report

Moved by  
Seconded by

REVENUE/  
EXPENDITURE  
REPORT

THAT the Lucknow & District Joint Recreation Board hereby accepts the Revenue/Expenditure Report as written.

7.2 May 2021 Cheque Listing

Moved by  
Seconded by

CHEQUE  
LISTING

THAT the Lucknow & District Joint Recreation Board hereby accepts the May 2021 cheque listing as presented in the total amount of \$ 14,770.21.

**8.0 OTHER BUSINESS**

No items scheduled.

**9.0 IN-CAMERA / CLOSED SESSION**

No items scheduled.

**10.0 ADJOURNMENT**

Please note that the Board usually does not meet for the months of July and August, and reconvenes in September.

Moved by  
Seconded by

ADJOURN

THAT the Lucknow and District Joint Recreation Board do now adjourn to meet again on September 22, 2021 at 7:00 p.m. or at the Call of the Chairperson.

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